

Council Committee Meeting

Multi-purpose Room – 6 p.m.

Monday, April 26, 2010



Dinner will be provided by

Stroud's

Salad with Ranch Dressing

Pan-fried Chicken

Mashed Potatoes & Gravy

Green Beans

Cinnamon Rolls

COUNCIL COMMITTEE

April 26, 2010

6:00 p.m.

Multi-Purpose Room

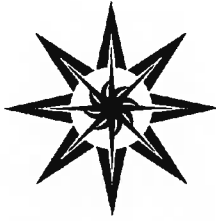
AGENDA

CHARLES CLARK, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

1. Discussion of Village Vision programmatic initiatives (F, G, I & J) and setting priorities for 2010

***Council Action Requested the same night**



COUNCIL COMMITTEE

Council Committee Meeting Date: April 26, 2010

Agenda Item: Discussion regarding city priorities for 2010

BACKGROUND

This is an exciting time to be a part of Prairie Village City Council and staff! There are a number of significant initiatives that are currently being discussed and implemented by the City Council and city staff.

City Council participated in a Council retreat / worksession on February 6th. During the meeting, the council discussed 6 of the 10 programmatic initiatives included in Village Vision. The other 4 programmatic initiatives will be discussed at the special committee meeting on Monday, April 26th and include:

- F. Updating Ordinances and Code
- G. Improving public facilities and service delivery
- I. Enhancing parks and open space
- J. Promoting arts, culture and activities

During the Feb. 6th worksession, Council discussed additional initiatives and projects that are not currently being facilitated. The list includes significant and worthwhile projects that will shape and enhance Prairie Village's future. Given current Council and staff resources and budget limitations, all of the projects cannot be completed within the next year; therefore a prioritization process is needed.

Staff desires direction regarding priorities for the next 18 months. The projects and initiatives listed below are beyond the day to day operations of the City such as public safety, public works maintenance, processing permits, licensing, resident inquiries, inspections, code enforcement, court activities, etc.

Specific projects/initiatives are accomplished in the 5-10% of the staff / Council resources not already committed to the general day-to-day operations of the city. To facilitate the prioritization of projects, staff has attached a list of projects/initiatives currently underway and those which are not currently receiving adequate resources. It is anticipated that Council will add to the list of projects/initiatives not receiving adequate resources at the April 26th meeting. Based on the completed list, Council can then determine which projects/initiatives should be the focus for the upcoming 18 months.

Council's direction will help identify the focus of city resources (budget, Council time, staff time) in the coming year. If additional items are added to the list, it will be helpful to understand the projects that are less of a priority.

Prepared By:
Quinn Bennion
City Administrator
Date: April 23, 2010

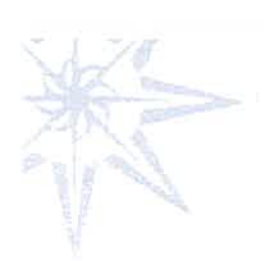


Table of Contents

Programmatic Initiative	Page Number
A. Enhancing Economic Tools and Mechanisms	1
B. Investing in the Public Realm	2
C. Marketing and Promoting Prairie Village	3
D. Maintaining and Diversifying the Housing Stock	4
E. Emphasizing Architecture and Design Sensitivity	5
F. Updating Ordinance and Codes	6
G. Improving Public Facilities and Service Delivery	7
H. Fostering Communication and Effective Planning Practices	8
I. Enhancing Parks and Open Space	9
J. Promoting Arts, Culture and Activities	10



Programmatic Initiative A: Enhancing Economic Tools and Mechanisms

The Village Vision is intended to enhance the local economy and fiscal stability of Prairie Village by creating tools and mechanisms that will support economic development in Prairie Village.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Consider designating Director of Economic Development	No action taken. Economic Development initiatives addressed by City Administrator, Assistant City Administrator and Finance Committee.	PRS1.a
2. Encourage the development of small, independent businesses	Work with NEJCC. Further discussion is needed.	PRS1.b
3. Consider Small Business Assistance Program	No action taken.	PRS3.a

Additional Items since Village Vision:

- Joined KCADC in 2010 with NEJCC and other NE cities.

Policy Questions (January 2010):

1. What does Council view as Economic Development for Prairie Village?
2. Should this focus include B.9. Corinth Square and B.10. Meadowbrook Plan?
3. How aggressive does the City want to be? Should the market drive the initiatives?
4. What role does staff play?



Programmatic Initiative B: Investing in the Public Realm

The public realm, or the land within the public right-of-way, is the place where the most lasting impressions of the community can be made. Improvements to the streetscape and renovation to comfortably accommodate multimodal transportation can have a dramatic impact on the way residents and visitors experience the City.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Make streetscape improvements to enhance pedestrian safety	ADA and sidewalk improvements are made as streets are repaired to accommodate pedestrians	CC1.a
2. Provide sidewalks in new and existing areas	New sidewalks are addressed with street resurfacing. Safe Routes to Schools Plan completed in 2009.	TR1.a
3. Provide interconnected bike routes, lanes and paths	2009 Parks Master Plan. Additional discussion needed on on-road bike facilities.	TR1.b
4. Infrastructure Improvements meet needs of all users	Evaluated with each street improvement project. 2009 Parks Master Plan	TR1.c
5. Implement traffic calming plans for critical areas	Traffic Calming Policy adopted 2007. Funded through CIP.	TR3.a
6. Synchronize traffic light systems to facilitate traffic flow	Participant in MARC's Operation Greenlight Program for major corridors.	TR3.b
7. Ensure adequate parking appropriate for users' needs	Reviewed in accordance with the parking requirements of the Zoning Ord.	TR3.d
8. Enhance key corridors by encouraging pedestrian friendly development	Considering alternatives to 75 th Street Study as part of an RFP being coordinated by Public Works	LR3.a
9. Corinth Square Redevelopment	Discussion with Lane4 including possible CID	LR3.b
10. Meadowbrook Country Club Redevelopment Plan	OPUS NW plan and MXD zoning expired at end of Jan 2010. No other action contemplated.	LR3.d
11. Ensure appropriate adaptive reuse of closed schools	To be addressed when it is determined that schools will be closed. Somerset Elementary's future is uncertain.	LRN1.b

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Does Council want to develop a plan for Meadowbrook? Corinth? Somerset School property?
2. What is Council's view of CID financing? TIF financing?
3. What areas of emphasis does Council want to look at rezoning?
4. Does the City want standards for streetscape or case-by-case situation?



Programmatic Initiative C: Marketing and Promoting Prairie Village

In order to attract new residents, visitors, and businesses, a community must market itself and communicate these strengths outside of its geographic boundaries. This communication is also beneficial to building pride within the community.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Consider establishing a Public Relations Function	Deputy City Clerk position expanded to include an emphasis on communications and public relations	LG1.a
2. Promote Prairie Village as a regional destination and encourage City residents to shop local	Involvement with Northeast Johnson County Chamber. Further discussion is needed.	PRS1.c
3. Aggressively marketing Prairie Village to attract new business and expand the tax base	Joined the Kansas City Area Development Council. The new website will include marketing component to new residents and businesses. Further discussion is needed.	PRS2.b

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Does Council want to consider a marketing plan? Branding campaign?
2. How do we want to use the website?



Programmatic Initiative D: Maintaining and Diversifying the Housing Stock

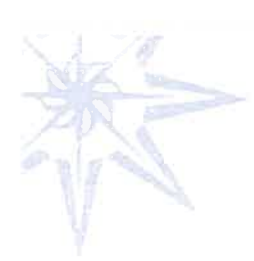
Most of the community’s housing stock is over 50 years old, an age at which regular maintenance becomes increasingly important in order to avoid structural deterioration. While existing housing is very similar in size and character, it can be adapted and supplemented with a wider variety of housing choices which may better meet changing needs and lifestyles.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Examine incentive programs to encourage home renovation	Exterior Grant Program 2008-2010.	HO1.c
2. Continue the City’s rigorous code enforcement	Code enforcement is an ongoing process.	HO1.d
3. Homes Association support on architectural style guides and code enforcement	Creation of Homes Association Committee. Initial meetings with Prairie Village, Prairie Hills and Countryside East.	HO2.a
4. Encourage homes association to support neighborhood beautification efforts and assist the elderly with home maintenance	Island Maintenance Committee created in 2007. Initial meetings have been held with Prairie Village and Prairie Hills. Additional progress still needs to be made.	HO2.b
5. Allow for a greater variety of housing types	MXD ordinance adopted. Further discussion is needed.	HO1.a
6. Consider incentive programs to encourage the provision of affordable housing options within new developments	No action taken.	HO3.a

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Is Council comfortable with the current level of code enforcement?
2. Rental enforcement, continue with exterior inspections only or expand to interior inspections?
3. What is the role of the City in island maintenance and Homes Associations? Contract mowing?
4. Does Council want to activate stagnant homes associations?
5. What is interest in Homes Association Committee?



Programmatic Initiative E: Emphasizing Architecture and Design Sensitivity

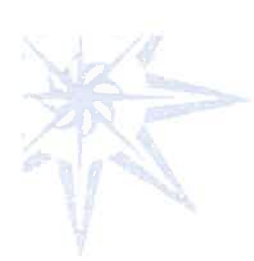
Design standards need not relate to particular architectural style, but more importantly to urban design issues like building position on a site, height, massing, street orientation, etc. The focus should be on the quality and durability of building materials and on the proper configuration of a few exterior elements.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Develop and promote the use of a design style guide for renovation	Initial discussions with Prairie Village, Prairie Hills and Countryside East Homes Associations. Responded to from citizen's requests and will likely be for small areas.	HO1.b

Additional Items since Village Vision:

Policy Questions (January 2010):

1. What role does the City play? What role does the Homes Association play?
2. How aggressive does the City want to be?



Programmatic Initiative F: Updating Ordinance and Codes

Existing zoning divides the community into a series of mapped districts, assigns permitted use(s) to each district, and includes dimensional requirements. Regulations should be designed to catalyze or attract certain desirable changes.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Update the zoning ordinance to reflect contemporary land use issues	MXD ordinance adopted. Additional progress still needs to be made. Revisions for alternative energy sources should be investigated.	LR1.a
2. Consider updating building codes to facilitate renovation and rehabilitation activities	2006 International Building Codes adopted. Working on adopting the 2009 ICC code provisions.	LR1.b
3. Permit higher residential densities and mixed uses near existing commercial areas and along arterial roadways	There have been no requests. The City has adequate zoning districts to accommodate proposed developments. Possible revision for Corinth Square redevelopment.	LR3.c
4. Consider revising the zoning ordinance to allow for more residential, commercial and office development, particularly in walkable, mixed use areas of greater intensity	MXD ordinance adopted.	PRS2.a

Additional Items since Village Vision:

Added September 21, 2009: Explore a more proactive response to the location of wireless tower facilities within the community.

Policy Questions (January 2010):

1. Does Council want to pursue the Form Based zoning code concept?
2. Does Council want to pursue a more proactive approach for wireless towers?



Programmatic Initiative G: Improving Public Facilities and Service Delivery

The following actions place particular emphasis on the public’s interest in community appearance, transportation options, and the development of a community center/recreational facility.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Community Center Feasibility Study	City is in process of drafting an RFQ to conduct a Community Center Feasibility Study in 2010. Community Center Committee has been formed	CFS1.a
2. Ensure streets and sidewalks are in good condition	Annual curb and gutter, sidewalk and street repair and replacement program. 2009 bond issue approved to accelerate.	CFS3.a
3. Consider burying above ground power and utility lines where possible	No action taken. This will be addressed on a project by project basis.	CFS3.b
4. Participate in region-wide initiatives to assess and implement public transit improvements	Participation in Johnson County Transportation Committee, CARS and MARC Committees. Submitted projects for the MARC 2040 Transportation Plan	TR2.a
5. Adequate transportation for seniors and special needs residents	Currently provided through Johnson County on an as needed basis. City may want to consider researching and exploring participation in the Easy Ride Program.	TR2.b
6. Ensure quality of the transportation network	Regular maintenance program which includes snow removal. Further definition needed.	TR3.c
7. Evaluate street cleaning and sanitation practices	City maintenance compliance with NPDES Permit annually. Sweeps street based on a schedule and inspects drainage system annually.	CC1.b

Additional Items since Village Vision:

- Implementation of the PD Intergraph record management system, digital video recorders
- Soon to be implemented budget/finance/license software

Policy Questions (January 2010):

1. What is Council’s direction on multi-model transportation alternatives? Trails, bikes, transit?
2. How active of a role does the City want to play in regional transit issues?
3. What is Council’s interest in exploring purchasing the street light system?



Programmatic Initiative H: Fostering Communication and Effective Planning Practices

Residents expressed the desire to see open communication and decision-making between the City and the public. City should continue to be an active participant in inter-municipal/regional planning initiatives.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Enhance communication between government officials and the public. Enhance transparency of processes and financial accountability.	Website redesign is underway. Village Voice was redesigned and is sent bi-monthly. Email communication occurs on a regular basis. Implemented Code Red Notification System. PVnotify is being defined. City's records management archive to be part of website enhancement.	LG1.b
2. Public involvement in government decision-making processes	Homes Association notification of Building permits. Creation of Homes Association committee. Planning Commission requires neighborhood meetings on application prior to their meetings.	LG1.c
3. Offer workshops to educate and inform residents about issues related to zoning, building codes, and home maintenance in residential neighborhoods	City participated in the Northeast Johnson County Chamber of Commerce Home Renovation Workshop in 2008.	LG1.d
4. Promote continued support of schools within the community	Safe Routes to Schools Plan. Support of Crossing Guard, SRO Officers, DARE Officer and Shawnee Mission East parking lot expansion.	LRN1.a
5. Build on intermunicipal cooperative activities, agreements and planning initiatives	Participation in MARC, First Suburbs Coalition, Mayor's Climate Protection Agreement, Johnson County SMAC Watershed Study, Snow/Ice Control Interlocal Agreement, Operation Greenlight, Interlocal Street Maintenance, Superpass Program and Police Intergraph system.	LG2.a

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Is Council comfortable with current direction to expand communication efforts with residents?
2. Does council want more/less involvement at regional/metro meetings?



Village Vision – Implementation Strategies | 2010

Programmatic Initiative I: Enhancing Parks and Open Space

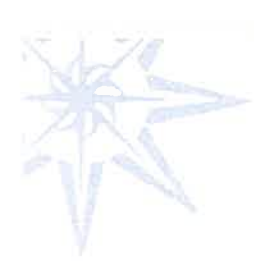
Parks and open space can benefit a community socially, environmentally and economically. Investing in the community's parks will provide more opportunities for public gathering and recreation.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Consider creating a Parks and Recreation Department	Addressed in Parks Master plan and recommended a part time recreation programmer. Further discussion needed.	CC2.a
2. Preserve and protect natural areas	Addressed in Parks Master plan. Specific improvements were recommended for each park. Implementation of goals within the Park Plan will further achieve this goal.	CFS2.a
3. Enhance parks for active and passive recreation through capital improvements	Addressed in Parks Master plan. Specific improvements were recommended for each park. Implementation of goals within the Park Plan will further achieve this goal.	CFS2.b
4. Encourage active involvement in open space planning and improvements by the Park & Recreation Committee	Parks Master Plan adopted in 2009. Implementation of goals within the Park Plan will further achieve this goal.	LR2.a

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Does Council want to explore additional parks funding?
2. Does the City want to provide more parks and recreation programming?
3. Does the City want to develop a plan to purchase/develop more park land?



Programmatic Initiative J: Promoting Arts, Culture and Activities

Promote local arts, culture and activities in order to generate community pride among residents and attract additional visitors from neighboring communities.

<u>Action Item</u>	<u>Status</u>	<u>REF</u>
1. Encourage festivals, block parties and other cultural events open to the public.	PV Art Show, Summer movie nights at Corinth and PV Shops, city assists in barricades, traffic control, etc to help facilitate activities.	CC2.b
2. Expand community arts programming	Needs to be addressed. Arts Council is currently working on a Jazz Festival.	CC2.c
3. Cultivate an environment that celebrates diversity	City strives to have a diverse workforce through proactive recruiting and routinely trains employees on diversity topics. Further discussion is needed.	CC3.a
4. Encourage educational institutions to expand educational opportunities for residents of all ages	No action taken.	LRN2.a

Additional Items since Village Vision:

Policy Questions (January 2010):

1. Is Council comfortable with the level of civic/cultural events?
2. Does the City want to be more active in encouraging block/neighborhood parties?

Prairie Village - April 2010

Current projects / initiatives that are underway or in process (not listed in any particular order):

- Budget preparation 2011
- Springbrook software implementation and training
- Intergraph software implementation (PD) and training
- Court software selection, implementation and training
- E-ticketing software, implementation and training
- CID discussions with Lane4 for Village and Corinth shops and possible establishment of a developer agreement
- Solid waste contract changes
- Nall Ave. project and public outreach
- Website renovation
- Community Center Feasibility study - RFP and process
- \$9M of accelerated capital projects (5 years of projects in 2 years)
- Revise and approve a Capital Improvement Project budget to reflect added projects and bonding schedule
- Two or more substantial park improvements (Franklin & Weltner)
- Selection of city's banking services - RFP
- JazzFest support
- Initiate discussions with Meadowbrook and adopt a position statement
- Implementation of the County's new radio system (PD & PW)
- Additional staff involvement in planning services
- 75th St. project (maintenance and/or streetscape)
- Insurance renewal
- Multipurpose Room enhancements
- City Hall /PD entry and patio design project
- Energy audit of city facilities and upgrades
- TE trail grant application and presentation
- Implementation of PVnotify communications
- Upcoming wireless communication facility application(s)
- Selection of document imaging software and conversion
- Selection of new phone system & voicemail and conversion

