

City Council Meeting

September 4, 2007

Dinner will be provided by:

Johnny's Tavern

Individual Meal Choices

COUNCIL COMMITTEE

Tuesday, September 4, 2007

6:00 p.m. Council Chamber

Agenda

ANDREW WANG, COUNCIL PRESIDENT

MEETING AGENDA

- | | |
|-------------------|--|
| COU2007-56 | Consider Alcohol Permit Fee for facility reservations
Joyce Hagen Mundy |
| COU2007-57 | Consider Public Safety Budget for Mission Hills
Wes Jordan & Karen Kindle |
| COU2006-57 | Special Use Permit for Communications
Antenna at 7700 Mission Road
Barbara Vernon |
| COU2007-51 | Consider Village Vision
Consider Retreat Recommendations |

COU2007-56 Consider Alcohol Permit Fee for facility reservations

Background:

The serving of alcohol for gatherings at the community center has had a significant impact on the cleaning and maintenance of that facility. Over the past year the City has experienced increased cleaning costs following a rental of the community center when an alcohol permit has been issued with the reservation.

City policy allows for the serving of wine, champagne and 3.2 beers with the issuance of an alcohol permit. No fee has been established for this permit. In reviewing policies followed by other cities, we have found many cities charge a substantial fee for allowing alcohol to be served at their facilities and some require that security services are provided when alcohol is served.

The cities of Mission and Leawood require on-site security when alcohol is served. A cost comparison for a two-hour party reservation with alcohol at area cities is shown below:

City	Hourly Rate	Security hourly rate	Security Deposit	Alcohol Permit	Revenue
Prairie Village	\$10 Non-resident				\$20
Roeland Park	\$70		\$100		\$140
Leawood	\$65	\$30	\$250	\$25	\$215
Mission	\$30	\$25	\$65		\$110

RECOMMENDATION

Staff recommends an alcohol permit fee of \$50 be approved.

MISSION HILLS, KANSAS

2008

PUBLIC SAFETY BUDGET



PRAIRIE VILLAGE POLICE DEPARTMENT

WES JORDAN - CHIEF OF POLICE

INTEROFFICE MEMORANDUM

DATE: August 28, 2007

TO: Barbara Vernon
Prairie Village City Administrator

Courtney Christensen
Mission Hills City Administrator

FROM: Chief Wes Jordan *WJ 8/27*

SUBJECT: 2008 MISSION HILLS PROPOSED PUBLIC SAFETY BUDGET

Attached is the proposed 2008 Mission Hills Public Safety Budget.

I am currently planning on submitting the document to the Council Committee of the Prairie Village City Council on September 4, 2007, where it may be approved the same night. This would allow the budget to be presented to the Mission Hills City Council at their September meeting.

This is the third year of the new budget format. As you can see, the 2008 budget request is a 4.08 percent increase over 2007.

If you have any questions, please give me a call.

WLJ:jlw

Attachments

PERSONNEL DISTRIBUTION

(as of August 2007)	Authorized	Actual	Admin.	Staff Svcs.	Comm. Svcs.	Crime Prev.	Patrol	Invest.	SIU	DARE	Prof. Stands.	Traffic	TOTAL
Chief of Police	1	1	1										1
Captains	3	3		1			1	1					3
Sergeants	6	6	1				4				1		6
Corporals	5	5					4		1				5
Officers	33	32				1	22	4	1	1		3	32
TOTAL SWORN	48	47	2	1	0	1	31	5	2	1	1	3	47
Office Manager	1	1	1										1
Communications Supervisor	1	1		1									1
Dispatchers	6	5		5									5
Community Service Officers	2	2			2								2
Records / Property Clerk	3	2		2									2
TOTAL CIVILIAN	13	11	1	6	2	0	0	0	0	0	0	0	9
TOTAL	61	58	3	7	2	1	31	5	2	1	1	3	58

MISSION HILLS FORMULA

10-YEAR CRIME SUMMARY	PRAIRIE VILLAGE	MISSION HILLS	PERCENT
1997	802	82	9.28%
1998	812	100	10.96%
1999	601	114	15.94%
2000	636	161	20.20%
2001	666	112	14.40%
2002	691	120	14.80%
2003	557	60	9.72%
2004	478	41	7.90%
2005	552	32	5.48%
2006	487	64	11.62%
TOTAL	6,282	886	12.36%

PERSONNEL ALLOCATIONS

Expenditure Program	Department Employees	Division Employees	Div. %	Dept. %
Police Administration	3			4.92%
Staff Services	11			18.03%
Command/Supervision		2	18.18%	
Communications		6	54.55%	
Records		3	27.27%	
Community Services	4			6.56%
Crime Prevention	1			1.64%
Patrol	30			49.18%
Command/Supervision		5	16.67%	
Prairie Village		16.8	56.00%	
Mission Hills		8.2	27.33%	
Investigations	5			8.20%
Special Investigations	2			3.28%
D.A.R.E.	1			1.64%
Professional Standards	1			1.64%
Traffic Unit	3			4.92%
TOTAL	61			100.00%

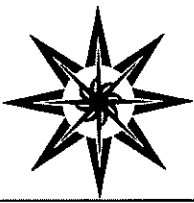
does not include four corporals

these personnel allocation percentages will appear again on the Staff Services page

these personnel allocation percentages will appear again on the Patrol page

MISSION HILLS BUDGET FOR 2008

PROGRAM	2006	2007	2008	07-08 COMPARISON	%
Administration	\$69,210	\$74,399	\$70,156	(\$4,243)	-5.7%
Staff Services	\$136,142	\$146,391	\$156,957	\$10,566	7.2%
Community Services	\$0	\$0	\$0	\$0	0.0%
Crime Prevention	\$7,659	\$10,290	\$10,751	\$461	4.5%
Patrol	\$687,805	\$720,150	\$755,827	\$35,677	5.0%
Investigations	\$54,921	\$52,499	\$58,947	\$6,448	12.3%
Special Investigation	\$0	\$0	\$0	\$0	0.0%
D.A.R.E.	\$7,900	\$8,461	\$8,847	\$386	4.6%
Professional Standards	\$18,000	\$19,165	\$20,090	\$925	4.8%
Traffic	\$0	\$0	\$0	\$0	0.0%
Court	\$75,095	\$83,030	\$78,318	(\$4,712)	-5.7%
School Crossing	\$0	\$0	\$0	\$0	0.0%
Accounting	\$0	\$0	\$0	\$0	0.0%
TOTAL	\$1,056,732	\$1,114,385	\$1,159,892	\$45,507	
% OF INCREASE					4.08%



PUBLIC SAFETY

The Public Safety Department provides emergency dispatch services, police patrol, investigations, animal control and educational programs for the cities of Prairie Village and Mission Hills. Goals for the Department in 2008 will accomplish the Council's goals for the year:

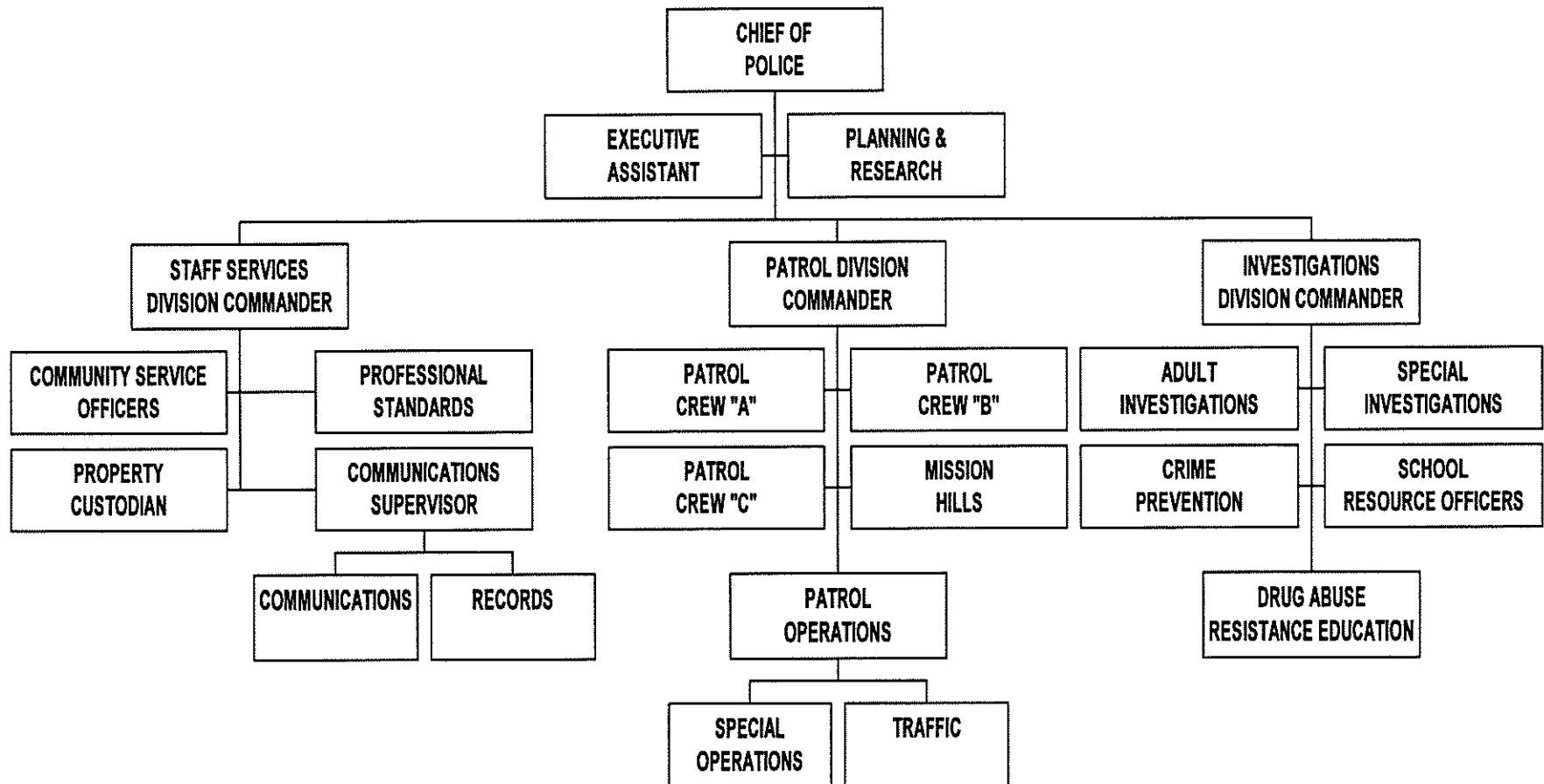
Maintain a high level of City services by:

- Providing maximum degree of safety for Prairie Village and Mission Hills residents.
- Improving emergency management procedures for a City-wide response.
- Protecting the community from the dangers of illegal drugs.
- Increasing interaction between police employees and the community.
- Increasing community awareness of crime prevention.
- Ensuring a safe school environment for all students.

Total Public Safety	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Inc./Dec. 07-08 Budget
Programs						
Administration	\$ 689,885	\$ 766,650	\$ 793,679	\$ 776,640	\$ 762,927	-4%
Staff Services	1,103,522	1,148,965	1,250,775	1,190,205	1,546,649	24%
Patrol	2,435,471	2,426,515	2,644,420	2,512,212	2,780,976	5%
Investigations	720,950	715,765	749,202	721,877	817,867	9%
Off-Duty Contractual Services	48,677	51,204	54,982	54,982	59,911	9%
Total Public Safety	\$ 4,998,505	\$ 5,109,099	\$ 5,493,058	\$ 5,255,916	\$ 5,968,330	9%
Classification						
Personnel	3,627,034	3,802,196	4,195,700	4,050,873	4,442,534	6%
Contractual Services	745,235	813,189	769,259	694,153	749,916	-3%
Commodities	137,399	151,331	190,504	180,395	161,135	-15%
Total Operating Cost	\$ 4,509,668	\$ 4,766,716	\$ 5,155,463	\$ 4,925,421	\$ 5,353,585	4%
Capital Expenditure	\$ 258,997	\$ 114,573	\$ 107,100	\$ 100,000	\$ 382,050	257%
Debt Service	229,840	227,810	230,495	230,495	232,695	1%
Capital/Debt Expenditures	\$ 488,837	\$ 342,383	\$ 337,595	\$ 330,495	\$ 614,745	82%
Total Public Safety	\$ 4,998,505	\$ 5,109,099	\$ 5,493,058	\$ 5,255,916	\$ 5,968,330	9%
Related Revenue	\$ 1,817,383	\$ 2,224,342	\$ 2,330,471	\$ 2,297,698	\$ 2,384,000	2%

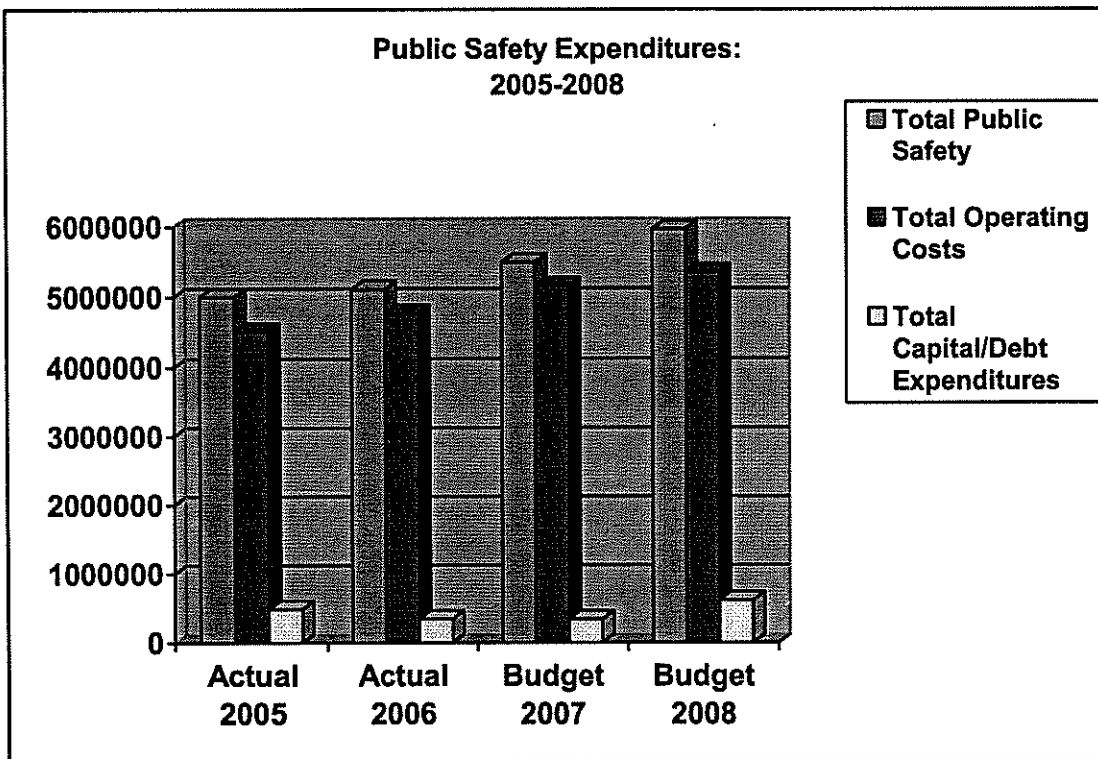
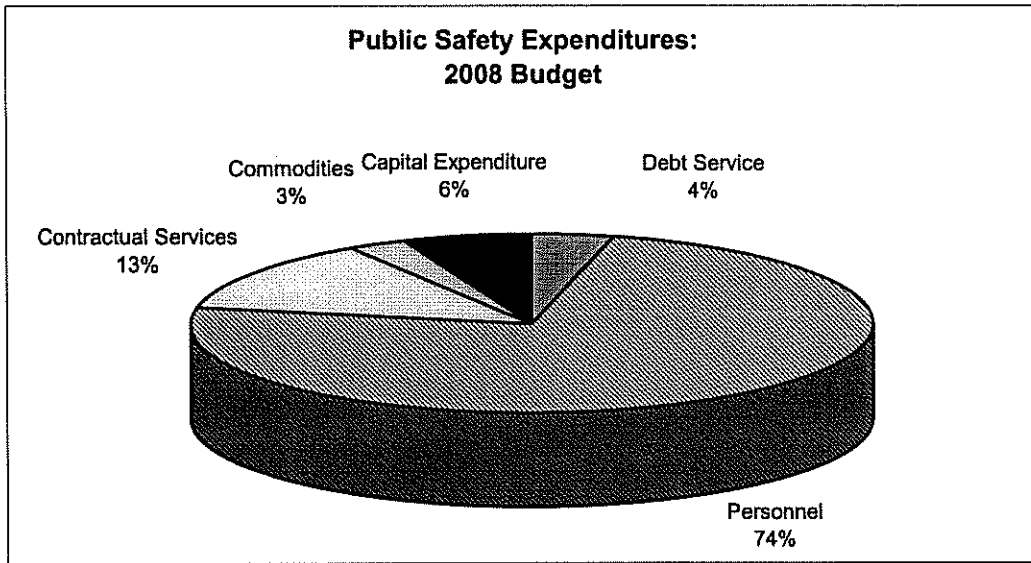
*Change in accounting system requires revenue from traffic violations to be listed as related revenue to Public Safety rather than Municipal Court as it was in the past.

PRAIRIE VILLAGE POLICE DEPARTMENT





PUBLIC SAFETY 2008 AT A GLANCE





**Department: Public Safety
Division: Administration**

Police administration is responsible for carrying out the directives, policies and procedures established by the City Council for operations of the Police Department. Responsibilities of this program include development of programs and procedures for emergency response, procedures to control or reduce crime and traffic accidents, and the establishment of programs to increase the quality of life in the cities of Prairie Village and Mission Hills.

Program Resources:

Expenditures	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Change 07-08 Budget
Personnel	\$ 182,515	\$ 271,905	\$ 294,190	\$ 282,623	\$ 282,467	-4%
Contractual Services	270,669	256,726	224,250	228,512	237,715	6%
Commodities	6,861	10,209	44,744	35,010	10,050	-78%
Total Operating Cost	<u>\$ 460,045</u>	<u>\$ 538,840</u>	<u>\$ 563,184</u>	<u>\$ 546,145</u>	<u>\$ 530,232</u>	-6%
Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	
Debt Service	<u>229,840</u>	<u>227,810</u>	<u>230,495</u>	<u>230,495</u>	<u>232,695</u>	1%
Total Capital Cost	<u>\$ 229,840</u>	<u>\$ 227,810</u>	<u>\$ 230,495</u>	<u>\$ 230,495</u>	<u>\$ 232,695</u>	1%
Total	<u><u>\$ 689,885</u></u>	<u><u>\$ 766,650</u></u>	<u><u>\$ 793,679</u></u>	<u><u>\$ 776,640</u></u>	<u><u>\$ 762,927</u></u>	-4%
Related Revenue	\$ 56,492	\$ 6,476	\$ 86,115	\$ 86,000	\$ 82,000	-5%

4% Budget Decrease

Program Notes:

Personnel

- Police Chief
- Office Manager
- Sergeant

Contractual Services

- Consultant, tax and legal fees
- CALEA annual payment
- Administrative training
- Maintenance and utilities for the Public Safety Center
- Insurance

Commodities

- Citizens Academy supplies
- Uniform allowance
- Building operating supplies

Debt Service

- Debt service payment covers principal and interest on Public Safety Center

Related Revenue

- Contract with the City of Mission Hills for law enforcement services \$82,000



2008 Goals, Objectives, and Performance Indicators:

Mission: Fully finance current service levels.

Long Term Goal: Maintain a sense of place and community.

Short Term Goal: Continue effective communication with constituents.

Objective: Conduct a Citizens Academy to provide residents with information regarding the operations of the Police Department.

Objective: Foster an atmosphere of transparency by the frequent and timely dissemination of information.

Long Term Goal: Continue public service levels.

Short Term Goal: Continue to provide effective Police protection.

Objective: Manage Department resources so the crime rate does not exceed the ten-year average.

Objective: Manage Department resources so the accident rate does not exceed the ten-year average.

Objective: Sharpen the Department's focus to ensure the recruitment and retention of professional personnel.

Performance Indicators:

Indicator	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Citizen Police Academy sessions	1	0	1	1

Outcome/Effectiveness:

Major crimes*	584	550	768	625
Ten-year average crime rate*	677	716.8	768	750
Accidents reported*	536	593	653	600
Ten-year average accident rate*	652.8	647.8	653	650
Major crimes per 1,000 persons*	22.72	20.6	25.0	34.0
Survey respondents/approval rating	83%	83%	90%	90%
Citizens identifying with a safe community	95%	95%	90%	90%
CALEA standards met	100%	100%	100%	100%

*Prairie Village and Mission Hills combined totals.

ADMINISTRATION

PROGRAM BUDGET	\$762,927
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REMOVAL OF:		
Civil Defense Maintenance	1-3-21-5240	\$3,190
Kansas City Crime Commission	1-3-21-5160	\$2,500
Utilities for C.D. Siren	1-3-21-5100	\$1,449
Public Safety Building Bond	1-3-21-8500	\$210,000
Public Safety Building Interest	1-3-22-8510	\$22,695
Traffic Engineering Service	1-3-21-5160	\$1,200
TOTAL UNSHARED		\$241,034

TOTAL PROGRAM COST	\$521,893
PERSONNEL ALLOCATION - MISSION HILLS OFFICERS	13.44%

MISSION HILLS COST	\$70,156
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2008 program budget
 2008 budget - unshared costs = total program cost
 8.2 Mission Hills officers ÷ 61 total staff
 total program cost x Mission Hills allocation = Mission Hills cost



**Department: Public Safety
Division: Staff Services**

The Staff Services division is responsible for the "911" emergency communication system and other calls for service within Prairie Village and Mission Hills. Community Service provides animal control services and school crossing guards. Professional Standards Officer develops and implements the training program for all personnel and is responsible for hiring and recruitment.

Program Resources:

Expenditures	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Change 07-08 Budget
Personnel	\$ 738,727	\$ 773,808	\$ 926,713	\$ 875,374	\$ 955,349	3%
Contractual Services	261,219	318,142	287,442	278,031	288,090	0%
Commodities	18,053	37,018	27,820	28,000	30,210	9%
Total Operating Cost	<u>\$ 1,017,999</u>	<u>\$ 1,128,968</u>	<u>\$ 1,241,975</u>	<u>\$ 1,181,405</u>	<u>\$ 1,273,649</u>	3%
Capital Expenditures	\$ 85,523	\$ 19,997	\$ 8,800	\$ 8,800	\$ 273,000	3002%
Debt Service	-	-	-	-	-	
Total Capital Cost	<u>\$ 85,523</u>	<u>\$ 19,997</u>	<u>\$ 8,800</u>	<u>\$ 8,800</u>	<u>\$ 273,000</u>	3002%
Total	<u>\$ 1,103,522</u>	<u>\$ 1,148,965</u>	<u>\$ 1,250,775</u>	<u>\$ 1,190,205</u>	<u>\$ 1,546,649</u>	24%
Related Revenue	\$ 152,093	\$ 63,809	\$ 174,708	\$ 174,708	\$ 180,792	3%

24 % Budget Increase

Program Notes:

- Staff Services \$1,206,578
- Professional Standards \$149,451
- Community Services \$190,620

Personnel

- One Captain
- One Sergeant
- One Communications Supervisor
- Two Community Service Officers
- Six Dispatchers
- Two Records Clerks
- Ten School Crossing Guards (2 FTE)
- One Property Custodian

Contractual Service

- Employee Training
- Costs to board and treat animals held in custody
- Hardware and software maintenance for CAD/Records/Radio
- Uniform cleaning
- Contract for records Microfilming

Commodities

- Uniform allowance
- Office Supplies
- Supplies for animal control and vehicle maintenance

Capital Expenditures

- Replace eight computers in Department - (\$8,800)
- Radio System - (\$250,000)
- Replace property lockers - (\$13,000)
- Replace dispatch chairs - (\$1,200)

Related Revenue

- Contract with City of Mission Hills - (\$170,792)
- Contract for animal control services - (\$1,500)
- Fines from leash law violation - (\$3,000)
- Police reports - (\$5,500)

Previous Program Accomplishments:

- Improved the purging of items from the Property Room



**Department: Public Safety
Division: Staff Services**

2008 Goals, Objectives and Performance Indicators:

MISSION: Fully fund current service levels.

Long Term Goal: Maintain a “sense of place” and a “sense of community.”

Short Term Goal: Continue effective communication with constituents.

Objective: Provide relevant information to the community via the Department’s website.

Objective: Communications and Records personnel will continue to provide professional customer service to the community.

Objective: Community Service Officers will positively interact with the community and inform residents about being responsible pet owners.

Long Term Goal: Continue public service levels.

Short Term Goal: Continue effective police protection.

Objective: Communications personnel will provide effective, efficient service to citizens in their time of need.

Performance Indicators:

Indicator	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Workload:				
Inquiries	256,701	313,464	275,000	295,000
911 calls	8,467	8,055	8,700	8,400
Alarms dispatched	2,595	2,374	2,600	2,600
Reverse 911 users	0	1	2	2
Animals returned to owner	48	100*	125	125
Animal impound violations	128	139*	175	150
Vehicles unlocked	52	81*	100	100
Abuse/neglect investigations	29	18*	35	25
Number of certified trainers	20	16	20	18
Average hours of Patrol Officer training	190	135	150	150
Average hours of Supervisory training	127	117	135	135
Average hours of Investigator training	66	123	100	100
Average hours of Command Staff training	108	51	80	80
Hiring processes conducted	5	7	4	5
Number of applicants processed	307	344	200	300
Effectiveness:				
Training hours over state requirement (40 hrs)	110	82	90	90

*The Community Services Unit was not fully staffed until May 1, 2006

STAFF SERVICES

PROGRAM BUDGET **\$1,206,574**

REMOVAL OF:

New Radio System	1-3-22-7450		\$250,000
Communicator Maintenance	1-3-22-5240	(Mission Hills is billed 50%)	\$3,000

TOTAL UNSHARED **\$253,000**

TOTAL SHARED **\$953,574**

COMMUNICATIONS

Personnel Allocation **54.55%**

Calls for Service	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	TOTAL	%
Prairie Village	10,636	10,689	9,984	11,029	10,018	9,861	10,792	9,625	9,409	9,762	101,805	79.46%
Mission Hills	2,524	2,572	2,474	2,860	2,619	2,487	2,558	3,160	2,896	2,170	26,320	20.54%

COST **\$106,848**
total shared cost x personnel allocation x Mission Hills calls for service =

RECORDS

Personnel Allocation **27.27%**

Major Crimes	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	TOTAL	%
Prairie Village	802	812	601	632	666	691	557	478	552	487	6,278	87.63%
Mission Hills	82	100	114	161	112	120	60	41	32	64	886	12.37%

Accidents	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	TOTAL	%
Prairie Village	591	632	627	634	648	582	564	597	491	533	5,899	92.06%
Mission Hills	65	49	55	42	54	55	31	53	45	60	509	7.94%
P.V. Total	1,393	1,444	1,228	1,266	1,314	1,273	1,121	1,075	1,043	1,020	12,177	89.72%
M.H. Total	147	149	169	203	166	175	91	94	77	124	1,395	10.28%

COST **\$26,731**
total shared cost x Records personnel allocation x Mission Hills crimes & accidents percentage =

COMMAND

Personnel Allocation **18.18%**

Staff Services Division Employees	16
Staff Services Budget Program Employees (minus crossing guards)	14

Staff Services Unit Allocation **87.50%**

Mission Hills Total Calls for Service, Crimes, and Accidents **15.41%**

COST **\$23,378**
total shared cost x Command personnel allocation x Staff Services allocation x Mission Hills calls/crimes/accidents =

MISSION HILLS COST

2008 program budget

2008 budget - unshared costs = total shared cost

personnel allocation percentages from the Mission Hills Formula page

14 + 16

Mission Hills calls for service + Mission Hills crimes and accidents + 2 = overall percentage

communications costs + Records costs + Command costs

PROFESSIONAL STANDARDS

PROGRAM BUDGET	\$149,451
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REMOVAL OF:	
No Items	\$0
TOTAL UNSHARED	\$0
TOTAL SHARED	\$149,451

Total Employees	61
Mission Hills Officers	8.2 13.44%

MISSION HILLS COST	\$20,090
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2008 program budget
 8.2 Mission Hills officers + 61 total staff
 total shared costs x percentage of Mission Hills officers



Department: Public Safety
Division: Patrol

The Patrol Division is responsible for initial response to calls for service and provides services through the district patrol concept. The basic emphasis of officers assigned to this Division is the protection of life and property, the detection and arrest of criminal violators of the law, recovery of stolen property and maintenance of a "police presence" throughout the cities of Prairie Village and Mission Hills.

The Traffic Unit is responsible for providing police services geared toward public safety on roadways, reduction in traffic accidents, and handling special projects. These responsibilities are accomplished through selective enforcement in high accident areas, citizen complaints, school zones, and areas where speeding vehicles are problematic. Additionally, the Traffic Unit handles special projects, such as parades, street races, DUI saturation patrol, "Click it or Tick it," educational efforts, and other prevention programs sponsored by the Kansas Department of Transportation.

Program Resources:

Expenditures	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Change 07-08 Budget
Personnel	\$ 2,012,865	\$ 2,098,336	\$ 2,266,047	\$ 2,184,741	\$ 2,437,335	8%
Contractual Services	152,779	165,528	181,193	137,191	152,316	-16%
Commodities	96,353	87,011	99,980	100,080	103,275	3%
Total Operating Cost	<u>\$ 2,261,997</u>	<u>\$ 2,350,875</u>	<u>\$ 2,547,220</u>	<u>\$ 2,422,012</u>	<u>\$ 2,692,926</u>	6%
Capital Expenditures	\$ 173,474	\$ 75,640	\$ 97,200	\$ 90,200	\$ 88,050	-9%
Debt Service	-	-	-	-	-	-
Total Capital Cost	<u>\$ 173,474</u>	<u>\$ 75,640</u>	<u>\$ 97,200</u>	<u>\$ 90,200</u>	<u>\$ 88,050</u>	-9%
Total	<u>\$ 2,435,471</u>	<u>\$ 2,426,515</u>	<u>\$ 2,644,420</u>	<u>\$ 2,512,212</u>	<u>\$ 2,780,976</u>	5%
Related Revenue	\$ 1,444,836	\$ 1,971,039	\$ 1,829,548	\$ 1,829,548	\$ 1,856,208	1%

5% Budget Increase

Program Notes:

- Patrol \$2,549,371
- Traffic \$231,606

Personnel

- One Captain
- Four Sergeants
- Three Traffic Officers
- Four Corporals
- Twenty One Patrol Officers

Contractual Services

- Maintenance for vehicles, motorcycles, office equipment
- Insurance
- Equipment changeover of three new vehicles

Commodities

- Uniforms and maintenance
- Vehicular operating supplies

Capital Expenditures

- Replace three vehicles – (\$66,150)
- Replace three light bars – (\$6,300)
- Replace three laptop computers – (\$9,000)
- Replace moving radar – (\$2,500)
- Replace laser radar – (\$2,000)
- Replace prisoner partition – (\$1,200)

Related Revenue

- Contract with Mission Hills – (\$743,308)
- Revenue from fines – (\$740,900)
- Sale of three used patrol vehicles – (\$12,000)
- Revenue from Traffic Unit – (\$360,000)



Department: Public Safety
Division: Patrol

2008 Goals, Objectives, and Performance Indicators:

Mission: Fully fund current service levels.

Long Term Goal: Maintain a “sense of place” and a “sense of community.”

Short Term Goal: Continue effective communication with constituents.

Objective: Inform the community about preventing crimes when/if increases and similarities are detected through media outlets and City publications.

Long Term Goal: Continue public service levels.

Short Term Goal: Provide effective Police protection.

Objective: Increase the educative component of the traffic unit to incorporate bicycle safety programs at elementary schools.

Objective: Participate in local, state, and national campaigns concerning seatbelt safety, and underage drinking deterrence.

Objective: Conduct concentrated patrol for DUI offenders during certain holidays and/or seasons when alcohol consumption is likely to increase, i.e. prom night, school dances, holiday parties, etc.

Short Term Goal: Improve and maintain other City-owned property.

Objective: Update equipment (internal/external) that is deteriorating or advancement in technology for improved efficiency.

Performance Indicators:

Indicator	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Workload:				
Calls answered	12,305	11,109	13,000	11,750
Accidents	623	593	675	600
Patrol - Traffic/parking complaints	7,494	8,131	8,500	8,000
Traffic Unit – Traffic/parking complaints*	968	3,829	3,600	3,600
DUI arrests	307	200	350	300
Response to Priority 1-type calls**	2,660	2,634	2,750	2,750
Selective traffic enforcement	40	46	50	50
Speed/traffic flow surveys	14	5	10	10
Car Seat Installation for Children	125	136	130	130

*new performance indicator in 2006 [Traffic Unit began in September 2005]

**figure amended due to new query methods in 2005

PATROL

PROGRAM BUDGET	\$2,549,371
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REMOVAL OF:			
	Vehicle Maintenance	1-3-25-5190	\$32,700
	Repair/ In Car Video	1-3-25-5240	\$3,000
	Veh. Ops (-car wash/regs)	1-3-25-6320	\$49,085
	Vehicle Supplies	1-3-25-6330	\$11,000
	Vehicle Acquisitions	1-3-25-7440	\$66,150
	Equipment Acquisitions	1-3-25-7450	\$20,200
TOTAL UNSHARED			\$182,135
TOTAL SHARED			\$2,367,236

ADDITION OF:			
	Vehicle insurance		\$2,952
TOTAL ADDITIONAL			\$2,952
BUDGET SUBTOTAL			\$2,370,188

PERSONNEL ALLOCATION	30		
Prairie Village	16.8	56.00%	
Mission Hills	8.2	27.33%	\$647,851
Command/Supervision	5	16.67%	
Mission Hills Supervision		27.33%	\$107,975

MISSION HILLS COST	Mission Hills patrol + Mission Hills supervision costs =	\$755,827
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2008 program budget

personnel allocation percentages from the Mission Hills Formula page

budget subtotal x Mission Hills personnel allocation

budget subtotal x Mission Hills personnel allocation x Mission Hills supervision allocation



**Department: Public Safety
Division: Investigations**

Investigators provide criminal investigations into all Part I and Part II crimes within the community. Personnel in this program also provide juvenile investigations, services for children in need of care, D.A.R.E. education in the public elementary schools and School Resource Officers in the City's one public high school and two public middle schools.

The Special Investigations Unit conducts investigations of individuals suspected of selling, distributing or possessing controlled substances.

Crime Prevention is responsible for the education of community members and business owners on subjects pertinent to public safety.

Program Resources:

Expenditures	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Change 07-08 Budget
Personnel	\$ 644,250	\$ 607,971	\$ 654,925	\$ 654,310	\$ 708,727	8%
Contractual Services	60,568	71,764	75,217	49,262	70,540	-6%
Commodities	16,132	17,094	17,960	17,305	17,600	-2%
Total Operating Cost	\$ 720,950	\$ 696,829	\$ 748,102	\$ 720,877	\$ 796,867	7%
Capital Expenditures	\$ -	\$ 18,936	\$ 1,100	\$ 1,000	\$ 21,000	
Debt Service	-	-	-	-	-	
Total Capital Cost	\$ -	\$ 18,936	\$ 1,100	\$ 1,000	\$ 21,000	1809%
Total	\$ 720,950	\$ 715,765	\$ 749,202	\$ 721,877	\$ 817,867	9%
Related Revenue	\$ 114,222	\$ 131,735	\$ 185,100	\$ 150,000	\$ 205,000	11%

9% Budget Increase

Program Notes:

- | | | | |
|------------------|-----------|--------------------|----------|
| • Investigations | \$476,899 | • Crime Prevention | \$87,027 |
| • SIU | \$165,470 | • D.A.R.E. | \$88,472 |

Personnel

- | | | |
|----------------|--------------------------------|--------------------------------|
| • One Captain | • Three Investigators | • One Crime Prevention Officer |
| • One Corporal | • Two School Resource Officers | • One D.A.R.E. Officer |

Contractual Services

- | | |
|--------------------------------------|---|
| • Vehicle maintenance for eight cars | • Lab fees and other costs for investigations |
| • JIAC Security for juveniles | • Uniform cleaning |

Commodities

- | | |
|--|----------------------|
| • Crime scene collection supplies | • Vehicular supplies |
| • Crime Prevention materials and promotional items | • Uniform allowance |

Capital Equipment

- Replace unmarked vehicle (\$21,000)

Related Revenue

- Contract with School District for Resource Officer – (\$48,000)
- Contract with the City of Mission Hills for investigative services, crime prevention and DARE – (\$72,000)
- Alcohol tax funds – (\$85,000)

Previous Program Accomplishments

- The Crime Prevention Officer was interviewed on the Walt Bodine show, which reaches an audience of 500,000 listeners.
- The SRO program created websites for both middle schools to educate readers and report bullying.
- A skateboard competition was created fostering school spirit by pitting students from MVMS against IHMS.
- The D.A.R.E. Program celebrated the milestone of graduating its 6,000th student in Prairie Village.



**Department: Public Safety
Division: Investigations**

2008 Goals, Objectives and Performance Indicators:

Mission: Fully finance current service levels.

Long Term Goal: Maintains a “sense of place” and a “sense of community.”

Short Term Goal: Provide effective communication with residents and business owners.
Objective: Continue to expand efforts such as Business and Realtor Watch Programs.

Long Term Goal: Continue public service levels.

Short Term Goal: Continue to provide effective Police protection, education and information.
Objective: Improve the service provided to residents by Divisional personnel.
Objective: Improve the quality of citizen and business contacts by the Crime Prevention Officer.
Objective: Focus on increasing and improving student interactions both inside and outside the classroom by personnel assigned to D.A.R.E. and S.R.O. programs.

Performance Indicators:

Indicator	2005 Actual	2006 Actual	2007 Budget	2008 Budget
Workload:				
Adult Cases	475	402	450	450
Juvenile Cases	40	39	50	45
SRO Hours Dedicated in Schools	2,206	2,372	2,200	2,250
SRO Home Visits – Operation Nightlight	57	66	60	60
K-5 th grade presentations – D.A.R.E.	303	290	300	300
6 th grade core presentations – D.A.R.E.	208	110	175	155
Total students taught – D.A.R.E.	1,609	1,850	1,650	1,700
Background Investigations	27	15	12	18
Business Contacts	653	429	500	550
Residential Crime Prevention Surveys	10	14	15	13
New Residents Contracted	278	262	400	275
Drug Complaints Investigated	28	27	15	20
Joint Investigations	16	32	8	15
Confidential Informants	13	15	15	15
Outcome/Effectiveness:				
Clearance Rates	39%	40%	30%	30%
Seizures Filed	8	6	5	5
Number of Search Warrants	15	4	8	7
Cases Filed/Arrests - SIU	28	31	20	20
Number of Drug Buys	65	65	50	50
Overall D.A.R.E. Survey Results (5.0 is perfect)	4.64	4.74	4.50	4.50

INVESTIGATIONS

PROGRAM BUDGET	\$476,897
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REMOVAL OF:	
No Items	\$0
TOTAL UNSHARED	\$0
TOTAL SHARED	\$476,897

MISSION HILLS FORMULA	12.36%
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MISSION HILLS COST	\$58,947
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2008 program budget
percentage based on the ten-year crime summary
total shared costs x crime summary percentage

CRIME PREVENTION

PROGRAM BUDGET	\$87,027
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REMOVAL OF:	
Villagefest Video Tapes/Fingerprinting Materials	\$100
TOTAL UNSHARED	\$100

TOTAL SHARED	\$86,927
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Major Crimes	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	Total	Percent
Prairie Village	802	812	601	632	666	691	557	478	552	487	6,278	87.63%
Mission Hills	82	100	114	161	112	120	60	41	32	64	886	12.37%

MISSION HILLS COST	\$10,751
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2008 program budget
 total shared costs x Mission Hills major crimes

D.A.R.E.

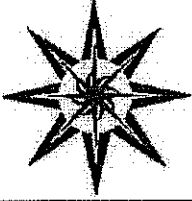
PROGRAM BUDGET	\$88,472
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REMOVAL OF:	
No Items	\$0
TOTAL UNSHARED	\$0
TOTAL SHARED	\$88,472

ESTIMATE OF MISSION HILLS STUDENTS	10.00%
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MISSION HILLS COST	\$8,847
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2008 program budget
total shared costs x percentage of Mission Hills students taught



MUNICIPAL JUSTICE

Municipal Justice provides for the operations of the Prairie Village and Mission Hills Municipal Court systems. Council goals are fulfilled in the unit by programs which will achieve the following in 2008:

- Ensure fair and impartial process to persons charged with a crime in the City.
- Provide timely and efficient adjudication of all cases.

	2005 Actual	2006 Actual	2007 Budget	2007 Estimate	2008 Budget	% Inc/Dec. 07-08 Budget
Programs						
Judicial	\$ 54,712	\$ 64,179	\$ 64,356	\$ 85,180	\$ 84,676	32%
Court Administration	227,124	269,092	331,515	310,691	325,179	-2%
Total Municipal Justice	\$ 281,836	\$ 333,271	\$ 395,871	\$ 395,871	\$ 409,855	4%
Classification						
Personnel	226,626	260,306	319,826	312,754	322,861	1%
Contractual Services	46,956	59,642	65,845	72,917	77,369	18%
Commodities	5,501	9,723	8,000	8,000	8,425	5%
Total Operating Cost	\$ 279,083	\$ 329,671	\$ 393,671	\$ 393,671	\$ 408,655	4%
Capital Expenditure	\$ 2,753	\$ 3,600	\$ 2,200	\$ 2,200	\$ 1,200	-45%
Debt Service	-	-	-	-	-	
Capital/Debt Expenditures	\$ 2,753	\$ 3,600	\$ 2,200	\$ 2,200	\$ 1,200	-45%
Total Municipal Justice	\$ 281,836	\$ 333,271	\$ 395,871	\$ 395,871	\$ 409,855	4%
Related Revenue	\$ 118,315	\$ 128,977	\$ 150,000	\$ 151,000	\$ 152,000	

Related revenue reflects the collection of court costs. Fine revenue is reported as Related Revenue in the Police Department's Patrol program.

COURT

PROGRAM BUDGET	\$325,179
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REMOVAL OF:	
Jail Costs	\$32,000
Credit Card Fees/Bonds	\$7,000
TOTAL UNSHARED	\$39,000
SHARED TOTAL	\$286,179

CASES FILED	1996	1997	1998	1999	2000	2002	2003	2004	2005	2006	Total	%
Prairie Village	5,653	4,963	5,672	4,439	5,500	4,386	7,405	7,545	6,995	10,028	62,586	72.63%
Mission Hills	2,866	2,114	2,475	2,270	2,126	2,322	2,576	2,343	1,995	2,494	23,581	27.37%

MISSION HILLS COST	Shared total x Mission Hills percentage of cases filed =	\$78,318
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2008 program budget

**COU2006-57 CONSIDER SPECIAL USE PERMIT FOR COMMUNICATIONS
ANTENNA AT 7700 MISSION ROAD**

In 1990 Southwestern Bell Mobile Systems (now owned by Cingular) came to the City offering to build a communications tower for the City. They agreed to transfer title and maintain the tower at no cost to the City if they could also install their equipment on the tower. The company agreed to pay the City \$200 per month, provide cell telephones and time for use by the Police Department and install an emergency generator for the Municipal Building. The City agreed, issued a Special Use Permit and signed a twenty-five year lease agreement. The current Special Use Permit must be renewed every five years.

In 1992 CellOne (now owned by Verizon) offered to build a larger more attractive tower for the City. They agreed to transfer title to the City, share maintenance costs with Southwestern Bell Mobile Systems and pay a fee of \$600 per month on a sliding scale with increasing rates for the 18 year lease. In 2004 Verizon requested approval to install a different type of equipment and equipment building. The lease was renegotiated to require a monthly fee of \$1,700 with an annual 3% fee increase.

In 1996 and 2001 the Council renewed the Cingular Special Use Permit. The company applied for renewal again in 2006. Following a Public Hearing, the Planning Commission recommended City Council approve renewal of the Special Use Permit.

During a meeting of the Council Committee on January 2, 2007, Council members asked the City Attorney to renegotiate the lease agreement to increase the amount of fee required. Last week the City Attorney reported the company will agree to double the current monthly rate from \$200 to \$400 per month.

Recommendation:

Adopt an ordinance renewing the Special Use Permit for installation of wireless communication antennas and equipment at 7700 Mission Road for a ten year period subject to conditions established by the Planning Commission.

Authorize the City Attorney to prepare an amendment to the lease agreement between the City and Cingular increasing the lease fee from \$200 to \$400 per month

ORDINANCE _____

AN ORDINANCE APPROVING THE RENEWAL OF A SPECIAL USE PERMIT FOR THE INSTALLATION OF WIRELESS COMMUNICATIONS ANTENNA AND EQUIPMENT ON THE PROPERTY DESCRIBED AS FOLLOWS: 7700 MISSION ROAD, PRAIRIE VILLAGE, KANSAS.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE:

Section I. Planning Commission Recommendation. At its regular meeting on December 5, 2006, the Prairie Village Planning Commission held a public hearing, found the findings of fact to be favorable and recommended that the City Council approve the renewal of a Special Use Permit for the wireless communications antenna installation on the communications tower at 7700 Mission Road and related equipment placed inside the equipment compound, subject to nine specific conditions contained in the minutes of the Planning Commission for that date.

Section II. Findings of the Governing Body. The Governing Body concurred with the findings of fact of the Planning Commission as contained in the minutes of the Planning Commission meeting of December 5, 2006, relating to the application for the renewal of a Special Use Permit, docketed as PC2006-16 and approved the Special Use Permit renewal for 7700 Mission Road for a Wireless Communications installation subject to the following conditions:

1. That the renewal of the special use permit shall be for a maximum of ten years. At the end of the ten-year period, and any subsequent ten-year renewal periods, the applicant shall resubmit the application and shall demonstrate to the satisfaction of the Planning Commission and the City Council that a need still exists for the antennas and that all the conditions of approval have been met. The permit may then be extended for an additional ten years and new conditions may be required.
2. All equipment cabinets and wiring shall be contained within the existing walled area.
3. The antennas and the frames for mounting them shall be painted a color that blends with the other antennas and the tower so the visibility is minimized.
4. If the applicant is found to be in non-compliance with the conditions of the special use permit, the permit will become null and void within 90 days of notification of non-compliance, unless the non-compliance is corrected. If a special use permit becomes null and void, the applicant shall remove the antennas, equipment cabinets and all other appurtenances and shall restore the site to its original condition.
5. The applicant shall comply with all state and federal regulations.
6. The applicant shall have a structural inspection of the antennas performed by a licensed professional engineer prior to every ten-year renewal and submit it as a part of the renewal application.
7. The plans for the antenna connections shall be prepared and sealed by a structural engineer licensed in the State of Kansas with construction observation provided by a design engineer that is not an employee of the tower's owner.
8. The Compound Plan submitted as a part of the original application shall be incorporated as a part of the approval of this application.
9. The coax line installed on the tower shall be either inside the monopole or enclosed in an encasement that is painted the same color as the tower.

Section III. Granting of Special Use Permit. Be it therefore ordained that the City of Prairie Village renew the Special Use Permit for 7700 Mission Road for use by Cingular Wireless Communications for the installation wireless communications antennas on the communications

tower at 7700 Mission Road, Prairie Village, Kansas with related equipment to be placed inside the equipment compound, subject to the specific conditions listed above.

Section IV. Take Effect. That this ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper as provided by law.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006.

CITY OF PRAIRIE VILLAGE, KANSAS

By: /s/ Ronald L. Shaffer
Ronald L. Shaffer., Mayor

ATTEST:

/s/ Joyce Hagen Mundy
Joyce Hagen Mundy, City Clerk

APPROVED AS TO FORM:

/s/ Charles E. Wetzler
Charles E. Wetzler, City Attorney

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Amazing Cities

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City of Prairie Village, Kansas

Retreat Report and Summary

Introduction

This report is a summary of pre-retreat interviews and the Mayor and Council Retreat held in Prairie Village, Kansas on July 7, 2007.

Interviews were held via phone with Mayor Ron Shaffer and Council Members, Al Herrera, Bill Griffith, Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Laura Wassmer, Pat Daniels, Charles Clark, Wayne Vennard, Diana Ewy Sharp and David Belz.

The Retreat was held at the Meadowbrook Country Club in Prairie Village, Kansas on July 7, 2007 with Mayor Ron Shaffer and all council members, with the exception of Councilmember Al Herrera.

This report and recommendations are intended for the use of the Mayor and Council of Prairie Village, Kansas.

Expectations: Each participant in the retreat was asked for specific expectations for the retreat process. The following list of expectations was developed as a result of the pre-retreat interview.

- Define big picture objectives
- Need to decide what “Job 1” is for Prairie Village
- Need to focus on the target
- Finance, Village Vision and Communication
- Leadership with the Mayor
- How to overcome inertia and address long range issues
- Get everybody talking about issues and improved communication
- Define “one way or another” to address issues
- Fully understand the budget process
- Keep continuity
- Team Building and do things that we don’t take time to do
- Better sense of direction and cohesiveness
- Put some “oil in the gears”
- Priorities, Action Plan
- Say what needs to be said without feelings being hurt

The Mayor and Council were also asked to list the biggest issue facing Prairie Village. The results of this inquiry are as follows:

- Challenge of being 93% Residential and 7% Commercial
- Turning around the out migration of population
- Financing the government
- Keeping up with expenditures
- Lack of Leadership
- Spreading deterioration in First Tier suburb
- Declining tax base
- Getting a handle on spending
- Paying for all the things we need to buy
- Upgrading of homes, streets and infrastructure
- Finding a vision of what city will be in 3-5 years
- Tactical steps to implement comprehensive plan
- Complacency
- Redevelopment
- Aging population and potential development
- Not strong leadership

Discussion Issues

Village Vision

Considerable discussion was held concerning the recently adopted Village Vision Strategic Plan. The Mayor and Council were in agreement that the Village Vision is a workable plan and needs to be implemented in a logical, planned method. There was discussion about how various projects would be approached. A “work group” format, where the Mayor and Council would self select project areas and begin to develop implementation plans seemed to be acceptable to both the Mayor and a majority of Council.

Some of the areas that were discussed included: Housing, 75th Street Redevelopment and Budget Issues. Many members were concerned that a possible problem with this method was that decisions would be made without proper consultation of council. Strategies were discussed that would enable “work groups” to proceed in a manner that avoided this fear.

There was discussion that a priority list was recently developed by Council and that several projects, including the redevelopment of the Meadowbrook Country Club, had been selected as a priority list. There was some disagreement among attendees, that not everyone had viewed this as a priority list.

Several members expressed the desire to have a “home run” early in the process. They were concerned that if something is not completed in the near future that the citizens would lose faith in the process and the Village Vision would be “put on the shelf”.

The \$1.5 Million dollars that have been allocated for implementation of the Village Vision was discussed. It was noted that there is an additional \$1 Million allocated in the current budget, bringing a total of \$2.5 Million allocated for implementation of the Plan. In discussing the financial requirements required for implementation of the Village Vision, the Mayor and Council seemed to agree that a total figure for implementation would exceed \$30 Million Dollars. This led to a discussion that several members felt it would be helpful to allocate the \$2.5M into categories to better assist in planning purposes. Some suggested categories were: Feasibility studies, Design concepts and Project costs.

Several members discussed the necessity to involve others in the implementation process of the plan. It was pointed out that the Village Vision was adopted and that it was not necessary to “revisit” the plan. Further discussion seemed to confirm that the idea for citizen participation was to assist in creating “buy in” for various projects and would not be used to rethink or redo the plan.

Recommendations:

- Under the Mayor's guidance, Council members should select areas of the Village Vision that they would like to work on. An example might be "Housing Improvement Issues" as was discussed during the retreat. The Group Leader would enlist other council members, outside business interests, citizens and others to compose this work group. Ground rules would be developed to assist in the process. This would be **information gathering** and would not make decisions. A monthly report would be given under the "Village Vision Implementation Plan" that would be a monthly agenda item. No Council member would be required to undertake an area, but would participate as their schedules permit. Council members might want to participate in various groups as either a leader or participant.
- Immediately review the "**priority list**" that was discussed during the retreat and insure that everyone is on the same page as to its purpose. Review the items and reach agreement on how it is to be moved forward. It appeared that some of the items were designed to be assigned to staff or boards. If this is the case, make these assignments immediately and develop time lines.
- Select one "**achievable**" project and put it at the top of the priority list. Make sure that the time for implementation does not exceed six months. Projects such as the Redevelopment of the Meadowbrook Country Club might not be the best for the "home run" project since many components of the project are out of the city's control. Keep in mind the potential public relations value of the proposed project and look for "kick off, mid project and completion" opportunities. Small celebrations are great ways to build enthusiasm for the overall implementation of the Village Vision.
- Immediately allocate the **\$2.5Million dollars** into categories to reflect the projected needs of the Village Vision. This does not "spend" any of the dollars, but gives a more realistic budget for proposed uses. It also allows staff to efficiently plan for projects and to know of possible leverage opportunities on various projects.
- Develop some guidelines for **citizen participation** in the implementation process. Make it clear that this is for **implementation only** and not to further discuss or dissect the plan. This will create buy in and allow citizens to feel that they are a part of the implementation process.

Mayor/Council Relations

The interviews and retreat focused on effective Mayor/Council relations and leadership issues. Several council members expressed that they did not feel empowered to undertake leadership on various issues relating to the city. There was also some discussion that new members felt somewhat “out of touch” on some activities within the city.

There is no formal “mentor” program in place in Prairie Village and several members expressed that they felt the city could do a better job in preparing them for their position. This also was discussed as a component of trust in building an effective team.

Additionally, some members of council expressed some concern that if individual council members took on projects related to the Village Vision, the other members might feel as if their projects would take a “back seat” to more active members.

The discussions surrounding “trust” seemed to generate the most discussion and elicit the most examples of items that members believed to be a problem area. Surprisingly, many members seemed to feel that they had worked through some of the “trust” issues, by simply stating what it was that concerned them.

The Mayor was willing to explore the formulation of “work groups” and seemed to be willing to let council members “lead” on these specific issues, as long as there was a system of regular reporting and that decisions would be made by City Council as a group. It was emphasized by many, that they did not want to be “surprised” by items reaching Council without adequate time to review.

Recommendations:

- Council members need to work on **trust** issues, as described above, by expressing themselves immediately, if they feel they are not being kept in the loop. Work on **addressing the issue and not the person**. Keep the language professional and avoid pettiness and sarcasm.
- Working with staff, develop a “**mentor**” program for new council members. Have an informal work session with new members and let them ask questions and discuss operations in a light, open manner. Ask staff to prepare briefing papers to orient newcomers on operations, protocol and other issues. Assign veteran council members to new members and rotate monthly. Ask members to commit to meeting with the new members **at least once a month**. After six months, evaluate the progress and the need to continue.
- Work to **respect each member’s time constraints and availability on council**. Acknowledge that available time varies with each member. As the Village Vision implementation moves forward, some members will be more engaged and some less. Do not make judgments and respect other member’s rights to question work that has been done in a work group.
- **Keep the Mayor updated** on any work group activity. Keep “**surprises**” to a minimum and make sure that decisions are reserved for the full council.

Communication

Considerable discussion was held on the subject of communication. Council members expressed the need for better communication. Many of the “trust” issues appeared to be lapses in the communication process.

The website was noted as being somewhat out of date and in need of an upgrade. The “feel” of the website was noted as not being representative of the beauty and livability of the city. It also did not “grab” the web visitor and therefore allow visitors to find other information on the site.

Recommendations:

- Proceed to upgrade website with new graphics and content. Evaluate what are the best features of the existing site and what areas should be improved. Use pictures that convey the beauty and livability of Prairie Village. Have a “cleaner” look and eliminate the clutter. Place pictures of Mayor and Council in a prominent place and include short, biographical information on elected officials and key staff. (*Attached to this report is a paper titled “5 Common Mistakes on City Websites” for your review.*)
- Use e-mail to communicate with staff, Mayor and City Council. Keep fellow members copied on issues that will be coming before council.
- When the new City Administrator is hired, empathize the need for good communication and develop a workable system before moving on to other items. Communication should be the Number One goal of the new administrator. Insist on it.

Summary

The City of Prairie Village is a beautiful city and one that can be very proud of its rich history. The tree lined streets and public art stand out from surrounding cities and create a welcoming environment for new residents. The recreation facilities, public parks and green spaces are well situated and provide residents with a safe, accessible place for young and old to enjoy.

The challenges to this peaceful lifestyle are well described in the Village Vision Strategic Investment Plan. The Mayor and City Council were wise to invest in this study of the future and what it will take to get there. Housing issues, infrastructure needs, traffic patterns and other issues are critical if Prairie Village is to continue to provide a livable environment for generations to come.

The Village Vision Strategic Investment Plan needs immediate implementation in order to move the community forward in a logical, planned manner. While there are few that would say that Prairie Village is in a "crisis" mode, actions are needed to insure a smooth, orderly transition to the city envisioned in the Village Vision.

The Mayor and City Council are dedicated public officials that are dealing with the issues of many First Tier Suburbs. They have taken a bold step in investing in the Village Vision study and are now poised to begin the implementation of the plan. There is a diverse mixture of individuals on the governing body and with minor exception; they put their public service ahead of personality and petty differences. There is some reluctance to "begin" the process of the Village Vision and it is probably a result of the "if it ain't broke, don't fix it" school. It would be surprising if this wasn't present. Few people want to "fiddle" with a well oiled machine, but long term success will only come if a well developed plan is implemented.

Post Script

I appreciate the opportunity to work with the governing body of the City of Prairie Village, Kansas. The spirit evidenced in the phone interviews and the retreat were testament to the best in city governance. I know that success will take place because the ingredients are present. With minor adjustments to the process of decision making and development of trust, the City of Prairie Village will continue to be a model city and a great place to live.

With best regards,

Jim Hunt

5 Common Mistakes on City Web Sites

By Jim Hunt

The internet is a wonderful tool and it has revolutionized the way we conduct our daily lives. Cities have also embraced this new technology and it has proven to be an effective way to communicate with citizens, visitors and prospective businesses. Cities have invested thousands of taxpayer dollars in developing city web sites and the successful ones are reaping the rewards of increased efficiency, better communication and wide exposure.

Unfortunately, poorly designed and managed city web sites litter the Internet and frustrate citizens and visitors alike. These are 5 of the most common mistakes on city web sites:

1. **FAILURE OF CITY OFFICIALS AND MANGEMENT TO MONITOR THE SITE**-As I speak around the country, I often mention something that I saw on a city web site and I get a blank stare from the Mayor or Council member. Many will admit that they very seldom visit their own city's site. In the digital world, this is as bad as failing to see a tree lying in the middle of your busiest street. The city web site is often the first stop by many people who are visiting or doing business in your city. We need to visit often and note items that need attention. We would never go by a police cruiser parked in front of City Hall with four flat tires, however, each day millions of people visit city web sites with dead links and outdated information.
2. **HAVING TECHNICAL PEOPLE RESPONSIBLE FOR THE CONTENT OF THE SITE**-This is surely not a knock on the IT department, but leaving decisions on content to the technical gurus can be a fatal mistake for your city web site. The web site should reflect the character and direction of the leadership and management of the city. I recommend forming a diverse committee to meet on a monthly basis to suggest ideas and improvements for the city web site. Things are changing at a rapid pace and we need to stay current and provide the best content to keep the city web site updated and relevant. Can we video stream the Parking Authority Meetings or add a searchable complaint system? These are things that can better communicate and inform the public. The IT department can tell us if it's possible, leadership can make it happen.

3. **THERE'S A REASON IT'S CALLED THE WORLD WIDE WEB**-While I doubt many people will confuse Paris, Texas with Paris, France; you would be surprised at how many city web sites seem to think that the only visitors will be from within their state or country. Most site selection companies use the internet as their primary information outlet. Should a person from Oregon looking for a plant site need to get out an atlas to find out about a community. We need to think big. When you are in Richmond, tell the visitor whether it is in Indiana or Virginia! In this global economy, most new visitors or companies will be "driving into town". Give them the information they need and make it easy to find.

4. **OUT OF DATE INFORMATION**-The worst thing on a city web site is to look at the Calendar of Events and see a listing for the 2002 Spring Fling. There is no excuse for having a stale web site. The Internet is a dynamic, fast changing tool and we need to reflect that in our city web sites. New technology makes it possible for easy updating of content. Citizens, visitors and business prospects need relevant, up-to-date information. A business will not survive with outdated price lists and inaccurate contact information and neither can we.

5. **FUZZY CONTACT INFORMATION**-I was looking for a mailing address to send a proposal to a city recently and I felt sure that I could get the mailing address on their city web site. Wrong!!! I spent about five minutes, (an eternity on the web) and finally gave up. Not everyone is dealing in e-mail. We need to make it easy to communicate. E-mail addresses, phone numbers, fax numbers, street addresses are all a necessity and cost us nothing to add to our site.

If you would like to learn more about Creating an Amazing City Web Site, please contact me at jimhunt@amazingcities.org

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Tuesday, September 4, 2007
7:30 p.m.**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC PARTICIPATION**
- V. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes – August 20, 2007
2. Approve the transfer of \$4,875,000 from the General Fund to the Capital Projects Fund.
3. Approve transfers from the Special Highway Fund to the Capital Projects Fund as the Gas Tax revenue is received up to the amount budgeted of \$644,000.
4. Approve transfers from the Special Park & Recreation Fund to the Capital Projects Fund as the Alcohol Tax revenue is received up to the amount budgeted of \$100,000.
5. Approve the Addendum of the Treasury Online User Agreement with Intrust Bank.
6. Approve Construction Change Order #3 with Radmacher Brothers Excavating Company, Inc. in the amount of \$1,928.00 for Project 190718 – 2007 Storm Drainage Repair.
7. Approve Engineering Change Order #1 for an increase of \$83,000.00 using \$70,000.00 from Capital Infrastructure Program Project 190719 and \$13,000.00 from the Public Works Operating Budget, to the agreement with George Butler Associates, Inc.
8. Approve Construction Change Order #4 with J. M. Fahey Construction Company in the amount of \$440.00 for Project 190862 – 2007 C.A.R.S. -75th Street (Nall Avenue to Mission Road).
9. Approve Construction Change Order #2 with J. M. Fahey Construction Company in the amount of \$2,775.00 for Project 190862 – C.A.R.S. – 75th Street (Nall Avenue to Mission Road).
10. Approve Construction Change Order #2 to Musselman and Hall Contractors in the amount of \$6,224.51 with this funding coming from the operations budget for Project SP105: 2007 Crack Seal/Slurry Seal/Micro Surfacing Program.
11. Approve Construction Change Order #3 with J. M. Fahey Construction Company in the amount of \$15,100.00 for Project 190862 – 2007 C.A.R.S. – 75th Street (Nall Avenue to Mission Road)
12. Approve the disposal of Asset #0556, a 1993 Gyclean Anti-freeze Recycler by auction.

13. Approve the renewal of the agreement with Johnson County for the use of the Community Center for the operation of a Senior Nutrition Program with no fee increase.

By Committee:

14. Direct the City Administrator to draft an ordinance revision changing the committee structure from the current three Council Committee structure to only the Council Committee of the Whole. (Council Committee of the Whole minutes – August 20, 2007)

VI. STAFF REPORTS

VII. COMMITTEE REPORTS
Finance Committee – Charles Clark

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. ANNOUNCEMENTS

XI. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@PVKANSAS.COM

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

September 4, 2007

CITY COUNCIL
CITY OF PRAIRIE VILLAGE
August 20, 2007

The City Council of Prairie Village, Kansas, met in regular session on Monday, August 20, 2007, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Charles Clark, Wayne Vennard, Diana Ewy Sharp and David Belz.

Also present were: Barbara Vernon, City Administrator; Charles Wetzler, City Attorney; Captain Tim Schwartzopf, Acting Chief of Police; Bob Pryzby, Public Works Director; Doug Luther, Assistant City Administrator; and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

PUBLIC PARTICIPATION

There was no one present to address the Council.

CONSENT AGENDA

Andrew Wang moved the approval of the Consent Agenda for Monday, August 20, 2007:

1. Approve Regular Council Meeting Minutes - August 6, 2007
2. Approve Claims Ordinance 2641
3. Approve the renewal of the 60 month SmartTrunk Service Agreement with AT&T.
4. Approve Construction Change Order #3 with J. M. Fahey Construction Company in the amount of \$5,934.00. Funds are available in the Capital Infrastructure Program under Project 190860 - 2007 Paving Program Construction.

5. Approve the agreement with the Johnson County Airport Commission for use of the New Century Airport for snowplow training by Public Works employees at a cost of \$50 per day.
6. Approve an amendment to the Construction Agreement for Prairie Village Project 190708: (SMAC Project BC-11-056) increasing the SMAC funding commitment not to exceed 75% of the estimated construction cost of \$2,720,600.
7. Direct the Planning Commission to study the City's zoning regulations to address those items identified by the Village Vision for action by the Commission in 2007.
 - To reflect contemporary land use
 - To allow more residential, commercial office
 - To permit higher residential densities and mixed uses
 - To allow for a greater variety of housing types
8. Adopt an ordinance adding a new Article 9, to Chapter 4 of the Code of the City of Prairie Village entitled "Association Notification of Construction Activity."
9. Authorize the current Ad-Hoc Homes Association Committee to be established as a formal committee of the City.

A roll call vote was taken with the following members voting "aye": Herrera, Hopkins, Voysey, Kelly, Wang, Clark, Vennard, Ewy Sharp and Belz.

STAFF REPORTS

Administration - Doug Luther

- Seven teardowns - teardown at 4101 Prairie Lane on hold pending outcome of civil litigation between homes association and owner
- New Tenant at PV Shopping Center - Cactus Grill
- New signs for Corinth Square Shopping Center
- AT&T still working on acceptable resolution for proposed box at Alhambra
- Open Enrollment for Health plans - 99 participating employees
 - 52 single coverage, 19 employee + 1, 28 family coverage
 - 39 participants in unreimbursed medical 125 program, 54 in insurance program

Andrew Wang asked if the 125 program was promoted to employees. Mr. Luther responded the program has been promoted and is growing. He noted the tax savings received by both the participants and the City. Last year the program resulted in approximately \$5,000 savings to the City.

Al Herrera asked if the home on Prairie Lane had received a building permit. Mr. Luther responded a permit has been issued as the proposed home meets all the city's

building codes and requirements. The issue is an interpretation of the homes association deed restrictions and as such is being handled through civil court.

Public Safety - Tim Schwartzkopf

- The Liz Wilson case has been bound over for trial with a trial date set at February 25, 2008.
- The Police have stepped up patrols to address recent vandalism in the parks resulting in arrests of two youth at Windsor Park and four teenagers at the Harmon Park Tennis Courts.
- The 9-1-1 equipment is currently being upgraded by the Mid America Regional Council.

Public Works - Bob Pryzby

- The grass on the bank outside the patio of the municipal building will be removed and replaced with low yews, shrubs and some annual flowers. This area is very difficult for crews to mow and maintain.

2008 Capital Infrastructure Program Review

Parks

- Fall Zone Replacement - Harmon Park rubberized surface
- Park ID Signs
- Carroll Plaza Study - may want to delay due to 75th Street Corridor
- Swimming Pool Reserve - no major problems in 2007
- Meadowlake Park money moved to Windsor possible ball field repairs
- Master Plan for Parks
 - Scope to be determined by Parks Committee,
 - Addressing hardscape or softscape issue

Drainage - Mr. Pryzby expressed appreciation to the Council for returning funds to this area.

- 2008 Drainage Repair Program
- 2009 Drainage Repair Program
- Somerset Dr. & Low Water Crossing - no funding, SMAC is requesting release of funds
- Private Water Discharge Program - there have been 3 successful installations and 3 systems abandoned. The program is working

Streets

- 2008 Paving Program - sidewalk will be constructed on Hodges Drive
- 2009 Paving Program - working on list of potential streets
- 75th Street - Belinder to State Line - funds moved to
Roe Avenue - 91st Street to Somerset
- Roe Avenue - North City limit to 67th Street (slurry seal)
- Mission Lane Bridge Replacement - professional consultant

Building Projects

- Public Works Replace Building B

ADA - ongoing replacement of ramps

Concrete

- 40 Streets with concrete repair work - west side 79th to 83rd and Lamar to Nall

- The Swimming Pool will be closed in two weeks, process will take a month

David Belz asked the status of negotiations with Highwoods on the public works building and of the Mission Hill request for proposal for public works services. Mr. Pryzby responded the request from Mission Hills will be discussed by the Finance Committee on August 28th. Mayor Shaffer responded negotiations with Highwoods are continuing.

Al Herrera asked if the Tomahawk Bridge would be completed before the holidays. Mr. Pryzby replied things are going well at this time; however, it is too early to estimate a completion date.

Legal Staff

Charles Wetzler reported he is monitoring one law suit regarding a former employee that is scheduled for mediation in September and noted the city's insurance carrier is also representing the city on this case.

Al Herrera asked the status of the repair of the unsafe structure on Mohawk. Doug Luther responded the property has been purchased. The yard area is clean. The building inspector and code enforcement officer are monitoring progress closely. The roof has been repaired and the owner hopes to have windows installed by the end of the month; however, he is beginning to have financial problems and has not been successful in securing funding.

City Administrator

Barbara Vernon reported on the proposed merger of Fire District #2 and Merriam and the potential impact of the merger. The fire district states that the move will achieve economies of scale and over time become beneficial. The Northeast Johnson County Mayors have discussed the issue and have asked City Administrators to do further research into the true financial impact on participating cities. Mrs. Vernon noted that Prairie Village represents 30% of the covered area and will incur the largest impact.

Ruth Hopkins expressed concern and asked who ultimately would make the decision to merge. Mayor Shaffer replied the Fire District Board voted on the merger two weeks ago and Merriam is set to vote on the merger this week. County Commissioners make the final decision on behalf of the County. Mrs. Vernon advised the Council there would be public hearings held on the proposed merger.

COMMITTEE REPORTS

Prairie Village Arts Council

David Belz reported the Prairie Village Arts Council is working on development of a public art program.

The juried art show being held this October will hold its reception on Friday, October 12th from 6 to 8 p.m. The committee was able to collect approximately \$3,500 of the \$4,500 in funding received from the City. Entries were lower than expected; however, \$2000 was raised in sponsorships. Hy-Vee has agreed to provide its sponsorship by offsetting the entire cost of the reception. Mr. Belz indicated that applications for the 2008 show are expected to be greater due to the publicity and public awareness provided by this show. Michael Kelly commented that Hy-Vee also covered the cost of the Sister City reception for foreign exchange students and is an excellent corporate citizen.

OLD BUSINESS

No Smoking Ordinance

Charles Clark stated he planned to bring back for consideration the "No Smoking Ordinance" which was tabled earlier in anticipation of action by other cities. He noted that since that time Lenexa has passed the ordinance and if it is not adopted by the Kansas City Council, it will go before the general public as a ballot issue. Mr. Clark noted he did not feel the issue needed further investigation by the Task Force.

David Belz noted only one committee member attended their last meeting and he intended to e-mail all the members to see when they could meet. He is willing to meet again.

Mayor Shaffer noted he would like any presentations before the Council to come from Prairie Village residents. Mr. Belz noted he can not control who attends the meeting or who speaks.

Ruth Hopkins stated she felt strongly the committee should meet again. She wants to know what they are thinking about the proposed revisions to follow the ordinance adopted by the City of Overland Park.

Al Herrera asked that the new restaurant owner be included. He quoted a recent newspaper article stating that Kansas City, Missouri would not adopt the ordinance until the 85% criteria was met. Mr. Herrera strongly feels the adoption of this ordinance is a significant disservice to the City's restaurant owners and is totally against the ordinance until it is adopted by neighboring Kansas City, Missouri.

David Belz stated he can not control who attends a meeting, but assured the Council a meeting date would be set and communicated to the entire task force. He noted the task force met four times initially.

Al Herrera stated the restaurant owners felt the task force was stacked against them. Mr. Belz responded that the makeup of the task force included three representatives from both sides of the issue.

Charles Clark stated he would wait until after the task force has met to bring the issue forward. Mr. Herrera stressed that he wanted the new restaurant owner included at the meeting. Mr. Belz stated he would be welcome to attend, but noted it would be as a guest and not an appointed voting member of the task force. At Mr. Herrera's request, Mr. Belz stated he would e-mail him the notice of meeting for him to pass along to those he felt should be attending.

David Belz clarified for the Council that the City has already passed a no smoking ordinance; the discussion is not on the ordinance, but on the date and level of implementation.

NEW BUSINESS

Pool Hours and Fees

Diana Ewy Sharp introduced Chris Engel to present an update on pool operations and a request for a reduction of fees for the final two weeks of the season.

Chris Engel reported the lifeguard staff at the pool has returned to school creating serious staffing issues. The City has already reduced the hours of operation during the week and increased pay to create an incentive for guards to remain working until the end of the season. However; the extra-curricular activities of the students make it impossible for them to work. As a result, there is not sufficient staff to operate the pool at full capacity even with abbreviated hours. In order to remain open, some of the pools have been closed during the week.

The baby pool, half the lap lanes, the slides and the diving well have been closed to allow for full staffing of the yard pool, adult pool and half the lap lanes. Since the pool is not operating "as advertised" staff is recommending the twilight pool admission rate of \$4 begin at 4:30 p.m. on weekdays instead of the regular 5:30 for the last two weeks of the pool season. The potential loss in revenue should not be significant and could potentially be offset by the goodwill created or by extra dollars spent at concessions.

Mr. Engel noted this is a problem experienced by all area pools. Diana Ewy Sharp stated she and Al Herrera will meet with Chris and the pool managers at the close of the season to discuss possible ways to address this on-going problem.

Diana Ewy Sharp moved the City Council reduce the Monday through Thursday gate admission price from \$6 to \$4 for the last two weeks of the pool season. The motion was seconded by Ruth Hopkins and passed unanimously.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Environmental Recycle Committee	08/22/2007	7:00 p.m.
Finance Committee	08/28/2007	4:00 p.m.
Council Committee of the Whole (Tuesday)	09/04/2007	6:00 p.m.
Council (Tuesday)	09/04/2007	7:30 p.m.

The Prairie Village Arts Council is pleased to feature a photography exhibit by Shawn Bohs in the R.G. Endres Gallery during the month of August.

The Shawnee Mission Educational Foundation annual breakfast will be held on Thursday, August 28th at the Overland Park Convention Center.

Commerce Bank in Corinth is hosting a reception Thursday, August 30th from 5-7 p.m. The event is co-sponsored by AT&T as well as the Chambers of Northeast Johnson County and Leawood.

The Prairie Village pool closes for the season at 6:00 p.m. on September 3rd.

The 50th Anniversary books, Prairie Village Our Story, and Prairie Village Gift Cards continue to be sold to the public.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at

8:40 p.m.

Joyce Hagen Mundy
City Clerk

**CONSIDER FOR CONSENT AGENDA
BUDGETED TRANSFERS TO THE CAPITAL PROJECTS FUND**

BACKGROUND

The 2007 Budget contains a transfer from the General Fund to the Capital projects Fund. The transfer is done each year to fund capital projects. The total to be transferred is \$4,875,000. There are sufficient funds in the General Fund to make the transfer.

The 2007 Budget includes a transfer from the Special Highway fund to the Capital Projects Fund. The total amount budgeted is \$644,000. Transfers are made as the Gas Tax revenue is received throughout the year.

The 2007 Budget provides for a transfer from the Special Park & Recreation Fund to the Capital Projects Fund. The total amount budgeted is \$100,000. Transfers are made as the Alcohol Tax revenue is received throughout the year.

RECOMMENDATION

Approve the transfer of \$4,875,000 from the General Fund to the Capital Projects Fund.

Approve transfers from the Special Highway Fund to the Capital Projects Fund as the Gas Tax revenue is received up to the amount budgeted of \$644,000.

Approve transfers from the Special Park & Recreation Fund to the Capital Projects Fund as the Alcohol Tax revenue is received up to the amount budgeted of \$100,000.

**CONSIDER FOR CONSENT AGENDA
ADDENDUM TO THE TREASURY ONLINE USER AGREEMENT –
ACCESS TOKEN SECURITY– INTRUST BANK**

BACKGROUND

Intrust Bank has upgraded the security of the on-line banking system as it relates to wire transfers. City authorized personnel are now required to use access tokens to authorize wire transfers. The attached addendum updates the Treasury On-line Agreement previously approved by the Governing Body to cover the access tokens. The addendum has been reviewed and approved by the City Attorney.

RECOMMENDATION

Approve the Addendum to the Treasury Online User Agreement with Intrust Bank.



Customer: City of Prairie Village

Access Token Security Addendum to Intrust Treasury OnLine User Agreement

Parties hereby acknowledge all provisions of that certain Intrust Treasury OnLine User Agreement executed the _____ day of _____, 20____ by and between Bank, Customer and Account Holders ("Agreement") and intend this Addendum to add additional access security for certain of the Services covered thereby. No changes in the respective parties' relationships, representations or duties other than the addition of this access security are intended by this Addendum. All capitalized terms used but not defined in this Addendum have the meaning ascribed to them in the Agreement.

System Requirements and Security.

- a. Customer must have and maintain a computer system ("System") that has access to the Internet using a secure browser with 128-bit encryption. By signing this Agreement, Customer represents and warrants to Bank that Customer's System satisfies this requirement. Bank is not responsible for any upkeep or maintenance required by such System or for any System upgrades which may become necessary due to upgrades in the Services provided under this Agreement.
- b. A Customer ID, Customer Password, User ID and initial User Password will be assigned to Customer in accordance with the Bank's security procedures. Customer is solely responsible for controlling and safeguarding the Customer ID, Customer Password, User ID and User Password and will be required to change the initial User Password when signing on to the Internet Site for the first time. Customer agrees to change its password periodically. Bank may require Customer to change its password from time to time at Bank's sole discretion.
- c. Customer will be responsible for designating employees or affiliated persons ("Employees") who will be able to access Customer information through the Internet Site. Customer will provide the Customer ID, Customer Password, User ID and a User Password to each Employee so designated. All Employees with access to the Internet Site will be required by Customer to change User Passwords periodically. Bank may require Employees to change their User Passwords from time to time at Bank's sole discretion. Each Employee will be responsible for controlling and safeguarding the Customer ID, Customer Password, User ID and the User Password.
- d. Customer is responsible for all use of the Internet Site accessed through the Customer ID and Customer Password and any User ID and User Password. Customer hereby authorizes all transactions entered into the Internet Site by Employees or any other person who accessed the Internet Site via the Customer ID and Customer Password and any User ID and User Password, unless access to such Customer ID and Customer Password was improperly provided by or obtained from Bank. Each transaction conducted through the Internet Site is deemed to have been properly authorized regardless of whether the Employee entering the transaction is named as an "authorized representative" or similar authority on any Service Agreement or attachment thereto.

- e. Customer agrees to promptly notify Bank of the loss or theft of the Customer ID, Customer Password or any User ID or User Password.
- f. Bank, in its sole discretion, may require additional security for the use of certain Services including but not limited to the approval of ACH Files and Wire Transactions. Customer, in consultation with Bank, will be responsible for determining those Employees who approve ACH Files and Wire Transactions. Bank shall issue to Customer's designated Administrator one Access Token for each Employee determined to approve ACH Files or Wire Transactions. Bank may, in the future, designate additional Services for which Access Tokens will be required. At that time Bank shall issue to the Administrator Access Tokens for Employees who access those Services.
- g. Access Token shall be utilized by the Employee along with the Customer ID and Customer Password and User ID and User Password provided to said Employee. Each transaction conducted through the Internet Site and approved using the Access Token shall be deemed to have been properly authorized regardless of whether the Employee utilizing the Access Token was issued the Access Token or was authorized to use the Access Token. Customer agrees to promptly notify Bank of the loss or theft of any Access Token.
- h. Customer agrees to notify Bank immediately if any Service does not perform as anticipated; as represented during training on the Internet Site; or in accordance with the applicable Service Agreement.

Dated this _____ day of _____, 2_____.

City of Prairie Village

Intrust Bank, N.A.

"Customer"

"Intrust"

Authorized Agent of Account Holders:

Title:
(Must be authorized on all Account Holder Corporate Authorizations)

CONSIDER PROJECT 190718 – 2007 STORM DRAINAGE REPAIR
PROGRAM CONSTRUCTION CHANGE ORDER #3

Background:

This change order is to provide for the installation of filter fabric and geogrid behind the block walls for the rain gardens being constructed along Delmar Street adjacent to Harmon Park. This addition was recommended by the engineer and will serve to stabilize the walls. This results in an increase of \$1928.00 (increase of 0.2% over the current contract amount).

Financial Impact:

Funds are available in the Capital Infrastructure Program under Project 190718.

Suggested Motion:

Move to approve Construction Change Order #3 with Radmacher Brothers Excavating Company, Inc. in the amount of \$1,928.00.

Byce

CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 3

Consultant's Name: Shafer, Kline & Warren, Inc.
Project Title: 2007 Storm Drainage Program Project No 190718
Date Requested: 16-Aug-07
Owner's Project No.: 190718 Contract Date: 3/5/2007
Contractor's Name: Radmacher Brothers Excavating Company, Inc.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
28C	0	\$ 0.00	LS	Filter Fabric & Geogrid	1.0	\$ 1,928.00	\$ 1,928.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
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		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
TOTAL		\$ 0.00					\$ 1,928.00
						Net Increase Decrease	\$ 1,928.00

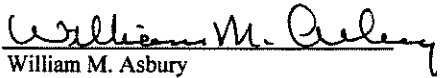
Explanation of Changes

Project No. 190718-1; 2007 Storm Drainage Program This change order is to provide for the installation of filter fabric and geogrid behind the segmented block walls being constructed for the rain gardens. This addition was recommended by the engineer and will serve to stabilize the walls during intense storms.

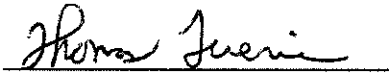
Original Contract Price for 2007 Storm Drainage Program	<u>\$ 1,081,000.00</u>
Current Contract Price, as adjusted by previous Change Orders No. 2	<u>\$ 1,100,885.00</u>
NET increase or decrease this Change Order	<u>\$ 1,928.00</u>
New Contract Price	<u>\$ 1,102,813.00</u>

Change to Contract Time:
N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .


William M. Asbury
Project Manager, Shafer, Kline & Warren, Inc.

8/16/07
Date


Tom Trienens, P.E.
Manager of Engineering Services, City of Prairie Village, KS

8/20/07
Date

Ronald L. Shaffer
Mayor, City of Prairie Village, KS

Date


Roger Rupard
Project Manager, Radmacher Brothers Excavating Co., Inc.

8-20-07
Date

CONSIDER PROJECT 190719- 2008 STORM DRAINAGE PROGRAM – ENGINEERING CHANGE ORDER #1

Background:

The consultant, George Butler Associates, Inc., has completed the concept phase of this project. Engineering Change Order #1 is to begin phases for preliminary design, final design and bidding services.

Financial Impact:

The engineering change order is for an increase of \$83,000.00. Funds are available in the Capital Infrastructure Program Project 190719 and from the Public Works Operations Budget for the design of bridge repairs.

Suggested Motion:

Move to approve Engineering Change Order #1 for an increase of \$83,000.00, using \$70,000.00 from Capital Infrastructure Program Project 190719 and \$13,000.00 from the Public Works Operating Budget, to the agreement with George Butler Associates, Inc.

CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT

CHANGE ORDER NO. 1

Consultant's Name George Butler Associates, Inc.

Project Title: 2008 Storm Drainage Repair Program Owner's Project No. 190719

Date Requested August 14, 2007 Consultant's Project No. 11475.00

Original Agreement Date April 20, 2007

The scope of work in the above Service Agreement has been modified as follows:

Preliminary and Final Design of Alhambra Drive, Curb Inlet Replacement and Bidding Phase Services have been added to the project scope.

(Attach additional pages as necessary)

Original Agreement Amount	\$ <u>35,000</u>
Net Previous Change Orders	\$ <u>0.00</u>
Subtotal	\$ <u>35,000</u>
Net Increase or Decrease this Change Order	\$ <u>83,000</u>
New Agreement Amount	\$ <u>118,000</u>

The Agreement Completion Date has been changed from June 15, 2007 to January 31st, 2008.

MANAGER OF ENG. SERVICES

CITY OF PRAIRIE VILLAGE, KANSAS

By Thomas Trienens 8/21/07
Tom Trienens, P.E.

By _____
Ronald L. Shaffer, Mayor

CONSULTANT

By William C Carter
William C. Carter, P.E.

**CONSIDER PROJECT 190862 – 2007 C.A.R.S. -75TH STREET
(NALLAVENUE TO MISSION ROAD) CONSTRUCTION CHANGE
ORDER #4**

Background:

A survey monument at the intersection of Roe Avenue and 75th Street needs to be preserved according to Johnson County guidelines at a cost of \$440.00 (increase of 0.04% from current contract amount).

Financial Impact:

Funds are available in the Capital Infrastructure Program under Project 190862. Half of the total of \$440.00, or \$220.00, will be reimbursed to the City by the County since this is a CARS project.

Suggested Motion:

Move to approve Construction Change Order #4 with J. M. Fahey Construction Company in the amount of \$440.00.

CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 4

Consultant's Name: Shafer, Kline & Warren, Inc.

Project Title: 2007 CARS Program Project No. 190862

Date Requested: 16-Aug-07

Owner's Project No.: 190862 75th Street Nall Avenue to Mission Road Contract Date: 5-Mar-07

Contractor's Name: J. M. Fahey Construction Co.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
67C	0	\$ 0.00	LS	Survey Monument Preservation	1.0	\$ 440.00	\$ 440.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
TOTAL		\$ 0.00					\$ 440.00
						TOTAL	\$ 440.00
						Net Increase Decrease	\$ 440.00

Explanation of Changes

Project 190862; 2007 CARS Program. This change order is to cover the following items:
This change order provides for the preservation of the land survey monument at the intersection of 75th and Roe Avenue.
The monument is to be documented and preserved in accordance with the laws of the State of Kansas.

Original Contract Price	<u>\$ 924,194.05</u>
Current Contract Price, as adjusted by previous Change Order No. 3	<u>\$ 982,065.05</u>
NET increase or decrease this Change Order	<u>\$ 440.00</u>
New Contract Price	<u><u>\$ 982,505.05</u></u>

Change to Contract Time:
N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .

William M. Asbury
Project Manager, Shafer, Kline & Warren, Inc.

Date

Tom Trienens, P.E.
Manager of Engineering Services, City of Prairie Village, KS

Date

Ronald L. Shaffer
Mayor, City of Prairie Village, KS

Date

Kevin Connell
Project Manager, J. M. Fahey Construction Co.

Date

**CONSIDER PROJECT 190862 – 2007 C.A.R.S. -75TH STREET
(NALL AVENUE TO MISSION ROAD) CONSTRUCTION CHANGE
ORDER #2**

Background:

A traffic signal box needs to be repaired and adjusted to grade at the northeast corner of Nall Avenue and 75th Street at a cost of \$2775.00 (increase of 0.3% from current contract cost).

Financial Impact:

Funds are available in the Capital Infrastructure Program under Project 190862. Half of the total of \$2775.00, or \$1387.50, will be reimbursed to the City by the County since this is a CARS project.

Suggested Motion:

Move to approve Construction Change Order #2 with J. M. Fahey Construction Company in the amount of \$2775.00.

Joyce

CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 2

Consultant's Name: Shafer, Kline & Warren, Inc.
 Project Title: 2007 CARS Program Project No. 190862
 Date Requested: 9-Aug-07
 Owner's Project No.: 190862 75th Street Nall Avenue to Mission Road Contract Date: _____
 Contractor's Name: J. M. Fahey Construction Co.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
67C	0	\$ 0.00	Each	Repair-Adjust Traffic Cont. Box	1.0	\$ 2,775.00	\$ 2,775.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
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		\$ 0.00					\$ 0.00
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		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
TOTAL		\$ 0.00					\$ 2,775.00
			Net		Increase	Decrease	\$ 2,775.00

Explanation of Changes

Project 190862; 2007 CARS Program. This change order is to cover the following items:

This change order provides for the repair and adjustment of a traffic control box located on the Northeast corner of 75th street and Nall Ave. The box was shown on the plans to not be disturbed. However the City of Overland Park, (Owner) required the box to be adjusted to grade and repaired.

This change order increased the contract amount by \$2,775.00

Original Contract Price	<u>\$ 924,194.05</u>
Current Contract Price, as adjusted by previous Change Order No. 1	<u>\$ 964,190.05</u>
NET increase or decrease this Change Order	<u>\$ 2,775.00</u>
New Contract Price	<u><u>\$ 966,965.05</u></u>

Change to Contract Time:
N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .

William M. Asbury
William M. Asbury
Project Manager, Shafer, Kline & Warren, Inc.

8/9/07
Date

Tom Trienens
Tom Trienens, P.E.
Manager of Engineering Services, City of Prairie Village, KS

8/15/07
Date

Ronald L. Shaffer
Mayor, City of Prairie Village, KS

Date

Kevin Connell
Kevin Connell
Project Manager, J. M. Fahey Construction Co.

8/16/07
Date

CONSIDER PROJECT SP105: 2007 CRACK SEAL/SLURRY SEAL/MICRO SURFACING PROGRAM CONSTRUCTION CHANGE ORDER #2 (FINAL)

Background:

This project is complete and the final quantities, based on actual field conditions, have been calculated resulting in an increase of \$6224.51 (increase of 2.2% over the current contract cost).

Financial Impact:

Funds are available in the Public Works Operations Budget.

Suggested Motion:

Move to approve Construction Change Order #2 to Musselman and Hall Contractors in the amount of \$6224.51 with this funding coming from the operations budget.

CITY OF PRAIRIE VILLAGE

PUBLIC WORKS DEPARTMENT

CONSTRUCTION CHANGE ORDER NO. 2 (FINAL)

Consultant's Name: None

Project Title: 2007 Crack Seal/Slurry/Micosurfacing Program

Date Requested: August 24, 2007

Owner's Project No.: SP105

Contract Date: March 6, 2006

Contractor's Name: Musselman & Hall Contractors

REQUIRED CHANGES IN PRESENT CONTRACT

Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
1	\$6,500.00	LS	Mobilization	1	\$6,500.00	\$6,500.00
49,956	\$28,474.92	SY	Crack Sealant	47,418	\$0.57	\$27,028.26
51,601	\$82,045.59	SY	Slurry Sealant	51,601	\$1.59	\$82,045.59
46,316	\$101,432.04	SY	Micro Surfacing	46,316	\$2.19	\$101,432.04
87	\$8,040.54	SY	Full Depth Pavement Repair (Residential)	0	\$92.42	\$0.00
20	\$3,652.20	SY	Full Depth Pavement Repair (Arterial)	0	\$182.61	\$0.00
549	\$49,953.51	SY	Pavement Surface Repair (4")	340	\$90.99	\$30,936.60
1	\$7,500.00	LS	Traffic Control	1	\$7,500.00	\$7,500.00
7,400	\$4,440.00	LF	4" White Thermoplastic Pavement Marking	7,238	\$0.60	\$4,342.80
14,000	\$8,400.00	LF	4" Yellow Thermoplastic Pavement Marking	13,286	\$0.60	\$7,971.60
500	\$2,000.00	LF	12" White Thermoplastic Pavement Marking	167	\$4.00	\$668.00
200	\$1,800.00	LF	24" White Thermoplastic Pavement Marking	235	\$9.00	\$2,115.00
100	\$700.00	LF	18" Yellow Thermoplastic Pavement Marking	109	\$7.00	\$763.00
7	\$1,750.00	EA	Handicap Symbol Thermoplastic	7	\$250.00	\$1,750.00
30	\$3,750.00	EA	Arrow Symbol Thermoplastic	29	\$125.00	\$3,625.00
0	\$0.00	SY	Full Depth Pavement Repair (Residential) without sub base	180	\$82.12	\$14,781.60

TOTAL	\$310,438.80	Original Quantities	0	TOTAL	\$291,459.49
Adjusted to meet Budget =	\$285,234.98	NET	0	Decrease	\$6,224.51

Joyce

Explanation of Changes

Project SP105; 2007 Crack Seal/Slurry Seal/Microsurfacing Program. This change order is to cover the following items:

Pavement Repairs on Mission Road.


This change order increases the contract amount by \$6,224.51 Calendar days were **not** added as result of this change order.

Original Contract Price	<u>\$263,000.00</u>
Current Contract Price, as adjusted by previous Change Orders	<u>\$285,234.98</u>
NET increase or decrease this Change Order	<u>\$6,224.51</u>
New Contract Price	<u><u>\$291,459.49</u></u>

Change to Contract Time

The current contract deadline of August 1, 2007 changes from August 1st to August 23, 2007. This is an increase of 23 days.
 The reason for the extension of time was due to some issues that had to be worked out by the Contractor with the mix design for the micro surfacing.
 The Contractor agreed to work one weekend in order to lessen the impact to traffic since school began.

The City does not anticipate a related Engineering Change Order.



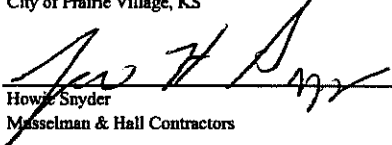
 Thomas Trienens, Manager of Engineering Services
 City of Prairie Village, KS

8/27/07

 Date

Ronald L. Shaffer, Mayor
 City of Prairie Village, KS

 Date



 Howie Snyder
 Musselman & Hall Contractors

8/27/07

 Date

**CONSIDER PROJECT 190862 – 2007 C.A.R.S. -75TH STREET
(NALLAVENUE TO MISSION ROAD) CONSTRUCTION CHANGE
ORDER #3**

Background:

The left turn lane on 75th Street, east bound to northbound Mission Road needs to be lengthened at a cost of \$15,100.00 (increase of 1.6% from current contract cost).

Financial Impact:

Funds are available in the Capital Infrastructure Program under Project 190862. Half of the total of \$15,100.00, or \$7550.00, will be reimbursed to the City by the County since this is a CARS project.

Suggested Motion:

Move to approve Construction Change Order #3 with J. M. Fahey Construction Company in the amount of \$15,100.00.

CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 3

Consultant's Name: Shafer, Kline & Warren, Inc.

Project Title: 2007 CARS Program Project No. 190862

Date Requested: 15-Jul-07

Owner's Project No.: 190862 75th Street Nall Avenue to Mission Road Contract Date: 5-Mar-07

Contractor's Name: J. M. Fahey Construction Co.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
68C	0	\$ 0.00	LS	75th Street Widening	1.0	\$ 15,100.00	\$ 15,100.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
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		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
	TOTAL	\$ 0.00					\$ 15,100.00
					Net	Increase Decrease	\$ 15,100.00

Explanation of Changes

Project 190862; 2007 CARS Program. This change order is to cover the following items:

This change order provides for the widening of 75th street on the south side west of Mission Road to provide additional storage for the left turn lane for East bound traffic at the intersection. This widening was recommended by the engineer and approved by the City and Johnson County. The CO includes provisions for the removal of the existing improvements, and grading, replacement of pavement, curb and sod. Small changes in other items will be covered in a subsequent CO. This change order increased the contract amount by \$15,100.00.

Original Contract Price	<u>\$ 924,194.05</u>
Current Contract Price, as adjusted by previous Change Order No. 2	<u>\$ 966,965.05</u>
NET increase or decrease this Change Order	<u>\$ 15,100.00</u>
New Contract Price	<u><u>\$ 982,065.05</u></u>

Change to Contract Time:

N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .

William M. Asbury
Project Manager, Shafer, Kline & Warren, Inc.

Date

Tom Trienens, P.E.
Manager of Engineering Services, City of Prairie Village, KS

Date

Ronald L. Shaffer
Mayor, City of Prairie Village, KS

Date

Kevin Connell
Project Manager, J. M. Fahey Construction Co.

Date

CONSIDER DISPOSAL OF ASSET #0556 GYCLEAN ANTIFREEZE RECYCLER

Background:

For several years it has been profitable to recycle anti-freeze used in City vehicles. Today the types of anti-freeze used in the city vehicles vary by types of vehicles and has a longer service life. In order to recycle the anti-freeze, the recycling unit must be thoroughly cleaned before the next type of anti-freeze can be recycled. Because of this requirement and the low volume of anti-freeze to be recycled, the unit is rarely used.

The unit is a 1993 Gyclean Anti-freeze Recycler and cost \$2,095.00 when purchased. Staff proposes to dispose of this unit by auction.

Financial Impact:

There will be some undetermined revenue from the auction sale.

Suggested Motion:

The City Council moves to approve the disposal of Asset #0556, a 1993 Gyclean Anti-freeze Recycler by auction.

COU2007-55 Consider renewal of the Nutrition Center Agreement with Johnson County

Issue: Fee and Renewal of Johnson County Nutrition Agreement

Background:

For the past 20+ years the City has allowed Johnson County to use the Prairie Village Community Center for its Senior Nutrition Program during the week. Most area cities that provide space to the County for this program charge a fee of \$125/month. The City of Olathe does not charge a fee.

Last year the nutrition program stopped serving meals at the center and uses the facility only as a pick-up site for the "Meals on Wheels" program. The program prepares and delivers more than 50 meals each day to homebound residents from the Prairie Village site.

The proposed 2008 agreement is identical to the 2007 agreement.

Fees charged for this program in prior years were:

Nutrition Center Fees

Year	Monthly Fee	Annual Fee	% Change
1996 through 2002	\$ 120.00	\$1,440.00	
2003	\$125.00	\$1,500.00	4%
2004	\$128.75	\$1,545.00	3%
2005	\$132.50	\$1,590.00	3%
2006	\$136.00	\$1,632.00	3%
2007	\$143.00	\$1,716.00	5%

With the reduced impact on the facility, the 5% increase approved for 2007 and the current fee being greater than that being charged by other cities, the staff recommends the agreement be approved as proposed with no fee increase for 2008.

RECOMMENDATION:

RECOMMEND THE CITY COUNCIL APPROVE THE RENEWAL OF THE AGREEMENT WITH JOHNSON COUNTY FOR THE USE OF THE COMMUNITY CENTER FOR THE OPERATION OF A SENIOR NUTRITION PROGRAM

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

Facility Usage Agreement

THIS AGREEMENT made and entered into this ___day of _____, 2007, by and between the City of Prairie Village, Kansas, hereinafter referred to as the "City", and the Board of County Commissioners of Johnson County, Kansas, by and through the Office of County Manager of Johnson County, Kansas, hereinafter referred to as the "County".

WITNESSETH:

WHEREAS, the County has established and conducts a nutrition program for the senior citizen population in Johnson County, Kansas; and

WHEREAS, the County desires to use the City owned and operated Prairie Village Community Center located at 7720 Mission Road, Prairie Village, Johnson County, Kansas (hereinafter the "Facility") as a nutrition center for the purpose of administering its nutrition program to the senior citizen population; and

WHEREAS, the City has determined that the aforesaid nutrition program provides a valuable service to the community and wishes to aid the County by supplying the Facility in which meals can be provided to senior citizens.

NOW, THEREFORE, inconsideration of the foregoing recitals, the mutual promises and covenants hereinafter given, and for other good and valuable consideration, the parties hereto agree as follows:

1. The County shall have the use of the Facility, as outlined in this Agreement, for the period beginning October 1, 2007, and ending September 30, 2008, unless otherwise terminated pursuant to Paragraph 16 hereinbelow.

2. There shall be no separate legal entity created under this Agreement.

3. The purpose of this Agreement is to facilitate cooperation in the establishment and administration of a nutrition program for the elderly and to define responsibilities for the administration, finances, building maintenance, and other matters pertaining to the program.

4. The City shall provide for certain space of the Facility for use by the County in administering the nutrition program for the period stated in Paragraph 1, subject to the terms and conditions of this Agreement. To this end, the County shall have use of the space of the Facility designated as the Prairie Village Community Center, (hereinafter the "Premises"). Such use of the designated space shall include: dining area, kitchen and storage closet together with the right of access to and joint use of all common areas, entryways, parking and driving areas.

The kitchen space shall be available to the County between the hours of 8:30 a.m. and 12:30 p.m., and the nutrition center shall be available to the County between the hours of 9:30 a.m. and 12:30 p.m., Monday through Friday, excluding the following observed holidays, to-wit: Thanksgiving Day and the day following Thanksgiving; Christmas Day (observed); New Year's Day (observed); Martin Luther King, Jr. Day; Memorial Day (observed); Independence Day (observed); and, Labor Day (observed); and Veteran's Day.

Further, it is understood by the parties that for one (1) mutually designated and agreed upon day per year, the City shall be entitled to and have sole use of the Facility.

5. During the period of October 1, 2007 through September 30, 2008, the County shall pay the City the amount of One Hundred Forty-Three Dollars (\$143.00) per month for the use and maintenance of the designated space at the Facility. Payment will begin October 1, 2007 and shall continue thereafter in like successive monthly installments. The City will provide an invoice, by mail, in order to process this payment.

6. Appropriate County and City staff shall meet on a regular basis to discuss questions of daily maintenance and any property damage which may occur; to inform each other as to planned programs; and to coordinate the scheduling of those programs so that duplication of space usage will not occur.

7. The City agrees to provide the Premises with heat, air conditioning, light, electricity, water and janitorial service, including disposal of trash, waxing floors, cleaning of the Premises, snow and ice removal and keeping the sidewalks and parking areas around the Facility clear for use.

8. All rules for use of the Facility established by the City will be enforced in relation to the County's nutrition program. The City shall provide the County with a copy of such rules upon the execution of this Agreement.

9. The Facility shall remain the property of the City. The County may not install any fixtures or make any physical changes to the premises of the Facility without the express written consent of the City. Any equipment used at the Facility will either be owned by the City or County. No equipment will be jointly owned. Upon termination of this Agreement, any and all property shall be returned to the respective owners. All equipment and/or furnishings shall display owner designation as referenced in the attached **Appendix**, which is incorporated

herein by reference and is made a part hereof. The maintenance, repair, replacement, and general upkeep of the equipment shall be the responsibility of the owner, except as may be otherwise provided in this Agreement.

10. The City shall have the right to inspect the Premises of the Facility occupied by the County at all reasonable times.

11. The Agreement shall not be assigned, transferred or sold, nor the Premises of the Facility herein leased or sublet to any other party, agency or corporation, in whole or part, without the express written consent of the City.

12. The County agrees to indemnify the City and hold it harmless from and against all costs, expenses, claims and liabilities arising from any accident, injury, or damage to person or property in or about the Facility where such accident, injury or damage results solely from any negligent or intentional act on the part of the County, its officers, employees or agents.

13. The City shall not be liable or obligated to the County for damage incurred to the County upon the Premises or Facility by fire, theft, casualty, civil disaster, and such other occurrences and events beyond the control of the City. The City shall provide, either by appropriate reserve funding or by conventional or pooled insurance, adequate fire and extended coverage insurance for the entire Facility and installed fixtures, but shall not be required to maintain coverage for the contents belonging to the County.

14. It is the intent of the parties hereto in the preparation and execution of the Agreement to avoid a conflict with the applicable laws or regulations of the State of Kansas; and if any provision herein is found to be in conflict with any state law or regulation, it is the intent of the parties hereto that such provision shall have no

force and effect and the remainder of the Agreement shall be valid as though such conflicting provision had not been written or made a part thereof.

15. It is understood and agreed that the written terms and provisions of this Agreement shall supersede all prior verbal statements of any and every official and/or other representative of the City and County; and such statements shall not be effective or be construed as entering into, forming a part of, or altering in any way whatsoever, this written Agreement. The Agreement shall not be altered, amended, changed, or otherwise modified except in writing signed by all parties to this Agreement.

16. Either party may terminate this Agreement by giving to the other party written notice of such termination thirty (30) days prior to the date upon which said party desires to terminate this Agreement. Further, provided that if the City and County shall fail or refuse to comply with any of the obligations or provisions herein agreed, the affected party shall have the right to notify the other party in writing of such default; and if the party so notified shall remain in default for thirty (30) days thereafter, the affected party may elect to cancel this Agreement immediately thereafter.

17. Notwithstanding anything to the contrary contained herein, it is understood and agreed by the parties hereto that the County is obligated only to pay periodic payments or quarterly installments under this Agreement as may lawfully be made from funds budgeted and appropriated for such purposes during the County's then current budget year or from funds made available from any lawfully operated revenue producing source. Should the County be unable to budget, appropriate or otherwise make available funds for purposes of this Agreement in

any then applicable budget year, this Agreement shall be deemed terminated on the last day for which appropriations were received without penalty or expense to the County of any kind whatsoever.

18. The City shall cause four copies of this Agreement to be executed with each party hereto receiving a duly executed copy of the Agreement for its official records.

IN WITNESS WHEREOF, the parties hereto have executed the above foregoing Agreement on the day and year first above written.

City of Prairie Village, Kansas

Ronald L. Shaffer, Mayor

ATTEST:

APPROVED AS TO FORM:

Joyce Hagen Mundy, City Clerk

Charles E. Wetzler, City Attorney

**Board of County Commissioners
of Johnson County, Kansas**

Michael B. Press
County Manager

APPROVED AS TO FORM:

Nicholas Saldan
Deputy County Counselor

Appendix

This Appendix lists the equipment referenced in Paragraph 9 of the Facility Usage Agreement between the City of Prairie Village and Johnson County, Kansas, for the use of the Prairie Village Community Center:

The following equipment is solely the property of the City of Prairie Village:

Description:

Garbage Disposal-in sink Erator (Pro-Series)

Refrigerator/Freezer

Whirlpool-ET20DKXS

Tile Wall Mural

Television/VCR Unit-installed on ceiling

RCAVG4240 (donated to the City)

Piano (donated to City by Unitarian-Universalist Fellowship)

Dover Grey Folding Tables

50-30x96

Blue Padded Chairs-45

COUNCIL COMMITTEE OF THE WHOLE
August 20, 2007

The Council Committee of the Whole met on Monday, August 20, 2007 at 6:00 p.m. The meeting was called to order by Council President Andrew Wang with the following members present: Mayor Shaffer, Al Herrera, Ruth Hopkins, David Voysey, Michael Kelly, Laura Wassmer, Pat Daniels, Charles Clark, Wayne Vennard, Diana Ewy Sharp and David Belz. Staff members present: Barbara Vernon, City Administrator; Tim Schwartzkopf, Acting Chief of Police; Bob Pryzby, Director of Public Works; Doug Luther, Assistant City Administrator and Joyce Hagen Mundy, City Clerk.

David Belz moved the approval of the Consent Agenda for Monday, August 20, 2007. The motion was voted on and passed unanimously.

- Continue COU2006-57 Special Use Permit for Communications Antenna at 7700 Mission Road

CONTINUED

COU2006-57 Consider Village Vision Implementation

Action Item: Develop design style guide to create housing that ... is sensitive to the character of existing neighborhoods

Laura Wassmer stated she recently had the privilege of meeting with one of the original real estate agents for J.C. Nichols first homes. He shared with her the history of the development of Prairie Village and other Nichols' developments. The shopping areas were constructed first and then the surrounding residential development. Ms Wassmer noted in discussions with others, both Prairie Village residents and non-residents, the identifying features of Prairie Village are almost always the same - the "cape cod" homes and the PV Shopping Center. She feels it is essential for the City to keep that character and offered the suggestion of creating a historic district to prevent possible teardowns and rebuilds of other design structures.

Ms Wassmer feels the newly created "Homes Association" committee represents an excellent opportunity for the City to partner with homes associations to maintain the character of their neighborhoods. She suggested possible restrictions that could be placed in different locations, not necessarily throughout the city, to ensure preservation of neighborhood character. She noted she is not against teardowns and renovation and in fact would like to consider possible incentives for residents to make renovations and possibly create renovation guidelines for various areas of the City.

Michael Kelly stated the idea was worth exploring further. He supports a targeted approach since what works in one area of the City may not work in another area.

Charles Clark noted it is the responsibility of the Planning Commission to create rules/guidelines for the entire City. He sees this as something that would flow through the homes associations. He acknowledged some homes associations are stronger and more active in enforcing deed restrictions, but feels it is not the City's role or place to write and enforce guidelines.

Al Herrera noted there has recently been a complete teardown in Ward 1 and expressed support for working with the homes associations.

Diana Ewy Sharp shared her historical preservation background with the Council noting the main guideline is more than 50 years old. There is an application process. However, she noted that creating a historical district does not give the City a lot of protection, to get that you would have to establish location preservation districts. Mrs. Ewy Sharp stated she is very reluctant to start putting guidelines on other areas, she is ok with incentives. She feels change is good for the City.

Ms Wassmer stressed the guidelines would not be for the entire City.

Michael Kelly agrees the area north of 75th Street defines Prairie Village and incentives to maintain or rebuild in the same character would be appropriate in that area. He suggested doing a local Prairie Village Historic District without going through the state and federal process. He felt the area to be addressed would include the Prairie Village and Prairie Hills Homes Associations.

Wayne Vennard stated he was hesitant to designate a historic district and felt it was the responsibility of the homes associations to enforce their regulations.

Diana Ewy Sharp stressed the need for public buy-in for the creation of a historic district. The neighborhood has to be fully on board. She feels the area described by Mr. Kelly is too broad.

Laura Wassmer stated she was thinking of the area between 67th and 75th Street between Roe Avenue and Mission Road as the historic district.

Mayor Shaffer stressed the need to be very careful with discussions and Mrs. Ewy Sharp noted all actions need to be transparent and open. Residents are not going to be receptive to the City telling them what they can and can't do.

Andrew Wang questioned why the homes associations could not or should not do this without the involvement of the City. Determination of what "fits" into a neighborhood is very subjective. Ms Wassmer noted she is thinking more along the lines of architectural components that will blend a structure with the existing neighborhood.

Pat Daniels stated he hoped the conversation was relative to residential properties. Although Prairie Village Shopping Center was the anchor for the original development of the City, he does not want to restrict development of the shopping center to historic considerations.

Wayne Vennard asked if the City had copies of homes association deed restrictions. Doug Luther stated the city has copies of deed restrictions in many of the City's subdivisions. Mr. Luther added that most of the restrictions do not address architectural features. They generally address general quantifiable factors such as height, width and yard setbacks. Charles Clark noted Ron Williamson is reviewing deed restrictions in conjunction with the Planning Commission's review of zoning regulations.

Laura Wassmer asked if these could be changed or if an association could adopt new restrictions. Pat Daniels noted the process for change is often very difficult, sometimes requiring 100% approval of the residents. Mr. Clark stated the process for changing deed restrictions is usually set out in the rules of operation which address when and how it can be done, and that these may vary from neighborhood to neighborhood.

Ms Wassmer suggested it might be best to look into just one homes association's deed restrictions initially.

There was general agreement directing Ms Wassmer to continue investigating methods to develop or create design criteria or standards for areas in conjunction with the homes association committee.

COU2006-05 Consider Committee Structure

Two years ago the Council members decided they wanted to spend more committee time together discussing major issues related to the future of the City. Committee structure was considered at the May 1, 2006 Council Committee of the Whole meeting and a motion to suspend the current structure of Legislative/Finance and Policy/Services meetings on the first Monday of the month and Council Committee on the third Monday of the month. The City Council approved meeting as the Council Committee on both Mondays for a six month period. The issue was reconsidered in November, 2007 and the trial period was extended through July, 2007.

The purpose of trying the new committee structure was to determine whether a different structure would make it possible for elected officials to spend more time considering major issues as a group. Under the former structure a member of each ward was assigned to either the Legislative/Finance Committee or the Policy/Services Committee. Elected officials received agenda information and minutes from both committees but participated in discussion and

recommendation only in the committee to which they were assigned. Some Council members were concerned because they felt they did not have enough information about committee recommendations.

During the trial period, staff listed routine agenda items such as Project Change Orders and minor agreements on the Committee's consent agenda. The use of this meeting format made it possible for officials to focus discussion time on policy issues while continuing to receive information and vote on routine decisions requiring action. The format also gave elected officials the opportunity to be involved in and listen to discussions on every agenda item.

Since 2000, major policy issues developed during Council work sessions have been assigned to the Council Committee agenda. Some of these items which had been on the agenda for several years were resolved or deleted as not practical during the past year. Staff initiatives considered but not resolved in the past, such as the sidewalk policy, were also considered and resolved using the new structure.

Mrs. Vernon stated the following concerns were addressed during previous discussion.

There will not be time for discussion because of too many agenda items.

Mrs. Vernon stated with the use of the Consent Agenda this has not been a problem. Discussion of major policy issues has resulted in positive results in terms of new policies and direction.

Previous system provides opportunity to focus on areas of expertise.

Mrs. Vernon noted during the past years ad-hoc committees have been developed by the Council as a result of specific interests in an issue and/or at the request of constituents. These committees attracted elected officials interested in the subject matter and those individuals with technical experience and knowledge of the subject. The committee's research and study a specific issue before making a report for Council consideration with some of the committees being disbanded after their recommendations are made.

The previous system provided more in-depth understanding of one-half of the City's issues. Others reported they felt information was limited under the old structure.

The new system will not allow time for adequate discussion of the Annual Budget. Mrs. Vernon noted the budget was completed without the additional meeting dates which had been scheduled.

Diana Ewy Sharp stated she initially was very concerned with the new structure; however, she is fully supportive of continuing under the new structure as long as the Council President ensures that the "big" items are placed on the agenda for discussion.

Laura Wassmer stated the current structure has allowed the Council to really tackle large issues and prohibits it from micromanaging the City.

Pat Daniels supports the current structure; however, he noted things may change with some of the planning and zoning issues that may result from the Village Vision implementation. He feels the Council enjoys being in on the "ground level" when considering an issue.

Barbara Vernon noted a change in the committee structure would require a revision to the City's municipal code.

Pat Daniels made the following motion, which was seconded by Wayne Vennard and passed unanimously:

**RECOMMEND THE COUNCIL DIRECT THE CITY ADMINISTRATOR
TO DRAFT AN ORDINANCE REVISION CHANGING THE COMMITTEE
STRUCTURE FROM THE CURRENT THREE COUNCIL COMMITTEE
STRUCTURE TO ONLY THE COUNCIL COMMITTEE OF THE WHOLE
COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2007-53 Consider EasyRide Program

Doug Luther stated the EasyRide Program is a transit program sponsored by local governments, Johnson County Transit and the Mr. Goodcents Foundation. The purpose of this program is to provide free, point-to-point bus service for senior citizens. Currently, several Northeast Johnson County cities participate in the program. In these communities, the City's cost for the program is approximately \$1 per resident. The service currently operates three days per week and is administered by Johnson County Transit utilizing "JO" buses and drivers.

Transit issues appear in several locations throughout the Village Vision Strategic Investment Plan. Two Village Vision action items which may be addressed by a program such as EasyRide include:

- Short Term Action - "Participate in region-wide initiatives to assess and implement public transit improvements."
- Mid-Term Action - "Ensure that seniors and residents with special needs have adequate transportation opportunities through public transportation as well as specialized vans, shuttles, or taxi services."

Mr. Luther advised the next step, if the City chose to participate, would be to conduct a needs assessment in order to determine potential demand for the program and work with a task force or ad-hoc committee to develop program

details such as budget, schedule and route system specific to the needs of Prairie Village's senior citizens.

David Belz stated he felt the program was worthy of exploration to determine if it was needed in Prairie Village. He is not sure it is needed at this time but based on public response during the Village Vision process he feels it is incumbent for the City to explore.

Laura Wassmer expressed her support for further investigation of the program and confirmed the program operates through the use of Johnson County buses and drivers.

Wayne Vennard asked what the projected cost would be for Prairie Village. Mr. Luther responded based on current participation by other cities the cost would be approximately \$1 per resident or approximately \$22,000. Charles Clark confirmed this would be an annual fee. Mr. Luther added that a more specific cost cannot be developed until more information is developed regarding potential ridership and route structures.

Pat Daniels stressed the need for more interactive communication with residents that would allow us to get information such as whether this is a need or desire of residents. He would like to see a system developed whether it be via e-mail communication, paper surveys, etc.

David Belz suggested that a survey be conducted/distributed at the area grocery stores or included in a Bruce Smith mailing.

Mayor Shaffer felt people would feel the program was a good idea, but he is not confident that it would be used by residents.

Doug Luther stated that consistent ridership would be important. While initial response may be high, in order for this type of program to be cost effective ridership levels would need to maintain or increase in future years.

Al Herrera stated the City needs to get a readout of probable usage and noted it may take a few years for the program to develop because residents in Prairie Village are not used to having bus services available.

Ruth Hopkins asked who presented the idea to the City. Mr. Luther stated he was contacted by the Mr. Goodcents Foundation. He has not received requests from residents seeking bus services, although it was mentioned during the Village Vision community meetings. He has also heard that opening up Prairie Village to the system would allow residents of other cities to access locations in Prairie Village with the service, such as the PV Shopping Center.

Mayor Shaffer noted his communication with other cities revealed they are struggling with this issue as usage tends to be low, but those using the program are usually very vocal and committed to the program.

Al Herrera confirmed the program fee was based on resident population, not usage or participants in the program.

Andrew Wang asked if it would be burdensome on staff to do further investigation on this program. Mr. Luther replied it would not.

Diana Ewy Sharp stated she doesn't see the need at this time and noted it may be cheaper for the City to operate a shuttle.

Laura Wassmer stated she would like to know the areas covered by other routes. Mr. Luther replied they are primarily between State Line Road and Antioch north of Shawnee Mission Parkway.

David Belz stated he would rather see a county-wide program rather than pieces of routes here and there. He asked about Overland Park's participation. Mr. Luther said that Overland Park does not currently participate in the program.

Laura Wassmer stated after approving a budget with greater expenditures than revenue, she questions the merit of spending \$22,000 for a program that would likely be used by 20 people.

Charles Clark stated it should be explored based on the public input during the Village Vision meetings. David Belz agreed although he is not sure there is a need at this time.

Council President Andrew Wang asked for a show of hands of those supporting further investigation of this program by staff with eight of the eleven council members supporting further investigation.

Mayor Shaffer requested staff get comments from current participants and also from cities that have left the program

Other Business

Mayor Shaffer noted an item from the implementation of the Village Vision Strategic Investment Plan will be included on each committee agenda.

Ruth Hopkins asked the status of updating the city's website. Andrew Wang stated the Communications Committee is discussing possible updates.

Diane Ewy Sharp asked if the Council would be discussing the Jim Hunt's report and recommendations from the Council Work session. Mayor Shaffer stated that would be placed on the next committee agenda.

75th Street Corridor Committee Report

Pat Daniels reported the first meeting of this committee was held on August 14th with eleven people participating and more interested in participating. The committee will meet again on Tuesday, August 28th.

The first meeting was spent primarily determining how the committee would function. He noted there was active and positive communication and the sharing of ideas. The committee includes four Council members and three Planning Commission members.

Wayne Vennard noted the motion for approval of the committee was for a committee of from 4 to 6 individuals and asked by whose authority was the committee expanded to 11 members and growing.

Mayor Shaffer responded as soon as the formation of the committee was made public, individuals active in the Village Vision process expressed an interest in being on the committee. He felt it was appropriate to include them.

Pat Daniels advised the approach being followed is for the committee to select a land planning consultant who will engage in conversation with the committee, the City Council and general public and consolidate that information into several options for consideration. He feels the committee will have a recommendation for the consultant within 45 to 60 days.

Mr. Vennard noted the timeline set for the committee was short. He was not supportive of the committee serving as a mini city council and expressed concern with the committee taking on the authority of the City Council. City Council members are shutout from participating in the committee due to KOMA.

Ruth Hopkins supports the committee investigation and recommendations coming back to the City Council for approval. Mr. Vennard stated he felt the authorization was to only begin the process.

Michael Kelly expressed concern with the growing size of the committee. He felt expanding the committee will drown out the representation of the Council. Mr. Daniels pointed out everyone is in this together and all voices will be heard equally. The committee will continue to move forward unless directed by the Council to step back.

Al Herrera stated as long as the final decisions are made by the City Council he is ok with the committee but feels all committee members should be Prairie Village residents. Mayor Shaffer confirmed all members are residents of the City.

Pat Daniels noted there are several variables being considered

- The street itself
- The streetscape and amenities along the street
- Planning and land use issues

David Belz confirmed the committee would recommend the consultant. He noted it is inherent that the committee come back with their ideas as well as those of the consultant to the City Council.

Diana Ewy Sharp stated there are several tasks that will need to be considered in conjunction with the implementation of the Village Vision Strategic Investment Plan that it is impossible for the Council to do it all. Committees will need to be formed to bring back information and ideas to the Council for consideration. There needs to be a level of trust between the committees and the City Council.

Council President Andrew Wang adjourned the Council Committee of the Whole meeting at 7:30 p.m.

Andrew Wang
Council President

MAYOR'S ANNOUNCEMENTS

Tuesday, September 4, 2007

Committee meetings scheduled for the next two weeks include:

Sister City	09/10/2007	7:00 p.m.
Park & Recreation Committee	09/12/2007	7:00 p.m.
Council Committee of the Whole	09/17/2007	6:00 p.m.
City Council	09/17/2007	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to feature an oils exhibit by Barney Newcom in the R.G. Endres Gallery during the month of September. The opening reception will be September 14th from 6:30 to 7:30 p.m.

The Kansas State Historical Society and the Northeast Johnson County Chamber of Commerce join with the Shawnee Indian Mission Foundation to cordially invite you to attend the Future of History - a special after hours celebration of the Shawnee Indian Mission State Historic Site. Special Presentation begins at 6:30 pm on September 13th. Shawnee Indian Mission State Historic Site will be alive with music, exhibits, and period-dressed interpreters as we celebrate the Future of History!

The League of Kansas Municipalities Annual Conference is October 6-9 at the Overland Park Convention Center.

Flu shots for City employees and Council members are scheduled to be given Monday, October 15th from 8:30 - 10 a.m. at Public Works and from 1 - 3 p.m. in the Multi-Purpose room at City Hall.

Prairie Village Gift Cards are on sale at the Municipal Building. This is a great way to encourage others to "Shop Prairie Village."

The 50th Anniversary books, Prairie Village Our Story, are being sold to the public.

INFORMATIONAL ITEMS
September 4, 2007

1. Planning Commission Agenda - September 4, 2007
2. Board of Zoning Appeals Agenda - September 4, 2007
3. City of Prairie Village 2nd Quarter 2007 Financial Report - Unaudited
4. 75th Street Corridor Steering Committee minutes - August 14, 2007
5. Prairie Village Arts Council minutes - August 15, 2007
6. Prairie Village Environmental Committee minutes - August 22, 2007
7. Local Government Made Easy - schedule of sessions at Central Resource Library
8. Invitation to the 18th Annual Development Day 2007 - September 20, 2007
9. Mark Your Calendars
10. Prairie Village Employee Noteworthy
11. Committee Agenda

PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
MUNICIPAL BUILDING - 7700 MISSION ROAD
TUESDAY, SEPTEMBER 4, 2007
Multi-Purpose Room
7:00 P. M.

- I. ROLL CALL
- II. APPROVAL OF PC MINUTES - August 7, 2007
- III. PUBLIC HEARINGS - 7 p.m.
 - PC2007-13 Request for Conditional Use Permit for Communication Utility Boxes at 7135 Buena Vista
Zoning: R-1b (Single Family Residential District)
Applicant: AT&T; Eric Stong
 - PC2007-19 Proposed Amendment to Chapter 19.10 District R-2 Two Family Residential District to allow for Single Family Attached Dwellings
Applicant: City of Prairie Village
- IV. NON-PUBLIC HEARINGS
 - PC2007-111 Site Plan Approval - Building Line Modification
4529 West 69th Street
Zoning: R-1
Applicant: Jamie Dailey
 - PC2007-112 Site Plan Approval - Cactus Grill, PV-LLC
3901 Prairie Lane
Zoning: C-2
Applicant:
 - PC2007-113 Site Plan Approval - Building Elevation
8100 Rosewood Drive
Zoning: R-1
Applicant: Christopher Castrop
- V. OTHER BUSINESS
- VI. ADJOURNMENT

Plans available at City Hall if applicable

If you can not be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

*Any Commission members having a conflict of interest, shall acknowledge that conflict prior to the hearing of an application, shall not participate in the hearing or discussion, shall not vote on the issue and shall vacate their position at the table until the conclusion of the hearing.

**BOARD OF ZONING APPEALS
CITY OF PRAIRIE VILLAGE, KANSAS
AGENDA
TUESDAY, SEPTEMBER 4, 2007
6:30 P.M.
Multi-Purpose Room**

I. ROLL CALL

II. APPROVAL OF MINUTES - February 6, 2007

III. ACTION ITEM

BZA2007-02 Request for a Variance from P.V.M.C. 19.08.030 B
for a Side Yard Setback reduction from 25 feet to
15 feet
4925 West 65th Street
Zoning: R-1a
Applicant: Jamie Dailey

BZA2007-03 Request for a Variance from P.V.M.C. 19.06.035 for
a Rear Yard Setback reduction from 25 feet to 10
feet
8321 Reinhardt
Zoning: R-1a
Applicant Gus & Linda Breytspraak

IV. NEW BUSINESS

V. OLD BUSINESS

VI. ADJOURNMENT

Council members may be present at this meeting

If you can not be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

CITY OF PRAIRIE VILLAGE

2nd QUARTER 2007

FINANCIAL REPORT

UNAUDITED



**City of Prairie Village
2nd Quarter 2007 Financial Report**



The following pages contain the financial reports for the 2nd Quarter of 2007. Below are highlights of the information contained in these reports. These reports are unaudited.

Fund Balance

The chart on this page is the same the chart presented during the 2008 Budget discussions. The only difference is the amount reserved for open purchase orders is broken out from the unreserved fund balance. The emergency reserve portion of the fund balance was calculated using 15% of budgeted revenue per the 2008 Budget discussions.

The fund balance at June 30th is significantly larger than the fund balance at December 31st for a couple of reasons. First of all, at this point in the year we have received 98% of our property tax revenue – our largest revenue source. However, we are only half way through the year as far as expenditures are concerned. Second, the transfer to the Capital Projects Fund to fund the 2008 projects has not yet been made. That transfer will be made in September for \$4,875,500.

Balance Sheet

This report shows the balance sheet information for all of the City's funds at June 30th.

Combined Statement of Revenue, Expenditures and Changes in Fund Balance

This report shows the income statement information for all of the City's funds as of June 30th.

Revenue Summary

This report shows revenue received to date in all funds by major categories. As noted previously, we have received the majority of the property tax revenue – our largest revenue source. Sales and use taxes appear to be behind when you look at the percent collected. While we have had six months of activity in 2007, there have been only four months of distributions posted to the current fiscal year. The January and February distributions are posted to the prior fiscal year since they cover November and December sales periods. In comparison to the same time last year, sales tax revenue is down .8%. The rest of the revenue sources are all very close to the amount received as of this time last year.

Capital-Intergovernmental revenue is significantly higher compared to the same period last year. This revenue will fluctuate from year to year depending on which CARS and SMAC projects are in process and what the stage of construction is.

Expenditure Summary

This report shows expenditures for all funds broken out by fund, department and category. As of June 30th, 48% of the budget has been utilized which is reasonable considering we are 50% through the budget year.



**City of Prairie Village
2nd Quarter 2007 Financial Report**



Program Expenditure Summary

This report presents expenditures broken down by program. It should be noted that this report does not include the contingency budget and transfers in the calculation of the percent of budget obligated.

Statement of Cash Investments

This report shows the City's cash and investment balances at June 30th. By state law, some investments are required to be collateralized. This report contains information regarding the City's compliance with these collateral requirements. At June 30th, the City's investment portfolio totaled \$14,000,000. As the year progresses, the investment balance will decrease as cash is used to pay expenditures.

The negative balance in the General Operating Account is caused by checks issued by not yet approved for distribution. The City keeps a small balance in the General Operating Account. The rest of the funds are invested in Certificates of Deposit or in the Municipal Investment Pool.

Use of Contingency Reserve

This report lists the Council approved uses of the contingency budget. Only 5.6% of this budget has been used to date and half of the year is over.

Local Sales Tax Receipts

This report breaks down the City's sales tax receipts by business type. The total to date for 2007 is lower than the total sales tax reported on the Revenue Summary because this data reflects only the City's levy. The total sales tax on the Revenue Summary also includes the City's share of County sales taxes. In addition this report shows actual money received in 2007. As noted earlier under the Revenue Summary section of this report, for accounting purposes sales tax revenue received in January and February is posted to the prior fiscal year.

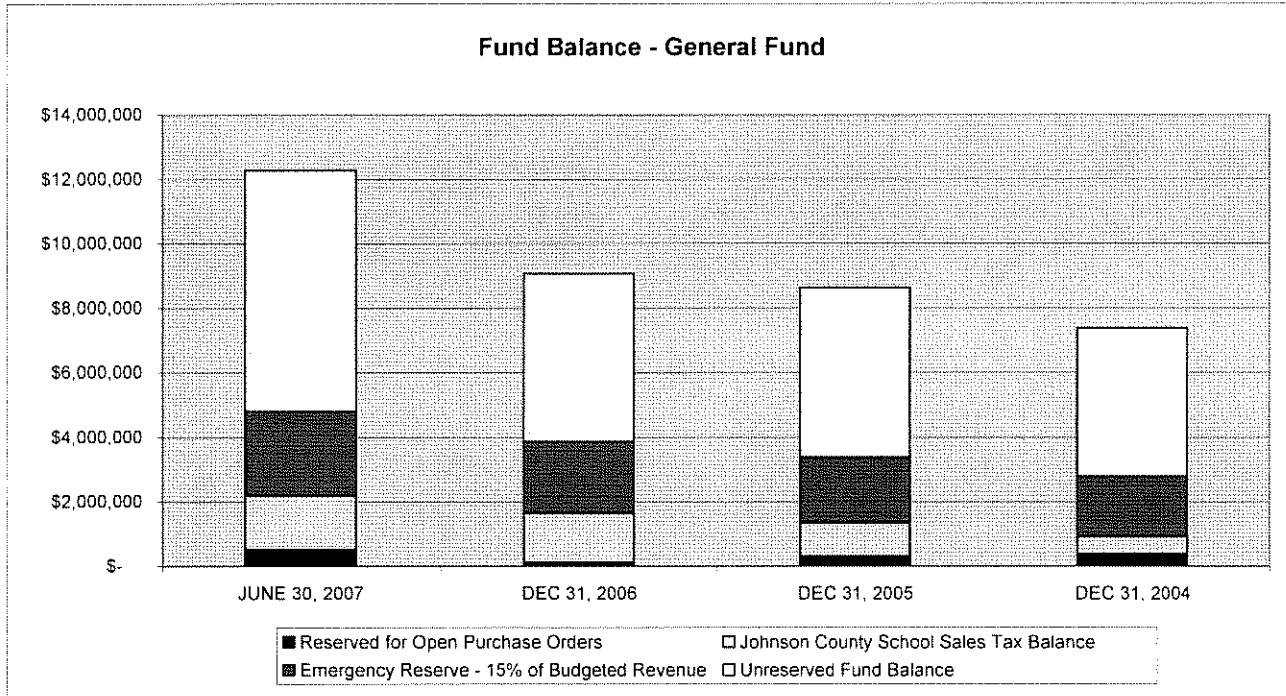
In total, there was a 3.2% increase compared to the same period in 2006. This increase consisted of increases in gas stations, grocery stores and retail.

Johnson County Schools Sales & Use Tax Reserve

This page displays the status of the School Sales Tax reserve at June 30th. The balance grows each month as the City receives its sales tax distributions. At the direction of the Council, the Finance Committee is working on guidelines for usage of these funds.

**CITY OF PRAIRIE VILLAGE, KANSAS
GENERAL FUND - FUND BALANCE
JUNE 30, 2007**

	JUNE 30, 2007	DEC 31, 2006	DEC 31, 2005	DEC 31, 2004
Reserved for Open Purchase Orders	\$ 504,103	\$ 106,738	\$ 301,539	\$ 372,558
Johnson County School Sales Tax Balance	1,693,458	1,538,568	1,040,244	542,686
Emergency Reserve - 15% of Budgeted Revenue	2,602,035	2,216,473	2,029,701	1,870,991
Unreserved Fund Balance	7,474,832	5,206,473	5,249,342	4,579,159
Total Fund Balance	\$ 12,274,428	\$ 9,068,251	\$ 8,620,826	\$ 7,365,394



CITY OF PRAIRIE VILLAGE
BALANCE SHEET
JUNE 30, 2007

	General	Solid Waste Management	Special Highway	Special Parks & Recreation	Special Alcohol	Bond & Interest	Capital Projects	Total
ASSETS								
<u>Pooled Cash & Investments</u>								
Cash								
General Operating	\$354,358.56	\$0.00		\$0.00	\$0.00		(\$383,344.14)	(\$28,985.58)
Payroll	\$375.79							\$375.79
Gift Card Clearing	\$5,273.90							\$5,273.90
Petty Cash	\$1,650.00							\$1,650.00
Money Market	\$0.00							\$0.00
Treasury Notes	\$0.00							\$0.00
Certificates of Deposit	\$11,946,747.67						\$2,053,252.33	\$14,000,000.00
Municipal Investment Pool	(\$448,255.47)	\$861,128.18	\$17,917.15	\$40,060.64	\$14,177.87	\$496,618.22	\$0.00	\$981,646.59
Total Pooled Cash & Investments	\$11,860,150.45	\$861,128.18	\$17,917.15	\$40,060.64	\$14,177.87	\$496,618.22	\$1,669,908.19	\$14,959,960.70
<u>Accounts Receivable</u>								
Property Taxes	\$103,450.30	\$26,238.39				\$10,940.29		\$140,628.98
Interest on Investments	\$237,938.92							\$237,938.92
Other Receivables	\$230,328.41							\$230,328.41
Due from Other Governments	\$665,532.18		\$0.00				\$1,108,965.40	\$1,774,497.58
Due from Other Funds							\$0.00	\$0.00
Total Accounts Receivable	\$1,237,249.81	\$26,238.39	\$0.00	\$0.00	\$0.00	\$10,940.29	\$1,108,965.40	\$2,383,393.89
<u>Prepaid Expenditures</u>								
	\$236,010.80				\$1,811.70			\$237,822.50
<u>Restricted Assets</u>								
	\$68,720.43							\$68,720.43
TOTAL ASSETS	\$13,402,131.49	\$887,366.57	\$17,917.15	\$40,060.64	\$15,989.57	\$507,558.51	\$2,778,873.59	\$17,649,897.52
LIABILITIES								
Accounts Payable & Other Liabilities	\$114,327.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$114,327.76
Compensated Absences	\$5,396.97	\$0.00			\$0.00			\$5,396.97
Payable from Restricted Assets	\$68,720.44							\$68,720.44
Deferred Revenue	\$939,258.65	\$26,238.39				\$11,063.29	\$1,002,700.53	\$1,979,260.86
TOTAL LIABILITIES	\$1,127,703.82	\$26,238.39	\$0.00	\$0.00	\$0.00	\$11,063.29	\$1,002,700.53	\$2,167,706.03
FUND BALANCE								
<u>Reserved Fund Balance</u>								
Reserve for Current Year Encumbrances	\$473,428.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,784,603.33	\$7,258,031.96
Reserve for Prior Year Encumbrances	\$30,674.53						\$606,067.63	\$636,742.16
Reserve for Johnson County School Sales Tax	\$1,693,457.83							\$1,693,457.83
Reserve for Incomplete Capital Projects							(\$5,614,497.90)	(\$5,614,497.90)
Total Reserved Fund Balance	\$2,197,560.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,776,173.06	\$3,973,734.05
<u>Unreserved Fund Balance</u>								
1/1/07 Unreserved Fund Balance	\$ 7,422,945.09	\$144,861.01	\$17,570.59	\$40,060.64	\$30,568.10	\$48,310.31	\$1,978,556.06	\$9,682,871.80
Prior Period Adjustment	\$0.00							\$0.00
Prior Year Encumbrances Written Off	\$ 222.28						\$ 75,001.77	\$75,224.05
YTD Revenues	\$8,694,348.07	\$1,240,146.47	\$140,532.57	\$37,875.96	\$37,875.96	\$498,116.16	\$451,900.01	\$11,100,795.20
YTD Expenditures/Encumbrances	(\$5,885,758.60)	(\$522,361.30)	(\$140,186.01)	(\$37,875.96)	(\$52,454.49)	(\$49,931.25)	(\$8,119,955.74)	(\$14,808,523.35)
Amount Reserved - Current Year	(\$154,890.17)						\$5,614,497.90	\$5,459,607.73
Total Unreserved Fund Balance	\$ 10,076,866.67	\$862,646.18	\$17,917.15	\$40,060.64	\$15,989.57	\$496,495.22	\$0.00	\$11,509,975.43
TOTAL FUND BALANCE	\$12,274,427.66	\$862,646.18	\$17,917.15	\$40,060.64	\$15,989.57	\$496,495.22	\$1,776,173.06	\$15,483,709.48
TOTAL LIABILITIES & FUND BALANCE	\$13,402,131.49	\$888,884.57	\$17,917.15	\$40,060.64	\$15,989.57	\$507,558.51	\$2,778,873.59	\$17,651,415.51



CITY OF PRAIRIE VILLAGE
COMBINED STATEMENT OF REVENUE, EXPENDITURES
AND CHANGES IN FUND BALANCE - ALL FUNDS
JUNE 30, 2007

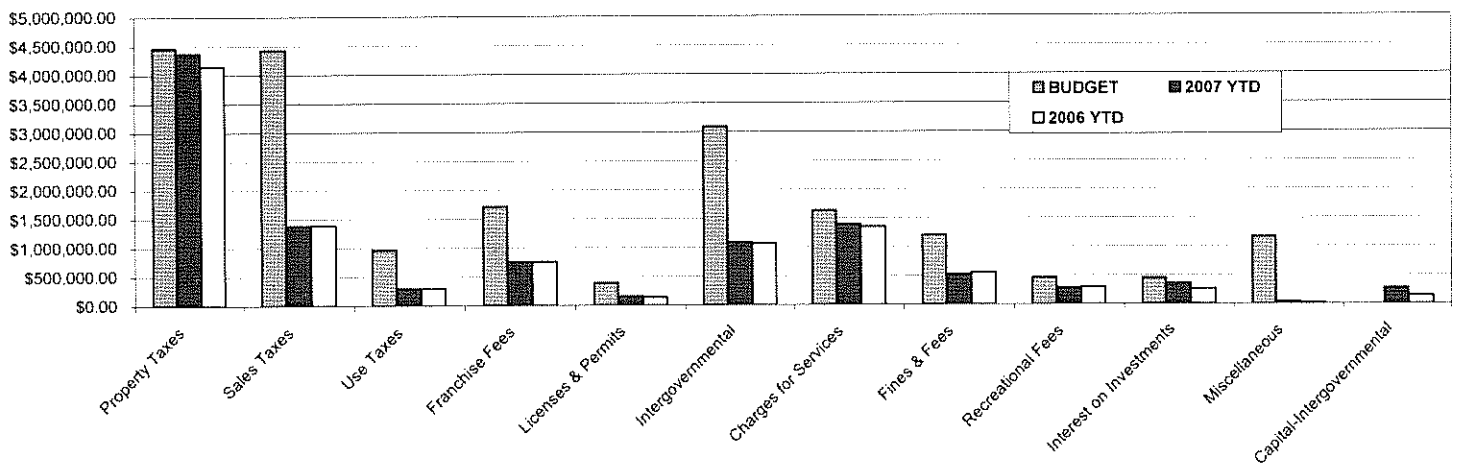
<u>REVENUES</u>	<u>GENERAL FUND</u>	<u>SOLID WASTE MGMT.</u>	<u>SPECIAL HIGHWAY</u>	<u>SPECIAL PARKS RECREATION</u>	<u>SPECIAL ALCOHOL FUNDS</u>	<u>DEBT SERVICE</u>	<u>CAPITAL PROJECTS</u>	<u>TOTALS</u>
Taxes:								
Property	\$ 3,915,541	\$ -	\$ -	\$ -	\$ -	\$ 456,406	\$ -	\$ 4,371,947
Sales	1,385,185							1,385,185
Use	296,455							296,455
Franchise Fees	754,827							793,634
Licenses & Permits	153,896							153,896
Intergovernmental	842,229		140,186	37,876	37,876	31,164	273,838	1,363,170
Charges for Services	182,462	1,214,131						1,396,594
Fines & Forfeits	523,188							523,188
Recreational Fees	283,980							283,980
Interest	320,586	24,497	347			10,546		355,975
Other	35,998				-			35,998
Total Revenue	8,694,348	1,238,628	140,533	37,876	37,876	498,116	273,838	10,960,022
Transfers From Other Funds							178,062	178,062
Total Revenue & Transfers	8,694,348	1,238,628	140,533	37,876	37,876	498,116	451,900	11,099,277
EXPENDITURES								
City Governance	304,154							304,154
Public Works	2,240,796						8,056,467	10,297,263
Public Safety	2,357,586				37,454	15,248		2,410,288
Municipal Justice	170,363							170,363
Administrative Services	502,242	522,361						1,024,604
Parks & Community Programs	310,617				15,000	34,684	63,489	423,790
Total Expenditures	5,885,759	522,361	-	-	52,454	49,931	8,119,956	14,630,461
Transfer to Other Funds	-		140,186	37,876				178,062
Total Expenditures & Transfers	5,885,759	522,361	140,186	37,876	52,454	49,931	8,119,956	14,808,523
Revenue/Transfers Over (Under)								
Expenditures/Transfers	2,808,589	716,267	347	-	(14,579)	448,185	(7,668,056)	(3,709,246)
Unreserved Fund Balance - 1/1/07	7,422,945	144,861	17,571	40,061	30,568	48,310	1,978,556	9,682,872
2007 Fund Balances Reserved	(154,890)						5,614,498	5,459,608
PY POs closed less than balance	222						75,002	75,224
Fund Balance (Budget Basis)	\$ 10,076,867	\$ 861,128	\$ 17,917	\$ 40,061	\$ 15,990	\$ 496,495	\$ 0	\$ 11,508,457

**CITY OF PRAIRIE VILLAGE
REVENUE SUMMARY
AS OF JUNE 30, 2007**

CATEGORY	2007 ORIGINAL BUDGET	2007 AMENDED BUDGET	MTD	YTD	BUDGET BALANCE	% COLLECTED	6/30/2006 YTD
Taxes							
Property Taxes	\$4,459,764.00	\$4,459,764.00	\$1,754,404.14	\$4,371,947.14	\$87,816.86	98.03%	\$4,149,515.80
Sales Taxes	\$4,425,000.00	\$4,425,000.00	\$369,489.86	\$1,385,184.96	\$3,039,815.04	31.30%	\$1,397,406.48
Use Taxes	\$960,000.00	\$960,000.00	\$71,351.60	\$296,454.81	\$663,545.19	30.88%	\$295,621.15
Franchise Fees	\$1,712,000.00	\$1,712,000.00	\$57,202.64	\$754,827.40	\$957,172.60	44.09%	\$759,085.72
Licenses & Permits	\$390,000.00	\$390,000.00	\$19,883.50	\$153,896.01	\$236,103.99	39.46%	\$140,178.71
Intergovernmental	\$3,087,828.00	\$3,087,828.00	\$279,311.12	\$1,089,331.55	\$1,998,496.45	35.28%	\$1,069,980.97
Charges for Services	\$1,637,000.00	\$1,637,000.00	\$564,660.30	\$1,396,593.69	\$240,406.31	85.31%	\$1,354,126.20
Fines & Fees	\$1,199,900.00	\$1,199,900.00	\$74,179.00	\$523,188.30	\$676,711.70	43.60%	\$548,706.75
Recreational Fees	\$464,000.00	\$464,000.00	\$163,542.97	\$283,979.60	\$180,020.40	61.20%	\$300,017.96
Interest on Investments	\$450,000.00	\$450,000.00	\$63,249.67	\$355,975.35	\$94,024.65	79.11%	\$261,118.50
Miscellaneous	\$1,160,000.00	\$1,160,000.00	\$4,258.47	\$35,998.38	\$1,124,001.62	3.10%	\$17,781.60
Operating Revenues	\$19,945,492.00	\$19,945,492.00	\$3,421,533.27	\$10,647,377.19	\$9,298,114.81	53.38%	\$10,293,539.84
Capital-Intergovernmental	\$0.00	\$0.00	\$90,079.47	\$273,838.04	(\$273,838.04)	N/A	\$142,575.35
Interfund Transfers	\$5,619,500.00	\$5,619,500.00	\$19,674.42	\$178,061.97	\$5,441,438.03	3.17%	\$177,797.90
Total Revenues	\$25,564,992.00	\$25,564,992.00	\$3,531,287.16	\$11,099,277.20	\$14,465,714.80	43.42%	\$10,613,913.09

FUND	2007 ORIGINAL BUDGET	2007 AMENDED BUDGET	MTD	YTD	BUDGET BALANCE	% COLLECTED	6/30/2006 YTD
General Fund	\$18,958,277.00	\$17,347,061.00	\$2,668,978.46	\$8,694,348.07	\$8,652,712.93	50.12%	\$8,364,260.90
Solid Waste Management	\$1,220,000.00	\$1,258,000.00	\$512,411.36	\$1,238,628.47	\$19,371.53	98.46%	\$1,205,172.11
Special Highway	\$605,000.00	\$644,000.00	\$128.89	\$140,532.57	\$503,467.43	21.82%	\$137,426.44
Special Parks & Recreation	\$72,000.00	\$80,000.00	\$19,674.42	\$37,875.96	\$42,124.04	47.34%	\$40,371.46
Special Alcohol	\$72,000.00	\$80,000.00	\$19,674.42	\$37,875.96	\$42,124.04	47.34%	\$40,371.46
Bond & Interest	\$542,815.00	\$536,431.00	\$200,665.72	\$498,116.16	\$38,314.84	92.86%	\$505,937.47
Capital Projects	\$4,094,900.00	\$5,619,500.00	\$109,753.89	\$451,900.01	\$5,167,599.99	8.04%	\$320,373.25
Total Revenues	\$25,564,992.00	\$25,564,992.00	\$3,531,287.16	\$11,099,277.20	\$14,465,714.80	43.42%	\$10,613,913.09

2007 YTD Revenues By Type (Budget vs. Actual)



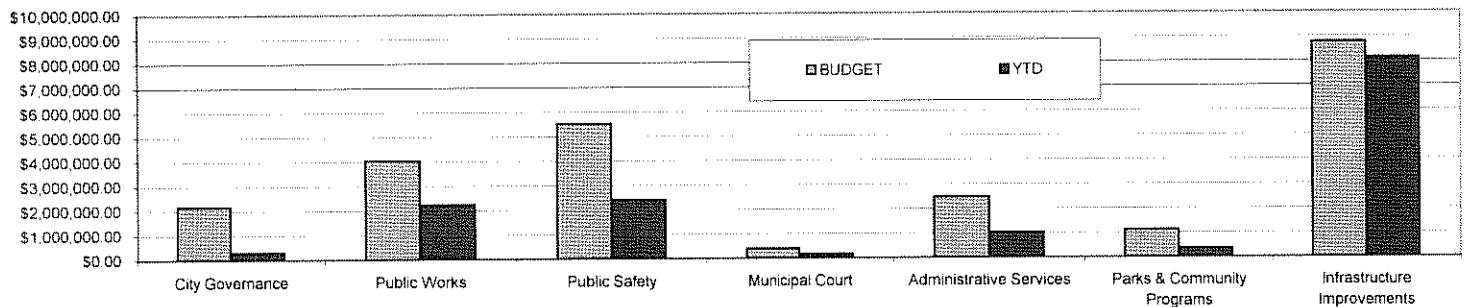
**CITY OF PRAIRIE VILLAGE
EXPENDITURE SUMMARY
AS OF JUNE 30, 2007**

FUND	2007	2007	MTD	YTD	ENC	TOTAL	BUDGET BALANCE	6/30/2007
	ORIGINAL BUDGET	AMENDED BUDGET						% UTILIZED
General Fund	\$19,332,538.00	\$19,332,223.56	\$1,122,879.59	\$5,412,329.97	\$473,428.63	\$5,885,758.60	\$13,446,464.96	30.45%
Solid Waste Management	\$1,260,489.00	\$1,260,489.00	\$104,149.29	\$522,361.30	\$0.00	\$522,361.30	\$738,127.70	41.44%
Special Highway	\$644,000.00	\$644,000.00	\$0.00	\$140,186.01	\$0.00	\$140,186.01	\$503,813.99	21.77%
Special Parks & Recreation	\$100,000.00	\$100,000.00	\$19,674.42	\$37,875.96	\$0.00	\$37,875.96	\$62,124.04	37.88%
Special Alcohol	\$99,611.00	\$99,925.44	\$7,498.77	\$52,454.49	\$0.00	\$52,454.49	\$47,470.95	52.49%
Bond & Interest	\$554,862.00	\$554,862.00	\$0.00	\$49,931.25	\$0.00	\$49,931.25	\$504,930.75	9.00%
Capital Projects	\$5,619,500.00	\$8,769,616.66	\$643,589.65	\$1,335,352.41	\$6,784,603.33	\$8,119,955.74	\$649,660.92	92.59%
Total Expenditures	\$27,611,000.00	\$30,761,116.66	\$1,897,791.72	\$7,550,491.39	\$7,258,031.96	\$14,808,523.35	\$15,952,593.31	48.14%

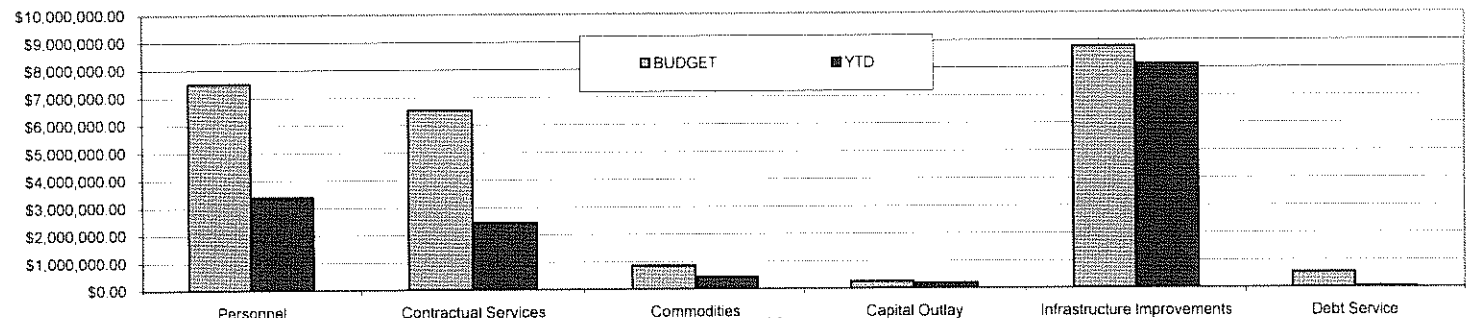
Department	2007	2007	MTD	YTD	ENC	TOTAL	BUDGET BALANCE	6/30/2007
	ORIGINAL BUDGET	AMENDED BUDGET						% UTILIZED
City Governance	\$2,167,253.00	\$2,167,253.00	\$62,128.96	\$287,028.98	\$17,125.00	\$304,153.98	\$1,863,099.02	14.03%
Public Works	\$4,039,994.00	\$4,039,994.00	\$302,523.77	\$1,848,146.55	\$392,649.63	\$2,240,796.18	\$1,799,197.82	55.47%
Public Safety	\$5,493,058.00	\$5,506,799.25	\$419,020.21	\$2,346,633.65	\$63,654.00	\$2,410,287.65	\$3,096,511.60	43.77%
Municipal Court	\$395,871.00	\$398,141.61	\$29,289.74	\$170,363.27	\$0.00	\$170,363.27	\$227,778.34	42.79%
Administrative Services	\$2,469,639.00	\$2,470,378.74	\$197,809.02	\$1,024,603.64	\$0.00	\$1,024,603.64	\$1,445,775.10	41.48%
Parks & Community Programs	\$1,105,981.00	\$1,120,980.95	\$223,755.95	\$360,300.92	\$0.00	\$360,300.92	\$760,680.03	32.14%
Infrastructure Improvements	\$5,619,500.00	\$8,769,616.66	\$643,589.65	\$1,335,352.41	\$6,784,603.33	\$8,119,955.74	\$649,660.92	92.59%
Sub-total	\$21,291,296.00	\$24,473,164.21	\$1,878,117.30	\$7,372,429.42	\$7,258,031.96	\$14,630,461.38	\$9,842,702.83	59.78%
Contingency	\$700,204.00	\$668,452.45					\$668,452.45	0.00%
Interfund Transfers	\$5,619,500.00	\$5,619,500.00	\$19,674.42	\$178,061.97	\$0.00	\$178,061.97	\$5,441,438.03	3.17%
Total Expenditures	\$27,611,000.00	\$30,761,116.66	\$1,897,791.72	\$7,550,491.39	\$7,258,031.96	\$14,808,523.35	\$15,952,593.31	48.14%

Category	2007	2007	MTD	YTD	ENC	TOTAL	BUDGET BALANCE	6/30/2007
	ORIGINAL BUDGET	AMENDED BUDGET						% UTILIZED
Personnel	\$7,490,451.00	\$7,503,510.89	\$657,543.20	\$3,393,227.46	\$0.00	\$3,393,227.46	\$4,110,283.43	45.22%
Contractual Services	\$6,515,184.00	\$6,533,875.66	\$433,602.85	\$2,086,056.81	\$360,518.00	\$2,446,574.81	\$4,087,300.85	37.44%
Commodities	\$851,599.00	\$851,599.00	\$94,986.17	\$391,048.58	\$44,650.00	\$435,698.58	\$415,900.42	51.16%
Capital Outlay	\$259,700.00	\$259,700.00	\$48,395.43	\$116,812.91	\$68,260.63	\$185,073.54	\$74,626.46	71.26%
Infrastructure Improvements	\$5,619,500.00	\$8,769,616.66	\$643,589.65	\$1,335,352.41	\$6,784,603.33	\$8,119,955.74	\$649,660.92	92.59%
Debt Service	\$554,862.00	\$554,862.00	\$0.00	\$49,931.25	\$0.00	\$49,931.25	\$504,930.75	9.00%
Sub-total	\$21,291,296.00	\$24,473,164.21	\$1,878,117.30	\$7,372,429.42	\$7,258,031.96	\$14,630,461.38	\$9,842,702.83	59.78%
Contingency	\$700,204.00	\$668,452.45					\$668,452.45	0.00%
Interfund Transfers	\$5,619,500.00	\$5,619,500.00	\$19,674.42	\$178,061.97	\$0.00	\$178,061.97	\$5,441,438.03	3.17%
Total Expenditures	\$27,611,000.00	\$30,761,116.66	\$1,897,791.72	\$7,550,491.39	\$7,258,031.96	\$14,808,523.35	\$15,952,593.31	48.14%

2007 YTD Expenditures by Department (Budget vs. Actual)



2007 YTD Expenditures by Type (Budget vs. Actual)

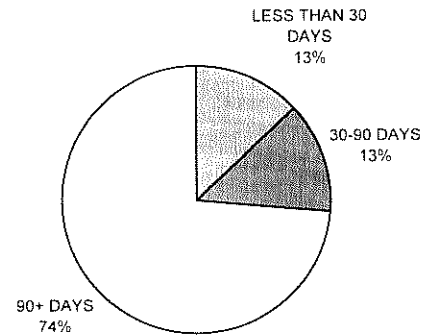
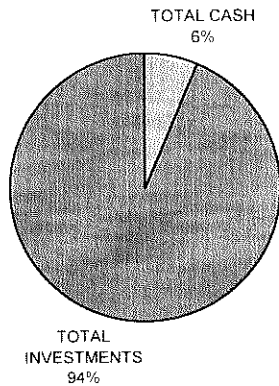


**CITY OF PRAIRIE VILLAGE, KANSAS
PROGRAM EXPENDITURE SUMMARY REPORT
AS OF JUNE 30, 2007**

DEPARTMENT	2007 ORIGINAL BUDGET	2007 AMENDED BUDGET	MTD	YTD	ENC	TOTAL	BUDGET BALANCE	% OBLIGATED
City Governance								
Mayor & Council	\$124,200.00	\$124,200.00	\$14,601.01	\$74,587.37	\$17,125.00	\$91,712.37	\$32,487.63	73.84%
Management & Planning	\$2,043,053.00	\$2,043,053.00	\$47,527.95	\$212,441.61	\$0.00	\$212,441.61	\$1,830,611.39	10.40%
TOTAL	\$2,167,253.00	\$2,167,253.00	\$62,128.96	\$287,028.98	\$17,125.00	\$304,153.98	\$1,863,099.02	14.03%
Public Works								
Administration	\$848,692.00	\$848,692.00	\$61,882.79	\$360,198.55	\$26,158.07	\$386,356.62	\$462,335.38	45.52%
Vehicle & EQ Maint.	\$358,837.00	\$358,837.00	\$44,966.00	\$189,634.71	\$0.00	\$189,634.71	\$169,202.29	52.85%
Streets & Drains	\$1,948,777.00	\$1,948,777.00	\$93,826.39	\$839,079.82	\$328,592.56	\$1,167,672.38	\$781,104.62	59.92%
Buildings & Grounds	\$883,688.00	\$883,688.00	\$101,848.59	\$459,233.47	\$37,899.00	\$497,132.47	\$386,555.53	56.26%
TOTAL	\$4,039,994.00	\$4,039,994.00	\$302,523.77	\$1,848,146.55	\$392,649.63	\$2,240,796.18	\$1,799,197.82	55.47%
Public Safety								
Administration	\$793,679.00	\$794,628.26	\$40,578.94	\$267,129.24	\$0.00	\$267,129.24	\$527,499.02	33.62%
Staff Services	\$1,250,775.00	\$1,251,724.29	\$93,733.42	\$583,586.44	\$0.00	\$583,586.44	\$668,137.85	46.62%
Patrol	\$2,644,420.00	\$2,653,409.95	\$223,595.75	\$1,143,949.70	\$63,654.00	\$1,207,603.70	\$1,445,806.25	45.51%
Investigations	\$749,202.00	\$752,054.75	\$57,287.81	\$328,462.89	\$0.00	\$328,462.89	\$423,591.86	43.68%
Off-Duty Contractual	\$54,982.00	\$54,982.00	\$3,824.29	\$23,505.38	\$0.00	\$23,505.38	\$31,476.62	42.75%
TOTAL	\$5,493,058.00	\$5,506,799.25	\$419,020.21	\$2,346,633.65	\$63,654.00	\$2,410,287.65	\$3,096,511.60	43.77%
Municipal Court								
Judicial	\$24,291.00	\$24,291.00	\$2,686.52	\$15,381.82	\$0.00	\$15,381.82	\$8,909.18	63.32%
Prosecutor	\$40,065.00	\$40,065.00	\$5,282.07	\$21,466.68	\$0.00	\$21,466.68	\$18,598.32	53.58%
Court Clerks	\$331,515.00	\$333,785.61	\$21,321.15	\$133,514.77	\$0.00	\$133,514.77	\$200,270.84	40.00%
TOTAL	\$395,871.00	\$398,141.61	\$29,289.74	\$170,363.27	\$0.00	\$170,363.27	\$227,778.34	42.79%
Administrative Services								
Human Resources	\$142,033.00	\$121,529.62	\$14,984.78	\$42,838.38	\$0.00	\$42,838.38	\$78,691.24	35.25%
Administrative Services	\$152,805.00	\$152,805.00	\$12,950.67	\$55,982.13	\$0.00	\$55,982.13	\$96,822.87	36.64%
Financial Management	\$196,271.00	\$208,127.88	\$13,326.92	\$85,307.58	\$0.00	\$85,307.58	\$122,820.30	40.99%
Codes Administration	\$335,970.00	\$345,356.24	\$26,581.44	\$164,151.58	\$0.00	\$164,151.58	\$181,204.66	47.53%
Solid Waste Mgt	\$1,260,489.00	\$1,260,489.00	\$104,149.29	\$522,361.30	\$0.00	\$522,361.30	\$738,127.70	41.44%
City Clerk	\$382,071.00	\$382,071.00	\$25,815.92	\$153,962.67	\$0.00	\$153,962.67	\$228,108.33	40.30%
TOTAL	\$2,469,639.00	\$2,470,378.74	\$197,809.02	\$1,024,603.64	\$0.00	\$1,024,603.64	\$1,445,775.10	41.48%
Park & Community Programs								
Community Programs	\$231,350.00	\$245,046.48	\$71,962.14	\$115,276.82	\$0.00	\$115,276.82	\$129,769.66	47.04%
Swimming Pool	\$774,435.00	\$775,738.47	\$111,564.55	\$197,387.56	\$0.00	\$197,387.56	\$578,350.91	25.45%
Pool Food Service	\$55,697.00	\$55,697.00	\$22,322.45	\$22,322.45	\$0.00	\$22,322.45	\$33,374.55	40.08%
Tennis	\$44,499.00	\$44,499.00	\$17,906.81	\$25,314.09	\$0.00	\$25,314.09	\$19,184.91	56.89%
TOTAL	\$1,105,981.00	\$1,120,980.95	\$223,755.95	\$360,300.92	\$0.00	\$360,300.92	\$760,680.03	32.14%
Total Operating	\$15,671,796.00	\$15,703,547.55	\$1,234,527.65	\$6,037,077.01	\$473,428.63	\$6,510,505.64	\$9,193,041.91	41.46%
Infrastructure Improvements								
Park Projects	\$143,000.00	\$148,513.53	\$24,669.94	\$27,924.18	\$35,564.75	\$63,488.93	\$85,024.60	42.75%
Drainage Projects	\$851,000.00	\$3,627,679.42	\$247,038.75	\$556,441.34	\$3,070,510.70	\$3,626,952.04	\$727.38	99.98%
Street Projects	\$4,050,500.00	\$4,301,122.95	\$276,584.54	\$441,468.81	\$3,466,109.36	\$3,907,578.17	\$393,544.78	90.85%
Building Projects	\$0.00	\$37,990.06	\$0.00	\$0.00	\$0.00	\$0.00	\$37,990.06	0.00%
Concrete Projects	\$575,000.00	\$654,310.70	\$95,296.42	\$309,518.08	\$212,418.52	\$521,936.60	\$132,374.10	79.77%
TOTAL	\$5,619,500.00	\$8,769,616.66	\$643,589.65	\$1,335,352.41	\$6,784,603.33	\$8,119,955.74	\$649,660.92	92.59%
GRAND TOTAL	\$21,291,296.00	\$24,473,164.21	\$1,878,117.30	\$7,372,429.42	\$7,258,031.96	\$14,630,461.38	\$9,842,702.83	59.78%

CITY OF PRAIRIE VILLAGE
STATEMENT OF CASH INVESTMENTS
JUNE 30, 2007

TYPE OF INVESTMENT	INSTITUTION	ACCOUNT NUMBER	PURCHASE DATE	MATURITY DATE	INVESTED AMOUNT	YIELD	WEIGHTED YIELD	COLLATERAL REQUIRED	COLLATERAL MARKET VALUE	OVER/ (UNDER) COLLATERALIZED
Cash										
General Operating (XX-00-00-1001)	Intrust Bank	8290512			(\$28,985.58)	4.24%	-0.01%			
Gift Card Clearing (01-00-00-1004)	Intrust Bank	40766217			\$5,273.90	4.24%	0.00%			
Payroll (01-00-00-1011)	Intrust Bank	8290520			\$375.79	4.24%	0.00%	(125,669.48)	1,989,200.00	2,114,869.48
Petty Cash					\$1,650.00	0.00%	0.00%	N/A		
Municipal Investment Pool - overnight	State of Kansas	0040			\$981,646.59	5.04%	0.33%	N/A - State handles collateral		
TOTAL CASH					\$959,960.70		0.32%			
Investments										
Certificates of Deposit (XX-00-00-1050)										
	Commerce Bank		7/20/2006	7/20/2007	\$1,000,000.00	5.48%	0.37%			
	Commerce Bank		11/22/2006	8/23/2007	\$1,000,000.00	5.17%	0.35%			
	Commerce Bank		11/22/2006	9/20/2007	\$1,000,000.00	5.18%	0.35%			
	Commerce Bank		3/15/2007	3/13/2008	\$1,000,000.00	4.99%	0.33%	4,300,000.00	4,261,901.00	(38,099.00)
	Capitol Federal Bank		2/20/2007	10/16/2007	\$2,000,000.00	5.14%	0.69%			
	Capitol Federal Bank		2/20/2007	12/20/2007	\$1,000,000.00	5.14%	0.34%			
	Capitol Federal Bank		2/20/2007	2/14/2008	\$1,000,000.00	5.14%	0.34%	4,300,000.00	5,694,303.00	1,394,303.00
	Mission Bank		2/20/2007	11/15/2007	\$1,000,000.00	5.11%	0.34%			
	Mission Bank		6/27/2007	6/14/2008	\$1,000,000.00	5.05%	0.34%	\$1,900,000.00	2,237,965.00	337,965.00
	365 day MIP		5/21/2007	5/20/2008	\$2,000,000.00	5.07%	0.68%	N/A - State handles collateral		
	365 day MIP		6/14/2007	6/13/2008	\$1,000,000.00	5.19%	0.35%	N/A - State handles collateral		
	365 day MIP		6/27/2007	6/26/2008	\$1,000,000.00	5.00%	0.33%	N/A - State handles collateral		
					\$14,000,000.00		4.80%			
TOTAL INVESTMENTS					\$14,000,000.00		4.80%			
TOTAL CASH & INVESTMENTS					\$14,959,960.70		5.13%			



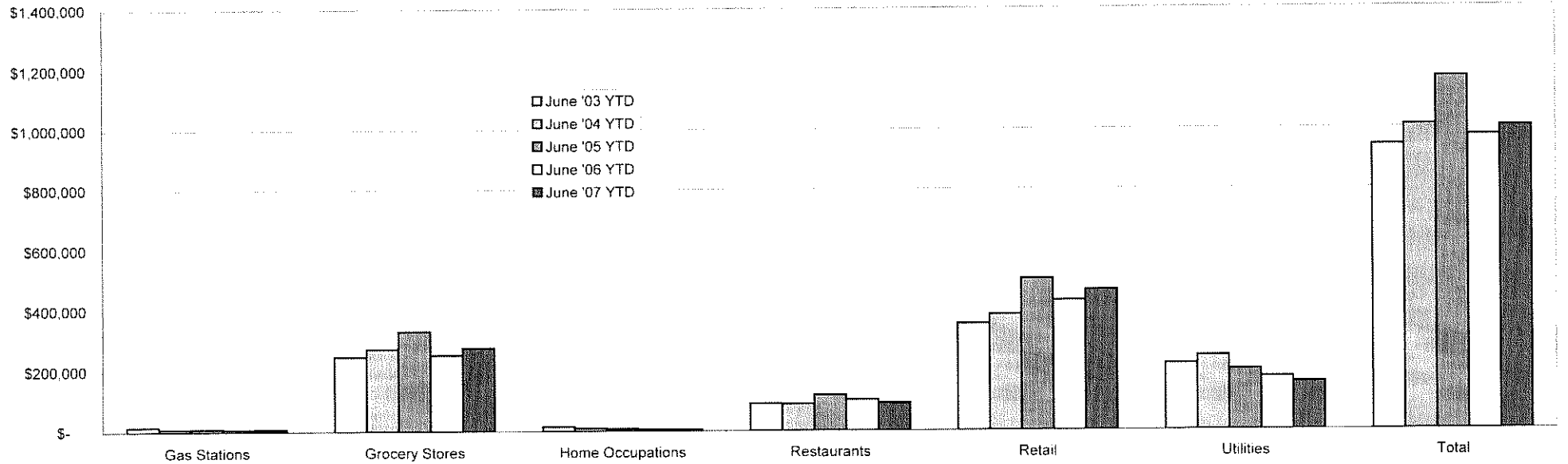
**CITY OF PRAIRIE VILLAGE
USE OF CONTINGENCY RESERVE
THROUGH JUNE 30, 2007**

DATE OF COUNCIL ACTION	APPROVED USE	AMOUNT AUTHORIZED	BALANCE
	Beginning balance		\$ 700,204.00
12/18/2006	Police Department Life Insurance	13,059.89	687,144.11
12/18/2006	Carry Forward 2006 Ending Balance - Environmental Committe	3,717.84	683,426.27
11/6/2006	Carry Forward 2006 Ending Balance - Arts Council	857.26	682,569.01
3/19/2007	New Payroll/HRIS Processor and Software	9,616.56	672,952.45
2/5/2007	Juried Art Show	4,500.00	668,452.45
4/2/2007	Transfer to Capital Project 190855	235,000.00	433,452.45
5/21/2007	Funds Not Needed in Capital Project 190855	(235,000.00)	668,452.45

**CITY OF PRAIRIE VILLAGE
LOCAL SALES TAX RECEIPTS
AS OF JUNE 30, 2007**

Business Type	June '03 YTD	%	June '04 YTD	%	June '05 YTD	June '06 YTD	%	June '07 YTD	%	Growth
Gas Stations	\$ 16,084	1.71%	\$ 9,199	0.91%	\$ 9,741	\$ 7,734	0.83%	\$ 8,588	0.86%	-46.61%
Grocery Stores	\$ 248,354	26.38%	\$ 273,043	27.07%	\$ 331,869	\$ 253,638	26.07%	\$ 276,704	27.56%	11.42%
Home Occupations	\$ 15,115	1.61%	\$ 9,767	0.97%	\$ 7,914	\$ 6,300	0.65%	\$ 5,684	0.57%	-62.39%
Restaurants	\$ 89,923	9.55%	\$ 88,684	8.79%	\$ 117,240	\$ 101,572	10.03%	\$ 90,908	9.06%	1.10%
Retail	\$ 352,640	37.45%	\$ 382,709	37.94%	\$ 501,238	\$ 428,055	42.90%	\$ 462,924	46.12%	31.27%
Utilities	\$ 219,504	23.31%	\$ 245,410	24.33%	\$ 200,304	\$ 175,717	17.14%	\$ 159,032	15.84%	-27.55%
Total	\$ 941,620	100.00%	\$ 1,008,812	100.00%	\$ 1,168,306	\$ 973,016	100.00%	\$ 1,003,840	100.00%	6.61%

Local Sales Tax Receipts By Business Type (2003-2007)



CITY OF PRAIRIE VILLAGE, KANSAS
 JOHNSON COUNTY SCHOOLS SALES & USE TAX RESERVE
 JUNE 30, 2007

FISCAL YEAR	SALES TAX	USE TAX	TOTAL	USES*	BALANCE
2003	\$ 392,898.21	\$ 42,805.83	\$ 435,704.04	\$ -	\$ 435,704.04
2004	394,733.41	98,143.48	492,876.89	(385,895.00)	542,685.93
2005	396,156.91	101,401.25	497,558.16	-	1,040,244.09
2006	395,571.45	102,752.12	498,323.57	-	1,538,567.66
2007 YTD	123,326.75	31,563.42	154,890.17	-	1,693,457.83
	<u>\$ 1,702,686.73</u>	<u>\$ 376,666.10</u>	<u>\$ 2,079,352.83</u>	<u>\$ (385,895.00)</u>	<u>\$ 1,693,457.83</u>

* USES

PURPOSE	YEAR	AMOUNT
Skatepark construction	2004	\$ (200,000.00)
Strategic Plan	2004	(185,895.00)
		<u>\$ (385,895.00)</u>

**75th Street Corridor
Steering Committee
August 14, 2007**

Meeting Notes

The Committee met Tuesday, August 14, 2007. Members present: Pat Daniels, Ken Vaughn, David Belz, Bob Lindeblad, Cleo Simmonds, Nancy Vennard, Terrence Gallagher, Laura Wassmer, and Michael Kelly. Staff present: Barbara Vernon and Bob Pryzby.

Welcome and introductory remarks

Pat Daniels welcomed everyone to the meeting. He expressed appreciation for the enthusiasm of members who have all expressed an interest in being a part of this project.

This working committee was authorized by the City Council seven days ago. Members of the committee bring a wealth of experience and expertise which will be important to the success of the project. If the 75th Street Corridor project is implemented as envisioned in the Village Vision report, it will be the largest single Public Works project in the City's history.

Overall purpose

Committee members agreed something more than normal maintenance should take place on 75th Street. The public was very much involved in identifying this corridor as a "weak" area in Prairie Village. Planning for improvements along the street from State Line to Walmer should involve at least one public hearing to provide opportunity for specific input from members of the public about what they see as the purpose and anticipated outcome of the project.

The City has never had a master plan for the entire 75th Street corridor. This project should make 75th Street reflect the ambiance of the entire City of Prairie Village. This street can be more than just a way to travel from one end of the City to the other, it should be a street that is a joy to drive, offers a variety of development and is truly the gateway to Prairie Village.

Members shared their vision of some of the changes they would like to see included in the redevelopment of this area:

- Street trees
- Landscaped islands
- Reduced lane widths
- Sophisticated areas with mixed use development including town homes
- Possibly overlay zoning

This street should be a "WOW" entrance and parkway through the City. From end to end it should be more than just a street. A Plan is needed that will include land uses

to beautify the area and provide additional revenue sources. Committee members discussed whether redevelopment should be permitted before the Plan is adopted.

During development of the Plan, the Village Vision report will serve as a guide, not just the section devoted to 75th Street but also sections of the report which include recommendations about housing, economic development, neighborhoods and civic enhancement. Planning will also include consideration of potential barriers such as legal issues related to deed restrictions and the possibility of a need to purchase properties as they become available.

The first step for this committee will be to select and recommend a consulting team experienced in developing a comprehensive approach to similar projects. The candidate selected must be capable of providing a unique, innovative plan.

Request for Proposal

Committee members agreed a letter requesting qualifications to undertake this project will be mailed. Planners interested in working with the City will be expected to demonstrate their expertise and the expertise of other members of their Team. The Team will decide who takes the lead as the individual to closely coordinate with other disciplines.

The Consulting Team will recommend the area to be included in the project and any component needs that are appropriate to the overall design. Traffic engineering along the entire length will be important to ensure the safety of vehicular and pedestrian traffic

A proposed letter of request was reviewed and edited. A calendar for interview and negotiations was considered. The interview process should stimulate additional ideas about ways the Project could evolve. Committee members agreed to send a more specific list of "wants" after the interviews, development of the short list and before those on the final list are asked to submit fee estimates. Final agreement and fee will be negotiated with the first Team selected. If an agreement cannot be reached with that group, negotiators will work with the second finalist identified.

A revised Letter of Request will be emailed to members for edit and comment. The goal is to mail the letter Friday, August 17, 2007. It was suggested the Village Vision brochure be included with the letter. The letter will also be posted on the City's web page and the government web site if possible.

The proposed list of candidates was discussed, several firms were added by committee members.

Future Meeting Schedule

Committee members agreed they prefer to meet on Tuesday evenings. Pat Daniels will send notices and agenda in advance of the next meeting.

PRAIRIE VILLAGE ARTS COUNCIL
15 AUGUST, 2007
MINUTES

The Prairie Village Arts Council met at 6:00 pm in the City Council Chambers. Members present: Randy Kronblad, Chairman, Annie Brabson, Bill Rose, Bob Endres, Inge Dugan, Dan Andersen, Kyran Wilson, and Pam Marshall.

Due to high temperatures, the meeting was moved into the City Council Chambers from Harmon Park.

Mr. Kronblad welcomed the new members to the Committee. Each committee member introduced themselves and described their interests in the arts. A new membership roster with contact information was distributed to all committee members.

Minutes

Committee members approved minutes from the 18 July, 2007 meeting as submitted.

Financial Report

Committee members reviewed and approved financial reports dated 6 August, 2007. For the benefit of the new members, Mr. Luther explained the various funding sources available to the Arts Council.

Bohs Reception

Attendance at the reception was fair: 20 - 30 people. Committee members expressed frustration with the lack of material provided Mr. Bohs. They noted that he had more photographs which could have been displayed, but they were not framed.

Mr. Luther confirmed that artists are aware of the size of the Gallery when they apply to exhibit. In the past, when artists have expressed concern with their ability to fill the gallery, City staff suggests they identify another artist and share the space.

September Exhibit/Reception - Barney Newcom

The reception will be on Friday, 14 September from 6:30 - 7:30 pm.

Dan, Annie, Inge, and Randy agreed to attend and help with the reception.

State of the Arts

Mr. Endres reported that applications from 50 artists were received with about 150 total pieces of art which will be reviewed by the juror. Jurying will occur next week.

Mr. Luther said that, when a final date is set for jurying, he will send an e-mail to committee members in case they would like to attend. Mr. Endres said that, during the jurying process, those in attendance cannot speak or offer comments.

The reception will be from 6-8 pm on Friday, 12 October. The plan will be to have the reception under a large tent on the patio in front of City Hall. Mr. Endres said it will be a dessert reception, and that he is working with Hy-Vee on the details.

Mr. Luther said the event will be publicized in the newspaper and on the City web site, and that banners will be installed in several locations throughout the City to encourage attendance at the reception. Mr. Luther said artists selected for the exhibit will be encouraged to distribute exhibit announcements and invite people to the reception.

Sculpture Garden

Mr. Endres noted the initial idea for a sculpture garden was costly - approximately \$300,000. He suggested the City consider installing concrete bases at locations throughout the city, such as parks, which could accommodate a sculpture, but be low enough that they would not interfere with mowing when a sculpture is not in place.

Mr. Kronblad said this idea should be discussed by the Sculpture Garden sub-committee.

Public Art Program

Committee members agreed this concept should be pursued. Mayor Shaffer stated that a committee has been formed to explore ways to improve the 75th Street corridor as described in the Village Vision Plan. He noted that art could play a role in these improvements.

Mayor Shaffer said that Barbara Vernon, the City Administrator, will be retiring in October and suggested the City commission a sculpture to honor Barbara's 30 years of service to Prairie Village. He said that he would like Arts Council members to assist in the process of selecting an appropriate sculpture and location. Committee members discussed several possible designs and locations for the sculpture.

There being no further business, the meeting adjourned.

Randy Kronblad
Chairman

PRAIRIE VILLAGE ENVIRONMENTAL COMMITTEE
August 22, 2007

The meeting was called to order by chairwoman Margaret Thomas.

Margaret introduced Ruth Hopkins and Savanna Duby. Ruth is the City Council Representative from Ward 2, who recently attended an environmental workshop at Shadowcliff. This is a retreat center near Grand Lake, CO, devoted to environmentally oriented work. Ruth attended with a group gathered by the mayor of Mission Hills, who wishes to see a coalition of local mayors make a public statement and sign the Kyoto Protocol.

Savanna is a student at Shawnee Mission East and is a student representative to the committee.

Reading last month's minutes, it was noted that Prairie Village does not own its own streetlights or traffic signals. Otherwise changing to solar power for those would be advisable, according to last month's speaker, Bob Solger. The lights in city buildings could be changed to be more energy efficient.

The minutes were approved as corrected.

EVENTS AND ANNOUNCEMENTS

Greenability magazine is now available; check out subscriptions at greenability.com.

The Kansas Environmental Education Conference, to be held November 2 and 3 in Hays, would be a good resource for teachers; we might be able to help them financially.

The Land Institute's Prairie Festival will be held September 28-30.

KCPL will hold a focus group/forum on September 14 at Bartle Hall to consider possible environmental legislation.

Kansas Natural Resource Council will hold its meeting at Beaumont, KS, on September 22.

A workshop encouraging Cedar Rapids, IA, to become a sustainable city will be held October 26-28.

The Johnson County solid waste committee has attractive recycling posters that can be customized with a local picture. Anyone interested can contact Ruth.

OLD BUSINESS

Members were asked to offer suggestions for improving our part of Village Fest next year. Some ideas were:

- Use the clear bag system for recycling again next year, even though there will be a small fee to Bridging the Gap
- Make and distribute a really attractive handout with action tips, good websites and information on carbon impact.
- Display an appealing table of "favorite things:" things we use (especially locally-available ones) for our sustainable living.
- Make the above into a scavenger hunt.
- Give out paper fans with message.
- Give refrigerator magnets; MARC has some with recycling locations.

COMMITTEE REPORTS

Kathy Riordon reported on the upcoming Community Forum (October 11). While committee members addressed invitation cards, she noted the committee assignments for the event.

- Teri Carey is in charge of registration. We can email or phone her with names of individuals to invite (Margaret will provide us with the current list, so we don't duplicate).
- Margaret has invited 20 exhibitors and thinks most will accept.
- Don has written a press release; there will be an article in the *Village Voice* in September.
- Volunteers are needed to help with registration, serving and setting up, and notifying Polly of people who need thank you notes.
- Creative ways to get people to visit the booths were discussed, including a scavenger hunt on the subject of water.
- Village Church dictates that outside groups should only hold events there every other year. We need to consider ways to become affiliated, if possible, in order to keep a consistent venue.

NEW BUSINESS

We considered Toby's open letter on the hazards of shredded tires in playgrounds. Finding a good alternative is difficult, especially because all parts of a playground need to be ADA compliant.

Suggestions were to do more research on materials in use in other places and for Toby to attend the next meeting of the PV Parks Committee.

The group commended Toby for his efforts in this area.

Doug offered pamphlets on sealing energy leaks in homes.

Respectfully submitted,

Karin McAdams
Secretary

Local Government *Made Easy*

Become an engaged citizen! Explore how your local government works. Each session will be led by teachers experienced in local government. The series is sponsored by the League of Women Voters of Johnson County.

<i>Monday, September 10:</i>	County Government
<i>Monday, September 24:</i>	City Government
<i>Monday, October 8:</i>	School Boards
<i>Monday, October 22:</i>	Judicial System
<i>Monday, November 5:</i>	Meet the Press: Role of the Media in Local Government

6:30 – 8:30 p.m. for each session

Central Resource Library
9875 W. 87th Street
Overland Park, KS 66212
(913) 495-2466 for more information

*All Library programs are free and open to the public.
Interpretive services and other accommodations for those with special needs are
available. Please request from library staff at least 48 hours in
advance of scheduled event*



THE WESTERN MISSOURI – KANSAS
CHAPTER OF THE
SOCIETY OF INDUSTRIAL AND OFFICE REALTORS
INVITES YOU TO ATTEND
THE 18TH ANNUAL

**DEVELOPMENT DAY
2007**

Sponsored by:





WESTERN MISSOURI – KANSAS CHAPTER OF THE
SOCIETY OF INDUSTRIAL AND OFFICE REALTORS

THURSDAY, SEPTEMBER 20, 2007
5:00 PM - 7:30 PM

JOSEPH S. ACCURSO
PATRICK AHERN
JACK L. ALLEN
NATHAN ANDERSON
STEVEN R. BARRETT
S. FRAZIER BELL
MARILYN S. BITTENBENDER
ALEC R. BLACKWELL
KENNETH G. BLOCK
THOMAS M. BLUNK
FREDERICK BORDMAN
L. ROBERT BOYD
ROBERT A. BROOKS III
J. ROBERT CATTANACH
RICHARD H. CHAMBERLAIN
JOHN D. COE
CHARLES J. CONNEALY
WILLIAM E. EARLY
D. EDWARD ELDER
JOHN L. ENGELMANN
J. PAUL FOGEL
JERRY P. FOGEL
MARK E. FOUNTAIN
ROBERT GALAMBA
PHILIP M. HANSEN
KELVIN R. HECK
DOUGLAS M. HEDRICK
DAVID C. HINCHMAN
CHARLES H. HUNTER
PHILLIP L. JAMES
DANIEL B. JENSEN
BRYAN W. JOHNSON
KEVIN R. JONES
RODNEY L. JONES
ALLEN S. KAUFMAN
ROBERT A. KEATLEY
T. CRAIG KELLY
WHITNEY E. KERR, JR.

WHINTEY E. KERR, SR.
HERBERT L. KRUMSICK
RICHARD LANNING
MARK C. LONG
STEVEN J. MARTENS
MICHAEL T. MAYER
PATRICK J. MCGANNON
OLEN F. MONSEES
DAVID C. MURRAY
ROBERT B. MURRAY, JR.
PAUL E. NEAL
EDWARD P. O'CONNOR, JR.
TERENCE P. O'LEARY
D. MICHAEL POSTEN
MARY RILEY-CHEEK
RICHARD A. RINGER
SCOTT W. SALOME
TIMOTHY J. SCHAFFER
DEBORAH F. SCHULTE
LOUIS A. SERRONE
DANIEL E. SMITH
MARK T. SONNENBERG
JOHN P. STACY
G. REID TEANEY
BRADLEY J. TIDEMANN
GRANT J. TIDEMANN
PERRY H. TROUT
MICHAEL L. VAN BUSKIRK
JOSEPH VAUGHT
CHRIS WALLY
RICHARD C. WATKINS
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KATHY H. WOODWARD
A. W. ZIMMER, III
DAVID J. ZIMMER
HUGH J. ZIMMER

KANSAS CITY MARRIOTT DOWNTOWN
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KANSAS CITY, MISSOURI

Exhibitors Include:

- Real Estate Developers and Owners
- Architects, Engineers, Brokers and Contractors
- Lenders, Financial Services and Title Companies
- Economic Development Officials and More

OPEN BAR AND BUFFET
COMPLIMENTARY SELF-PARKING IN HOTEL GARAGE

Friends, clients and business associates are encouraged to attend.

Co-Sponsored by:

B.A. Karbank & Co., LLP
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NT Realty Company
Quadrangle, LLC
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Watkins & Company, Inc.
Zimmer Real Estate Services

**Council Members
Mark Your Calendars
September 4, 2007**

September 2007	Barney Newcom oils exhibit in the R. G. Endres Gallery
September 14	Artist reception in R. G. Endres Gallery 6:30 to 7:30 p.m.
September 17	City Council Meeting
October 2007	Prairie Village State of the Arts Exhibit in the R. G. Endres Gallery
October 1	City Council Meeting
October 6-9	League of Kansas Municipalities Annual Conference - OP Convention Center
October 15	City Council Meeting
October 15	Flu shots scheduled at Public Works and City Hall
November 2007	Mid-America Pastel Society exhibit in the R. G. Endres Gallery
November 5	City Council Meeting
November 9	Artist reception in R. G. Endres Gallery 6:30 to 7:30 p.m.
November 13-17	National League of Cities Annual Conference in New Orleans
November 19	City Council Meeting
November 22-23	City offices closed in observance of Thanksgiving
November 26	Mayor's Holiday Tree Lighting - Corinth Shopping Center
November 30	NE Johnson County Chamber's Annual Dinner - Lake Quivira Country Club
December 2007	Christi Roberts-Bony mixed media R. G. Endres Gallery
December 3	City Council Meeting
December 7	Mayor's Holiday Gala
December 14	Artist reception in R. G. Endres Gallery 6:30 to 7:20 p.m.
December 17	City Council Meeting
December 25	City offices closed in observance of Christmas
January 2008	
January 1	City offices closed in observance of New Years Day
January 7	City Council Meeting
January 21	City offices closed in observance of Martin Luther King Jr. Day
January 22 (Tues.)	City Council Meeting
February 2008	
February 4	City Council Meeting
February 18	City offices closed in observance of President's Day
February 19 (Tues.)	City Council Meeting
March 2008	
March 3	City Council Meeting
March 17	City Council Meeting
April 2008	
April 7	City Council Meeting
April 21	City Council Meeting
May 2008	
May 5	City Council Meeting
May 19	City Council Meeting
May 26	City offices closed in observance of Memorial Day

June 2008

June 2 City Council Meeting
June 16 City Council Meeting

July 2008

July 4 City offices closed in observance of Independence Day
July 4 VillageFest
July 7 City Council Meeting
July 21 Cit Council Meeting

August 2008

August 4 City Council Meeting
August 18 City Council Meeting

September 2008

September 1 City offices closed in observance of Labor Day
September 2 (Tues.) City Council Meeting
September 15 City Council Meeting

October 2008

October 6 City Council Meeting
October 20 City Council Meeting

November 2008

November 3 City Council Meeting
November 17 City Council Meeting
November 27 City offices closed in observance of Thanksgiving
November 28 City offices closed in observance of Thanksgiving

December 2008

December 1 City Council Meeting
December 5 Mayor's 2008 Holiday Party
December 15 City Council Meeting
December 25 City offices closed in observance of Christmas

NOTEWORTHY

September 2007

SEPTEMBER BIRTHDAYS & ANNIVERSARIES

Birthday Wishes to...

09/08	Ronnie Wilson	Public Works
09/10	Seth Meyer	Police Department
09/13	Nancy Ihle	City Hall
09/17	Micki Barnett	Police Department
09/20	Dan Ogle	Public Works
09/23	Tanya Smith	Public Works
09/29	Steve Steck	Police Department

We appreciate your years of service...

Dan Ogle	Public Works	33 years
Steven Mills	Public Works	16 years
James Carey	Public Works	9 years
Jennifer Wright	Police Department	8 years
Jim Brown	City Hall	6 years
Arnetta Rose	City Hall	1 year

Flags at Half-Staff

Governor Sebelius signed an executive order for flags to be displayed at half-staff throughout the state when a member of the Kansas National Guard or Kansas Air National Guard is killed in the line of duty, or when a Kansas resident serving as a member of the United States Armed Forces is killed in the line of duty. In each instance, the date the flag will fly at half-staff will be designated by the Governor.

New Directions Behavioral Health Employee Assistance Program

Up to 4 visits are covered by the City's plan.

To help employees balance work and home, the City chose New Directions Behavioral Health Employee Assistance Program to provide assistance with:

- Workplace conflicts
- Interpersonal difficulties
- Marriage and family concerns
- Stress management
- Emotional Upsets
- Financial Matters
- Alcohol and drug problems

Employees can depend on the expertise of New Directions Behavioral Health Employee Assistance Program. When you call, their licensed EAP professionals will help you resolve problems and offer you any needed referrals to community and treatment resources.

To access your mental health benefits connected to your insurance plan, and to assure that your benefit will be reimbursed at the highest level possible, you will need to contact the Employee Assistance Program at the number listed below.

They are here for YOU to help you find that balance between work and home so necessary to quality living, yet so difficult to achieve without help. Call them, 24 hours a day, 365 days a year. Your concerns will be treated with confidentiality consistent with all state and federal mandates. To schedule an appointment, call (800) 624-5544 or (913) 982-8398.

Employee Appreciation Luncheon

September 14, 2007

11:30 am - 2:00 pm

Harmon Park Pavilion

Raffle benefiting the United Way

Drawing will begin at 1:30 pm

Need not be present to win

Make a contribution of \$2 to the United Way and be entered into a drawing for various prizes. If you contribute \$5, you will have 3 chances to win.

Contributions can be made beginning September 10th in the Finance office.

Raffle Prizes

Company	Qty.	Prize
H&R Block		\$250 credit toward 2008 income tax prep.
Prairie Village Animal Hospital		\$100 gift certificate
Barn Players	2	3-show multi-passes
Latte Land		\$50 gift card
Village Flower Company		\$35 gift certificate
Salty Iguana	2	\$25 gift certificate
O'Neills Restaurant & Bar		\$25 gift certificate
Cheesecake Factory		\$25 gift card
Best Buy	2	\$25 gift cards
Kokopelli Mexican Cantina		\$25 gift certificate
Baskin Robbins	3	\$10 gift certificate
Waldo Pizza	3	Large Cheese Pizzas
Laura Little's Candies		2 pounds of fudge
Panera Bread	2	Free Lunch certificates
Schlotzsky's Deli	6	Free Sandwiches
Donegan Optical		Assorted Opti-Sight Magnifying Visors
Metcalf Bank		Gardening Kit

ANIMAL CONTROL COMMITTEE

AC96-04 Consider ban the dogs from parks ordinance (assigned 7/15/96)

COMMUNICATIONS COMMITTEE

COM2000-01 Consider redesign of City flag (assigned 7/25/2000)
COM2000-02 Consider a brochure to promote permanent local art and history (assigned Strategic Plan for 1st Quarter 2001)
COM2000-04 Consider the installation of marquees banners at City Hall to announce upcoming civic events (assigned Strategic Plan for 1st Quarter of 2001)

COUNCIL COMMITTEE

COU99-13 Consider Property Audits (assigned 4/12/99)
COU2000-42 Consider a proactive plan to address the reuse of school sites that may become available (assigned Strategic Plan for 4th Quarter 2001)
COU2000-44 Provide direction to PVDC regarding its function / duties (2000 Strategic Plan)
COU2000-45 Review current City definition for blight and redefine it where appropriate (assigned 2000 Strategic Plan)
COU2004-10 Develop programs to promote and encourage owner occupied housing (transferred from PVDC on 3/15/2004)
COU2004-11 Identify potential redevelopment areas and encourage redevelopment proposals (transferred from PVDC on 3/15/2004)
COU2004-12 Pursue development of higher value single-family housing (transferred from PVDC on 3/15/2004)
COU2004-13 Proactively encourage redevelopment to increase property values (transferred from PVDC on 3/15/2004)
COU2004-14 Meet with the Homes Association of the Country Club District (HACCD) to obtain their input regarding deed restrictions (transferred from PVDC on 3/15/2004)
COU2005-17 Consider how to expand leadership opportunities for Council (assigned 9/6/2005)
COU2005-19 Consider term limits for elected officials and committees (assigned 9/6/2005)
COU2005-21 Develop a policy for use of Fund Balance (assigned 9/6/2005)
COU2005-27 Consider concept of Outcomes Measurement or Quantifying Objectives (assigned 9/6/2005)
COU2005-44 Consider YMCA Partnership (assigned 12/14/2005)
COU2006-26 Consider Project 190862: 75th Street from Nall Avenue to Mission Road (CARS) (assigned 8/28/2006)
COU2006-27 Consider Project 190855: Tomahawk Road Bridge Replacement (assigned 8/28/2006)
COU2006-33 Consider Lease of Public Works from Highwoods Properties, Inc. (assigned 8/29/2006)
COU2006-38 Consider Park & Recreation Committee Report (assigned 09/27/2006)
COU2006-54 Consider Renewal of Special Use Permit at 7700 Mission Road (assigned 12/7/2006)
COU2006-55 Consider Project SP105: 2007 Crack Seal/Slurry Seal/Microsurfacing Program (assigned 12/27/2006)
COU2007-02 Consider Reducing the size of the Council (assigned 1/8/2007)
COU2007-10 Consider Recognition of Prairie Village families with service personnel in Iraq, Afghanistan or other dangerous areas (assigned 1/11/2007)
COU2007-11 Consider SP107: 2007 Street Repair Program (1/31/2007)
COU2007-19 Consider Project 190860: 2007 Street Resurfacing Program (assigned 2/14/2007)
COU2007-22 Consider Project 190718: 2007 Storm Drainage Repair Program (assigned 2/28/2007)
COU2007-27 Consider Project 190864 - 2008 Paving Program (assigned 3/9/2007)
COU2007-31 Consider City Administrator/City Manager forms of government (assigned 3/19/32007)
COU2007-33 Consider Project 190719: 2008 Storm Drainage Repair Program (assigned 4/11/2007)

COMMITTEE AGENDA

September 4, 2007

- COU2007-35 Consider Project 190709: 83rd Street/Delmar Drainage Improvements (moved from POL 2004-15 - assigned 4/11/2007)
- COU2007-40 Consider Code Enforcement - Interior Inspections (assigned 5/2/2007)
- COU2007-43 Consider Providing Public Works Services to the City of Mission Hills (assigned 5/29/2007)
- COU2007-47 Consider using MUTCD "Stop for Pedestrian" signs. (assigned 6/19/2007)
- COU2007-49 Consider Project 190868: Roe - 91st to Somerset Drive (assigned 6/27/2007)
- COU2007-51 Consider Village Vision Implementation Strategy (assigned 6/27/2007)
- COU2007-53 Consider EasyRide Program (assigned 7/13/2007)
- COU2007-54 Consider Project 190708: Tomahawk Road / Nall to Roe (assigned 8/26/2004 - was POL2004-13)
- COU2007-55 Consider renewal of the Nutrition Center Agreement with Johnson County (assigned 8/27/2007)
- COU2007-56 Consider Alcohol Permit Fee for facility reservations (assigned 8/27/2007)
- COU2007-57 Consider Public Safety Budget for Mission Hills (assigned 8/28/2007)

LEGISLATIVE/FINANCE COMMITTEE

- LEG2000-25 Review fee schedules to determine if they are comparable to other communities and where appropriate (assigned Strategic Plan for 1st Quarter of 2001)
- LEG2003-12 Consider Resident survey - choices in services and service levels, redevelopment (assigned 8/7/2003)
- LEG2005-49 Consider Building Permit and Plan Review Fees (assigned 12/21/2005)

PARKS AND RECREATION COMMITTEE

- PK97-26 Consider Gazebo for Franklin Park (assigned 12/1/97)

PLANNING COMMISSION

- PC2000-02 Consider Meadowbrook Country Club as a golf course or public open space - Do not permit redevelopment for non-recreational uses (assigned Strategic Plan 2nd Qtr 2001)
- PC2007-01 **Study City zoning regulations to address those items identified by the Village Vision Strategic Investment Plan in 2007 (assigned 8/20/2007)**

PRAIRIE VILLAGE ARTS COUNCIL

- PVAC2000-01 Consider a brochure to promote permanent local art and history (assigned Strategic Plan for the 1st Quarter of 2001)