



City Council Meeting

September 2, 2008

Dinner will be provided by:

Minsky's Pizza

-
- 2 large pan pepperoni
 - 1 large pan prime cut
 - 1 large original prime cut
 - 1 large original jumbo combo
 - 1 large pan Papa Minsky's

Dessert

COUNCIL COMMITTEE
September 2, 2008
6:00 p.m.
Council Chamber

AGENDA

DAVID VOYSEY, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

Update from Environmental Committee
Margaret Thomas and Kristin Riott

Update Regarding Everest Box Placement
Dennis Enslinger

Discussion of the Process for Considering Planning Commission Recommendations
Dennis Enslinger

Discussion about Lancer Day Involvement - SME 50th Anniversary

COU2007-51 Village Vision

***Council Action Requested the Same Evening**



ADMINISTRATION

Council Committee Meeting Date: September 2, 2008

Discussion of the Process for Considering Planning Commission Recommendations.

RECOMMENDATION

City Attorney, Katie Logan, the City's Planning Consultant, Ron Williamson, and city staff recommends that Planning Commission recommendations be sent directly to the City Council for consideration.

SUGGESTED MOTION

No Motion is necessary

BACKGROUND

At the July 21, 2008 Council Committee of a Whole meeting, staff presented a discussion about Planning and Zoning applications and the respective roles of the Planning Commission and City Council. During that presentation, City Attorney, Katie Logan, the City's Planning Consultant, Ron Williamson, and city staff presented a proposal that City Council should evaluate the current policy of sending Planning Commission recommendations to the Council Committee for a recommendation prior to forwarding to the City Council.

Some of the items mentioned during the presentation were that under current state and city ordinance provisions, the Planning Commission is identified as the body which makes the recommendation to the Governing Body on certain types of zoning and planning applications (see attached Roles and Responsibilities spreadsheet). State and city ordinance provisions indicate that the role of the Governing Body is to act in a "quasi-judicial" capacity in reviewing the Planning Commission recommendation and based on the relevant facts as contained in the application materials and heard at the Planning Commission public hearing.

The practice of having the Committee of a Whole consider Planning Commission recommendations was further discussed at the August 4, 2008 Council of Whole Meeting but due to time constraints, the Committee did not reach a resolution on this issue. Staff is recommending that the Committee of Whole discuss this issue further and direct staff accordingly.

ATTACHMENTS

Roles and Responsibilities Community Development Decisions

PREPARED BY

Dennis J. Enslinger
Assistant City Administrator
Date: August 28, 2008

**ROLES AND RESPONSIBILITIES
COMMUNITY DEVELOPMENT DECISIONS
CITY OF PRAIRIE VILLAGE, KANSAS**

| Application Type | Staff | | Appeals Go to | |
|---|------------------|---------------------------------------|--|----------------------|
| Building Permits | Review and Issue | | BZA or BCA | |
| Sign Permits | Review and Issue | If within Code or Sign Standards | BZA | |
| Flood Plain Development Permits | Review and Issue | | BZA | |
| Zoning Verifications | Review and Issue | | BZA | |
| Flood Plain Determinations | Review and Issue | | BZA OR FEMA | |
| Home Occupation/Family Day Care | Review and Issue | | BZA | |
| Accessory Dwelling Unit | Review and Issue | Must meet Standards | BZA | |
| Planning Commission Application Type | Staff | Planning Commission | Governing Body | Appeals Go To |
| Rezoning | Staff Review | Recommendation | Final Approval | District Court |
| MXD-Planned/Preliminary Plan | Staff Review | Recommendation | Final Approval | District Court |
| Planned District-Preliminary Plan | Staff Review | Recommendation | Final Approval | District Court |
| Change in Use in MXD | Staff Review | Recommendation | Final Approval | District Court |
| Final Plan MXD or Planned District | Staff Review | Final Approval | No Review | District Court |
| Special Use Permit | Staff Review | Recommendation | Final Approval | District Court |
| Conditional Use Permit | Staff Review | Final Approval | No Review | District Court |
| Site Development Plan | Staff Review | Final Approval | No Review | City Council |
| Preliminary Plat of Subdivision | Staff Review | Final Approval | No Review | District Court |
| Final Plat of Subdivision | Staff Review | Final Approval | Acceptance of Dedications/Easements | District Court |
| Lot Split | Staff Review | Final Approval | No Review | District Court |
| Vacation of Right of Way | Staff Review | Recommendation | Final Approval | District Court |
| Building Line Modifications/Elevation Change | Staff Review | Final Approval | No Review | District Court |
| Text Amendments/Comprehensive Plan | Staff Review | Recommendation | Final Approval | District Court |
| Sign Standards | Staff Review | Final Approval | No Review | BZA |
| Compatibility Review | Staff Review | Final Approval | No Review | District Court |
| Board of Zoning Appeals Application Type | Staff | Board of Zoning Appeals | | Appeals Go To |
| Appeals - Regarding Zoning Code | Explain Decision | Hear and Decide | | District Court |
| Zoning Variances-Regarding Zoning Code | Staff Review | Hear and Decide | | District Court |
| Exceptions-As Allowed by Zoning Code | Staff Review | Hear and Decide | | District Court |
| Board of Code Appeals Application Type | Staff | Board of Structure Appeals | | Appeals Go To |
| Appeals-Regarding Building Code | Explain Decision | Hear and Decide | | District Court |



SME 50th Anniversary

www.SME50.com

SME Celebrates 50 Years of Lancer Pride

All alums and former faculty are invited!



Shawnee Mission East High School is celebrating 50 years this Fall, on Friday, October 17, 2008. The community, all SME alums, former staff, and teachers are invited to join in the festivities during its traditional Lancer Day.

Please plan to join us!

SME would love to share the celebration of its spirit, rich history, and many achievements with its Lancer alums and past faculty. It is your legacy that began and contributed to **S-M East's 50 Years of Excellence** that continues on today.

- 2:00 PM - **Lancer Day Parade** from SME to Prairie Village Shopping Center (71st St. & Mission Road)
- 2:30 PM – **Lancer Day Pep Rally** at Prairie Village Shopping Center
- 3:00-5:00 PM – **Community Open House** in the SME Library (school tours, historical artifacts display, SME 50th souvenirs, complimentary historical booklets)
- 5:00-7:00- **Tailgate Dinner** before SME's Homecoming Football Game at SM North District Stadium (7401 Johnson Dr). Two Guys and a Grill, \$6.50/person. SME Band, Cheerleaders and Lancer Dancers performing!
- 7:00 PM – **SME Homecoming Game** vs. SM North . \$5/person
Homecoming Queen 2008 crowned during half time.

Please know that **alums are invited to participate in the Lancer Day Parade** by either walking along or entering a float (by class, decade, student group, etc.) Please contact SME, 913- 993-6600, for details.

“Lancers we will always be”

www.SME50.com

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
September 2, 2008
7:30 p.m.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. PUBLIC PARTICIPATION**
- V. CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

- 1. Approve Regular Council Meeting Minutes – August 18, 2008
- 2. Ratify the Mayor's appointment of Jo Ann Memming to the Sister City Committee.
- 3. Ratify the appointment of Dale Warman to complete the unexpired term of Marc Russell and Dirk Schafer to complete the unexpired term of Rob McKim on the Prairie Village Planning Commission and Board of Zoning Appeals.
- 4. Authorize the Mayor to execute proclamations recognizing the 30th anniversary of the Kansas City Chapter of "The Whole Person", the youth volunteer fund-raising event for KSDS, Inc., and Constitution Week.

By Committee:

- 5. Approve Construction Change Order #2 with Miller Paving and Construction for Project 190719: 2008 Storm Drainage Repair Program for an increase of \$17,276.17 bringing the new total to \$407,183.07 (Council Committee of the Whole Minutes – August 18, 2008)
- 5. Adopt the Finance Committee's recommendations regarding the implementation of GASB 45 as follows:
 - 1. Use the level dollar amortization method to amortize the unfunded actuarial accrued liability.
 - 2. Keep the premium for current retirees and those retiring before January 1, 2009 at 100% of the active employee premium.
 - 3. Increase retiree premiums to 125% of the active employee premium for employees retiring on or after January 1, 2009.
 - 4. Continue funding other post-employment benefit liabilities on a pay-as-you-go-basis. (Council Committee of the Whole Minutes – August 18, 2008)
- 6. Rescind the Transportation Cooperation Agreement approved on March 3, 2008 and approve the revised Interlocal Cooperation Agreement with Johnson County and other Johnson County cities to form a Johnson County Transportation Cooperative Council (TCC) and direct the Mayor to execute the agreement. (Council Committee of the Whole Minutes – August 18, 2008)
- 7. Adopt an ordinance establishing a Grant Fund (Council Committee of the Whole Minutes – August 18, 2008)
- 8. Direct Staff to prepare a revision to the Council Policy on sidewalks to address when sidewalks will be constructed on cul-de-sacs. (Council Committee of the Whole Minutes – August 18, 2008)

VI. STAFF REPORTS

VII. COMMITTEE REPORTS

Council Committee of the Whole – David Voysey

Consider Amendment to Special use Permit for Kansas City Christian School

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ANNOUNCEMENTS

XI. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@PVKANSAS.COM

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

September 2, 2008

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
AUGUST 18, 2008**

The City Council of Prairie Village, Kansas, met in regular session on Monday, August 18, 2008, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Laura Wassmer, Dale Beckerman, David Morrison, Charles Clark, Diana Ewy Sharp and David Belz.

Also present were: Quinn Bennion, City Administrator; Katie Logan, City Attorney; Wes Jordan, Chief of Police; Tom Trienens, Manager of Engineering Services for Public Works; Dennis Enslinger, Assistant City Administrator; Karen Kindle, Finance Director; Chris Engel, Assistant to City Administrator and Joyce Hagen Mundy, City Clerk.

RECOGNITION OF SISTER CITY DOLYNA DIGNITARIES

Mayor Shaffer noted this was a very special evening and acknowledged the work of the Sister City Committee members, especially Cleo Simmonds, Jim Hohensee, Michael Kelly in planning and coordinating the visit of representatives of Dolyna to Prairie Village to formalize our Sister City relationship.

Cleo Simmonds stated he has been looking forward to this event since his visit to Dolyna last year. He noted the warm reception he and Michael Kelly had on their initial visit to Dolyna.

Michael Kelly, Council Liaison to the Sister City Committee, stated most of the work for this visit has been handled by the members of the Sister City Committee. The effort began in 2006. He noted the relationship between representatives of Dolyna and Prairie Village have grown significantly over the past few days. He sees the end of this stage of the process as a beginning of a relationship that will benefit both cities for a long time to come.

Jim Hohensee, chairman of the Sister City Committee introduced the Sister City Committee members present: Carole Mosher, Cleo Simmonds, Bob McGowan, Richard Bills and acknowledged Cindy Dwigans, past chair, Mr. Hohensee also acknowledged the following individual volunteers who have been assisting with the visit: Robert & Vera Glywa, Irina & David Leslie and Hildegard Knopp

Jim Hohensee introduced the visiting delegation from Dolyna: Mayor Volodymyr Garazd; Larysa Galushyn, member of the Dolyna Sister City Committee and interpreter for the delegation; Oksana Yakymiv, Director of Vygoda Special School for Visually Handicapped Children; Taras Kemytskyy, Priest for Orthodox church; and Charlotte Siggins, Retired Peace Corp volunteer who joined the group to assist with translation.

Mayor Shaffer stated it has been his great pleasure to get to know Mayor Garazd during the past few days. He is impressed with the breadth of his knowledge and can understand why he was chosen by the citizens of Dolyna to become their Mayor.

Taras Kemytskyy spoke on behalf of the delegation expressing their gratitude for this opportunity to visit, learn from city leaders, experience new ways of doing things and discuss problems. He noted the church has always tried to help overcome problems. It is his hope and wish that this relationship between the two cities will be mutually beneficial for many years to come.

Mayor Garazd stated he is very glad to be in Prairie Village and expressed appreciation to Cleo, Michael and the Sister City Committee for their warm welcome and

all they have done for the delegation. They have learned so many interesting things and have come so many miles, but they truly feel they are among friends. Mayor Garazd stated his city understands what will be expected from them in this relationship and he believes the relationship will be very successful for both cities and is ready to sign.

Mayor Shaffer read the Statement of Commitment and the Sister City Agreement both he and Mayor Garazd would sign to formalize the Sister City relationship between Prairie Village, Kansas and Dolyna, Ukraine. Both Mayors signed the documents.

Jim Hohensee presented to Mayor Garazd on behalf of the Citizens of Prairie Village a Jim Hamil print of the Santa Fe Trail and Pavilion and an autographed book of Mr. Hamil's work entitled "Return to Kansas."

Mayor Garazd presented to Mayor Shaffer a wooden carved statue and four books on Dolyna.

PUBLIC PARTICIPATION

No one was present to address the Council.

CONSENT AGENDA

David Morrison requested the removal of #4 & #7. David Voysey moved the approval of the Consent Agenda for Monday, August 18, 2008 as amended::

1. Approve Regular Council Meeting Minutes - August 4, 2008
2. Approve Special Council Meeting Minutes - July 28, 2008
3. Approve Claims Ordinance 2650
4. Removed
5. Approve Engineering Change Order #1 with George Butler Associates for Project 190721: 2009 Storm Drainage Repair Program in the amount of \$65,000
6. Approve establishing a fee for Fiscal Year 2009 of \$13.93 per month/per household for the collection of solid waste, recyclable material, yard waste and bulky item pick-up and a fee of \$8.00 per year/per household for those subdivisions/homes associations which are exempted from City provided solid waste services.
7. Removed
8. Approve the following revisions to the City's fee schedule on file in the Office of the City Clerk with the fees listed to become effective January 1, 2009 or with the issuance of 2009 Licenses/Permits/Contracts:

| | |
|--|---|
| Administrative/Retail License >60,000 sq. ft. | \$0.045 per sq. ft |
| Animal License - Non-neutered | \$25 |
| Rental Property - apartment | \$0.01 per sq. ft |
| Rental Property | \$75 |
| Aborist/Pesticide License | \$65 |
| Non-Domiciled License | \$65 |
| Security Police Company | \$100 |
| Security Police Agent | \$25 + <i>KBI fee</i> |
| Solicitation Permit | \$12/day/person |
| Solid Waste Commercial License | \$125 |
| Solid Waste Residential License | \$60 |
| Solid Waste Truck Fee | \$30 |
| Animal Boarding Fee - Dog | \$20 + assessed vet fee |
| Animal Boarding Fee - Other | \$20 + assessed vet fee |
| Ballfield Reservation | \$75 per team |
| Ballfield Reservation Hourly | \$5/hour |
| Park Shelters | \$7.50 - resident |
| Park Shelters | \$12 - non-resident |
| Residential & Commercial Building Permits | |
| \$1 - \$500 | \$25 |
| \$501 - \$2000 | \$25 for first \$500 plus \$1.5 for each additional \$100 |
| \$2,001 - \$25,000 | \$47.50 for first \$2000 plus \$5 for each additional \$1000 |
| \$25,001 - \$50,000 | \$162.50 for first \$25,000 plus \$3.5 for each additional \$1000 |
| \$50,001 - \$100,000 | \$250 for first \$50,000 plus \$2.5 for each additional \$1000 |
| \$100,001 - \$500,000 | \$385 for first \$100,000 plus \$2.25 for each additional \$1000 |
| \$500,001 - \$1,000,000 | \$1,285 for first \$500,000 plus \$2 for each additional \$1000 |
| \$1,000,0001 & up | \$2,281 for first \$1,000,000 plus \$2 for each additional \$1000 |
| Residential Decks | \$40 |
| Foundation Repair | \$30 |
| Lawn Irrigation | \$30 |
| Residential Re-roof | \$45 |
| Fences | \$45 |
| Spas/Hot Tubs | \$40 |
| Commercial Re-roof | Based on Building Permit Fee Schedule |
| Sign Permits | Based on Building Permit Fee Schedule |
| Plan Review - Residential | 10% of building Permit - \$25 minimum |
| Plan Review - Commercial | 65% of building Permit - \$30 minimum |
| Certificate of occupancy | \$20 |
| Temp. Cert. of occupancy | \$100 |
| New Footing/Foundation | \$55 |
| Demolition/Residential | \$50 |
| Demolition/Commercial | \$100 |
| Moving Structures | \$100 plus City costs |
| Re-inspection | \$50 |
| After hours inspection | \$50/hour - \$100 minimum |
| Administrative Court Fee | \$15 |

| | |
|-------------------|------------|
| Police Reports | \$5/report |
| Finger Print Fees | \$5/card |

A roll call vote was taken with the following members voting “aye”: Herrera, Hopkins, Voysey, Kelly, Wang, Wassmer, Beckerman, Clark, Morrison, Ewy Sharp and Belz.

David Morrison stated he removed item #4 because he views this ordinance as a tax increase and he campaigned stating he would not support any tax increases. This new fee will add approximately \$90 to the average Prairie Village resident’s tax bill. He did note he finds the structure as a fair way of assessing all properties.

David Voysey stated this is a fee, not a tax increase. Mr. Voysey moved the City Council adopt Ordinance 2171 establishing a stormwater utility fee for the City of Prairie Village, Kansas, by adding to Chapter XIV Stormwater, a new Article 4 entitled “Stormwater Utility” consisting of new Sections 14-401 through 14-410. The motion was seconded by Michael Kelly.

A roll call vote was taken with the following members voting “aye”: Herrera, Hopkins, Voysey, Kelly, Wang, Wassmer, Beckerman, Clark, Ewy Sharp and Belz; “nay” Morrison. .

Mr. Morrison stated he removed item #7 setting the stormwater utility fee for the same reasons.

David Voysey moved the City Council approve the 2009 Stormwater Utility Fee of \$0.037 per square foot of impervious area. The motion was seconded by Michael Kelly and passed by a vote of 10 to 1 with David Morrison voting “nay”.

STAFF REPORTS

Public Safety - Chief Wes Jordan

- Chief Jordan reported the first three days of school at Shawnee Mission East went well for the most part. Officers were present to help direct traffic and introduce the new traffic flow. His biggest concern at this point in time is with students getting out of vehicles on Mission Road and crossing over to the school.

They are trying to address this, but it is ultimately the responsibility of the driver to not allow their passengers to get out in traffic.

- Traffic at Briarwood Elementary School is flowing very smoothly with the changes implemented last spring.

Diana Ewy Sharp stated she received several positive comments on the department's assistance with traffic from parents.

- Captain Wes Lovett reported on recent problems with the communications tower. The tower has had four lightning hits in the last two years. After the recent hits, the City's insurance provider hired a consultant to investigate what was causing the problems - several things have been tried over the years to address the issue. They discovered the underground cable connecting the tower to the communications department is copper and they feel this is creating the problem. The City is getting cost estimates to replace this line with a fiber cable. Capt. Lovett stated the damage from the June hit cost \$62,000 with the July hit costing \$10,000. Chief Jordan added with the city's deductible set at \$25,000; the City has paid out \$35,000 in the past two months.

Al Herrera asked what the estimated cost was for the new line. Chief Jordan responded they are still getting costs but they've been given a rough estimate of \$20,000 to \$25,000.

- Captain Lovett stated that recently the Council was advised that the City would be joining with Johnson County for use of the Mill creek Range. However, the Johnson County Sheriff has decided against leasing this land, so the City is back to square one. Currently, the City is traveling to Edwardsville to use their range. However, their range is only large enough for them to qualify with handguns. It does not meet the criteria to qualify with rifles. Chief Jordan added Johnson County is looking at buying a piece of land on which to build a range.

Mayor Shaffer confirmed other cities are experiencing the same problems. Chief noted with several cities using the Edwardsville range it is difficult to get qualifying time.

Dale Beckerman asked if there were any options available in Missouri. Chief Jordan stated they have never been contacted by Missouri; however, noted they did use the Kansas City, Kansas range at one time.

Public Works - Tom Trienens

- No Report

Andrew Wang noted recent street construction at school sites for the opening of schools the past few years and confirmed it is still the City's intent to complete those projects prior to the opening of schools. Tom Trienens stated that was the City's intent. However, he noted the completion of the parking lot was given as a priority over the street work. He noted that concrete, once poured, needs time to cure and that has been the recent hold-up. Mr. Trienens noted there were several rain setbacks during the late spring and early summer months which delayed the completion of Colonial which was finished prior to beginning work on Mission Road.

Diana Ewy Sharp noted that she and David Belz have been getting several calls regarding the bricks in the crosswalks and wondered how long it will be before the streets are torn up again to replace/remove them.

Administration - Quinn Bennion

- During the past week he has had good visits with the new Shawnee Mission East Principal and with Kansas City, Missouri Mayor Funkhouser discussing regional interests and will continue to build relationships with these entities.

Codes Administration - Dennis Enslinger

- No Report

COMMITTEE REPORTS

Council Committee of the Whole

COU2008-57 Consider revisions to Council Policy 046 - Reservation of City Facilities

On behalf of the Council Committee of the Whole, David Voysey moved the City Council approve revisions to City Council Policy 046 "Reservation of City Facilities" to allow for the serving and consumption of wine and beer in City Hall and the Municipal Courtyard for City sponsored events. The motion was seconded by Michael Kelly and passed unanimously.

On behalf of the Council Committee of the Whole, David Voysey moved the City Council approve Resolution 2008-06 designating the 2008 City Sponsored Events. The motion was seconded by Laura Wassmer and passed by a vote of 10 to 1 with Ruth Hopkins voting "nay".

COU2008-66 Consider approval of 2009 Mission Hills Contract and budget

On behalf of the Council Committee of the Whole, David Voysey moved the City Council approve the 2009 Mission Hills Agreement for Public Safety Services and 2009 Mission Hills Public Safety Budget. The motion was seconded by David Morrison and passed unanimously.

OLD BUSINESS

Consider Adoption of 2009 City of Prairie Village Budget

Laura Wassmer moved the City Council adopt the 2009 budget for the City of Prairie Village in the amount of \$24,192,860.00 and further adopt Ordinance 2170

attesting to an increase in tax revenue for budget year 2009 for the City of Prairie Village. The motion was seconded by David Voysey.

A roll call vote was taken with the following votes cast: "aye" Herrera, Hopkins, Voysey, Kelly, Wang, Wassmer, Beckerman, Clark, Morrison, Ewy Sharp and Belz.

NEW BUSINESS

Laura Wassmer moved the City not construct a sidewalk on the cul-de-sac at 8200 Rosewood Lane. The motion was seconded by Al Herrera and passed by a vote of 9 to 2.

Executive Session.

David Voysey moved pursuant to KSA 75-4319(b)(6) that the Governing Body, recess into Executive Session for a period not to exceed fifteen minutes for the purpose of discussing with the City Attorney on a matter which could involve litigation and which is privileged in the attorney-client relationship.

Present will be the Mayor, City Council, City Administrator and Assistant City Administrator. The motion was seconded by Ruth Hopkins and passed unanimously.

Mayor Shaffer reconvened the meeting at 8:45 p.m.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

| | | |
|--------------------------------------|------------|-----------|
| Prairie Village Arts Council | 08/20/2008 | 7:00 p.m. |
| Environment/Recycle Committee | 08/27/2008 | 7:00 p.m. |
| Council Committee of Whole (Tuesday) | 09/02/2008 | 6:00 p.m. |
| City Council (Tuesday) | 09/02/2008 | 7:30 p.m. |

The Prairie Village Arts Council is pleased to announce an exhibit of Botanical Art by Venus Auxier during the month of August.

The Shawnee Mission Education Foundation Annual Fall Breakfast is Tuesday, September 23rd at the Overland Park Convention Center. RSVP to Jeanne by September 12th if you would like to attend.

Reduced hours for the Prairie Village pool began on August 11th. The pool will open at 4:30 p.m. on weekdays. The pool closes for the season on September 1st at 6 p.m.

The City offices will be closed in observance of Labor Day on September 1st. Deffenbaugh also observes this holiday and trash pick-up will be delayed one day.

The 50th Anniversary books, Prairie Village Our Story, and Prairie Village Gift Cards continue to be sold to the public.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:50 p.m.

Joyce Hagen Mundy
City Clerk



ADMINISTRATION DEPARTMENT

Council Meeting Date: September 2, 2008

**CONSENT AGENDA: CONSIDER APPOINTMENT TO THE SISTER CITY
COMMITTEE**

RECOMMENDATION

Ratify the Mayor's appointment of Jo Ann Memming to the Sister City Committee.

BACKGROUND

Mayor Shaffer is pleased to place before you the appointment of Jo Ann Memming to the Sister City Committee. Ms. Memming's volunteer application is attached.

ATTACHMENTS

1. Volunteer Application

PREPARED BY

Jeanne Koontz, Deputy City Clerk
August 22, 2008



**City of Prairie Village
APPLICATION TO VOLUNTEER**

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name Jo Ann Memming Spouse's Name Gerald Memming
Address 4921 Lomahawk Zip 66208 Ward _____
Telephone: Home 381-5532 Work _____ Fax _____
E-mail gjmemming@msn.com Other Number(s): Cell 205-4136
Business Affiliation _____
Business Address _____
What Committee(s) interests you? Sister City

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

I'm a retired woman, wife, mother of 3, grandmother of 8.
Had lived in PV. since 1997 and also as a teenager - was in
the first graduating class at East (1957) I've been a high school
English teacher and most recently an administrative assistant at
Mission Springs Assisted Living.

My husband and I have traveled to Germany, France and Senegal,
W. Africa. In addition I've been to Israel and Russia so have had opportunities
to experience a variety of cultures. Our daughter & family live in Senegal
so we have been there for 2-week stints.

Thank you for your interest in serving our community.



MAYOR

**Council Committee Meeting Date:
Council Meeting Date: September 2, 2008**

Consent Agenda: Consider Appointments to Planning Commission

RECOMMENDATION

Mayor Shaffer requests Council ratification of the appointment of Dale Warman to complete the unexpired term of Marc Russell and Dirk Schafer to complete the unexpired term of Rob McKim on the Prairie Village Planning Commission and Board of Zoning Appeals.

BACKGROUND

Marc Russell and Rob McKim have submitted letters of resignation due to relocation out of Prairie Village and increasing business responsibilities respectively. Mayor Shaffer has interviewed interested candidates and selected Dale Warman and Dirk Schafer to complete the unexpired terms.

Dale Warman, a long term resident of Prairie Village, was actively involved in the Village Vision process and 75th Street Corridor study. He has a clear understanding of the community, its history and its vision.

Dirk Schafer is also a long-term resident of the City. Mr. Schafer brings to the Commission 28 years of commercial construction experience as well as an undergraduate degree in engineering and an MBA. Both individuals will complement the existing Commission members.

ATTACHMENTS

Volunteer applications

PREPARED BY

Joyce Hagen Mundy

City Clerk

Date: August 28, 2008



**City of Prairie Village
APPLICATION TO VOLUNTEER**

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name DIRK SCHAFFER Spouse's Name KELLY
Address 4001 W. 86 ST Zip 66207 Ward 5
Telephone: Home 913 341 5388 Work 816 391 2678 Fax _____
E-mail DKKC5389@ADL.COM Other Number(s): 816 668 8294 (CELL)
Business Affiliation JE DUNN CONSTRUCTION CO
Business Address 929 HOLMES KC, MO 64106
What Committee(s) interests you? PLANNING

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

I HAVE BEEN A RESIDENT OF PRAIRIE VILLAGE FOR
THE LAST 14 YEARS AND 22 OF THE PAST 26 YEARS.
I HAVE AN ENGINEERING UNDERGRADUATE DEGREE
AND A MBA. I AM A REGISTERED CIVIL ENGINEER.
AND HAVE 26 YEARS OF COMMERCIAL CONSTRUCTION
EXPERIENCE. I AM MARRIED WITH 2 DAUGHTERS, AGES
17 AND 13. WE WILL CONTINUE TO RESIDE IN PV
TO ALLOW OUR CHILDREN TO ATTEND MISSION VALLEY
+ EAST. MY VOLUNTEER ACTIVITIES INCLUDE RE START,

Thank you for your interest in serving our community. YMCA + IOWA STATE UNIV.
I WANT TO PRESERVE PRAIRIE VILLAGE'S LEGACY AND
BE A PART OF ITS FUTURE.

Dirk Schaffer
8.24.08



CITY CLERK DEPARTMENT

Council Meeting Date: September 2, 2008

Consent Agenda: Consider Proclamations in recognition of "The Whole Person" - 30th Anniversary, Youth Volunteer Fund-raising Event and Constitution Week

RECOMMENDATION

Recommend the City Council authorize the Mayor to execute proclamations recognizing the 30th anniversary of the Kansas City Chapter of "The Whole Person", the youth volunteer fund-raising event for KSDS, Inc. and Constitution Week.

BACKGROUND

The Whole Person - Kansas City Chapter will be celebrating its 30th Anniversary on September 19th. The proclamation acknowledges their work providing independent living services to residents of Kansas and Missouri with disabilities and encouraging change within the community to expand opportunities for independent living.

Eleven year old Katie Vahle and ten year old Haley Lynch formed a youth volunteer group called H & K Service Paws. The Prairie Village youth will hold "Amanda's Dog Festival" on September 7th at Porter Park to raise fund for KSDS, Inc. a not-for-profit that provides services dogs free of charge to disabled youth.

September 17, 2008 marks the 219th Anniversary of the drafting of the Constitution of the United States of America. The proclamation recognizes this magnificent document and the anniversary of its creation.

RELATED TO VILLAGE VISION

CC2b Encourage neighborhood and homes associations, schools to sponsor festivals, block parties and other cultural events open to the public.

ATTACHMENTS

Proclamations

PREPARED BY

Joyce Hagen Mundy
City Clerk

Date: August 25, 2008

CITY OF PRAIRIE VILLAGE

PROCLAMATION

WHEREAS, Katie Vahle and Haley Lynch have formed a youth volunteer group called H & K's Service Paws; and

WHEREAS, Katie and Haley are passionate about helping disabled youth; and

WHEREAS, Katie's 8 year old sister, Amanda, was born with severe cerebral palsy; and

WHEREAS, they have created, developed and found sponsorship for "Amanda's Dog Festival" to be held on Sunday, September 7th with all proceeds to be given to KSDS, Inc., a not for profit that provides service dogs free of charge to disabled youth.

WHEREAS, "Amanda's Dog Festival" will feature first response service dogs, Pets for Life therapy dogs, agility dogs with demonstrations throughout the day, several children run booths, pet trainers, pet artists, Brookside Barkery and Bath and several other events; and

WHEREAS, Katie & Haley hope to make this festival an annual event for Prairie Village.

NOW, THEREFORE, I Ronald L. Shaffer, Mayor of the City of Prairie Village, Kansas, do hereby commend Katie Vahle and Haley Lynch for their volunteer efforts and proclaim September 7th as

"AMANDA'S DOG FESTIVAL DAY"

Mayor Ronald L. Shaffer

City Clerk

Date

CITY OF PRAIRIE VILLAGE

Constitution Week September 17 – 23, 2008

Whereas, September 17, 2008 marks the two hundred and nineteenth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW THEREFORE, I, Ronald L. Shaffer, by virtue of the authority vested in me as Mayor of the City of Prairie Village in the State of Kansas do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals the framers of the constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Prairie Village, Kansas, to be affixed at my office in the City of Prairie Village, Kansas, the 17th day of September, 2008.

Mayor Ronald L. Shaffer

City Clerk

Date

COUNCIL COMMITTEE OF THE WHOLE
August 18, 2008

The Council Committee of the Whole met on Monday, August 18, 2008 at 6:00 p.m. The meeting was called to order by Council President David Voysey with the following members present: Mayor Shaffer, Al Herrera, Ruth Hopkins, Michael Kelly, Andrew Wang (arrived late) Laura Wassmer, Dale Beckerman, Charles Clark, David Morrison, Diana Ewy Sharp and David Belz. Staff members present: Quinn Bennion, City Administrator; Wes Jordan, Chief of Police; Tom Trienens, Manager of Engineering Services; Dennis Enslinger, Assistant City Administrator; Chris Engel, Assistant to the City Administrator; Karen Kindle, Finance Director and Joyce Hagen Mundy, City Clerk.

Charles Clark moved the approval of the Consent Agenda for Monday, August 18, 2008:

- **Approve Construction Change Order #2 with Miller Paving and Construction for Project 190719: 2008 Storm Drainage Repair Program for an increase of \$17,276.17 bringing the new total to \$407,183.07**

COUNCIL ACTION REQUIRED
CONSENT AGENDA

The motion was voted on and passed unanimously.

COU2008-62 Consider Amendment to Special Use Permit for Kansas City Christian School

Ron Williamson, City Planning Consultant, stated on January 18, 1999, the City Council approved a Special Use Permit for the operation of a private school to Kansas City Christian School Society, Inc. subject to the following conditions:

1. That the applicant meet all the conditions and requirements of the Planning Commission for the approval of the Site Plan;
2. That the Special Use Permit not have a termination or expiration time established for it; however, if construction has not begun within 24 months from the approval of the Special Use Permit by the City Council, the permit shall expire unless the applicant reappears to the Planning Commission and receives an extension of time;
3. If the applicant violates any of the conditions of zoning regulations and requirements as a part of the Special Use Permit, the permit may be revoked by the City Council; and
4. That the applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.

The Planning Commission approved the Site Plan at its regular meeting on February 2, 1999, subject to the following conditions:

1. That all mechanical equipment be screened from the view of the adjacent neighbors on 79th Street;
2. That any trash storage area be properly screened and enclosed to prevent the blowing of debris and to obscure the view from adjacent property;

3. That any exterior lighting be installed so that it does not adversely affect any adjacent residential property;
4. That the 15' setback requirement for the parking adjacent to 79th Street be met; and
5. The applicant restudies and resubmits other options for the architectural appearance of the project including the height of the building. *(This was approved at the March meeting)*

When the Site Plan was approved, the classroom distribution and off-street parking requirements were as follows:

| | | | |
|--------------------------|--------|------------|---------------|
| 19 Elementary Classrooms | x 2 = | 38 | spaces |
| 9 High School Classrooms | x 8 = | 72 | spaces |
| 52 Staff | x .5 = | <u>26</u> | spaces |
| Total Required | | 136 | spaces |

According to current information, the Kansas City Christian School has reorganized its classroom distribution by transferring two elementary classrooms to two high school classrooms and the off-street parking requirements have increased as follows:

| | | | |
|---------------------------|--------|------------|---------------|
| 17 Elementary Classrooms | x 2 = | 34 | spaces |
| 11 High School Classrooms | x 8 = | 88 | spaces |
| 51 Employees | x .5 = | <u>26</u> | spaces |
| Total Required | | 148 | spaces |

The parking requirements have increased 12 spaces based on the classroom redistribution.

The Site Plan approval in 1999 indicates 72 spaces in the west lot, 43 spaces in the east lot, 15 spaces on the north along the drive, and 8 spaces behind the school building for a total of 138 spaces.

Parking on residential streets in the neighborhood became an issue last year and numerous complaints were made to the City. The Police Department has been working with the neighborhood and Kansas City Christian School to find a solution that works for both the neighbors and the School. While addressing this issue, it was discovered that the classroom distribution had changed and according to the conditions of the Special Use Permit approval, it is required that the Special Use Permit and Site Plan be amended.

The east parking lot was being used for a turnaround for parents who pick-up or drop-off students. This reduced the effective availability of parking by 12 to 14 spaces. Kansas City Christian School has proposed a better solution for parents to pick-up and drop-off children and also provides more on-site parking.

The original Site Plan only identified parking for two busses and the School now has six buses and two passenger cars.

The operation of the Kansas City Christian School has also changed. Middle school students do not attend this facility the entire day, but are dropped off at this location and bussed to another campus. Kansas City Christian School has taken over the Oxford Park Academy at 132nd Street and Nall Avenue which currently serves preschool through third grade. Kansas

City Christian School plans to build a Pre-K through eighth grade school at this location. Ground breaking is anticipated in the spring of 2009. Kansas City Christian School is also in the process of acquiring 35 acres at 135th Street and Quivira to build a new high school. The plan is to relocate the high school from its current site within four years.

The revised Site Plan shows 65 parking spaces on the east side of the school compared to 45 on the approved plan. The west lot remains the same at 72 spaces while the paved area on the south side of the school has increased from eight spaces to 19 spaces plus four bus spaces. The total parking being provided on the new plan is 171 spaces while the ordinance requirement is 148 spaces. The proposed plan exceeds the ordinance by 23 spaces but the facility may actually generate more vehicles than that and a plan needs to be put in place that addresses that problem. Providing adequate on-site parking for the school is the most critical issue to resolve in order for the school to be compatible with the neighborhood. The school was originally designed and built as an elementary school and now K-12, which has changed the parking requirements.

In 1998 the total enrollment was 543 students with 162 high school students. In 2007 the total enrollment was 469 students with 234 high school students. The total enrollment was 74 students less in 2007 but the high school enrollment was 72 students greater. The increase in high school students has obviously caused the parking problem.

The applicant held a neighborhood meeting on July 22nd in accordance with the Planning Commission Citizen Participation Policy and only four neighbors were present. Concerns were expressed about current street parking restrictions and the buses parked in front of the school that were left running. The school addressed those concerns and none of those neighbors expressed opposition to the proposed changes. Some of the neighbors that have been meeting with the City relative to the parking problems and who have issues with the school did not attend this meeting. Neighbors did attend the Planning Commission public hearing and expressed concern about traffic, student parking, bus parking and bus idling.

The Planning Commission considered the comments from the public and discussed the nine factors required to be considered for a Special Use Permit.

The Planning Commission recommends the City Council approved the proposed amendment of the Special Use Permit for the Private School subject to the following conditions:

1. That the applicant meet all the conditions and requirements of the Planning Commission for the approval of the Site Plan.
2. That the Special Use Permit not have a termination or expiration time established for it.
3. If the applicant violates any of the conditions of zoning regulations and requirements as a part of the Special Use Permit, the permit may be revoked by the City Council.
4. That the applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.
5. That Kansas City Christian School adopt a policy that all students will park on site or in a designated lot and develop a procedure for implementation and enforcement of the policy.

6. The number of high school classrooms shall be limited to 11.
7. That no more than four buses shall be permanently stored on site with their location as identified on the approved site plan.

Mr. Williamson stated the City Council must make findings of fact based on the nine factors. It can adopt the findings of the Planning Commission or make its own findings of fact. The City Council shall make its findings of fact and either:

- Adopt the recommendation of the Planning Commission and deny the Special Use Permit based on the findings of fact of the Planning Commission, or
- Override the recommendation of the Planning Commission by a 2/3 vote of the Governing Body (9 votes), or
- Return the recommendation to the Planning Commission with a statement specifying the basis for the City Council's failure to approve or disapprove the recommendation and ask the Planning Commission to consider the City Council's statement.
- Continue the item to a designated meeting by a simple majority.

Laura Wassmer noted the primary objections have been with the off-street parking and idling of buses in front of the school. The neighbors have also expressed concern with the lack of maintenance and upkeep of the property. Ms Wassmer stated she felt these three issues have been addressed by the Planning Commission. She noted several residents were present and invited them to address the committee.

Catherine Dayton, 4808 West 79th Street, stated her concern was with the idling of buses and she feels this issue has been addressed and is comfortable that through the efforts of the school administration and police department this will be addressed. She also approves of the new parking location for the buses.

Dale Petersen, 4802 West 80th Street, stated his main concerns were with the upkeep of the property and landscaping on the south and east sides of the school and with parking in the neighborhood behind the school. He thought the parking was primarily teachers. He noted the berm and buffer added to address drainage problems killed the existing landscaping plants.

Joan Harr, 7911 Juniper Drive, referenced a letter she sent which gives an interpretation on the needed parking for the school by Gerald Carter based on the Kansas Fire Department Code. His calculations found the school to be extremely deficient in parking. Mrs. Harr asked why this was not addressed in 1999 or in the current special use permit.

Ron Williamson responded the city code does not base parking requirements for schools on the seating capacity of auditoriums or assembly places. The City's regulations base parking on the number of classrooms and the number of staff. He stated this is a standard followed by most cities, noting the City of Leawood requires even less parking. It was felt to also include auditorium seating would be double counting students as being in the classroom and the auditorium both, when in reality they are in one or the other.

Mrs. Harr asked the City Attorney if she had received the letter and her opinion. Ms Logan responded she agrees with the City Staff's interpretation of the ordinances. She noted City Staff are in a better position to interpret their codes than outside individuals.

Mrs. Harr confirmed the school will retain four buses. She objects to the buses as she finds them unsightly and noted the recent vandalism they have brought to the neighborhood. She noted no other schools have buses parked permanently on their properties.

Laura Wassmer asked where the Planning Commission's findings of fact are stated and stressed her desire to have them clearly written and enforceable. Mr. Williamson stated the conditions regarding landscaping and the parking of the buses is addressed in the site plan approval. The idling of buses is address by a separate City code. The limitation of the high school classes, the number of buses and restrictions on parking are written in the Special Use Permit ordinance. Mr. Williamson noted they are all enforceable, noting the proposed amendment was initiated by conditions of the site plan approval not being met.

Charles Clark asked if there was any discussion by the Planning Commission on placing a termination date on the Special Use Permit. Mr. Williamson stated there was not, noting the initial permit was issued for an indefinite period of time because of the monetary investment required for the school.

Laura Wassmer made the following motion, which was seconded by Ruth Hopkins and passed unanimously:

RECOMMEND THE CITY COUNCIL ADOPT AN ORDINANCE APPROVING AN AMENDMENT TO THE SPECIAL USE PERMIT FOR THE OPERATION OF A PRIVATE SCHOOL BY KANSAS CITY CHRISTIAN SCHOOL SOCIETY, INC. ON THE PROPERTY DESCRIBED AS FOLLOWS: 4801 WEST 79TH STREET, SUBJECT TO THE CONDITIONS RECOMMENDED BY THE PLANNING COMMISSION

COUNCIL ACTION REQUIRED

COU2008-64 Consider Implementation of Governmental Accounting Standards Board (GASB) Statement 45

Karen Kindle stated the Governmental Accounting Standards Board (GASB) is a private sector, non-profit entity that sets accounting and financial reporting standards for governments. These standards are referred to as Generally Accepted Accounting Principles (GAAP). The City follows GAAP when preparing the financial statements each year. The City received an unqualified opinion on the 2007 financial statements, the highest opinion that can be given by the auditors.

The GASB issued Statement 45 in 2004. GASB 45 changes the way the City accounts for its liability related to other post employment benefits such as healthcare. Prior to GASB 45 governments accounted for these costs on a pay-as-you-go basis. GASB 45 requires that

these costs be accounted for in a manner similar to pension plans where the cost of the benefit is recognized as it is earned over the employee's career. While GASB 45 requires that the City account for the benefits like a pension plan, GASB 45 does not require the City to fund the benefits in a trust like a pension plan. GASB 45 is effective for the City's December 31, 2008 financial statements.

GASB 45 applies to the City because the City is required by KSA 12-5040 to make its group health plan available to retirees until age 65 or they become eligible for other coverage. The City charges retirees 100% of the active employee premium. KSA 12-5040 allows the City to charge up to 125% of the active employee premium. Currently, there are three retirees participating.

Because the premium the City pays to the insurance carrier is a blended premium - the claims experience for both active employees and retired employees are combined - the retirees receive a lower premium than they would if their claims experience was considered by itself. This benefit is called the implicit rate subsidy and is the liability addressed by GASB 45.

In order to determine its liability for these benefits, GASB 45 requires the City to have an initial actuarial valuation and a valuation every other year after that. The City contracted with SilverStone Group, the firm that performs the actuarial work on the Police Pension Plan, to prepare that report.

The report includes general information about GASB 45 and the City's post-employment benefits as well as the assumptions used to prepare the report. The assumptions used in the report were based on assumptions already used for the retirement plans as well as discussions with staff and the actuary's experience. The report contains several scenarios to show the effects of changing some of the assumptions.

The Finance Committee discussed the report and the decisions that the City needs to make in order to implement this new accounting standard at their July 17, 2008 meeting. The decisions that need to be made are:

- (1) What method should be used to amortize the unfunded actuarial accrued liability - the liability that has accumulated up to this point?
- (2) Should the City make any changes in the premium rate charged to retirees?
- (3) Should the City pre-fund these benefits in a trust similar to a pension plan as allowed by KSA 12-16,102?

The amortization method recommended by the actuary was the level dollar method. The Finance Committee decided to accept the actuary's recommendation to use the level dollar method. The difference in the two methods is further discussed in the letter from the actuary dated July 10, 2008 which is attached to the GASB 45 Valuation Report.

The Finance Committee discussed options for making changes to the premium rate charged to retirees. Staff had asked the actuary to prepare scenarios assuming retirees pay 110% and 125% of the active employee premium. The higher the percent paid by the retiree, the more of the implicit rate subsidy the retiree is covering and therefore, the lower the liability. The Finance Committee decided to recommend that the City grandfather the current retirees and

anyone retiring before January 1, 2009 at 100% of the active employee premium and increase the premium to 125% of the active employee premium for employees retiring on or after January 1, 2009.

The Finance Committee then discussed whether or not the City should pre-fund the benefits in a trust allowed by KSA 12-16,102. The Committee felt that pre-funding the benefits was not in the best interests of the City at this time. The liability is not that high compared to other governments across the country. In addition, by making changes to the premium charged to retirees the liability would be significantly reduced. The Committee felt that GASB 45 was still new enough that there may be changes to laws, etc., which would affect the City's liability. The Committee also considered how the funding decision might affect the City's bond rating. Since the City is an infrequent issuer of debt, the Committee felt that this was not a significant factor. Finally, the trust that would be established would be an irrevocable trust - once the money is put in the trust, it cannot be taken back out. Staff reviewed the plans of other communities in the Kansas part of the metro area and noted that so far, only one entity is pre-funding the benefits in a trust - the City of Overland Park. After weighing all of these factors, the Finance Committee decided to recommend that the City continue funding these benefits on a pay-as-you-go basis.

Mrs. Kindle stated the GASB 45 liability will appear in the government wide financial statements (the GASB 34 statements) and the notes to the financial statements. The liability will not be recorded in the General Fund and therefore, does not affect the fund balance.

David Morrison asked why the current retirees were being grandfathered. Charles Clark responded the committee did not feel it was fair to them to change the cost, noting that retirement decisions are made based on factors such as the cost of insurance, etc. These individuals made those calculations based them on a 100% assessment of premium. He noted the committee discussed stair stepping the rate, but it did not make sense and seemed unfair.

Diana Ewy Sharp made the following motion, which was seconded by David Belz and passed unanimously:

RECOMMEND THE CITY COUNCIL ADOPT THE FINANCE COMMITTEE'S RECOMMENDATIONS REGARDING THE IMPLEMENTATION OF GASB 45 AS FOLLOWS:

- 1. Use the level dollar amortization method to amortize the unfunded actuarial accrued liability.**
- 2. Keep the premium for current retirees and those retiring before January 1, 2009 at 100% of the active employee premium.**
- 3. Increase retiree premiums to 125% of the active employee premium for employees retiring on or after January 1, 2009.**
- 4. Continue funding other post-employment benefit liabilities on a pay-as-you-go-basis.**

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2008-63 Consider Transportation Cooperation Council Interlocal Agreement

Dennis Enslinger noted the Johnson County Transportation Cooperative Council (TCC) established earlier this year has been working to address some concerns of other member cities regarding the original agreement. The TCC has recently approved a revised Transportation Cooperation Interlocal Agreement for consideration.

The proposed changes include removal of all references to "land use" and changes to the voting provisions of the agreement. The new voting model differs from the original agreement in the following four areas:

- Cities are grouped by the three classes of cities in Kansas
- Voting would take place by class
- A quorum is defined as a majority of the cities in each class being represented by the official or alternative representative
- For a motion to pass, a majority of the official or alternative representatives in attendance by class must vote affirmative for the motion

Mr. Enslinger noted this is only a recommending body.

Diana Ewy Sharp asked why the change was necessary. Mr. Enslinger stated it was necessary to get participation by the City of Overland Park *and other first class cities*.

David Belz stated that originally the voting was merely based on a majority vote. The new requirements require a majority vote of each of the three classes of cities and a majority of each group being present to vote.

Ruth Hopkins noted Prairie Village is designated as a First Class City, which is a city with a population of more than 30,000. The city retains its status even though the population has dropped below the required threshold.

David Belz made the following motion, which was seconded by Charles Clark and passed unanimously:

RECOMMEND THE CITY COUNCIL RESCIND THE TRANSPORTATION COOPERATION AGREEMENT APPROVED ON MARCH 3, 2008 AND APPROVE THE REVISED INTERLOCAL COOPERATION AGREEMENT WITH JOHNSON COUNTY AND OTHER JOHNSON COUNTY CITIES TO FORM A JOHNSON COUNTY TRANSPORTATION COOPERATIVE COUNCIL (TCC) AND DIRECT THE MAYOR TO EXECUTE THE AGREEMENT

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2008-65 Consider Establishment of Grant Fund

Karen Kindle stated the City has applied for and received several grants and as departments research alternative funding sources the trend is likely to continue. As grant activity increases, it becomes more difficult to isolate the related revenues and expenditures for grant reporting/

compliance purposes. In addition, the grants generally cross budget years, making budgeting for them difficult.

Mrs. Kindle stated to address these two issues, Kansas statutes allow cities to establish a fund to account for grant activity (KSA 12-101). Staff would like to establish a grant fund in 2008 as the City already has two active grants. The Finance Committee has discussed and supports the staff's recommendation.

The money in this fund would be provided by grants from external agencies and other City funds in accordance with the budget when matching funds are required.

Dale Beckerman confirmed there will only be one grant fund, not a separate fund for each grant.

Diana Ewy Sharp made the following motion, which was seconded by Ruth Hopkins and passed unanimously:

**RECOMMEND THE CITY COUNCIL ADOPT AN ORDINANCE
ESTABLISHING A GRANT FUND**

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2008-66 Consider approval of 2009 Mission Hills Contract and Budget

Chief Jordan gave a presentation to the committee on the method followed for the creation of the Mission Hills Public Safety budget reviewing the formulas used to calculate the percent of costs paid by the City of Mission Hills based on the services being provided.

Each year the Cities of Prairie Village and Mission Hills formalize their law enforcement relationship with an agreement between the municipalities for the provision of public safety services. The Mission Hills City Council has approved the proposed agreement and 2009 budget for public safety services to their City.

Ruth Hopkins made the following motion, which was seconded by Al Herrera, and passed unanimously:

**RECOMMEND WITH CITY COUNCIL FORMALIZE ITS LAW ENFORCEMENT
RELATIONSHIP WITH THE CITY OF MISSION HILLS FOR THE 2009
CALENDAR YEAR BY APPROVING THE 2009 MISSION HILLS CONTRACT
AND THE 2009 MISSION HILLS PUBLIC SAFETY BUDGET**

**COUNCIL ACTION TAKEN
08/18/2008**

COU2008-67 Consider Sidewalk Policy relative to sidewalks on cul-de-sacs (8200 Rosewood Drive)

Laura Wassmer stated that she had requested this item be added to the agenda. The City's policy on the placement of sidewalks on cul-de-sacs has always resulted in angry residents. Another cul-de-sac sidewalk has been proposed in her ward and she stated after visiting the site, she is not sure the City should be spending money for a sidewalk at this location.

Ms Wassmer noted she had questioned Mr. Pryzby about the construction of sidewalks on cul-de-sacs and he suggested that perhaps there could be a provision that sets standards such as when a cul-de-sac is a certain length a sidewalk will be constructed with other cul-de-sacs dealt with on a case by case basis. She stated there are some cul-de-sacs in the City where the placement of sidewalks makes sense, while others appear to have no value. This revision in policy could save the City money.

Diana Ewy Sharp stated her philosophy remains that there should be sidewalks available for walking. She feels the lack of sidewalks create a safety issue and does not feel the current policy should be waived. Mrs. Ewy Sharp also noted that throughout Village Vision "sidewalks" and "walk ability" are stressed over and over. Our policy says we will have sidewalks; the Council should stand up for the policy and not waive it at the request of a few homeowners.

Al Herrera disagreed noting the placement of sidewalks on some properties such as at Roe & 72nd Street, takes a significant portion of the residents front yard. He would like to see sidewalks considered on a case-by-case basis. There are lengthy cul-de-sacs such as one on Nall that need sidewalks because of their size; however, he does not feel there should be a sidewalk at 8200 Rosewood.

Andrew Wang noted the issue of whether to place sidewalks goes beyond the current property owner wishes. The City must look at the broader picture including pedestrians and potential future property owners. He does agree with Mr. Herrera that if the construction takes a significant part of the residents' front yard it should not be constructed. He would support abiding by the policy for sidewalks on streets, but altering it for sidewalks on cul-de-sacs.

David Belz asked if a large sum of money was involved in the design of sidewalks for cul-de-sacs. Tom Trienens responded it depends on the size and location of the cul-de-sac. There is some surveying involved in addition to what is being done for the street. The cost is dependent on the size. Mr. Belz felt Mr. Pryzby's suggestion of setting a length was good; however, he would not know where to set that length. There are some cul-de-sacs in the City that really are streets that end in a cul-de-sac. He is not comfortable with a blanket statement for all cul-de-sacs.

Laura Wassmer stated she recommends no sidewalks on smaller sidewalks and longer cul-de-sacs be considered on a case by case basis. She sees a major problem with sidewalks on smaller cul-de-sacs in the amount of land necessary for their construction.

Dale Beckerman asked how close the proposed sidewalk would be to the residents' home. When he drove by this location it appeared the sidewalk would be at least 25' from the house. Mr. Trienens noted this sidewalk would probably be constructed at the curb.

Charles Clark moved the City Council direct staff to prepare a draft of revisions to the existing Council Policy on sidewalks to address sidewalks on cul-de-sacs. The motion was seconded by Laura Wassmer.

Quinn Bennion added another consideration he would like to see addressed in the policy is the timing of sidewalks. For example, in this situation the sidewalk on Rosewood Lane should also be constructed so there is not the creation of a sidewalk to no where.

Ruth Hopkins stated she opposes the motion. She feels this would be making permanent exceptions without any discussion and would not give residents the option to have sidewalks if desired.

Mayor Shaffer noted this policy has been changed in some fashion every couple years since he's been Mayor. Someone is always going to be angry. He does not support changing it again.

David Voysey asked if residents did not have the ability to petition either for or against a sidewalk. Mayor Shaffer replied the provision for petitioning was removed.

David Belz asked if the Council went forward with the policy change, there would not be anything restricting residents from coming forward to say they would like to have a sidewalk on their cul-de-sac. They would not totally be cut out. Mrs. Hopkins asked how they would know they had that option. Mr. Belz responded that residents know they can request a sidewalk. He is concerned with the time and design costs expended for unwanted, unnecessary sidewalks.

Diana Ewy Sharp stated she agreed with Mayor Shaffer and Mrs. Hopkins that the current policy should not be changed. She can not separate her safety concerns based on the length of a cul-de-sac. Under the proposed policy, no notification would be sent.

Al Herrera felt to design and construct a sidewalk for a cul-de-sac containing three houses was a waste of city funds. He noted cul-de-sacs are not specifically addressed in the existing policy and he feels they should be.

David Voysey asked if it would be possible for staff to look at a proposed cul-de-sac and survey the residents allowing them to opt out before any significant expenditure of money. Mr. Trienens state that could be done.

Laura Wassmer stressed that streets and sidewalks are different. She asked what the cost would be to design and construct a sidewalk on a small cul-de-sac. Mr. Trienens gave a ballpark figure of \$30,000. He noted residents can request a sidewalk; however, the request is not considered as a petition.

Dale Beckerman noted if we change the policy and make people come in to ask for sidewalks which have not been budgeted could make it difficult for the City to approve.

David Belz stated there are ways to notify people if the policy is changed.

Charles Clark restated his motion, which was seconded by Laura Wassmer:

**RECOMMEND THE CITY COUNCIL DIRECT STAFF TO PREPARE A
REVISION TO THE COUNCIL POLICY ON SIDEWALKS TO ADDRESS
WHEN SIDEWALKS WILL BE CONSTRUCTED ON CUL-DE-SACS
COUNCIL ACTION REQUIRED
CONSENT AGENDA**

The motion was voted on and passed by a vote of 7 to 4 with Hopkins, Beckerman, Voysey and Ewy Sharp voting "nay".

Laura Wassmer made the following motion, which was seconded by Al Herrera and passed by a vote of 9 to 2 with Hopkins and Ewy Sharp voting "nay":

**DIRECT STAFF TO NOT MOVE FORWARD WITH THE PROPOSED
CONSTRUCTION OF A SIDEWALK ON THE CUL-DE-SAC AT 8200
ROSEWOOD LANE**

**COUNCIL ACTION TAKEN
08/18/2008**

ADJOURNMENT

With no further business to come before the Council Committee of the Whole, Council President David Voysey adjourned the meeting at 7:30 p.m.

David Voysey
Council President

Explanation of Changes

Project 190719; 2008 Storm Drainage Repair Program. This change order is to cover the following items:
Final As-Built Quantities. Additional asphalt was required on 89th Street due to its condition along the curbline.

This change order increases the contract amount by \$17,276.17.

Calendar days were **not** added as result of this change order.

| | |
|--|----------------------------|
| Original Contract Price | <u>\$313,381.75</u> |
| Current Contract Price, as adjusted by previous Change Orders | <u>\$389,906.90</u> |
| NET increase or decrease this Change Order | <u>\$17,276.17</u> |
| New Contract Price | <u><u>\$407,183.07</u></u> |

Change to Contract Time

The current contract deadline of August 6, 2008 will remain the same.

The City does not anticipate a related Engineering Change Order.

Thomas Trienens 8/11/08
Thomas Trienens, Manager of Engineering Services Date
City of Prairie Village, KS

Ronald L. Shaffer, Mayor Date
City of Prairie Village, KS

Timothy Fitzgerald 8/11/08
Melvin Frank / Timothy Fitzgerald Date
Miller Paving

INTERLOCAL COOPERATION AGREEMENT

This INTERLOCAL COOPERATION AGREEMENT (Agreement) is entered into on this ___ day of _____, 2008, by and among the Board of County Commissioners of Johnson County, Kansas (herein-after referred to as "COUNTY") and the CITY COUNCIL for each and all of the following designated CITIES located within Johnson County, Kansas: City of Bonner Springs; City of DeSoto; City of Edgerton; City of Fairway; City of Gardner; City of Lake Quivira; City of Leawood; City of Lenexa; City of Merriam; City of Mission; City of Mission Hills; City of Mission Woods; City of Olathe; City of Overland Park; City of Prairie Village; City of Roeland Park; City of Shawnee; City of Spring Hill; City of Westwood; and City of Westwood Hills, (each hereinafter referred to as CITY and collectively as CITIES).

RECITALS

WHEREAS, Johnson County, Kansas is a vibrant and growing community, and the CITIES and COUNTY share many common and mutual interests in serving residents of the County; and

WHEREAS, one of the primary shared interests for the COUNTY and the CITIES is transportation planning which is necessary to maintain and improve mobility throughout the community and to ensure coordination in regional transportation programs and projects; and

WHEREAS, the COUNTY and the CITIES deem it to be in the best interests of the public and the citizens and residents of the County and the Cities to cooperate in transportation planning; to pursue a unified vision of transportation for the entire

community; and to work together on transportation issues in relations with regional planning organizations, adjacent municipalities, and with federal and state government agencies; and

WHEREAS, by statute, K.S.A. 12-2901 et seq., the COUNTY and CITIES have the authority to enter into this Interlocal Cooperation Agreement and to undertake cooperative efforts to attain the advantages and mutual benefits of an integrated, collaborative approach to transportation planning within and throughout the entire community.

NOW, THEREFORE, in consideration of the above recitals and the mutual considerations contained in this Agreement, the COUNTY and the CITIES agree to the following terms and conditions:

1. PURPOSE AND INTENT

The purpose of this Agreement is to establish a council of local government representatives for the purpose of addressing transportation planning issues in and throughout the area of Johnson County and to promote intergovernmental cooperation by providing a forum and operating structure through which local elected and appointed policymakers can discuss and create a unified vision of transportation within Johnson County to preserve and enhance mobility and transportation- related environmental stewardship.

This Agreement is not intended to create a separate or independent legal entity. It is intended to establish an advisory council which can and will provide consultation and make recommendations to the County and to individual cities on public investments in transportation or plans and proposals related to transportation issues. Nothing in this

Agreement, however, is intended to limit or prevent, in any way, the authority or ability of the County or a City to plan, manage, approve, build or maintain any transportation route, resource, or project.

2. TRANSPORTATION COOPERATION COUNCIL

A. FORMATION. The COUNTY and CITIES, as participating members, hereby form and establish the Johnson County Transportation Cooperation Council (TCC), which shall be organized and have the functions and responsibilities designated in this Agreement.

B. STRUCTURE AND PURPOSE. The Transportation Cooperation Council shall be organized and exist as an advisory body, serving in an advisory capacity to the COUNTY and to each or all of the participating member CITIES. The Council shall have no conferred powers or authorities and shall not be considered as a municipal or quasi-municipal entity. The Council shall not have authority to limit or extend actions by any CITY or the COUNTY nor to control the dispersal or expenditure of any public funds.

The purpose of the Council is to promote collaboration in transportation planning through the pursuit of a unified vision of transportation and providing a resource to review and comment upon transportation plans, proposals and issues as they affect the community of Johnson County.

C. MEMBERSHIP. The Transportation Cooperation Council shall be composed of representatives of each participating member, consisting of the COUNTY and the CITIES, and such further non-voting members as are identified in this Agreement or as may from time to time be approved by the Council.

D. PARTICIPATING MEMBERS. The Board of County of Commissioners for the COUNTY and the governing body for each CITY which is and remains a signatory to this Agreement shall have and appoint one official representative and one alternate representative to serve as participating members of the Council. Each representative appointed, whether by the COUNTY or CITY, shall serve at the pleasure of the governing body appointing them, and such governing body shall be responsible to notify the Council in writing of its appointments, their status, and any changes.

The official representative, as designated by the appointing governing body, shall be the member authorized to participate in all proceedings and discussions and to vote on official actions or recommendations of the Transportation Cooperation Council. The alternate representative, as designated by the appointing governing body, may attend and participate in all proceedings and discussions but shall only vote on official actions or recommendations of the Council in the absence of the official representative.

Non-voting members or other agency representatives, other than the alternate representatives of the CITIES and COUNTY, may attend all meetings and, subject to approval of the Council, may participate in the proceedings, but they shall not have a vote on any matter before the Council.

No person may be appointed to serve as a member of the Council if participation on the Council would create a direct or apparent conflict of interest, whether due to business interests, family interests, or other duties and obligations.

E. FUNCTIONS AND REPORTS. The Transportation Cooperation Council will, as it deems advisable, perform the following functions and issue the following reports:

1. Identify, recommend, promote, and support transportation goals, proposals, projects and issues for the whole community, giving due recognition to the diverse needs within the community, the independent authority of the participating jurisdictions, and the environmental and economic impacts of transportation issues;
2. Encourage partnering among the CITIES and with the COUNTY on transportation design and planning, on financing and funding opportunities for projects, and on other matters related to the goal of maintaining and improving the community's shared transportation systems;
3. Assist local entities in securing and maximizing transportation related resources;
4. On its own initiative or at the request of a participating member CITY or the COUNTY, or by appropriate official request of an agency stakeholder, review and provide comment upon any proposals, plans, projects or other issues, consistent with the goals and objectives of this Agreement and the Council, but such review and comment shall not regulate, permit, restrict or limit any authority of the CITY or COUNTY with respect to such proposal, plan or project;
5. Establish and maintain cooperative work relationships with key community stake-holders, with the identified Agency Stakeholders, and with the Transportation related advisory bodies now functioning within CITIES and the COUNTY, including the Transportation Council and the

Technical Review Committee of the County Assisted Roads System
(CARS) program.

Any recommendations by the Council or any official findings or conclusions reached as the result of a study conducted by or for the Council shall be presented in a written report format, and copies of the report shall be provided to each participating CITY and the COUNTY.

F. MEETINGS AND PROCEDURES.

1. MEETINGS. The Transportation Cooperation Council shall establish regular times and dates for the regular meetings of the Council as a whole and for each of its standing committees. The meetings shall be conducted, notices shall be provided, and agendas shall be prepared and posted in conformance with Kansas laws and the Kansas Open Meetings Act.

2. SPECIAL MEETINGS. The Chairman of the Transportation Cooperation Council may call special meetings when necessary or advisable by causing notice of the date, time, and location to be given to all members at least 48 hours in advance of the meeting or according to such other process as the Council may establish in its By- Laws.

3. BY-LAWS. The Transportation Cooperation Council shall prepare and adopt by-laws to govern its meetings and the procedures it will employ to perform its functions. The by-laws shall be in conformance with this Agreement and applicable Kansas Laws.

4. ATTENDANCE. The Council shall adopt and adhere to attendance requirements for its participating members at its meetings, and members who cannot or do not comply with those requirements shall be replaced on the Council by their appointing governing body.

5. QUORUM AND VOTING. A majority of the membership of each class of member city, with the County counted as a city of the second class, shall constitute a quorum for the conduct of any official business or action of the Council, although any number of the Council, subject to Open Meetings requirements, may meet for purposes of conducting informal sessions of the Council. A majority of the appointed members of any Committee shall constitute a quorum for the conduct of any business, official or informal, of the committee.

Action on any matter before the Council shall be taken by roll call vote upon a motion and second from among the membership. The vote on any motion shall be taken by counting the votes of eligible voting members in attendance for each city class and a majority vote in the affirmative of the members in attendance for each city class shall be required to approve any motion. Committee recommendations to the Council shall be developed through consensus. Any member may abstain on a formal vote by declaring the abstention and stating a brief explanation of the reason for the abstention.

Only those members present and eligible to vote on any proposition shall be allowed to vote, and there shall not be any vote by proxy nor through telephonic or other electronic means.

6. MINUTES. Minutes shall be kept for each meeting of the Council and of any Committee meeting.

G. OFFICERS. The Transportation Cooperation Council shall have, as officers, a Chairman and Vice-chairman, selected in the manner and with the duties hereafter described, and such other positions as the Council may specify in its By-Laws:

1. CHAIRMAN. The Board of County Commissioners of the COUNTY shall designate the Chairman of the Transportation Cooperation Council, who shall participate and have a voice, but no vote, in all proceedings. That appointment shall be in addition to the members appointed by the County under Part 2 of this Agreement. The Chairman shall have and perform the following duties:

- a. Convene all meetings of the Council and preside over its proceedings, ensuring orderly procedures in the conducting of business and maintaining decorum to ensure that business is not disturbed or disrupted;
- b. When appropriate and necessary or advisable, call special meetings of the Council in accordance with the By-Laws and applicable legal requirements;
- c. Appoint members to committees and ad hoc task forces approved by the Council and provide appropriate, authorized direction on behalf of the Council;
- d. In consultation with the membership, define an annual work plan for the Council and provide leadership in communicating the plan and related priorities to the CITIES, to the COUNTY, to agency and community stakeholders, and to the general public;
- e. Sign documents, records and reports, when authorized, on behalf of the Council;
- f. Provide leadership and coordination necessary to ensure that the Council has an effective administrative system in place to support its work; and
- g. Perform such other and additional duties as are incidental to or customary for such office or which are prescribed or approved by the Council.

2. VICE-CHAIRMAN. The official representatives of the participating CITIES shall select from their membership a person to serve as the Vice-Chairman of the Council for a period of one year, with no limit on the number of successive terms any individual may be selected to serve as Vice-Chairman. The Vice-Chairman shall have and perform the duties and responsibilities of the office of Chairman during the absence of the Chairman and such other duties as may from time to time be prescribed by the Council or delegated by the Chairman. The Vice-Chairman shall remain a full voting member of the Council during service as Vice-Chairman and while serving in the capacity of the Chairman.

3. TEMPORARY CHAIRMAN. In the absence of both the Chairman and the Vice-Chairman, the Council may, for the necessity of conducting a meeting or other business, select a member to serve as Chairman pro tempore until the proceeding is concluded or until either the Chairman or Vice-Chairman are present. The temporary chairman shall remain a full voting member of the Council while serving in the capacity of Chairman.

H. COMMITTEES. The Transportation Cooperation Council may, by official action, establish committees, standing or otherwise, and assign them such tasks or functions as the Council deems prudent for the efficient conduct of Council business. The Council shall prescribe the composition, tasks, and other operational matters as may be advisable for the Committee. All committees shall comply with all applicable legal and procedural requirements, including the Kansas Open Meetings Act.

I. AGENCY STAKEHOLDERS. The Council shall identify and recognize the stakeholder interests that many community and regional organizations may have in transportation planning and shall designate those with key interests as Agency Stakeholders, which shall be eligible for non-voting membership with the Transportation

Cooperation Council. The Agency Stakeholders shall include the Mid-America Regional Council (MARC); the Kansas Department of Transportation (KDOT); the Johnson County Transportation Council; and the Technical Review Committee of the County Assisted Roads System (CARS) program; as well as other federal, state, county, municipal, regional, or local entities.

J. FUNDING. The Transportation Cooperation Council shall have no authority to raise funds or to incur expenditures.

J. ADMINISTRATION. The COUNTY shall organize and provide administrative support systems required for the effective operation of the Transportation Cooperation Council.

3. DURATION OF AGREEMENT

This agreement shall be and remain in effect until terminated.

4. FINANCING AND ADMINISTRATION OF AGREEMENT

The COUNTY shall administer the terms, conditions, and proceedings under this Agreement, and funding, if necessary, to support this Agreement shall be provided, upon approval, by the COUNTY and the CITIES. This Agreement does not authorize the levy of any tax or charge, the raising of any funds or the incurring of any debt or expense, and no funding appropriations have been made or are required to implement this Agreement.

5. ACQUIRING, HOLDING AND DISPOSITION OF PROPERTY

This Agreement does not contemplate nor authorize the acquisition, holding or disposition of any real or personal property. Any property, real or personal, intended for use in the performance of this Agreement shall be property owned and held by the COUNTY and/or the CITIES, and such property shall remain the property of those entities.

6. METHODS FOR TEMINATION AND WITHDRAWAL FROM AGREEMENT.

This Agreement may be terminated by the mutual consent of the COUNTY and the CITIES which are then signatories to the Agreement. The Agreement shall terminate upon the adoption of a resolution of the Board of County Commissioners of the COUNTY which withdraws the COUNTY from participation in this Agreement and the Transportation Cooperation Council. This Agreement will automatically terminate for all parties upon notice that the membership of the Council contains less than six of the CITIES or no longer contains at least one member of each class of identified CITY parties.

The Board of County Commissioners, on behalf of the COUNTY, and the governing body of any CITY signatory to this Agreement may withdraw from the Agreement and the Council at anytime upon an affirmative vote of its governing body.

7. PLACING AGREEMENT IN FORCE

This Agreement shall be and become effective upon its approval and execution by the Board of County Commissioners of Johnson County, Kansas and the governing body of six or more of the identified CITY parties, with at least one of each class of City located in Johnson County; provided, however, that if the requisite number or combination of CITIES have not executed this agreement prior to January 1, 2009, then this Agreement shall be null and void and not effective. If the requisite number and combination of CITIES do execute this agreement, then other CITY parties may approve and execute this Agreement after its effective date, and the Agreement shall be effective as to each such CITY upon its separate approval and execution.

Approval of the Attorney General of the State of Kansas shall not be required for this Agreement to be effective since it is an Agreement establishing a council for the study of common issues and thus an exception to the requirement for approval.

IN WITNESS WHEREOF, the COUNTY and the separate CITY parties have authorized this Agreement to be executed by their duly authorized representatives on the dates shown.

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING A GRANT FUND IN THE CITY OF PRAIRIE VILLAGE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:

SECTION I. Fund Established

In accordance with K.S.A. 12-101 there is hereby established a grant fund which shall be used by the City to account for revenues and expenditures related to grants the City receives. For grants requiring matching funds from the City, the Governing Body shall provide for the transfer of moneys from other City funds lawfully available for the City's match in accordance with the adopted budget.

SECTION II. Policy Objective

It is the policy objective of the Governing Body that the grant fund shall be used to account for grant monies received by the City.

SECTION III. Take Effect. That this ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____.

Ronald L. Shaffer, Mayor

ATTEST:

APPROVED AS TO FORM:

Joyce Hagen Mundy
City Clerk

Catherine Logan
City Attorney



PLANNING COMMISSION

Council Committee Meeting Date: August 18, 2008

Council Meeting Date: September 2, 2008

COU2008-66 Consider Amendment to Special Use Permit for Kansas City Christian School - 4801 West 79th Street

PLANNING COMMISSION & COUNCIL COMMITTEE RECOMMENDATION

Recommend the City Council adopt Ordinance 2175 approving an amendment to the Special Use Permit for the operation of a private school by Kansas City Christian School Society, Inc. on the property described as follows: 4801 West 79th Street, subject to the conditions recommended by the Planning Commission.

BACKGROUND

The Special Use Permit for Kansas City Christian School was approved by the City Council on January 18, 1999, subject to the following conditions:

1. That the applicant meet all the conditions and requirements of the Planning Commission for the approval of the Site Plan;
2. That the Special Use Permit not have a termination or expiration time established for it; however, if construction has not begun within 24 months from the approval of the Special Use Permit by the City Council, the permit shall expire unless the applicant reappears to the Planning Commission and receives an extension of time;
3. If the applicant violates any of the conditions of zoning regulations and requirements as a part of the Special Use Permit, the permit may be revoked by the City Council; and
4. That the applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.

The Planning Commission approved the Site Plan at its regular meeting on February 2, 1999, subject to the following conditions:

1. That all mechanical equipment be screened from the view of the adjacent neighbors on 79th Street;
2. That any trash storage area be properly screened and enclosed to prevent the blowing of debris and to obscure the view from adjacent property;
3. That any exterior lighting be installed so that it does not adversely affect any adjacent residential property;
4. That the 15' setback requirement for the parking adjacent to 79th Street be met; and
5. The applicant restudies and resubmits other options for the architectural appearance of the project including the height of the building. *(This was approved at the March meeting)*

When the Site Plan was approved, the classroom distribution and off-street parking requirements were as follows:

| | | |
|--------------------------|--------|-------------------|
| 19 Elementary Classrooms | x 2 = | 38 spaces |
| 9 High School Classrooms | x 8 = | 72 spaces |
| 52 Staff | x .5 = | <u>26</u> spaces |
| Total Required | | 136 spaces |

According to current information, the Kansas City Christian School has reorganized its classroom distribution by transferring two elementary classrooms to two high school classrooms and the off-street parking requirements have increased as follows:

| | | |
|---------------------------|--------|-------------------|
| 17 Elementary Classrooms | x 2 = | 34 spaces |
| 11 High School Classrooms | x 8 = | 88 spaces |
| 51 Employees | x .5 = | <u>26</u> spaces |
| Total Required | | 148 spaces |

The parking requirements have increased 12 spaces based on the classroom redistribution.

The Site Plan approval in 1999 indicates 72 spaces in the west lot, 43 spaces in the east lot, 15 spaces on the north along the drive, and 8 spaces behind the school building for a total of 138 spaces.

Parking on residential streets in the neighborhood became an issue last year and numerous complaints were made to the City. The Police Department has been working with the neighborhood and Kansas City Christian School to find a solution that works for both the neighbors and the School. While addressing this issue, it was discovered that the classroom distribution had changed and according to the conditions of the Special Use Permit approval, it is required that the Special Use Permit and Site Plan be amended.

The east parking lot was being used for a turnaround for parents who pick-up or drop-off students. This reduced the effective availability of parking by 12 to 14 spaces. Kansas City Christian School has proposed a better solution for parents to pick-up and drop-off children and also provides more on-site parking.

The original Site Plan only identified parking for two busses and the School now has six buses and two passenger cars.

The operation of the Kansas City Christian School has also changed. Middle school students do not attend this facility the entire day, but are dropped off at this location and bussed to another campus. Kansas City Christian School has taken over the Oxford Park Academy at 132nd Street and Nall Avenue which currently serves preschool through third grade. Kansas City Christian School plans to build a Pre-K through eighth grade school at this location. Ground

breaking is anticipated in the spring of 2009. Kansas City Christian School is also in the process of acquiring 35 acres at 135th Street and Quivira to build a new high school. The plan is to relocate the high school from its current site within four years.

The revised Site Plan shows 65 parking spaces on the east side of the school compared to 45 on the approved plan. The west lot remains the same at 72 spaces while the paved area on the south side of the school has increased from eight spaces to 19 spaces plus four bus spaces. The total parking being provided on the new plan is 171 spaces while the ordinance requirement is 148 spaces. The proposed plan exceeds the ordinance by 23 spaces but the facility may actually generate more vehicles than that and a plan needs to be put in place that addresses that problem. Providing adequate on-site parking for the school is the most critical issue to resolve in order for the school to be compatible with the neighborhood. The school was originally designed and built as an elementary school and now K-12, which has changed the parking requirements.

In 1998 the total enrollment was 543 students with 162 high school students. In 2007 the total enrollment was 469 students with 234 high school students. The total enrollment was 74 students less in 2007 but the high school enrollment was 72 students greater. The increase in high school students has obviously caused the parking problem.

The applicant held a neighborhood meeting on July 22nd in accordance with the Planning Commission Citizen Participation Policy and only four neighbors were present. Concerns were expressed about current street parking restrictions and the busses parked in front of the school that were left running. The school addressed those concerns and none of those neighbors expressed opposition to the proposed changes. Some of the neighbors that have been meeting with the City relative to the parking problems and who have issues with the school did not attend this meeting. Neighbors did attend the Planning Commission public hearing and expressed concern about traffic, student parking, bus parking and bus idling.

The Planning Commission considered the comments from the public and discussed the nine factors required to be considered for a Special Use Permit.

Bob Lindeblad moved the Planning Commission find favorably on the findings and recommend the City Council approved the proposed amendment of the Special Use Permit for the Private School subject to the following conditions:

1. That the applicant meet all the conditions and requirements of the Planning Commission for the approval of the Site Plan.
2. That the Special Use Permit not have a termination or expiration time established for it.
3. If the applicant violates any of the conditions of zoning regulations and requirements as a part of the Special Use Permit, the permit may be revoked by the City Council.

4. That the applicant cannot further expand or amend the Site Plan without an amendment to the Special Use Permit requiring a public hearing before being approved.
5. That Kansas City Christian School adopt a policy that all students will park on site or in a designated lot and develop a procedure for implementation and enforcement of the policy.
6. The number of high school classrooms shall be limited to 11.
7. That no more than four buses shall be permanently stored on site with their location as identified on the approved site plan.

The motion was seconded by Nancy Vennard and passed unanimously.

ATTACHMENT

Ordinance 2175

PREPARED BY

Ron Williamson

Planning Consultant

Date: August 12, 2008

ORDINANCE 2175

AN ORDINANCE APPROVING AN AMENDMENT TO THE SPECIAL USE PERMIT FOR THE OPERATION OF A PRIVATE SCHOOL BY KANSAS CITY CHRISTIAN SCHOOL SOCIETY, INC. ON THE PROPERTY DESCRIBED AS FOLLOWS: 4801 WEST 79TH STREET, PRAIRIE VILLAGE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE:

Section I. Planning Commission Recommendation. At its regular meeting on August 5, 2008, the Prairie Village Planning Commission held a public hearing, found the findings of fact to be favorable and recommended that the City Council approve an amendment to the Special Use Permit for the operation of a private school by Kansas City Christian School Society, Inc at 4801 West 79th Street subject to the following conditions: 1) that the applicant meet all the conditions and requirements of the Planning Commission for the approval of the revised site plan; 2) that the special use permit not have a termination or expiration time established for it; 3) if the applicant violates any of the conditions of zoning regulations and requirements as a part of the special use permit, the permit may be revoked by the City Council and 4) that the applicant can not further expand or amend the site plan without an amendment to the special use permit requiring a public hearing before being approved; 5) That Kansas City Christian School adopt a policy that all students will park on site or in a designated lot and develop a procedure for implementation and enforcement of the policy; 6) The number of high school classrooms shall be limited to 11; and 7) That no more than four buses shall be permanently stored on site with their location as identified on the approved site plan.

Section II. Findings of the Governing Body. At its meeting on August 18, 2008, the Governing Body adopted by specific reference the findings of fact as contained in the Minutes of the Planning Commission Meeting of August 5, 2008, and the recommendations of the Planning Commission including conditions and approved the amendment to the Special Use Permit as docketed PC2008-08.

Section III. Granting of Special Use Permit. Be it therefore ordained that the City of Prairie Village grant an amendment to the Special Use Permit originally approved January 18, 1999, by Ordinance 1964 which remains in effect to Kansas City Christian School Society, Inc. for the operation of a private school at 4801 West 79th Street, Prairie Village, Kansas subject to the specific conditions listed above.

Section V. Take Effect. That this ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper as provided by law.

PASSED AND ADOPTED THIS 18TH DAY OF AUGUST 18, 2008.

CITY OF PRAIRIE VILLAGE, KANSAS

By: _____
Ronald L. Shaffer, Mayor

ATTEST:

APPROVED AS TO FORM:

Joyce Hagen Mundy, City Clerk

Catherine P. Logan, City Attorney

MAYOR'S ANNOUNCEMENTS

Tuesday, September 2, 2008

Committee meetings scheduled for the next two weeks include:

| | | |
|--------------------------------|------------|-----------|
| Sister City Committee | 09/08/2008 | 7:00 p.m. |
| Board of Zoning Appeals | 09/09/2008 | 6:30 p.m. |
| Planning Commission | 09/09/2008 | 7:00 p.m. |
| Park and Recreation Committee | 09/10/2008 | 7:00 p.m. |
| Council Committee of the Whole | 09/15/2008 | 6:00 p.m. |
| City Council | 09/15/2008 | 7:30 p.m. |

=====

The Prairie Village Arts Council is pleased to announce a mixed media exhibit by Images Group during the month of September. The artist reception will be held from 6:30 - 7:30 p.m. on September 12, 2008.

The Shawnee Mission Education Foundation Annual Fall Breakfast is Tuesday, September 23rd at the Overland Park Convention Center. RSVP to Jeanne by September 8th if you would like to attend.

Prairie Village Peanut Butter week will be September 22 - 26, 2008. Bring some peanut butter to the Council meeting on September 15th!

The art exhibit in the R. G. Endres Gallery for October will be the State of the Arts Exhibit. It will be a juried show featuring entries from local artists. There will be three prizes of \$1,000.00 each and the winners will be announced at the reception on October 10th from 6:00 to 8:00 p.m.

Prairie Village Gift Cards are on sale at the Municipal Building. This is a great way to encourage others to "Shop Prairie Village."

The 50th Anniversary books, **Prairie Village Our Story**, are being sold to the public.

INFORMATIONAL ITEMS
September 2, 2008

1. VillageFest Committee Minutes - July 24, 2008
2. Sister City Committee Minutes - August 11, 2008
3. 19th Annual Development Day invitation
4. Mark Your Calendars
5. Committee Agenda

VILLAGEFEST COMMITTEE

July 24, 2008

The VillageFest Committee met June 24, 2008. Present and presiding, Chairman Bob Pisciotta. Members present: Diana Ewy Sharp, Doug Sharp, Ed Roberts, Joel Crown, Jim Bernard, Jr., Jim Hanson, John Capito, Luci Mitchell, Julie Weiss, Kathy Peters, Art Dick, Ann Doyle, Mary Bahr, Mike Helms, Chief Wes Jordan, Sgt. Byron Roberson, and Jeanne Koontz.

Minutes

Jim Bernard, Jr. moved approval of the minutes of the June 2008 meeting. Joel Crown seconded the motion which passed unanimously.

Budget

Bob Pisciotta said we are approximately \$1,700 under budget and should not have to dip into the Municipal Foundation reserves this year. Diana Ewy Sharp said Public Works had to purchase some additional items that need approval. Mike Helms said they spent \$384 on fencing for Mission Road, \$432 for a boom lift, and \$510 for additional parking signs. Joel Crown moved to approve payment of the expenses. Jim Bernard, Jr. seconded the motion which passed unanimously.

Recap of this Year's VillageFest

The committee members reported what went well at the event.

- The Patriotic Service and Miller-Marley were a success at the park pavilion.
- The HyVee water booth by the Information Booth went well.
- Enjoyed having the Patriotic Service at the Pancake Feed. The singer was amazing.
- Very pleased with the variety of main stage performers
- Mark Thies, sound guy, is fantastic
- Liked Police Department presence
- Control of the entrances went well; did not have to move anyone for the Cobras performance
- Medical issue in Public Safety Center was handled quickly; coordination between Public Works and volunteers went well
- Sold 1,001 plates at the Pancake Breakfast
- Heard great comments about the Bike Rodeo
- Attendance was good
- Masons, Public Works and Police Department had good enthusiasm and good cheer
- Event flowed well
- Train guys were thrilled with being in the Council Chambers
- Proud of the group of volunteers who put up flags the night before
- Commend Police Department for dealing with missing child
- Police Department quick to respond to help those ailing
- Good children's parade this year

The committee members reported what did not go well or could be improved.

- The food line was terribly long: not enough man-power. People took 4-6 minutes to pick out their food. Extra hands are needed to help serve. May need to expand food offerings; could put additional food vendor at pavilion or move the mustang club. Diana Ewy Sharp stated the committee

requested Prairie Village restaurants to be involved the first 5 years. Most responded that they would not be open, would not have additional staff and would not make enough money. Diana suggested trying with PV restaurants again but may have to seek a catering type of vendor if committee feels HyVee cannot address concerns. Mary Bahr said she would hate to bring someone in that would raise the prices.

- Attendance dropped notably after 12:30 pm
- Grown-up bands on the main stage did not hold a large crowd; maybe shift the entertainment to start earlier or pick family acts
- Michael Beers Band's lead singer felt it odd to play for only one hour; maybe have one grown-up band that plays for 1 ½ hours
- Recipients of community spirit awards spoke for too long
- Need to figure out logistics of bands before the event; where to unload
- Emcee came late and disappeared for awhile; did not show a lot of energy
- Community Center - too much was going on in a small space
- Would like amphitheatre for main stage and shade; save money spent every year on tent rental and PW crews setting up stage
- Face painters need to be outside where there is more room; Need more-long lines formed late morning
- Have someone staffed at the volunteer hospitality door
- Entry/Exit to circle drive needs to be signed
- Put medical tent by information booth
- Pancake Breakfast: put 4 large signs at pavilion - 1. Adult Price 2. Child Price 3. Below certain Age - Free 4. Sign with all details; complimentary breakfasts need to be tallied better; would like to do complimentary breakfast for committee members
- Lines for Wacky Banana were horrible; have a few more inflatables next year
- Mascots - KC Sluggerrr was great; maybe don't need as many
- Masons - had 108 kid for fingerprinting; coordinate better next year
- John & Luci reviewed their report which is attached
- Fundraising - send letter out before the end of the year
- Coffee was horrible at pancake breakfast
- Had trouble hearing the patriotic service
- Fence was on the outside of the sidewalk - made it hard to put flags up
- T-shirts - white shirt with logo
- Would like belt clip for radios

Final thoughts

Decorations get better every year. New committee members did a fantastic job.

The attached written reports are considered part of the official minutes.

The meeting adjourned at 8:00 pm.

Bob Pisciotta
Chair

VillageFest Wrap-up Comments
Submitted by Jeanne Koontz

Things that went well

- Mascots - enjoyed having them in the parade
- Water station by Info booth
- Chinook
- Petting Zoo/Pony Rides - try to have them buy the cups next year
- Wacky Banana Inflatables
- Beaks N Wings
- Puppet Show
- Fire Display
- YMCA booth

Marching Cobras

- 15 minutes late even though I spoke with them the day before requesting they arrive at least 15 minutes early
- People love them but I don't see the appeal
- Is it worth the hassle?

Hospitality

- Do not allow vendors in the hospitality room

Pancake Breakfast

- People love Chris Cakes - they did a great job
- Post large signs with prices next year so people have their money ready when they reach the front of the line

Logistics

- Finalize Table/Tent numbers by the end of May

Shaved Ice Booth

- Not impressed this year
- Do we want to try someone else next year?

Face Painting

- Need more painters
- Have them outside

Main stage

- Do less in the afternoon
- Maybe have more family acts
- Do not schedule bands so close together

Overall, I think the event was awesome. The weather was great. Mostly I saw young families and older couples. I think we could start the main events earlier, closer to the start of the Pancake Breakfast and end earlier in the day. This would help avoid a lot of the heat. I don't know if we need adult bands in the afternoon. After the Cobras perform, things begin to wind down. Many of the vendors began to pack up early also. I would suggest having one family entertainment act in the afternoon following the cobras and then end things on the main stage. Some of the other popular events could continue for a little while: petting zoo, pony rides, beaks n wings, etc.



PRAIRIE VILLAGE POLICE DEPARTMENT

WES JORDAN - CHIEF OF POLICE

7710 Mission Road • Prairie Village, Kansas 66208
Phone: 913/385-4617 • Fax: 913/385-7710



**Sgt. Byron Roberson
PATROL OPERATIONS**

"VILLAGEFEST" - JULY 4, 2008

EVENT CRITIQUE

I. Display Assignment Schedule

The display assignments worked out without any problems. At times there may have seemed to be a lot of personnel gathering at this location. The reason for this is that it is the central point for the entire Police Department's vehicle and equipment displays, as well as the designated hydration station. At first look I believed the amount of personnel to be a little excessive. After reviewing and analyzing their assignments and duties, I firmly believe that due to officer post rotations, lunch breaks, Chinook landing site security, off campus parking lot security checks, and numerous other duties performed by the officers that are easily overlooked, the number is adequate and should not be reduced unless completely necessary.

II. Logistics

No problems or issues were noted.

III. Pancake Breakfast

The pancake breakfast was scheduled to end at approximately 1100 hours. There were several patrons still purchasing breakfast up to and beyond 1100. There were ample supplies and personnel to handle the demand.

IV. Children's Parade

The Children's Parade was attended by a large number of children. The scheduled time for the parade was pushed back due to the late arrival of the Marching Cobras. Also the starting location for the parade was changed from the Shawnee Mission East lot to the circle drive of the City Hall due to construction at SME. Even with these changes, there was ample time to conduct the parade. The addition of officers on Mission Road during the parade added safety and ease of mind for all involved.

V. Chinook Helicopter

The Chinook helicopter landed on time piloted by John Berezocki. His entire crew was very professional and friendly to the public. This event continues to be a crowd favorite as witnessed by the large attendance. Pre-planning for next year the Department should provide the pilot and crew with their own cooler of water and information on when and where to obtain their lunch during the event.

VI. Crowd Size Estimate

Comparatively from the estimates of the 2007 crowd, there appeared to be slightly less attending this year. The crowd estimate for 2007 was estimated at 8,000 to 10,000 people. Staffing was appropriate for the size of attendance.

VII. Crime Problems

No crimes/arrests were reported.

VIII. Coordination-Contingency Issues

- Vendors were allowed to enter the complex in order to unload vehicles. Access and parking for the disabled was controlled by public works and the CSO. The only issues that need to be addressed are to have a sign clearly designating the parking lot as a vendor and Disabled only parking and loading zone. Also the tent used by the officer at the entrance needs to be closer to the post for use.
- PW employees and volunteers operated radios on channel 1-6 and officers assigned to the event used Channel 1-4. Some Prairie Village officers could not ramp up to Channel 1-6 to talk to volunteers and PW. A cell phone was used by Sgt. Roberson to communicate with Mike Helms of PW. This issue is being addressed by Capt. Lovett.
- There was a Medical Emergency inside the Public Safety Center that required an ambulance response. Med Act personnel working at VillageFest gave their dispatch wrong information as to where to respond. The ambulance went to the closed entry exit location at the North end of the Municipal Complex. Public Works personnel realized this and responded immediately allowing them access into the complex. Next year Jo/Co Fire and Med Act dispatch should be notified and advised of the changes to the entry exit locations. Village Fest attendance continues to grow in number with a large amount of them being senior in age, therefore a full time first aid/heat exhaustion station would be warranted for 2009. This station should be staffed by qualified personnel.

IX. Food and Refreshments

Officers were very appreciative of meals that were provided. This year's placement of the meals in the MPR was much more adequate than last year's location. Meals were also provided to the military personnel of the Chinook. The placement of water/Gatorade at displays worked well due to the hot weather.

X. Other Issue(s)

In 2007, officers suggested the Department consider a "soft uniform" for this event to improve comfort due to the hot weather. The change to a soft uniform was completed prior to the 2008 VillageFest and was a welcomed one. Officers were very pleased with the look and feel of the new uniform. Several positive comments from citizens and council were received.

XI. Officers Performance

During the briefing prior to the deployment of officers for this event, instructions regarding their assignments were disseminated. Officers carried out their duties during the event in a very professional manner. On two occasions, small children were separated from their parents. Every officer available quickly responded and began an organized search for the children. The officers' work ethic and professionalism was a good representation to the public of the quality of officers working for the City of Prairie Village.

BR:jlw

Submitted by John Capito & Luci Mitchell

Fundraising...

No major problems. Be sure to include Banners to City, Table/Chair requirements after check, invoice goes out or follow up phone call.

Do we need more sponsors?

Recommend a visit with as many sponsors as possible. Ask them if they are OK with our program. Probably surprise them a bit.

Marketing/Advertising

Suggest using Craigslist and other media more.

Maximize the placement of Signs/banners.

Direct mailout/postcard also.

Cancel newspaper ads. One option is to wait until final Wednesday and go ½ page if required. Print readership is way down. Everyone no longer gets the "paper."

Keep logo for the foreseeable future.

Press release???? Where do they go????

Flyer format. Ok for next year?

Entertainment

Chinook again?

Add in something new, gradually, for example; Ferris Wheel??? Just an idea.

Great idea for two place entertainment venues. Believe we hit the mark on our intended audience.

Food Vendor(s)

Discuss with HyVee. We need improvement. Faster service and maybe more options. How were water sales?

General Comments...

Start earlier/Close earlier? Lots of families at opening of Chris Cakes. Crowd appeared to thin out around 12:30. Patriotic service at 8:30?

White T-shirts with logo?

Debriefing Notes for VillageFest 2008

From Ann Doyle

Bands

- Beers' band did not know to unload from Mission Road—one of their vehicles came into main drive and got the heat put on. Woman was unnerved, had been told only to hurry up. Sounds like we did not display a helpful attitude.
- How did people like Michael Beers Band & Jessica Horn Band?
- Mayor preferred Horn band.
- Initial conflict when Michael Beers band arrived. Michael's understanding of simultaneous set-up was different from Horn band's understanding, who thought they had the whole stage during their performance. This resulted in plenty of tension, but it was resolved with help of Mark the soundman (excellent fellow) and Chairman Bob.
- Beers' lead singer said it was strange to play for just an hour, when finished.
- Idea: Hire only one band and have them play for 1.5 hr?
- Idea: Jenny Cosgrove said they broker a variety of bands for family-friendly events if we want to try others.
- Dino O'Dell and Jim Cosgrove seemed very popular & well received by crowd. No problems.
- Emcee: Sam lacked the energy I'd expect in an emcee. Sleepy, slow delivery. Arrived late and disappeared for a time when we needed to make an announcement.

Creativity (Community) Center

- Super popular all morning!
- Much too crowded with crafts plus face painting (big line) plus Scott Klamm.
- Scott said he needed a mike even inside to make himself heard. He can bring his sound system for just \$50 extra.
- Idea: Have face painters outside?

Patriotic sing-along

Per my husband who likes to sing, it did not work well. Soloist sang those songs as she would her performances, not like sing-alongs. And just 2 songs did not seem like enough.

Children's parade

Flyer said to assemble bikes "east of city hall." That's in Mission Road. Better to say "at north end of main drive"?

Radios

Belt clips might help so we did not have to hold them all the time.
If you resolve a problem someone has called in, let them know it is resolved.
However, it is often hard to hear the radio amid the crowds and music. Are earphones a possibility?

Recycling

- Most people tossed their cans and bottles into trash cans, even if there was a recycling can right next to it.
- Still, we should probably have more recycling cans.

Closing time

Did vendors start breaking down before they were contracted to? (One volunteer observed this and mentioned it to me at the time.) That tends to kill a party.

SLAGLE, BERNARD & GORMAN, P.C.

MEMORANDUM

DATE: July 24, 2008
TO: Bob Pisciotta, Diana Ewy Sharp, Jeanne Koontz, Bob Pryzby
FROM: James H. Bernard, Jr.
RE: VillageFest, 2008

From my perspective at the Information Booth this year, I have the following observations/suggestions.

1. Medact. I believe they left before the event was over.
2. Medact. The Information Booth was not able to contact them directly and should be able to do so.
3. First Aid Kit. A minor first aid kit and bandages at the Information Booth would have been of assistance, since several times we had requests for band aids, and had to get Medact. (I don't disagree with Sgt. Roberson's recommendation for a first aid or water station somewhere on site in the future.)
4. PA System. I think we need the ability to make announcements beyond the main stage. We had two lost kids and couldn't make announcements of that throughout the area.
5. Grassy Area North of Community Center. I know crowds are good, but it seemed the area north of the Community Center was too crowded. The area by Police Department (in the sun and on the pavement) needed something else. If we have the Mustangs next year, perhaps they could be moved over to the other side by PD, and then move some of the other vendor/committee tents where the Mustangs were or near there.
6. Food. The food lines, I'm told, were an hour long. We may need more vendors or more food stations.
7. Snow Cones/Cotton Candy. They left early. I'm told they ran out of supplies. I realize that vendors pay a fee to be there, but perhaps our contract should required services to last throughout the event. Several people were disappointed they were gone.
8. Petting Zoo. We ran our of food cups around 12:30 p.m. I'm not sure why they don't provide their own.
9. Quilt Show. I don't particularly care whether we have the quilt show in '09, but if it's not held, clearly it should not be listed in the ad.

10. Fingerprinting. I'm told the ad said it would run from 9:00 a.m. to 2:00 p.m. The Masons told me they planned to run it from 11:00 a.m. to 2:00 p.m. Some parents were there before 11:00 a.m. and were frustrated/irritated that they couldn't have their kids fingerprinted. The Masons also needed three more tables and five more chairs than what they were originally provided, and I believe space in PD was a bit of a challenge for them.
11. License Plates/I Love Prairie Village. Somewhat of a nuisance to have at the Information Booth and selling them, but probably not a problem over all.
12. Band Unloading. They need to be told in advance when and where they can unload. Several came to the Information Booth seeking information on how to get access to the site.
13. Fire Department Display. It was sort of hidden, being on the "lower" lot to the south. Perhaps next year they could bring the snorkel truck and raise it so people would see there is something there.
14. Face Painting and Balloons. Both were popular, and some parents were disappointed that they were not there for the full event since they came with their kids after those had shut down.
15. Length of Event. Several committee members suggested maybe the event should end before 2:00 p.m.
16. Lunch. When I went to get lunch [I think around 12:30] they were almost out of bread. [I just ate meat.] One of the pilots arrived after me, and by then, all of the bread was gone. I think someone went to get more, but I'm not sure.

SISTER CITY COMMITTEE
11 August, 2008
MINUTES

Call to Order

Chairperson Jim Hohensee called the meeting to order at 7.00pm. Members present: Michael Kelly, Cleo Simmonds, Carole Mosher, Dick Bills, Bob McGowan and Cindy Dwigans. Also present: Hildegard Knapp, Vera Glywa, Irina and David Leslie. Staff: Chris Engel.

Cindy moved for the inclusion of the Raphael contract for the Ukrainian stay in the minutes. Cleo seconded and it passed with Jim the lone dissenting vote.

Michael moved for the approval of the July 15 and July 23 minutes as written. Cleo seconded and it passed unanimously.

Dolyna Visit

Jim passed around a list of key phrases and menu items for the upcoming visit. He has called around for the casual dinner between the Committee and the Ukrainians on Friday evening. The Blue Moose said they did not have the space, Salty Iguana will be checking with the managers and getting back with him, and the Cactus Grille offered a percentage off their food and possibly some free appetizers.

Jim reviewed the press release with the Committee and corrections were made.

Michael gave an update on the fundraising that had been done so far. To date almost \$2,100 had been raised through private donations. In addition, there is ~\$2,700 still in the Committee budget. Michael stressed this was still not enough to cover the projected expenses and fundraising efforts needed to continue even after the guests had left.

Dick showed everyone the centerpiece flags he had purchased for the various events. Dick also informed the Committee he had been in contact with Bonita Wilson with the Johnson County Department of Aging. They had offered to host the group at their Sunset building on the morning of August 20. In addition, Dick informed the Committee that Jim Hamil could personalize his art book to either the Mayor or the entire City of Dolyna. It was agreed to address it to the entire City for possible display in their library.

Bob updated the Committee he had arranged to take Oksana, the Superintendent of the School for the Visually Impaired, to visit the Kansas City School for the Visually Impaired. A young lady from the Ukrainian Club will be serving as interpreter.

Cindy and Carole will be taking the group shopping one afternoon. They will speak with the guests once they arrive to help determine where they will be going.

New Business

Cleo moved that Jo Ann Memming be approved for membership in the Sister City Committee. Cindy seconded the motion and it passed unanimously.

Adjournment

The next scheduled meeting will be Monday, September 8 at 7.00 pm in the Council Chambers. The meeting was adjourned at 8:50 p.m.

Jim Hohensee
Chair



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DAVID J. ZIMMER
HUGH J. ZIMMER

THURSDAY, SEPTEMBER 11, 2008
5:00 PM - 7:30 PM

KANSAS CITY MARRIOTT DOWNTOWN
COUNT BASIE BALLROOM
200 WEST 12TH STREET
KANSAS CITY, MISSOURI

Exhibitors Include:

- Real Estate Developers and Owners
- Architects, Engineers, Brokers and Contractors
- Lenders, Financial Services and Title Companies
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Friends, clients and business associates are encouraged to attend.

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**Council Members
Mark Your Calendars
August 18, 2008**

| | |
|-----------------------|---|
| September 2008 | Images Group Show mixed media exhibit in the R. G. Endres Gallery |
| September 5 | Employee Appreciation Event - Royals Baseball Game - Kaufmann Stadium |
| September 12 | Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m. |
| September 15 | City Council Meeting |
| September 22-26 | Prairie Village Peanut Butter week |
| September 23 | Shawnee Mission Fall Breakfast at the Overland Park Convention Center |
| October 2008 | State of the Arts exhibit in the R. G. Endres Gallery |
| October 6 | City Council Meeting |
| October 10 | Artist reception in the R. G. Endres Gallery 6:00 to 8:00 p.m. |
| October 11-14 | League of Kansas Municipalities Conference in Wichita, KS |
| October 20 | City Council Meeting |
| November 2008 | Mid-America Pastel Society exhibit in the R. G. Endres Gallery |
| November 3 | City Council Meeting |
| November 7 | Artist reception in the R. G. Endres Gallery 6:00 to 8:00 p.m. |
| November 11-15 | National League of Cities Conference, Orlando, FL |
| November 17 | City Council Meeting |
| November 27 | City offices closed in observance of Thanksgiving |
| November 28 | City offices closed in observance of Thanksgiving |
| December 2008 | Tom Wilson, Melanie Nolker & Wendy Taylor mixed media exhibit in the R. G. Endres Gallery 6:30 to 7:30 p.m. |
| December 1 | City Council Meeting |
| December 5 | Mayor's 2008 Holiday Party |
| December 12 | Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m. |
| December 15 | City Council Meeting |
| December 25 | City offices closed in observance of Christmas |

ANIMAL CONTROL COMMITTEE

AC96-04 Consider ban the dogs from parks ordinance (assigned 7/15/96)

COMMUNICATIONS COMMITTEE

COM2008-01 Consider upgrade to City's Website (assigned 10/8/2007)

COUNCIL COMMITTEE

COU2006-27 Consider Project 190855: Tomahawk Road Bridge Replacement (assigned 8/28/2006)
COU2006-33 Consider Lease of Public Works from Highwoods Properties, Inc. (assigned 8/29/2006)
COU2006-38 Consider Park & Recreation Committee Master Plan (assigned 09/27/2006)
COU2007-02 Consider Reducing size of Council & term limits for elected officials (assigned 1/8/2007)
COU2007-27 Consider Project 190864 - 2008 Paving Program (assigned 3/9/2007)
COU2007-33 Consider Project 190719: 2008 Storm Drainage Repair Program (assigned 4/11/2007)
COU2007-35 Consider reactivation of Project 190709: 83rd Street/Delmar Drainage Improvements
COU2007-40 Consider Code Enforcement - Interior Inspections (assigned 5/2/2007)
COU2007-49 Consider Project 190868: Roe - 91st to Somerset Drive (assigned 6/27/2007)
COU2007-62 Consider Project 190863: Parking at Shawnee Mission East (assigned 10/12/2007)
COU2007-74 Consider reactivation of Prairie Village Development Corporation (assigned 12/3/2007)
COU2008-01 Consider Project SP105: 2008 Crack Seal/Slurry Seal Program (assigned 12/31/2007)
COU2008-02 Consider Project SP107: 2008 Street Repair Program (assigned 12/31/2007)
COU2008-03 Consider Project 191022: 2008 Concrete Repair Program (assigned 12/31/2007)
COU2008-21 Consider Project 190865:2009 CARS - Roe Avenue Resurfacing from Somerset Drive to 83rd Street (assigned 2/26/2008)
COU2008-22 Consider Project 190890: 2009 Street Resurfacing Program (assigned 2/26/2008)
COU2008-25 Consider Project 190871: Mission Lane Bridge Replacement (assigned 2/27/2008)
COU2008-62 Consider Amendment to Special Use Permit for Kansas City Christian School (assigned 8/6/2008)
COU2008-63 Consider Transportation Cooperation Council Interlocal Agreement (8/11/2008)
COU2008-64 Consider GASB 45 Implementation (assigned 8/12/2008)
COU2008-65 Consider Establishment of a Grant Fund (assigned 8/12/2008)
COU2008-66 Consider approval of 2009 Mission Hills Contract and Budget (assigned 8/12/2008)
COU2008-67 Consider sidewalk policy relative to sidewalks (8200 Rosewood) (assigned 8/13/2008)

PARKS AND RECREATION COMMITTEE

PK97-26 Consider Gazebo for Franklin Park (assigned 12/1/97)

PLANNING COMMISSION

PC2007-01 Study City zoning regulations to address those items identified by the Village Vision Strategic Investment Plan in 2007 (assigned 8/20/2007)
PC2008-01 Consider Cell Tower Policy (assigned 3/19/2008)
PC2008-02 Consider development of ordinances to support best practices for renewable energy and for green design related to residential and commercial building design (assigned 7/7/08)

PRAIRIE VILLAGE ARTS COUNCIL

PVAC2000-01 Consider a brochure to promote permanent local art and history (assigned Strategic Plan for the 1st Quarter of 2001)