

COUNCIL COMMITTEE OF THE WHOLE
Council Chambers
Tuesday, January 02, 2018
6:00 PM

AGENDA

JORI NELSON, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

*COU2018-01 Consider approval of the 2018 Legislative agenda
Alley Porter

Discussion of 1st Quarter 2018 Council priority list
Wes Jordan

Council Retreat - Citizen Survey expectations and topics
Alley Porter

***Council Action Requested the same night**



ADMINISTRATION

Council Committee Date: January 2, 2018
City Council Meeting Date: January 2, 2018

COU2018-01: Consider approval of 2018 Prairie Village Legislative Platform

RECOMMENDATION

Staff recommends a motion to adopt the 2018 Prairie Village Legislative Platform.

MOTION

Approve the 2018 Legislative Platform as written.

BACKGROUND

Each year the City Council discusses and adopts a legislative platform, which establishes the City's legislative priorities for the upcoming session. Over the last few years, the Council has adopted a joint City/County platform to assert our common positions to all of our state legislators. The County is requesting this practice continue. The document is substantially the same as the 2017 Legislative Platform. Edits were made to each section based on the 2017 legislative session and discussions with area city officials.

ATTACHMENTS

2018 Prairie Village Legislative Platform

PREPARED BY

Alley Williams
Assistant to the City Administrator
Date: December 28, 2017

PRAIRIE VILLAGE 2017~~8~~ LEGISLATIVE PLATFORM



State and local government are partners providing numerous governmental services that are funded and made available to citizens. Local units of government are closest to the citizens and therefore, are extremely well-positioned to represent the interests of citizens in the communities in which they live. The partnership depends upon stable funding, efficient use of citizens' resources, and responsiveness at the city and county level. We support respect and preservation of local authority, maintenance of local control of local revenue and spending, and oppose the devolution of State duties to local units of government without planning, time and resources.

REPEAL OF THE PROPERTY TAX LID

We strongly oppose any state-imposed limits on the taxing and spending authority of cities and counties and urge the repeal of the property tax lid legislation passed during the 2015 session of the Kansas Legislature. We believe those elected to manage the affairs of cities and counties can be most responsive to the local taxpayers and make budget and tax decisions that are most reflective of the community's needs and financial interests. We note that these same taxing and spending limits on cities and counties were not placed on state government. State government should abide by the same taxing and spending decisions as they impose upon cities and counties.

Absent repeal, the state-imposed tax lid on local governments should be modified to require a public vote based on a protest petition provision. Additionally, the Kansas Legislature should review and consider including appropriate exemptions that existed largely under the prior tax lid but were not included in the current law, such as human resources costs, KPERS, intellectual and developmental disabilities costs, transit equipment, and mental health services, among other items.

STATE FUNDING OF PUBLIC EDUCATION

We strongly support constitutionally adequate funding for the public school system. Currently, public schools are underfunded and the City supports a significant increase in the funding of public education. We support a new or reformed school finance formula that is financially sustainable, promotes greater local funding flexibility, and ensures educational excellence. We oppose any further reduction in school funding, including any constitutional amendment releasing the legislature from this important duty (CH).

NON-PARTISAN ELECTIONS

We strongly support continuing local elections on a non-partisan basis. We are opposed to any legislation that would require local elections to be conducted with partisan identification. We also support the return of local control for timing of local elections.

MAINTAIN LOCAL CONTROL OF REVENUE AND SPENDING

Our local communities across the state are best served and citizens' values and standards are best reflected when local taxing and spending are determined by local voters and taxpayers. We support the retention and strengthening of local home rule authority to allow locally elected officials to conduct the business of their jurisdiction in a manner that best reflects the desires of their constituents and results in maximum benefit to that community.

LOCAL GUN CONTROL

We strongly (CH) believe the ability to govern how firearms are possessed and transported throughout our community is a matter of local control. Local government should have the ability to regulate and enforce the possession and use of weapons within City-owned facilities, public parks, municipal pools, and City-owned vehicles. We urge state legislators to repeal House Bill No. 2578 that restricts local government from enacting important gun safety measures in their communities (CH).

LIMITS ON APPRAISED VALUATION GROWTH

We strongly support the continuation of the Kansas Legislature's decision not to implement artificial limits on appraised valuation growth by the state. Such limitations prevent local officials from making decisions the public expects of them and reduce bond ratings, resulting in more expensive debt service payments on needed capital projects. This ultimately has a negative effect on local taxpayers by reducing what they get for their tax dollars.

TAX POLICY

We support stable revenue sources and urge the Kansas Legislature to avoid applying any further exemptions to the ad valorem property tax base, including exceptions for specific business entities or the state/local sales tax base, as well as industry-specific special tax treatment through exemptions or property classification. The local tax burden has shifted too far to residential property taxes due to state policy changes. We do not support changes in State taxation policy that would narrow the tax base or significantly reduce available funding for key programs. These changes put Kansas counties and cities at a competitive sales tax disadvantage with Missouri. ~~We call for the repeal of the income tax exemption for limited liability company and other pass-through business owners in order to assist in closing the State's budget gap.~~

SALES TAX EXEMPTION

We support the current law that exempts local government and public construction projects from sales tax. State-imposed sales tax on government purchases and projects will have only one effect: increased local property taxes. Purchases have to be made and construction must occur; imposition of a sales tax would increase the local tax burden to cover those added costs. This sales tax revenue does not help local government, but, in fact, hurts our local economy and our residents who have to pay much higher property taxes. Increased property (and sales taxes) ultimately reflects negatively on the state, given our proximity to Missouri.

OPPOSE UNFUNDED MANDATES

We support minimizing the financial and staffing implications of "devolution," the passing down of responsibilities to counties by the state and federal governments, by seeking funding for mandates and reasonable periods of time to phase in new funding responsibilities. Any budget reductions or changes in state taxation that reduce state resources with an impact on government services should be evaluated closely by the state and based on a cost benefit analysis of how such reductions would increase cost demands at either the local or state level. If the State reduces funding for government services, the State should provide greater flexibility and increased local ability to raise revenue beyond primarily sales and property tax sources.

COMPREHENSIVE TRANSPORTATION PLAN

To ensure the critical maintenance of Kansas infrastructure, we urge the Kansas Legislature to follow through on the commitments in the Comprehensive Transportation Plan, also known as T-WORKS. The current funding level is far from adequate to address ongoing statewide infrastructure funding needs; therefore, it is critical for our state highway funds to be used for the purpose for which they are collected. Funds should be allocated strategically to ensure there is an identifiable long-term return on investment for the entire state. Investing in growth areas is vital to creating a sustainable revenue stream that will address statewide infrastructure needs to support private sector job growth and public safety.

STATUTORY PASS-THROUGH FUNDING

We call for the preservation of local government revenues that pass through the State of Kansas' treasury. These funds come from a longstanding partnership between local governments and the State and are generated via economic activity at the local level. Both alcoholic liquor tax funds and the local portion of motor fuels taxes should not be withheld from local governments and siphoned into the State General Fund. Seizure of these local funding sources may benefit the State, but it will increase the local property tax burden to replace lost revenue. Local governments, in recent years, have had to cope with the Kansas Legislature not funding Local Ad Valorem Tax Reduction (LAVTRF), County City Revenue Sharing (CCRS) demand transfers, and the machinery & equipment property tax "slider." Local governments should not be forced to further aid in balancing the State's budget. Since 1997, more than ~~\$1.82.2B~~ in formula demand transfers from the state to local governments have not been made. LAVTR dates back to the 1930s, with the existing statutory framework being established in 1965. LAVTR represents the local share of certain cigarette revenue, stamp taxes, and cereal malt beverage taxes that the state removed in exchange for commitment to fund the LAVTR. CCRS was established in 1978 as part of an agreement between the state and local governments regarding a number of different taxes related to cigarette and liquor enforcement.

KPERS FUNDING

We support achieving a fully-funded public employee's retirement system within a reasonable period of time. Kansas state government should fully fund its portion of the employer contributions, and the local government KPERS should be separated from the state and school retirement system. The system should accumulate sufficient assets during members' working lifetimes to pay all promised benefits when members retire. Additionally, we support current provisions as they relate to accumulated leave and other human resources policies to determine a retiree's benefit. Possible policy changes could have a negative impact on local government employee recruitment and retention, particularly in the competitive Johnson County employment market.

KANSAS OPEN RECORDS AND OPEN MEETINGS ACT

We believe that an open government is essential to building public confidence. We support the retention of the limited exceptions in the Kansas Open Records Act (KORA) and the permitted subject matters for executive sessions contained in KORA currently found in the law. Additionally, we support the existing allowances for cost recovery for open records included under current law.

LEGISLATIVE PARTICIPATION

We support local officials and their representatives' ability to freely participate in the legislative process through advocacy and education on issues affecting local governments. Local officials, representing their citizens and taxpayers, must retain the authority to make decisions regarding membership in organizations and to participate in the legislative process through advocacy without cumbersome reporting requirements.

LOCAL CONTROL OF RIGHT OF WAY

2016 legislation granting placement of cell towers in city and county owned right of way, with little oversight, should be revised. Regulation of the placement of cell towers should be subject to reasonable local zoning processes, which review important community values such as safety and neighborhood concerns.

STATEWIDE EXPANSION OF MEDICAID

We support Medicaid expansion through KanCare in Johnson County and throughout Kansas. Providing Medicaid is the responsibility of the state and federal government. The decision to limit Medicaid expansion has an impact on our citizens. Absent the State's participation in Medicaid expansion, taxpayers are required to pay for these services that would otherwise be covered by Medicaid.

DEVELOPMENT OF A COMPREHENSIVE BUDGETING PLAN

We strongly encourage the State of Kansas to develop a comprehensive budgeting plan to foster and enhance the State's struggling economy. We are in opposition to any financial practices that divert money from the Highway Fund or KPERS, or negatively impact the State's future financial position.

COUNCIL PRIORITY/INITIATIVE LIST - JANUARY 2018 (1ST QUARTER)

#	Project/Initiative	Status	Staff Support	Scope
In Progress				
1	Village Square Concept Study	<i>The Committee has met to discuss and review public input on the Park Master Draft. The Committee will be meeting again for further discussion prior to presenting or making recommendations to the City Council.</i>	Alley/Keith/Wes	Lg
2	Bike/ped master plan	<i>The Committee has met several times and has now finalized the draft for public input. Public Works will be scheduling the public meeting in the very near future.</i>	Keith	Med
3	Review and update zoning code (allowable uses, SUP process)	<i>In progress. Some Chapters may be on hold until final decisions are made about Building Code Guidelines and the Comprehensive Plan.</i>	Brewster	Lg
4	Building Code Guidelines - Phase 2	<i>In progress. Chris Brewster has met with a working committee of volunteer architects and has scheduled the next meeting for January 11, 2018.</i>	Brewster	Lg
5	Discussions with First Washington about future plans for the two shopping centers	<i>Corinth South redevelopment has been put on hold while First Washington considers future possibilities. Staff suggests moving this project to the ongoing category.</i>	Wes	Med
6	Citizen Survey	<i>The City Council approved an agreement with ETC Institute to conduct the survey. Staff will be working with Council to determine the field of questions.</i>	Alley/Intern	Lg
7	Explore transition of Village Voice to magazine style with ads offsetting cost	<i>Council agreed on Sept. 5th to continue the current publication format. Staff will work to update the design and provide ideas back to Council. Expected to be completed within 1st Quarter of 2018.</i>	Meghan	Med
8	Comprehensive Plan Amendments	<i>Council decided Sept. 18 to have the Planning Commission review Village Vision with proposed changes. Chris Brewster, Jamie, and Wes are working on an internal review to present to the Planning Commission...anticipated for the February P/C meeting.</i>	Brewster/Jamie/Wes	Lg
9	Research and discuss drone ordinance	<i>David Waters has presented information on what "could" and "could not" be regulated by Ordinance. He is continuing research specific to safety and privacy expectations.</i>	Legal	Sm
Next Up				
10	Restructure of the Prairie Village Foundation	Discussion about City / Foundation funded PT position	Meghan	Med
Potential Initiatives (not currently addressed with staff resources)				
11	Review and update the City Code/Ordinance book			Lg
12	Review and update City policies			Lg

COUNCIL PRIORITY/INITIATIVE LIST - JANUARY 2018 (1ST QUARTER)

#	Project/Initiative	Status	Staff Support	Scope
13	Determine and develop economic development strategies and incentives			Med
14	Consider developing small business program: business incubator. Look into JCCC programs	Depends on scope. Use Econ Dev funds.		Med
15	Establish or reenergize dormant homes associations where they do not currently exist			Med
16	Research the possibility of initiating a transportation program for seniors and special needs residents	Based on other cities' experience - \$40k annual		Med
17	Proactive approach for regional transit related topics			Med
18	Explore a more proactive approach to the location and size of wireless tower facilities. Compliance with FCC updates.	May include a consultant		Med
19	Review of Code of Ethics			Med
20	Initiate a resident welcome packet			Med
21	Change zoning code for public facilities such as city, county and CFD2 owned property			Med
22	Research and review KP&F plan for new hires in PD			Sm
23	Political sign regulations - as reqd by changes in state statute	Supreme Court decision also impacts.		Sm
24	Pedestrian crossings - education/enforcement/evaluation of signage for optimum compliance	Cost associated with new signage / equip.		Sm
25	Revisit use of the Consent Agenda			Sm
26	Explore the use of alternative fuel vehicles			Sm
27	Determine level of involvement in Community of All Ages/residents aging in place			Sm
28	Review of smoking ordinance and e-cigarettes	Review distance smoking is allowed from a doorway		Sm
29	Program to encourage neighborhood block parties	Estimate of \$2k annual		Sm
30	Cultivate an environment that celebrates diversity			Sm
31	MARC solar initiative - involvement level of the City TBD			Sm
32	Explore the addition of a parks manager / programmer on city staff to increase parks programming	Staff believes this item could be considered for removal or reclassification since JOCO Parks has tentatively agreed to perform this function.		Sm
33	Explore the addition of a grant writer / researcher on city staff			Sm
34	Research policy for 1% of budget or CIP for Arts Council and projects			Sm

Ongoing

COUNCIL PRIORITY/INITIATIVE LIST - JANUARY 2018 (1ST QUARTER)

#	Project/Initiative	Status	Staff Support	Scope
	Coordination of installation of ATT GigaPower product	Completion expected by the end 2017 with restoration in 2018	Melissa	Med
	Reestablish / strengthen the Island Committee & develop plan for island statuary maintenance.	Inventory audit conducted. Maintenance plan started.	Alley	Med
	Desire for more maintenance code inspections. Promote homeownership, review rental licensing program and property maintenance ordinance	<i>Added Full FTE starting in 2015. Staff is reviewing recent legislative changes that limit interior inspections. Staff is also preparing a status update for the January 16th Council meeting.</i>	Wes	Med
	Statuary donation - along Mission Rd	<i>Donor has agreed to fund the entire purchase. Council approved the contract with the Sculptor on Sept. 5th.</i>	Alley/Keith/Wes	Sm
	More effective / proactive communication with residents	<i>Staff believes this item can be removed since proactive communications are part of Meghan's job function, that includes JOCO Notify, Facebook, PV Website, Next Door, Village Voice, Twitter, Instagram, and Live Streaming.</i>	Meghan	Med

Completed 2017

	Park Purchase from Faith Lutheran	<i>Completed. The Property was purchased by the City on October 31st, 2017. Public Works is currently taking bids for demo. This priority will likely need to transition to park planning/public input .</i>	Alley/Keith	Lg
	Review of animal ordinance / procedure	<i>Completed.</i>	Tim	Med
	Revisit the effectiveness and need for the Countryside East zoning overlay	<i>Completed. The Council voted to repeal the Overlay District on August 21 with an effective date of January 1st, 2018.</i>	Brewster/Wes	Sm
	Review and update AV system in the Council Chambers	<i>Completed.</i>	Alley	Sm
	Live stream / recording / audio stream Council meetings	<i>Completed. The system should be live for the first Council meeting in January 2018.</i>	Alley	Med

Discussed and not being pursued further

	Review of zoning ordinances related to number of individuals living in a household	Council agreed to remove from the list on Aug 21st		Sm
	Review breed specific dog ban ordinance	Public comments in Aug. Council discussion and vote on Sept. 6, 2016		Med

Prepared by: Wes Jordan



THE CITY OF PRAIRIE VILLAGE

STAR OF KANSAS

DATE: January 1, 2018

TO: Mayor Wassmer
City Council

FROM: Wes Jordan 

SUBJECT: JANUARY PLAN OF ACTION

The following projects will be initiated during the month of January:

- City Cell Tower Contract Update - Shannon/Jamie/Wes (01/18)
- New Councilmember Orientation - Katie/Joyce/Wes (01/18)
- Annual Records Purge - Staff (01/18)
- Insurance Bid - Insurance Committee (01/18)
- Committee Structure Review - Alley (01/18)
- Meadowbrook Project Schedule - Katie/Jeff White/Lisa (01/18)
- Organization of City Records/Contracts - Joyce/Staff (01/18)
- NE Chamber State of the Cities Presentation - Mayor/Meghan (01/18)
- NE Leadership Presentation - Wes (01/18)
- Council Presentation - Court Collections - Deana/Jamie (01/18)
- Council Presentation - Codes Activity Review - Cindy/Jamie (01/18)
- Councilmembers' Oath-of-Office - Joyce (01/18)
- Local Government Day in Topeka - Alley (01/18)

In Progress

- Tax Exemption/New Park Purchase - Joyce (12/17)
- Council Retreat Session - Mayor/Jori/Wes (12/17)
- Committee Assignments - Joyce/Mayor (12/17)
- Committee Appointments - Joyce/Mayor (12/17)
- Environmental Committee Presentation Follow Up - Alley/Wes (11/17)
- Banner Policy - Keith/Melissa (11/17)
- Phase II Building Design Initiative - Chris/Jamie/Wes (11/17)
- Village Vision Update Process - Chris/Jamie/Wes (11/17)
- 69th Street One-Way Signage/Community Input - Keith (11/17)
- 67th Street Traffic Calming/Community Input - Keith (11/17)
- Council Policy Website Update - Meghan/Joyce (11/17)
- Newly Elected Swearing In Process - Mayor/Katie (12/17)
- Electric Vehicle Charging Station Follow Up - Wes (11/17)

In Progress cont'd

- North Park Church Demo RFP - Keith/Melissa (11/17)
- Concealed Carry Sign Compliance - Chief/Wes/Keith (11/17)
- KC Christian Design Adjustment - Chris/Wes (11/17)
- JOCO Park Programming Partnership - Alley/Wes (11/17)
- Active Shooter Training - Capt. Roberson (10/17)
- Website Update by Ward - Meghan (10/17)
- Codes Update Presentation - Codes/Wes (10/17)
- Meadowbrook Expenditure Review - Lisa/Keith/Wes (10/17)
- Drone Ordinance - David Waters (10/17)
- Citizen Survey Project - Dan/Alley (09/17)
- Collections/Court Consideration - Deana (09/17)
- Meadowbrook Transit Stop - Keith/Wes (07/17)
- Small Cell Franchise Fees - David Waters/Wes (06/17)
- City Hall Roof Replacement - PW/Mitch (04/15)
- Update and amend Job Description(s) - Amy/Wes (02/17)
- Franchise Agreements for Small Cells - David Waters/Wes (02/17)
- Cell Tower SUP's - Shannon/Wes (11/16)
- Revise Cell Tower Contracts - Shannon/Wes (10/16)
- Zoning Ordinance Update on SUP's/CUP's - Chris (10/16)
- Amend Wireless Facilities Zoning - David Waters/Wes (10/16)

Completed

- Council Meeting Ordinance Revision - Joyce (12/17)
- Annual Contracts - Joyce (11/17)
- Exterior Grant Presentation - Dan/Alley/Wes (11/17)
- First Washington Annual Update - Wes (11/17)
- Prairie Baptist Parking Lot Presentation - Keith/Melissa (11/17)
- State Bonding Requirements & Impact - PD/Court/Wes (11/17)
- Live Streaming - IT Staff (11/17)
- Annual Employee Luncheon - Megan (11/17)
- Mayor's Holiday Dinner - Meghan (11/17)
- Lifeguard Staffing/Pool Hours - Alley (11/17)
- 2017 Employee Evaluations - Dept. Supervisors (11/17)
- 2018 Salary Resolution - Amy (11/17)
- Blue Light Intersection Addition Public Information - PD (11/17)
- Countryside East HOA Presentation - Keith (11/17)
- United Community Services Presentation - Lisa (12/17)
- Village Voice Articles - Meghan/Staff (12/17)
- December Planning Commission Packet - Joyce/Wes (12/17)
- Arts Council Beverage License - Joyce/Wes (12/17)

- New Employee Orientation - Wes (12/17)
- Security Ordinance Amendment - Joyce (12/17)
- Village Square/Public Input Review - Staff/Committee (12/17)

Tabled

- Skate Park Usage Project - Alley (07/17)
- MARC Solar Initiative - Wes (05/15)
- Site Plan Audit/R
- Reinspection Process (Per Mayor) - Wes (09/15)
- Abatement limitations on Private Property - Wes/Katie (06/16)
- Social Media Policy - (11/17)

Ongoing

- Statuary Maintenance - Alley (07/17)



ADMINISTRATION

Council Committee Date: January 2, 2018

Discussion on Expectations and Topics for the Citizen Satisfaction Survey

BACKGROUND

At the December 18, 2017 City Council meeting, Council approved an agreement with ETC Institute to conduct a citizen satisfaction survey for the City of Prairie Village. The survey is planned to be an item for discussion at the 2018 Council Retreat. To ensure expectations are met, staff would like to have a preliminary conversation with Council on the topics the survey should cover, review the questions that have benchmark data available, etc.

FUNDING

N/A

ATTACHMENTS

Sample Surveys
National Benchmarking Survey

PREPARED BY

Alley Williams
Assistant to the City Administrator
Date: December 28, 2017

2017 City of Lenexa Citizen Survey



Please take a few minutes to complete this survey. Your input is an important part of the City's planning process and will be used by City leaders to make planning and investment decisions. If you have questions, please call the Communications Division at 477-7527.

1. **Overall.** Please rate your overall satisfaction with the following major categories of services provided by the City of Lenexa. Please rate each item on a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall quality of police, fire, and ambulance services	5	4	3	2	1	9
2. Overall quality of City parks and recreation programs and facilities	5	4	3	2	1	9
3. Overall maintenance of City streets	5	4	3	2	1	9
4. Overall maintenance of buildings & facilities	5	4	3	2	1	9
5. Overall enforcement of City codes and ordinances	5	4	3	2	1	9
6. Overall quality of customer service you receive from City employees	5	4	3	2	1	9
7. Overall effectiveness of City communication with the public	5	4	3	2	1	9
8. Overall quality of the City's stormwater runoff/stormwater management system	5	4	3	2	1	9
9. Overall flow of traffic and congestion management in the City	5	4	3	2	1	9

2. Which **THREE** of the services listed in Question 1 do you think are **MOST IMPORTANT** for the City to provide? *[Write-in your answers below using the numbers from the list in Question 1, or circle 'NONE'.]*

1st: ____ 2nd: ____ 3rd: ____ NONE

3. **Perceptions of Lenexa.** Several items that may influence your perception of the City of Lenexa are listed below. Please rate your satisfaction with each item on a scale of 5 to 1, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
2. Overall image of the City	5	4	3	2	1	9
3. How well the City is planning growth	5	4	3	2	1	9
4. Overall quality of life in the City	5	4	3	2	1	9
5. Overall appearance of the City	5	4	3	2	1	9
6. Overall quality of services provided by the City	5	4	3	2	1	9

4. **Overall Ratings of Lenexa.** Please rate the City of Lenexa on a scale of 5 to 1, where 5 means "Excellent" and 1 means "Poor", with regard to each of the following.

How would you rate Lenexa...	Excellent	Good	Neutral	Below Average	Poor	Don't Know
1. As a place to live	5	4	3	2	1	9
2. As a place to raise children	5	4	3	2	1	9
3. As a place to work	5	4	3	2	1	9
4. As a place where you would buy your next home	5	4	3	2	1	9
5. As a place to retire	5	4	3	2	1	9

5. **City Leadership.** For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall quality of leadership provided by the City's elected officials	5	4	3	2	1	9
2. Overall effectiveness of appointed boards and commissions	5	4	3	2	1	9
3. Overall effectiveness of the City Administrator and appointed staff	5	4	3	2	1	9

6. **Public Safety.** For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of local police protection	5	4	3	2	1	9
02. The visibility of police in neighborhoods	5	4	3	2	1	9
03. The visibility of police in retail areas	5	4	3	2	1	9
04. How quickly police respond to emergencies	5	4	3	2	1	9
05. The City's efforts to prevent crime	5	4	3	2	1	9
06. Police safety education programs	5	4	3	2	1	9
07. Enforcement of local traffic laws	5	4	3	2	1	9
08. Overall quality of local fire protection	5	4	3	2	1	9
09. The location of fire stations	5	4	3	2	1	9
10. How quickly fire department personnel respond to emergencies	5	4	3	2	1	9
11. Fire safety education programs	5	4	3	2	1	9
12. Quality of local ambulance service	5	4	3	2	1	9
13. Travel safety on city roads and intersections	5	4	3	2	1	9
14. Quality of animal control	5	4	3	2	1	9

7. Which TWO of the public safety services listed in Question 6 do you think are MOST IMPORTANT for the City to provide? [Write-in your answers below using the numbers from the list in Question 6, or circle 'NONE'.]

1st: ____ 2nd: ____ NONE

8. **City Maintenance.** For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Maintenance of City streets	5	4	3	2	1	9
02. Maintenance of City sidewalks	5	4	3	2	1	9
03. Maintenance of street signs	5	4	3	2	1	9
04. Maintenance of traffic signals	5	4	3	2	1	9
05. Maintenance/preservation of Old Town Lenexa	5	4	3	2	1	9
06. Maintenance of city buildings	5	4	3	2	1	9
07. Snow removal on major City streets	5	4	3	2	1	9
08. Snow removal on neighborhood streets	5	4	3	2	1	9
09. Mowing and trimming along City streets and other public areas	5	4	3	2	1	9
10. Overall cleanliness of City streets and other public areas	5	4	3	2	1	9
11. Adequacy of City street lighting	5	4	3	2	1	9

9. Which TWO of the city maintenance services listed in Question 8 do you think are MOST IMPORTANT for the City to provide? [Write-in your answers below using the numbers from the list in Question 8, or circle 'NONE'.]

1st: ____ 2nd: ____ NONE

10. **Code Enforcement.** For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Enforcing the cleanup of litter and debris on private property	5	4	3	2	1	9
2. Enforcing the mowing and trimming of grass and weeds on private property	5	4	3	2	1	9
3. Enforcing the maintenance of residential property	5	4	3	2	1	9
4. Enforcing the exterior maintenance of business property	5	4	3	2	1	9
5. Enforcing codes designed to protect public safety and health	5	4	3	2	1	9
6. Enforcing sign regulation	5	4	3	2	1	9

11. Which TWO of the code enforcement services listed in Question 11 do you think are the MOST IMPORTANT for the City to provide? [Write-in your answers below using the numbers from the list in Question 10, or circle 'NONE'.]

1st: ____ 2nd: ____ NONE

12. **Parks and Recreation.** For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Maintenance of City parks	5	4	3	2	1	9
02. The number of City parks	5	4	3	2	1	9
03. Walking and biking trails in the City	5	4	3	2	1	9
04. City swimming pools	5	4	3	2	1	9
05. New Lenexa Rec Center	5	4	3	2	1	9
06. Outdoor athletic fields (i.e. baseball, soccer, and softball)	5	4	3	2	1	9
07. The City's youth athletic programs	5	4	3	2	1	9
08. The City's adult athletic programs	5	4	3	2	1	9
09. Other City recreation programs, such as classes, trips, and special events	5	4	3	2	1	9
10. Ease of registering for programs	5	4	3	2	1	9
11. Fees that are charged for recreation programs	5	4	3	2	1	9
12. City skate park	5	4	3	2	1	9
13. Arts and cultural programs	5	4	3	2	1	9

13. Which TWO of the Parks and Recreation services listed in Question 12 do you think are MOST IMPORTANT for the City to provide? [Write-in your answers below using the numbers from the list in Question 12, or circle 'NONE'.]

1st: ____ 2nd: ____ NONE

14. What is your favorite event hosted by the City of Lenexa? [Check only one.]

- | | | |
|--|----------------------------------|------------------------------|
| ____(01) Art Fair | ____(05) Enchanted Forest | ____(10) Sar-Ko Aglow |
| ____(02) Chili Challenge | ____(06) Food Truck Frenzy | ____(11) Spinach Festival |
| ____(03) Community Days Parade | ____(07) Freedom Run | ____(12) Tails on the Trails |
| ____(04) Cupid's Gems Artisan Jewelry Show | ____(08) Great Lenexa BBQ Battle | ____(13) Other: _____ |
| | ____(09) Moonlight Bike Ride | ____(14) None |

15. City Communication. Which of the following are you using? [Check all that apply.]

- | | |
|---|--|
| <input type="checkbox"/> (01) Facebook | <input type="checkbox"/> (08) Android applications |
| <input type="checkbox"/> (02) Twitter | <input type="checkbox"/> (09) iPhone applications |
| <input type="checkbox"/> (03) YouTube | <input type="checkbox"/> (10) Other social networking sites on the Internet: _____ |
| <input type="checkbox"/> (04) Flickr | <input type="checkbox"/> (11) Text messages |
| <input type="checkbox"/> (05) Pinterest | <input type="checkbox"/> (12) Other: _____ |
| <input type="checkbox"/> (06) Instagram | <input type="checkbox"/> (13) None of the above |
| <input type="checkbox"/> (07) Snapchat | |

16. Where do you currently get news and information about city programs, services, and events? [Check all that apply.]

- | | |
|---|---|
| <input type="checkbox"/> (1) TownTalk (City newsletter) | <input type="checkbox"/> (5) City's mobile apps (311, "I Like Lenexa") |
| <input type="checkbox"/> (2) Kansas City Star | <input type="checkbox"/> (6) E-mail updates (My Lenexa News, Road Closure Alerts, etc.) |
| <input type="checkbox"/> (3) Television news | <input type="checkbox"/> (7) City's social networking sites (Facebook, Twitter, etc.) |
| <input type="checkbox"/> (4) City website | <input type="checkbox"/> (8) Other: _____ |

17. From which THREE sources of information listed in Question 16 would you prefer to get information from the City? [Write-in your answers below using the numbers from the list in Question 16, or circle 'NONE']

1st: ____ 2nd: ____ 3rd: ____ NONE

18. For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	The availability of information about City programs and services	5	4	3	2	1	9
2.	City efforts to keep you informed about local issues	5	4	3	2	1	9
3.	The level of public involvement in local decision making	5	4	3	2	1	9
4.	TownTalk (City newsletter)	5	4	3	2	1	9
5.	The usefulness of the City's website	5	4	3	2	1	9
6.	E-mail updates (My Lenexa News, Road Closure Alerts, etc.)	5	4	3	2	1	9
7.	City social media accounts	5	4	3	2	1	9

19. Traffic Flow. For each of the following, please rate your satisfaction on a scale of 5 to 1 where 5 means "Very Satisfied" and 1 means "Very Dissatisfied".

How satisfied are you with...		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	The ease of north-south travel in Lenexa by car	5	4	3	2	1	9
2.	The ease of east-west travel in Lenexa by car	5	4	3	2	1	9
3.	The ease of travel by bicycle in Lenexa	5	4	3	2	1	9
4.	The ease of pedestrian travel in Lenexa	5	4	3	2	1	9

20. **Customer Service.** Have you called or visited the City with a question, problem, or complaint during the past year?

___(1) Yes [Answer Q20a-c.] ___(2) No [Skip to Q21.] ___(9) Don't Know [Skip to Q21.]

20a. **How easy was it to contact the person you needed to reach?**

___(4) Very Easy ___(2) Difficult ___(9) Don't Know
 ___(3) Somewhat Easy ___(1) Very Difficult

20b. **What department did you contact? [Check all that apply.]**

___(1) Police ___(4) Parks and Recreation ___(7) Communications
 ___(2) Fire ___(5) Municipal Services ___(8) Municipal Court
 ___(3) Community Development ___(6) City Administrator ___(9) Other: _____

20c. **Several factors that may influence your perception of the quality of customer service you receive from City employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described on a scale of 5 to 1, where 5 means "Always" and 1 means "Never".**

Frequency that:		Always	Usually	Sometimes	Seldom	Never	Don't Know
1.	They were courteous and polite	5	4	3	2	1	9
2.	They gave prompt, accurate, and complete answers to questions	5	4	3	2	1	9
3.	They did what they said they would do in a timely manner	5	4	3	2	1	9
4.	They helped you resolve an issue to your satisfaction	5	4	3	2	1	9

21. **Biking in Lenexa.** Listed below are various bicycle riding activities. For each activity, please indicate how many members of your household currently ride a bicycle for that activity and approximately how often they ride a bicycle for the activity.

Activity	Number of Riders Under 18	Number of Riders 18 and Older	Frequency?				
			Always	At Least Once/Week	Once/Month	Occasionally	Never
1. Exercise			5	4	3	2	1
2. Transportation			5	4	3	2	1
3. Recreation			5	4	3	2	1

22. **What type of path do you prefer to ride your bicycle on most? [Check only one.]**

___(1) Sidewalks ___(3) Clearly designated/marked bike lanes on streets
 ___(2) Paved trails ___(4) Unmarked streets (streets with no bike lanes)

23. **How important is it that the City allocate funds to bicycle infrastructure (bike lanes, signs, pavement markings, trails)?**

___(5) Very Important ___(3) Neutral ___(1) Not at All Important
 ___(4) Important ___(2) Not Important

24. **Lenexa City Center. Have you visited Lenexa City Center (the four corners at 87th and Renner)?**

___(1) Yes [Answer Q24a.] ___(2) No [Skip to Q25.]

24a. **Which activities have you participated in or attended at Lenexa City Center? [Check all that apply.]**

- | | |
|--|--|
| ___(01) Visited a restaurant / bar | ___(07) Shopped |
| ___(02) Visited the Rec Center | ___(08) Work near Lenexa City Center |
| ___(03) Visited other fitness facility | ___(09) Had family or friends stay at hotel |
| ___(04) Visited City Hall | ___(10) Visited nearby park or used recreation trail |
| ___(05) Visited the Lenexa Public Market | ___(11) Other: _____ |
| ___(06) Attended an event | |

25. **Are you aware of the Lenexa Public Market?** ___(1) Yes ___(2) No

26. **Are you aware of the new Lenexa Rec Center?** ___(1) Yes ___(2) No

DEMOGRAPHICS

27. **Including yourself, how many people in your household are...**

Under age 5: ___	Ages 15-19: ___	Ages 35-44: ___	Ages 65-74: ___
Ages 5-9: ___	Ages 20-24: ___	Ages 45-54: ___	Ages 75+: ___
Ages 10-14: ___	Ages 25-34: ___	Ages 55-64: ___	

28. **Approximately how many years have you lived in Lenexa?** _____ years

29. **Do you plan to retire in Lenexa?** ___(1) Yes ___(2) No

30. **Do you own or rent your current residence?** ___(1) Own ___(2) Rent

31. **What is your age?** _____ years

32. **Would you say your total annual household income is...**

___(1) Under \$30,000	___(4) \$70,000 to \$89,999	___(7) \$175,000 or more
___(2) \$30,000 to \$49,999	___(5) \$90,000 to \$119,999	
___(3) \$50,000 to \$69,999	___(6) \$120,000 to \$174,999	

33. **Your gender:** ___(1) Male ___(2) Female

34. **If you have any other suggestions you would like to make, please write them in the space provided below.**

35. Would you be interested in learning more about Lenexa's Survey Research Panel? (The Research Panel is a group of residents who agree to participate in ongoing survey research sponsored by the City of Lenexa.)

____(1) Yes ____ (2) No

35a. If "Yes" to Question 33, please provide your contact information below. Providing your contact information does not automatically sign you up for the Research Panel. ETC Institute will first provide interested residents with additional information about the Panel, and then residents can decide whether they would like to participate.

Your Name: _____

Phone: _____

Your Email: _____

This concludes the survey – Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having problems with city services. If your address is not correct, please provide the correct information. Thank you.



Year 2017 City of Shawnee Citizen Satisfaction Survey

Please take a few minutes to complete this survey. Your input is an important part of the City's effort to involve citizens in long-range planning and investment decisions. If you have questions, please call Julie Breithaupt at 913-742-6202. *Thank you!*

1. Please rate your overall satisfaction with major categories of services provided by the City of Shawnee on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with:	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall quality of police, fire and ambulance services	5	4	3	2	1	9
2. Overall quality of city parks and recreation programs and facilities	5	4	3	2	1	9
3. Overall maintenance of city buildings & facilities	5	4	3	2	1	9
4. Overall enforcement of city codes and ordinances	5	4	3	2	1	9
5. Overall quality of customer service you receive from city employees	5	4	3	2	1	9
6. Overall effectiveness of city communication with the public	5	4	3	2	1	9
7. Overall quality of the city's stormwater runoff/stormwater management system	5	4	3	2	1	9
8. Overall flow of traffic and congestion management on streets in the city	5	4	3	2	1	9
9. Overall maintenance of city streets	5	4	3	2	1	9

2. Which THREE of the items listed in Question 1 do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? *[Write-in your answers below using the numbers from the list in Question 1.]*

1st: _____ 2nd: _____ 3rd: _____

3. Several items that may influence your perception of the City of Shawnee are listed below. Please rate your satisfaction with each item on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

How satisfied are you with:	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
2. Overall image of the City	5	4	3	2	1	9
3. Overall quality of life in the City	5	4	3	2	1	9
4. How well the City is managing and planning growth and development	5	4	3	2	1	9

4. Please rate Shawnee on a scale of 1 to 5, where 5 means "Excellent" and 1 means "Poor," with regard to each of the following:

How would you rate the City of Shawnee:	Excellent	Good	Neutral	Below Average	Poor	Don't Know
1. As a place to live	5	4	3	2	1	9
2. As a place to raise children	5	4	3	2	1	9
3. As a place to work	5	4	3	2	1	9
4. As a place where you would buy your next home	5	4	3	2	1	9
5. As a place to call home	5	4	3	2	1	9
6. As a place that offers high quality education	5	4	3	2	1	9

5. For each of the items listed below, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

City Leadership		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Overall quality of leadership provided by the City's elected officials	5	4	3	2	1	9
2.	Overall accessibility and responsiveness of City leaders	5	4	3	2	1	9
3.	Overall effectiveness of the city manager and appointed staff	5	4	3	2	1	9

6. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following services provided by the City:

City Maintenance		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall maintenance of city streets	5	4	3	2	1	9
02.	Maintenance of sidewalks	5	4	3	2	1	9
03.	Maintenance of traffic signals	5	4	3	2	1	9
04.	Maintenance of street signs	5	4	3	2	1	9
05.	Maintenance of curbs and gutters	5	4	3	2	1	9
06.	Adequacy of street lighting	5	4	3	2	1	9
07.	Maintenance and preservation of downtown Shawnee	5	4	3	2	1	9
08.	Maintenance of City buildings (City Hall, Civic Centre, Fire Stations)	5	4	3	2	1	9
09.	Snow removal on major city streets	5	4	3	2	1	9
10.	Snow removal on neighborhood streets	5	4	3	2	1	9
11.	Mowing and trimming along city streets and other public areas	5	4	3	2	1	9
12.	Overall cleanliness of city streets and other public areas	5	4	3	2	1	9
13.	City efforts to prevent flooding	5	4	3	2	1	9
14.	Maintenance of City parks	5	4	3	2	1	9

7. Which THREE of the services listed in Question 6 do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write-in your answers below using the numbers from the list in Question 6.]

1st: ____ 2nd: ____ 3rd: ____

8. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following:

Code Enforcement		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1.	Enforcing the clean-up of debris on private property	5	4	3	2	1	9
2.	Enforcing the mowing & cutting of weeds on private property	5	4	3	2	1	9
3.	Enforcing the exterior maintenance of residential property	5	4	3	2	1	9
4.	Enforcing the exterior maintenance of business property	5	4	3	2	1	9
5.	Enforcing sign regulations	5	4	3	2	1	9

9. How would you describe the City's level of enforcement when it comes to codes and ordinances?

____(1) Too much ____ (2) About right ____ (3) Too little ____ (9) Don't know

10. For each of the following, please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Parks and Recreation	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Number of City parks	5	4	3	2	1	9
02. Number of walking and biking trails	5	4	3	2	1	9
03. City aquatic facilities	5	4	3	2	1	9
04. Civic Centre	5	4	3	2	1	9
05. Outdoor athletic fields (soccer, baseball and softball)	5	4	3	2	1	9
06. The City's youth programs	5	4	3	2	1	9
07. The City's adult programs	5	4	3	2	1	9
08. The City's Senior Programs	5	4	3	2	1	9
09. Special events such as Tour De Shawnee, Summer Concerts, BBQ Contest, Historical Hauntings	5	4	3	2	1	9
10. Ease of registering for programs	5	4	3	2	1	9
11. Fees charged for recreation programs	5	4	3	2	1	9
12. Shawnee Town 1929	5	4	3	2	1	9
13. City skate park	5	4	3	2	1	9

11. Which THREE of the items listed in Question 10 do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write-in your answers below using the numbers from the list in Question 10.]

1st: _____ 2nd: _____ 3rd: _____

12. On a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in each of the following situations:

Safety	Very Safe	Safe	Neutral	Unsafe	Very Unsafe	Don't Know
1. In your neighborhood during the day	5	4	3	2	1	9
2. In your neighborhood at night	5	4	3	2	1	9
3. In City parks and recreation facilities	5	4	3	2	1	9
4. Overall feeling of safety in Shawnee	5	4	3	2	1	9

13. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following public safety services provided by the City of Shawnee:

Emergency Services	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of local police protection	5	4	3	2	1	9
02. The visibility of police in neighborhoods	5	4	3	2	1	9
03. The visibility of police in retail areas	5	4	3	2	1	9
04. How quickly police respond to emergencies	5	4	3	2	1	9
05. The City's efforts to prevent crime	5	4	3	2	1	9
06. Police safety education programs	5	4	3	2	1	9
07. Enforcement of local traffic laws	5	4	3	2	1	9
08. Overall quality of local fire protection	5	4	3	2	1	9
09. How quickly fire department personnel respond to emergencies	5	4	3	2	1	9
10. Fire safety education programs	5	4	3	2	1	9
11. The City's efforts to prevent fires	5	4	3	2	1	9
12. How quickly ambulance personnel respond to emergencies	5	4	3	2	1	9
13. Overall quality of local ambulance service	5	4	3	2	1	9
14. Quality of animal control	5	4	3	2	1	9

14. Which THREE of the items listed in Question 13 do you think should receive the MOST EMPHASIS from City leaders over the next TWO years? [Write-in your answers below using the numbers from the list in Question 13.]

1st: _____ 2nd: _____ 3rd: _____

15. **In the last 12 months, have you or anyone in your household been a victim of any crime in Shawnee?**
 ____ (1) Yes [Answer Q15a.] ____ (2) No [Skip to Q16.] ____ (3) Not Sure [Skip to Q16.]
- 15a. **Did you report the crimes to the police?** ____ (1) Yes ____ (2) No ____ (3) Not Sure
16. **In the last 12 months, have you or anyone in your household used fire or emergency medical services in Shawnee?**
 ____ (1) Yes ____ (2) No ____ (3) Not Sure
17. **Please rank the following community values from 1 to 6, where 1 is the "Most Important" and 6 is the "Least Important."**
 ____ (1) An attractive and well-maintained community ____ (4) Environmentally sustainable and well-planned community
 ____ (2) Economic growth and vitality ____ (5) Quality cultural and recreational opportunities
 ____ (3) Effective mobility and reliable infrastructure ____ (6) Safe community
18. **Which of the following are your primary sources of information about City issues, services, and events? (Check all that apply.)**
 ____ (01) The city newsletter, CityLine ____ (06) City's Recreation Catalog
 ____ (02) Kansas City Star ____ (07) The Shawnee Dispatch
 ____ (03) Television News ____ (08) E-mail updates from the City
 ____ (04) Facebook, Twitter, Nextdoor or other social media ____ (09) Other: _____
 ____ (05) City website ____ (10) None
19. **Which of the following do you regularly use? (Check all that apply.)**
 ____ (01) Facebook ____ (08) Android applications
 ____ (02) Twitter ____ (09) Blackberry applications
 ____ (03) Nextdoor ____ (10) Other mobile applications: _____
 ____ (04) YouTube ____ (11) Notify JoCo
 ____ (05) Flickr ____ (12) Text Messages
 ____ (06) Other Social Networking Sites: _____ ____ (13) Other: _____
 ____ (07) iPhone applications ____ (14) None of the above
20. **Have you visited the City's web site (www.cityofshawnee.org) during the past year?**
 ____ (1) Yes [Answer Q20a.] ____ (2) No [Skip to Q21.]
- 20a. **For what purpose? (Check all that apply.)**
 ____ (1) Sign up for Parks & Rec Program ____ (4) Listen to a meeting
 ____ (2) Get meeting agenda or minutes ____ (5) Get news updates about the City
 ____ (3) Submit a citizen service request ____ (6) Other: _____
- 20b. **How easy was it to find the information you were looking for on the City's web site?**
 ____ (1) Very easy ____ (3) Somewhat Difficult ____ (9) Don't know
 ____ (2) Somewhat Easy ____ (4) Very Difficult
21. **Have you interacted with (called, visited on-line or in person) the City with a question, problem, or complaint during the past year?** ____ (1) Yes [Answer Q21a-c.] ____ (2) No [Skip to Q22.]
- 21a. **How easy was it to contact the person you needed to reach?**
 ____ (1) Very Easy ____ (3) Difficult ____ (9) Don't know
 ____ (2) Somewhat Easy ____ (4) Very Difficult
- 21b. **What department did you contact? (Choose only one.)**
 ____ (1) Police ____ (3) Fire ____ (5) Public Works/Codes Administration
 ____ (2) Parks and Recreation ____ (4) City Manager's Office ____ (6) Other: _____

21c. Several factors that may influence your perception of the quality of customer service you receive from City employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described on a scale of 1 to 5, where 5 means "Always" and 1 means "Never."

Customer Service	Always	Usually	Sometimes	Seldom	Never	Don't Know
1. They were courteous and polite	5	4	3	2	1	9
2. They gave prompt, accurate, & complete answers to questions	5	4	3	2	1	9
3. They did what they said they would do in a timely manner	5	4	3	2	1	9
4. They helped you resolve an issue to your satisfaction	5	4	3	2	1	9

22. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following aspects of communication provided by the City of Shawnee:

Communication	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. The availability of information about City programs, services and events	5	4	3	2	1	9
2. City efforts to keep you informed about local issues	5	4	3	2	1	9
3. The level of public involvement in local decision making	5	4	3	2	1	9
4. The quality of the City's web page	5	4	3	2	1	9
5. The quality of the City's newsletter	5	4	3	2	1	9
6. The City's efforts to keep you informed on its Facebook page	5	4	3	2	1	9
7. The City's efforts to keep you informed on its Twitter account	5	4	3	2	1	9
8. The City's efforts to keep you informed on Nextdoor	5	4	3	2	1	9

23. Using a five-point scale, where 5 means "Not Nearly Enough" and 1 means "Way Too Much," please rate the City's current pace of development in each of the following areas.

Economic Development	Not Nearly Enough	Almost Enough	Just Right	Too Much	Way Too Much	Don't Know
1. Office development	5	4	3	2	1	9
2. Industrial development	5	4	3	2	1	9
3. Multi-family residential development	5	4	3	2	1	9
4. Single-family residential development	5	4	3	2	1	9
5. Retail development	5	4	3	2	1	9

24. For each of the following, please rate the City's current availability of housing in each of the following areas on a three-point scale, where 3 means "Too Much" and 1 means "Not Enough."

Housing Options	Too Much	Just Right	Not Enough	Don't Know
1. Multi-family residential	3	2	1	9
2. Single family residential	3	2	1	9
3. Senior living	3	2	1	9

25. How often do you or members of your household eat in Shawnee? If your response is "Seldom" or "Never," please indicate why you go elsewhere for these items.

Eating Out	Always	Sometimes	Seldom	Never	If "Seldom"/"Never," why do you go elsewhere for these goods & services?		
					Better Selection	Cheaper	Other Reasons
1. Fast food (<i>McDonalds, KFC, Wendy's</i>)	4	3	2	1	1	2	3
2. Fast Casual (<i>Panera Bread, Chick-fil-A</i>)	4	3	2	1	1	2	3
3. Casual Dining (<i>Applebee's, Buffalo Wild Wings</i>)	4	3	2	1	1	2	3
4. Fine Dining (<i>Paulo & Bill's, Hereford House</i>)	4	3	2	1	1	2	3

26. Using a 5-point scale, where 5 means "Strongly Agree" and 1 means "Strongly Disagree," how much do you agree that the City of Shawnee should pursue the following types of businesses?

Type of Business	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
01. Furniture and Home Furnishings stores	5	4	3	2	1	9
02. Health and Personal Care Stores	5	4	3	2	1	9
03. Computer and Software Stores	5	4	3	2	1	9
04. Sporting Goods Stores	5	4	3	2	1	9
05. Clothing, Shoe and Accessories Stores	5	4	3	2	1	9
06. Specialty Groceries and Food Services	5	4	3	2	1	9
07. Sports Entertainment (Go-Karts, Bowling, indoor play areas)	5	4	3	2	1	9
08. Appliances and Electronic Stores	5	4	3	2	1	9
09. Bars/Pubs	5	4	3	2	1	9
10. Restaurants	5	4	3	2	1	9
11. Martial arts, dance, and yoga studios	5	4	3	2	1	9
12. Other: _____	5	4	3	2	1	9

27. Which THREE of the types of businesses from the list in Question 26 do you feel are MOST IMPORTANT for the City of Shawnee to pursue? [Write-in your answers below using the numbers from the list in Question 26, or circle "None."]
 1st: ____ 2nd: ____ 3rd: ____ NONE

28. In the past, the City has utilized a variety of economic incentives, such as Tax Increment Financing (TIF) Districts, Excise Tax abatements, and Community Improvement Districts (CID) to attract new development or redevelop underutilized areas as well as attract new employers and expand existing employers. In general, how supportive are you of the City using incentives to attract new business or redevelop underutilized areas?
 ____ (4) Very Supportive ____ (3) Somewhat Supportive ____ (2) Not Sure ____ (1) Not Supportive

29. In general, how supportive are you of having the City use incentives to attract new employers or expand existing employers in Shawnee?
 ____ (4) Very Supportive [Answer Q29a.] ____ (2) Not sure [Skip to Q30.]
 ____ (3) Somewhat Supportive [Answer Q29a.] ____ (1) Not Supportive [Skip to Q30.]

29a. If you are supportive of incentives, what should be the City's TWO highest priorities? (Choose only two.)
 ____ (1) Job Creation ____ (5) Revitalization of Older Commercial Areas
 ____ (2) Attracting New Business ____ (6) Providing Funding for Infrastructure for Business Parks or Commercial Development
 ____ (3) Helping Current Business Expand
 ____ (4) Small Business Start-up Assistance ____ (7) Other: _____

30. In general, how supportive would you be of the City acquiring property and developing a business park?
 ____ (4) Very Supportive ____ (3) Somewhat Supportive ____ (2) Not Sure ____ (1) Not Supportive

31. CityRide is a partnership between the City and 10/10 Taxi. This program provides discount taxi service to senior citizens and the disabled. How aware are you of the CityRide program?
 ____ (3) Very Aware ____ (2) Somewhat Aware ____ (1) Not Aware ____ (9) Not Sure

32. SeeClickFix is the program the City of Shawnee uses for citizens to submit service requests for things like potholes, malfunctioning traffic signals, odor concerns and code enforcement issues through a mobile device or online. Have you used this program to submit an issue through the website or Shawnee Connect, the City's app?
 ____ (1) Yes ____ (3) Did not know about it
 ____ (2) Know about it but have not used it ____ (4) Tried but could not figure it out

33. **The City is interested in maximizing sustainability options for residents. Please place a check next to any program that you have used in the past or plan to use in the future. (Check all that apply.)**
 (1) Ripple Glass Recycling (5) Bicycle Recycling
 (2) E-Waste (Electronic Recycling) (6) Recycling in City Facilities and Parks
 (3) Community Shredding Event (7) Other: _____
 (4) Water Quality Education through City Line/
[www.cityofshawnee.org/Neighborhood newsletters](http://www.cityofshawnee.org/Neighborhood%20newsletters)
34. **The City of Shawnee owns land at 61st and Woodland, which has been identified as a location for the potential construction of a community center. How supportive would you be of the City building a new indoor Community Center?**
 (4) Very Supportive (3) Somewhat Supportive (2) Not Sure (1) Not Supportive
35. **Currently there is no funding identified for the construction of a new community center. Costs for a new indoor community center could be debt financed with payments paid by property taxes. From the following list, please check the maximum amount of additional property taxes you would be willing to pay per month for the development and operations of a new indoor community center that had the types of program spaces you and members of your household would use most often.**
 (1) \$9.95 per month (3) \$12.50 per month (5) None
 (2) \$11.75 per month (4) \$13.00 per month
36. **Approximately how many years have you lived at your current residence?**
 (1) Less than 1 year (3) 6-10 years (5) 16-20 years
 (2) 1-5 years (4) 11-15 years (6) More than 20 years
37. **Do you own or rent your current residence?** (1) Own (2) Rent
38. **What is your age?** _____ years
39. **Including yourself, how many people in your household are:**
 (1) Under age 10 (3) Ages 20-34 (5) Ages 55-74
 (2) Ages 10-19 (4) Ages 35-54 (6) Ages 75+
40. **Would you say your total annual household income is:**
 (1) Under \$35,000 (2) \$35,000 to \$59,999 (3) \$60,000 to \$99,999 (4) \$100,000 or more
41. **Your gender:** (1) Male (2) Female
42. **Are you or other members of your household of Hispanic or Latino ancestry?** (1) Yes (2) No
43. **Which of the following best describes your race? (Check all that apply.)**
 (1) African American/Black (3) Asian/Hawaiian/Other Pacific Islander (5) Other: _____
 (2) American Indian/Alaska Native (4) White

This concludes the survey – Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
 ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed on the sticker to the right will ONLY be used to help identify which areas of the City are having problems with city services. If your address is not correct, please provide the correct information. Thank you.



Year 2016 City of Olathe Citizen Satisfaction Survey

Please take a few minutes to complete this survey. Your input is an important part of the City's on-going effort to involve citizens in long-range planning and investment decisions. You may also complete this survey on-line by going to www.OlatheSurvey.org. If you have questions, please call Ed Foley at 913-971-8764. THANK YOU!

1. Please rate your overall satisfaction with major categories of services provided by the City of Olathe on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Major Categories of City Services	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. Overall quality of police, fire, and emergency medical services	5	4	3	2	1	9
B. Overall quality of city parks and recreation programs and facilities	5	4	3	2	1	9
C. Overall maintenance of city streets, buildings & facilities	5	4	3	2	1	9
D. Overall quality of city water and sewer utilities	5	4	3	2	1	9
E. Overall enforcement of city codes and ordinances	5	4	3	2	1	9
F. Overall quality of customer service you receive from city employees	5	4	3	2	1	9
G. Overall effectiveness of city communication with the Public	5	4	3	2	1	9
H. Overall quality of the city's stormwater runoff/stormwater management system	5	4	3	2	1	9
I. Overall flow of traffic and congestion management in Olathe	5	4	3	2	1	9
J. Overall quality of City of Olathe's solid waste system (trash, recycling, yard waste)	5	4	3	2	1	9

2. Which THREE of the Major Categories of City Services do you think should receive the most emphasis from city leaders over the next TWO Years? [Respond below using the letters from the list in Question 1 above].

1st: _____ 2nd: _____ 3rd: _____

3. PERCEPTIONS. Several items that may influence your perception of the City of Olathe are listed below. Please rate your satisfaction with each item on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Perceptions of the City	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. Overall quality of services provided by the City of Olathe	5	4	3	2	1	9
B. Overall image of the City	5	4	3	2	1	9
C. Overall quality of life in the City	5	4	3	2	1	9
D. Overall quality of your neighborhood	5	4	3	2	1	9
E. Overall quality of new residential development in the City	5	4	3	2	1	9
F. Overall quality of new commercial development in the City, including architecture & design	5	4	3	2	1	9
G. Overall quality of public education in Olathe	5	4	3	2	1	9
H. The overall value that you receive for your city tax dollars and fees	5	4	3	2	1	9
I. The City's efforts to promote diversity in the community	5	4	3	2	1	9

4. LEADERSHIP. For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

City Leadership	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. Overall quality of leadership provided by the City's elected officials	5	4	3	2	1	9
B. Overall effectiveness of the city manager and appointed staff	5	4	3	2	1	9

5. MAINTENANCE. Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

Dissatisfied,” with the following services provided by the City:

City Maintenance	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. Overall maintenance of city streets	5	4	3	2	1	9
B. Maintenance of streets in YOUR neighborhood	5	4	3	2	1	9
C. Maintenance of sidewalks in Olathe	5	4	3	2	1	9
D. Maintenance of traffic signals and street signs	5	4	3	2	1	9
E. Maintenance and preservation of downtown Olathe	5	4	3	2	1	9
F. Maintenance of city buildings (City Hall, Public Safety Center & Fire Stations)	5	4	3	2	1	9
G. Snow removal on major city streets	5	4	3	2	1	9
H. Snow removal on neighborhood streets	5	4	3	2	1	9
I. Mowing and trimming along city streets and other public areas	5	4	3	2	1	9
J. Overall cleanliness of city streets and other public areas	5	4	3	2	1	9
K. Adequacy of city street lighting	5	4	3	2	1	9
L. Maintenance of curbs and gutters on city streets	5	4	3	2	1	9
M. Quality of landscaping in median on City streets	5	4	3	2	1	9

6. Which TWO of the **City Maintenance** services listed above do you think should receive the most emphasis from City leaders over the next TWO Years? [Respond below using the letters from the list in Question 5 above.]

1st: _____ 2nd: _____

7. **TRANSPORTATION.** Please rate your satisfaction on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied,” with the following:

Transportation	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. Ease of north/south travel in Olathe	5	4	3	2	1	9
B. Ease of east/west travel in Olathe	5	4	3	2	1	9
C. Ease of travel by car in Olathe	5	4	3	2	1	9
D. Ease of travel by bicycle in Olathe	5	4	3	2	1	9
E. Ease of pedestrian travel in Olathe	5	4	3	2	1	9

8. Which TWO of the **Transportation Services** do you think should receive the most emphasis from city leaders over the next TWO Years? [Respond below using the letters from the list in Question 7 above.]

1st: _____ 2nd: _____

9. **WATER SERVICES.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means “very satisfied” and 1 means “very dissatisfied.”

Water Service	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Water pressure on a typical day	5	4	3	2	1	9
2. Taste of your tap water	5	4	3	2	1	9
3. Smell of your tap water	5	4	3	2	1	9
4. Clarity of your tap water	5	4	3	2	1	9
5. How the city keeps you informed about water quality issues	5	4	3	2	1	9
6. How well the city keeps you informed about disruptions to your water service	5	4	3	2	1	9
7. How quickly City water personnel respond to your requests	5	4	3	2	1	9
8. What you are charged for water	5	4	3	2	1	9
9. Overall quality of your water service	5	4	3	2	1	9

9a. If you were not satisfied with any of the water services rated, why?

10. **TRASH.** For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means “very satisfied”

and 1 means "very dissatisfied."

Trash Service	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Timeliness of your trash service	5	4	3	2	1	9
2. Courtesy of employees who pick up your trash	5	4	3	2	1	9
3. The overall effort by employees to ensure that all of your trash is removed	5	4	3	2	1	9
4. City efforts to keep you informed about trash removal issues	5	4	3	2	1	9
5. City efforts to keep you informed about disruptions to trash service	5	4	3	2	1	9
6. How quickly City personnel respond to trash service requests	5	4	3	2	1	9
7. What you are charged for trash service	5	4	3	2	1	9
8. Overall quality of your trash service	5	4	3	2	1	9
9. Bulky item pick up/removal services (old furniture, appliances, etc.)	5	4	3	2	1	9

10a. If you were not satisfied with any of the trash services rated, why?

11. **RECYCLING.** Are you taking advantage of the City's curbside recycling program? ___(1) Yes [answer Q11a-b] ___(2) No [go to Q12]

11a. [If YES to Q#11] For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Recycling Service	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Timeliness of your recycling pickups	5	4	3	2	1	9
2. Courtesy of employees who pickup items to be recycled	5	4	3	2	1	9
3. The overall effort by employees to ensure that your recycling pickup is complete	5	4	3	2	1	9
4. How well the City keeps you informed about curbside recycling issues	5	4	3	2	1	9
5. How quickly City personnel respond to requests about curbside recycling	5	4	3	2	1	9
6. Overall quality of the city's curbside recycling program	5	4	3	2	1	9
7. Household hazardous waste disposal service (for oil, paint, etc.)	5	4	3	2	1	9

11b. If you were not satisfied with any of the recycling services rated, why?

12. **YARD WASTE.** Do you currently use the City's yard waste service? ___(1) Yes [answer Q12a-b] ___(2) No [go to Q13]

12a. [If YES to Q#12] For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Yard Waste Service	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
1. Timeliness of your yard waste pickups	5	4	3	2	1	9
2. Courtesy of employees who pick up yard waste	5	4	3	2	1	9
3. The overall effort by employees to ensure that your yard waste pickup is complete	5	4	3	2	1	9
4. How well the City keeps you informed about yard waste issues	5	4	3	2	1	9
5. How quickly City personnel respond to requests about yard waste removal	5	4	3	2	1	9
6. Overall quality of the city's yard waste removal service	5	4	3	2	1	9

12b. If you were not satisfied with any of the yard waste services rated, why?

13. **STORMWATER.** Do you have any flooding concerns in your neighborhood? ___(1) Yes ___(2) No

14. Have you ever had any flooding or water quality issues, such as yard or structure flooding, excess algae in ponds, illegal dumping to streams, stream bank erosion etc.?

___(1) Yes [answer Q14a] ___(2) No [go to Q15]

14a. [If YES to Q#14] Did you call the City? ___(1) Yes [answer Q14a-1] ___(2) No [go to Q15]

14a-1. If YES to Q#14a] Did the City respond promptly to your requests for service? ___(1) Yes ___(2) No

15. For each of the items listed below, please rate your satisfaction on a scale of 1 to 5 where 5 means "very satisfied" and 1 means "very dissatisfied."

Stormwater System	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. The fees charged for stormwater	5	4	3	2	1	9
B. Information you receive about stormwater issues	5	4	3	2	1	9
C. Drainage of rain water off streets near your residence	5	4	3	2	1	9
D. Drainage of rain water off other streets you use in Olathe	5	4	3	2	1	9
E. Drainage of rain water off the properties in your neighborhood	5	4	3	2	1	9
F. Overall quality of the City's stormwater system/stormwater management (examples - storm drains, pipes, culverts, streams)	5	4	3	2	1	9

16. Are you aware of the City's cost share program for rain barrels and rain gardens? ___(1) Yes ___(2) No

17. **CUSTOMER SERVICE.** Have you interacted with (call, on-line or visit) the City with a question, problem, or complaint during the past year?

___(1) Yes [answer Q17a-d] ___(2) No [go to Q18]

17a. [If YES to Q#17] Which Department did you contact most recently?

___(1) Public Works (street maintenance, trash, water, recycling, yardwaste, wastewater)

___(2) Police

___(3) Parks and Recreation

___(4) Fire

___(5) Other: _____

17b. [If YES to Q#17] If you called, on your most recent call, how many minutes did you have to wait before you could speak with someone who could help you? _____minutes

17c. [If YES to Q#17] How easy was it to contact the person you needed to reach in the Department you listed in Q17a?

___(1) Very Easy ___(2) Somewhat Easy ___(3) Difficult ___(4) Very Difficult ___(9) Don't Know

17d. [If YES to Q#17] Several factors that may influence your perception of the quality of customer service you ... receive from City employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described on a scale of 1 to 5, where 5 means "Always" and 1 means "Never."

Customer Service	Always	Usually	Sometimes	Seldom	Never	Don't Know
1. They were courteous and polite	5	4	3	2	1	9
2. They gave prompt, accurate, and complete answers to questions	5	4	3	2	1	9
3. They did what they said they would do in a timely manner	5	4	3	2	1	9
4. They helped you resolve an issue to your satisfaction	5	4	3	2	1	9

18. **COMMUNICATION.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following aspects of communication provided by the City of Olathe:

City Communications	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. The availability of information about City programs and services	5	4	3	2	1	9
B. City efforts to keep you informed about local issues	5	4	3	2	1	9
C. The level of public involvement in local decision making	5	4	3	2	1	9
D. Access to public meetings (City Council, Planning Commission) through cable and/or webstream on OlatheKS.org	5	4	3	2	1	9
E. The quality of the City's website	5	4	3	2	1	9
F. The quality of the City's citizen newsletter, Olathe Link	5	4	3	2	1	9
G. The quality of the City's Recreation Catalog	5	4	3	2	1	9
H. Content of a City social media page (if you don't follow at least one City social media page, select "don't know")	5	4	3	2	1	9
I. Responsiveness of a City social media page (if you don't follow at least one City social media page, select "don't know")	5	4	3	2	1	9

19. Which of the following types of information would you be MOST interested in having the City of Olathe include in communications, such as the Olathe Link? (Check ONE)

- (1) Traffic improvements
 (2) New development in the City
 (3) City events
 (4) Olathe history
 (5) Other (please explain): _____

20. Which of the following are your primary sources of information about City issues, services, and events? (Check all that apply)

- (1) The city newsletter, Olathe Link
 (2) Kansas City Star
 (3) Television News
 (4) Facebook, Twitter or other social media
 (5) City cable channel (OGN)
 (6) City website
 (7) Diversity Task Force/Bilingual Information
 (8) City's Recreation Catalog
 (9) Other: _____

21. Are you aware of the City's on-line customer request system, Citizen Connect? (1) Yes (2) No

21a. [If YES to #21] How satisfied are you with Citizen Connect?

- (5) Very Satisfied
 (4) Satisfied
 (3) Neutral
 (2) Dissatisfied
 (1) Very Dissatisfied
 (9) Don't Know

22. **FEELING OF SAFETY.** On a scale of 1 to 5, where 5 means "Very Safe" and 1 means "Very Unsafe," please rate how safe you feel in the following situations:

Feeling of Safety	Very Safe	Safe	Neutral	Unsafe	Very Unsafe	Don't Know
A. In your neighborhood during the day	5	4	3	2	1	9
B. In your neighborhood at night	5	4	3	2	1	9
C. In City parks	5	4	3	2	1	9
D. Overall feeling of safety in Olathe	5	4	3	2	1	9

23. **DIVERSITY.** Using a scale from "1" to "5" where "5" is "Excellent" and "1" is "Very Poor," how well do you think the City of Olathe currently serves the following specialized populations in the city? (Circle the corresponding number)

Specialized Populations	Excellent	Good	Average	Poor	Very Poor	Don't Know
A. Non-English speaking persons	5	4	3	2	1	9
B. Persons who are deaf or hearing impaired	5	4	3	2	1	9

C. Persons with limited physical mobility	5	4	3	2	1	9
D. Persons with disabilities	5	4	3	2	1	9
E. Seniors	5	4	3	2	1	9

24. **PUBLIC SAFETY.** Please rate your satisfaction on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied," with the following public safety services provided by the City of Olathe:

Public Safety	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
A. The visibility of police in neighborhoods	5	4	3	2	1	9
B. The visibility of police in retail areas	5	4	3	2	1	9
C. The City's efforts to prevent crime	5	4	3	2	1	9
D. How quickly police respond to emergencies	5	4	3	2	1	9
E. Enforcement of local traffic laws	5	4	3	2	1	9
F. Overall quality of local police protection	5	4	3	2	1	9
G. How quickly fire/emergency medical services personnel respond to emergencies	5	4	3	2	1	9
H. Overall quality of local fire protection/emergency medical services	5	4	3	2	1	9
I. Quality of animal control	5	4	3	2	1	9
J. Fire related education programs offered by the City	5	4	3	2	1	9
K. Police related education programs offered by the City	5	4	3	2	1	9

25. Which TWO of the Public Safety items listed above do you think should receive the most emphasis from city leaders over the next TWO Years? [Respond below using the letters from the list in Question 24 above].

1st: ____ 2nd: ____

26. Please answer the following questions by circling YES or NO.

A.	Do you currently have a child enrolled in an Olathe Public School?	YES	NO
B.	Have any of your household members visited downtown Olathe during the past year?	YES	NO
C.	Have any of your household members visited a City building (City Hall, Public Safety Center, Fire Stations) during the past year?	YES	NO
D.	Have any of your household members visited an Olathe library during the past year?	YES	NO
E.	Have any of your household members called, visited or done business with the Building Codes Division?	YES	NO
F.	Have any of your household members watched any of Olathe's video programming including cable television, web streaming and social media during the past year?	YES	NO
G.	Have any of your household members visited the city's website, Olatheks.org during the past year?	YES	NO
H.	Have any of your household members read the City's newsletter, OlatheLink during the past year?	YES	NO
I.	Have any of your household members used/read the City's Recreation Catalog during the past year?	YES	NO
J.	Have any of your household members called the Police Department or used police services during the past year?	YES	NO
K.	Have any of your household members called the Fire Department or used fire/emergency medical services during the past year?	YES	NO
L.	Have any of your household members visited a City park during the past year?	YES	NO
M.	Have any of your household members used a City walking/biking trail during the past year?	YES	NO
N.	Have any of your household members visited a City swimming pool during the past year?	YES	NO
O.	Have any of your household members visited a City recreation facility (outdoor facility, indoor facility, community center) during the past year?	YES	NO
P.	Have any of your household members participated in a City recreation program or class during the past year?	YES	NO
Q.	Do you utilize Facebook, Twitter or other social media?	YES	NO
R.	Have you or any of your household members utilized, visited, or had some type of interaction with the Olathe Memorial Cemetery, located at the intersection of Harold and Northgate during the past year?	YES	NO

27. Below is a list of different types of utilities. Please rate each one on its reputation for reliability using a scale of 1 to 5 where "5" means "Always Reliable" and 1 means "Never Reliable."

Reliability of Olathe Utilities	Always Reliable	Usually Reliable	Often Reliable	Seldom Reliable	Never Reliable	Not Applicable
A. Your electric company	5	4	3	2	1	9
B. Your local telephone company	5	4	3	2	1	9
C. Your natural gas company	5	4	3	2	1	9
D. Your cable/satellite television company	5	4	3	2	1	9
E. Your Internet Service Provider	5	4	3	2	1	9
F. Your long Distance telephone company	5	4	3	2	1	9
G. Your cellular, wireless or pager company	5	4	3	2	1	9
H. Olathe City Services	5	4	3	2	1	9

DEMOGRAPHICS

28. Which of the following best describes your race/ethnicity? (Check all that apply)

- (1) Asian/Pacific Islander (4) Hispanic
 (2) Black/African American (5) American Indian/Eskimo
 (3) White (6) Other: _____

29. Which of the following best describes your current employment status?

- (1) employed outside the home - What is the ZIP CODE where you work? _____
 (2) employed in the home/have a home-based business
 (3) student
 (4) retired
 (5) not currently employed outside the home

30. What is your age? _____ years

31. How many (counting yourself) people in your household are?

Under age 10 _____ Ages 20-34 _____ Ages 55-74 _____
Ages 10-19 _____ Ages 35-54 _____ Ages 75+ _____

32. Approximately how many years have you lived in the City of Olathe? _____ years

32a. [If you have lived in Olathe less than 5 years] Where did you live prior to moving to Olathe?

- (1) Other part of the metro Kansas City area
 (2) Kansas or Missouri but outside of the metro Kansas City area
 (3) Outside Kansas or Missouri

33. Do you own or rent your current residence?

- (1) Own
 (2) Rent

34. Do you or any members of your household have a hearing disability?

- (1) Yes
 (2) No

35. Would you say your total annual household income is:

- (1) Under \$40,000 (2) \$40,000 to \$79,999 (3) \$80,000 to \$119,999 (4) \$120,000 or more

36. Your gender:

- (1) Male
 (2) Female

37. Would you be interested in learning more about Olathe's Survey Research Panel? The Research Panel is a group of residents who agree to participate in ongoing survey research sponsored by the City of Olathe?

- (1) Yes (2) No

37a. [If YES] Please provide your contact information below. Providing your contact information does not automatically sign you up for the Research Panel. ETC Institute will first provide interested residents with additional information about the Panel and then residents can decide whether or not they would like to participate.

Your Name: _____ Phone: _____

Your Email Address: _____

This concludes the survey. Thank you for your time!

Please Return Your Completed Survey in the Enclosed Postage Paid Envelope Addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain Completely Confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having problems with city services. If your address is not correct, please provide the correct information. Thank you.



2016 City of Overland Park Community Survey

Please take a few minutes to complete this survey. Your input is an important part of the City's on-going effort to identify and respond to resident concerns. If you have questions, please call the City's Communication Manager Sean Reilly at 913-895-6109 or send an email to sean.reilly@opkansas.org

1. Major categories of services provided by the City of Overland Park are listed below. Please rate each item on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall quality of police, fire, and ambulance services	5	4	3	2	1	9
02.	Overall quality of city parks and recreation programs and facilities	5	4	3	2	1	9
03.	Overall maintenance of city streets	5	4	3	2	1	9
04.	Overall enforcement of city codes and ordinances	5	4	3	2	1	9
05.	Overall quality of customer service you receive from city employees	5	4	3	2	1	9
06.	Overall effectiveness of city communication with the public	5	4	3	2	1	9
07.	Overall traffic flow/congestion management on major streets in the city	5	4	3	2	1	9
08.	Overall traffic flow/congestion management on neighborhood streets in the city	5	4	3	2	1	9
09.	Overall quality of the city's stormwater management system	5	4	3	2	1	9
10.	Overall quality of recreation programs	5	4	3	2	1	9

2. Which THREE of these items do you think should receive the MOST EMPHASIS from City leaders over the next two years? [Write in the numbers below using the numbers from the list in Question 1 above.]

1st. ____ 2nd. ____ 3rd. ____

3. Some items that may influence your perception of the City of Overland Park are listed below. Please rate each item on a scale of 1 to 5, where 5 means "Very Satisfied" and 1 means "Very Dissatisfied."

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall value that you receive for your City tax dollars and fees	5	4	3	2	1	9
02.	Overall image of the City	5	4	3	2	1	9
03.	How well the City is planning new development	5	4	3	2	1	9
04.	How well the City is planning redevelopment	5	4	3	2	1	9
05.	Overall quality of life in the City	5	4	3	2	1	9
06.	Overall condition of housing in your neighborhood	5	4	3	2	1	9
07.	Overall condition of commercial retail	5	4	3	2	1	9

centers						
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4. **Public Safety.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied.”

<i>How Satisfied are you with:</i>	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Overall quality of local police protection	5	4	3	2	1	9
02. The visibility of police in your neighborhood	5	4	3	2	1	9
03. The visibility of police in retail areas	5	4	3	2	1	9
04. City efforts to prevent crime	5	4	3	2	1	9
05. City's efforts to prevent fires	5	4	3	2	1	9
06. Enforcement of local traffic laws	5	4	3	2	1	9
07. Overall quality of local fire protection	5	4	3	2	1	9
08. Overall quality of local ambulance service	5	4	3	2	1	9
09. How quickly public safety personnel respond to emergencies	5	4	3	2	1	9
10. Overall quality of animal control	5	4	3	2	1	9
11. Travel safety on city roadways and intersections	5	4	3	2	1	9

5. Which **THREE** of the **public safety** items listed above do you think should receive the **MOST EMPHASIS** from City leaders over the next two years? [Write in the numbers below using the numbers from the list in Question 4 above.]

1st. _____ 2nd. _____ 3rd. _____

6. **Parks and Recreation.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied.”

<i>How Satisfied are you with:</i>	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01. Maintenance of City parks	5	4	3	2	1	9
02. The number of City parks	5	4	3	2	1	9
03. Walking and biking trails in the City	5	4	3	2	1	9
04. City swimming pools	5	4	3	2	1	9
05. City golf courses	5	4	3	2	1	9
06. City community centers	5	4	3	2	1	9
07. Tennis Courts and athletic facilities	5	4	3	2	1	9
08. Deanna Rose Children's Farmstead	5	4	3	2	1	9
09. Overland Park Soccer Complex	5	4	3	2	1	9
10. Overland Park Arboretum & Botanical Gardens	5	4	3	2	1	9
11. The City's adult athletic programs	5	4	3	2	1	9
12. Recreation programs offered for kids	5	4	3	2	1	9
13. Other City recreation programs, such as classes and special events	5	4	3	2	1	9
14. Ease of registering for programs	5	4	3	2	1	9
15. Fees charged for recreation programs	5	4	3	2	1	9
16. Arts and cultural programs	5	4	3	2	1	9

7. Which **THREE** of the **parks and recreation** items listed above do you think should receive the **MOST EMPHASIS** from City leaders over the next two years? [Write in the numbers below using the numbers from the list in Question 6 above.]

1st. _____

2nd. _____

3rd. _____

8. **Code Enforcement.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied.”

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Enforcing the clean-up of litter & debris	5	4	3	2	1	9
02.	Enforcing the mowing and trimming of residential property	5	4	3	2	1	9
03.	Enforcing the mowing and trimming of commercial property	5	4	3	2	1	9
04.	Enforcing the maintenance of residential property in your neighborhood	5	4	3	2	1	9
05.	Enforcing the maintenance of commercial property in your neighborhood	5	4	3	2	1	9
06.	Enforcing sign regulations	5	4	3	2	1	9
07.	Enforcing the maintenance of rental properties in your neighborhood	5	4	3	2	1	9

9. Which **THREE** of the code enforcement items listed above do you think should receive the **MOST EMPHASIS** from City leaders over the next two years? [Write in the numbers below using the numbers from the list in Question 8 above.]

1st. _____ 2nd. _____ 3rd. _____

10. **Maintenance.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied.”

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Maintenance of major City streets	5	4	3	2	1	9
02.	Maintenance of neighborhood streets	5	4	3	2	1	9
03.	Maintenance of sidewalks	5	4	3	2	1	9
04.	Maintenance of traffic signals	5	4	3	2	1	9
05.	Maintenance of street signs	5	4	3	2	1	9
06.	Maintenance of curbs	5	4	3	2	1	9
07.	Maintenance of street lights	5	4	3	2	1	9
08.	Maintenance and preservation of downtown Overland Park	5	4	3	2	1	9
09.	Maintenance of city buildings, such as City Hall	5	4	3	2	1	9
10.	Snow removal on major City streets	5	4	3	2	1	9
11.	Snow removal on neighborhood streets	5	4	3	2	1	9
12.	Mowing & trimming along City streets	5	4	3	2	1	9
13.	Mowing and trimming of City parks	5	4	3	2	1	9
14.	Overall cleanliness of City streets and other public areas	5	4	3	2	1	9
15.	On-street bicycle infrastructure (bike lanes/painted symbols)	5	4	3	2	1	9

11. Which **THREE** of the maintenance items listed above do you think should receive the **MOST EMPHASIS** from City leaders over the next two years? [Write in the numbers below using the numbers from the list in Question 10 above.]

1st. _____ 2nd. _____ 3rd. _____

12. **Leadership.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “Very Satisfied” and 1 means “Very Dissatisfied.”

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	Overall quality of leadership provided by the City's elected officials	5	4	3	2	1	9
02.	Overall effectiveness of the City manager and staff	5	4	3	2	1	9
03.	Overall accessibility of City leaders	5	4	3	2	1	9
04.	Overall responsiveness of City leaders	5	4	3	2	1	9

13. **Communication.** For each of the following, please rate your satisfaction with each item on a scale of 1 to 5, where 5 means “very satisfied” and 1 means “very dissatisfied.”

<i>How Satisfied are you with:</i>		Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied	Don't Know
01.	The availability of information about City programs and services	5	4	3	2	1	9
02.	City efforts to keep you informed about local issues	5	4	3	2	1	9
03.	The level of public involvement in local decision making	5	4	3	2	1	9
04.	The quality of the City's web page	5	4	3	2	1	9
05.	The quality of the city's newsletter	5	4	3	2	1	9
06.	The quality of the city's social media	5	4	3	2	1	9

14. **Which of the following are your primary sources of information about City issues, services, and events?** (Check all that apply)

- | | |
|---|--|
| <input type="checkbox"/> (1) The City newsletter, <i>Overview</i> | <input type="checkbox"/> (5) City website |
| <input type="checkbox"/> (2) Kansas City Star | <input type="checkbox"/> (6) Social media (Facebook, Twitter, YouTube, Flickr) |
| <input type="checkbox"/> (3) Television news | <input type="checkbox"/> (7) Other: _____ |
| <input type="checkbox"/> (4) Radio | |

15. **Have you called, emailed, gone online or visited the City with a question, problem, or complaint during the past year?**

- (1) Yes [Answer Questions 15-1 & 15-2] (2) No [Go to Question 16]

15-1. [Only if YES to Q#15] **How easy was it to contact the person you needed to reach?**

- | | |
|--|---|
| <input type="checkbox"/> (4) Very Easy | <input type="checkbox"/> (1) Very Difficult |
| <input type="checkbox"/> (3) Somewhat Easy | <input type="checkbox"/> (9) Don't Know |
| <input type="checkbox"/> (2) Difficult | |

15-2. [Only if “YES” to Question 15] **Several factors that may influence your perception of the quality of customer service you receive from City employees are listed below. For each item, please rate how often the employees you have contacted during the past year have displayed the behavior described on a scale of 1 to 5, where 5 means “Always” and 1 means “Never.”**

<i>Behavior of Employees</i>		Always	Usually	Sometimes	Seldom	Never	Don't Know
01.	They were courteous and polite	5	4	3	2	1	9
02.	They gave prompt, accurate, and complete answers to questions	5	4	3	2	1	9
03.	They did what they said they would do in a timely manner	5	4	3	2	1	9
04.	They helped you resolve an issue to your satisfaction	5	4	3	2	1	9

23. Approximately how many years have you lived in the City of Overland Park?

- (1) less than 1 year
- (2) 1-5 years
- (3) 6-10 years
- (4) 11-15 years
- (5) 16-20 years
- (6) more than 20 years

24. Approximately how many years have you lived at your current residence?

- (1) less than 1 year
- (2) 1-5 years
- (3) 6-10 years
- (4) 11-15 years
- (5) 16-20 years
- (6) more than 20 years

25. Do you own or rent your current residence?

- (1) Own
- (2) Rent

26. Do you live east or west of Antioch?

- (1) East
- (2) West

27. Which of the following best describes the location of your home?

- (1) North of 87th Street
- (2) South of 87th Street and North of I-435
- (3) South of I-435 and North of 135th Street
- (4) South of 135th Street and North of 159th Street
- (5) South of 159th Street

28. Counting yourself, how many people regularly live in your household? _____

29. How many persons in your household (counting yourself), are in each of the following age groups?

- | | | |
|-------------------|------------------|------------------|
| Under age 5 _____ | Ages 20-24 _____ | Ages 55-64 _____ |
| Ages 5-9 _____ | Ages 25-34 _____ | Ages 65-74 _____ |
| Ages 10-14 _____ | Ages 35-44 _____ | Ages 75+ _____ |
| Ages 15-19 _____ | Ages 45-54 _____ | |

30. What is your age?

- (1) 18-24 years
- (2) 25-34 years
- (3) 35-44 years
- (4) 45-54 years
- (5) 55-64 years
- (6) 65-74 years
- (7) 75+ years

31. How many persons in your household are employed in each of the following areas?

- (A) Within the City limits of Overland Park: _____ people
- (B) Outside of Overland Park, but within Johnson County: _____ people
- (C) Outside Johnson County, but within the Kansas City Metro area: _____ people
- (D) Outside the Kansas City metro area: _____ people

32. What is the approximate annual income of your total household?

- (1) Under \$30,000
- (2) \$30,000 to \$44,999
- (3) \$45,000 to \$59,999
- (4) \$60,000 to \$79,999
- (5) \$80,000 to \$99,999
- (6) \$100,000 to \$124,999
- (7) \$125,000 to \$149,999
- (8) \$150,000 or more

33. Are you or other members of your household of Spanish, Hispanic, or Latino heritage?

____ (1) Yes: *How many?* _____

____ (2) No

34. Race/Ethnicity: How many persons in your household (counting yourself), are?

(1) White/Caucasian _____

(2) African American/Black _____

(3) Asian/Pacific Islander _____

(4) Native American/Eskimo _____

(5) Mixed Race _____

(6) Other: _____

35. What is the primary language spoken in your home?

____ (1) English

____ (2) Spanish

____ (3) Other _____

36. What is your gender?

____ (1) Male

____ (2) Female

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information printed to the right will ONLY be used to help identify which areas of the City are having difficulties with City services. If your address is not correct, please provide the correct information. Thanks.

ETC Institute National Benchmarking Survey

MAJOR CATEGORIES OF SERVICES

- A. Overall quality of police, fire, and ambulance service
- B. Overall efforts by local government in your area to ensure the community is prepared for emergencies
- C. Overall maintenance of city streets, sidewalks and infrastructure
- D. Overall effectiveness of communication by local governments in your area
- E. Overall flow of traffic and congestion management on streets in the community where you live
- F. Overall quality of the stormwater management in the community where you live
- G. Overall quality of water utility services
- H. Overall quality of wastewater utility services
- I. Overall quality of trash and yard waste services
- J. Overall quality of public transportation services
- K. Overall quality of parks and recreation programs and facilities
- L. Overall quality of customer service provided by local governments in your area
- M. Overall enforcement of local codes and ordinances
- N. Overall quality of the public school system (or school district)
- O Overall quality of the library system

PERCEPTIONS

- A. Overall value you receive for your local tax dollars and fees
- B Overall image of your community
- C. Overall quality of local governmental services
- D. Overall quality of life in your community
- E. How well your community is planning growth
- F Appearance of your community
- G. The quality of the Downtown in the community where you live
- H Leadership of elected officials
- I. Leadership of City Manager and their appointed staff
- J. Overall feeling of safety in the community where you live

POLICE

- A. Overall quality of local police protection
- B Visibility of police in neighborhoods
- C. Visibility of police in commercial and retail areas
- D. How quickly police respond to emergencies
- E. Efforts by local government in your area to prevent crime
- F Enforcement of local traffic laws
- G Animal control services
- H Parking enforcement services
- I Police safety education programs
- J. Availability of information about police programs and activities

ETC Institute National Benchmarking Survey

FIRE

- A Overall quality of fire services
- B. How quickly fire services personnel respond to emergencies
- C. Fire education programs in your community
- D. Fire inspection programs in your community
- E. Overall quality of ambulance/emergency medical services
- F. How quickly ambulance/emergency medical services personnel respond to emergencies

MAINTENANCE

- A Condition of major city streets
- B. Condition of streets in your neighborhood
- C. Condition of sidewalks in your neighborhood
- D Condition of sidewalks in the city
- E. Condition of street signs and traffic signals
- F. Adequacy of street lighting in your community
- G. Snow removal on major city streets during the past 12 months
- H. Snow removal on residential streets during the past 12 months
- I. Accessibility of streets, sidewalks, & buildings for people with disabilities
- J. Mowing and tree trimming along streets and other public areas
- K. Cleanliness of streets and other public areas
- L. Maintenance of buildings/facilities Downtown
- M. On-street bicycle infrastructure (bike lanes/signs/sharrows)
- N. Condition of pavement markings on streets
- O. Condition of landscaping or streetscaping in medians and along streets

CODE ENFORCEMENT

- A. Enforcing the clean-up of trash and debris on private property
- B. Enforcing the mowing and cutting of weeds on private property
- C. Enforcing the exterior maintenance of residential property (e.g. condition of buildings)
- D. Enforcing the exterior maintenance of commercial/business property
- E. City efforts to remove abandoned or inoperative vehicles
- F Enforcing sign regulations
- G. Enforcement of yard parking regulations in your neighborhood
- H Quality of animal control

COMMUNICATION

- A. Availability of information about local government services and activities
- B. Timeliness of information provided by your local government
- C. Efforts by local government to keep you informed about local issues
- D. The quality of your community's cable television channel
- E. The level of public involvement in local decision making
- F. Quality of social media outlets (Facebook, Blogs, Twitter and etc.)
- G. Overall usefulness of the community's website
- H. Opportunity to engage/provide input into decisions made by the community

ETC Institute National Benchmarking Survey

PARKS AND RECREATION

- A Maintenance of local parks
- B Number of parks in your community
- C. Quality of facilities, such as picnic shelters and playgrounds, at city parks
- D. Quality of outdoor athletic fields (i.e. baseball, soccer, and football)
- E Walking and biking trails
- F Number of walking/biking trails
- G. Maintenance and appearance of community centers
- H. Availability of meeting space in your community
- I Outdoor swimming pools
- J Public golf courses
- M Youth athletic programs in your area
- N Adult athletic programs in your area
- Q Ease of registering for programs
- U. Overall quality of recreation programs and facilities

UTILITIES AND SOLID WASTE

- A. Overall quality of trash collection services
- B. Overall quality of curbside recycling services
- C. Overall quality of recycling drop-off centers
- D. Overall quality of bulky item pick-up services
- E. Overall quality of leaf and brush pick-up services
- F. Overall quality of leaf and brush drop-off centers
- G. Overall cleanliness of city streets and other public areas
- H. Community efforts to clean-up illegal dumping sites
- I. Household hazardous waste disposal service (for oil, paint, etc.)
- J. Overall quality of yardwaste collection services

WATER AND STORMWATER

- A. Condition of catch basins (storm drains) in your neighborhood
- B. Timeliness of water/sewer line break repairs
- C. Quality of Water Services customer service
- D Taste of tap water
- E Water pressure
- F Smell of tap water
- G Wastewater services

CUSTOMER SERVICE

- C. How ethically the city conducts business
- D How easy they were to contact
- E The way you were treated
- F. The accuracy of the information and the assistance you were given
- G. How quickly City staff responded to your request
- H How well your issue was handled

ETC Institute National Benchmarking Survey

RATINGS AS A PLACE TO LIVE, WORK, RAISE CHILDREN

A As a place to live

B As a place to raise children

C As a place to work

D As a place to retire

E As a place to visit

F. As a Community that is moving in the right direction

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
Tuesday, January 02, 2018
7:30 PM**

I. **CALL TO ORDER**

II. **ROLL CALL**

III. **PLEDGE OF ALLEGIANCE**

IV. **INTRODUCTION OF STUDENTS & SCOUTS**

V. **PUBLIC PARTICIPATION**

(5 minute time limit for items not otherwise listed on the agenda)

VI. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

1. Approve the regular city council meeting minutes- December 18th, 2017
2. Approve changes to the Council Policy 509-Swimming Pool Schedule

VII. **COMMITTEE REPORTS**

Council Committee of the Whole

COU2018-01 Approve the 2018 Legislative Agenda

Planning Commission

PC2017-02 Consider approval of a Special Use Permit for KC Christian School

VIII. **MAYOR'S REPORT**

IX. **STAFF REPORTS**

X. **OLD BUSINESS**

XI. **NEW BUSINESS**

XII. **ANNOUNCEMENTS**

XIII. ADJOURNMENT

If any individual requires special accommodations - for example, qualified interpreter, large print, reader, hearing assistance - in order to attend the meeting, please notify the City Clerk at 385-4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE**

December 18, 2017

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 18, 2017 at 7:30 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas.

ROLL CALL

Mayor Laura Wassmer called the meeting to order and roll call was taken with the following Council members present: Chad Herring, Jori Nelson, Serena Schermoly, Steve Noll, Eric Mikkelson, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden, Ted Odell and Terrence Gallagher.

Staff present: Captain Myron Ward; Keith Bredehoeft, Public Works Director; Katie Logan, City Attorney; Wes Jordan, City Administrator; Jamie Robichaud, Assistant City Administrator; Lisa Santa Maria, Finance Director; Alley Williams, Assistant to the City Administrator; Dan Hanover, Management Intern and Joyce Hagen Mundy, City Clerk.

INTRODUCTION OF STUDENTS & SCOUTS

Mayor Wassmer welcomed two high school students from Shawnee Mission North in attendance for their American Government class.

PUBLIC PARTICIPATION

With no one present to address the City Council public participation was closed at 7:35 p.m.

CONSENT AGENDA

Jori Nelson moved for the approval of the Consent Agenda for Monday, December 18, 2017 as presented:

1. Approve the regular City Council meeting minutes - December 4, 2017
2. Ratify the Mayor's reappointment of Marie Ramirez, Lori Sitek and Tom Brill to the Prairie Village Civil Service Commission for another two year term expiring in January, 2020
3. Approve Claims Ordinance #2961
4. Adopt Ordinance 2372 amending Sections 5-404 entitled "License Fees, Terms, Expirations; 5-405 entitled "License Requirements for Agents" and Section 5-406 entitled "Agent Fees, Terms, Expirations" of Article 4, Chapter 5 entitled "Business Regulations" of the code of the City of Prairie Village, Kansas
5. Authorize the Mayor to sign the Construction Contract with Phillips Construction, KC for the 2017 Park Project in the amount of \$145,952.98

A roll call vote was taken with the following members voting "aye": Herring, Nelson, Schermoly, Noll, Mikkelson, Myers, Morehead, Runion, McFadden, Odell and Gallagher.

COMMITTEE REPORTS

Council Committee of the Whole

COU2017-52 Consider agreement with ETC Institute to conduct a Citizen Satisfaction Survey for Prairie Village

Steve Noll moved the City Council approve an agreement with ETC Institute to conduct a Citizen Satisfaction Survey for the City of Prairie Village at a cost of \$15,000. The motion was seconded by Chad Herring and passed unanimously.

COU2017-53 Consider Ordinance Revision addressing the cancellation of City Council Meetings

Brooke Morehead moved the City Council adopt Ordinance 2373 amending Section 1-203 entitled "Same; Meetings" of Chapter 1 entitled "Administration" of the Code of the City of Prairie Village, Kansas. The motion was seconded by Chad Herring.

Eric Mikkelson confirmed that the Ordinance was amended during the Council Committee of the Whole meeting.

A roll call vote was taken with the following members voting “aye”: Herring, Nelson, Schermoly, Noll, Mikkelson, Myers, Morehead, Runion, McFadden, Odell and Gallagher.

Chad Herring confirmed that the other items discussed during the Committee of the Whole did not need Council action at this meeting.

MAYOR’S REPORT

Mayor Wassmer noted that it continues to be a busy time with her attending several community events on behalf of the City including the Council of Mayors Holiday event, the Groundbreaking for the Fire District new station, Ribbon Cutting for the Primary Care Center at 75th & Mission, Mission Hills Holiday Luncheon, the Prairie Village Volunteer Appreciation event, Prairie Elementary School DARE graduation, Northeast Johnson County Mayors’ luncheon, Prairie Village Employee Holiday Luncheon, Police Department Promotion ceremony and Prairie Village Shops Sculpture dedication. Mayor Wassmer wished everyone a wonderful holiday season and thanked Council members for the good wishes she had received.

STAFF REPORTS

Public Safety

- Captain Myron Ward reported the recent “Tip-a-Cop” fundraiser at Johnny’s on December 7th raised \$1800 for Special Olympics.
- The Department recently recognized the following Department Promotions: Captain Ivan Washington, Sgt. Joel Porter and Corporal Eric Mieske.

Public Works

- Keith Bredehoeft announced that banners have been hung on Mission Road at 71st and 79th Streets.

- Two public information meetings were held last Saturday - the first meeting was discussion concerning the possibility of turning 69th Street into a one-way road between Tomahawk and Delmar. The second public meeting was discussion of traffic calming on 67th Street from Roe to Nall. Both were well attended. This is part of the process to gather public input on possible projects that were requested by residents.
- The Bike Study Committee met to review the recommendations of the Consultant. He anticipates the public information meeting will be held the middle of January.
- A city selection committee will be interviewing four firms tomorrow to serve as the City's Parks Consultant. The contract will come before the City Council in January.

Jori Nelson noted that she continues to get calls from residents regarding the 69th Street Project and asked for a timeline. Mr. Bredehoeft replied that he is meeting with the residents from the information meeting on Tuesday that had requested consideration of the project to discuss whether this project should proceed based on public input.

Serena Schermoly noted the lights at Porter Park are beautiful and encouraged Council members to see them. She asked why they were roping off the driveway at Porter Park. Mr. Bredehoeft replied he did not know.

Eric Mikkelson confirmed the Bike Study Committee referenced was the Bike and Pedestrian Study Committee.

Brooke Morehead complimented the public works staff for the holiday lights at the municipal complex and Mr. Bredehoeft for his efforts in coordinating the municipal complex entry improvements.

Administration

- Jamie Robichaud announced that the Neighborhood Design Task Force would hold their second meeting on Thursday, December 21st with Planning Consultant Chris Brewster focusing on the design standards adopted by the City of Fairway.
- The Code Enforcement Annual Report will be presented at the second meeting in January.
- The Planning Commission discussed the review of the Comprehensive Plan at their December 5th meeting. Mr. Brewster and staff will review the current plan for areas that they feel need to be revised and will present this information to the Commission in February. The Commissioners will hold a special worksession to

discuss possible revisions and a recommendation will come back to the City Council in early spring.

- Wes Jordan announced that staff will be meeting with the new owners of the Homestead Country Club on their plans for the property.

Jori Nelson asked if those plans included the adjacent residential properties. Mr. Jordan replied that he did not believe they were, but noted the residential properties are under separate ownership and operate independently. He added that the City received it's first building permit application for a home in the Chadwick Court development off 75th Street.

Brooke Morehead asked for an update on Mission Chateau. Mayor Wassmer replied that they have sales commitments for 25% of the facility and are looking at having the facility ready for February/March occupancy. Mrs. Morehead asked about the sales of the villas next to the development and their cost. Mayor Wassmer noted that they are posted on the Shawnee Mission Post as selling for over one million dollars and she is aware of at least one of them that has been sold.

Serena Schermoly asked about the live stream broadcasting. Captain Myron Ward responded that a test run was conducted this evening for staff to review and correct any problems prior to going live. Anticipated problems with lack of broadband width should be addressed by the January 2nd meeting when the meetings will be broadcast to the public. Mrs. Schermoly confirmed that BoxCast is the company handling the live streaming.

Eric Mikkelson asked if the difficulties with the contract for the senior living facility at Meadowbrook have been resolved. Mayor Wassmer replied that they have and announced that VanTrust will be building and operating the inn on the site.

Sheila Myers asked if any details were available on the Council work session. Wes Jordan responded that the popular date is Saturday, February 3rd. Lisa Santa Maria will be meeting with the manager of the Johnson County Arts & Heritage Center/Museum regarding the possibility of holding the work session there. Discussion/agenda items are still being finalized.

Courtney McFadden asked where Meadowbrook was in terms of the tax schedule. Wes Jordan responded that the City was doing better than anticipated. Lisa was working on final 2017 submittals for reimbursement.

Katie Logan stated the first year with incremental revenue would have to be 2018 because the revenue would come from the improvements being built on the property.

Mrs. McFadden thought that they had to have certain items built by specified dates and asked for an update on that. Mrs. Logan responded that there was a schedule specifying completion dates for elements of the project. Wes Jordan stated that Jeff White could provide a financial update. Mrs. McFadden stated she was more interested in the construction schedule.

Mayor Wassmer asked Council members to return their committee assignment forms to the City Clerk by December 27th.

OLD BUSINESS

There was no Old Business to come before the City Council.

NEW BUSINESS

Ted Odell stated in April Jori Nelson was elected as Council President for a shortened term due to the new election cycle. He appreciated Jori's work as Council President, but noted that the new Council terms begin on January 8th and moved the City

Council elect Dan Runion as Council President effective January 16, 2018. The motion was seconded by Jori Nelson and passed unanimously. Mayor Wassmer thanked Jori Nelson for her service and Mr. Runion for accepting the position of Council President.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Council Committee of the Whole (Tuesday)	01/02/2018	6:00 p.m.
City Council (Tuesday)	01/02/2018	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to feature the work of Mid America Pastel Society in the R.G. Endres Gallery during the month of December.

Mark your calendar for the 2018 Convener Reception for the Johnson County Legislative Delegation on Thursday, January 4th from 5 to 7 pm at Johnson County Community College.

City offices will be closed on Monday, December 25th in observance of the Christmas holiday and Monday, January 1st in observance of the New Year's holiday.

Republic will also observe the Christmas Holiday on Monday, December 25th and New Year's holiday on Monday, January 1st with trash pickup delayed one day those weeks.

Mark your calendar for the 2018 City Government Day in Topeka on Wednesday, January 24th.

ADJOURNMENT

Brooke Morehead moved that the City Council meeting be adjourned. The motion was seconded by Sheila Myers and passed unanimously. With no further business to come before the City Council the meeting was adjourned at 8:00 p.m.

Joyce Hagen Mundy
City Clerk



ADMINISTRATION

Council Committee Date: December 18, 2017

City Council Meeting Date: January 2, 2018

COU2018-XX: Consider approval of amended Council Policy 509

RECOMMENDATION

Staff recommends a motion to amend Council Policy 509 to reflect the proposed pool closing time of 8:00 PM.

MOTION

Approve Council Policy 509 as amended.

BACKGROUND

The City of Prairie Village has continually struggled to hire enough lifeguards to staff the pool, particularly toward the end of the season when school starts. This problem forces the City to close pools, which has resulted in a number of citizen complaints.

Knowing that this is a local and national issue that will likely continue, staff has worked with the Parks & Recreation Committee to devise strategies to assist with the lifeguard shortage. A number of items are planned for the 2018 season, including: raising starting pay for lifeguards and assistant managers, expanding the role of the pool manager, completing (re)certifications in-house, and more.

One recommendation from the Parks & Recreation Committee and staff is to update pool hours. Prairie Village is currently open longer than any municipal pool in the SuperPass program. Additionally, our complex requires many more guards due to its size and layout. The Parks & Recreation Committee unanimously approved updating operating hours to:

- Go to an eight-hour work day during Regular Hours
- Close at 6:00 PM on Sundays
- Close by 7:30 PM, M-F during Reduced Hours

The Committee's recommendation was brought to the Committee of the Whole meeting on December 18, 2017. After thorough discussion, Council voted to close the pool complex at 8:00 PM.

Pool operating hours are in Council policy (CP509) and require Council approval.

FUNDING

N/A

ATTACHMENTS

Council Policy 509 - amended

PREPARED BY

Alley Williams

Assistant to the City Administrator

Date: December 28, 2017



City Council Policy: CP509 - Swimming Pool Schedule

Effective Date: ~~December 20, 1999~~ January 2, 2018

Amends:

Approved By: City Council

I. SCOPE

II. PURPOSE

A. To establish hours of operation for the Prairie Village Municipal Swimming Pool.

III. RESPONSIBILITY

A. Pool Manager

IV. DEFINITIONS

V. POLICY

A. The Prairie Village Pool opens Saturday of Memorial Day Weekend and closes for the season on Labor Day.

B. Regular Pool Hours:

1. 11:00 a.m. - 8:~~30~~ p.m. Leisure Pool
2. 11:00 a.m. - 8:~~30~~ p.m. Wading Pool (6 & under)
3. 12:00 p.m. - 8:~~30~~ p.m. Diving, Meter & Adult & Slide Pools open
4. 12:00 p.m. - 8:~~30~~ p.m. Lap Lanes
5. 4:30 p.m. - 7:00 p.m. Lap Lanes (adults only)
6. The pool will close at 4:30 p.m. for swim meets as posted at the pool)
7. Moonlight Swims 8:~~30~~ p.m. - 10:00 p.m. (as designated)
 - a.) The same regulations in effect for days shall be in effect during moonlight swims.

C. Operation of the pool will be subject to the Pool Manager's discretion based upon weather conditions and staffing levels.

VI. PROCEDURES



ADMINISTRATION

Council Committee Date: January 2, 2018
City Council Meeting Date: January 2, 2018

COU2018-XX: Consider approval of 2018 Prairie Village Legislative Platform

RECOMMENDATION

Staff recommends a motion to adopt the 2018 Prairie Village Legislative Platform.

MOTION

Approve the 2018 Legislative Platform as written.

BACKGROUND

Each year the City Council discusses and adopts a legislative platform, which establishes the City's legislative priorities for the upcoming session. Over the last few years, the Council has adopted a joint City/County platform to assert our common positions to all of our state legislators. The County is requesting this practice continue. The document is substantially the same as the 2017 Legislative Platform. Edits were made to each section based on the 2017 legislative session and discussions with area city officials.

ATTACHMENTS

2018 Prairie Village Legislative Platform

PREPARED BY

Alley Williams

Assistant to the City Administrator

Date: December 28, 2017

PRAIRIE VILLAGE 2017~~8~~ LEGISLATIVE PLATFORM



State and local government are partners providing numerous governmental services that are funded and made available to citizens. Local units of government are closest to the citizens and therefore, are extremely well-positioned to represent the interests of citizens in the communities in which they live. The partnership depends upon stable funding, efficient use of citizens' resources, and responsiveness at the city and county level. We support respect and preservation of local authority, maintenance of local control of local revenue and spending, and oppose the devolution of State duties to local units of government without planning, time and resources.

REPEAL OF THE PROPERTY TAX LID

We strongly oppose any state-imposed limits on the taxing and spending authority of cities and counties and urge the repeal of the property tax lid legislation passed during the 2015 session of the Kansas Legislature. We believe those elected to manage the affairs of cities and counties can be most responsive to the local taxpayers and make budget and tax decisions that are most reflective of the community's needs and financial interests. We note that these same taxing and spending limits on cities and counties were not placed on state government. State government should abide by the same taxing and spending decisions as they impose upon cities and counties.

Absent repeal, the state-imposed tax lid on local governments should be modified to require a public vote based on a protest petition provision. Additionally, the Kansas Legislature should review and consider including appropriate exemptions that existed largely under the prior tax lid but were not included in the current law, such as human resources costs, KPERS, intellectual and developmental disabilities costs, transit equipment, and mental health services, among other items.

STATE FUNDING OF PUBLIC EDUCATION

We strongly support constitutionally adequate funding for the public school system. Currently, public schools are underfunded and the City supports a significant increase in the funding of public education. We support a new or reformed school finance formula that is financially sustainable, promotes greater local funding flexibility, and ensures educational excellence. We oppose any further reduction in school funding, including any constitutional amendment releasing the legislature from this important duty (CH).

NON-PARTISAN ELECTIONS

We strongly support continuing local elections on a non-partisan basis. We are opposed to any legislation that would require local elections to be conducted with partisan identification. We also support the return of local control for timing of local elections.

MAINTAIN LOCAL CONTROL OF REVENUE AND SPENDING

Our local communities across the state are best served and citizens' values and standards are best reflected when local taxing and spending are determined by local voters and taxpayers. We support the retention and strengthening of local home rule authority to allow locally elected officials to conduct the business of their jurisdiction in a manner that best reflects the desires of their constituents and results in maximum benefit to that community.

LOCAL GUN CONTROL

We strongly (CH) believe the ability to govern how firearms are possessed and transported throughout our community is a matter of local control. Local government should have the ability to regulate and enforce the possession and use of weapons within City-owned facilities, public parks, municipal pools, and City-owned vehicles. We urge state legislators to repeal House Bill No. 2578 that restricts local government from enacting important gun safety measures in their communities (CH).

LIMITS ON APPRAISED VALUATION GROWTH

We strongly support the continuation of the Kansas Legislature's decision not to implement artificial limits on appraised valuation growth by the state. Such limitations prevent local officials from making decisions the public expects of them and reduce bond ratings, resulting in more expensive debt service payments on needed capital projects. This ultimately has a negative effect on local taxpayers by reducing what they get for their tax dollars.

TAX POLICY

We support stable revenue sources and urge the Kansas Legislature to avoid applying any further exemptions to the ad valorem property tax base, including exceptions for specific business entities or the state/local sales tax base, as well as industry-specific special tax treatment through exemptions or property classification. The local tax burden has shifted too far to residential property taxes due to state policy changes. We do not support changes in State taxation policy that would narrow the tax base or significantly reduce available funding for key programs. These changes put Kansas counties and cities at a competitive sales tax disadvantage with Missouri. ~~We call for the repeal of the income tax exemption for limited liability company and other pass-through business owners in order to assist in closing the State's budget gap.~~

SALES TAX EXEMPTION

We support the current law that exempts local government and public construction projects from sales tax. State-imposed sales tax on government purchases and projects will have only one effect: increased local property taxes. Purchases have to be made and construction must occur; imposition of a sales tax would increase the local tax burden to cover those added costs. This sales tax revenue does not help local government, but, in fact, hurts our local economy and our residents who have to pay much higher property taxes. Increased property (and sales taxes) ultimately reflects negatively on the state, given our proximity to Missouri.

OPPOSE UNFUNDED MANDATES

We support minimizing the financial and staffing implications of "devolution," the passing down of responsibilities to counties by the state and federal governments, by seeking funding for mandates and reasonable periods of time to phase in new funding responsibilities. Any budget reductions or changes in state taxation that reduce state resources with an impact on government services should be evaluated closely by the state and based on a cost benefit analysis of how such reductions would increase cost demands at either the local or state level. If the State reduces funding for government services, the State should provide greater flexibility and increased local ability to raise revenue beyond primarily sales and property tax sources.

COMPREHENSIVE TRANSPORTATION PLAN

To ensure the critical maintenance of Kansas infrastructure, we urge the Kansas Legislature to follow through on the commitments in the Comprehensive Transportation Plan, also known as T-WORKS. The current funding level is far from adequate to address ongoing statewide infrastructure funding needs; therefore, it is critical for our state highway funds to be used for the purpose for which they are collected. Funds should be allocated strategically to ensure there is an identifiable long-term return on investment for the entire state. Investing in growth areas is vital to creating a sustainable revenue stream that will address statewide infrastructure needs to support private sector job growth and public safety.

STATUTORY PASS-THROUGH FUNDING

We call for the preservation of local government revenues that pass through the State of Kansas' treasury. These funds come from a longstanding partnership between local governments and the State and are generated via economic activity at the local level. Both alcoholic liquor tax funds and the local portion of motor fuels taxes should not be withheld from local governments and siphoned into the State General Fund. Seizure of these local funding sources may benefit the State, but it will increase the local property tax burden to replace lost revenue. Local governments, in recent years, have had to cope with the Kansas Legislature not funding Local Ad Valorem Tax Reduction (LAVTRF), County City Revenue Sharing (CCRS) demand transfers, and the machinery & equipment property tax "slider." Local governments should not be forced to further aid in balancing the State's budget. Since 1997, more than ~~\$1.82.2B~~ in formula demand transfers from the state to local governments have not been made. LAVTR dates back to the 1930s, with the existing statutory framework being established in 1965. LAVTR represents the local share of certain cigarette revenue, stamp taxes, and cereal malt beverage taxes that the state removed in exchange for commitment to fund the LAVTR. CCRS was established in 1978 as part of an agreement between the state and local governments regarding a number of different taxes related to cigarette and liquor enforcement.

KPERS FUNDING

We support achieving a fully-funded public employee's retirement system within a reasonable period of time. Kansas state government should fully fund its portion of the employer contributions, and the local government KPERS should be separated from the state and school retirement system. The system should accumulate sufficient assets during members' working lifetimes to pay all promised benefits when members retire. Additionally, we support current provisions as they relate to accumulated leave and other human resources policies to determine a retiree's benefit. Possible policy changes could have a negative impact on local government employee recruitment and retention, particularly in the competitive Johnson County employment market.

KANSAS OPEN RECORDS AND OPEN MEETINGS ACT

We believe that an open government is essential to building public confidence. We support the retention of the limited exceptions in the Kansas Open Records Act (KORA) and the permitted subject matters for executive sessions contained in KORA currently found in the law. Additionally, we support the existing allowances for cost recovery for open records included under current law.

LEGISLATIVE PARTICIPATION

We support local officials and their representatives' ability to freely participate in the legislative process through advocacy and education on issues affecting local governments. Local officials, representing their citizens and taxpayers, must retain the authority to make decisions regarding membership in organizations and to participate in the legislative process through advocacy without cumbersome reporting requirements.

LOCAL CONTROL OF RIGHT OF WAY

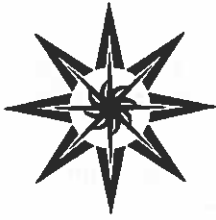
2016 legislation granting placement of cell towers in city and county owned right of way, with little oversight, should be revised. Regulation of the placement of cell towers should be subject to reasonable local zoning processes, which review important community values such as safety and neighborhood concerns.

STATEWIDE EXPANSION OF MEDICAID

We support Medicaid expansion through KanCare in Johnson County and throughout Kansas. Providing Medicaid is the responsibility of the state and federal government. The decision to limit Medicaid expansion has an impact on our citizens. Absent the State's participation in Medicaid expansion, taxpayers are required to pay for these services that would otherwise be covered by Medicaid.

DEVELOPMENT OF A COMPREHENSIVE BUDGETING PLAN

We strongly encourage the State of Kansas to develop a comprehensive budgeting plan to foster and enhance the State's struggling economy. We are in opposition to any financial practices that divert money from the Highway Fund or KPERS, or negatively impact the State's future financial position.



PLANNING COMMISSION

Council Meeting Date: January 2, 2018

PC2017-02 Consider Amendment to Special Use Permit for Kansas City Christian School - 4801 West 79th Street

PLANNING COMMISSION RECOMMENDATION

Recommend the City Council adopt Ordinance 2374, approving an amendment to the Special Use Permit for the operation of a private school by Kansas City Christian School Society, Inc. on the property described as follows: 4801 West 79th Street, subject to the conditions recommended by the Planning Commission.

BACKGROUND

The Special Use Permit for Kansas City Christian School was approved by the City Council on January 18, 1999. It did not have an expiration date, but was subject to four conditions relative to the design, construction and operation of the school, and subject to a Site Plan, subsequently approved on February 2, 1999. One of the conditions was that expansion of the school, or amending the approved site plan, would require an amendment to the Special Use Permit.

In 2008, the school applied for an amended Special Use Permit and Site Plan. At that time, a number of issues related to parking utilization, drop-off procedures and school transportation were raised by the neighbors, and the amended permit and site plan dealt primarily with reconciling those issues. The applicant worked with the City and neighbors to resolve these issues with operational policies.

At this time, the distribution of facilities and classrooms and associated parking requirements were as follows:

- 11 high school classrooms - 88 spaces
- 17 elementary and junior high classrooms - 34 spaces
- 51 employees - 26 spaces
- Total parking need - 148 spaces
- Total parking provided - 171 spaces (exceeding minimum requirements by 23 spaces)

The enrollment numbers associated with these issues were as follows:

- 1999 SUP - 543 students (162 of which were high school)
- 2008 SUP amendment - 469 students (274 of which were high school)
- Current enrollment - 445 students (155 of which are high school)

Through the amended Special Use Permit process, the parking and transportation issues were resolved with better utilization of current parking and facilities, reconfiguration of classrooms, and other associated transportation policies. No new facilities were built; however, parking and capacity was

expanded to address these issues. The amended Special Use Permit was approved on September 2, 2008 with the renewal of the four conditions of the original SUP, plus the following conditions:

5. That Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
6. The number of high school classrooms shall be limited to 11.
7. No more than four busses shall be parked in the rear of the school when not picking up or dropping off students, and shall not be idling for more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City, at the beginning of each school year, an updated student count reflecting the number of students in each grade and the number of classrooms used for each grade level.

In September 2017, an application was submitted for the renovation and expansion of the existing 55,642 square feet building adding 26,353 square feet of new space and renovating 10,268 square feet of the existing building. This will provide new and renovated rooms through the expansion and renovation of interior spaces. Specifically, the expansion involved:

- A second story addition over the center 1/3rd of the existing school building and associated with the primary entrance to the west of the existing gymnasium.
- A two story multi-purpose space to the rear of the existing building (southwest corner over current paved play area above an existing underground space).
- A small single story addition to the southeast corner of the building.

The proposed expansion covered some existing parking areas, but through reconfiguration of the existing parking lots, five additional parking spaces were provided.

The traffic study conducted was reviewed and approved by the city's traffic engineer and the Director of Public Works found that sufficient parking was available for student and staff parking as well as an additional 24 available spaces.

The Storm Drainage Report was reviewed and approved by the city's engineer and Director of Public Works and found that the proposed project would have a negligible increase in impervious area compared to the existing conditions. Peak runoff and volume will not be substantially affected. No additional detention or improvements to the adjacent storm water system are necessary.

From the standpoint of design, the proposed project was a considerable improvement of the existing facility.

The Governing Body approved an Amended Special Use Permit for Kansas City Christian Private School at 4801 West 79th Street subject to nine conditions

recommended by the Planning Commission (Conditions 1-5, 7 and 8 were carried over from the 1999 and 2008 Special Use Permits, 6 being revised for this application, and 9 being an additional condition for this application).

On December 5, the Planning Commission held a public hearing for a revision to the site plan approved with the Special Use Permit. In going through a design-build exercise, it was discovered that the first floor of their facility was not constructed to allow for a second floor to be added as proposed. Soil tests revealed that support structures would be required for construction of the approved plan. The cost to add the required support structure for a second floor was cost-prohibitive.

The plans were redesigned with the second story being moved to the back of the building. This new location provides a shorter corridor and is more accessible to the second floor. It actually decreases the size of the addition while still providing for the separation of elementary, middle school and high school students.

In summary, the changes from the September application were:

- Elimination of the second story addition on the middle portion of the front/west school wing.
- Expansion/addition of second story classroom space in the center portion of existing footprint and behind the gym.
- Reconfiguration of the entry lobby massing, including a shed roof rather than butterfly roof.
- Adjustments to the wood ornamentation on the north (front) elevation:
 - Slightly less on the gym facade, but additions to the single-story wing west of the entry
 - Addition of wood beams below the fascia on the gym and entry feature
- Removal of the wood ornamentation on the rear addition (multi-purpose building); reconfiguration of the windows to no longer extend to the ground level on this same elevation, with the addition of garage entry bays at ground level.
- Reallocation of internal space and floor plan layouts associated with the lesser-proposed expansion.

Overall, these changes impact primarily the massing and facade design aspects of the previous application and do not significantly impact any of the operational aspects. The drainage and traffic review of the revised site plan were found to be in compliance with city regulations.

One individual who spoke at the Public Hearing stated that he did not approve of the use of this property as a school providing services for students in grades K through 12. The site was originally an elementary school and should have remained an elementary school. The Commission received written communication from three residents in support of the proposed site plan.

Comments received at the neighborhood meeting on the revised plan were supportive of the plan.

The Planning Commission recommends the Governing Body approve PC2017-02, the requested amendment to the Special Use Permit for Kansas City Christian Private School at 4801 West 79th Street, subject to the following conditions (1-5, 7 and 8 being carried over from the 1999 and 2008 Special Use Permits, 6 being revised for this application, and 9 being an additional condition for this application).

1. The applicant shall meet all conditions and requirements of the Planning Commission for the approval of a site plan.
2. The Special Use Permit not have a termination or expiration time established for it.
3. If the applicant violates any conditions of the zoning regulations and requirements as part of the Special Use Permit, the permit may be revoked by the City Council.
4. The applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before approval.
5. Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
6. The number of designated high school classrooms shall be limited to 12.
7. No more than four busses shall be parked in the rear of the school when not picking-up or dropping-off, and shall not idle more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms use for each grade level.
9. The permit anticipates a projected enrollment capacity of 525 students, and any enrollment significantly beyond this capacity or reconfiguring of classrooms that creates impacts beyond those anticipated by this baseline may require a revised site plan or may result in revocation of the permit at the discretion of the City.

ATTACHMENT

Staff Report & Application
Plans

Draft Minutes from December 5th Planning Commission meeting
Ordinance 2374

PREPARED BY

Joyce Hagen Mundy
City Clerk/Planning Commission Secretary
Date: December 13, 2017

STAFF REPORT

TO: Prairie Village Planning Commission
FROM: Chris Brewster, AICP, Gould Evans, Planning Consultant
DATE: December 5, 2017, Planning Commission Meeting

Application: PC 2017-02 - Amendment

Request: Amendment to Special Use Permit for Private School

Property Address: 4801 W. 79th Street

Applicant: Kansas City Christian School

Current Zoning and Land Use: R-1A Single-Family District- Kansas City Christian School

Surrounding Zoning and Land Use: North: R-1B Single-Family District - Single-Family Dwellings
East: R-1A Single-Family District - Single-Family Dwellings
South: R-1A Single-Family District - Single-Family Dwellings
West: R-1A Single-Family District - Single-Family Dwellings

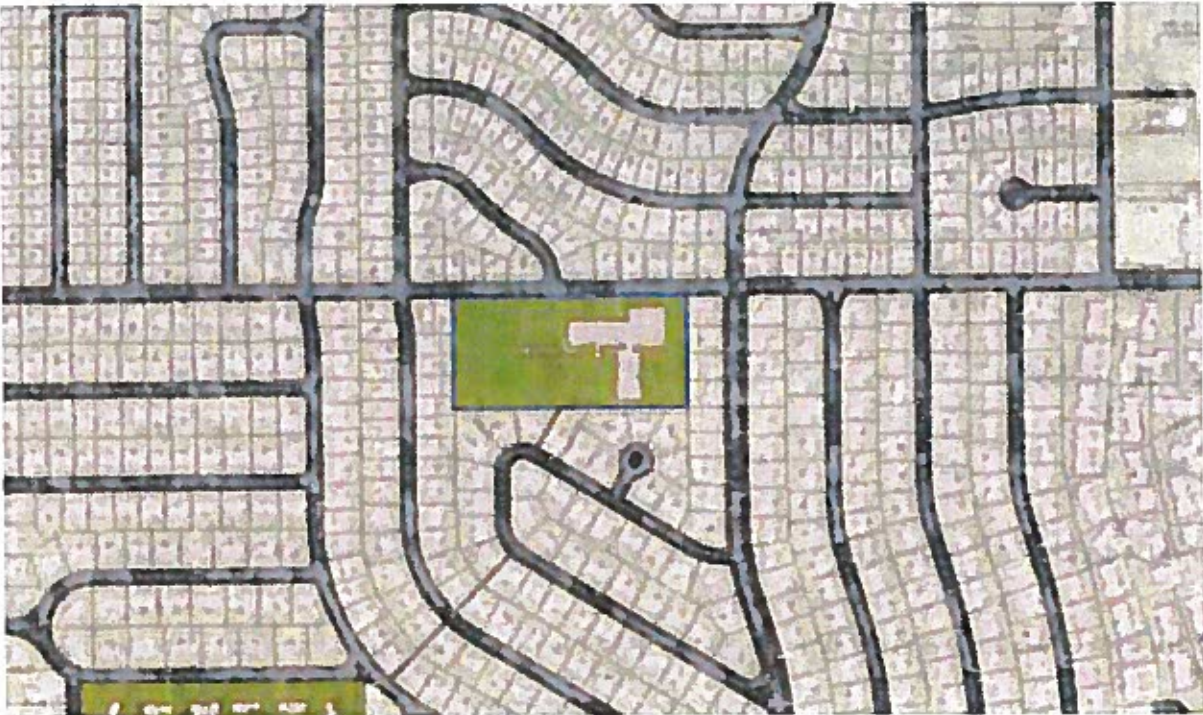
Legal Description: Metes & Bounds Abbreviation (28-12-25 E 826.75' OF W 1159' OF N 421.50' NE 1/4 NW 1/4 EX N 30' 7.43 ACRES PVC 624A BOTA #0708-87-TX)

Property Area: 7.44 Acres (55,557 s.f.)

Related Case Files: PC 2017-102 (original September application)
PC 2017-103, PC 2016-108, 2015-105, and 2014-110 Temporary Use Permits for ADHD Summer Treatment Program
PC 2008-08 Amendment to SUP
PC 98-07 Original SUP for Private School

Attachments: Application, Site Plan, Traffic Memo & Drainage Letter, Neighborhood Meeting Information

General Location Map



Aerial Map



COMMENTS:

The Special Use Permit for Kansas City Christian School was amended by City Council on October 2, 2017 based on the recommendation of the Planning Commission and record created at the September 12, 2017 public hearing. The applicant has since revised their proposed expansion and site plan. Since the previous hearing, recommendation and amendment was conditioned on the original site plan, the proposed changes require the applicant to further amend the Special Use Permit, and to review the proposal based on the new site plan.

The following information is from the September 12, 2017 staff report, except where specifically noted in **[bold/red]** to emphasize changes from the original site plan and application to the current site plan and application.

The Special Use Permit for Kansas City Christian School was approved by the City Council on January 18, 1999. It did not have an expiration date, but was subject to four conditions relative to the design, construction and operation of the school, and subject to a Site Plan, subsequently approved on February 2, 1999. A school was originally built on this site in 1954 as a public elementary school. One of the conditions was that expansion of the school, or amending the approved site plan would require an amendment to the Special Use Permit.

Growth of the school and the acquisition of other school properties further south led to reconfiguration of this campus and its operations. In 2008, the school applied for an amended Special Use Permit and Site Plan. At that time, a number of issues related to parking utilization, drop-off procedures, and school transportation were raised by the neighbors, and the amended permit and site plan dealt primarily with reconciling those issues. The applicant worked with the City and neighbors to resolve these issues with operational policies and redistribution of classrooms in association with other school properties outside of Prairie Village. At this time, the distribution of facilities and classrooms, and associated parking requirement was as follows:

- 11 high school classrooms – 88 spaces
- 17 elementary and junior high classrooms – 34 spaces
- 51 employees – 26 spaces
- Total parking need – 148 spaces
- Total parking provided – 171 spaces (exceeding minimum requirements by 23 spaces)

The enrollment numbers associated with these issues were as follows:

- 1999 SUP – 543 students (162 of which were high school)
- 2008 SUP amendment – 469 students (274 of which were high school)

In addition, at this time plans for future growth of the school, in association with new construction at other campuses, was anticipated in the school's long-range plans.

Through the amended Special Use Permit process, the parking and transportation issues were resolved with better utilization of current parking and facilities, reconfiguration of classrooms, and other associated transportation policies. No new facilities were built; however, parking and capacity was expanded to address these issues. The amended Special Use Permit was approved on September 2, 2008 with the renewal of the four conditions of the original SUP, plus the following conditions:

5. That Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
 6. The number of high school classrooms shall be limited to 11.
 7. No more than four busses shall be parked in the rear of the school when not picking up or dropping off students, and shall not be idling for more than five minutes during pick-up and drop-off.
-

8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms used for each grade level.

The current application is for the renovation and expansion of the existing 55,990 square feet building to add an additional 31,455 square feet. This will provide new and renovated rooms through the expansion and renovation of interior spaces. Specifically, the expansion involves:

- A second story addition over the center 1/3rd of the existing school building and associated with the primary entrance to the west of the existing gymnasium. **[Eliminated in this application; relocated to the addition on the second level behind gym.]**
- A two story multi-purpose space to the rear of the existing building (southwest corner over current paved play area above an existing underground space).
- A small single story addition to the southeast corner of the building.

The above information has been amended by the new site plan to include the following:

- **12,466 s.f. of renovated space**
- **17,455 s.f. of additional space**
- **Reallocation and reduction of the second story addition, eliminating it from the front/west portion of the existing school, to the center portion and behind the gym.**

The expansions will occur over some existing parking areas, but through reconfiguration of the existing parking lots, five additional parking spaces will be provided.

In summary, the changes from the September application are:

- **Elimination of the second story addition on the middle portion of the front/west school wing.**
- **Expansion/addition of second story classroom space in the center portion of existing footprint and behind the gym.**
- **Reconfiguration of the entry lobby massing, including a shed roof rather than butterfly roof.**
- **Adjustments to the wood ornamentation on the north (front) elevation:**
 - **Slightly less on the gym facade, but additions to the single-story wing west of the entry**
 - **Addition of wood beams below the fascia on the gym and entry feature**
- **Removal of the wood ornamentation on the rear addition (multi-purpose building); reconfiguration of the windows to no longer extend to the ground level on this same elevation, with the addition of garage entry bays at ground level.**
- **Reallocation of internal space and floor plan layouts associated with the lesser-proposed expansion.**

Overall, these changes impact primarily the massing and facade design aspects of the previous application and do not significantly impact any of the operational aspects. A revised drainage memo is included (dated 11/2/17) and the previous traffic memo (dated 8/11/17) are included with the application.

The applicant held a neighborhood meeting on August 8, 2017 in conformance with the City's Citizen Participation Policy. A summary of this meeting and comments is provided with the application, and the applicant will be able to comment further on this meeting and how any neighborhood concerns are being addressed at the public hearing.

The applicant held a second neighborhood meeting on the revised site plan on November 20, 2017 in conformance with the City's Citizen Participation Policy. An attendance list has been provided and the applicant will be able to comment further on this meeting at the public hearing.

FACTORS FOR CONSIDERATION:

The Planning Commission shall make findings of fact to support its recommendation to approve, conditionally approve, or disapprove this Special Use Permit. It is not necessary that a finding of fact be made for each factor. However, there should be a conclusion that the request should be approved or denied based upon consideration of as many factors as are applicable. The factors to be considered in approving or disapproving a Special Use Permit shall include the following:

A. The character of the neighborhood.

This site is located on the south side of West 79th Street between Roe Avenue and Nall Avenue. The surrounding area is all single-family neighborhoods. In general, schools are compatible and contribute to the character of single-family neighborhoods provided the location, access, and site design is managed in a way that is compatible with residential living in neighborhood environments.

B. The zoning and uses of property nearby.

- North: R-1B Single-Family District – Single-family dwellings
- East: R-1A Single-Family District – Single-family dwellings
- West: R-1A Single-Family District – Single-family dwelling
- South: R-1A Single-Family District – Single-family dwelling

The Prairie Village Zoning Ordinance allows private schools in the R-1A and R-1B zoning district through a special use permit.

C. The extent that a use will detrimentally affect neighboring property

The site has been a school since the building was originally constructed in 1954. It became a private school in 1986 and received an original Special Use Permit in 1999. In 2008 the SUP and site plan were renewed due to some specific concerns regarding parking, transportation and operations of the school in the neighborhood. Outside of these concerns, this campus has existed within this neighborhood without detrimental effects on the surrounding property. This is due primarily to the school addressing growth through additional campus facilities outside of the City, allocating space on this campus in relation to the scale of the building and site, and managing the intensity of the use with transportation and operational policies that limit traffic and parking impacts on the neighborhood.

D. The relative gain to public health, safety and welfare by destruction of value of the applicant's property as compared to the hardship on other individual landowners.

This application involves the expansion and remodeling of an existing school building, and allows affective utilization of an older school site within the neighborhood. Provided the parking, transportation and operational intensity is limited similarly to past approvals, it is reasonable to expect the school to contribute positively to the neighborhood.

E. The proposed special use complies with all applicable provisions of these regulations, including intensity of use regulations, yard regulations and use limitations.

Private schools are permitted through a special use process by the Prairie Village zoning ordinance. The existing building and the proposed expansion meets all other standards applicable to the building and site relating to height, setback, and lot coverage.

F. The proposed special use at the specified location will not adversely affect the welfare or convenience of the public.

The site has been used as a school for approximately 63 years and the approval of this amended special use permit will be consistent with that use. Since this is the continuation of a current condition, it is not expected that the use will cause any new issues with respect to the compatibility of uses, provided that the expansion of the building and the potential increase on capacity is adequately addressed through other criteria and conditions.

G. The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with it, and the location of the site with respect to streets giving access to it are such as the special use will not cause substantial injury to the value of the property in the immediate neighborhood so as to hinder development and use of neighboring property in accordance with the applicable zoning district regulations. In determining whether the special use will cause substantial injury to the value of property in the immediate neighborhood, consideration shall be given to:

- 1. The location, size, nature and height of buildings, structures, walls, and fences on the site; and**
- 2. The nature and extent of landscaping and screening on the site.**

The modification of the building improves the overall appearance and utilization of the building in relation to the public streetscape and homes to the north fronting on 79th street. Residential lots to the east of the building are well screened by landscape. Residents to the west are separated by the existing play field and parking area, which are a suitable transition between school campuses and housing. Residential lots to the south are lower than the school site, and a combination of grades, street configurations in this area, and the back yards and landscape help screen the campus from housing. The building expansion – in footprint and height is proposed internal to the campus site (within the current footprint and the internal area to the south and west over the existing blacktop play area). The second story addition is lower than the current gymnasium and is only proposed on a portion of the current footprint, so the scale of the building should not have a significant impact on the site. **[This portion of the previous plan has been amended to reduce the second-story addition and place more of it behind the existing gym. A larger portion of the proposed multi-purpose addition is now exposed on the north (front) elevation due to the second story not being there, but this is far deeper into the building footprint and will not have a significant impact on this elevation from the streetscape.]** Provided the parking, transportation, and operational intensity is limited similarly to past approvals, this should not have an adverse impact.

West 79th Street is a neighborhood street, but it has good connectivity to other collector-level and arterial street connections to Roe, Nall, Mission, Lamar and Metcalf. This network, as well as other well-connected east-west streets to the north (75th Street) and south (83rd Street) provide good access for this use. The applicant has submitted a traffic memo dated 8/11/17 to provide specific analysis of the transportation impacts of this expansion relative to the current conditions.

H. Off-street parking and loading areas will be provided in accordance with the standards set forth in these regulations and such areas will be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect.

The ordinance requires that elementary, junior high and equivalent schools provide two spaces for each classroom, and high schools provide eight spaces for each classroom, plus one space for each two employees. The application adds new classrooms, one of which is a high school classroom. By ordinance, this would mean a minimum 21 additional spaces, assuming 6 new employee / faculty positions. The 2008 indicated a surplus of 23 spaces based on the capacity of the school at the time and the site configuration. The new site plan includes 5 additional spaces. Therefore, although some of the existing surplus will be used up, the application meets the ordinance requirement for parking. Additionally, the applicant has included a parking analysis base on a utilization rate and study over a 3-year period using past enrollment numbers. Based on this rate, and projecting a full enrollment of 525 students, they project that the lot will ordinarily operate at 87% capacity at peak times, leaving a surplus of 24 spaces based on utilization rates.

I. Adequate utility, drainage, and other such necessary facilities have been or will be provided.

Much of the new construction is occurring on existing impervious areas, either an additional story within the current footprint or expansion into current paved areas. The applicant has supplied a drainage letter comparing existing and proposed conditions, and expected impacts on drainage. Public Works has reviewed this letter and concurs with the findings, subject to a final drainage permit prior to building permits.

- J. Adequate access roads or entrance and exist drives will be provided and shall be so designed to prevent traffic hazards and to minimize traffic congestion in public streets and alleys.

The site access from 79th street will not change. A traffic memo supplied by the applicant has projected traffic conditions (including access, parking, and drop-off / pick-up procedures) based on a projected enrollment capacity of 525 students (current is 444). The highest change in volume is expected to be during the morning peak hours. Public Works has reviewed this memo and concurs with the findings, and does not expect any significant traffic impacts beyond those currently experienced in the area or beyond with the overall network can handle.

- K. Adjoining properties and the general public shall be adequately protected from any hazardous or toxic materials, hazardous manufacturing processes, obnoxious odors or unnecessarily intrusive noises.

This particular use is not expected to produce any hazardous or toxic materials, hazardous processes, obnoxious odors, or intrusive noises beyond what is ordinarily associated with a school. The use is compatible with surrounding neighborhood properties with regard to these criteria.

- L. Architectural design and building materials are compatible with such design and materials used in the neighborhood in which the proposed facility is to be built or located.

The addition to the building includes the following:

- Two story, multipurpose spaces to the rear of existing building, near the southwest corner. The addition lies within an existing paved area. The height of the addition will be equivalent to a two-story volume, but it is not visible from 79th Street as it sits behind the 2nd story addition to the school. **[This remains unchanged in this application; although it will no longer sit behind the previously proposed second-story addition, the location to the rear and within the footprint will not have a significant impact on the front elevation or relationship of the building to the 79th Street streetscape.]**
- Second story addition over the center 1/3 of the existing school building. The height of the addition from 79th Street will be less than the existing gymnasium space to the east of the proposed addition. The addition will house new classroom and lobby space. **[This portion of the addition has been expanded to place more classroom space on a second level behind the gym.]**
- Small single story addition to the southeast corner of the building. The addition lies completely within an existing paved area of the site. The addition will allow the expansion of classroom spaces.
- Small two story addition to the front of the building, at the center of the existing school building. The addition will tie into the second story addition to the school and provide additional entry/ lobby space. **[This portion of the application is removed / reallocated to second story space behind the gym.]**

The materials proposed include – wood (rain/shade screen), glazing, brick veneer, EIFS and metal (fascia). New brick veneer and EIFS will match the existing brick veneer and EIFS used on the gymnasium. The proposed design is consistent with and enhances the existing character of the building, and there for will improve the degree of compatibility with the neighborhood. **[The architectural concepts, ornamentation, and materials remain substantially the same, with some slight adjustments and reconfiguration of materials and details associated with the reduced expansion and different massing. These changes are outlined in the above summary.]**

- M. Conformance with the Comprehensive Plan

One of the primary objectives of Village Vision is to encourage reinvestment in the community to maintain the quality of life in Prairie Village. This application is for reinvestment and expansion of an existing institution within the community, and provided the impacts from additional enrollment are adequately mitigated and capacity is limited it is consistent with Village Vision in encouraging reinvestment.

- N. City Staff recommendations.
-

Staff believes that with the proposed improvements this site will be near maximum development for a school site within a neighborhood. However, the parking utilization and access strategies, based on proposed enrollment projections appear to adequately address any potential impacts on the surrounding area. The investments in the building and the design are appropriately scaled for the neighborhood and improve the appearance of the site. Subject to appropriate limitations on capacity beyond projections, and the operational and intensity limitations of previous Special Use Permit approvals, staff recommends approval.

Site Plan Approval

The applicant has also submitted a site plan for approval by the Planning Commission. In its consideration of the site plan, the Planning Commission shall address the following criteria:

- A. The site is capable of accommodating the buildings, parking areas, and drives with the appropriate open space and landscape.**
See previous analysis in special use permit.
- B. Utilities are available with adequate capacity to serve the proposed development.**
This site is currently served by utilities and they should be adequate to serve the proposed expansion.
- C. The plan provides for adequate management of stormwater runoff.**
This is a second story addition with some expansion of the footprint over existing paved areas. The impervious surface will be increasing very little.
- D. The plan provides for safe ingress/egress and internal traffic circulation.**
See previous analysis in special use permit.
- E. The plan is consistent with good land planning and site engineering design principles.**
The expansion is within the current footprint of the building or impervious surfaces, and produces very little impact on grade, drainage, open space or relationships of the building and site to surrounding areas. It represents the effective utilization of an existing neighborhood campus site, in a manner that is compatible with the character of the surrounding area.
- F. An appropriate degree of compatibility will prevail between the architectural quality of the proposed building and the surrounding neighborhood.**
See Special Use Permit analysis.
- G. The plan represents an overall development pattern that is consistent with Village Vision and other adopted planning policies.**
See Special Use Permit analysis.

Recommendations

Staff recommends approval of the Special Use Permit, subject to the following conditions (1-5, 7 and 8 being carried over from the 1999 and 2008 Special Use Permits, 6 being revised for this application, and 9 being an additional condition for this application).

1. The applicant shall meet all conditions and requirements of the Planning Commission for the approval of a site plan.
 2. The Special Use Permit not have a termination or expiration time established for it.
 3. If the applicant violates any conditions of the zoning regulations and requirements as part of the Special Use Permit, the permit may be revoked by the City Council.
 4. The applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.
 5. Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
-

6. The number of designated high school classrooms shall be limited to 12.
7. No more than four busses shall be parked in the rear of the school when not picking-up or dropping-off, and shall not idle more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms use for each grade level.
9. The permit anticipates a projected enrollment capacity of 525 students, and any enrollment significantly beyond this capacity or reconfiguring of classrooms that creates impacts beyond those anticipated by this baseline may require a revised site plan or may result in revocation of the permit at the discretion of the City.

Staff recommends approval of the Site Plan included in the application subject to the following:

1. Signs are approved in concept. The applicant shall submit a sign permit application demonstrating that the proposed wall signs comply with the Prairie Village sign ordinance, specifically showing the dimensions of the signs and the dimensions of the walls.
 2. A drainage permit be finalized and approved by Public Works prior to issuance of a building permit.
-

SPECIAL USE PERMIT APPLICATION

CITY OF PRAIRIE VILLAGE, KANSAS

For Office Use Only

Case No.: PC2017-02 REVISED

Filing Fees: _____

Deposit: 1500



Date Advertised: 8.21.2017 (2nd 11.14.17)

Date Notices Sent: 8.21.2017 (2nd 11.14.17)

Public Hearing Date: 9.12.2017

APPLICANT: Kelly VanElders, Owners Rep. for KCCSA PHONE: 816.260.9927

ADDRESS: 11710 w 102nd Place, Overland Park, KS 66214 E-MAIL: kdvanelders@gmail.com

OWNER: Kansas City Christian School Association PHONE: (913) 648-5227

ADDRESS: 4801 W 79th St, Prairie Village, KS ZIP: 66208

LOCATION OF PROPERTY: 4801 W 79th St, East of Nall, West of Roe on the South side of 79th Street.

LEGAL DESCRIPTION:

28-12-25 E 826.75' OF W 1159' OF N 421.50' NE 1/4 NW 1/4 EX N 30'
(abbreviated) 7.43 ACRES PVC 624A BOTA #0708-87-TX

ADJACENT LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>Single Family Residential</u>	<u>R-1B</u>
South	<u>Single Family Residential</u>	<u>R-1A</u>
East	<u>Single Family Residential</u>	<u>R-1A</u>
West	<u>Single Family Residential</u>	<u>R-1A</u>

Present Use of Property: K-12 School

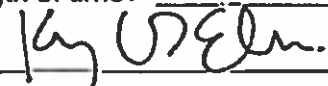
Please complete both pages of the form and return to:
Planning Commission Secretary
City of Prairie Village
7700 Mission Road
Prairie Village, KS 66208

Does the proposed special use meet the following standards? If yes, attach a separate Sheet explaining why. See attached supplemental sheet for answers to the following standards.

- | | <u>Yes</u> | <u>No</u> |
|---|------------|-----------|
| 1. Is deemed necessary for the public convenience at that location. | <u>X</u> | _____ |
| 2. Is so designed, located and proposed to be operated that the public health, safety, and welfare will be protected. | <u>X</u> | _____ |
| 3. Is found to be generally compatible with the neighborhood in which it is proposed. | <u>X</u> | _____ |
| 4. Will comply with the height and area regulations of the district in which it is proposed. | <u>X</u> | _____ |
| 5. Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential use from any injurious effect. | <u>X</u> | _____ |
| 6. Adequate utility, drainage, and other such necessary facilities have been or will be provided. | <u>X</u> | _____ |

Should this special use be valid only for a specific time period? Yes _____ No X

If Yes, what length of time? _____

SIGNATURE: 

DATE: November 3, 2017

BY: Kansas City Christian School

TITLE: Owners Representative / Agent

Attachments Required:

- Site plan showing existing and proposed structures on the property in questions, and adjacent property, off-street parking, driveways, and other information.
- Certified list of property owners

Attachment for KCCS Special Use Permit – Compliance Standards

1. *Is deemed necessary for the public convenience at this location:* Yes. This location has been a school since 1966. KCC has been in this location since 1986, this project is to make improvements to the existing conditions.
2. *Is so designed, located and proposed to be operated that the public health, safety, and welfare will be protected:* Yes. This location has been a school since 1966. KCC has been in this location since 1986, this project is to make improvements to the existing conditions.
3. *Is found to be generally compatible with the neighborhood in which it is proposed.* Yes. This location has been a school since 1966. KCC has been in this location since 1986, this project is to make improvements to the existing conditions. In addition, the exterior is being redesign to better fit the "Prairie Village" aesthetic.
4. *Will comply with the height and area regulation of the district in which it is proposed:* Yes. The building has been designed to meet the current regulations for Height and Area.
5. *Off-street parking and loading areas will be provided in accordance with the standards set forth in the zoning regulations, and such areas will be screened from adjoining residential uses and located so as to protect such residential use from any injurious effect:* Yes. Traffic patterns and parking review are included in the attached traffic memo and shall meet standards shown in the zoning regulations.
6. *Adequate utility, drainage, and other such necessary facilities have been or will be provided.* Yes. The site utilities are serviced through existing utility lines. Site drainage patterns shall follow current site conditions and no detention will be required.

Attachment for KCCS Special Use Permit – Compliance Standards

1. *Is deemed necessary for the public convenience at this location:* Yes. This location has been a school since 1966. KCC has been in this location since 1986, this project is to make improvements to the existing conditions.
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6. *Adequate utility, drainage, and other such necessary facilities have been or will be provided.* Yes. The site utilities are serviced through existing utility lines. Site drainage patterns shall follow current site conditions and no detention will be required.



November 2nd, 2017

Mr. Keith Bredehoeft
City of Prairie Village, KS
7700 Mission Road
Prairie Village, KS 66208

RE: Drainage Memo
Kansas City Christian School Renovation & Additions
4801 W. 79th Street, Prairie Village, KS 66208

Mr. Bredehoeft:

MKEC Engineering, Inc. has analyzed impervious conditions for the proposed renovations and building additions to Kansas City Christian School in Prairie Village, KS. The additions, new cafeteria and classrooms, will be constructed as shown on the site plan submittal. Utility improvements as necessary will be installed and minimal grading and pavement improvements will be installed.

Existing Conditions

The existing 7.4 acre site includes a school building structure, parking areas, open space, playgrounds and a sports field. Parking is located on all sides of the school building. Drainage generally runs north to south on the site. On the east side of the building the drainage pattern flows southeast to a drain inlet in the southeast corner of the property. On the west and south sides the drainage is generally north to south to the south property line. No existing detention facilities are on the site.

Proposed Conditions

The construction of new additions will primarily take place in areas of existing impervious area. Minimal impervious area will be added with the north building addition. The total increase in impervious area will be 0.009 acres. Roof drains and surface drainage will follow similar patterns in both the pre-development and post-development condition. The only storm sewer proposed will be piping to handle roof drains.

Conclusions

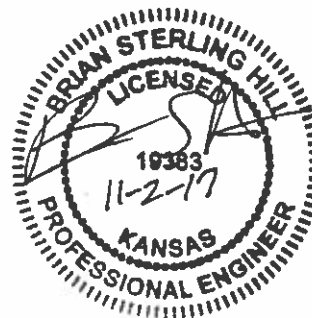
The proposed project will have no increase in impervious area when compared to existing conditions. Peak runoff and volume will not be substantially affected, resulting in the lack of need for detention or improvements to the adjacent storm water sewer system. The improvements will not have a detrimental affect on the overall drainage patterns for the site. No storm water quality (BMP) or detention facilities are recommended.

Please let me know if you have any questions.

Sincerely,

MKEC Engineering, Inc.

Brian S. Hill, P.E.



Encl: Site Plan Submittal and Special Use Permit Application

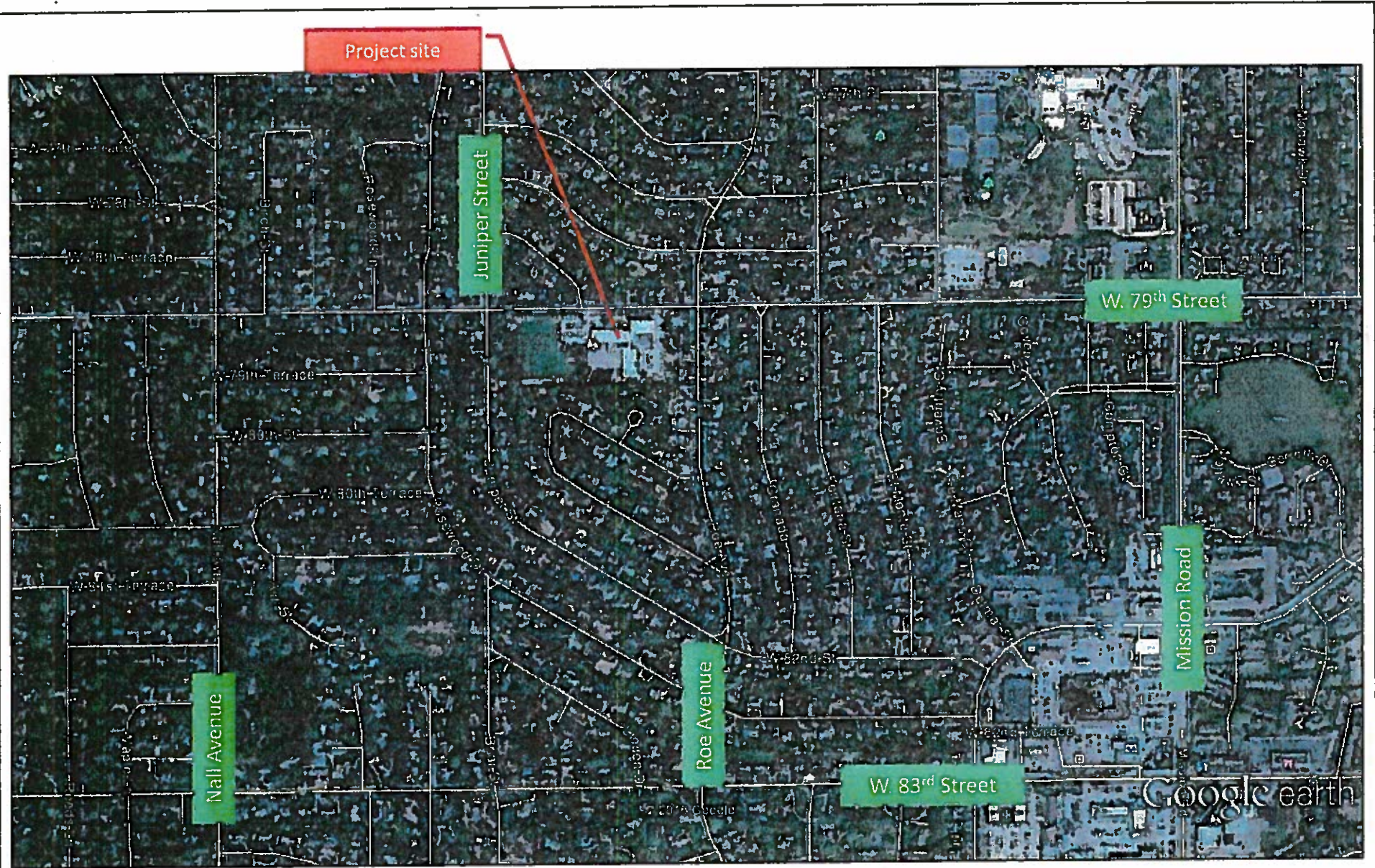


Image source: Google Earth



RBC DESIGN GROUP

Project:

**Kansas City Christian School
Prairie Village, Kansas**



No scale

**Exhibit 1:
Study area and vicinity map**



To: Mr. Keith Bredehoeft, P.E – City of Prairie Village, Kansas
Mr. John Ho, AIA – Hollis + Miller

From: Shashi Gannavaram, P.E, PTP, AICP, PTOE

CC: Brian Hill, P.E. – MKEC Engineers
Brian Hochstein – MKEC Engineers

Date: 8/11/2017 08-11-2017

Re: Traffic Flow Documentation for the Kansas City Christian School, Prairie Village, Kansas



1 Introduction

R^3C Design Group, LLC was requested to complete a traffic evaluation for the remodeling of the Kansas City Christian School, located west of the 79th Street and Roe Avenue intersection in Prairie Village, Kansas.

Kansas City (KC) Christian School accommodates students from kindergarten to 12th grade. The enrollment for the 2016-2017 academic school year was 445 students. The school's enrollment capacity will increase to 525 students upon completion of the remodeling. The increase of students is expected to occur in all grade levels.

The city of Prairie Village requested a traffic memo including current traffic counts, computation and documentation of trip rates and assurance that sufficient parking will accommodate the increase of student enrollment to 525. This memo documents these items.

2 Existing Conditions

2.1 Roadway network

Exhibit 1 is a Google Earth snapshot of the school location. The school is located mid-block on W. 79th Street between Roe Avenue to the east and Juniper Street to the west. The school can only be accessed by W. 79th Street using one of two driveways that function as a one-way pair. The west driveway has one lane entering the campus leading to the parking lot while serving as the car rider lane. The east driveway serves as a two-lane exit from the campus. All city streets adjacent to the school are two lane facilities.

2.2 School traffic conditions

2.2.1 Traffic flow during pickup and drop-off

School hours are from 8:10 AM to 3:10 PM Monday through Friday. Two school busses service the school. However, most students are car-riders. Pick-up and drop-off activities are monitored by school staff. Exhibit 2 shows the current waiting/loading areas for car traffic coming to the school. During field observations, no traffic spilled over to W. 79th Street during either pickup or drop-off. Exhibit 3 contains a few pictures showing the queuing occurring within the school.

OWNER:
 KANSAS CITY CHRISTIAN SCHOOL ASSOCIATION
 4801 W. 79TH ST.
 PRAIRIE VILLAGE, KS 66208
 KELLY VANELDERS, OWNERS REP.
 PH: 816-280-9937
 KDVANELDERS@GMAIL.COM



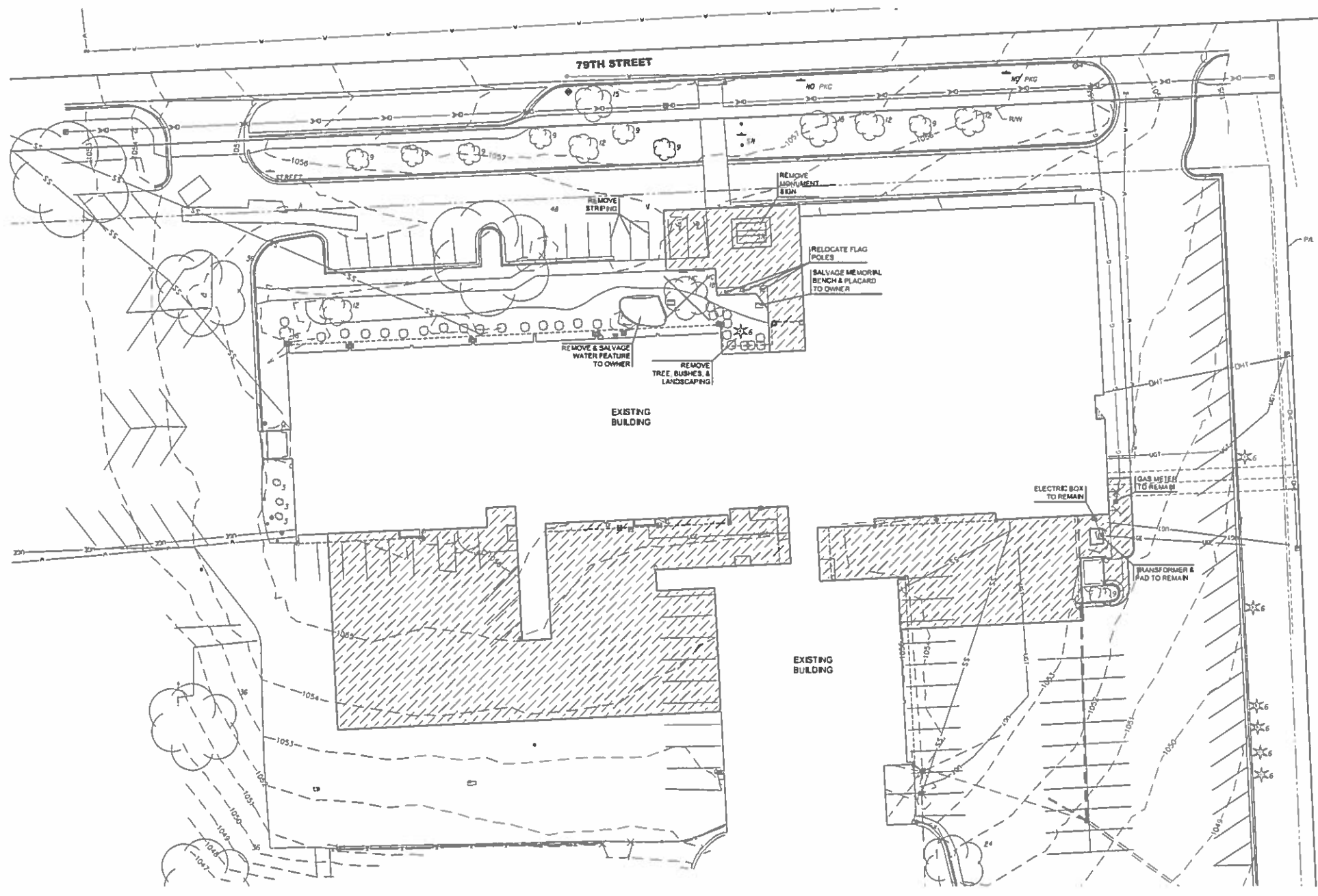
Survey No. 08-11319-1888

no design the future®
 1818 Walnut Street Suite 922
 Kansas City, MO 64108
 P: 816-442-7000
 233 Perry Street Suite 203
 Kansas City, MO 64104
 P: 816-241-9779
 hollis+millers.com

Smith and Boucher
 LLC Engineers
 2595 West Valley Parkway, STE 200
 Kansas, KS 66201
 P: 316-264-0777 / phone
 P: 316-264-0677 fax

MKEC Engineering, Inc.
 11827 W. 111th St., Ste. 204 200
 Overland Park, KS 66209
 P: 316-351-9500 phone

hollis+millers architects



- LEGEND**
- ⊙ - TREE AND DIAMETER
 - ⊙ - TREE AND DIAMETER
 - ⊙ - TREE STUMP AND DIAMETER
 - ⊙ - SIGN
 - ⊙ - BUSH
 - ⊙ - MAIL BOX
 - ⊙ - POLE
 - ⊙ - GATE
 - ⊙ - POST / BOLLARD
 - ⊙ - FLAG POLE
 - ⊙ - FENCE
 - ⊙ - EDGE OF TREES
 - ⊙ - TELEPHONE RISER
 - ⊙ - UNDERGROUND TELEPHONE LINE
 - ⊙ - OVERHEAD TELEPHONE LINE
 - ⊙ - CABLE TV RISER
 - ⊙ - FIBER OPTICS INDICATOR SIGN
 - ⊙ - UNDERGROUND CABLE TV LINE
 - ⊙ - UNDERGROUND FIBER OPTIC CABLE
 - ⊙ - POWER POLE AND DEADMAN
 - ⊙ - LIGHT POLE
 - ⊙ - ELECTRIC TRANSFORMER
 - ⊙ - SCHOOL ZONE SIGNAL LIGHT
 - ⊙ - TRAFFIC CONTROL BOX
 - ⊙ - TRAFFIC SIGNAL LIGHT POLE
 - ⊙ - UNDERGROUND ELECTRIC LINE
 - ⊙ - OVERHEAD ELECTRIC LINE
 - ⊙ - GAS METER
 - ⊙ - GAS VALVE
 - ⊙ - GAS LINE
 - ⊙ - SANITARY SEWER MANHOLE
 - ⊙ - CLEANOUT
 - ⊙ - SANITARY SEWER LINE
 - ⊙ - MALET
 - ⊙ - STORM WATER MANHOLE
 - ⊙ - ROOF DRAIN
 - ⊙ - GRATE MALET
 - ⊙ - STORM SEWER PIPE
 - ⊙ - FIRE HYDRANT
 - ⊙ - WATER VALVE
 - ⊙ - WATER METER
 - ⊙ - MONITORING WELL
 - ⊙ - WATER METER VAULT
 - ⊙ - WATER SPOUT
 - ⊙ - WATER LINE
 - ⊙ - IRRIGATION CONTROL VALVE

- DEMOLITION LEGEND**
- ▨ - PAVEMENT REMOVAL
 - ✕ - TREE REMOVAL
 - XXXXXXXXXXXX - UTILITY REMOVAL

SHEET INDEX	
SHEET NUMBER	SHEET TITLE
DC101	CIVIL DEMOLITION PLAN
C100	UTILITY PLAN
C101	PAVING PLAN
C102	GRADING & EROSION CONTROL PLAN
L100	LANDSCAPE PLAN
A1	FLOOR PLANS
A2	EXTERIOR ELEVATIONS
A3	RENDERING FROM NW

CONTROL POINTS & BENCHMARKS

CPBM #100 5/8" REBAR WITH 2" ALUMINUM MKEC CONTROL CAP IN GRASS WEST OF WEST ENTRANCE FROM 79TH STREET 1.5' NORTHWEST OF CURB, 7' SOUTHWEST OF END OF FENCE. N=255322.408, E=2290658.319, ELEV=1054.49

CPBM #101 5/8" REBAR WITH 2" ALUMINUM MKEC CONTROL CAP IN GRASS WEST OF ENTRANCE FROM 79TH STREET 2' NORTHWEST OF CURB, 20' SOUTH OF GAS VALVE, 22' SOUTHWEST OF WATER VALVE. N=255341.190, E=2297046.278, ELEV=1054.89

CPBM #102 CHEELED " IN SOUTHWEST CORNER OF CURB MALET AT SOUTHWEST CORNER OF SOUTH PARKING LOT. N=255005.855, E=2287108.297, ELEV=1047.96

CPBM #103 5/8" REBAR WITH 2" ALUMINUM MKEC CONTROL CAP IN GRASS WEST OF SOUTHWEST CORNER OF SOFT PLAY AREA SOUTH OF APHALT HARD PLAY AREA, 19' SOUTH OF PATH TO SOFT PLAY, 22' SOUTHWEST OF SIDEWALK. N=254873.198, E=2288731.344, ELEV=1043.23

Kansas City Christian School - Addition and Renovation
 Kansas City Christian School
 4801 W. 79TH ST.
 Prairie Village, Kansas 66208

CITY SITE PLAN SUBMITTAL

REVISIONS:

NO.	DATE	DESCRIPTION

FOR NO: 17000
 DRAWN BY: BJB
 CHECKED BY: BJB
 DATE: 10.12.2017

DC101



D-verse Plan no. 013 by MKEC

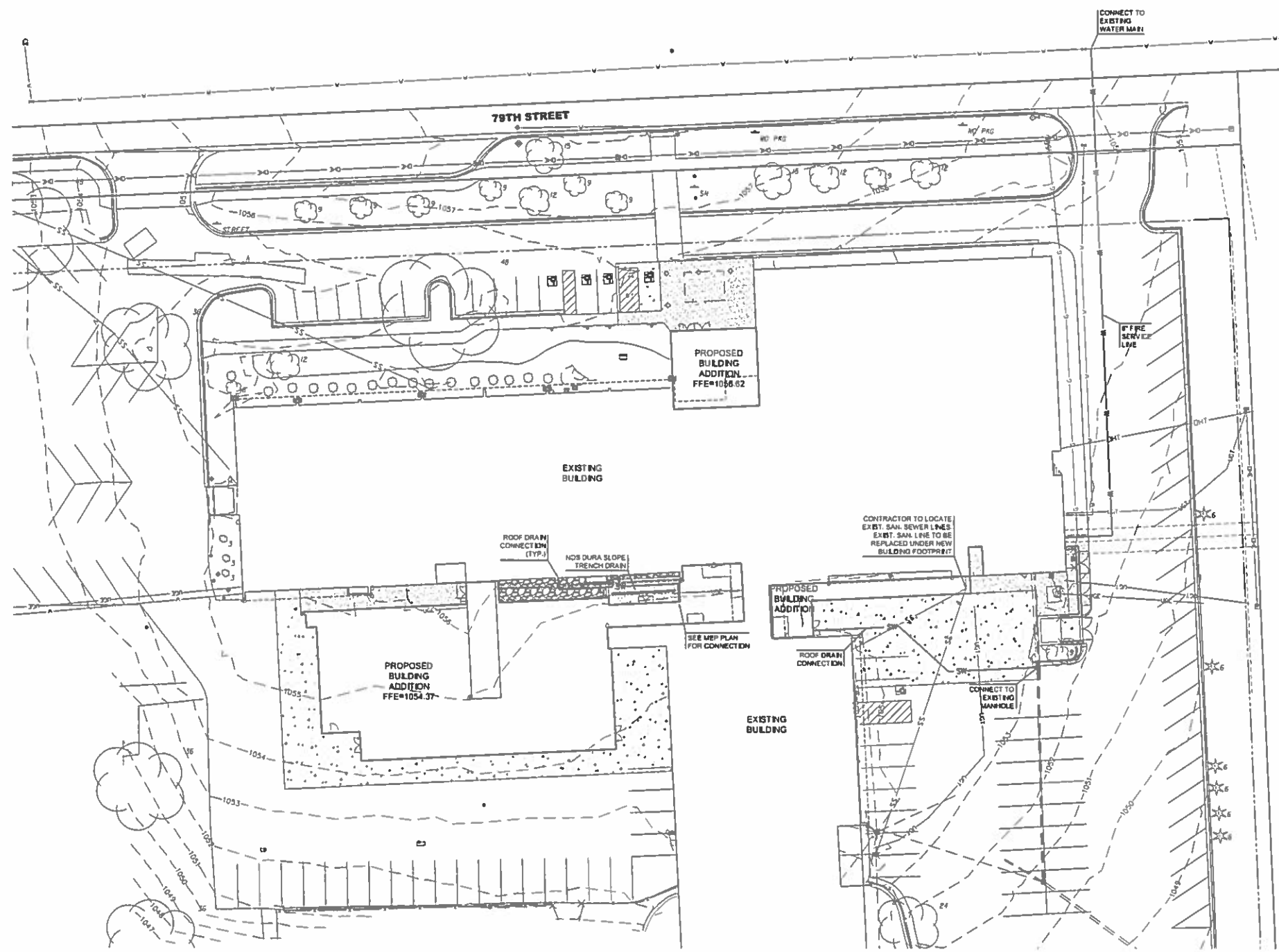
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C-904, KS 66201
913-842-1770 phone
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MKEC Engineering, Inc.
Civil Survey, Landclass
11827 W 112th St, Ste 200
Overland Park, KS 66210
913-317-1993 phone

UTILITY NOTES:

1. WATER LINES SHALL MEET WATERONE MATERIAL SPECIFICATIONS.
2. HOPE STORM PIPE SHALL BE CORRUGATED DUAL WALL HOPE N-12 WITH SMOOTH INTERIOR AND SOL-TIGHT JOINTS. RCP STORM PIPE SHALL BE CLASS III WALL B WITH GASKETED JOINTS CONFORMING TO ASTM C75. O-RING GASKETS SHALL CONFORM TO ASTM C281 AND ASTM C443.
3. ROOF DRAINSDOWNSPOUTS SHALL BE CONNECTED TO STORM TRUNK LINE WITH PRE-FABRICATED WYE MATCHING PIPE MATERIAL AND JOINT TYPE. IN LACK OF WYE, AN INSERT-TEE CONNECTION CAN BE USED WITH HOPE PIPE.



Kansas City Christian School - Addition and Renovation

Kansas City Christian School
4801 W. 79TH ST.
Prairie Village, Kansas 66208

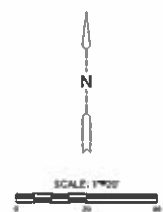
CITY SITE PLAN
SUBMITTAL

REV	DATE	DESCRIPTION



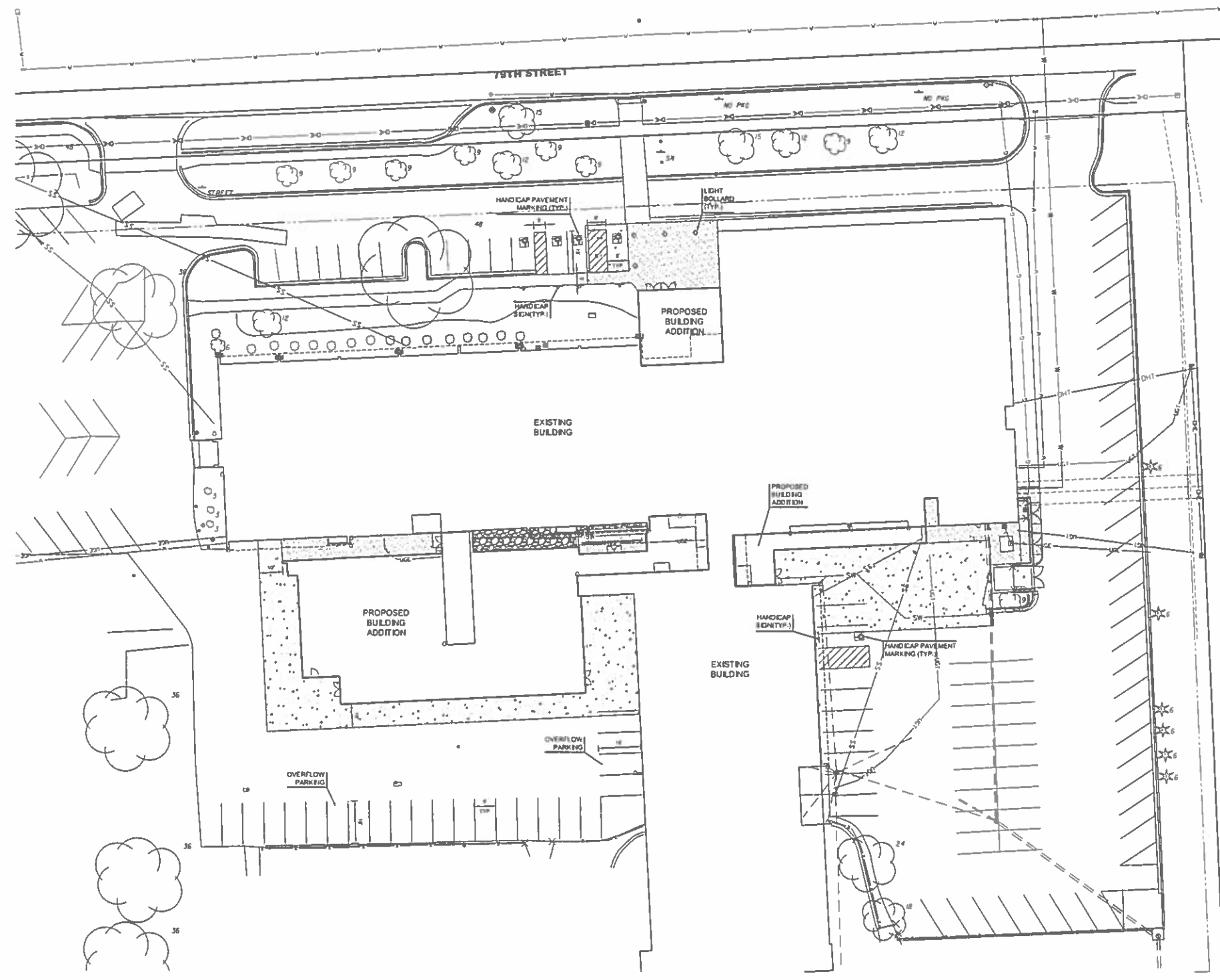
FOR NO. 17000
DRAWN BY: JLB
CHECKED BY: BSH
DATE: 05/12/2017

C100





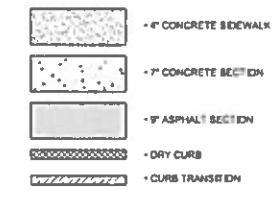
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 hollis+millers architects



PAVING NOTES:

1. ALL DIMENSIONS ARE TO BACK OF CURB.
2. INSTALL CONCRETE PARKING STOP ON ALL HANDICAP PARKING STALLS.
3. ALL PARKING STALLS ARE 8' X 18' UNLESS OTHERWISE NOTED.
4. ALL ASPHALT PARKING LOTS AND DRIVES SHALL CONFORM TO CURRENT APWA KC METRO CHAPTER SPECIFICATIONS WITH THICKNESS AND SUBGRADE PER GEOTECHNICAL REPORT RECOMMENDATIONS. SURFACE COURSE ASPHALT SHALL BE VIRGIN MATERIALS. RECYCLED CONTENT IS ALLOWED IN THE BASE COURSE WITHIN THE APWA LIMITS.
5. PORTLAND CEMENT CONCRETE PAVEMENT SHALL HAVE A MINIMUM 4200 PSI COMPRESSIVE STRENGTH AT 28 DAYS @ 1% AIR ENTRAINMENT AND 3/4" MAXIMUM AGGREGATE SIZE. SLUMP LIMIT: 4" +/- 1" FOR PAVING AND 2" +/- FOR CURBS AND CUTTERS. CONCRETE PAVEMENT SHALL CONFORM TO THE CURRENT APWA KC METRO CHAPTER STANDARD SPECIFICATIONS.
6. ALL SIDEWALKS SHALL BE 4" UNREINFORCED CONCRETE.
7. COMPACTED SUBGRADE AND AGGREGATE BASE UNDER PAVEMENTS SHALL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT OR BACK OF CURB, WHICHEVER IS APPLICABLE.
8. PARKING STALL STRIPING SHALL BE 4" WHITE, 15 MILS MIN. THICKNESS.
9. HANDICAP PARKING STALL LOADING ZONE STRIPING SHALL BE 4" WHITE, 2" O.C. @ 45° ANGLE, 15 MILS MIN. THICKNESS.
10. INSTALL HANDICAP PAVEMENT MARKING ON HANDICAP PARKING STALLS PER MUTCD.
11. ALL CURBS SHALL BE CD-1 UNLESS OTHERWISE NOTED.
12. 8' WIDE SIDEWALKS SHALL HAVE A MAXIMUM OF 8' CONTRACTION JOINT SPACING. 6' WIDE SIDEWALKS SHALL HAVE A MAXIMUM CONTRACTION JOINT SPACING OF 6'. 4' WIDE SIDEWALKS SHALL HAVE A MAXIMUM 4' CONTRACTION JOINT SPACING WITH LONGITUDINAL CONTRACTION JOINT DOWN THE MIDDLE OF THE SIDEWALK.
13. CONTRACTOR SHALL BE RESPONSIBLE FOR REQUIRED TRAFFIC CONTROL NECESSARY ON SURROUNDING STREETS FOR CONSTRUCTION. TRAFFIC CONTROL SHALL COMPLY WITH THE LATEST EDITION OF MUTCD AND CITY SPECIFICATIONS.
14. COORDINATE INSTALLATION OF PVC SLEEVES AND GRANULAR TRENCH BACKFILL FOR IRRIGATION PRIOR TO PAVEMENT INSTALLATION.
15. ALL SIGNS SHALL CONFORM TO THE LATEST EDITION OF MUTCD.

PAVING LEGEND



CITY SITE PLAN SUBMITTAL

Kansas City Christian School - Addition and Renovation
 Kansas City Christian School
 4801 W. 79TH ST.
 Prairie Village, Kansas 66208



DESIGNED BY: RLB
 DRAWN BY: RLB
 CHECKED BY: RLB
 DATE: 10/2/2017

C101



Survey No. 18-118(1) 1833

we design the future

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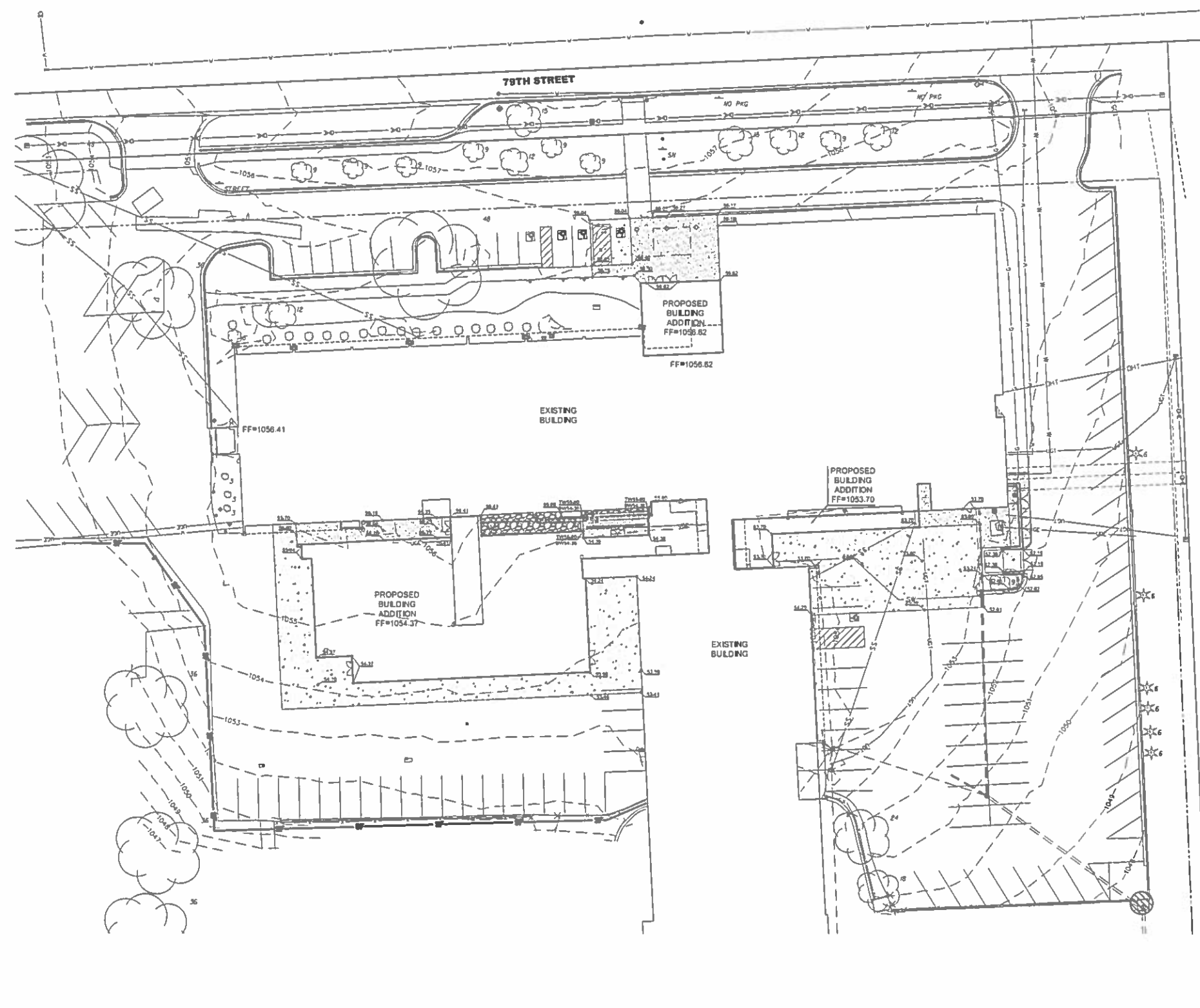
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hollis+millers
architects



GRADING NOTES:

1. ALL SPOT ELEVATIONS REPRESENT FINISHED GRADE.
2. ALL CURB SPOT ELEVATIONS ARE TOP OF CURB UNLESS OTHERWISE NOTED.
3. SATISFACTORY SOIL AND FILL MATERIAL SHALL BE PROVIDED PER THE GEOTECHNICAL REPORT. SEE GEOTECHNICAL REPORT FOR MAXIMUM FILL LFT THICKNESS.
4. CLEAR AND GRUB IMPROVEMENT AREA. REMOVE ALL ORGANIC AND TOPSOIL MATERIAL REGARDLESS OF SIZE AND DEPTH. ALL CLEARED AND EXCESS MATERIAL SHALL BECOME CONTRACTORS PROPERTY AND SHALL BE REMOVED FROM THE PROJECT SITE.
5. THE CONTRACTOR SHALL BE RESPONSIBLE TO DETERMINE EARTHWORK QUANTITIES. ALL IMPORT AND EXPORT OF SOIL MATERIAL SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AT HIS EXPENSE.
6. NOTIFY TESTING AGENCY WHEN EXCAVATIONS HAVE REACHED REQUIRED SUBGRADE. SUBGRADE SHALL BE PREPARED AND COMPACTED PER THE GEOTECHNICAL REPORT.
7. IF GEOTECHNICAL ENGINEER DETERMINES THAT UNSATISFACTORY SOIL IS PRESENT CONTINUE EXCAVATION AND REPLACE WITH COMPACTED BACKFILL OR FILL MATERIAL AS DIRECTED.
8. PREPARE LOW VOLUME CHANGE LAYER BELOW BUILDING SLAB PER GEOTECHNICAL REPORT. LVC LAYER TO EXTEND A MINIMUM OF FIVE(5) FEET OUTSIDE OF THE BUILDING FOOTPRINT. LVC MATERIALS AND PREPARATION SHALL BE PER THE GEOTECHNICAL REPORT.
9. PROOF-ROLL SUBGRADE BELOW PROPOSED PAVEMENTS WITH A PNEUMATIC-TYRED LOADED TRUCK WEIGHING NOT LESS THAN 20 TONS TO IDENTIFY SOFT POCKET AND AREAS OF EXCESS YIELDING. DO NOT PROOF-ROLL WET OR SATURATED SUBGRADES. PROOF-ROLL WITHIN TWO DAYS OF PAVING OPERATIONS.
 - COMPLETELY PROOF-ROLL SUBGRADE IN ONE DIRECTION REPEATING PROOF-ROLLING IN DIRECTION PERPENDICULAR TO FIRST DIRECTION 1.5 MPH VEHICLE SPEED TO 3 MPH.
 - EXCAVATE SOFT SPOTS, UNSATISFACTORY SOIL, AND AREAS OF EXCESSIVE PUMPING OR RUTTING, AS DETERMINED BY THE GEOTECHNICAL ENGINEER, AND REPLACE WITH COMPACTED BACKFILL OR FILL AS DIRECTED TO THE PROPER MOISTURE CONTENT AND DENSITY.
 - AFTER PROOF ROLLING AND REPAIRING DEEP SUBGRADE DEFICIENCIES, THE ENTIRE SUBGRADE SHOULD BE SCARIFIED TO A DEPTH OF 6" AND UNIFORMLY COMPACTED TO AT LEAST 98% OF THE STANDARD PROCTOR MAXIMUM DRY DENSITY TO PROVIDE A UNIFORM SUBGRADE FOR PAVEMENT CONSTRUCTION. MOISTURE CONTENT AND DENSITY OF SUBGRADE TO BE CHECKED WITH TWO DAYS PRIOR TO THE COMMENCEMENT OF PAVING OPERATIONS.
10. RECONSTRUCT SUBGRADES DAMAGED BY FREEZING TEMPERATURE, FROST, RAIN, ACCUMULATED WATER, OR CONSTRUCTION ACTIVITIES, WITHOUT ADDITIONAL COMPENSATION.
11. COMPACTED SUBGRADE AND AGGREGATE BASE UNDER PAVEMENTS SHALL EXTEND A MINIMUM OF 2' BEYOND THE EDGE OF PAVEMENT OR BACK OF CURB, WHICHEVER IS APPLICABLE.
12. ALL EXCESS SOIL AND WHITE MATERIAL SHALL BECOME THE CONTRACTORS PROPERTY AND SHALL BE REMOVED FROM THE SITE.

EROSION CONTROL NOTES:

1. THE CONTRACTOR SHALL SEED, MULCH, OR OTHERWISE STABILIZE ANY DISTURBED AREA WHERE THE LAND DISTURBANCE ACTIVITY HAS CEASED FOR MORE THAN 14 DAYS. INITIAL STABILIZATION ACTIVITIES SHALL BE COMPLETED WITHIN 21 DAYS. THE CONTRACTOR SHALL PERFORM INSPECTIONS OF EROSION AND SEDIMENT CONTROL MEASURES AT LEAST ONCE PER WEEK AND WITHIN 24 HOURS FOLLOWING EACH RAINFALL EVENT OF 1/2" OR MORE WITHIN ANY 24-HOUR PERIOD. THE CONTRACTOR SHALL MAINTAIN AN INSPECTION LOG INCLUDING THE INSPECTOR'S NAME, DATE OF INSPECTION, OBSERVATIONS AS TO THE EFFECTIVENESS OF THE EROSION AND SEDIMENT CONTROL MEASURES, ACTIONS NECESSARY TO CORRECT DEFICIENCIES, WHEN DEFICIENCIES ARE CORRECTED, AND THE SIGNATURE OF THE PERSON PERFORMING THE INSPECTION. CONTRACTOR SHALL ADD EROSION CONTROL MEASURES AS NECESSARY TO CONTROL SEDIMENT RUNOFF FROM THE SITE. ADDITIONAL MEASURES SHALL BE AT THE CONTRACTOR'S EXPENSE.
2. CONTRACTOR TO HAVE A COPY OF THE STORM WATER POLLUTION PREVENTION PLAN (SWPPP) ON SITE AT ALL TIMES. INSPECTION LOGS AND ANY CHANGES TO EROSION CONTROL MEASURES SHALL BE ADDED TO THE SWPPP.
3. CONCRETE WASH OR RINSE WATER FROM CONCRETE MIXING EQUIPMENT, TOOLS AND/OR READY-MIX TRUCKS, ETC. MAY NOT BE DISCHARGED INTO OR BE ALLOWED TO RUN DIRECTLY INTO ANY EXISTING WATER BODY OR STORM INLET. ONE OR MORE LOCATIONS FOR CONCRETE WASH OUT WILL BE DESIGNATED ON SITE. SUCH THAT DISCHARGES DURING CONCRETE WASHOUT WILL BE CONTAINED IN A SMALL AREA WHERE WASTE CONCRETE CAN SOLIDIFY IN PLACE AND EXCESS WATER EVAPORATED OR INFILTRATED INTO THE GROUND.
4. CHEMICALS OR MATERIALS CAPABLE OF CAUSING POLLUTION MAY ONLY BE STORED ON-SITE IN THEIR ORIGINAL CONTAINERS. MATERIALS STORED OUTSIDE MUST BE IN CLOSED AND SEALED WATER-PROOF CONTAINERS AND LOCATED OUTSIDE OF DRAINAGEWAYS OR AREAS SUBJECT TO FLOODING. LOCKS AND OTHER MEANS TO PREVENT OR REDUCE VANDALISM SHALL BE USED. SPILLS WILL BE REPORTED AS REQUIRED BY LAW AND IMMEDIATE ACTIONS TAKEN TO CONTAIN THEM.
5. CONTRACTOR TO KEEP ALL SEDIMENT FROM EXISTING OR PROPOSED PAVEMENT.
6. CONTRACTOR TO COMPLY WITH ALL APPLICABLE REQUIREMENTS OF CITY, STATE, AND FEDERAL REGULATIONS FOR EROSION CONTROL.
7. ALL DISTURBED AREAS SHALL BE PERMANENTLY STABILIZED UPON COMPLETION OF PROJECT PER LANDSCAPE PLANS AND SPECIFICATIONS.

EROSION CONTROL LEGEND



Kansas City Christian School - Addition and Renovation

Kansas City Christian School
4901 W. 79TH ST.
Prairie Village, Kansas 66208

CITY SITE PLAN
SUBMITTAL

REVISED	DESCRIPTION	DATE



JOB NO: 17000
DRAWN BY: EJB
CHECKED BY: BSH
DATE: 10.12.2017

C102

REVISED	DATE	DESCRIPTION



JOB NO. -
DRAWN BY: ALB
CHECKED BY: BSM
DATE: 11.03.2017

L100

GENERAL LANDSCAPE NOTES

- THE LANDSCAPE CONTRACTOR SHOULD READ ALL LANDSCAPE PLANS, SPECIFICATIONS AND VISIT THE PROJECT SITE TO BECOME FAMILIAR WITH THE EXISTING CONDITIONS PRIOR TO BEGINNING THE PROJECT. IF A DISCREPANCY BETWEEN PLANT QUANTITIES SHOWN ON PLANS AND WITHIN THE PLANT SCHEDULE EXIST THE PLANT QUANTITIES SHALL BE USED. PLANT SCHEDULE QUANTITIES FOR INFORMATION ONLY.
- ANY AND ALL QUESTIONS CONCERNING THE LANDSCAPE PLANS AND SPECIFICATIONS SHALL BE DIRECTED TO THE OWNER AND / OR MKEC LANDSCAPE ARCHITECT AT 913-317-9390.
- THE LANDSCAPE CONTRACTOR IS TO VERIFY THE LOCATION OF ALL UNDERGROUND UTILITIES (INCLUDING THOSE INDICATED ON THE PLAN) PRIOR TO INSTALLATION OF PLANT MATERIAL.
- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR WATERING, MULCHING, AND OTHER REQUIREMENTS OF PLANT MATERIALS WHILE THEY ARE TEMPORARILY STORED ON OR OFF SITE.
- THE LANDSCAPE CONTRACTOR SHALL COORDINATE LAYOUT OF PLANTING BEDS, PLANT MASSING, STAKED LOCATION OF TREES AND INSTALLATION OF PLANT MATERIAL WITH OWNER PRIOR TO COMMENCEMENT OF WORK.
- ALL PLANT MATERIAL (EXCEPT SHADE TREES) IS DELIVERED AT MATURE SIZE OF PLANT MATERIAL. SHADE TREES ARE DELIVERED AT 85% OF ACTUAL MATURE SIZE.
- ALL PLANT MATERIALS MEET THE AMERICAN STANDARD FOR NURSERY STOCK (ANSI Z60.1-1996) PER THE AMERICAN ASSOCIATION OF NURSERYMEN.
- PER OWNER'S DIRECTION, THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO INSPECT ALL PLANT MATERIAL AT THE NURSERY PRIOR TO DIGGING.
- AREAS DENOTED AS 'RESCUE TURF' ARE TO RECEIVE SOIL AS FOLLOWS:
SOIL: RESCUE TURF
FERTILIZER: HAVE SOIL TESTED TO OBTAIN RECOMMENDED SOIL AMENDMENTS FOR THE GRASSES LISTED. REPORT RECOMMENDATIONS TO THE LANDSCAPE ARCHITECT FOR APPROVAL BEFORE ANY APPLICATION OF FERTILIZER IS MADE.
- CONDUCT PLANTING UNDER FAVORABLE WEATHER CONDITIONS DURING EITHER THE SPRING PLANTING SEASON, MARCH 1ST TO JUNE 1ST, OR THE FALL PLANTING SEASON, SEPTEMBER 30TH UNTIL FREEZING OF THE GROUND. DURING THE FALL PLANTING SEASON, CONTIGUOUS MATERIAL PLANTING SHALL BE COMPLETED AUGUST 15TH TO OCTOBER 1ST. DEVIATION FROM THE ABOVE PLANTING DATES WILL ONLY BE PERMITTED WITH APPROVAL IN WRITING BY THE LANDSCAPE ARCHITECT.
- THE PLANTING SOIL MIXTURE FOR ALL TREE PLANTINGS SHALL INCLUDE SOIL EXCAVATED FROM THE HOLE. RATIO: 50% VEGIN SOIL + 50% AMENDED TOP SOIL.
- ROOT STABILIZER SHALL BE APPLIED TO ALL PLANT MATERIALS WITH THE EXCEPTION OF LAWN AREAS. APPLY AS PER THE MANUFACTURER'S RECOMMENDATIONS.
- THE LANDSCAPE CONTRACTOR SHALL RESTORE FINISH GRADES IN ALL PLANTING AREAS (PER GRADING PLANS) WHICH MAY HAVE BEEN DISTURBED DURING PLANTING OPERATIONS.
- ALL TREE SAUCERS AND PLANTING BEDS ARE TO BE MULCHED WITH A MINIMUM OF 4" DOUBLE-GROUND OAK BARK CHIPS OR DECK COLORED TO BE JAVA BROWN. WHERE PLANTING BEDS ARE ADJACENT TO WALKS AND CURBS THE SOIL LEVEL SHALL BE 4" LOWER TO ALLOW FOR MULCH LAYER. WHERE SOIL IS INDICATED, ITS THICKNESS SHALL ALSO BE ACCOUNTED FOR SO THAT THE SOIL SURFACE IN THE SOIL IS 1" BELOW THE HARDSCAPE SURFACE.
- ALL PLANTING BEDS SHALL BE TREATED WITH A PRE-EMERGENT HERBICIDE SUCH AS TRIFLURAN OR EQUAL. APPLY AS PER MANUFACTURER'S RECOMMENDATION. THE PRE-EMERGENT SHALL NOT BE APPLIED UNTIL AFTER ALL PLANTING IN THESE AREAS IS COMPLETE, BUT BEFORE THESE AREAS ARE MULCHED. DO NOT DISTURB AREAS AFTER APPLICATION. WATER AS DIRECTED.
- MULCH STAKES, GUY WIRE, PRE-EMERGENT HERBICIDES, ETC. SHALL BE SUBSIDIARY TO INDIVIDUAL PLANTS.
- LANDSCAPE EDGING: ALL PLANTING BEDS ABUTTING LAWN AREAS SHALL BE EDGED WITH BLACK STEEL EDGING.
- ALL SLOPES THAT EXCEED A 3:1 GRADE SHALL BE PROTECTED WITH AN EROSION CONTROL BLANKET - NORTH AMERICAN GREEN S190. INSTALL AS PER THE MANUFACTURER'S RECOMMENDATIONS.
- LABEL EACH TREE AND SHRUB WITH A SECURELY ATTACHED, WATERPROOF TAG BEARING LEGIBLE DESIGNATION OF BOTH BOTANICAL AND COMMON NAME. LABEL EACH ORNAMENTAL GRASS GROUNDCOVER, PERENNIAL AND ANNUAL WITH THE LABEL PROVIDED BY THE ORIGINAL GROWER OF THE PLANT. LABELS SHALL NOT BE REMOVED UNTIL AFTER PROVISIONAL ACCEPTANCE BY THE LANDSCAPE ARCHITECT.
- STAKES AND GUYING SHALL BE REMOVED AT THE END OF ONE FULL GROWING SEASON.
- ALL PLANTING BEDS SHALL BE OVER EXCAVATED TO A DEPTH OF 2". ALL AREAS LAMED WITH SOIL (LAWN AREAS) SHALL HAVE A MINIMUM TOPSOIL LAYER. TOPSOIL SHALL BE LAYED BY 2" LIFTS IN AREAS WHERE CONSTRUCTION GRADING HAS NOT OCCURRED AND THE VEGIN GRADE YET EXIST. THE TOPSOIL LAYER MAY NOT BE REQUIRED BASED ON THE DECISION OF THE LANDSCAPE ARCHITECT.
- TOPSOIL SHALL BE FERTILE NATURAL TOPSOIL, TYPICAL OF THE LOCALITY. FOLLOWING MAJOR GRADING OPERATIONS THE FINAL 6" LIFT SHALL BE HIGH QUALITY TOPSOIL. SOIL SHALL BE OBTAINED FROM WELL DRAINED AREAS. STOCKPILED TOPSOIL MAY BE USED. IT SHALL BE WITHOUT ADMIXTURE OF RUBBISH OR SLAG AND SHALL BE FREE OF STONES, LUMPS, STICKS, PLANTS OR THEIR ROOTS, TOXIC SUBSTANCES OR OTHER EXTRANEIOUS MATTER THAT MAY BE HARMFUL TO PLANT GROWTH OR WOULD INTERFERE WITH FUTURE MAINTENANCE. TOPSOIL PH RANGE SHALL BE 5.5 TO 7.0.
- THERE SHALL BE NO ADDITIONS, DELETIONS OR SUBSTITUTION OF PLANT MATERIAL SPECIES WITHOUT THE WRITTEN APPROVAL BY THE OWNER AND / OR MKEC LANDSCAPE ARCHITECT. ANY SUBSTITUTION WHICH HAS NOT BEEN APPROVED SHALL BE REMOVED AND IMMEDIATELY REPLACED WITH THE CORRECT PLANT AT LANDSCAPE CONTRACTOR'S EXPENSE.
- IN THE CONCRETE WHERE THE PLANT MATERIAL HAS BEEN SUPPLIED BY THE OWNER THROUGH A PLANT PROCUREMENT PROGRAM WITH A THREE (3) YEAR WARRANTY, THE LANDSCAPE CONTRACTOR'S WARRANTY OF PLANT MATERIAL SHALL BEGIN FROM THE TIME OF HANDLING PLANT MATERIAL AT TIME OF DELIVERY THROUGH INSTALLATION AND END AFTER THE SUBSTANTIAL COMPLETION AND FINAL PUNCH-LIST APPROVAL BY LANDSCAPE ARCHITECT.
- THE LANDSCAPE CONTRACTOR WILL BE RESPONSIBLE FOR THE COLLECTION, REMOVAL, AND PROPER DISPOSAL OF ANY AND ALL DEBRIS GENERATED DURING THE INSTALLATION OF THE LANDSCAPE CONSTRUCTION.
- COORDINATE WITH THE OWNER AND GENERAL CONTRACTOR FOR SLEEVE LOCATIONS AND TIMING OF SLEEVE INSTALLATION. ALL SLEEVES REQUIRED UNDER HARDSCAPE SURFACES FOR THE IRRIGATION SYSTEM SHALL BE THE RESPONSIBILITY OF THE IRRIGATION CONTRACTOR.
- THE CONTRACTOR SHALL FURNISH TOPSOIL. TOPSOIL MUST BE APPROVED BY THE LANDSCAPE ARCHITECT. REFER TO SPECIFICATIONS FOR TOPSOIL REQUIREMENTS.
- THE CONTRACTOR SHALL SUPPLY ALL PLANTING SOIL MIX.
- THE PLANTING SOIL MIX SHALL BE APPROVED BY THE LANDSCAPE CONTRACTOR PRIOR TO ANY BACKFILLING.
- THE TYPICAL PLANTING SOIL MIX FOR ALL PLANTING BEDS (SHRUBS, ORNAMENTAL GRASS AND PERENNIAL BED AREAS) SHALL CONSIST OF THE FOLLOWING MAKE-UP UNLESS OTHERWISE INDICATED BY THESE PLANS:
• 80% TOPSOIL AS SPECIFIED
• 20% PREPARED ADDITIVES (BY VOLUME AS FOLLOWS):
 - 2 PARTS HUMAS AND/OR PEAT
 - 1 PART STERILIZED COM MANURE
 - 1 PART SHROTTED PINE BARK (BARK PIECES BETWEEN 1" AND 1 1/2" IN LENGTH/DIAMETER.
• COMMERCIAL FERTILIZER AS RECOMMENDED BY SOIL REPORT.
• LIME AS RECOMMENDED BY SOIL REPORT.

NOTE: SOIL OF PLANT TO BE KEPT MOIST AND PROTECTED FROM DAMAGE PRIOR TO PLANTING AND ROOT STABILIZER TO SURFACE IMMEDIATELY AFTER PLANTING AS PER THE MANUFACTURER'S RECOMMENDATION. PLANTING DEPTH OF ROOTBALL SHALL BE EQUAL TO ITS ORIGINAL PLANTING DEPTH AT NURSERY. DO NOT OVER TENENTEN DAYS.

DECIDUOUS TREE PLANTING
N.T.S.

NOTE: SOIL OF PLANT TO BE KEPT MOIST AND PROTECTED FROM DAMAGE PRIOR TO PLANTING AND ROOT STABILIZER TO SURFACE IMMEDIATELY AFTER PLANTING AS PER THE MANUFACTURER'S RECOMMENDATION. PLANTING DEPTH OF ROOTBALL SHALL BE EQUAL TO ITS ORIGINAL PLANTING DEPTH AT NURSERY. DO NOT OVER TENENTEN DAYS.

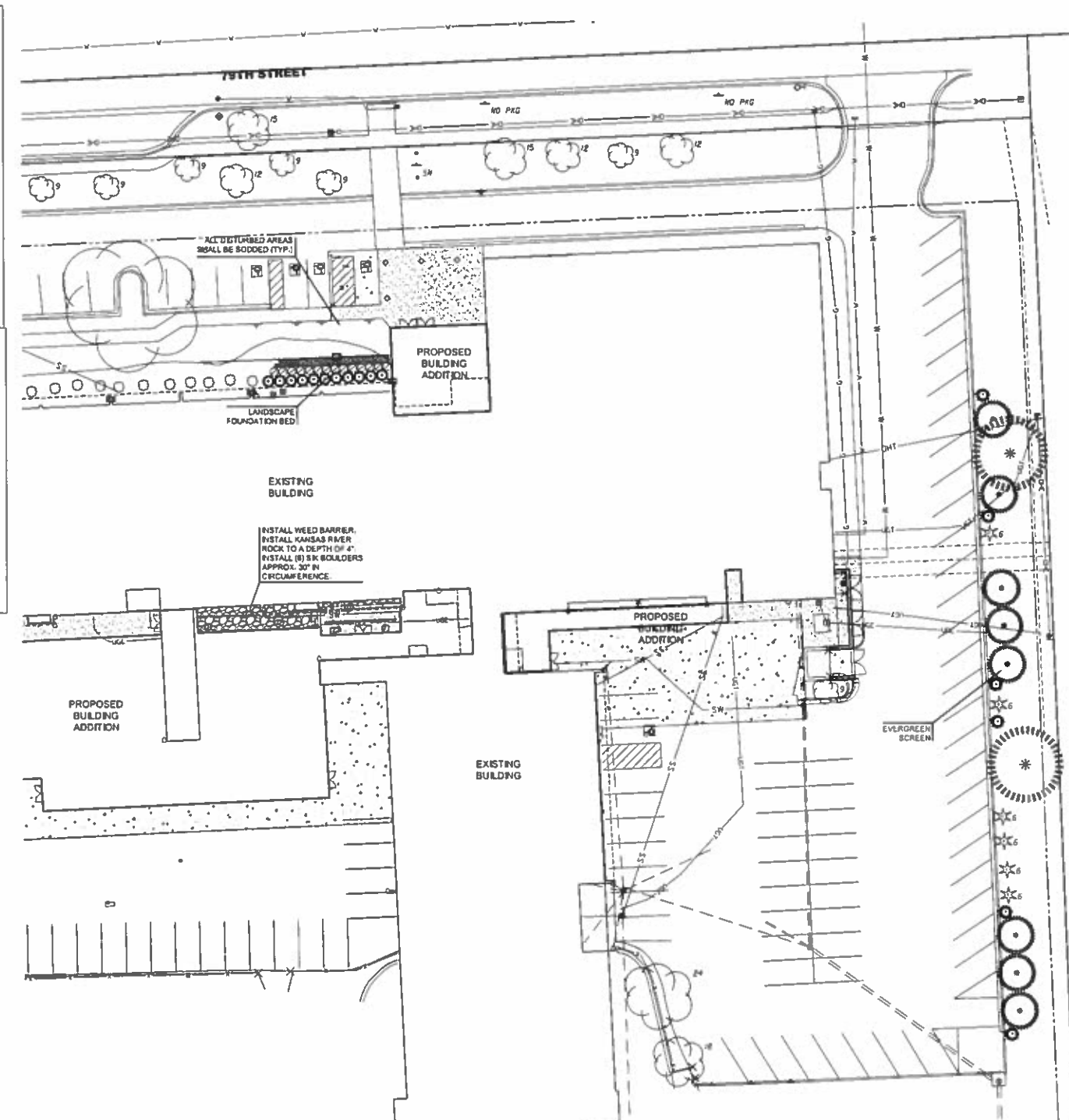
EVERGREEN TREE PLANTING
N.T.S.

NOTE: DO NOT ALLOW PERENNIALS TO DRY OUT. KEEP MOIST AND PROTECTED FROM DAMAGE PRIOR TO PLANTING. WATER THOROUGHLY TO FINISH PACKING SOIL AROUND ROOTS.

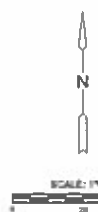
PERENNIAL PLANTING
N.T.S.

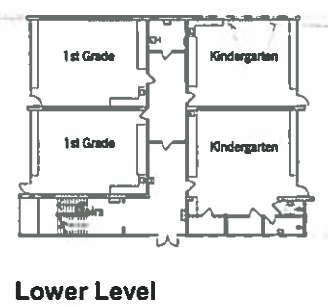
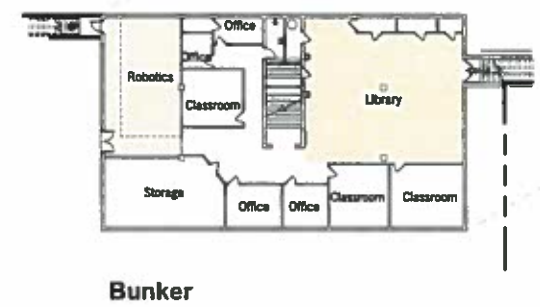
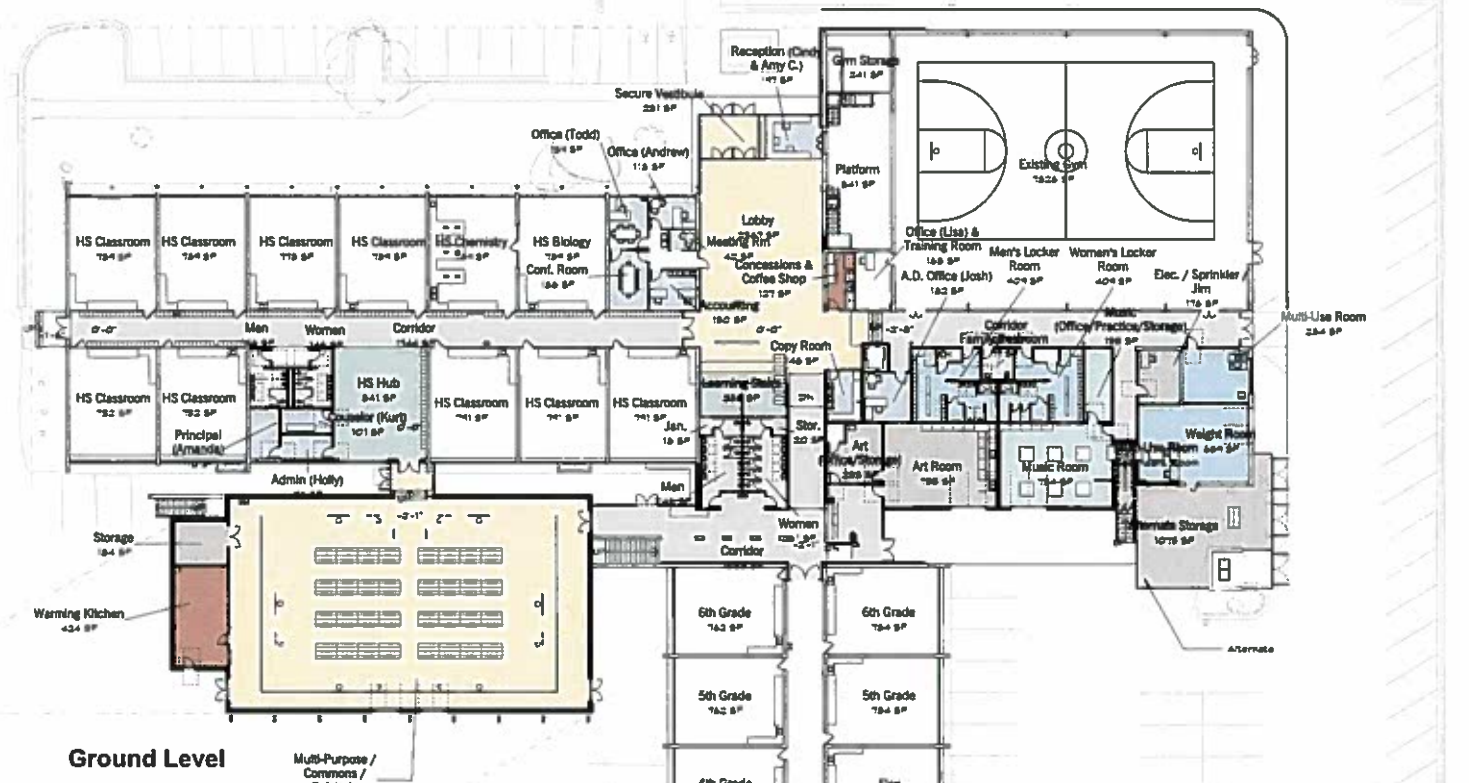
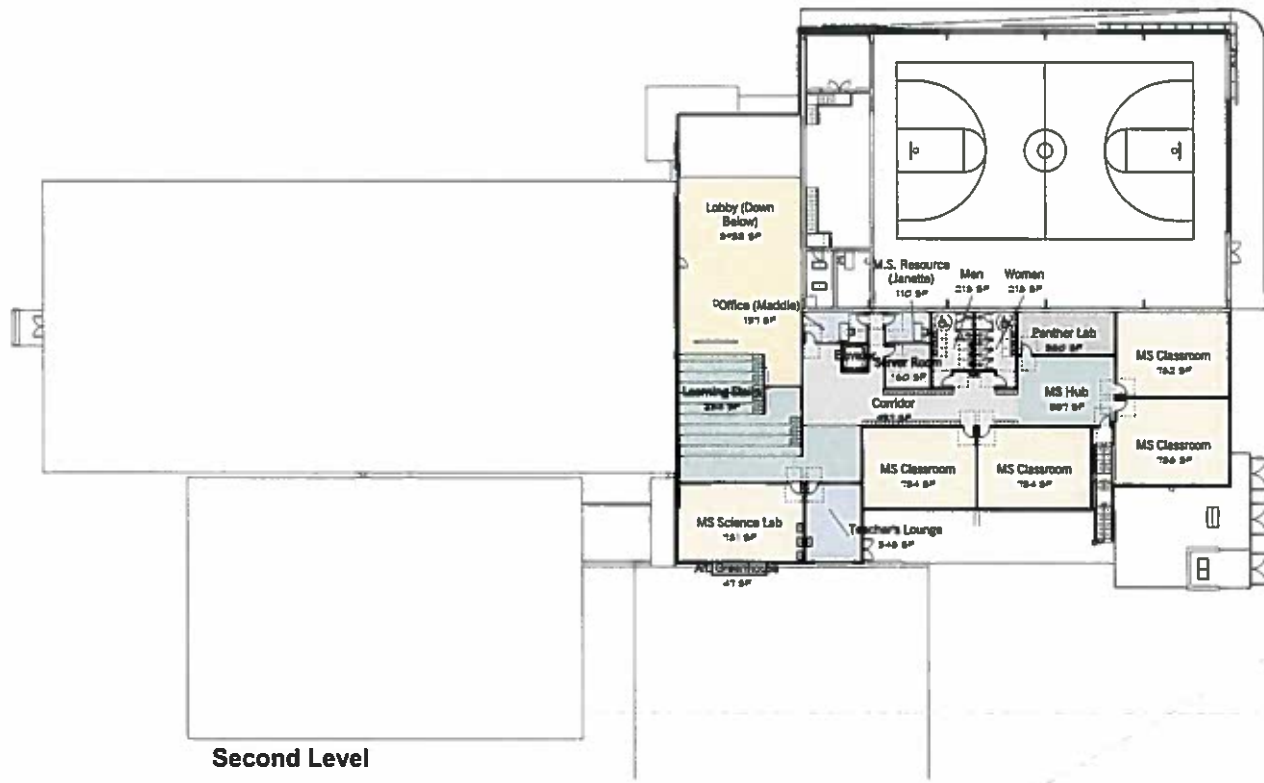
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SHRUB PLANTING ADJACENT TO CURB
N.T.S.



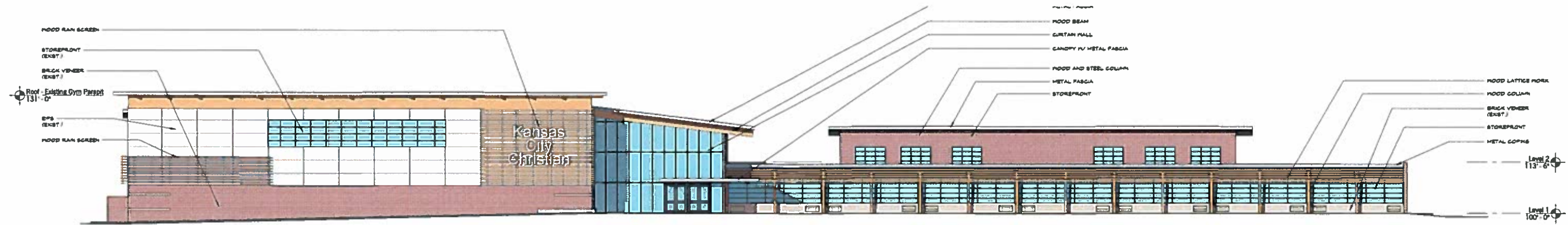
KEY	COMMON NAME	BOTANICAL NAME	SIZE & METHOD OF HANDLING
EVERGREEN TREES			
BHS	BLACK HILLS SPRUCE	PICEA GLAUCA 'DENSATA'	6'-8' HT.
SJU	SPARTAN JUNPER	JUNPERUS CHINENSIS 'SPARTAN'	6'-8' HT.
SHRUBS			
GGA	GOLDEN GLOBE ARBORVITAE	THUJA OCCIDENTALIS 'GOLDEN GLOBE'	3 GALLON
ORNAMENTAL GRASSES			
MAD	ADAGIO MISCANTHUS	MISCANTHUS SINENSIS 'ADAGIO'	1 GALLON
PERENNIALS			
HWR	HAPPY RETURNS DAYLILY	HEMICROCALS 'HAPPY RETURNS'	1 GALLON
GROUND COVER			
TURF	FESCUE TURF GRASS	SEE LAWN NOTES	SOO



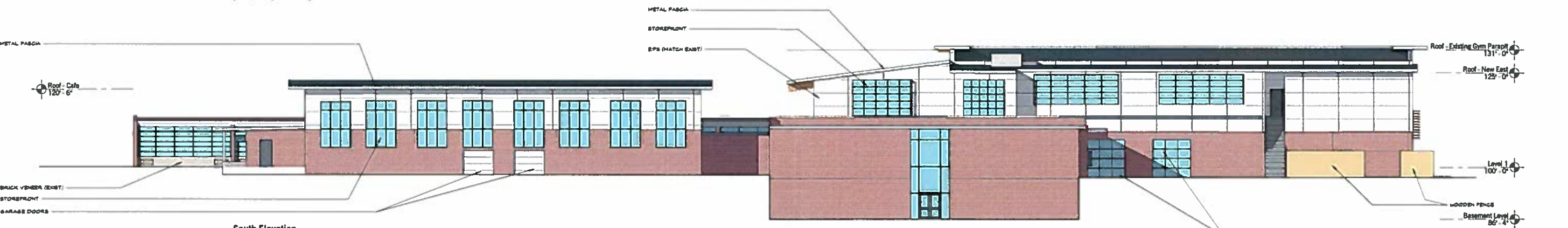


- Administration & Guidance
- Building Services
- Circulation
- Fine Art
- Food Service
- Gathering Space
- General Classroom
- Lobby/Commons
- Music
- Physical Ed
- Toilets
- Calculating ...

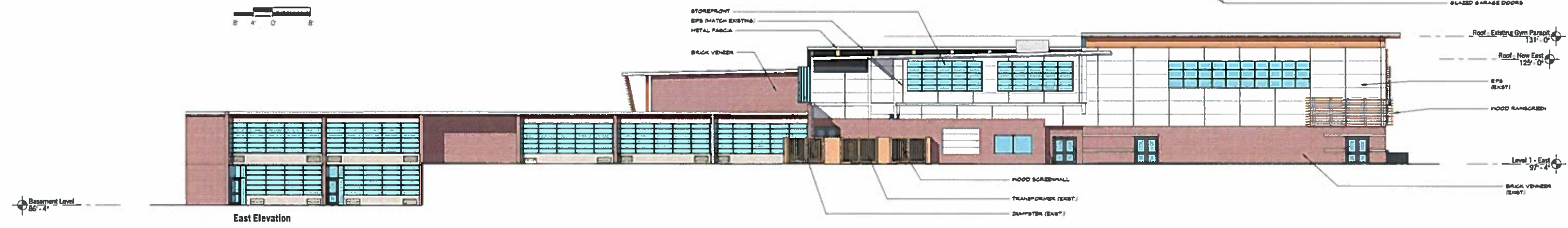




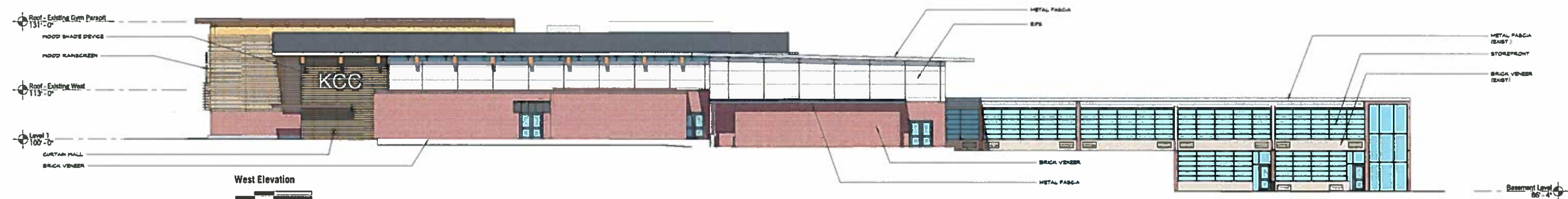
North Elevation



South Elevation



East Elevation



West Elevation



EXTERIOR ELEVATIONS A2



**PLANNING COMMISSION MINUTES
DECEMBER 5, 2017**

ROLL CALL

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, December 5, 2017 in the Municipal Building Council Chambers at 7700 Mission Road. Chairman Nancy Wallerstein called the meeting to order at 7:12 p.m. with the following members present: Melissa Brown, Jonathan Birkel, Jeffrey Valentino, James Breneman and Patrick Lenahan.

The following persons were present in their advisory capacity to the Planning Commission: Chris Brewster, City Planning Consultant; Wes Jordan, City Administrator; Jamie Robichaud, Assistant City Administrator; Mitch Dringman, Building Official and Joyce Hagen Mundy, Commission Secretary.

APPROVAL OF MINUTES

Patrick Lenahan moved for the approval of the minutes of the November 7, 2017 regular Planning Commission meeting as submitted. The motion was seconded by James Breneman and passed unanimously with Mr. Birkel and Mr. Valentino abstaining.

PUBLIC HEARINGS

PC2017-02 Amendment to Special Use Permit for Kansas City Christian Private School Site Plan Approval for Expansion of the building 4801 West 79th Street

Kelly VanElders, 11710 West 102nd Place, the owners' representative for the project, addressed the Commission and reviewed what had transpired since the earlier approval of their application by the Commission and Governing Body. He stated that in going through a design build exercise it was discovered that the first floor of their facility was not constructed to allow for a second floor to be added as proposed. Soil tests revealed that support structures would be required for the approved plan. The cost to add the required support structure for a second floor was cost prohibitive.

The plans were redesigned with the second story being moved to the back of the building. This new location provides a shorter corridor and is more accessible to the second floor. It actually decreases the size of the addition while still providing for the separation of elementary, middle school and high school students.

The new plans were presented at a neighborhood meeting and were positively accepted. They are still hoping to be able to begin construction next summer.

The new plan reverses the slope of the roof, creating a better transition from the gym to the rest of the building. Decorative features have been added around the gym. The design intent remained the same - that being to blend with the existing architectural features of the neighborhood. The new plans provide additional aesthetic

improvements. The square footage of the addition has been reduced with some minor changes to the back of the building.

Nancy Wallerstein confirmed that no additional parking spaces were lost with the new plan.

James Breneman asked if any consideration had been given to using something other than wood on the exterior, which will require regular maintenance and restaining. Mr. VanElders responded the intent was to keep with the architectural features found in the neighborhood.

Chairman Nancy Wallerstein opened the public hearing for comments.

Bob Reese, 7913 Roe Avenue, stated that he had been a resident of Prairie Village since 1956 and has lived in this neighborhood since 1963. He is pleased to see the new plans, but has always been opposed to the elementary school becoming a high school due to the increased density and use it brings. This was constructed as an elementary school to accommodate grades 1 - 6, not K - 12 with an increase of 554 students.

He expressed disappointment that the school district would not sell the vacated Mission Valley Middle School to Kansas City Christian School because it didn't want the competition of a private school. Mr. Reese was concerned with the increased density occurring within Prairie Village on the former school site, at its shopping centers and at Meadowbrook. Increased density causes changes in traffic patterns and adjustments need to be made. This is not feasible on an interior residential street. Making this facility bigger is not necessarily better.

With no one else wishing the address the Commission, the public hearing was closed at 7:30 p.m.

Kelly VanElders clarified that the actual increase in students was only 80 students.

Melissa Brown stated she agreed with Mr. Breneman's comments regarding the wood slats in that they create another property maintenance issue for the school and she does not feel they are necessary as they do not shade anything.

Jeffrey Valentino noted that previous concerns were with parking and the number of high school classrooms. Mr. VanElders confirmed that no additional parking spaces are lost in the new plan and the only new classrooms are for middle school students. Much of the square footage addition comes from the Multi-Purpose Room that will be used as a lunch room and also be available as a second gym, allowing for multiple team practices while, at the same time, reducing the length of time students are at the school.

Mr. Breneman asked why there were the two garage doors on the Multi-Purpose Room. Mr. VanElders stated that they would be used to provide air flow into the building.

Chris Brewster stated the Special Use Permit for Kansas City Christian School was amended by City Council on October 2, 2017 based on the recommendation of the Planning Commission and record created at the September 12, 2017 public hearing. The applicant has since revised their proposed expansion and site plan. Since the previous hearing, recommendation and amendment was conditioned on the original site plan, the proposed changes require the applicant to further amend the Special Use Permit, and to review the proposal based on the new site plan.

Mr. Brewster noted that his staff review follows the earlier review with the impact of the changes to the site plan highlighted.

The Special Use Permit for Kansas City Christian School was approved by the City Council on January 18, 1999. It did not have an expiration date, but was subject to four conditions relative to the design, construction and operation of the school, and subject to a Site Plan, subsequently approved on February 2, 1999. A school was originally built on this site in 1954 as a public elementary school. One of the conditions was that expansion of the school, or amending the approved site plan would require an amendment to the Special Use Permit.

Growth of the school and the acquisition of other school properties further south led to reconfiguration of this campus and its operations. In 2008, the school applied for an amended Special Use Permit and revised site plan. At that time, a number of issues related to parking utilization, drop-off procedures, and school transportation were raised by the neighbors, and the amended permit and site plan dealt primarily with reconciling those issues. The applicant worked with the City and neighbors to resolve these issues with operational policies and redistribution of classrooms in association with other school properties outside of Prairie Village. At this time, the distribution of facilities and classrooms, and associated parking requirement was as follows:

- 11 high school classrooms - 88 spaces
- 17 elementary and junior high classrooms - 34 spaces
- 51 employees - 26 spaces
- Total parking need - 148 spaces
- Total parking provided - 171 spaces (exceeding minimum requirements by 23 spaces)

The enrollment numbers associated with these issues were as follows:

- 1999 SUP - 543 students (162 of which were high school)
- 2008 SUP amendment - 469 students (274 of which were high school)

In addition, at this time plans for future growth of the school, in association with new construction at other campuses, was anticipated in the school's long-range plans.

Through the amended Special Use Permit process, the parking and transportation issues were resolved with better utilization of current parking and facilities, reconfiguration of classrooms, and other associated transportation policies. No new facilities were built; however, parking and capacity was expanded to address these

issues. The amended Special Use Permit was approved on September 2, 2008 with the renewal of the four conditions of the original SUP, plus the following conditions:

5. That Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
6. The number of high school classrooms shall be limited to 11.
7. No more than four busses shall be parked in the rear of the school when not picking up or dropping off students, and shall not be idling for more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms used for each grade level.

The current application is for the renovation and expansion of the existing 55,990 square feet building to add an additional 31,455 square feet. This will provide new and renovated rooms through the expansion and renovation of interior spaces. Specifically, the expansion involves:

- A second story addition over the center 1/3rd of the existing school building and associated with the primary entrance to the west of the existing gymnasium. [Eliminated in this application; relocated to the addition on the second level behind gym.]
- A two story multi-purpose space to the rear of the existing building (southwest corner over current paved play area above an existing underground space).
- A small single story addition to the southeast corner of the building.

The above information has been amended by the new site plan to include the following:

- 12,466 s.f. of renovated space
- 17,455 s.f. of additional space
- Reallocation and reduction of the second story addition, eliminating it from the front/west portion of the existing school, to the center portion and behind the gym.

The expansions will occur over some existing parking areas, but through reconfiguration of the existing parking lots, five additional parking spaces will be provided.

In summary, the changes from the September application are:

- Elimination of the second story addition on the middle portion of the front/west school wing.
- Expansion/addition of second story classroom space in the center portion of existing footprint and behind the gym.
- Reconfiguration of the entry lobby massing, including a shed roof rather than butterfly roof.
- Adjustments to the wood ornamentation on the north (front) elevation:
 - Slightly less on the gym facade, but additions to the single-story wing west of the entry
 - Addition of wood beams below the fascia on the gym and entry feature
- Removal of the wood ornamentation on the rear addition (multi-purpose building); reconfiguration of the windows to no longer extend to the ground level on this same elevation, with the addition of garage entry bays at ground level.

- Reallocation of internal space and floor plan layouts associated with the lesser-proposed expansion.

Overall, these changes impact primarily the massing and facade design aspects of the previous application and do not significantly impact any of the operational aspects. A revised drainage memo is included (dated 11/2/17) and the previous traffic memo (dated 8/11/17) are included with the application.

The applicant held a neighborhood meeting on August 8, 2017 in conformance with the City's Citizen Participation Policy. A summary of this meeting and comments is provided with the application, and the applicant will be able to comment further on this meeting and how any neighborhood concerns are being addressed at the public hearing.

The applicant held a second neighborhood meeting on the revised site plan on November 20, 2017 in conformance with the City's Citizen Participation Policy. An attendance list has been provided and the applicant will be able to comment further on this meeting at the public hearing.

The Commission reviewed the required findings for a special use permit as presented in the staff report:

A. The character of the neighborhood.

This site is located on the south side of West 79th Street between Roe Avenue and Nall Avenue. The surrounding area is all single-family neighborhoods. In general, schools are compatible and contribute to the character of single-family neighborhoods provided the location, access, and site design is managed in a way that is compatible with residential living in neighborhood environments.

B. The zoning and uses of property nearby.

- North: R-1B Single-Family District - Single-family dwellings
- East: R-1A Single-Family District - Single-family dwellings
- West: R-1A Single-Family District - Single-family dwelling
- South: R-1A Single-Family District - Single-family dwelling

The Prairie Village Zoning Ordinance allows private schools in the R-1A and R-1B zoning district through a special use permit.

C. The extent that a use will detrimentally affect neighboring property

The site has been a school since the building was originally constructed in 1954. It became a private school in 1986 and received an original Special Use Permit in 1999. In 2008 the SUP and site plan were renewed due to some specific concerns regarding parking, transportation and operations of the school in the neighborhood. Outside of these concerns, this campus has existed within this neighborhood without detrimental effects on the surrounding property. This is due primarily to the school addressing growth through additional campus facilities outside of the City, allocating space on this campus in relation to the scale of the building and site, and managing the intensity of the use with transportation and operational policies that limit traffic and parking impacts on the neighborhood.

- D. The relative gain to public health, safety and welfare by destruction of value of the applicant's property as compared to the hardship on other individual landowners.**

This application involves the expansion and remodeling of an existing school building, and allows affective utilization of an older school site within the neighborhood. Provided the parking, transportation and operational intensity is limited similarly to past approvals, it is reasonable to expect the school to contribute positively to the neighborhood.

- E. The proposed special use complies with all applicable provisions of these regulations, including intensity of use regulations, yard regulations and use limitations.**

Private schools are permitted through a special use process by the Prairie Village zoning ordinance. The existing building and the proposed expansion meets all other standards applicable to the building and site relating to height, setback, and lot coverage.

- F. The proposed special use at the specified location will not adversely affect the welfare or convenience of the public.**

The site has been used as a school for approximately 63 years and the approval of this amended special use permit will be consistent with that use. Since this is the continuation of a current condition, it is not expected that the use will cause any new issues with respect to the compatibility of uses, provided that the expansion of the building and the potential increase on capacity is adequately addressed through other criteria and conditions.

- G. The location and size of the special use, the nature and intensity of the operation involved in or conducted in connection with it, and the location of the site with respect to streets giving access to it are such as the special use will not cause substantial injury to the value of the property in the immediate neighborhood so as to hinder development and use of neighboring property in accordance with the applicable zoning district regulations. In determining whether the special use will cause substantial injury to the value of property in the immediate neighborhood, consideration shall be given to:**

- 1. The location, size, nature and height of buildings, structures, walls, and fences on the site; and**
- 2. The nature and extent of landscaping and screening on the site.**

The modification of the building improves the overall appearance and utilization of the building in relation to the public streetscape and homes to the north fronting on 79th street. Residential lots to the east of the building are well screened by landscape. Residents to the west are separated by the existing play field and parking area, which are a suitable transition between school campuses and housing. Residential lots to the south are lower than the school site, and a combination of grades, street configurations in this area, and the back yards and landscape help screen the campus from housing. The building expansion - in footprint and height is proposed internal to the campus site (within the current footprint and the internal area to the south and west over the existing blacktop play area). The second story addition is lower than the current gymnasium and

is only proposed on a portion of the current footprint, so the scale of the building should not have a significant impact on the site. [This portion of the previous plan has been amended to reduce the second-story addition and place more of it behind the existing gym. A larger portion of the proposed multi-purpose addition is now exposed on the north (front) elevation due to the second story not being there, but this is far deeper into the building footprint and will not have a significant impact on this elevation from the streetscape.] Provided the parking, transportation, and operational intensity is limited similarly to past approvals, this should not have an adverse impact.

West 79th Street is a neighborhood street, but it has good connectivity to other collector-level and arterial street connections to Roe, Nall, Mission, Lamar and Metcalf. This network, as well as other well-connected east-west streets to the north (75th Street) and south (83rd Street) provide good access for this use. The applicant has submitted a traffic memo dated 8/11/17 to provide specific analysis of the transportation impacts of this expansion relative to the current conditions.

- H. Off-street parking and loading areas will be provided in accordance with the standards set forth in these regulations and such areas will be screened from adjoining residential uses and located so as to protect such residential uses from any injurious effect.**

The ordinance requires that elementary, junior high and equivalent schools provide two spaces for each classroom, and high schools provide eight spaces for each classroom, plus one space for each two employees. The application adds new classrooms, one of which is a high school classroom. By ordinance, this would mean a minimum 21 additional spaces, assuming 6 new employee / faculty positions. The 2008 indicated a surplus of 23 spaces based on the capacity of the school at the time and the site configuration. The new site plan includes 5 additional spaces. Therefore, although some of the existing surplus will be used up, the application meets the ordinance requirement for parking. Additionally, the applicant has included a parking analysis base on a utilization rate and study over a 3-year period using past enrollment numbers. Based on this rate, and projecting a full enrollment of 525 students, they project that the lot will ordinarily operate at 87% capacity at peak times, leaving a surplus of 24 spaces based on utilization rates.

- I. Adequate utility, drainage, and other such necessary facilities have been or will be provided.**

Much of the new construction is occurring on existing impervious areas, either an additional story within the current footprint or expansion into current paved areas. The applicant has supplied a drainage letter comparing existing and proposed conditions, and expected impacts on drainage. Public Works has reviewed this letter and concurs with the findings, subject to a final drainage permit prior to building permits.

- J. Adequate access roads or entrance and exist drives will be provided and shall be so designed to prevent traffic hazards and to minimize traffic congestion in public streets and alleys.**

The site access from 79th street will not change. A traffic memo supplied by the applicant has projected traffic conditions (including access, parking, and drop-off / pick-up procedures) based on a projected enrollment capacity of 525 students (current is 444). The highest change in volume is expected to be during the morning peak hours. Public Works has reviewed this memo and concurs with the findings, and does not expect any significant traffic impacts beyond those currently experienced in the area or beyond with the overall network can handle.

- K. Adjoining properties and the general public shall be adequately protected from any hazardous or toxic materials, hazardous manufacturing processes, obnoxious odors or unnecessarily intrusive noises.**

This particular use is not expected to produce any hazardous or toxic materials, hazardous processes, obnoxious odors, or intrusive noises beyond what is ordinarily associated with a school. The use is compatible with surrounding neighborhood properties with regard to these criteria.

- L. Architectural design and building materials are compatible with such design and materials used in the neighborhood in which the proposed facility is to be built or located.**

The addition to the building includes the following:

- Two story, multipurpose spaces to the rear of existing building, near the southwest corner. The addition lies within an existing paved area. The height of the addition will be equivalent to a two-story volume, but it is not visible from 79th Street as it sits behind the 2nd story addition to the school. [This remains unchanged in this application; although it will no longer sit behind the previously proposed second-story addition, the location to the rear and within the footprint will not have a significant impact on the front elevation or relationship of the building to the 79th Street streetscape.]
- Second story addition over the center 1/3 of the existing school building. The height of the addition from 79th Street will be less than the existing gymnasium space to the east of the proposed addition. The addition will house new classroom and lobby space. [This portion of the addition has been expanded to place more classroom space on a second level behind the gym.]
- Small single story addition to the southeast corner of the building. The addition lies completely within an existing paved area of the site. The addition will allow the expansion of classroom spaces.
- Small two story addition to the front of the building, at the center of the existing school building. The addition will tie into the second story addition to the school and provide additional entry/ lobby space. [This portion of the application is removed / reallocated to second story space behind the gym.]

The materials proposed include - wood (rain/shade screen), glazing, brick veneer, EIFS and metal (fascia). New brick veneer and EIFS will match the existing brick veneer and EIFS used on the gymnasium. The proposed design is consistent with and enhances the existing character of the building, and there for will improve the degree of compatibility with the neighborhood. [The architectural concepts, ornamentation, and materials remain substantially the same, with some slight adjustments and reconfiguration of materials and details associated with the reduced expansion and different massing. These changes are outlined in the above summary.]

M. Conformance with the Comprehensive Plan

One of the primary objectives of Village Vision is to encourage reinvestment in the community to maintain the quality of life in Prairie Village. This application is for reinvestment and expansion of an existing institution within the community, and provided the impacts from additional enrollment are adequately mitigated and capacity is limited it is consistent with Village Vision in encouraging reinvestment.

N. City Staff recommendations.

Staff believes that with the proposed improvements this site will be near maximum development for a school site within a neighborhood. However, the parking utilization and access strategies, based on proposed enrollment projections appear to adequately address any potential impacts on the surrounding area. The investments in the building and the design are appropriately scaled for the neighborhood and improve the appearance of the site. Subject to appropriate limitations on capacity beyond projections, and the operational and intensity limitations of previous Special Use Permit approvals, staff recommends approval.

Site Plan Approval

The Commission reviewed the criteria for approval of the amended site plan:

A. The site is capable of accommodating the buildings, parking areas, and drives with the appropriate open space and landscape.

Addressed in the Special Use Permit analysis.

B. Utilities are available with adequate capacity to serve the proposed development.

This site is currently served by utilities and they should be adequate to serve the proposed expansion.

C. The plan provides for adequate management of stormwater runoff.

This is a second story addition with some expansion of the footprint over existing paved areas. The impervious surface will be increasing very little.

D. The plan provides for safe ingress/egress and internal traffic circulation.

Addressed in the Special Use Permit analysis.

E. The plan is consistent with good land planning and site engineering design principles.

The expansion is within the current footprint of the building or impervious surfaces, and produces very little impact on grade, drainage, open space or relationships of the building and site to surrounding areas. It represents the effective utilization of an existing neighborhood campus site, in a manner that is compatible with the character of the surrounding area.

F. An appropriate degree of compatibility will prevail between the architectural quality of the proposed building and the surrounding neighborhood.

Addressed in the Special Use Permit analysis.

G. The plan represents an overall development pattern that is consistent with Village Vision and other adopted planning policies.

Addressed in the Special Use Permit analysis.

Mrs. Wallerstein noted the only concerns she heard were with the wood trim, but confirmed that is a decision of the school and would not be a condition of approval.

James Breneman moved the Planning Commission recommend the Governing Body approve PC2017-02 the requested amendment to the Special Use Permit for Kansas City Christian Private School at 4801 West 79th Street subject to the following conditions (1-5, 7 and 8 being carried over from the 1999 and 2008 Special Use Permits, 6 being revised for this application, and 9 being an additional condition for this application).

1. The applicant shall meet all conditions and requirements of the Planning Commission for the approval of a site plan.
2. The Special Use Permit not have a termination or expiration time established for it.
3. If the applicant violates any conditions of the zoning regulations and requirements as part of the Special Use Permit, the permit may be revoked by the City Council.
4. The applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before approval.
5. Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
6. The number of designated high school classrooms shall be limited to 12.
7. No more than four busses shall be parked in the rear of the school when not picking-up or dropping-off, and shall not idle more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms use for each grade level.
9. The permit anticipates a projected enrollment capacity of 525 students, and any enrollment significantly beyond this capacity or reconfiguring of classrooms that creates impacts beyond those anticipated by this baseline may require a revised site plan or may result in revocation of the permit at the discretion of the City.

and approve the revised Site Plan included in the application subject to the following:

1. Signs are approved in concept. The applicant shall submit a sign permit application demonstrating that the proposed wall signs comply with the Prairie Village sign ordinance, specifically showing the dimensions of the signs and the dimensions of the walls.

2. A drainage permit be finalized and approved by Public Works prior to issuance of a building permit.

The motion was seconded by Patrick Lenahan and passed by a vote of 5 to 1 with Mr. Birkel voting in opposition.

OTHER BUSINESS

2018 Meeting Schedule

The 2018 meeting schedule was distributed and discussed by the Commission. It was noted that the January and September meetings would be held on the second Tuesday of the month due to conflicts with City Council meetings.

It was noted that the July meeting, if held the first Tuesday in July, would be July 3rd. Commission members preferred that that meeting date be changed to July 10th due to the July 4th holiday.

Jeffrey Valentino moved the Planning Commission approve the 2018 meeting schedule with the change to the July meeting from July 3rd to July 10th. The motion was seconded by Jonathan Birkel and passed unanimously.

Chairman Nancy Wallerstein welcomed the new Assistant City Administrator Jamie Robichaud.

Comprehensive Plan

Wes Jordan stated the Planning Commission is responsible for planning the future of Prairie Village through the development of the city's Comprehensive Plan. This document drives the decisions made on development in the city. The City's Comprehensive Plan should have been reviewed by the Commission several years ago when there was a major change in the makeup of the Commission. Mr. Jordan stated that he wasn't sure how the Council would respond to bringing in an outside consultant to lead this discussion, as was suggested at the last meeting. He was confident that Mr. Brewster could lead this discussion.

Chris Brewster stated that, pursuant to state statutes, the Comprehensive Plan should do the following:

- Guide zoning and development decisions (KSA 12-753)
- Coordinate development - public and private (KSA 12-748, 749 and 756)
- Prioritize public investments (KSA 12-749)

Mr. Brewster stated that staff believes that the major themes presented in the current Comprehensive Plan are still relative and valid and does not believe the entire plan needs to be redone.

Mr. Brewster reviewed the Future Land Use map, as presented in the existing Comprehensive Plan, and noted that there have been several changes made since that map was adopted.

Public Realm

- Mission Road redesign (71st to 75th Street)
- Meadowbrook Park
- 75th Street rebuild
- Property purchase at 67th & Roe
- Bicycle/Pedestrian master plan (currently underway)
- Village Square Concept Plan (currently underway)

Housing

- Meadowbrook redevelopment
- Benton House; Mission Chateau (reuse of school sites)
- Infill redevelopments - Homestead; Chadwick Court; Crescent Court
- Single-family teardown & rehabilitation of homes
- Repeal of Countryside East Overlay District
- Continued neighborhood design discussions.

Development

- PV Shops and Corinth CIDs; façade and civic space improvements
- Limited corridor redevelopment
- "Town Center" concept remains long-term goal for Corinth

Potential Approach

- Update Data & Existing Conditions reflected in the existing Comprehensive Plan.
- Verify Themes
 - Community Survey
 - Vision, Goals, Policies
 - New "Big Ideas"
- Strategic Plan Areas
 - Public Realm Masterplan addressing streetscapes, parks & trails, and civic places,
 - Corinth Area Specific Plan
 - Prairie Village Shops specific plan
 - Neighborhood Strategy
- Develop New Action Items List

Nancy Wallerstein confirmed that the Design Standards Committee has been meeting and suggested that the following may be helpful: maps by the time period homes were built; maps by lot sizes and maps of lot frontages. Mr. Brewster replied design standards and the comprehensive plan are two parallel tracts that will need to be joined at some point. Nancy Wallerstein asked if the City Council wants a recommendation from the Planning Commission or if the Commission should meet jointly with the Council to make sure everyone is on the same page? She noted this could be done in January.

Wes Jordan responded that staff is currently reviewing the plan as to what is no longer applicable or outdated and would like to bring their findings to the Commission as the next step.

Jeffrey Valentine reviewed his comments after reading the plan, noting that he agreed there are areas that still apply and areas that need to be updated. He supports the three categories presented by Mr. Brewster of public realm, housing and development. He raised the question of whether Prairie Village is a suburban community or a first ring urban community - more like Overland Park or more like Brookside.

Jonathan Birkel stated that he would like to have a narrative of the reasons behind the decisions/recommendations made in the Comprehensive Plan. He raised the question as to what impact electric vehicles would have on density and land use. He also noted that 85% of the multi-family housing is owned by one owner.

Wes Jordan noted difficulties some of the area churches are having and raised what impact that will have on the community.

Mr. Valentino noted that 75th Street Corridor has not achieved many of its goals. Mr. Brewster stated that perhaps a better way to approach this area is as neighborhoods based on past problems experienced with the redevelopment of this area. He noted that a big part of Village Vision is housing options and it doesn't identify where these should be.

James Breneman stated he was surprised that there is not a future land use plan.

Jonathan Birkel questioned how to develop multi-modal corridors to our recreational areas; i.e. Tomahawk, Somerset and Roe.

Patrick Lenahan felt it was not clear if it was absolutely necessary to update data. He doesn't see a complete revamp of the plan, but strategic updates. There are some things included in the master plan that are ideological, but residents really don't want them. He feels the Meadowbrook and State Line shopping areas also need to be addressed. The review needs to be done through a structured process.

Nancy Wallerstein asked the Commissioners if they would prefer an evening meeting or Saturday (9 to 2). The consensus of the Commission was to meet on a Saturday morning on site.

NEXT MEETING

The January filing deadline is Friday, December 8th. Anticipated applications are for potential car wash at 7930 State Line Road and possibly the earlier Board of Zoning Appeals Application. Staff provided an update on ongoing projects in the City.

ADJOURNMENT

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With no further business to come before the Commission, Chairman Nancy Wallerstein adjourned the meeting at 8:25 p.m.

Nancy Wallerstein
Chairman

DRAFT

ORDINANCE 2374

AN ORDINANCE APPROVING AN AMENDMENT TO THE SPECIAL USE PERMIT FOR THE OPERATION OF A PRIVATE SCHOOL BY KANSAS CITY CHRISTIAN SCHOOL SOCIETY, INC. ON THE PROPERTY DESCRIBED AS FOLLOWS: 4801 WEST 79TH STREET, PRAIRIE VILLAGE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE:

Section I. **Planning Commission Recommendation.** At its regular meeting on December 5, 2017, the Prairie Village Planning Commission held a public hearing, found the findings of fact to be favorable and recommended that the City Council approve an amendment to the Special Use Permit for the operation of a private school by Kansas City Christian School Society, Inc at 4801 West 79th Street subject to the following conditions:

1. The applicant shall meet all conditions and requirements of the Planning Commission for the approval of a site plan.
2. The Special Use Permit not have a termination or expiration time established for it.
3. If the applicant violates any conditions of the zoning regulations and requirements as part of the Special Use Permit, the permit may be revoked by the City Council.
4. The applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.
5. Kansas City Christian School adopt a policy that all students will park on site and develop a procedure for implementation and enforcement of the policy.
6. The number of designated high school classrooms shall be limited to 12.
7. No more than four busses shall be parked in the rear of the school when not picking-up or dropping-off, and shall not idle more than five minutes during pick-up and drop-off.
8. Kansas City Christian provide to the City at the beginning of each school year an updated student count reflecting the number of students in each grade and the number of classrooms use for each grade level.
9. The permit anticipates a projected enrollment capacity of 525 students, and any enrollment significantly beyond this capacity or reconfiguring of classrooms that creates impacts beyond those anticipated by this baseline may require a revised site plan or may result in revocation of the permit at the discretion of the City.

Section II. **Findings of the Governing Body.** At its meeting on January 2, 2018, the Governing Body adopted by specific reference the findings of fact as contained in the Minutes of the Planning Commission Meeting of December 5, 2017, and the recommendations of the Planning Commission including conditions and approved the amendment to the Special Use Permit as docketed PC2017-02.

Section III. Granting of Special Use Permit. Be it therefore ordained that the City of Prairie Village grant an amendment to the Special Use Permit originally approved January 18, 1999, by Ordinance 1964 and amended September 2, 2008 by Ordinance 2175 and October 2, 2017 by Ordinance 2367, which remains in effect to Kansas City Christian School Society, Inc. for the operation of a private school at 4801 West 79th Street, Prairie Village, Kansas subject to the specific conditions listed above.

Section V. Take Effect. That this ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper as provided by law.

PASSED AND ADOPTED THIS 2nd DAY OF JANUARY, 2018.

CITY OF PRAIRIE VILLAGE, KANSAS

By: _____
Laura Wassmer, Mayor

ATTEST:

APPROVED AS TO FORM:

Joyce Hagen Mundy, City Clerk

Catherine P. Logan, City Attorney

MAYOR'S ANNOUNCEMENTS
Tuesday, January 2, 2018

Committee meetings scheduled for the next two weeks include:

JazzFest Committee	01/09/2018	5:30 p.m.
Planning Commission	01/09/2018	7:00 p.m.
Prairie Village Arts Council	01/10/2018	5:30 p.m.
Environment/Recycle Education Subcommittee	01/11/2018	5:30 p.m.
Council Committee of the Whole (Tuesday)	01/16/2018	6:00 p.m.
City Council (Tuesday)	01/16/2018	7:30 p.m.

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The Prairie Village Arts Council is pleased to feature a photography competition/exhibit in the R.G. Endres Gallery during the month of January. The artist reception will be held at 6:30 p.m. on Friday, January 12, 2018.

Mark your calendar for the 2018 Convener Reception for the Johnson County Legislative Delegation on Thursday, January 4th from 5 to 7 pm at Johnson County Community College.

City offices will be closed on Monday, January 15th in observance of the Martin Luther King, Jr. holiday.

Republic does not observe the Martin Luther King, Jr. holiday. Trash services **will not** be delayed.

Mark your calendar for the 2018 State of the Cities Address hosted by the Northeast Johnson County Chamber on Thursday, January 18th.

Mark your calendar for the 2018 City Government Day in Topeka on Wednesday, January 24th.

INFORMATIONAL ITEMS
January 2, 2018

1. Council Committee of the Whole minutes - December 18, 2017
2. Planning Commission Agenda - January 9, 2018
3. Mark Your Calendar

COUNCIL COMMITTEE OF THE WHOLE
December 18, 2017

The Council Committee of the Whole met on Monday, December 18, 2017 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President Jori Nelson with the following members present: Mayor Laura Wassmer, Chad Herring, Serena Schermoly, Steve Noll, Eric Mikkelson, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden, Ted Odell and Terrence Gallagher.

Staff Members present: Captain Myron Ward; Keith Bredehoeft; Public Works Director; Katie Logan, City Attorney; Wes Jordan, City Administrator; Jamie Robichaud, Assistant City Administrator; Lisa Santa Maria, Finance Director; Alley Porter, Assistant to the City Administrator; Dan Hanover, Management Intern and Joyce Hagen Mundy, City Clerk. Also present was Jason Morado with ETC Institute.

COU2017-52 Consider agreement with ETC Institute to conduct a Citizen Satisfaction Survey for Prairie Village

Alley Porter stated the City sent out requests for proposals in November and received three proposals to conduct a citizen satisfaction survey for the City. The following proposals were received:

- Chandlerthinks (Franklin, Tennessee): \$14,950 (not including travel costs)
- ETC Institute (Olathe, Kansas): \$15,250
- Nexus Analytics (Renton, Washington): \$16,900

Proposals were reviewed by the Assistant City Administrator, Assistant to the City Administrator and the Graduate Management Intern with ETC Institute selected as the most qualified. Some of the strengths of ETC's proposal are:

- The firm specializes in the design and administration of market research specifically for governmental organizations and has conducted surveys for local communities including Johnson County, Merriam, Shawnee, Lenexa and Kansas City, Missouri.
- The ability to benchmark nationally and regionally as well as geocoding capabilities.
- The proposal calls for 400 completed surveys (via mail, phone and internet), which has a margin of error of +/- 4.9% at the 95% level of confidence.

Mrs. Porter stated that in discussions with ETC, the cost was renegotiated to fit within the City's budgeted funds of \$15,000.

The estimated timeline for the project is three months with first month spent on designing the survey, the second month for administration of the survey, and the third month to analyze the data and prepare a final report.

Shelia Myers asked if only 400 surveys were sent out. Jason Morado with ETC responded that they will mail the survey to about 3,000 randomly-selected households, noting that the typical returned response is twelve to fifteen percent. They will follow-up on the mailed surveys with e-mails and telephone calls to get the desired number of

returned surveys. He noted that they may get more than 400 surveys, but 400 is the minimum required for their analysis.

Dan Runion asked why 400. Jason responded that 400 is typical for a city the size of Prairie Village. Four hundred surveys will have a margin of error of +/- 4.9% for 95% level of confidence. They could do more surveys, which would shrink the margin of error, but that would increase the cost. Dan asked for clarification on the margin of error. Mr. Morado explained that if the survey was done 100 times, the actual results would be within +/- 4.9% in 95 of the 100 surveys conducted.

Eric Mikkelson asked what the procedure would be for the formation of questions. The first step is they provide surveys used in other communities from which to select questions and will also identify questions that they have benchmarking information on that will allow them to compare the city with other cities. Staff will review these. There may be specific questions that the city wants in the survey. Based on the feedback from staff they will put together a first draft of the survey. He noted that generally three or four drafts are created before the survey is finalized. The final survey will be approved by the City prior to its distribution. Mr. Mikkelson asked if the final approval is from staff or from the City Council. Wes Jordan stated that is something that is open for discussion as to what would be the best route to take. This may be an item discussed at the council retreat. Staff wants to have plenty of dialogue to make sure the survey meets the expectations of council on what should be included.

Courtney McFadden asked if they had e-mail addresses for everyone and where did they get their list. Mr. Morado responded that all the contact information comes from a brokerage group called Info Group, who they have worked with for all their surveys. Ms. Nelson asked if people without e-mails would not get surveys. Mr. Morado replied that they don't have e-mails for everyone. Those individuals without e-mails will not get the follow-up via email, but they would receive a phone call; however, the survey is address-based, with everyone in the city having an equal chance of being selected. He added that the mail survey will also have a link to an online survey, so individuals can complete the survey online or via mail.

Chad Herring noted in the sample surveys provided that almost all of the data was quantitative and asked if they found that qualitative data was too time consuming or difficult to analyze or not valuable. Mr. Morado responded that it is all of those, as it is more time consuming for people to complete and response rate is usually lower if there are too many open-ended questions. Usually, it is not particularly useful. They sometimes offer one or two open-ended questions, particularly at the end of the survey. They don't mind using a few throughout the survey, but a limited number would be the best practice.

Mr. Herring noted in the proposal that ETC also offers an optional, open participation survey outside of the random sample survey that anyone can take online. Mr. Herring asked what the extra cost is for this additional survey and what has he found to be the value or drawback of allowing outside participation in the survey. Mr. Morado replied that he had discussed this with Alley and would provide it at no additional cost, noting that more and more of their clients are taking advantage of this option. Those results are kept separate from the random sample. Sometimes this data is useful if the

demographics match that of the city. Other times, it is not; however, it does give people the opportunity to respond if they weren't selected to participate. The value of the information can vary quite a bit.

Terrence Gallagher asked what the response from the budget simulator was. Lisa Santa Maria responded the online budget survey conducted a few years ago had a response of a couple hundred people. Mr. Gallagher commended ETC on the information presented. He asked if the data collection was a citywide sampling or equally divided among the wards. Mr. Morado replied that the residents are selected totally by random selection. If 30% of the residents reside in Ward 1, generally 30% of responses will come from Ward 1. He added that they could do a distribution by ward if that is the direction the city wants to go, but they are proposing a totally random selection. Mr. Gallagher felt this was something to consider. Mr. Morado replied that usually the population is very similar in each ward so it generally ends up evenly distributed.

Mrs. Myers noted that a statistically-representative response was necessary and asked if additional surveys were mailed out to ensure that. Mr. Morado responded that this is usually achieved by the follow-up conducted. He noted that they track results as they come in and if they find a shortage of one demographic, follow-up calls are done to reach out to survey recipients in that particular demographic. More surveys could be mailed out if necessary, but that would be unusual.

Mrs. Myers noted the Spanish translation service provided and asked if this was applicable in Prairie Village. Mr. Morado stated that there is a line in the cover letter sent with the survey explaining the purpose of the survey on city letterhead signed by the Mayor. At the bottom of the letter is a sentence in Spanish directing them to contact ETC if they prefer to receive a survey in Spanish. One of their staff members will then conduct the survey over the phone in Spanish.

Mrs. Myers asked when the last city-wide survey was conducted. Mayor Wassmer responded that a survey was done in conjunction with the Comprehensive Plan and prior to that she remembered a survey being done in about 2000. Both of those surveys were done by ETC with a very good response rate. Mrs. Myers asked if they had those surveys and if results would be compared to the results of this survey. Mr. Morado replied that they have them. To make a comparison, the survey would need to be designed with similar questions.

Jori Nelson asked how ETC would ensure that only residents respond to the survey, not corporations that own residential properties. Mr. Morado replied that the list provided by the brokerage company only contains residential addresses. They also track addresses of responses as they are returned to confirm that only one survey is included per address, as sometimes, duplicate survey responses are received online and via mail. They will also verify addresses are within the boundaries of the city. Ms. Nelson asked if this was also done for the open internet responses. Mr. Morado replied that they are typically not tracked.

Chad Herring asked how often city surveys are conducted. Mayor Wassmer responded most cities do them about every five years. Mr. Herring asked if this survey will be used

to address the question of Mayor and/or Council pay. Mayor Wassmer said this question will be included in the survey.

Terrence Gallagher asked what the output of the survey would be. He confirmed that a report would be prepared on the data collected from the distributed random survey and asked if a report would be given on the online open participation response. Mr. Morado replied that the data from the open participation would not be compiled into a formal report but will be presented to the city as tabular data.

Eric Mikkelson made the following motion, which was seconded by Sheila Myers and passed unanimously:

**MOVE TO APPROVE AN AGREEMENT WITH ETC INSTITUTE
TO CONDUCT A CITIZEN SATISFACTION SURVEY FOR THE
CITY OF PRAIRIE VILLAGE FOR \$15,000
COUNCIL ACTION TAKEN
12/18/2017**

COU2017-53 Consider Ordinance Revision addressing cancellation of City Council Meetings

At the December 4th Council meeting, the Council directed the City Attorney to prepare an ordinance revision that would address the process for the cancellation of a meeting or change in meeting date from the established first and third Monday of the month. The language suggested was incorporated into the proposed ordinance with the word “ordinarily” added after “shall” to provide flexibility if it was necessary to change a meeting from the established meeting dates. Section (d) was added to address the process to be followed for the cancellation or change of a meeting.

Chad Herring questioned the language in the second sentence of (d) where it states “and make a temporary change in the meeting date” asking if the intent of the “and” was to require that an alternate meeting date be set for the cancelled meeting. Katie Logan responded that she did not draft the language, but her interpretation was that it does not require a cancelled meeting to have an alternate meeting date be set.

Eric Mikkelson noted the proposed language states a meeting can be cancelled with a “majority of a quorum” which would only be four people. This number seems low and noted that, at the last meeting, a super majority was suggested for cancelling a meeting. He would like to change that language to “a majority”. Also, the last sentence calls for “Appropriate notice” and Mr. Mikkelson questioned what that meant. He would like that to say “Prompt notice”. Mrs. Logan requires that anyone who has requested notice of meetings has to be notified under Kansas Open Meetings laws, and the notice of cancellation has to be posted. Mr. Mikkelson then suggested that the language be changed to read “Prompt, appropriate notice”. Mrs. Logan suggested that the ordinance state a “majority of the Governing Body,” based on feedback from council in prior discussion.

Eric Mikkelson made the following motion, which was seconded by Chad Herring and passed unanimously:

**MOVE THE GOVERNING BODY ADOPT ORDINANCE 2373
AMENDING SECTION 1-203 ENTITLED "SAME: MEETINGS"
OF CHAPTER 1 ENTITLED "ADMINISTRATION" OF THE
CODE OF THE CITY OF PRAIRIE VILLAGE, KANSAS WITH
THE SUGGESTED CHANGES TO PARAGRAPH (d)
COUNCIL ACTION TAKEN
12/18/2017**

Overview of the 2017 Exterior Grant Program

In 2008, the Exterior Grant Program was funded to encourage homeowners within designated improvement boundaries to invest in their home's exterior appearance. The grants reimburse 20% of the total project cost with awards ranging from \$500 to \$2,500 depending on the total project costs, with funding from the Economic Development Fund. The projects must be on the list of eligible improvements, abide by the municipal code, and may require a building permit.

Dan Hanover stated to be eligible to participate in the program in 2017, the appraised value of the home cannot exceed \$175,000 with the entire city covered, as opposed to previously designated areas identified for participation. The total value of repairs required for participation in 2017 was decreased from \$5,000 to \$2,500. This was to encourage property owners with limited funds and code violations to participate in the program. The property must be owner-occupied. Rental properties are eligible if the rental license has been in place for the previous 365 days prior to application and approval. Mr. Hanover reported that 3 rental homes received grants in 2017 in addition to 25 owner-occupied homes.

Dan Hanover presented the following summary on the 2017 Exterior Grant Program:

- 28 Grants awarded totaling \$42,211.85
- 12 properties were originally placed on a waitlist with all but 2 receiving grants
- Total homeowner investment: \$237,392.28
- Average grant award: \$1,507.57
- Average total construction cost: \$9,985.86
- 9 Projects completed outside of previously used eligibility areas.
- 9 Projects completed below previously used \$5,000 minimum construction cost threshold.
- 2 Code violations corrected.

Mr. Hanover presented a map of the location of grant projects, with nine homes outside the previously designated areas receiving grants. Before and after photos from some of the projects were shown. Over the course of the program, more than \$2.5M in improvements were made in the city.

As the City looks toward 2018, the Council was asked if the Johnson County appraised value standard for eligibility should be raised beyond current \$175,000 mark. Appraised home valuations in Prairie Village went up by an average of 12 percent in 2017, which translates to fewer individuals being eligible to participate in the future. Mr. Hanover noted that the \$175,000 mark was an estimate made by the City. Increasing the

eligibility to an appraised value of \$200,000 will increase the number of homes eligible for the grant to almost 4,000.

Eric Mikkelson stated a 12% increase in appraised value would take a \$175,000 home to \$196,000. He feels the city needs to make the adjustment to keep in line with market values.

Serena Schermoly commended Mr. Hanover on this presentation and stated she agreed with Mr. Mikkelson that the eligibility appraised value needs to be increased to \$200,000.

Dan Runion noted this is a good program. He confirmed that applications are taken on a first come/first served basis and questioned if this was fair to residents, who, because of work obligations, are unable to come to City Hall to submit an application. He questioned if there was a fairer way to apply. Mr. Hanover replied that that could be investigated. Wes Jordan replied that the City has not had any complaints about the process and for the past few years has been able to accommodate all applications. Several revisions to the program have been made over the years. The question that needs to be addressed is a possible change in the appraised value eligibility to keep pace with the increase in appraised values. If the eligibility level is not adjusted, fewer homes would be served by the program. To stay even with last year, it needs to be increased. He noted that there were not 4,000 homes eligible last year.

Jori Nelson noted that all of the grant funds were not spent. Mr. Jordan replied that it is pretty typical for the entire \$50,000 to not be spent. Only \$7,500 of the \$50,000 grant funds were unspent. The problem is that the exact payout is not known until the project is completed. It may be more or less than anticipated when the application was submitted.

Terrence Gallagher agreed with Mr. Mikkelson and Mrs. Schermoly and moved that staff be directed to increase the appraised home valuation amount from \$175,000 to \$200,000 for the 2018 Exterior Grant Program. The motion was seconded by Mr. Mikkelson.

Dan Runion confirmed that all residents were able to apply for the program. Wes Jordan stated once the initial slots are filled, residents' applications are placed on a waiting list and as projects are completed, waiting list applications are processed. Mr. Runion stated he is still troubled by the fairness of the process for those unable to submit applications in person. Mr. Hanover responded that the initial spots were filled the first day, but applications continued to be received and placed on the wait list for the next two to three weeks. There is plenty of time to get on the waitlist. Mr. Runion noted the process was fair to get on the waitlist, but questioned the fairness for individuals to be among the initial grant recipients.

Shelia Myers asked about who tabulates the receipts and how much time the process takes. Mr. Jordan replied that the administrative employee in the codes department processes the applications and tabulates the receipts, and it is time consuming. Also, each application site is also visited by a Building Inspector prior to work starting on the

project and again upon completion of the project. Mr. Jordan added that this program is funded through 2019, with funds from the Economic Development Fund.

Brooke Morehead asked if there was any follow-up on grants given to see if the funds were used to update properties for future sale. Mr. Hanover responded that has not been done.

Serena Schermoly noted that in today's world it would seem reasonable to be able to process an application online. She added that all online applications are time-stamped and could be processed with less staff time. Mr. Jordan replied this is the first time that has been suggested, as there hasn't been a problem accommodating all requests. Mayor Wassmer noted that not everyone has access to internet for submittal.

Council President Jori Nelson called for a vote on the motion, which passed unanimously.

Discussion on Prairie Village Pool Operations

Alley Porter stated that the City has continually struggled to hire enough lifeguards to staff the pool, particularly toward the end of the season when school starts. This problem forces the City to close pools, which has resulted in a number of citizen complaints. This is nothing new and is a national problem. The proposed strategies will not be a cure all. She shared a story reflecting the life of a Prairie Village lifeguard who is juggling academic challenges, extracurricular activities, and lifeguarding.

In a perfect world, the city would hire between 80 to 90 lifeguards each year. The city struggles to hire between 55 and 60, and not all of those will pass their certification tests and many will leave before the end of the season. At the end of the season, the city has to close pools due to lack of guards. This is frustrating for both residents and staff. In talking to lifeguards about why they choose not to work at Prairie Village, common responses were that they could work fewer hours at other pools for more money, the complex is too large and crazy, and they are overwhelmed by school and other activities.

Mrs. Porter reviewed some of the actions taken in the past to address the shortage of lifeguards to fully staff the pool, including the following:

- Extending an invitation to previous lifeguards in December to return with returning guards receiving a 5% increase in pay
- Open applications for new guards with the pool manager conducting interviews throughout the spring
- The City pays for recertification of returning guards and reimburses new guards for the cost of certification upon successful completion of the season
- Starting pay was increased in 2015 to \$8.75 per hour
- Two end of the season bonuses are offered
 - \$1 per hour extra for any hours worked during the reduced pool schedule
 - If guards average 15 hours per week during reduced hours, they receive \$0.50 for each hour that was worked the entire season

Knowing that this is a local and national issue that will likely continue, staff has worked with the Parks & Recreation Committee to devise strategies to assist with the lifeguard shortage. A number of items are planned for the 2018 season including:

- Raising wages for Lifeguards and Assistant Managers and reviewing current incentives
- The 2018 budget provides for lifeguard salaries of \$10 per hour, making it very competitive with other pools
- Updating the role of the Pool Manager to allow for more engagement during off-season
- Complete (re)certification in-house to make it easier for lifeguards and ultimately cheaper for the City
- Building relationships with local high schools through the swim team coaches and counselors and increased communication
- Promote the job as “career readiness” in Parks & Recreation, Health Care, and other fields

One recommendation from the Parks & Recreation Committee and staff is to update pool hours. Prairie Village is currently open longer than any municipal pool in the SuperPass program. Mrs. Porter reviewed the current pool hours of operation, noting that most guards work 9.5 to 10 hours each day. Additionally, our complex requires many more guards due to its size and layout. The Parks & Recreation Committee unanimously approved changing operating hours to:

- Go to an eight-hour work day during Regular Hours
- Close at 6:00 PM on Sundays

Mrs. Porter presented a comparison of Prairie Village operational hours with those of Leawood, Fairway, Merriam, Mission and Roeland Park. In each case, the Prairie Village hours were significantly greater as well as requiring a significantly larger number of lifeguards. She added that these hours do not include additional hours for swim meets and pool rentals.

A comparison of operational reduced hours again places Prairie Village with the most. Roeland Park is the only other city that is open every day of the week and they only have their main pool open. They are also operated by Johnson County Parks & Recreation. Most cities are only open on the weekends. The city goes to reduced hours usually around August 8th.

The suggested change in the regular hours of operation would reduce weekday hours by one and one half hours Monday through Saturday with the pools opening at 11:30 a.m. and closing at 7:30 p.m. Sunday hours would be reduced by two and a half hours opening at 11:30 and closing at 6 p.m. This will allow the guards time to recharge before the beginning of another week. Currently the pools are open every day from 11 a.m. to 8:30 p.m.

The suggested change in the reduced hours of operation would reduce weekday hours by one hour Monday through Friday, with the pools opening at 4:30 p.m. and closing at 7:30 p.m. Saturday hours would be reduced by one and a half hours, opening at 11:30 and closing at 7:30 p.m. Sunday hours would be reduced by three hours, opening at

11:30 and closing at 6 p.m. Currently reduced Saturday and Sunday hours are 11 a.m. to 8:30 p.m.

Mrs. Porter compared actual pool usage to the proposed new hours. She noted that only 8% of pool members arrive between 11 and 11:30 a.m. Monday through Saturday, less than 2% of the pool visits are after 7:30 p.m. The average number of Sunday visits after 5:30 p.m. were 33 persons out of the 700 to 1000 attending on Sundays.

Terrence Gallagher added that Johnson County Parks & Recreation will no longer be managing the Roeland Park pool after 2019. He has visited with private pools regarding this situation and confirmed that they have the same problems hiring and retaining guards, with two of the clubs having gone to using a private service to provide guards. One of the pools pays \$9.50 per hour, so the increase in pay may help; however, he confirmed that guards do not want to work at PV pools because of the craziness and activity. This is not a public vs. private problem.

Ted Odell said hopefully the increased salary will help. He does not feel that moving the closing time up is the right fit for Prairie Village. Closing at 7:30 does not give families much time to spend together at the pool in the evening, especially in the hot summer months and after school starts in August. He does not support the proposed earlier closing, but understands the problems facing the city.

Courtney McFadden also stated that she supports finding a resolution to the challenges the city is facing, but she does not support the earlier closing, noting the pool is a family amenity for the city. She would support increased pay, overtime and incentives. The city is reducing its hours earlier before school starts, making it unavailable to families, and closing it during the hottest time of the year. This is a family amenity and we must find something to protect it. Residents are angry that they are paying more and cannot use the pool for a full season. She cannot support compromising this family amenity.

Dan Runion stated that he does not support a reduction of hours. He asked Mrs. Porter to come back with numbers for the personnel costs for the summer. He doesn't feel an increase in pay would be a large impact on budget and would prefer action to be taken with salary rather than cutting pool hours. Mrs. Porter replied that pool operations have consistently been under budget because they are not able to secure enough lifeguards. The proposed increase to \$10 per hour will not result in an increase in budget. Mr. Runion would support a greater increase.

Wes Jordan noted that lifeguards have to work more an eight-hour day under less than ideal conditions. He doesn't believe an increase in pay would address their concerns. The guards are not complaining about pay. They are complaining about the number of hours they have to work. A monetary incentive may not be enough. Mr. Runion stated that he would still like to have that explored further. He questioned the budget, which he said reflects only 15 guards. Mr. Jordan replied that number reflects a full time equivalent position, not the actual number of lifeguards. It takes 23 guards on one shift to open all the pools.

Brooke Morehead stated that Prairie Village is the only pool open until 8:30 p.m. She feels it would be an easy shift and provide consistency amongst area pools to change

the closing time to 8 o'clock. Also, since the complex is so large, she thought it would help if the baby pool was closed after 6 p.m. Mrs. Porter replied that that has been done regularly to address the shortage of guards. Ms. Morehead said that she does not feel the half hour difference would diminish the level of services being provided to residents.

Eric Mikkelson expressed concern with guards having to work an eight hour day, much less overtime beyond that. He noted that guarding is a boring job that requires constant alertness and diligence. He feels that shifts should be split in half to address safety issues for the residents using the pool facilities. He felt the increase in wage may help the problem and also noted the monetary assistance with certification costs. He believes this is a good incentive for the lifeguard and also will benefit the city. Mrs. Porter noted that full reimbursement is not paid until the end of the season to address retention.

Mayor Wassmer stated that she is hearing that students do not want to work full-time, and she believes offering more part-time work with four to five hours shifts would draw more interest from students. She would be comfortable aligning our closing hours with that of other pools in the area suggested by Mrs. Morehead. Ms. Nelson agreed that 8 o'clock would be a good closing time.

Sheila Myers stated her daughters were lifeguards, but neither would apply to Prairie Village because it was too large a complex. Where they guarded, shifts would be rotated with an hour on and an hour off to give them some rest. She would support an 8 o'clock closing.

Brooke Morehead made the following motion, which was seconded by Steve Noll:

**MOVE THE CITY COUNCIL APPROVE CHANGING THE
POOL CLOSING TIME FROM 8:30 P.M. TO 8 P.M.**

Dan Runion stated he would like to see authority given to staff to increase salaries if needed. He agreed that splitting shifts may also be helpful.

Courtney McFadden stated that, as a working parent, you pick up your child at 5:30, feed them and get to the pool after 6:30 and 8 o'clock closing gives you less than two hours. She cannot support this motion and would like further exploration of increased pay.

Terrace Gallagher stated nothing is addressing the life cycle of a guard. The challenge being faced is how to retain guards throughout the season. They are getting burned out by the excessive hours, and many of them financially do not need to work. He asked how many times the pool was closed because of lack of guards. Alley Porter replied the entire complex was closed seldomly. Portions of the complex have been closed early due to lack of staffing.

Serena Schermoly supports the reduction in shifts to 4 to 5 hours. She asked what the cost of certification was. Mrs. Porter replied \$150 to \$250 depending on where you go. The city will try to keep the cost as low as possible. Mrs. Schermoly noted that private clubs not only pay more but also feed them. She feels the city needs to be creative and

seek to find a way to reduce the number of hours worked, giving guards more time off, split shifts, and more pay.

Jori Nelson asked if guards were primarily Prairie Village residents. Mrs. Porter replied many of them are Prairie Village residents, but they come from the entire area. Ms. Nelson asked if the city had approached swim team members. Mrs. Porter stated that they had but found them to be busy with other priorities.

Ted Odell asked how many days the pool was open. The pool is open from Memorial Day to Labor Day, approximately 90 days. Mr. Odell asked if other cities were paying \$10 per hour. Alley Porter replied that at \$8.75, the city is very competitive. The proposed increase would place Prairie Village near or at the top.

Sheila Myers noted the skills required to be a lifeguard limit the number of persons qualified for this position. She would like to see the impact of the increase to \$10 per hour before going any higher.

Chad Herring restated the challenge faced by the city as it needs seven more guards than other pools in a hyper-competitive market. Since the city has already reduced the number of pools open, he believes this is something that should continue to be explored, especially during reduced hours, with the focus on the area most used. He was ok with feeding the guards and any other possible incentives. The city is at a disadvantage because of the number of guards needed. He supports an increase in pay and the use of extra funds for other possible incentives.

Dan Runion said that there are about 13,000 hours during a 90 day season. He is proposing giving whoever is responsible for hiring a cap that is higher than \$10. Wes Jordan stated the city is ok on budget authority as the salary range goes to \$12, so council approval on the pay rate is not needed at this time. He noted staff wanted the council to be aware of the challenges it faces, to see the numbers and what is being done behind the scenes. He recognized the frustration of residents regarding pool hours, noting that there was a petition filed last year by a group upset with the reduced hours.

Sheila Myers moved to call the question.. The motion died for the lack of a second.

Council President Jori Nelson restated the motion to close pools during the 2018 season at 8 o'clock. Brooke Morehead asked to add to the motion "to be consistent with other area pools". Eric Mikkelson noted that would be confusing as Roeland Park closes at 7. Mrs. Morehead agreed and retained the original motion.

The motion was voted on and passed by a vote of six to five with the following votes cast: "aye:" Nelson, Noll, Mikkelson, Myers, Morehead and Gallagher; "nay:" Herring, Schermoly, Runion and McFadden.

Jori Nelson asked if a motion was needed on the increase in salary. Alley Porter replied it was not as the range already exists in the budget.

Sheila Myers moved that guards be provided a free meal at the pool snack bar. The motion was seconded by Serena Schermoly.

Erick Mikkelson stated that he would need a cost analysis before supporting this action. Sheila Myers withdrew her motion and asked staff to explore the option of providing food for guards as a potential incentive.

ADJOURNMENT

Serena Schermoly moved the Council Committee of the Whole meeting be adjourned. The motion was seconded by Steve Noll and passed unanimously. Council President Jori Nelson adjourned the Council Committee of the Whole meeting at 7:27 p.m.

Jori Nelson
Council President

**PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
TUESDAY, JANUARY 9, 2018
7700 MISSION ROAD
7:00 P.M.
MULTI-PURPOSE ROOM**

- I. ROLL CALL

- II. APPROVAL OF PLANNING COMMISSION MINUTES - DECEMBER 5, 2017

- III. PUBLIC HEARINGS
PC2018-101 Preliminary & Final Plat Approval -
MEADOWBROOK PARK, SECOND PLAT
Meadowbrook Parkway & Nall Avenue
Zoning: MXD
Applicant: Dial Senior Properties

- IV. NON-PUBLIC HEARINGS

- V. OTHER BUSINESS
Discussion on Comprehensive Plan

- VI. ADJOURNMENT

Plans available at City Hall if applicable
If you cannot be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

***Any Commission members having a conflict of interest, shall acknowledge that conflict prior to the hearing of an application, shall not participate in the hearing or discussion, shall not vote on the issue and shall vacate their position at the table until the conclusion of the hearing.**

**Council Members
Mark Your Calendars
January 2, 2018**

January 2018

January 4	2018 Convener Reception at JCCC from 5 to 7 p.m.
January 8	Newly elected Council members take office
January 12	Artist Reception in the R.G. Endres Gallery
January 15	City Offices closed for Martin Luther King, Jr. Holiday
January 16	City Council Meeting
January 18	State of the Cities
January 24	City Government Day in Topeka

February 2018

	Mixed Media Exhibit in the R.G. Endres Gallery featuring Lorrie Engles, Kim Taggart, Gloria Gale & Chris Langseth
February 5	City Council Meeting
February 9	Artist Reception in the R.G. Endres Gallery
February 19	City Offices closed for President's Day Holiday
February 20	City Council Meeting

March 2018

	Mixed Media Exhibit in the R.G. Endres Gallery featuring Anne Garney, Kathleen Connors and Nancy Kramer Bovee
March 5	City Council Meeting
March 9	Artist Reception in the R.G. Endres Gallery
March 19	City Council Meeting