



City Council Meeting

December 3, 2007
7:30 p.m.

Meal will be
provided by:

Johnny's
Individual Meal Choices

COUNCIL COMMITTEE
December 3, 2007
6:00 p.m.
Council Chamber

ANDREW WANG, COUNCIL PRESIDENT

AGENDA

PRESENTATIONS

Shawnee Mission East Traffic Study
Olsson Associates - Tom Fulton

AGENDA ITEMS FOR DISCUSSION

2007 Summer Recreation Programs Report
Chris Engel

Recruitment and schedule for Assistant City Administrator position
Quinn Bennion

COU2007-71 Consider Establishing a Capital Improvement Reserve Fund
Karen Kindle

COU2007-72 Consider Hiring a Public Defender in the Municipal Court
Bettina Jamerson

COU2007-69 Consider Citizen Committees
Quinn Bennion

COU2007-51 Village Vision

SHAWNEE MISSION EAST HIGH SCHOOL

MISSION ROAD AND 75TH STREET
PRAIRIE VILLAGE, KANSAS

SCHOOL ZONE STUDY

NOVEMBER 2007

OA Project No. 2007-0179

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1.0 INTRODUCTION and OBJECTIVE

This report summarizes the results of a traffic analysis conducted for Shawnee Mission East High School. The school is located in the southwest quadrant of Mission Road and 75th Street in Prairie Village, Kansas. Within the report, existing traffic conditions are discussed as well as circulation issues and access to the school along Mission Road. A vicinity map illustrates the location of the school in *Figure 1*. Discussions have been held with representatives from the City, school, and the Prairie Village Police Department regarding traffic patterns in the vicinity of the school. Based on these conversations, specific areas of concern have been noted and will be included in the report. Based on discussions with City staff, the study area intersections include the following:

- Mission Road and 75th Street
- Mission Road and 77th Street
- Mission Road and three school entrances
- Internal school drive between two south lot parking areas (not included in intersection analysis)

2.0 ROADWAY NETWORK

Mission Road is a north-south arterial roadway with a posted speed limit of 35 mph. The roadway is a four-lane undivided road. Three drives provide access to the school from Mission Road. 75th Street is an east-west arterial roadway with a posted speed limit of 35 mph. The roadway is a four-lane undivided road. Access to the school along 75th Street is not included in this analysis. 77th Street is an east-west collector roadway with a posted speed limit of 25 mph. The roadway is a two-lane undivided road.

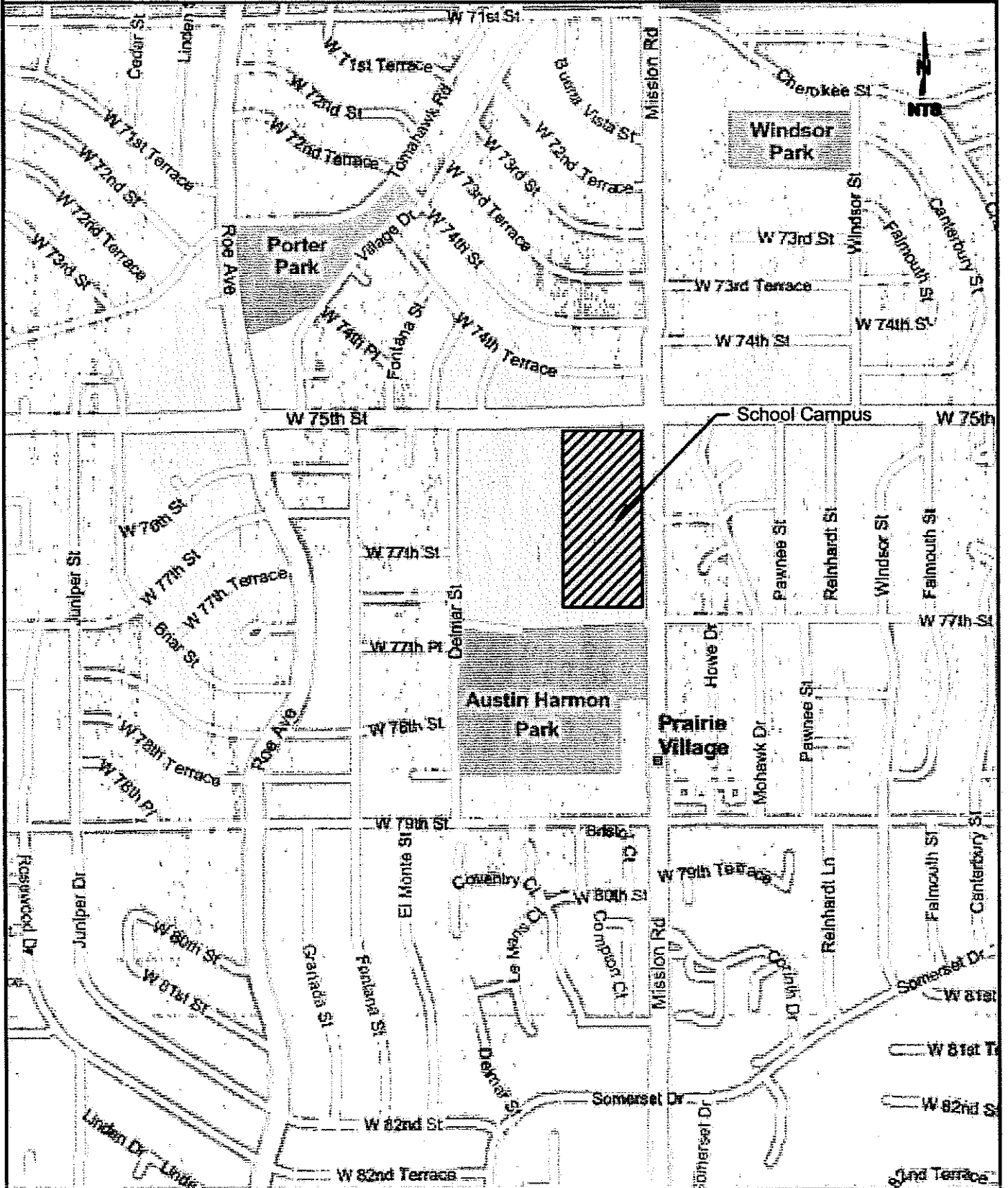
The intersection of Mission Road and 75th Street is signalized with designated left-turn lanes. Pedestrian accommodations are provided at the signal. The intersection of Mission Road and 77th Street is signalized with north and southbound left-turn lanes and pedestrian accommodations.

3.0 DATA COLLECTION

Olsson Associates collected peak hour manual turning movement counts during school peak hours. These peak hours were determined to be from 7:00-8:00 AM and 2:15-3:15 PM based on conversations with school staff. Counts were conducted on Thursday, September 20, 2007 at the intersections noted above. The peak 15-minute period was from 7:15-7:30 AM during the AM peak hour period and 2:45-3:00 PM during the PM peak hour period, representing when the majority of students were being dropped off or picked up.

In addition to traffic counts, a field review was conducted to determine existing access spacing, circulation patterns, signing, and queuing associated with the school. Existing traffic patterns will be discussed in further detail later in the report.

Shawnee Mission East School
Prairie Village, Kansas



4.0 EXISTING TRAFFIC CONDITIONS

The analysis of existing traffic conditions is based on the traffic counts collected and field reviews conducted by Olsson Associates. Existing traffic volumes used for analysis are illustrated in *Figure 2*. The existing intersection geometrics, traffic control, and school drive spacing is illustrated in *Figure 3*.

4.1 Access

Three drives provide access to the school from Mission Road. *Figure 3* illustrates the drive locations in relation to the surrounding street network. Drive 1 is located approximately 280 feet south of 75th Street and provides access to the circle drive in front of the school. Drive 1 is for entrance only. Drive 2 is located approximately 270 feet south of Drive 1. The drive is designated for exiting traffic only, serving the circle drive and visitor/faculty parking. Signage at Drive 2 restricts the exiting left-turn movement. Drive 3 is located approximately 400 feet south of Drive 2. One entering lane and two exiting lanes (designated for separate left and right-turn movements) are provided at Drive 3.

Guidelines for sight distance analysis were based upon the *American Association of State Highway and Transportation Officials (AASHTO)* publication *A Policy on Geometric Design of Highways and Streets, Intersection Sight Distances at At-Grade Intersections*. The manual provides minimum sight distance requirements for turning movements at intersections. Case B1 provides sight distance guidelines for vehicles making a left-turn movement from the minor street. Case B2 provides sight distance guidelines for vehicles making a right-turn movement from the minor street. Based on a speed limit of 35 mph, sight distance for Case B1 is 390 feet and sight distance for Case B2 is 355 feet.

Sight distance was measured at all exiting drives for the school along Mission Road. Drive 2 had a measured sight distance of 375 feet for Case B1, which does not meet the recommended length of 390 feet. Regarding Case B2, sight distance extends to 75th Street and exceeds the recommended length. Drive 3 sight distance exceeds recommended minimums for both Case B1 and Case B2.

4.2 Site Investigation

Olsson Associates staff observed traffic operations during the morning and afternoon arrival/departure times to determine circulation issues, queuing, and access usage. *Figure 4* designates the parking and drop-off zones discussed in further detail below. The circle drive, designated Zone 1, is for drop-off/pick-up and limited parking. Zone 2 is designated as employee and visitor parking and is not a designated drop-off/pick-up area. Zone 3 is designated for drop-off/pick-up.

AM Arrival Period

Faculty started arriving at the school at approximately 6:30 AM. Students were noted to start arriving at approximately 6:45 AM. Zone 1 serviced approximately 203 vehicles during the AM arrival period. The zone was used primarily for student drop-off. During

the peak drop-off period vehicles were noted queuing in the circle drive as well as queuing onto Mission Road. Queuing was attributed to vehicles waiting to exit the circle drive.

When exiting the circle drive, the left-turn movement is restricted. However, 131 vehicles were noted making this movement. Causing additional congestion was the proximity of vehicles exiting Zone 2. Both zones exit at the same location, but have separate exiting lanes.

Zone 2 is designated as visitor and faculty parking areas, and is not supposed to be used as a drop-off/pick-up zone for students. However, drivers were observed dropping students off during the AM period. During the peak drop-off period, vehicles were noted double parking to drop-off students and queuing the length of the visitor parking area while waiting to exit. Contributing to the delay while exiting were vehicles waiting to make left-turn movements, and the conflict between drivers exiting from Zone 1.

Zone 3 is a designated drop-off zone for students. Although longer queues were noted during the peak drop-off period, excessive queuing and delay was not noted at the drive.

At all locations, it was noted that drivers would not pull to the front of the drop-off zone when dropping-off students. This caused delay for arriving drivers that could not pass the vehicle, which was often blocking the driving aisle.

Drivers were noted double parking in Zones 2 and 3 when dropping-off students. This caused further congestion as drivers tried to exit. Additionally, by double parking, vehicles in the back of the row were unable to exit until vehicles in the front exited, increasing delay for the driver and queuing at the drive.

Afternoon Departure Period

Drivers started arriving at the school at approximately 2:20 PM for student pick-up. The school day ends at 2:40 PM for students. Queuing was noted in Zones 1, 2, and 3 during the afternoon departure period, with the heaviest queuing occurring in Zone 3. The majority of queuing was noted between the peak pick-up period of 2:40 and 2:50 PM.

The afternoon pick-up period differs from the morning drop-off period in terms of exiting time. When dropping students off at school, drivers would stop, allow up to a few minutes for the student to exit, and the driver would then exit the drop-off area. However, during the afternoon period drivers must wait for the student to exit the school, which can lead to extended delay and queuing throughout the drop-off areas.

Zone 1 was utilized less in the afternoon when compared to the AM drop-off period. This can be attributed to the limited space available in the circle drive, requiring drivers to either queue onto Mission Road or find an alternate location. A maximum queue of approximately 14 vehicles was noted during the peak pick-up period.

Zone 2 was also utilized less in the afternoon when compared to the AM drop-off period. When vehicles were double parked waiting for pick-up, there was limited space available for queuing so drivers appeared to go elsewhere (Zone 3). Drivers double parking and the interaction between drivers in parking spaces caused additional congestion as vehicles tried to exit the area.

Zone 3 experienced the most use and queuing during the afternoon pick-up period. During the peak pick-up period a maximum queue of 34 vehicles was noted. Vehicles queued around the circle drive and east and south along access roads serving the drive. Vehicles were observed queuing along the main access road towards Drive 3. Minimal queuing was noted along the south access. Contributing to congestion during the PM peak hour were vehicles parked in no-parking zones. Also, vehicles driving north to the circle drive were noted blocking the exiting lanes of the circle drive. This prevented the movement of vehicles in and out of the circle drive. Vehicles double parked along the circle drive when waiting to pick-up students.

Long delay times and queuing were noted at Drive 3 during the afternoon period. Specifically, vehicles turning left from the drive onto northbound Mission Road experienced delay and long vehicle queues. With high through volumes of traffic along Mission Road limited gaps are available for drivers to make the left-turn movement which can increase delay and queuing.

4.3 Capacity Analysis

Signalized intersection capacity analyses was performed using SYNCHRO, version 6.0, based on the Highway Capacity Manual (HCM) delay methodology. Unsignalized capacity analyses was performed in accordance with chapter 17 of the HCM using the Highway Capacity Software (HCS+), version 5.2. For simplicity, the amount of delay is equated to a grade or Level of Service (LOS) based on thresholds of driver acceptance. A letter grade between A and F is assigned, where LOS A represents the best operation. **Table 1** represents the LOS associated with intersection control delay, in seconds per vehicle (sec/veh), for signalized and unsignalized intersections.

Table 1: Intersection Level of Service Summary

Level-of-Service Criteria		
Level of Service (LOS)	Stop Control Approach Delay sec/veh	Signal Control Control Delay sec/veh
A	≤ 10	≤ 10
B	>10 and ≤ 15	>10 and ≤ 20
C	>15 and ≤ 25	>20 and ≤ 35
D	>25 and ≤ 35	>35 and ≤ 55
E	>35 and ≤ 50	>55 and ≤ 80
F	>50	>80

Capacity analysis was conducted for all study intersections, signalized and unsignalized.

Table 2 represents the LOS and delay associated with the signalized study intersections. Signalized intersection analysis sheets are included in the **Appendix**.

Table 2: Existing Signalized Intersection Capacity Analysis

<i>Intersection</i>	<i>AM Peak Hour</i>	<i>PM Peak Hour</i>
Mission Road and 75th Street	D (43.9)	C (30.7)
Mission Road and 77th Street	A (9.8)	A (7.4)

*LOS (Delay in Seconds)

Unsignalized analysis was conducted for the school access drives. **Table 3** represents the LOS and delay associated with unsignalized movements operating at LOS E or lower. All other movements at unsignalized intersections are operating at an acceptable LOS of D or better. Unsignalized intersection analysis sheets are included in the **Appendix**.

Table 3: Existing Unsignalized Intersection Capacity Analysis

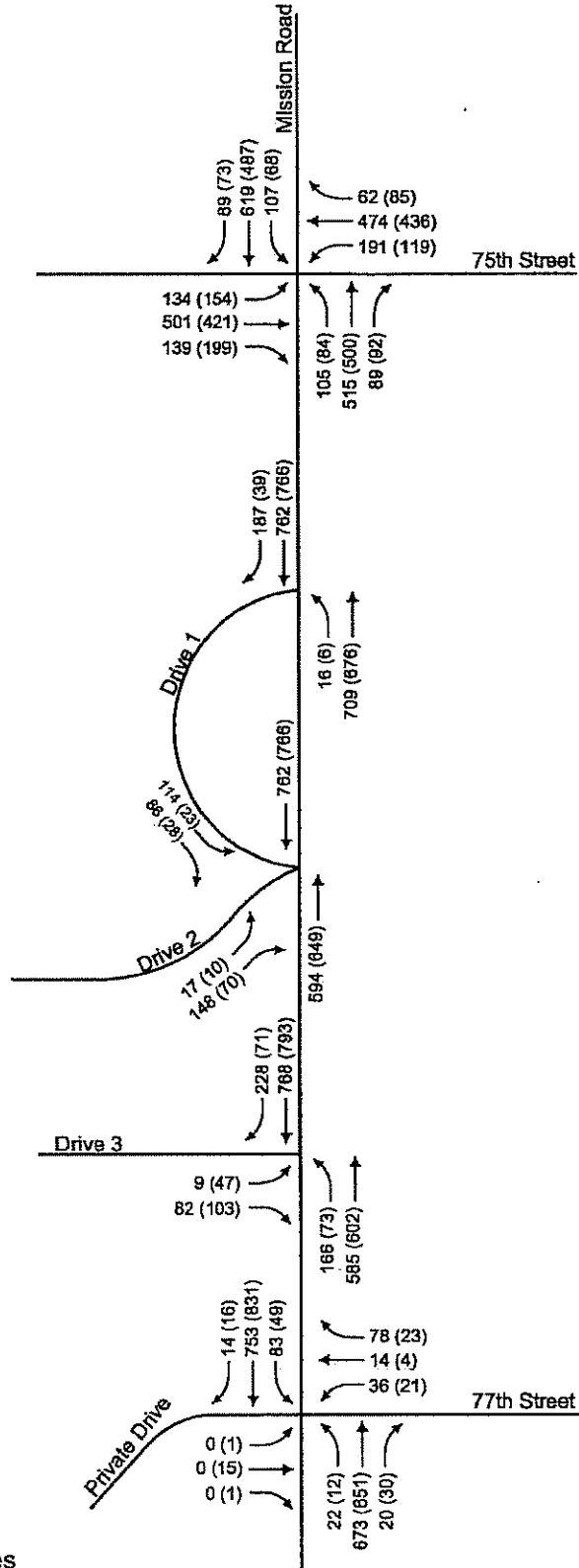
<i>Intersection</i>	<i>AM Peak Hour</i>	<i>PM Peak Hour</i>
Mission Road and Drive 2		
<i>Eastbound Left-Turn**</i>	F (150.0)	E (35.8)
Mission Road and Drive 3		
<i>Eastbound Left-Turn</i>	F (271.0)	F (308.7)

*LOS (Delay in Seconds)

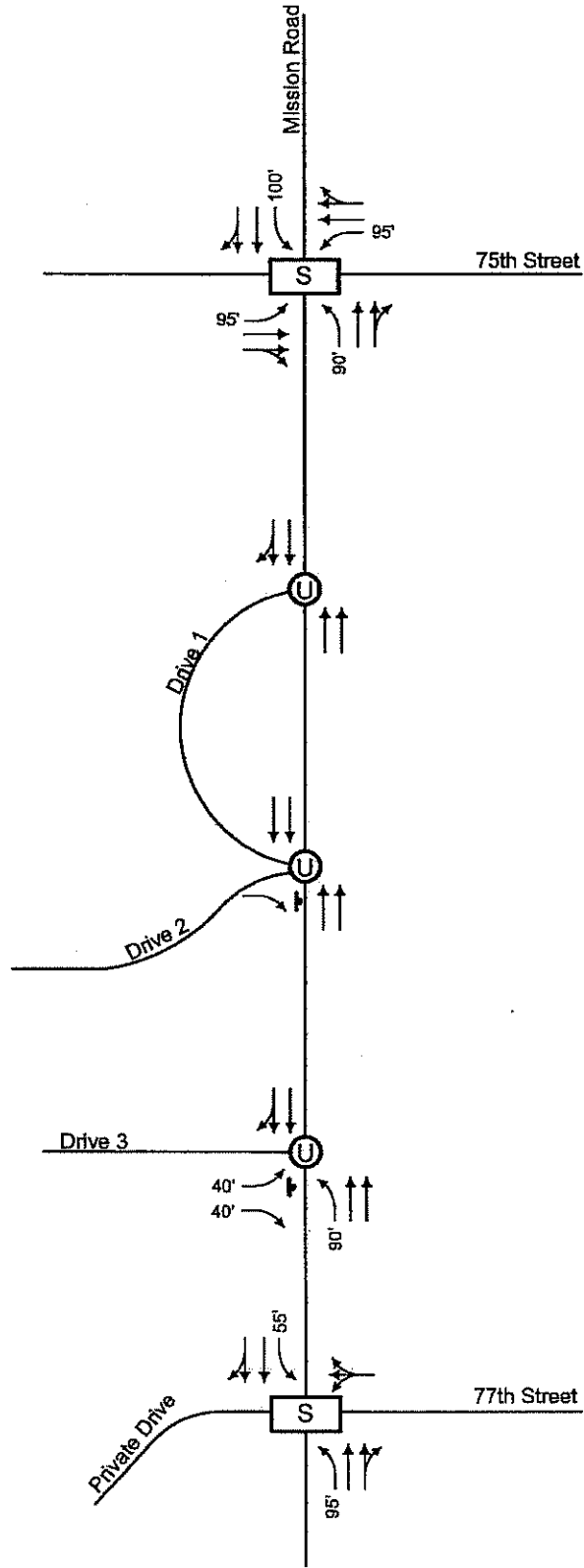
**Restricted Movement

Existing level of service results are illustrated in **Figure 5**.

Shawnee Mission East School
Prairie Village, Kansas



Shawnee Mission East School
Prairie Village, Kansas



LEGEND

- ⊙ Unsignaled Intersection
- ↓ Stop Sign

⊠ Signaled Intersection

← XX' Turn Bay Storage Length



Existing Lane Configurations & Traffic Control

FIGURE
3

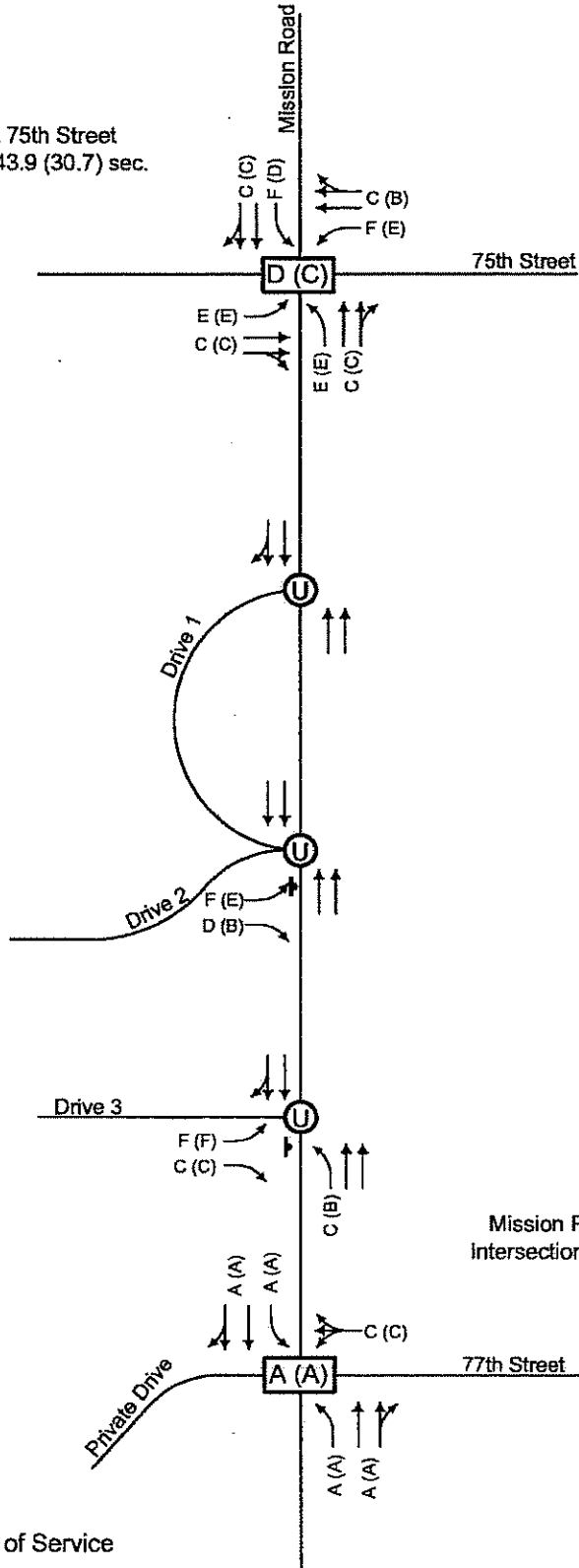
Shawnee Mission East School
Prairie Village, Kansas



Shawnee Mission East School
Prairie Village, Kansas



Mission Road & 75th Street
Intersection delay 43.9 (30.7) sec.



LEGEND

⊙ Unsignalized Intersection

↓ Stop Sign

X (X) AM (PM) Level of Service

⊠ (X) AM (PM) Intersection Level of Service

4.4 Proposed Access

Several issues exist with the current configuration of the school drop-off zones. During the morning peak period, vehicles were noted queuing and backing onto Mission Road while dropping-off students at Zone 1. Drivers were noted making restricted left-turn movements onto Mission Road from school drives. Not only is this a safety concern, but delay was extended as vehicles waited to find an acceptable gap along Mission Road.

During the afternoon peak period extensive queues were noted, specifically for Zone 3. Vehicle queues were observed approaching Drive 3 while waiting to access the circle lot of Zone 3. Additionally, drivers blocked exiting lanes, preventing traffic from exiting Zone 3.

As discussed in the data collection section, adequate sight distance is not provided for left-turn traffic exiting Drive 2. Currently, signage is provided at the drive restricting left-turn movements, however this signage is regularly disregarded. During the morning peak period 131 vehicles were noted making a left-turn movement and 33 vehicles were noted making the movement during the afternoon peak period. With sight distance limitations and the volume of traffic traveling along Mission Road, leading to few gaps for drivers to enter the traffic flow, it is recommended to restrict exiting traffic at this location.

With the proposed building expansion, Zone 3 will be removed as a pick-up/drop-off zone. A site plan was provided which illustrated a new circulation pattern for the campus. To accommodate a revised circulation plan, it is recommended to allow entrance only at Drive 2. Traffic would no longer be allowed to exit via Drive 2. This addresses the issue of limited sight distance at the location. To accommodate turning traffic, a 200 foot northbound left-turn lane should be provided. A southbound right-turn lane would typically be recommended at Drive 2. However, due to design limitations it is not feasible to construct a turn-lane at this location.

Traffic currently circulates north to south through Zone 1. With Drive 2 providing access only it is recommended to reverse the circulation in Zone 1 to south to north. Drivers enter at Drive 2 and exit to Drive 1. Due to the proximity of Drive 1 to the intersection of Mission Road and 75th Street, it is not recommended to allow traffic to make a left-turn from Drive 1. The drive should be constructed to permit right-out movements only. Additionally, based on conversations with staff, it is recommended to close access at this drive during the drop-off and pick-up periods. This can be achieved through the use of a gate or barricade that can be removed to allow visitor parking during the school day.

Due to the building expansion, Zones 2 and 3 will be combined to provide a new pick-up/drop-off zone. Approximately 550 feet of storage space will be provided in front of the school. Based on data collected, the anticipated queuing can be expected to exceed this length during the peak pick-up period. Vehicles could queue onto Mission Road until storage becomes available. Northbound traffic would be expected to queue

in the left-turn lane, southbound drivers would be in the outer lane of Mission Road. Other options for drivers include parking in the lot until the student release or using other pick-up/drop-off zones at the school. By providing one zone for pick-up/drop-off, the process is streamlined which should lead to improved ingress and egress from the school campus. This could lead to a decrease in the amount of drivers in queue.

Drivers will enter the school at Drive 2 and exit either to the west via an internal drive to Delmar Drive, or east to Drive 3. Although sight distance is exceeded at Drive 3 it is recommended to limit movements at Drive 3 to right-turn movements only. This is due to the volume of traffic along Mission Road limiting gaps, which results in extended queuing within the parking lots while vehicles wait to exit. Additionally, many drivers are younger, and may not adequately judge available gaps and speed of vehicles along Mission Road. By limiting egress movements to right-out only, it is anticipated that the queuing within parking areas will be reduced as well as that exiting the school area may be safer, especially with the number of young drivers using Drive 3 to exit.

Due to the anticipated volume of right-turn movements, dual right-turn lanes are recommended at Drive 3. The turn lanes should be designed such that the northernmost turn lane does not restrict line of sight for the southernmost turn lane. If adequate line of sight can not be achieved through design methods then it would be anticipated that drivers would exit the site via alternate access points to avoid the delay at Drive 3 expected with only one right-turn lane.

If additional ingress points are desired along Mission Road, an entering lane can be provided at Drive 3. Appropriate signage would be required to direct drivers to the parking areas or to the pick-up/drop-off zones. Based on the volume of vehicles observed using the pick-up/drop-off zones during peak periods, it is possible that vehicles could queue at Drive 2 waiting to access loading zones. By providing an additional ingress point at Drive 3, drivers wanting to access the parking lot would be able to by-pass potential queues.

Although left-turn movements to Mission Road are limited at all exiting drive locations, additional options are available for drivers wanting to drive north along Mission Road. Drivers can access 77th Street and take alternate routes north. Additionally, drivers can travel to the west side of campus and exit on to Delmar Drive, traveling north to the signalized intersection of 75th Street and Delmar Drive. Although limiting left-turn movements onto Mission Road may cause some inconvenience for drivers, there are multiple safety concerns regarding vehicles turning left onto Mission Road. Circulation on the school campus and delay of exiting traffic would be expected to improve with the revised site circulation plan.

To facilitate the movement of vehicles and efficient use of available storage, appropriate signage is recommended for the pick-up/drop-off zones. Pick-up/drop-off zones should be clearly marked and signs should be visible to drivers. Drivers should be made aware of designated pick-up/drop-off areas prior to the beginning of the school semesters, as well as instructed to pull forward and use the entire storage available.

Regarding the pick-up/drop-off zone, one passing lane should remain open at all times to allow for drivers to proceed to parking areas. This will be imperative if an ingress point is not provided at Drive 3. Drivers should not be allowed to double park and block this passing lane, as that will lead to increased congestion in the area.

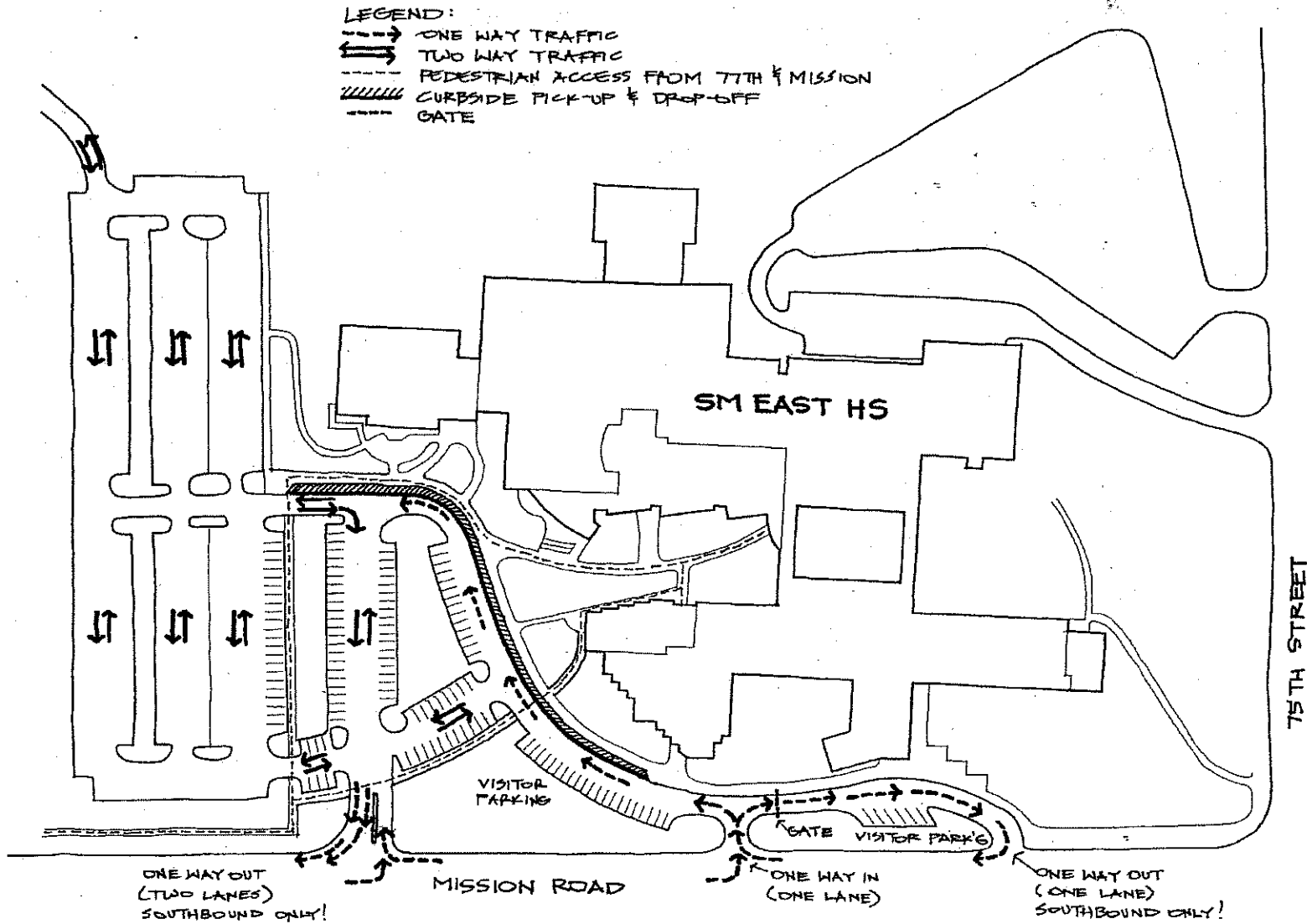
Figure 6 illustrates the revised site plan, including the location of the proposed school building. **Figure 7** illustrates the revised traffic volumes anticipated with the adjustments to access. **Figure 9** illustrates recommended improvements to access.

4.5 Existing Conditions with Recommended Improvements

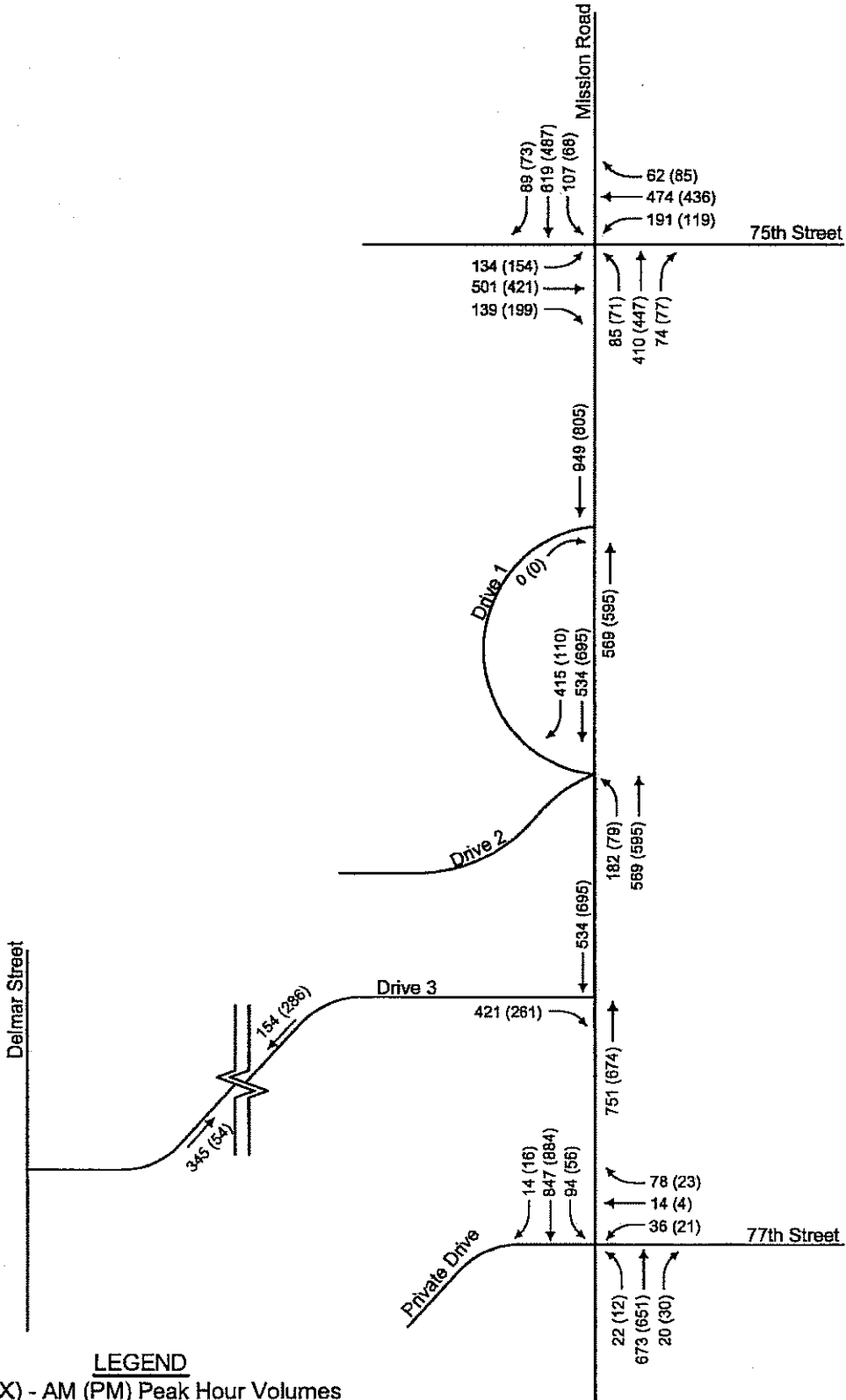
Capacity analysis was conducted as discussed in **Section 4.4**, considering the recommended improvements to Mission Road and proposed school access locations. Existing traffic volumes were re-distributed to illustrate revised travel patterns for drivers at the school.

Unsignalized analysis was conducted for the unsignalized school drive locations. Based on this analysis, all movements at unsignalized intersections are expected to operate at LOS C or better during the AM and PM peak hour periods. Signalized intersections are expected to operate at the same LOS with minimal changes to delay. Intersection analysis sheets are included in the **Appendix**.

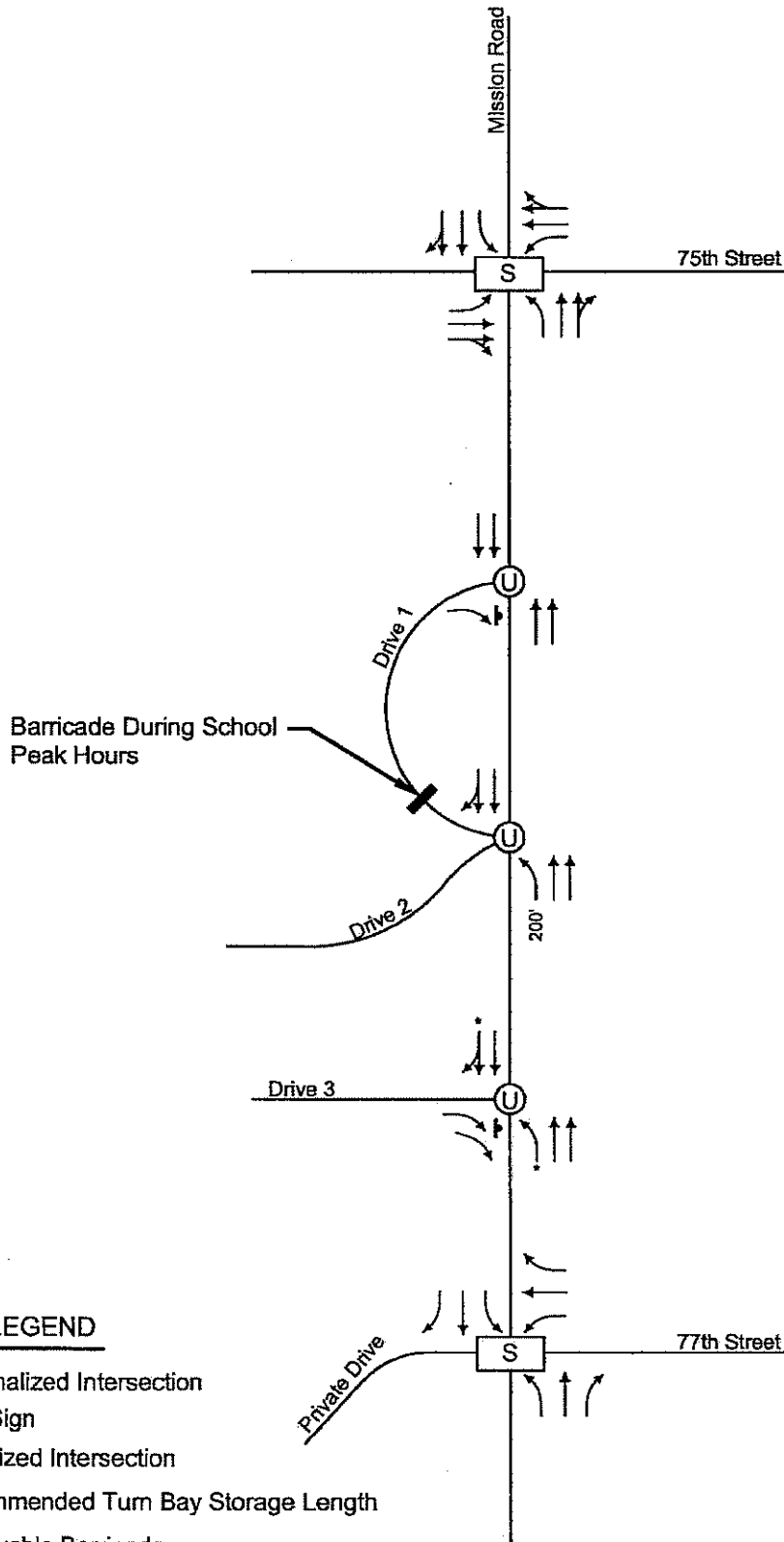
Existing level of service results are illustrated in **Figure 9**.



Shawnee Mission East School
Prairie Village, Kansas



Shawnee Mission East School
 Prairie Village, Kansas



LEGEND

- ⊙ Unsignalized Intersection
- ↓ Stop Sign
- ⊠ Signalized Intersection
- ← XX' Recommended Turn Bay Storage Length
- ▬ Removable Barricade

* Optional Ingress Point



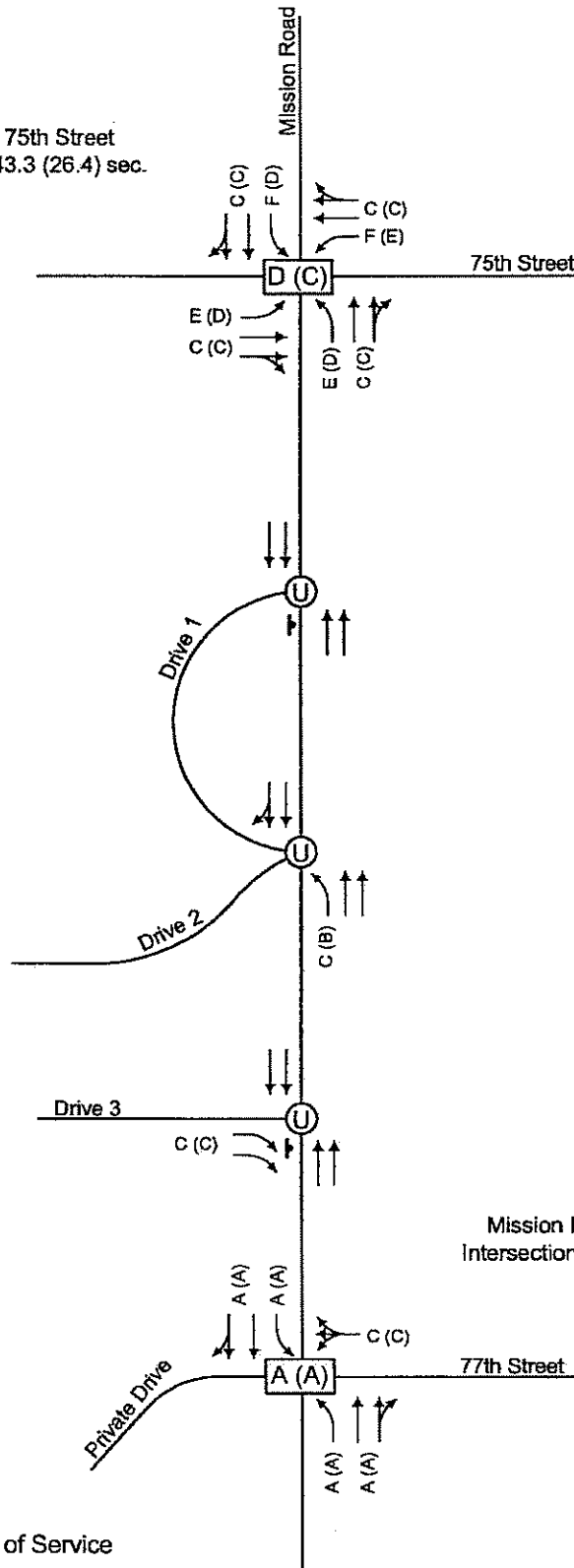
Revised Plan
 Lane Configurations & Traffic Control

FIGURE
 8

Shawnee Mission East School
Prairie Village, Kansas



Mission Road & 75th Street
Intersection delay 43.3 (26.4) sec.



Mission Road & 77th Street
Intersection delay 10.0 (7.0) sec.

LEGEND

⓪ Unsignalized Intersection

↓ Stop Sign

X (X) AM (PM) Level of Service

ⓧ (X) AM (PM) Intersection Level of Service



Revised Plan
Peak Hour Level of Service Summary

FIGURE
9

5.0 SUMMARY OF RECOMMENDATIONS AND CONCLUSIONS

This report analyzed existing traffic operations at Shawnee Mission East High School, specifically focusing on traffic conditions along Mission Road. Based on traffic counts collected and a field review, substantial queuing and congestion was noted during the morning and afternoon drop-off/pick-up times. With the proposed building expansion on campus the school has an opportunity to revise the pick-up/drop-off zones and to improve internal circulation of the school lots. Recommendations are detailed below, illustrating improvements that will accommodate the expansion of the building while improving circulation, specifically for drivers entering/exiting from Mission Road.

- Drive 1 should be limited to exit only. Due to limited sight distance the drive should be constructed to allow right-turn exiting movements only. The left-turn movement should be restricted.
- Drive 2 should provide entrance only to the school. Drive 2 will provide access to parking areas, the new drop-off area, as well as to the existing circle drive. Barricades or other traffic control measures should be utilized during peak hours to prevent drivers from entering the circle drive during peak hours of the school day.
 - 200 foot northbound left-turn lane
 - Due to site restrictions, it is not feasible to construct a southbound right-turn lane
- Although sight distance is met at Drive 3, it is recommended to limit exiting movements to right-turn only. Dual right-turn egress movements should be provided. If desired, Drive 3 can be an additional ingress point to Drive 2, which would provide access to parking areas. By providing an ingress point at Drive 3, drivers accessing parking areas would be able to by-pass possible queuing near loading zones. Signage should be provided directing drivers to parking areas and pick-up/drop-off zones.
- The student pick-up/drop-off area is proposed to be revised with the proposed building expansion on campus, allowing for one loading zone area. Drivers should be made aware of designated pick-up/drop-off areas prior to the beginning of the school semesters, as well as instructed to pull forward and use the entire storage available. One passing lane should remain open at all times to allow for drivers to proceed to parking areas. Drivers should not be allowed to double park and block this passing lane.

APPENDIX:

- **Data Collection**
- **Existing Conditions**
 - Capacity Reports
- **Existing Plus Improvements**
 - Capacity Reports



City of Prairie Village

Summer Recreation Programs Report

2007

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Prairie Village Recreation Programs

General Overview

The City of Prairie Village provides many recreational opportunities including year round tennis courts in several City parks and a swimming pool complex for use during the summer months. Within these facilities, the City offers tennis and swimming lessons, as well as City sponsored tennis and swim teams. In addition, various non-City recreation programs use Prairie Village parks and facilities for other recreational offerings.

Goals Set in the 2007 Budget

Mission: Provide a variety of recreational programs for residents

Short Term Goal: Continue all recreation programs.

Objective: Maintain at least 90% excellent or good ratings for all recreation programs.

Status Indicator: All aquatic team members and Junior Tennis League participants were surveyed to gain feedback about recreation programs; the results of which are posted below. These annual surveys allow the Park and Recreation Committee to continually improve City recreation programming.

Short Term Goal: Continue to use collaboration to provide recreation programming.

Objectives: Continue to participate in the Johnson County Swim & Dive League and the Kansas City Junior Tennis League; continue offering camps at parks throughout the City; continue offering swim lesson programming through Johnson County Parks & Recreation District at the Prairie Village Pool; explore additional opportunities to collaborate to offer additional recreation programming.

Status Indicator: The City of Prairie Village continued to make arrangements with various organizations to use Prairie Village's recreational facilities. Shawnee Mission East, Bishop Miege High School, YMCA and various other groups used the tennis courts for practice, lessons and tournaments. The Johnson County Parks and Recreation Department offered three different programs at the pool complex including group and private swimming lessons. Prairie Village hosted several swim and dive meets at the pool complex throughout the summer. There were also multiple soccer and flag football camps and several youth sports teams that used Prairie Village parks throughout the year.

Short Term Goal: Improve City information sources.

Objectives: Increase the number of constituents surveyed for general park & recreation and specific recreation programs by 10% annually; make use of technology to improve communication with program participants and the community about programs / events.

Status Indicator: City staff is in the early stages of using the internet and email as an information portal for all residents and recreation members. The majority of recreation program surveys were sent electronically this year significantly improving the dispersion among the swim, dive and Junior Tennis League parents.

Prairie Village Pool

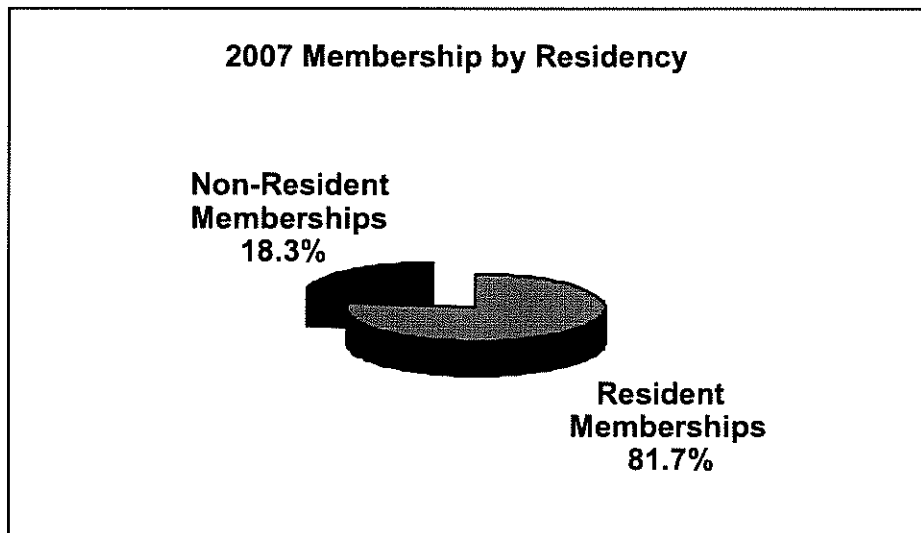
General Overview

The swimming pool program is designed to provide safe summer outdoor recreation and instruction in swimming and water safety. The pool complex at Harmon Park includes a recreational swimming pool, diving pool, slide pool, meter pool, baby pool, adult pool, and food service facility. Qualified personnel coach swimming and diving teams for youth. Members pay an annual fee or purchase a swim card for admission to the pool complex; others pay a gate fee.

Pool Memberships

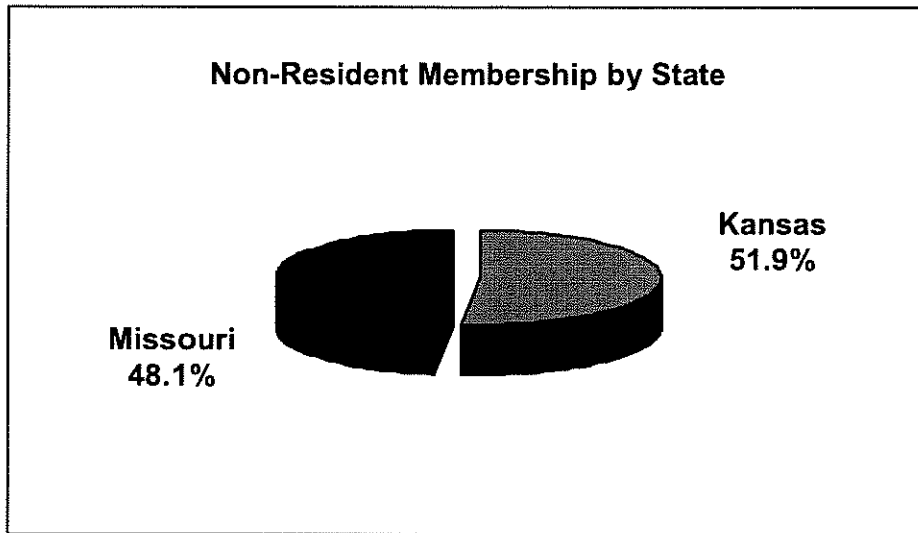
The sale of pool memberships began on April 2, 2007. A total of 1287 pool membership packages were sold in 2007. Of the total memberships sold, there were 9 scholarships given. These scholarships allowed 21 residents to receive a half or fully paid membership.

Regular membership packages break down as follows:



Resident Family Membership	676	52.5%
Resident Two Person Family	67	5.2%
Resident Individual	195	15.2%
Resident Senior Citizen	114	8.9%
Non-Resident Family Membership	152	11.8%
Non-Resident Individual	23	1.8%
Non-Resident Senior Citizen	16	1.2%
Non-Resident Child	44	3.4%
Total	1287	100.00%

Non-Resident membership numbers and demographics break down as follows:



Missouri	125
Kansas City	125
Kansas	135
Overland Park	41
Leawood	41
Mission Hills	20
Fairway	11
Roeland Park	5
Shawnee	4
Olathe	4
Lenexa	2
Mission	3
Westwood	3
Merriam	1
Total	260

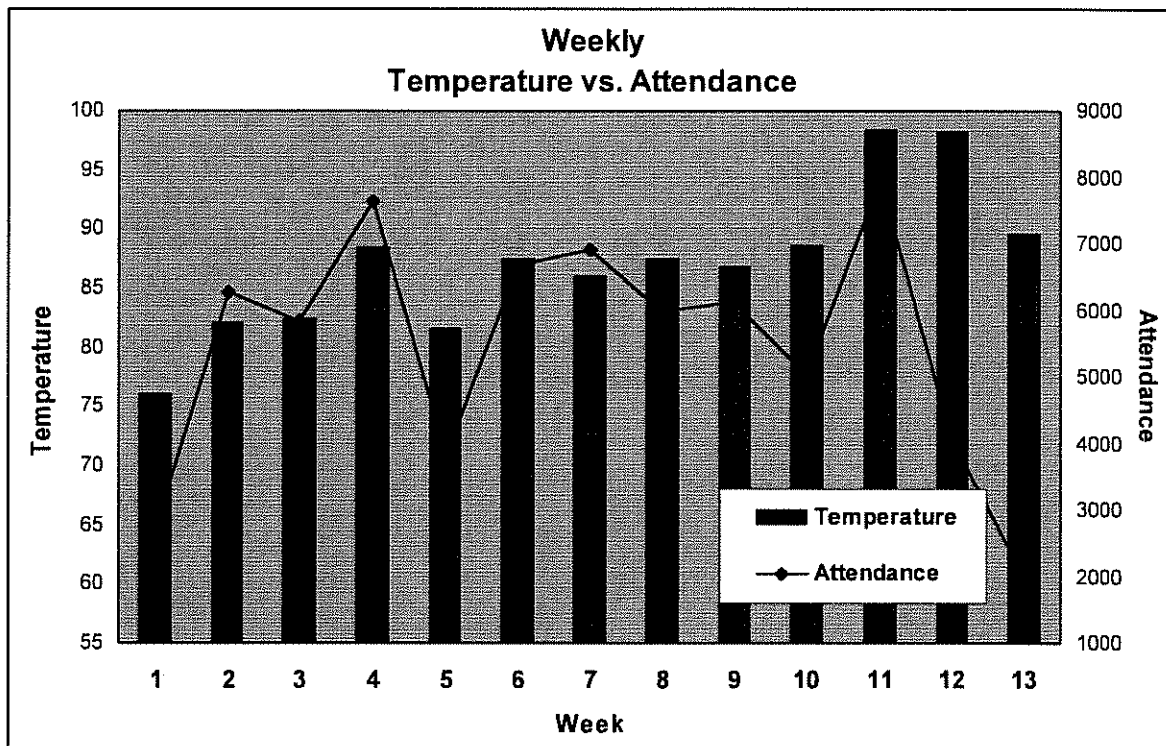
The City additionally sold 178 10-swim cards to its residents. There were also 47 Prairie Village employees issued memberships. The grand total for all memberships sold was 1512 which translated into a total of 4317 individual passes being issued. Compared to previous years this number is low.

Membership	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>
	4975	4700	5228	4935	4497	4829	4724	4317

In summary, total memberships sold were down 5.5% from 2006, but due to a fee increase revenue was only down 2.5%. Total revenue raised through membership sales was \$172,296.

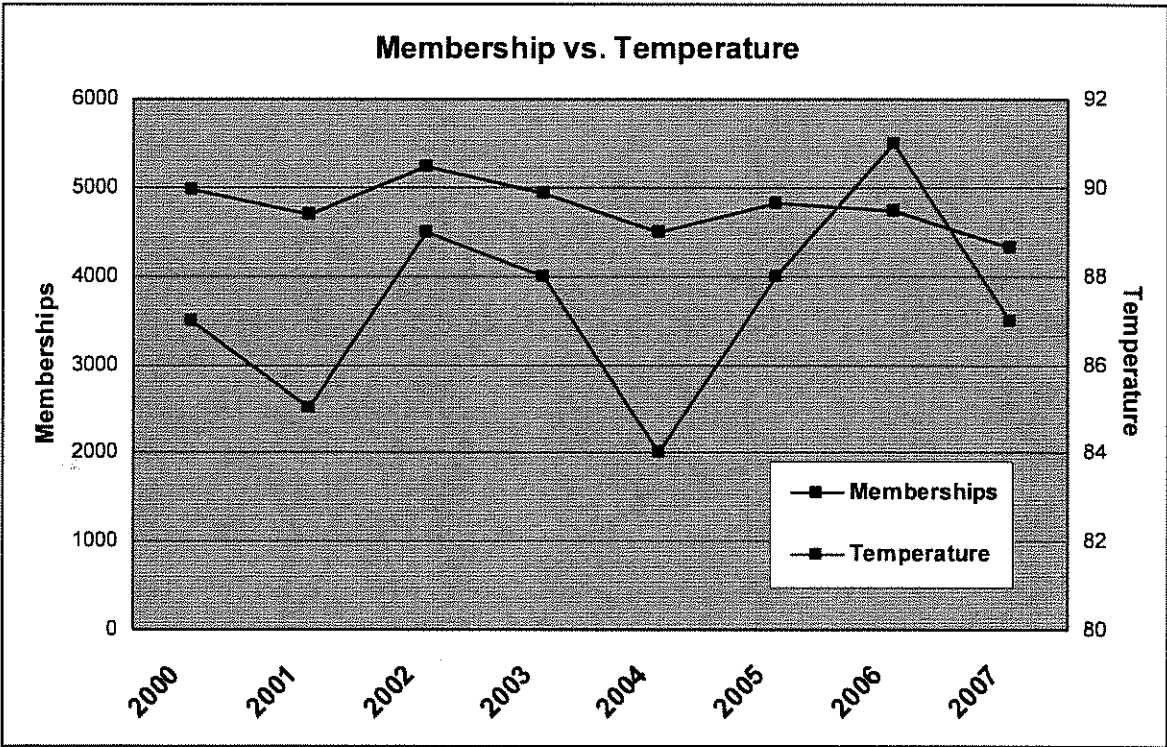
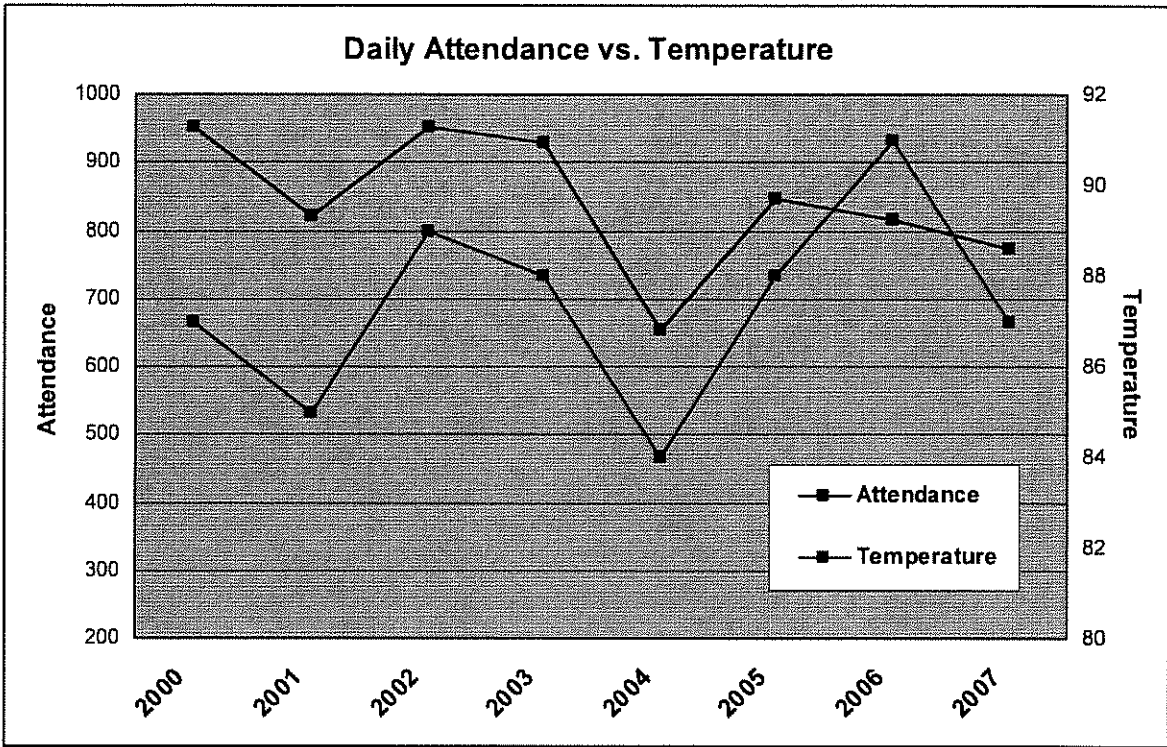
Attendance

Attendance at the Prairie Village Pool during 2007 was down 5% compared with 2006. The pool complex ended the year with an attendance total of 78,382 versus 82,445 in 2006. Average daily attendance was 774 compared to 816 in 2006 and 846 in 2005. Most of this can be attributed to the pool not opening due to weather on four occasions this year including a Friday, Saturday, and Sunday. The pool also closed before 5:00pm due to weather on six occasions and had less than 100 patrons on eight occasions prior to abbreviating hours for school. In addition, the pool hosted several swim and dive meets that required closing half or all of the pool for most of the day.



As the chart above illustrates, weekly temperature is related to weekly attendance. The only major deviation is the last two weeks when the pool was at abbreviated hours. Unfortunately, these were also two of the season's hottest weeks so the pool potentially lost a significant amount of revenue. Also of note, the pool closings previously mentioned that occurred on a Friday, Saturday, and Sunday all occurred in week five and are clearly evident on the chart above.

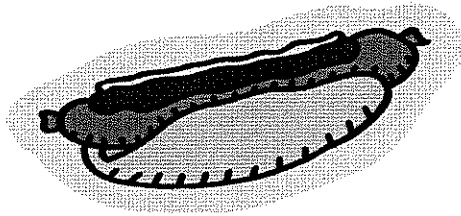
Weather is also a good indicator of pool patronage when approached from a seasonal standpoint. The charts below illustrate how the seasonal averages over the last eight years have affected both attendance and memberships sold.



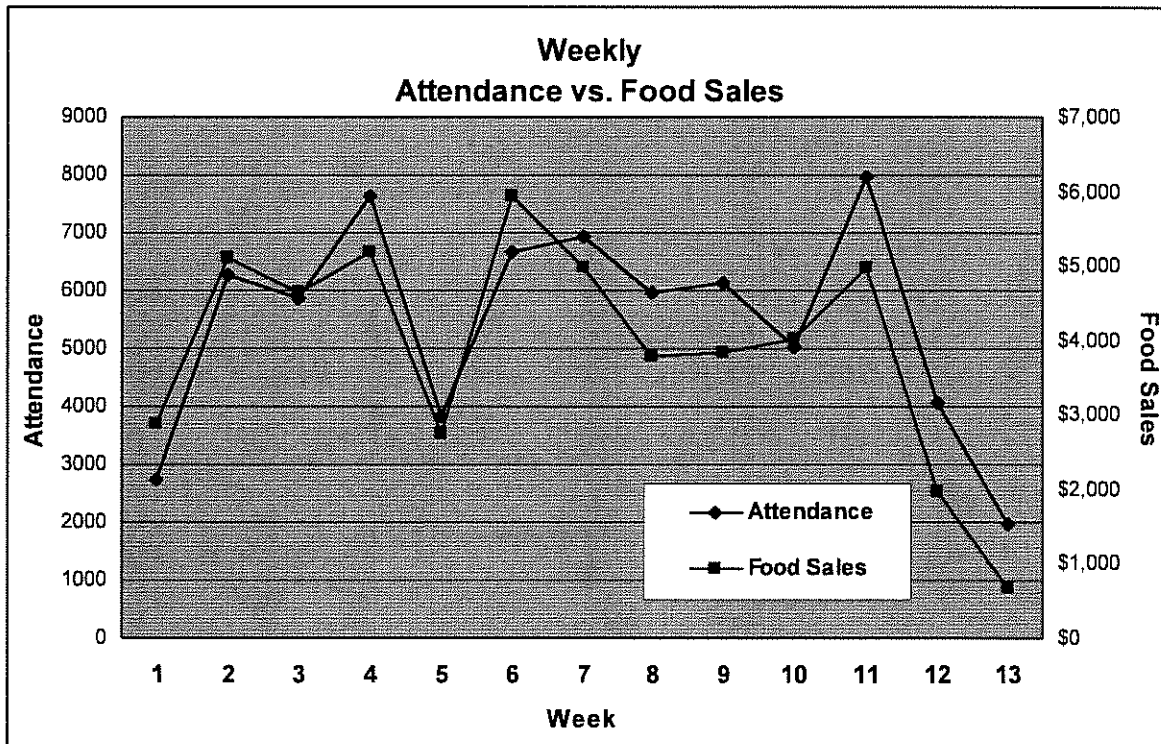
This summer total attendance was down 5% compared to 2006. Yet, due to a daily admission increase from \$5 to \$6, revenue was up 6.3%. Total gate revenue for 2007 was \$154,311.

Food Service

Once again, the City utilized the services of US Food Service for food products and switched to Coca-Cola for beverages. The concessions stand offered pool patrons a selection of snack food items, some hot items, and assorted drinks. In addition, the concession stand carried Miss Molly's Cookies and Dippin Dots Frozen Ice Cream, both of which were very successful.



As you would expect, food sales correspond with fluctuations in attendance – this relationship is illustrated below.



In summary, despite a decrease in daily attendance of 5%, food sales were up 3.2% with total sales of \$49,424.

Staffing

The pool used 54 different lifeguards throughout the year with an average of 42 per week - down from 55 in 2006. In addition, there were 16 operations attendants, an operations manager, three assistant managers, and one head pool manager on staff. There were 30 staff members who are Prairie Village residents.

Staff recruitment began in December 2006 with invitation letters being sent to previous Prairie Village lifeguards. The City offered three different lifeguard training classes at Prairie Village City Hall and SME Swimming Pool between February and May.

Lifeguards worked a total of 17,375 hours during the 2007 season. This averaged out to 1254 hours worked per week. On average, lifeguards worked 26 hours per week and 322 total hours for the season. The base wage for a starting lifeguard was \$8.25 per hour with the average among all lifeguards being \$8.71. Two incentive bonuses were used to encourage employees to work until Labor Day. The first bonus was a \$1 per hour raise for all hours worked between August 16th and Labor Day. The second bonus was achieved by averaging at least fifteen hours per week between August 16th and Labor Day. If an employee accomplished this they were paid an extra 50¢ for every hour worked during the pool season. Twenty-five employees took advantage of one or both of these bonus incentives for a total of \$6,126 in bonus wages.

The 16 operations attendants this year worked a total of 3937 hours. This total represents a significant increase over previous years because operations attendants now handle food service as well as all front gate operations. Lifeguards have worked the front gate in the past.

Challenges

The challenges the pool complex faced this year were weather and staff availability. As previously mentioned, the rain negatively affected our attendance on numerous occasions this year. When not raining, the absence of a prolonged run of excessively hot days only exacerbated the situation. Another challenge poor weather creates is deciding when to close the pool; on eight different occasions the pool remained open despite dismal attendance.

The second major challenge this year arose when a number of lifeguards ended their employment earlier than expected or altered their availability. Seldom was this the result of bad employees but the opposite; good kids participate in many activities throughout the year and oftentimes employment is not their top priority. Due to these unforeseen circumstances the pool was severely understaffed at the end of the season. Despite this, management was able to shift pool availability within the greater complex and utilize Red Cross certified operations attendants to ensure the complex remained open.

Neither of these challenges is unique to Prairie Village. All pools are faced with these problems and are indicative of an industry that requires good kids and good weather. An informal telephone survey of other metro pools indicates that most pools had similar challenges this year.

City Recreation Programs

In an effort to share resources, the Swim, Dive, and Synchro Teams operated as a consolidated 'Aquatics Team' this year. All revenues and expenditures were approached programmatically making the whole team much more viable than the sum of its parts. As such, Aquatics Team revenues were \$23,846 while its expenditures were \$20,392. Despite this combined approach to the program, direct cost information in the form of coaches' salaries vs. team revenues is included in the summaries below to serve as performance indicators.

Swim Team

The Prairie Village Piranhas membership this year for both the competitive and pre-competitive teams was 173 (125 residents and 48 non-residents). The pre-competitive team met at two different times each morning while the competitive team met as a whole. To better manage and supervise this large number the team added three new part-time coaches. In addition, once again the coaches were allowed to offer swim lessons for \$30 a session - \$6 of which went to the City. The coaches taught 45 total lessons this year generating \$270 in revenue. Revenue from swim team fees covered the costs of the coaches' salaries by \$6,100.

Synchronized Swimming Team

The experienced leadership provided by the returning head and assistant coach ensured the Synchronized Swimming Team had another great season. Despite a rain-out the first night, all of the swimmers worked exceptionally hard on the 48th annual water show in cooperation with pool employees and parent volunteers. Participation dropped from 39 last year to 32 on this year's team (25 residents and 7 non-residents), yet team revenue still covered salaries by \$507.

Dive Team

Dive Team membership increased this year from 37 participants to 38 (24 residents and 14 non-residents). The team had another competitive season and continues to improve at an acceptable rate. Once again the City offered dive lessons to team members to provide them with extra instruction and the coach with extra income – four sessions were purchased generating \$48 for the City. Dive Team finished the season with the coach's salary exceeding revenues by \$897.

Tennis Program

The Junior Tennis League fielded the third largest team in the metro with 98 players. The team finished eighth in the large club division and had several players competing on the final day garnering four championships. Additionally, the Tennis Pro gave 89 children's lessons (Pee Wee, Mighty Mites, and Future Stars) and 4 adult lessons. Furthermore, 28 private and semi-private lessons were given to participants both young and old. The total revenue brought in by the tennis programs was \$13,421; this is a 7.2% decrease from 2006. Tennis revenues exceeded the direct costs of the program by less than \$100.

Non-City Recreation Programs

Johnson County Parks and Recreation District

Master's Swim Program

The Master's Swim Program is an adult fitness swimming group that meets daily throughout the pool season. The City receives \$19 per participant per month and the program averaged about 17 participants per night. Exact attendance figures are difficult to calculate because this program operates on a punch card system.

Water Exercise Program

There were two types of water exercise classes this year. One was offered as a 50+ group and the other was 16+. Forty-five people took advantage of this program and the City receives a "pool use fee" of \$9.00 per class hour.

Learn to Swim

This was the fifth year that the City used the Johnson County Parks and Recreation District to provide the Learn to Swim program. The program provides swimming instruction for all ages and ability levels. In addition, Johnson County offered an adaptive aquatics program for persons with disabilities. Altogether, there were 504 participants in the program.

American Red Cross of Greater Kansas City

Lifeguard Training

The City of Prairie Village partnered with the American Red Cross and offered three sessions of lifeguard training during the winter and spring of 2007. The partnership also included three full lifeguard training classes, four lifeguard recertification classes and one Water Park training class. These on-site training sessions are designed to make the recruitment and training of new lifeguards more convenient.

Challenger Sports

Challenger Sports

The City contracted with Challenger Sports to conduct two Flag Football camps over the summer. The first was scheduled in Meadowlake Park for the week of June 25 - 29 and the second for the week of July 30 - August 3. The first camp had 11 participants and the second was cancelled due to weather. The City received \$11 for each camp participant for a total of \$121.

British Soccer

British Soccer, an affiliate of Challenger Sports, hosted two instructional soccer camps over the weeks of June 4 - 16 and July 16 - 20. A total of 32 youths participated in these camps - 9 in June and 23 in July. The City received \$5 for each participant enrolled in the June camp and \$11 for the July camp generating a total of \$282.

Team Survey Results*

Swim Team

95% of respondents rated the *registration process* as Excellent or Good.

70% of respondents rated the *head coach* as Excellent or Good.

75% of respondents rated the *assistant coaches* as Excellent or Good.

81% of respondents rated the *ability of City Staff to answer questions* as Excellent or Good.

90% of respondents rated the *tryout process* as Excellent or Good.

81% of respondents rated the *pre-season communication* with parents as Excellent or Good.

83% of respondents rated the *overall communications* as Excellent or Good.

83% of respondents rated the *management of home meets* as Excellent or Good.

75% of respondents rated their *overall experience* with the swim team as Excellent or Good.

* results based on 21 surveys returned.

Synchronized Swim Team

100% of respondents rated the *registration process* Excellent or Good.

50% of respondents rated the *head coach* as Excellent or Good.

100% of respondents rated the *assistant coaches* as Excellent or Good.

100% of respondents rated the *ability of City Staff to answer questions* as Excellent or Good.

100% of respondents rated the *tryout process* as Excellent or Good.

50% of respondents rated the *pre-season communication* with parents as Excellent or Good.

100% of respondents rated *overall experience* with the team as Excellent or Good.

* results based on 2 surveys returned.

Dive Team

100% of respondents rated the *registration process* as Excellent or Good.

100% of respondents rated the *head coach* as Excellent or Good.

50% of respondents rated the *ability of City Staff to answer questions* as Excellent or Good.

50% of respondents rated the *pre-season communication* with parents as Excellent or Good.

33% of respondents rated *overall experience* with the team as Excellent or Good.

* results based on 3 surveys returned.

Tennis Lessons/Junior Tennis League

100% of respondents rated the *quality of the tennis courts* at Harmon Park as Excellent or Good.

100% of respondents rated the *experience during the registration process* as Excellent or Good.

80% of respondents rated the *ability of City staff to answer questions* as Excellent or Good.

100% of respondents rated the *level of instruction children received* as Excellent or Good.

100% of respondents rated their *level of satisfaction with program* as Excellent or Good.

100% of respondents rated the *pre-season communications* as Excellent or Good.

100% of respondents rated the *overall communications* as Excellent or Good.

83% of respondents rated the *ability of City staff to answer JTL questions* as Excellent or Good.

100% of respondents rated the *JTL Head Coach* as Excellent or Good.

100% of respondents rated the *assistant JTL instructor* as Excellent or Good.

100% of respondents rated *overall satisfaction* with the JTL program as Excellent or Good.

* results based on 6 surveys returned.

COU2007-71

**CONSIDER ESTABLISHING A CAPITAL IMPROVEMENT
RESERVE FUND**

Issue:

Should the City Council formally adopt an ordinance establishing a capital improvement reserve fund?

Background:

State statutes allow the City to establish a capital improvement reserve fund to set aside money for capital projects in the City's multi-year capital improvement plan. The City established this fund a number of years ago as the Capital Projects Fund. However, an ordinance officially establishing this fund was not passed by the Council at that time. The attached ordinance officially establishes the Capital Projects fund as the capital improvement reserve fund in accordance with State statutes.

Recommendation:

RECOMMEND THE CITY COUNCIL ADOPT AN ORDINANCE ESTABLISHING A CAPITAL IMPROVEMENT RESERVE FUND, SUBJECT TO APPROVAL BY THE CITY ATTORNEY.

COUNCIL ACTION REQUIRED

ORDINANCE NO. 2160

AN ORDINANCE ESTABLISHING A CAPITAL IMPROVEMENT RESERVE FUND IN THE CITY OF PRAIRIE VILLAGE

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:

SECTION I. Fund Established

In accordance with K.S.A. 12-1,118 there is hereby established a capital improvement reserve fund which shall be used by the City to finance the capital improvements listed in the City's multi-year capital improvement plan. The Governing Body shall provide for the transfer of moneys from other City funds lawfully available for financing capital improvements to the capital improvement reserve fund.

SECTION II. Policy Objective

It is the policy objective of the Governing Body that the capital improvement reserve fund shall be used to finance capital improvements listed in the City's multi-year capital improvement plan adopted during the annual budget process.

SECTION III. Take Effect. That this ordinance shall take effect and be in force from and after its passage, approval and publication in the official City newspaper as provided by law.

PASSED AND APPROVED THIS _____ DAY OF _____.

Ronald L. Shaffer, Mayor

ATTEST:

APPROVED AS TO FORM:

Joyce Hagen Mundy
City Clerk

Charles E. Wetzler
City Attorney

CONSIDER HIRING A PUBLIC DEFENDER IN THE MUNICIPAL COURT

Issue:

Should the City of Prairie Village hire a public defender in the Municipal Court to serve indigent defendants that if found guilty could face possible imprisonment?

Background:

The Prairie Village Municipal Court provides legal counsel to indigent defendants facing possible imprisonment. These cases typically involve charges of Driving Under the Influence, Driving While Suspended, and certain Theft charges. The Municipal Court uses a rotating list of defense attorneys, approved by the Judges, as court-appointed attorneys for indigent defendants. In order to receive the services of a public defender, the defendant has to complete a financial affidavit and be determined indigent by the Judge. Once approved, the court clerk assigns the next attorney on the list and sends notice to the attorney and the defendant advising who has been appointed.

This procedure results in multiple bills being submitted from a list of eleven attorneys. It can be time consuming to verify the attorney's appointment, time spent on the case, calculate the compensation, and forward the bill to finance for processing.

Utilizing different attorneys also results in varying levels of quality of service. Some attorneys may provide better individualized service, meeting with the defendant outside of court, at their office or possibly contacting them while in custody; while other attorneys may meet their client for the first time in court.

The Municipal Court advertised a Request for Proposal on the city website along with posting it in the court office window for the month of October 2007. Four RFP's were received and reviewed by the city committee consisting of the Assistant City Administrator and the Court Administrator. The RFP's were evaluated based on quality of similar work, comparable experience and background, overall responsiveness to the RFP, extent of applicable resources, and understanding of services required. The RFP's were ranked and the top two candidates were then interviewed by the committee. Both candidates also submitted sealed cost proposals. The most qualified candidate was selected and her cost proposal accepted.

The candidate selected as the most qualified to serve as the Prairie Village Public Defender is Robin Lewis. Ms. Lewis has been a practicing attorney in Johnson County for over 25 years and is well respected in the legal community. She also has extensive experience performing criminal defense work and has appeared regularly in the Prairie

Village Municipal Court, where she has developed strong professional relationships with the Court Staff.

Having a public defender will streamline the process for defendants as we will be able to provide them with the attorney's business card as soon as they're appointed. And we'll have one docket a month for all public defender cases, resulting in more efficient use of the Prosecutor's time as well.

Financial Impact:

The Municipal Court annually budgets for providing public defender services. The 2008 budget contains \$15,000 for these services. The proposed agreement would cost \$12,500.00 annually or \$1,041.66 monthly.

Recommendation:

Recommend the City Council approve an agreement with Robin Lewis to serve as the Prairie Village Public Defender for an annual fee of \$12,500 with funds from the 2008 Court Administration Budget.

ROBIN A. LEWIS, P. A.
Attorney at Law

201 East Loula, Suite 106
Olathe, Kansas 66061

Telephone: (913) 829-7896
Fax: (913) 254-7602

October 23, 2007

Prairie Village City Clerk
RFP-Public Defender
7700 Mission Road
Prairie Village, KS 66208

RE: Public Defender Position

Dear City Clerk:

I am interested in the Public Defender position. I have been a litigation attorney for over 25 years, having represented both the State and defendants. I have served as a Court-Appointed Attorney for the cities of Prairie Village, Westwood, Mission Woods, Westwood Hills, Mission Hills and Shawnee. I have also been Court-Appointed to represent defendants in Johnson County District Court.

I consider myself to have the knowledge and ability to identify all issues in any given case and resolve cases efficiently, but as a staunch advocate for my clients. The court personnel for the City of Prairie Village are very professional and I have worked well with them for a number of years.

I have been an attorney in Johnson County for over 25 years. During that time I have appeared before almost every current seating Johnson District Court Judge and many of the current municipal court judges in this county. I believe I have a reputation of being well prepared, knowledgeable and an attorney of high standards.

Sincerely,



Robin A. Lewis
Attorney at Law

Enclosure

ROBIN A. LEWIS
19575 County Line Road
Edgerton, Kansas 66021
Home (913) 893-6440 Work (913) 829-7896

LEGAL EMPLOYMENT

May 1982 to Johnson County District Attorney's Office,
March 1995 Johnson County Courthouse
 P. O. Box 728
 Olathe, Kansas 66051

Last Position Held: Senior Assistant District Attorney

Responsibilities: Assigned to high degree felony cases. Managed caseload of over 100 per year. Prepared cases for preliminary hearings, suppression and other pre-trial motions. Tried cases to jury on an average of 9 cases per year. Assisted other attorneys with case preparation and disposition. General administrative duties including budgetary and hiring.

General Duties: Research, write and argue all assigned cases appealed to Kansas Supreme Court and Court of Appeals. Communicate with the press, attorneys, over 40 support staff, and the public on assigned cases.

March 1995 to Law Offices of Robin A. Lewis, P.A.
Present 201 East Loula, Suite 106
 Olathe, Kansas 66061

Position Held: Solo Practitioner with a general law practice including criminal, municipal, traffic, juvenile, Child in Need of Care, Termination of Parental Rights and family law.

Responsibilities: Prepare cases for filing, trial or other disposition. Respond to and prepare pleadings. Daily effective communication with clients, attorneys, witnesses and judges. Handle all aspects of a small business.

March 1995 to Present	Pro-Tem Judge: Johnson County District Court and various Municipal Courts.
June 2001 to August 5, 2002	Edgerton Municipal Judge
March 2003 to Present	Gardner Municipal Judge

EDUCATION

Juris Doctorate 1982 Class Standing: Top 25%	Washburn School of Law
Undergraduate 1979 Bachelor of Arts GPA 3.4/4.0	Washburn University of Topeka

PROFESSIONAL REFERENCES

Curt D. Hoover
City of Olathe
P. O. Box 768
Olathe, KS 66051
(913) 971-6742

James R. Orr
4800 Rainbow Boulevard
Suite 200
Westwood, KS 66205
(913) 262-7710

Timothy J. Turner
10975 Benson
Overland Park, KS 66210
(913) 339-9111

**PUBLIC DEFENDER CONTRACT
THE CITY OF PRAIRIE VILLAGE, KANSAS**

COMES NOW, the City of Prairie Village, Kansas, a Municipal Corporation, and Robin A. Lewis, hereinafter referred to as "ATTORNEY", to enter into this Contract based upon the following terms, conditions, and considerations.

WITNESSETH:

WHEREAS, the CITY desires to retain ATTORNEY for Municipal Court Public Defender Services and ATTORNEY desires to provide those services.

NOW, THEREFORE, it is agreed between the CITY and by ATTORNEY as follows:

1. ATTORNEY'S job responsibilities shall include the following, which ATTORNEY agrees to perform for the consideration herein set out:

- a. Prepare, try and otherwise handle representation of indigent Defendants (who are hereinafter referred to as clients) in the Municipal Court at the regularly scheduled dockets as may be assigned by the Municipal Court Judge. In this regard it is understood ATTORNEY need not be present at each docket, but only those upon which his client's matter is scheduled. ATTORNEY will not be found in breach of this Agreement where circumstances such as illness, Court conflicts, etc., prohibit an appearance, provided ATTORNEY has made a good faith effort to do so and has notified the Court in advance.
- b. ATTORNEY agrees to represent the referred defendants from referral to final disposition, even if such representation continues past the date of this Agreement. If final disposition includes an appeal, such representation shall include preparation and litigation of appeals de novo in the Johnson County District Court, either to the Court or to a jury, as deemed necessary by the ATTORNEY in representation of her clients.
- c. Represent, prepare and submit Diversions for clients at both the Municipal Court level and the Johnson County District Court, if applicable.
- d. Represent assigned clients in termination actions on diversions and prepare for and handle hearings thereon.
- e. Represent assigned clients in parole or probation revocation proceedings of the Municipal Court and the Johnson County District Court, and prepare for and handle hearings thereon as deemed necessary by the ATTORNEY.

- f. Represent assigned clients in contempt and suspended sentence matters, and prepare for and handle hearings thereon as deemed necessary by the ATTORNEY.
- g. Prepare all documents, motions, briefs, letters, etc., with his own staff support and materials. It is understood between the parties that the CITY will attempt to provide a place for ATTORNEY and assigned clients to meet at City Hall and use of a phone during normal business hours.

2. CITY agrees to compensate ATTORNEY for these services the monthly sum of (\$1,041.66) for the calendar year commencing January 1, 2008 through December 31, 2008

3. ATTORNEY'S status shall at all times remain as a Contractee of the CITY. ATTORNEY is not an employee or agent of the CITY. This Contract shall terminate on December 31, 2008, subject to renewal. ATTORNEY represents that she is self-employed and that she individually has responsibilities to correctly report her income/expenses on her tax returns and that the Court has no obligation or right to withhold any FICA income or other taxes from the agreed monthly payment.

4. ATTORNEY represents that she is duly authorized to practice law in the State Courts of Kansas and that she will remain so qualified throughout the Agreement.

5. ATTORNEY shall hold harmless the City of Prairie Village, its employees, officers, and agents and defend and indemnify it against all claims and causes of action in which misconduct or negligence is alleged against ATTORNEY while performing services pursuant to this Contract. This provision shall not apply if the claim is based upon the misconduct or negligence of the CITY, its officers, employees, or agents.

6. During the performance of this contract, the ATTORNEY agrees to maintain for the duration of the contract insurance coverage of the type and minimum liability as set forth below. The ATTORNEY shall furnish to the CITY a Certificate of Insurance verifying such coverage. All general liability insurance shall be written on an occurrence basis unless otherwise agreed to in writing by the CITY.

Professional Liability	\$1,000,000 each claim/aggregate
------------------------	----------------------------------

7. As a contractor, ATTORNEY understands this is an Agreement to provide the services and perform the tasks herein before set forth, and not an agreement to provide services for a preset number of hours per week. ATTORNEY will remain under contract with the CITY for the period of the Contract, unless otherwise terminated by the CITY, and ATTORNEY understands that the CITY is not creating in her an expectation of continued contract with the CITY beyond the term of this Contract. This Contract may only be amended with the written approval of both of the parties. This Contract may be terminated at any time by either party, with or without cause by providing thirty (30) days written notice and payment by CITY of the pro rata fees earned to the date of termination.

8. Robin A. Lewis understands she is obligated by this agreement and further understands and authorizes the CITY to issue its check in payment for services to Robin A. Lewis, whose tax identification number is 48-1222403.

9. TERMINATION – The CITY reserves the right, in its sole discretion and for its convenience and without cause or default on the part of the ATTORNEY, to terminate this Agreement by providing thirty (30) days prior written notice of such termination to the ATTORNEY. Upon receipt of such notice from the City, the ATTORNEY shall:

- a. Immediately cease all work or
- b. Meet with the City and, subject to the City's approval, determine what work shall be required of the ATTORNEY in order to bring the services described in this agreement to a reasonable termination.

If the City shall terminate for its convenience as herein provided, the CITY shall compensate the ATTORNEY for all work completed to date of termination.

Robin A. Lewis

APPROVED AS TO FORM

Ronald L. Shaffer
Mayor

Charles E. Wetzler
City Attorney

CITY OF PRAIRIE VILLAGE

TO: QUINN BENNION
FROM: CHRIS ENGEL
SUBJECT: COU2007-69 – CITIZEN COMMITTEES
DATE: 11/29/2007

At the Council Committee meeting on November 5, 2007 city staff was directed to research three key elements in regards to citizen-chaired committees. Specifically, staff was requested to 1) report on committee role, structure, and composition, 2) look at level of communication between the chair and staff, and 3) committee use of budgeted funds and resources. The elements concerning structure and composition are illustrated on the following attachment along with the usage of budgeted funds. Committee role and levels of communication are summarized below.

ADA – city compliance with Title II of ADA in City sponsored services, programs, and activities.

Animal Control – addresses issues related to animal welfare/control and hears animal appeals.

Arts Council – promotion, development, and acquisition of arts for the City and landscaping of City facilities.

Civil Service – assists in determining qualifications of police applicants and fitness for promotion.

Code Appeals – hear/provide rulings on appeals of decisions interpreting building and construction codes.

Communications – advises on types of media used to communicate with the public in the present and future.

Environmental/Recycle – raises awareness of the value of preserving the environment and natural resources.

Insurance – review and make recommendations concerning the city's insurance needs.

Parks/Recreation – recommend matters concerning park system and recreation activities/agreements.

Planning/Zoning Appeals – hears and provides rulings on appeals of orders or decisions made relative to interpretation of zoning regulations or interpretations of regulations made by City staff.

Sister City – promotes cultural ties between City and other communities worldwide.

Tree Board – research and recommend policy relating to trees, shrubs, and other plantings on City property.

Communication levels vary from committee to committee due to the nature of the committee role. There is a staff person assigned to each committee to record minutes which are then included in the Council packet. In addition, the majority of committees have a councilmember either assigned as chair or staff liaison to serve as information conduits to the Council if necessary. However, unless Council action is required the level of active communication between chair, staff, and Council is not formalized. This list does not include ad hoc, steering, or Council committees such as the Finance Committee.

Also attached is a summary of surrounding city committee structures. The majority only have three or four citizen committees with others being ad hoc. Additionally, few committees are chaired by council members.

**Prairie Village
Volunteer Committees**

	<u>Members</u>	<u>By Ward</u>	<u>Non-Res Allowed</u>	<u>Council member(s)</u>	<u>Chairperson</u>	<u>Term (yrs)</u>	<u>Youth/ Student</u>	<u>Youth Term (yrs)</u>	<u>Meets</u>	<u>2008 Budget</u>
ADA Advisory		Y		1	Councilmember	3			TBD	Advisory
Animal Control	6		4	0	Mayor w/ Council	2			TBD	Advisory but grants/denies appeals
Arts Council	12	Y	Y	1	Mayor w/ Council	3	2	1	4th Wed	\$13,500 Advisory
Civil Service	5		5	0	Mayor appt.	3			TBD	Set standards and grant appeals
Code Appeals	6			0	Appt by Council	3			TBD	Grant / Deny appeals
Communications	8	Y		2	Councilmember	3	2	1	3rd Tue	Advisory
Environmental				2	Elect by members	3	2	1	TBD	\$8,000 Advisory
Insurance	5 or 6			2	Councilmember				TBD	Advisory
Parks & Rec	14	Y		2	Councilmember	3	2	1	2nd Wed	Advisory
Planning / BZA	7		2	1	Elect by members	3			1st Tue	Modify/vary building restrictions
Sister City	9		Y	1	Elect by members	3	2	1	2nd Mon	\$4,000 Advisory
Tree Board	9			1	Mayor w/ Council	3	2	1	1st Wed	Advisory

BUDGET SUMMARY

Breakdown of 2008 budget

Arts Council	2007	\$8,000			
	2008	\$13,500	=	\$8,000	Art show, acquisition, preservation
	change	69%		\$4,500	Juried art competition
				\$1,000	Additional music at art show
Environmental	2007	\$3,000			
	2008	\$8,000	=	\$3,000	Earthfair @ SME, KC Forum of Env. Issues
	change	167%		\$5,000	Electronics recycling event
Sister City	2007	\$4,000			
	2008	\$4,000	=	\$4,000	Dues, annual conference, exchange student reception @ SME
	change	0%			

**NE Johnson County
Standing Committees**

		<u>Meets</u>	<u>Members</u>	<u>Term</u>	<u>Selection of Chairperson</u>	<u>Role</u>
Leawood	Arts	As needed	9	2 yr	Elected by members	Advisory
	BZA	4th Wed	7	-	Mayor w/ Council	Hear/grant Appeals
	Planning	4th Tue	9	-	Mayor w/ Council	Advisory
Roeland Park	Arts		3	1 yr	Mayor w/ Council	Advisory
	BZA	As needed	5	3 yr	Mayor w/ Council	Hear/grant Appeals
	Parks/Tree	1st Wed	9	1 yr	Mayor w/ Council	Advisory
	Planning	3rd Tue	7	1 yr	Elected by members	Advisory
	Youth Advisory	-	<18	1 yr	Mayor w/ Council	Advisory
Lenexa	Arts	3rd Tue	9	3 yr	Mayor w/ Council	Advisory
	BZA	As needed	7	-	Mayor w/ Council	Hear/grant Appeals
	Parks/Rec	2nd Wed	9	3 yr	Mayor w/ Council	Advisory
	Planning	As needed	7	-	Mayor w/ Council	Advisory
Fairway	BZA	Last Mon	7	2 yr	Governing Body	Hear/grant Appeals
	Planning	Last Mon	7	2 yr	Mayor w/ Council	Advisory
	Tree Board	As needed	8	-	Mayor w/ Council	Advisory

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Monday, December 3, 2007
7:30 p.m.**

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

IV. **PUBLIC PARTICIPATION**

V. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes – November 19, 2007
2. Approve the issuance of 2008 Cereal Malt Beverage Licenses to the Hen House #22 at 4050 W 83rd St., the Hen House #28 at 6950 Mission Rd, the Hy-Vee, Inc. at 7620 State Line Rd and Kayo Oil Company DBA Phillips 66 Circle K #2706100 at 9440 Mission Rd.
3. Approve a Laserfiche software maintenance agreement with R & D Computer Systems for 2008 at a cost of \$1,446 with funding from the City Clerk's Operating Budget.
4. Approve Construction Change Order #4 with J. M. Fahey Construction Company for a reduction of \$39,031.75 to Project #190860: 2007 Paving Program.
5. Approve Construction Change Order #6 with J. M. Fahey Construction Company for a reduction of \$102,969.81 to Project #190862: 2008 CARS, 75th Street (Nail Avenue to Mission Road) including \$61,963.14 of City funds to be transferred to Streets Unallocated.
6. Approve the agreement between the City of Prairie Village and Midwest Power Files in the amount of \$530.00 to be paid out of 1-3-22-5240 for maintenance of the power files in the Record Unit for 2008.
7. Approve an agreement between the City of Prairie Village, Kansas and the City of Fairway, Kansas for Multi-Jurisdictional Building Inspection Services.

VI. **STAFF REPORTS**

VII. **COMMITTEE REPORTS**

Planning Commission

Meadowbrook – Application PC 2007-23 (Notice of Withdrawal from The Opus Group)

Prairie Village Police Pension Plan Board of Trustees – Charles Clark

Sister City Committee – Michael Kelly⁵¹

VIII. OLD BUSINESS

Discussion of Exterior Improvement Residential Grant Program- Michael Kelly

IX. NEW BUSINESS

X. ANNOUNCEMENTS

XI. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@PVKANSAS.COM

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

December 3, 2007

COUNCIL
CITY OF PRAIRIE VILLAGE
November 19, 2007

The City Council of Prairie Village met in regular session on Monday, November 19, 2007 at 7:30 pm in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order with the following Council members present: Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Laura Wassmer, Pat Daniels, Wayne Vennard, Charles Clark, Diana Ewy Sharp, and David Belz.

Also present were: Quinn Bennion, City Administrator; Charles Wetzler, City Attorney; Wes Jordan, Police Chief; Tom Trienens, Manager of Engineering Services; Doug Luther, Assistant City Administrator; Karen Kindle, Finance Director and Jeanne Koontz, Deputy City Clerk.

PUBLIC PARTICIPATION

Mr. Tom Robinson introduced himself as the new Community Business Manager for KCPL. He spent the last 7 years as a corporate spokesperson. He distributed a new brochure on vegetation management for the council members and he invited the council members to contact him at anytime.

Kate Ritter, 4922 W 78th PI; Joe Reck, 4911 W 78th PI and Lisa Delaney, 4923 W 78th PI addressed the Council about traffic issues on their street. Students of Kansas City Christian School have been parking on their street. Several years ago the north side of the street was designated a no parking zone but now there are problems on the south side. Mr. Reck stated his main concern is safety because there are a lot of young

children who live on the street. Many times it is difficult for emergency vehicles to get through. He said he spoke with almost all of his neighbors and they would like to see changes. He said they have tried to work the problem out with the school but the school cannot enforce rules off school property.

Laura Wassmer clarified that there is no parking on one side of the street. She suggested no parking on school days from 9 to 3. This would allow residents to park on weekends. Ms. Delaney said that would be wonderful.

Ruth Hopkins asked how emergency vehicles were having trouble if only one side is no parking. Ms. Delaney said they have had trouble when people have parked on both sides of the street. Mr. Reck added that during drop-off and pick-up, parents usually park on both sides of the street.

Laura Wassmer asked the Chief if he would be willing to sit down with her, Pat Daniels and the school Superintendent to work on the issue. Chief Jordan pointed out that the problem is not just their street. His concern is the problem would be moved to another street. Laura Wassmer said she is worried about pushing the problem, but would like to sit down and work it out. Chief Jordan said his staff will do a study working with residents and will bring it back to the Council.

CONSENT AGENDA

Andrew Wang moved approval of the Consent Agenda for Monday, November 19, 2007:

1. Approve Council Meeting Minutes - November 5, 2007
2. Claims Ordinance 2643
3. Approve the agreement between the City of Prairie Village and Blue Valley Public Safety in the amount of \$3,192.00 to be paid out of the 1-3-21-5240 for 2008 for maintenance of the City's outdoor warning system.

4. Approve Construction Change Order #1 with Shafer, Kline and Warren Inc. for a reduction of \$27,039.96 to project #190718: 2007 Storm Drainage Repair Program.
5. Approve Engineering Change Order #2 for an increase of \$9,200.00, with a transfer of \$9,200.00 from Capital Infrastructure Program Drainage Unallocated, to the agreement with George Butler Associates, Inc.
6. Approve the transfer of \$50,000 from Contingency to the Mayor and Council Program Account of 01-01-00-6350.
7. Approve the recommendations of the UCS Grant Review Committee contained in the 2008 Human Service Fund Recommendation Report and approve a contribution to the United Community Services (UCS) of \$6,300 from the 2008 Parks, Recreation & Community Services Budget.
8. Adopt an ordinance establishing compensation ranges for the City of Prairie Village upon review and approval by the City Attorney.
9. Approve advising the Johnson County Stormwater Management Advisory Committee (SMAC) that the City is withdrawing its request for Project 190709: Somerset Drive, Delmar Street, Fontana Street Drainage, at this time due to lack of city funding, with notice that the City may renew its request at a later date; that Council Agenda item 2007-35 remain on the Council Committee Agenda for future consideration; and that the Council authorize the transfer of \$371,417 in unspent funds in the Capital Infrastructure Program to the Capital Infrastructure Unallocated Fund for use for needed repairs to the 83rd Street/Delmar system and/or other city drainage projects.
10. Adopt Ordinance 2158 amending Chapter XI of the Code of the City of Prairie Village, 2003, entitled "Public Offenses" by incorporating by reference the "Uniform Public Offense Code for Kansas Cities", Edition 2007, with certain deletions and additions; prescribing additional regulations; and repealing Chapter XI, Article 1 of the Prairie Village Municipal Code, and amending Chapter XI, Article 3 and amending Chapter XVI of the Code of the City of Prairie Village, 2003, entitled "Traffic" by incorporating by reference the "Standard Traffic Ordinance for Kansas Cities:", Edition 2007, with certain deletions and additions; prescribing additional regulations; after review by the City Attorney.

A roll call vote was taken with the following member voting "aye": Hopkins, Voysey, Kelly, Wang, Wassmer, Daniels, Vennard, Clark, Ewy Sharp and Belz.

STAFF REPORTS

Assistant City Administrator - Doug Luther

Doug Luther announced his resignation effective December 7th. He will be taking a job in the private sector managing homes associations. Mr. Luther stated he has

enjoyed the past 12 years in Prairie Village and will still be living in our city. Mayor Shaffer wished him good luck in the future.

Public Safety - Chief Wes Jordan

Chief Jordan reported he received the school zone study from Shawnee Mission East last week. He will meet with them tomorrow to go over the study. They have adopted all of the City's suggestions. The traffic counts verified the perceived problems. He said he is not sure it has been formally presented to the school district. He will provide more information at the next council meeting.

Administration - Quinn Bennion

Mr. Bennion requested the KU Pep Rally at Corinth Shops be placed under new business.

Mr. Bennion reminded Council about the Northeast Johnson County Chamber of Commerce Dinner on November 30th.

Mr. Bennion gave an update on Meadowbrook. Mayor Shaffer, Ron Williamson and Quinn Bennion met with the Opus group earlier today to discuss the project and talk about planning commission concerns. Opus is committed to looking at the plan and intends to submit a letter to Council requesting the project be remanded back to planning commission for further discussion. The Planning Commission recommendation on Meadowbrook is scheduled for the December 3rd meeting. Opus has committed to meet with key stakeholders.

COMMITTEE REPORTS

75th Street Committee

Pat Daniels said the committee recently interviewed the 3 finalists and then met to discuss the pros and cons of each one. The committee has selected HNTB. Currently they are negotiating the contract and will be meeting tomorrow.

Holiday Tree Lighting Committee

Diana Ewy Sharp reminded council about the Mayor's Tree Lighting Ceremony next Monday at 6:30 pm. She said Highwoods has done an outstanding job with the tree. Gary Lezak will be broadcasting Weather Live and will emcee the event with Mayor Shaffer. She said the committee has worked very hard and invited council members to attend.

Sister City Committee

Michael Kelly reported the Sister City Committee has put in writing the roles and duties of committee members and clarified the process to get on the committee. This item will be brought to council on December 3rd. The committee has also selected Dolyna, Ukraine as a possible Sister City and will bring this item to council on December 17th. He said he and Cleo Simmonds will also do a presentation on their trip to Dolyna at the meeting.

OLD BUSINESS

There was no old business to come before the council.

NEW BUSINESS

NLC Report

Michael Kelly said it was a great trip. He was glad to become better acquainted with council members and staff. He also enjoyed gaining perspective from council members from other cities.

Ruth Hopkins said she had great reservations about going to New Orleans because she has not been pleased with the handling of the recovery efforts. She spent a day with a resident and feels very lucky to live in Kansas. The trip reconfirmed her opinion that the mismanagement of federal and state funds has been an embarrassment to the nation. She said there are still places and people that have not been helped and as a whole the city is struggling. She said she is committed to stay in politics to keep it working well and not allow corruption to take over.

Diana Ewy Sharp echoed Michael's words of getting to know staff. She said she feels Prairie Village has done a lot of work with emergency preparedness and feels the City would be in shape for quick action. She said she spoke with her steering committee about the Meadowbrook issue and feels it will take more work to find an acceptable solution.

Consider Request for Temporary Alcohol Sales Permit

Quinn Bennion stated in early November the City received and approved a Short Term Special Use Permit for a pep rally to occur at Corinth shops for an estimated 3,000 people. The energy has heightened and a lot more people are expected to attend. The City learned today that alcoholic beverages will be sold outside the facilities of Johnny's and Salty Iguana. A temporary alcohol sales permit is required for this event. According to City Ordinance there is a 10 day waiting period. Staff requests council to waive the waiting period. Johnny's and Salty Iguana have retained the necessary state permits. Chief Jordan has worked with Corinth Shops who will hire off-duty officers and will also have on-site security from Highwood's Properties.

Chief Jordan said he does not know the volume but estimates a very large crowd due to heavy advertising and the holiday. He said he will be increasing staff on that shift to work off-site issues. He said he wants to make it a safe event for everyone.

Ruth Hopkins asked if all of the merchants are aware and okay with the event. Donna Potts said they are on board and the parking has been worked out although the majority of stores are closed in the evening.

Michael Kelly asked who will be attending. Pat Roberts from Johnny's said the alumni association, 150 piece marching band, cheerleading squad, and some hall-of-famers.

Diana Ewy Sharp made the following motion which was seconded by Ruth Hopkins and passed unanimously.

MOVE THE CITY COUNCIL WAIVE THE 10 DAY WAITING PERIOD REQUIRED BY PRAIRIE VILLAGE MUNICIPAL CODE CHAPTER 3 ARTICLE 6 AND APPROVE A TEMPORARY PERMIT TO JOHNNY'S TAVERN AND THE SALTY IGUANA TO PERMIT THE SALE AND CONSUMPTION OF ALCOHOLIC LIQUOR FROM 6:00 PM TO 10:00 PM ON FRIDAY, 23 NOVEMBER, 2007 IN THE AREA DESCRIBED ON THE TEMPORARY PERMIT APPLICATION, GENERALLY DESCRIBED AS THE EAST SIDE OF THE CORINTH SQUARE SHOPPING CENTER LOATED AT 83RD STREET AND MISSION ROAD AND ISSUANCE OF THE PERMIT WILL BE CONTINGENT UPON COMPLYING WITH ANY SECURITY, TRAFFIC CONTROL, OR OTHER REQUIREMENTS AS MAY BE REQUIRED BY THE PRAIRIE VILLAGE POLICE DEPARTMENT IN ORDER TO ENSURE PUBLIC SAFETY AND THE WELFARE OF NEARBY RESIDENTS AND PROPERTY OWNERS.

Dec. 24th Holiday

Mr. Bennion stated it was brought to his attention that the Johnson County and other Johnson County cities are designating Monday, December 24th as a holiday. This issue requires city council action. He said his understanding is that in previous years a half day has been granted by the Mayor. He mentioned several cities that would be

closed and a few that would be open. The fiscal impact would be \$8,100 for those working in the Police Department on that day. Additional costs would be incurred if snow operations were needed from Public Works.

Mayor Shaffer clarified this is only occurring because there is a Monday before Tuesday holiday and it would not become a habit.

Andrew Wang clarified that it would cost an additional \$8,100 for staff that had to work.

Diana Ewy Sharp made the following motion which was seconded by David Belz:

CONSIDER DESIGNATING MONDAY, DECEMBER 24, 2007 AS A CITY HOLIDAY WITH PAID TIME OFF BENEFITS FOR EMPLOYEES

Andrew Wang stated \$8,000 is a substantial amount of money and the 24th of December is not a holiday. Michael Kelly clarified that employees are typically given a half day. Diana Ewy Sharp said years ago council granted the Friday after Thanksgiving as a holiday and she feels Christmas is a much bigger holiday. David Belz said according to the packet the council set a precedent for this in 2003 when we gave the 26th as a holiday when the 25th was on a Thursday. Ruth Hopkins said employees can take vacation time if they have plans. Pat Daniels said he feels this is a difficult decision to make for a public body. Diana Ewy Sharp said if not granted it will likely leave a shoestring group of people running the city.

Mayor Shaffer called the motion and asked for a show of hands. The motion failed 4 to 6.

Pat Daniels said he feels that if other major cities grant it as a holiday the issue may need to be reconsidered.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Prairie Village Arts Council	11/28/2007	7:00 p.m.
Environmental Recycle Committee	11/28/2007	7:00 p.m.
Council Committee	12/03/2007	6:00 p.m.
Council	12/03/2007	7:30 p.m.

The Prairie Village Arts Council is pleased to feature an exhibit by the Mid-America Pastel Society in the R.G. Endres Gallery during the month of November.

The League of Kansas Municipalities Regional Supper will be held on November 28, 2007 at 6:00 pm at the Olathe Fire Department - Olathe Room - 1225 S Hamilton Circle. Please RSVP to Jeanne by November 19th if you plan to attend.

The Northeast Johnson County Chamber Annual Dinner will be held at the Lake Quivira Country Club on November 30th. Contact Jeanne for more information.

The Mayor's Holiday Gala will be held on Friday, December 7th at Homestead Country Club at 6:30 p.m. Please RSVP to Jeanne by November 30th if you plan to attend.

The City offices will be closed on November 22 and 23 in observance of the Thanksgiving holiday. Deffenbaugh is also closed on November 22nd and trash pickup will be delayed one day.

The Employee Appreciation Holiday lunch will be on December 14th from noon until 2 p.m. in the Council Chambers. This year's meal will be catered by McGonigle's Market.

The 50th Anniversary books, Prairie Village Our Story, and Prairie Village Gift Cards continue to be sold to the public.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:20 pm.

Jeanne Koontz
Deputy City Clerk

Memo

To: Mayor Shaffer & City Council

From: Joyce Hagen Mundy

Date: 11/21/2007

RE: Cereal Malt Beverage License Applications

The following businesses have submitted applications for a 2008 Cereal Malt Beverage Licenses to allow for the sale of beer in unopened original containers only:

Hen House 22 – 4050 West 83rd Street
Hen House 28 – 6950 Mission Road
Hy-Vee, Inc. – 7620 State Line Road
Kayo Oil Company DBA Phillips 66 Circle K 2706100 – 9440 Mission Road

These applications are being submitted to you for approval in accordance with Prairie Village Municipal Code 3-202.

Authorization to issue 2008 Cereal Malt Beverage Licenses to the Hen House #22 at 4050 West 83rd Street, the Hen House #28 at 6950 Mission Road, the Hy-Vee, Inc. at 7620 State Line Road and Kayo Oil Company DBA Phillips 66 Circle K #2706100 will be included on the Consent Agenda for your approval

Issue: Should the City renew its agreement with R & D Computer Systems for Laserfiche maintenance and support?

Background:

In 1997, the City purchased a Laserfiche document imaging system. For the past five years R & D computer Systems has provided both software maintenance and training for the system. The volume of information on the system continues to grow with regular input and use by administrative staff.

Financial Impact:

The agreement for 2008 increase adds an additional user license increasing the cost from \$1,326 to \$1,446 for the 2008 agreement. Funds have been budgeted in the City Clerk's 2008 Operating Budget.

Recommendation:

RECOMMEND THE CITY COUNCIL APPROVE A LASERFICHE SOFTWARE MAINTENANCE AGREEMENT WITH R & D COMPUTER SYSTEMS FOR 2008 AT A COST OF \$1,446 WITH FUNDING FROM THE CITY CLERK'S OPERATING BUDGET

CONSENT AGENDA



Computer Systems

AGREEMENT FOR LASERFICHE SOFTWARE MAINTENANCE 2008

R&D Computer Systems is an authorized LaserFiche reseller and will be supporting the LaserFiche system for the City of Prairie Village.

The City is purchasing the LaserFiche Software Assurance Plan (LSAP) which provides the following:

- Telephone hotline support with regular response time (within 4 hours)
- All new software releases and updates
- R&D Computer Systems Annual User Meeting
- 24-hour FTP and WWW access

LF Group Server Software Maintenance	\$ 450
6 full Users Software Maintenance	\$ 780
LaserFiche Snapshot 6 User Software Maintenance	\$ 120
LF E-Mail 6 User Software Maintenance	\$ 96
Total Imaging Software Maintenance Cost 2008	\$ 1,446

The LSAP will be in effect for the year 2008

Richard McGinnis
R&D Computer Systems

Ronald L. Shaffer, Mayor
City of Prairie Village

**CONSIDER PROJECT 190860 – 2007 PAVING PROGRAM
CONSTRUCTION CHANGE ORDER #4 - FINAL**

Background:

This is the final change order for this project which has resulted in a decrease of \$39,031.75 (2.1% under the original contract amount).

Financial Impact:

The unexpended project funds will be transferred to the Capital Infrastructure Program Streets Unallocated.

Suggested Motion:

Move to approve Construction Change Order #4 with J.M. Fahey Construction Company for a reduction of \$39,031.75 to project #190860: 2007 Paving Program

Joyce

CITY OF PRAIRIE VILLAGE

PUBLIC WORKS DEPARTMENT

CONSTRUCTION CHANGE ORDER NO. 4 and Final

Page One

Consultant's Name: Shafer, Kline & Warren, Inc.

Project Title: 2007 Paving Program Project No. 190860

Date Requested: 19-Nov-07

Owner's Project No.: 190860

Contract Date: 5-Mar-07

Contractor's Name: J. M. Fahey Construction Co.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
4C	6,048	\$ 178,416.00	LF	Linear Grading	6,117.0	\$ 29.50	\$ 180,451.50
5C	8,571	\$ 8,571.00	SY	Cold Milling	9244.00	\$ 1.00	\$ 9,244.00
6C	3,109	\$ 167,886.00	Tons	2" Asphalt Surface Type 3-01	3260.30	\$ 54.00	\$ 176,056.20
7C	4,186	\$ 200,928.00	Tons	4" Asphalt Base Type 1-01	4041.40	\$ 48.00	\$ 193,987.20
8C	93	\$ 5,115.00	Tons	Asphalt Wedgeing	63.00	\$ 55.00	\$ 3,465.00
9C	4,871	\$ 110,815.25	Tons	4" Granular Subbase	5676.00	\$ 22.75	\$ 129,129.00
10C	1,571	\$ 59,698.00	SY	Full Depth Pavement Rpr. Res.	1667.50	\$ 38.00	\$ 63,365.00
13C	1,204	\$ 32,809.00	Tons	12" Subgrade Modification	847.00	\$ 27.25	\$ 23,080.75
14C	4,675	\$ 40,906.25	SY	6" Flyash Modified Subgrade	0.00	\$ 8.75	\$ 0.00
15C	5,462	\$ 144,743.00	LF	Concrete Curb & Gutter Replace	5,420.00	\$ 26.50	\$ 143,630.00
16C	12,823	\$ 189,139.25	LF	Concrete Curb & Gutter New	13,977.00	\$ 14.75	\$ 206,160.75
18C	2,772	\$ 135,828.00	SY	Replaced 6" Concrete Driveway	2,884.00	\$ 49.00	\$ 141,316.00
20C	53	\$ 2,279.00	SY	Replaced 4" Sidewalk	78.00	\$ 43.00	\$ 3,354.00
21C	2,808	\$ 112,320.00	SY	New 4" Sidewalk	2,710	\$ 40.00	\$ 108,400.00
22C	77	\$ 7,854.00	LF	Integral Sidewalk Retaining Wall	78	\$ 102.00	\$ 7,956.00
23C	230	\$ 17,480.00	SY	Replaced ADA Ramp	181	\$ 76.00	\$ 13,756.00
24C	96	\$ 8,160.00	SY	New ADA Ramp	84	\$ 85.00	\$ 7,140.00
25C	375	\$ 11,437.50	SF	Truncated Dome Panel	288	\$ 30.50	\$ 8,784.00
27C	3,270	\$ 23,707.50	SY	Sod - Fescue	7,575	\$ 7.25	\$ 54,918.75
28C	3,270	\$ 25,342.50	SY	Sod - Bluegrass	168	\$ 7.75	\$ 1,302.00
29C	1,007	\$ 11,328.75	SY	Sod - Zoysia	200	\$ 11.25	\$ 2,250.00
30C	500	\$ 5,500.00	LF	Lawn Sprinkler Pipe Replace	65	\$ 11.00	\$ 715.00
31C	25	\$ 7,500.00	EA	Lawn Sprinkler Head Replace	6	\$ 300.00	\$ 1,800.00
32C	3,716	\$ 5,574.00	LF	Erosion Control-Silt Fence	231	\$ 1.50	\$ 346.50
TOTAL		\$ 1,513,338.00					TOTAL \$ 1,480,607.65
							\$ -32,730.35

Explanation of Changes

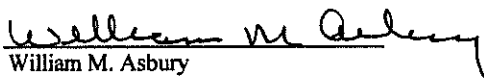
Project 190860; 2007 Street Paving Program. This change order is to increases or decreases the items to the actual quantities used in the construction of the project.

Original Contract Price	<u>\$ 1,870,805.95</u>
Current Contract Price, as adjusted by previous Change Orders (3)	<u>\$ 1,892,844.95</u>
NET increase or decrease this Change Order	<u>-\$39,031.75</u>
New Contract Price	<u>\$ 1,853,813.20</u>

Change to Contract Time:

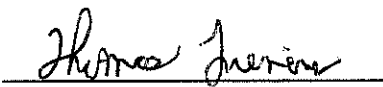
N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .



William M. Asbury
Project Manager, Shafer, Kline & Warren, Inc.

12/20/07
Date

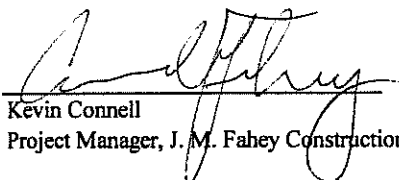


Tom Trienens, P.E.
Manager of Engineering Services, City of Prairie Village, KS

11/20/07
Date

Ronald L. Shaffer
Mayor, City of Prairie Village, KS

Date



Kevin Connell
Project Manager, J. M. Fahey Construction Co.

11/20/07
Date

**CONSIDER PROJECT 190862 – 2007 C.A.R.S. -75TH STREET
(NALLAVENUE TO MISSION ROAD) CONSTRUCTION CHANGE
ORDER #6 - FINAL**

Background:

This is the final change order for this project which has resulted in a decrease of \$102,969.81 (11.1% under the original contract amount).

Financial Impact:

The unexpended city project funds will be transferred to the Capital Infrastructure Program Streets Unallocated.

Suggested Motion:

Move to approve Construction Change Order # 6 with J.M. Fahey Construction Company for a reduction of \$102,969.81 to project #190862: 2008 CARS, 75th Street (Nall Avenue to Mission Road) including \$61,963.14 of City funds to be transferred to Streets Unallocated.

Joyce

CITY OF PRAIRIE VILLAGE

PUBLIC WORKS DEPARTMENT

CONSTRUCTION CHANGE ORDER NO. 6 and Final

Consultant's Name: Shafer, Kline & Warren, Inc.

Project Title: 2007 CARS Program Project No. 190862

Date Requested: 11-Nov-07

Owner's Project No.: 190862 75th Street Nall Avenue to Mission Road Contract Date: 5-Mar-07

Contractor's Name: J. M. Fahey Construction Co.

REQUIRED CHANGES IN PRESENT CONTRACT

Item Number	Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
5C	27,430	\$ 27,430.00	SY	Cold Milling	28,502.0	\$ 1.00	\$ 28,502.00
6C	3,333	\$ 219,978.00	Tons	2" AC Surface Type 6-01	3424.00	\$ 66.00	\$ 225,984.00
8C	282	\$ 15,510.00	Tons	AC Wedge Type 1-01	178.00	\$ 55.00	\$ 9,790.00
11C	2,743	\$ 145,379.00	SY	Full Depth Pavement Repair 75	144.00	\$ 53.00	\$ 7,632.00
13C	136	\$ 3,706.00	Tons	12" Subgrade Modification	0.00	\$ 27.25	\$ 0.00
15C	1,150	\$ 30,475.00	LF	Conc Curb & Gutter Replace	1500.00	\$ 26.50	\$ 39,750.00
17C	4,061	\$ 115,738.50	LF	Conc Curb Replace Type E	3849.00	\$ 28.50	\$ 109,696.50
18C	376	\$ 18,424.00	SY	Replace 6" PCC Drive	458.90	\$ 49.00	\$ 22,486.10
19C	278	\$ 20,711.00	SY	Replace 8" PCC Drive	294.70	\$ 74.50	\$ 21,955.15
20C	894	\$ 38,442.00	SY	Replace 4" PCC Sidewalk	1,146.00	\$ 43.00	\$ 49,278.00
23C	420	\$ 31,920.00	SY	Replace ADA Ramps	432.00	\$ 76.00	\$ 32,832.00
25C	750	\$ 22,875.00	SF	Truncated Dome Panel	378.00	\$ 30.50	\$ 11,529.00
27C	0	\$ 0.00	SY	Sod Fescue	272.00	\$ 7.25	\$ 1,972.00
48C	100	\$ 1,200.00	LF	Underdrain Pipe	0	\$ 12.00	\$ 0.00
51C	11,364	\$ 6,818.40	LF	4" Yellow Thermo	11,530	\$ 0.60	\$ 6,918.00
52C	2,298	\$ 1,378.80	LF	4" White Thermo	2,679	\$ 0.60	\$ 1,607.40
54C	106	\$ 180.20	LF	12" White Thermo	112	\$ 1.70	\$ 190.40
56C	191	\$ 649.40	LF	24" White Thermo	150	\$ 3.40	\$ 510.00
57C	2	\$ 440.00	EA	Left Turn Thermo Symbol	5	\$ 220.00	\$ 1,100.00
58C	1	\$ 270.00	EA	Only Thermo Symbol	0	\$ 270.00	\$ 0.00
59C	969	\$ 591.09	LF	4" White Epoxy Paint	980	\$ 0.61	\$ 597.80
60C	550	\$ 500.50	LF	6" White Epoxy Paint	575	\$ 0.91	\$ 523.25
61C	34	\$ 62.22	LF	12" White Epoxy Paint	33	\$ 1.83	\$ 60.39
65C	3	\$ 489.00	EA	ONLY Painted Symbol	0	\$ 163.00	\$ 0.00
70C	0	\$ 0.00	EA	Right Turn Thermo Symbol	1	\$ 220.00	\$ 220.00
71C	0	\$ 0.00	LS	Water One Damage Repair	1	\$ 24,475.93	\$ 24,475.93
72C	0	\$ 0.00	LS	Repair Pipe 75th Delmar	1	\$ 2,588.38	\$ 2,588.38
		\$ 0.00					\$ 0.00
		\$ 0.00					\$ 0.00
TOTAL		\$ 703,168.11				TOTAL	\$ 600,198.30
				Net	Increase	Decrease	-\$ 102,969.81

Explanation of Changes

Project 190862; 2007 CARS Program. This change order is to cover the following items:
 Items 5C through 65C were increased or decreased to the actual quantities used in the construction of the project.
 Item 71C is the lump sum aggregate of the costs to repair damages to the street by Water One during the relocation of their facilities. Water One requested the City to make the repairs through their contractor and will reimburse the City.
 Item 72C covers the cost of repairs of a previously damaged pipe at 75th & Delmar at the request of the City.
 Item 70C was added to provide for the installation of a right turn symbol in the widened area of 75th at Mission.

Original Contract Price	<u>\$ 924,194.05</u>
Current Contract Price, as adjusted by previous Change Order No. 5	<u>\$ 983,884.21</u>
NET increase or decrease this Change Order	<u>-\$102,969.81</u>
New Contract Price	<u>\$ 880,914.40</u>

Change to Contract Time:
 N/A

The Engineering Consultant does not anticipate a related Engineering Change Order .

William M. Asbury
 William M. Asbury
 Project Manager, Shafer, Kline & Warren, Inc.

11/20/07
 Date

Tom Trienens
 Tom Trienens, P.E.
 Manager of Engineering Services, City of Prairie Village, KS

11/20/07
 Date

Ronald L. Shaffer
 Mayor, City of Prairie Village, KS

 Date

Kevin Connell
 Kevin Connell
 Project Manager, J. M. Fahey Construction Co.

11/20/07
 Date

CONSENT AGENDA

CONSIDER RENEWAL OF MIDWEST POWER FILES CONTRACT FOR 2008

Issue:

Should the City of Prairie Village renew the agreement with Midwest Power Files for maintenance of the power file in the Records Unit for 2008?

Background:

The Police Department uses the services of Midwest Power Files to perform maintenance work on our power file system. There have been no changes in the terms and conditions from previous years -- this is merely a renewal for maintenance services.

Recommendation:

STAFF RECOMMENDS APPROVAL OF THE AGREEMENT BETWEEN THE CITY OF PRAIRIE VILLAGE AND MIDWEST POWER FILES IN THE AMOUNT OF \$530.00 TO BE PAID OUT OF 1-3-22-5240 FOR 2008.

Midwest Power Files
 4343 Merriam Dr.
 O.P. KS. 66203

MAINTENANCE CONTRACT

TO:

DATE: 11-26-2007

Prairie Village Police Dept.
 7700 Mission Rd.
 Prairie Village, KS. 66208

Attention: Jennifer Wright

Contract period from 1-1-2008 to 12-31-08

Mechanical service to be furnished during established business hours of Midwest Power Files; Monday through Friday, 8:00 AM to 4:30 PM, excluding holidays. The maintenance provided shall include preventive maintenance, corrective maintenance and parts replacement, as set forth below. Maintenance service and parts replacement does not cover repairs or parts required due to accident, fire, water, abuse or misuse; nor does it cover overhauling of equipment. Service requested during other than established business hours will be charged at the rates then in effect.

A Preventive maintenance inspection shall be performed once per year and shall consist of adjustments and replacement of unserviceable parts. Preventive maintenance may be performed in conjunction with remedial service. New or rebuilt parts will be furnished on an exchange basis when installed by Midwest Power Files.

Midwest Power Files reserves the right to examine equipment under this contract, and in the event the equipment requires overhauling or rebuilding, an estimate will be submitted for approval before work is started. It is also agreed between the parties hereto that this contract shall continue in force for a period of twelve months, unless otherwise noted, and shall continue automatically thereafter from year to year for further annual periods at prices in effect at the time of such renewals. Failure to make any payment due on this contract shall constitute default without any written notice required from subscriber.

Maximum liability assumed by Midwest Power Files for any special, indirect, consequential or exemplary damages, or for failure to render service for any cause beyond our control, shall not exceed total amount actually paid for service during the final term of this contract.

Type of Equipment	Model	Serial #	Amount
White Powerfile	73144	3318	\$530.00
Parts are subject to availability Installed 9/78			

Upon acceptance, please sign and return copy, retain original for your records. Larry Wilson

Accepted by: _____

Midwest Power Files:

[Signature]
 Service Manager

Date: _____

Date: 11-26-2007

Consider Renewal of Building Inspection Agreement with the City of Fairway

Issue:

Should the City renew an agreement with the City of Fairway to share Building Inspector services?

Background

For the past three years the cities of Prairie Village and Fairway have provided building inspection services to each other on an "on-call" basis to address staffing shortages resulting from vacations, employee illnesses, and seasonal workload demands.

Because both cities operate under the same set of construction codes, these services are essentially interchangeable. The fee for these services is \$25/hour, which is significantly less than the cost of hiring a private inspector to provide the same services.

Over the past three years, both cities have utilized the agreement, but not extensively. Providing services to Fairway has not impaired the City's ability to provide timely inspection services to Prairie Village residents.

Both cities feel this agreement has been beneficial, and staff from both cities recommend the agreement be renewed for an additional three year period.

The agreement has been reviewed and approved by the Assistant City Attorney.

Recommendation

**RECOMMEND THE CITY COUNCIL APPROVE AN AGREEMENT
BETWEEN THE CITY OF PRAIRIE VILLAGE, KANSAS AND THE CITY
OF FAIRWAY, KANSAS FOR MULTI-JURISDICTIONAL BUILDING
INSPECTION SERVICES
COUNCIL ACTION REQUIRED
CONSENT AGENDA**

AGREEMENT BETWEEN THE CITY OF FAIRWAY AND THE CITY OF PRAIRIE VILLAGE
FOR MULTI-JURISDICTIONAL BUILDING INSPECTION SERVICES

This Agreement for multi-jurisdictional building inspection services (the "Agreement") is made pursuant to K.S.A. § 12-2908, by and between the City of Fairway, Kansas, a Kansas municipal corporation, and the City of Prairie Village, Kansas, a Kansas municipal corporation (collectively referred to as the "Parties").

RECITALS

WHEREAS, K.S.A. § 12-2908 authorizes municipalities to contract with each other to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; and

WHEREAS, as authorized by statute, the Parties both operate Planning and Development/Building Safety Departments that are engaged in activities relating to permitting, inspection, and plan review services within the area of their respective jurisdictions ("Building Inspection Services"); and

WHEREAS, the Parties desire to enter into this Agreement to allow the Parties to assist each other by providing Building Inspection Services in times of need to allow for more efficient and effective use of public resources and to improve the quality of services provided.

NOW THEREFORE, pursuant to K.S.A. § 12-2908, and in consideration of the mutual advantage received by each Party, the Parties enter into this Agreement upon, and subject to, the following terms and conditions:

I. PURPOSE AND INTENT

The purpose and intent of this Agreement is for the Parties to assist each other by providing Building Inspection Services for each other in times of need. Upon the need of the requesting Party, the other Party shall provide Building Inspection Services in accordance with the requesting Party's adopted building, electrical, plumbing, mechanical or other applicable codes; provided, that the other Party shall not be required to provide such service to the detriment of its ability to service its own needs. As detailed hereafter, the requesting Party shall reimburse the other Party for any Building Inspection Services provided in accordance with this Agreement.

II. PARTIES' RESPONSIBILITIES

1. A Party requesting Building Inspection Services shall give the other Party a minimum of one (1) working day's notice whenever practicable. A request for such service shall be made in person or by telephone to the other Party's Building Official or Inspector designated below. The requesting Party shall timely provide the Building Official/Inspector all documentation and other information necessary for the requested Building Inspection Services. Both Parties hereby reserve the right to refuse a request for services in the event that staffing levels are not sufficient to meet the Party's own needs. At all times each Party shall fully maintain the direction and control of its own employees, and at no time shall said employees be considered the employees of the other Party.

2. When providing Building Inspection Services, each Party agrees to:
 - a. Provide all labor, technical, administrative, professional, and other resources, which are requested and necessary to perform the specific Building Inspection Services in accordance with the requesting Party's adopted codes (including any local amendments). This includes attendance at the requesting Party's meetings as necessary, including its City Council, Planning Commission, or Board of Zoning Appeals meetings or Municipal Court.
 - b. Consult as necessary with the property owner or the property owner's contractor, developer, designer or other appropriately designated agent to facilitate any necessary corrections.
 - c. Prepare and provide a formal written inspection report for each inspection provided. Said inspection report shall be provided to the requesting Party and, if appropriate, to the property owner or the property owner's contractor, developer, designer or other appropriately designated agent. Said inspection report shall detail the inspection services provided, and verify whether the inspected property and structure is in compliance with the requesting Party's adopted codes. In the event of any noncompliance, the inspection report shall detail such noncompliance and any work required to bring said property/structure into compliance.

III. ADMINISTRATION AND COMPENSATION

1. This Agreement shall be administered by the City of Fairway, acting by and through its designated representative, who shall be the City of Fairway public official designated as Project Administrator.
2. Each Party shall be responsible for timely submitting its invoices to the Project Administrator for any Building Inspection Services provided pursuant to this Agreement. The Parties agree to pay each other twenty-five dollars (\$25) per hour for all Building Inspection Services provided in accordance with this Agreement.
3. On a quarterly basis, the Project Administrator shall prepare a written summary detailing all Building Inspection Services provided as of such time by either or both Parties, and the invoice amount for the same. The Parties agree to pay their respective amounts due within sixty (60) days of the receipt of the Project Administrator's written summary.

IV. TERM

This Agreement shall be effective for a term of three (3) years from the Effective Date determined below; provided, either Party may terminate this Agreement at any time by providing the other Party with not less than thirty (30) days' written notification of the Party's intent to terminate the Agreement.

V. INDEMNIFICATION AND INSURANCE

1. To the extent permitted by the law, each Party hereby agrees to indemnify, defend, and hold harmless the other Party, the other Party's Building Official/Inspector, and the other Party's elected officials, officers, and other employees from and against all claims demands, losses, damages, liabilities, administrative and judicial proceedings and orders, judgments and all expenses or costs of any kind, including but not limited to reasonable attorney's fees, defense costs, and expenses arising directly or indirectly, in whole or in part, out of the other Party's provision of Building Inspection Services in accordance to this Agreement. This indemnification paragraph shall survive the termination of this Agreement.
2. During the term of this Agreement each Party shall at its own expense maintain General Liability Insurance in an amount not less than five hundred thousand (\$500,000.00) per occurrence and one million (\$1,000,000.00) annual aggregate. In addition, each Party shall maintain Errors & Omissions Coverage Insurance in the amount of one million (\$1,000,000.00) per occurrence and annual aggregate. Each Party shall furnish the other Party with certificates of insurance evidencing the foregoing coverage and naming the other Party as an additional insured. A violation of this provision may be treated by either Party as a material breach allowing it to immediately terminate this Agreement.
3. Each Party shall maintain Worker's Compensation Insurance in an amount equal to or greater than the minimum amount required by statute. Each Party shall furnish the other Party with a certificate of insurance evidencing the foregoing coverage and naming the other Party as a certificate holder. With respect to any Worker's Compensation claim, it is the Parties' intent that each Party shall be responsible for any such claim made by its own employees, even if such claim arises from any work performed for the other Party under this Agreement. Each Party hereby releases the other Party from all liability for loss due to any act or neglect of the other Party resulting in an injury to a Party's employee. In making this release, each Party agrees that it will use its best efforts to cause its insurer to waive any subrogation rights which the insurer might have against the other Party with respect to expenses incurred or amounts paid under such policies on behalf of the insured Party. A violation of this provision may be treated by either Party as a material breach allowing it to immediately terminate this Agreement.

VI. NOTICES

As stated above, any request for Building Inspection Services shall be made in person or by telephone to the other Party's Building Official or Inspector designated below. Any other notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given if (i) delivered to the Party at the address set forth below, (ii) if transmitted by facsimile when confirmation of transmission is received, (iii) deposited in the U.S. Mail by registered or certified mail, return receipt requested, to the address set forth below, or (iv) given to a recognized and reputable overnight delivery service to the address set forth below:

To the City of Fairway:

Attn: William Sandy
Building Official
City of Fairway
5252 Belinder Road
Fairway, KS 66205
(913) 262-0350; (913) 262-4607 fax

With a copy to:

Attn: Kathi Robards
City Administrator/City Clerk
City of Fairway
5252 Belinder Road
Fairway, KS 66205
(913) 262-4607 fax

To the City of Prairie Village:

Attn: Jim Brown
Building Official
City of Prairie Village
7700 Mission Road
Prairie Village, KS 66205
(913) 381-6464; (913) 381-7755 fax

With a copy to:

Attn: Quinn Bennion
City Administrator
City of Prairie Village
7700 Mission Road
Prairie Village, KS 66205
(913) 381-7755 fax

or at such other address, telephone number or fax number, and to the attention of such other person or officer, as any Party may designate in writing by notice duly given pursuant to this Section.

VII. MISCELLANEOUS PROVISIONS

1. **Entire Agreement.** This written Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereto. This Agreement cannot be amended except in writing executed by both Parties. It is also understood that this Agreement may later be amended or supplemented to allow other cities to participate.
2. **Headings.** The headings for each paragraph of this Agreement are for convenience and reference purposes only and in no way define, limit or describe the scope or intent of said paragraph or of this Agreement nor in any way affect this Agreement.
3. **Severability.** If any clause or provision of this Agreement is illegal, invalid or unenforceable under any present or future law, the remainder of this Agreement shall not be affected thereby. It is the intention of the Parties that if any such provision is held to be illegal, invalid or unenforceable, there shall be added in lieu thereof a provision as similar in terms to such provision as is possible and be legal, valid and enforceable.
4. **Waiver.** The failure to enforce or remedy any noncompliance of the terms and conditions of this Agreement shall not constitute a waiver of either Party's rights or a waiver of the obligation as herein provided.
5. **Preparation of Agreement.** This Agreement has been prepared by the combined efforts of the Parties and is not to be construed against any Party.
6. **Assignability.** This Agreement is not assignable in whole or in part.
7. **No Third-Party Beneficiaries.** This Agreement shall not create any rights to enforcement of the provisions herein to any person or entity that is not a Party to this Agreement.

8. **Retention of Records.** Pursuant to law, the Parties must keep and maintain accurate books of records and accounts in accordance with generally accepted accounting principles of liabilities and obligations incurred under this Agreement and all paper, files, accounts, reports and all other material relating to work under this Agreement and must make all such materials available at any reasonable time during the term of this Agreement and for five (5) years from the date of termination for audit, inspection and copying upon any Party's request.
9. **General Compliance with Laws.** The Parties are required to comply with all applicable federal and state law and local ordinances and regulations.
10. **Governing Law.** This Agreement shall be construed in accordance with the laws of the State of Kansas.
11. **Authority of Signatory.** Each Party represents and warrants that it is a duly formed and validly existing municipal corporation under the laws of the State of Kansas, and that the individual executing this Agreement on behalf of the Party is authorized and empowered to bind the Party.
12. **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together constitute one and the same instrument.
13. **Effective Date.** This Agreement shall become effective and binding only upon the execution of this Agreement by both Parties. The Effective Date of this Agreement shall be on the last date of execution by the Parties indicated below.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date(s) cited below by their respective Mayors upon the approval of their Governing Bodies.

THE CITY OF FAIRWAY, KANSAS

THE CITY OF PRAIRIE VILLAGE, KANSAS

By: _____
 John W. St. Clair Jr.
 Mayor of the City of Fairway

By: _____
 Ronald L. Shaffer
 Mayor of the City of Prairie Village

Date: _____

Date: _____

ATTESTED TO:

ATTESTED TO:

 Charlotte K. Robards
 City Administrator/City Clerk

 Joyce Hagen Mundy
 City Clerk



THE OPUS GROUP
ARCHITECTS
CONTRACTORS
DEVELOPERS

OPUS NORTHWEST, L.L.C.
A member of The Opus Group
460 Nichols Road, Suite 300
Kansas City, MO 64112
Phone 816-480-4444
Fax 816-480-4344
www.opuscorp.com

November 28, 2007

Joyce Hagen Mundy
City Clerk
City of Prairie Village, Kansas
7700 Mission Road
Prairie Village, Kansas 66208

RE: WITHDRAWAL NOTICE FOR APPLICATION PC 2007-23
Request for Rezoning from R-1a (Single Family Residential District)
to MXD (Mixed Use District) at 91st & Nall Avenue on the
Meadowbrook Country Club Property
Applicant: OPUS NWR, LLC

Dear Ms. Hagen Mundy:

In light of feedback received from both the residents of Prairie Village and the Prairie Village Planning Commission, we hereby respectfully withdraw our rezoning and preliminary development plan applications from further consideration.

This having been said, we are still very optimistic about the future success of this project. Over the coming weeks, we will extend our community outreach and more fully engage the residents of Prairie Village in the creation of a new development plan worthy of the Planning Commission's and City Council's support.

Once consensus is reached on a revised plan, new rezoning and preliminary development plan applications will be submitted to the City. If all goes well, we would anticipate filing these new applications by January 4, 2008 for the February 5, 2008 Planning Commission Meeting.

Sincerely,

Richard L. Muller
Opus Northwest, L.L.C.
Director, Real Estate Development

**PRAIRIE VILLAGE POLICE PENSION PLAN
BOARD OF TRUSTEES**

**Meeting
October 11, 2007**

The Prairie Village Police Pension Plan Board of Trustees met October 11, 2007. Present and presiding, Chairman Charles Clark. Members present: Jim Whittier and Captain Tim Schwartzkopf. Staff present Barbara Vernon and Karen Kindle.

Approval of Minutes

Jim Whittier moved approval of minutes of the April 30, 2007 meeting. Capt. Schwartzkopf seconded the motion which was approved.

Presentation of Portfolio Performance Report

K.C. Matthews from United Missouri Bank (UMB) distributed the Performance Review Report for the Plan through March 31 2007. He said total returns for this year have been good. Total year to date return has been 12.86%, the City's benchmark of similarly invested funds for this period is 7.06%.

Matthews said his plan is to pull back on stocks to take advantage of gains. Since August the bond market has rallied, he believes now is the best time to increase investment in bonds. Now that the domestic stock market is slowing down, he will begin looking at companies with good foreign investments.

Discussion of suggestions made by the Actuarial consultant at an earlier meeting.

Glen Gahan, Actuarial Consultant for the Police Pension Plan, suggested Board members consider changes that could be made to some of the Plan's actuarial assumptions.

1) Consider update from the 1983 mortality table to the RP2000 table for 2008. Gahan said this change would increase the required annual contributions 3% - 5% and it would provide a more valid actuarial basis for the Plan.

Staff surveyed other jurisdictions to determine which tables they use. Overland Park and Wichita are the other cities in Kansas that provide private pension plans for police officers. Overland Park uses the 1984 table, Wichita uses the RP2000 table. Kansas state pension plans, Kansas Public Employee Retirement System (KPERs) and Kansas Police and Fire (KP&F) use RP2000.

After some discussion, Tim Schwartzkopf moved to approve use of the RP2000 mortality table for assumptions when preparing future valuations. Jim Whittier seconded the motion which passed unanimously.

2) Consider retirement rate assumptions. Currently, the following rates are being used for the Police Pension Plan:

20% will retire when first eligible, 5% per year will retire between the ages of 50 and 54, 100% will retire at age 55.

Captain Schwartzkopf prepared an analysis of the actual pattern of Prairie Village police retirements during the past few years. His analysis indicates :

27% retired when eligible with 20 years of service (ages 43, 48, 55), 36% retired with 22 years of service (ages 45, 47, 48, 49), 18% retired with 24 years of service (ages 46 and 55) and 18% retired with 25 or more years of service (ages 51 and 58).

Assumptions used by the cities of Overland Park and Wichita as well as those used for KPERS and KP&F were reviewed by the committee. Staff was asked to send this information to Glen Gahan with a request that he analyze assumptions used by other jurisdictions and prepare a recommendation if he thinks those used for this Plan should be changed. If he recommends a change, the Board would like advice on whether the change should be made for the 2008 report or if it can be deferred to the following year,

3) Consider actuarial method being used. Gahan said the method being used does not respond to inflation, but it does smooth out the annual contribution rate. Several years ago, during a period of rapidly changing market conditions, Board members decided to use this method which smooths investment gains and losses and results in less volatile City contributions. Gahan said the method being used is an acceptable asset valuation method which he will monitor to confirm whether it continues to be appropriate for this Plan.

Approve 2007 Contribution

Annual contribution requirement for 2007 is \$139,270. Staff requested authority to make this contribution. Tim Schwartzkopf moved to authorize the annual contribution in the amount of \$139,270. The motion was seconded by Jim Whittier and passed with a unanimous vote.

Ratify Distributions

Jim Whittier moved to ratify distribution and payments to the following: Richard Dec, Bobbe Hines (Loomis), Charles Grover, John Jagow, Danny Rayfield and Robert E. Steffens. (Detailed list attached).

Next Meeting

The next Board meeting will be in April unless there is a need to meet earlier.

Charles Clark
Chairman

SISTER CITY COMMITTEE
19 November, 2007
MINUTES

Call to Order

Chairperson Cindy Dwigans called the meeting to order at 5.00pm. Members present: Michael Kelly, Cleo Simmonds, Carole Mosher, and Jim Hohensee. Also present: Chris Engel.

Committee Expectations

Jim presented his list of expectations to the committee. These expectations are designed to be given to any prospective member of Sister City. Everyone agreed that Jim had done a fine job on clarifying what Committee membership entailed. There were only two changes to the original document: the word "devote" was substituted for "sacrifice" in the forth section and the fifth section was reworded to delete the first sentence that requires "a willingness to expend personal money."

Michael Kelly moved to approve the list of committee expectations with the listed changes. Cleo seconded the motion which passed unanimously. Expectations listed below.

Other Business

There was discussion over the pros and cons of establishing Sister City as a 501c(3) organization. Cleo said he thought it was worth considering because of the success other Sister City organizations have had. Cindy mentioned that if the Sister City could become a sub-account of the Prairie Village Municipal Foundation and be afforded most of the same perks than the additional paperwork required by setting up a separate 501c(3) would be unnecessary. After discussion everyone agreed but directed staff to look into some basic information on 501c(3) and the history of the Prairie Village Sister City as a non-profit organization and report back.

Adjournment

The next meeting will be at 6.30p on Monday, December 10th at City Hall. The meeting was adjourned at 5.45p.

Cindy Dwigans
Chairperson

Welcome to the Sister City Committee!

The objective of the Prairie Village Sister City Committee is to develop relationships with cities in other nations that will lead to an international partnership.

Why have a sister city?

A. Civic Pride: There are many reasons for developing a sister city. From our perspective, one of the most important is the pride we have in Prairie Village. We believe our city is a model community. We have a powerful combination of livable space and nearby shopping, the parks, statuary, fountains, churches, and schools. We also have a vibrant democracy. Our government is a combination of both elected officials and citizen volunteers (e.g. our committee). We want to show that to the world. At the same time we want to see what new ideas we may glean from other societies.

B. Education for both our citizens and theirs is a key objective. Located in the Heartland of the U.S. we can become insular. For hundreds of miles in any direction, there is only the U.S. Yet, as we see every day, events in the rest of the world can impact our lives. We and our children need to know more about the world.

We welcome new members.

As a member of the sister city committee, you would be a part of the team working to develop and promote the sister city relationship and objectives envisioned above. You would work to promote our city and our sister city to our citizens and the citizens of the Kansas City metro.

Members of the Sister City Committee should possess the following:

1. Feel comfortable dealing with people who speak other languages and come from other cultures. A working knowledge of a foreign language is not required but is a real plus!
2. Good communication skills, both orally and in writing. Our committee often communicates with citizens of other countries through letters, phone calls, e-mails, and even internet links. Good communication skills are key to presenting our city in the best light.
3. Some familiarity with e-mail and the internet. These forms of communication are vital to international communication in the modern world.
4. A willingness to devote personal time. The committee meets the second Monday of every month. Members are expected to attend at least 8 meetings annually. Also, committee members are expected to be involved in other activities. For example,

there are sometimes special meetings, subcommittee meetings, fundraising activities, international receptions, city council presentations, and Village Fest activities.

5. An understanding that funding from the city is limited. In the past members have expended personal funds to purchase maps and supplies, make phone calls, travel to conferences, travel to potential sister cities, attend dinners, and attend local receptions.
6. A willingness to commit the time, skills, and resources mentioned for a period of three years.

Before applying for membership on the committee, individuals should attend two consecutive meetings as a guest. This will allow the prospective member to become familiar with the relevant issues facing the committee, the personalities involved, and the problems at hand. In the discretion of the chair and upon majority vote of all members in attendance, this waiting period may be waived.

MAYOR'S ANNOUNCEMENTS

Monday, December 3, 2007

Committee meetings scheduled for the next two weeks include:

Planning Commission	12/04/2007	7:00 p.m.
Sister City	12/10/2007	7:00 p.m.
Park & Recreation Committee	12/12/2007	7:00 p.m.
Council Committee of the Whole	12/17/2007	6:00 p.m.
City Council	12/17/2007	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to feature a mixed media exhibit by Christi Roberts-Bony in the R. G. Endres Gallery for the month of December. The reception will be held on December 14th from 6:30 to 7:30 p.m.

The Employee Appreciation Holiday lunch will be on December 14th from noon until 2 p.m. in the Council Chambers. This year's meal will be catered by McGonigle's Market.

Donations to the Holiday Tree Fund are being accepted. The funds will be used to assist Prairie Village families and Senior Citizens needing help to pay their heating and electric bills during the cold winter months, as well as with home maintenance throughout the year. Your tax deductible contributions are appreciated.

The City offices will be closed Tuesday, December 25, 2007 for the Christmas holiday. Deffenbaugh also observes this holiday and trash pick-up will be delayed one day.

The City will again have drop off points in the following parks for holiday tree recycling from December 22nd through January 20th. Porter, Franklin and Meadowlake Parks and in the Harmon Park parking lot near the water tower.

Prairie Village Gift Cards are on sale at the Municipal Building. This is a great way to encourage others to "Shop Prairie Village."

The 50th Anniversary books, Prairie Village Our Story, are being sold to the public.

INFORMATIONAL ITEMS
December 3, 2007

1. Planning Commission Agenda - December 4, 2007
2. Communications Committee Minutes - October 8, 2007
3. Prairie Village Arts Council Minutes - October 17, 2007
4. Park and Recreation Committee Minutes - November 7, 2007
5. Sister City Committee Minutes - November 12, 2007
6. Board of Code Appeals Minutes - November 14, 2007
7. Petitions and list of petitioners reference Meadowbrook
8. Letter from citizen reference Meadowbrook
9. Mark Your Calendars
10. Committee Agenda

PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
MUNICIPAL BUILDING - 7700 MISSION ROAD
TUESDAY, DECEMBER 4, 2007
Council Chambers
7:00 P. M.

- I. ROLL CALL
- II. APPROVAL OF PC MINUTES - November 6, 2007
- III. PUBLIC HEARINGS
 - PC2007-24 Request for Renewal of Special Use Permit for Communication Antenna & related equipment at 1900 West 75th Street
Zoning: C-0
Applicant: Justin Anderson, Selective Site Consultants
- IV. NON-PUBLIC HEARINGS
 - PC2007-21 Final Development Plan Approval for Planned Restricted Business District
7920 State Line Road
Applicant: Klover Architects for Panda Express
 - PC2007-114 Preliminary Plat Approval
3101 West 75th Street
Zoning: R-1a
Applicant: Paul Werner Architects
for Suzanne Morgren
 - PC2007-120 Request for Monument Sign Approval
St. Ann's Church & School
7231 Mission Road
Applicant: Jayne Beemer, Commercial Sign Design
- IV. OTHER BUSINESS
- VI. ADJOURNMENT

Plans available at City Hall if applicable

If you can not be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

*Any Commission members having a conflict of interest, shall acknowledge that conflict prior to the hearing of an application, shall not participate in the hearing or discussion, shall not vote on the issue and shall vacate their position at the table until the conclusion of the hearing.

**COMMUNICATIONS COMMITTEE
8 OCTOBER, 2007
MINUTES**

The Communications Committee met at 6:00 pm in the Executive Conference Room. Members present: Andrew Wang, Chairman, Michael Kelly, Vice Chairman, Karen Chapman, and Christine Adams. Also present: Doug Luther and Jeanne Koontz.

Minutes

Committee members approved minutes from the 28 March, 2007 meeting as submitted.

Internet Video Proposal

Committee members said they were not comfortable with the advertising required to participate in the internet video project sponsored by the US Conference of Mayors and decided to not pursue this project.

Consider "Our Town" Proposal from KCPT

Committee members decided not to pursue this proposal. They expressed concerns with the amount of sponsorship funds required from Prairie Village businesses.

2008 Newsletter

Mr. Luther said that Alphagraphics has agreed to produce the 2008 issues of the *Prairie Village Voice* next year without any price increase. Mr. Luther asked if committee members want to renew the agreement with Alphagraphics or re-bid newsletter services. Committee members directed staff to renew the agreement with Alphagraphics for 2008.

Web Site Redesign

Mr. Luther said that the City's web site was created in 2000 and last redesigned in 2005. The 2005 redesign reorganized information on the site and updated the graphics and navigation.

Mr. Kelly said the City's web site should be redesigned. It could do a much better job of providing information and services Prairie Village residents want. He added that there is support on the City Council for re-doing the site.

Mr. Luther said it is common for businesses and governments to redesign websites every few years. Mr. Luther said that, due to the nature of how web sites are created and organized, "fixing" the current site is not recommended, as it would likely take as much time and expense as developing a completely new design. Approaching the

project without requiring designers to integrate the structure of the current site would also allow greater creativity and flexibility for the web designers.

Mrs. Koontz said that City employees can edit the current site. However, it is difficult and time-consuming to create large new sections of the web site using the current system.

Mr. Luther said he and Mrs. Koontz currently keep information on the site updated and provide new information for the site. City staff does not have the technical or design expertise to re-create or redesign a web site on their own.

Mr. Kelly said the site for the City of Menlo Park, CA provides an example of a good city web site.

Committee members asked what type of information residents are looking for on the City site. Mr. Luther provided information regarding site traffic for the past several years. He said people using the site appear to be visiting a few pages when they visit. This is not uncommon, and is likely because they are looking for specific information. The most frequently visited areas of the website are the City Code Book, job openings, City Council meeting packets, and information about the Police Department.

Mr. Wang asked what type of budget would be available to redesign the site. Mr. Luther said the 2008 budget contains \$10,000 for the web site. Costs for web site design can vary widely, and it is difficult to provide an accurate estimate of the cost of redesign without first seeking proposals. Mr. Wang said the City will need to balance the need to provide a good web presence with the cost of doing so. Mr. Kelly said that the City has reserved funds for economic development which could be used to redesign the web site.

Committee members agreed that the City should explore a web site redesign. Mr. Luther said the process for doing this would be to develop a Request for Proposals and publicize and distribute it to web designers. Committee members would interview proposers to determine who would be best qualified to redesign the site. He said this is the type of project that is not normally bid because the City is seeking professional services rather than a specific product. While cost is certainly a factor, it should not be the only factor in determining who would be selected to redesign the web site.

There being no further business, the meeting adjourned.

Andrew Wang
Chairman

Prairie Village Arts Council
17 October, 2007
Minutes

The Prairie Village Arts Council met at 7:00 pm in the City Council Chambers. Members present: Randy Kronblad, Chairman, Bill Rose, Bob Endres, Pam Marshall, Dan Andersen, Jack Shearer, Annie Brabson, Angi Jones, and Kyran Wilson. Also present: Doug Luther.

Minutes

Committee members reviewed and approved minutes from the 19 September, 2007 meeting as submitted.

Financial Report

Committee members reviewed and approved financial reports dated 11 October, 2007.

Exhibit Applications

Committee members approved the following exhibit applications:

- Mark Glover
- Kay Treib
- Tom Wilson, Melanie Nolker, and Wendy Taylor

Committee members also reviewed the 2008 exhibit calendar. They noted that bookings are already being taken for 2009.

State of the Arts

Committee members thanked Bob Endres for his hard work in organizing the State of the Arts exhibition and reception. It was a great success with well over 200 people attending the opening reception.

Committee members agreed that this should be an annual event. Committee members also agreed that it should be held in the Fall. Mr. Luther said there is already an exhibit scheduled for October, 2008. However, he will contact the artist and try to get the exhibit changed so that Sate of the Arts 2008 can be held in October, 2008.

Committee members noted that Mayor Shaffer, Pat Daniels, and Al Herrera attended the reception.

Committee members agreed that printing personal invitations for Arts Council members to send was a nice touch that helped achieve good attendance at the reception. Providing each artist with a set of postcards also helped increased

awareness of the exhibit. They also said the outdoor banners were good at generating publicity, and suggested that additional banners be purchased for 2008..

Committee members said they were very impressed by the work donated by Callahan Creek in designing the publicity materials. They received many positive comments. It was suggested that a professional designer/marketing firm be used in the future in order to provide high-quality publicity materials for the event next year.

Committee members agreed to keep the same basic logo for the 2008 State of the Arts, now that investments have been made in banners and signage.

Mr. Endres said he was disappointed that Community America Credit Union did not have a representative at the reception. He added that there should have been table-top signs recognizing the sponsors at the reception.

Committee members suggested a podium be used next year to encourage people to sign the guest book. It was also suggested that a member of the Arts Council staff the guest book. It was also suggested that the guest list include a space to obtain e-mail addresses.

Mr. Endres said he would like to be able to award more prize money next year.

Mr. Luther suggested that next year only digital images be accepted for entries. He said managing the jury process using both digital images and slides was very difficult, and a majority of the entries were in digital format.

November Reception

The November exhibit will be the MidAmerica Pastel Society. The reception will be on Friday, 9 November from 6-8.

Dan, Bill, and Bob agreed to help with the reception.

November Meeting

The November Arts Council meeting will be on Wed. 28 Nov. at 6:00 pm. The purpose of this meeting will be to plan the Arts Council's 2008 budget.

2008 Exhibiting Artists

<u>2008 R.G. Endres Gallery</u>						
<u>Dates</u>	<u>Artist</u>	<u>Medium</u>	<u>Phone #</u>	<u>Hang Date</u>	<u>Removal Date</u>	<u>Receiptn</u>
January	Rusty Leffel	Photography	9/362-9730	<i>1/2</i>	<i>1/31</i>	<i>1/11</i>
February	Mark Glover	oil	9/371-6918	<i>2/1</i>	<i>2/29</i>	<i>2/8</i>
March	Clark Stokley (bob)			<i>3/3</i>	<i>3/31</i>	<i>3/14</i>
April	Margaret Godfrey	Acrylics	9/642-9173	<i>4/1</i>	<i>4/30</i>	<i>4/11</i>
May	Marearl Denning	Photos/ceramics	9/345-9416	<i>5/1</i>	<i>5/30</i>	<i>5/9</i>
June	Steve Karol	"Digital Art"	9/744-4104	<i>6/2</i>	<i>6/30</i>	<i>6/13</i>
July	Senior Arts Council			<i>7/1</i>	<i>7/31</i>	<i>7/11</i>
August	Venus Auxier	Botanical Art	9/438-9622	<i>8/1</i>	<i>8/29</i>	<i>8/8</i>
September	Images Group Show (Loreta Feeback)	Mixed	9/648-7925	<i>9/2</i>	<i>9/30</i>	<i>9/12</i>
October	STATE OF THE ARTS	MIXED		<i>10/1</i>	<i>10/31</i>	<i>10/10</i>
November	MAPS			<i>11/3</i>	<i>11/30</i>	<i>11/7</i>
December	TOM WILSON MELANIE NOLKER WENDY TAYLOR	MIXED	TW 642-8222 MN 383-8938 WT 262-2384	<i>12/1</i>	<i>12/31</i>	<i>12/12</i>

PARK AND RECREATION COMMITTEE
November 7, 2007

The Park and Recreation Committee met November 7, 2007 at 7:00 p.m. Present and presiding, Chairperson Diana Ewy Sharp. Members present: Vice-Chair Al Herrera, Diane Mares, Shawn Hickey, Joe Nolke, Jim Bernard, Jr., Peggy Couch and Sally Holmes. Also present: Jeanne Koontz and Mike Helms.

CONSENT AGENDA

Al Herrera moved approval of the consent agenda. The motion was seconded by Diane Mares and passed unanimously.

REPORTS

1. Public Works Report

Mike Helms reported the irrigation systems are shut down for the winter. The restrooms in Harmon Park have been shut down and the porta-pots at Harmon have already been tipped over. He is looking into bolting them down.

Al Herrera asked about the light at Franklin Park. Mike Helms said it will cost \$12,000 - \$16,000 because it has to be wired underground. The lights will be similar to the ones at Meadowlake. Diana Ewy Sharp asked Mike to bring a proposal to the next meeting.

Mike Helms reported that park hours were on last month's agenda. He said the concern is not the parks but the tennis courts at Harmon Park. He has had complaints from tennis players who want the lights on before sunrise. He said he could post hours for the tennis court only. Al Herrera questioned how to enforce the hours. Diana Ewy Sharp suggested letting the Police Department know so they can enforce the hours. Diane Mares said she does not think a sign is needed. The committee decided to make no changes to the hours.

2. Recreation Program Report

The recreation report was included in the meeting packet. The committee said the report was very good. Diana Ewy Sharp said she asked Chris to give a report to council. Jim Bernard, Jr. said he would like to see dates on the chart on page 8 instead of the week number.

3. Aquatics Program Report

No report

4. Community Center Sub-Committee

Diane Mares said she spoke with David Belz to find out what is happening with the committee. The committee toured Platte City where the YMCA partnered with the county to build a community center. The cost would be \$15-20 million. Bill Griffith is working with YMCA and waiting on a counter agreement. Diane said she asked David if they have considered partnering with other cities. The committee has not looked into it. The impression is that people want a meeting space. Staff created a brochure that lists

available meeting spaces in Prairie Village. They hand this brochure out when the community center is already booked. Diana Ewy Sharp asked for the brochures to be included in the next packet.

5. Municipal Foundation Gazebo Project Update
No report.

6. Island Sub-Committee
No report.

7. Chairperson's Report

- a. New Administrator

Diana Ewy Sharp announced that the new city administrator is Quinn Bennion from the City of Merriam.

- b. Committee Vacancies

Diana said the committee is still looking for someone in Ward IV and another student representative.

Diana said there have been 3 students who have come to council meetings to apologize for park vandalism.

OLD BUSINESS

1. 2008 Capital Projects

- a. Parks Master Plan

Diana Ewy Sharp said staff will put together an RFQ to select a planner. She asked committee members for their input in this process. The committee members said they trust staff to handle the RFQ. Peggy Couch said she would like to include neighbors in the process. Diana said she would ask staff to draft the RFQ and bring it back to the committee in January.

- b. Park ID Signs

Diana Ewy Sharp said the committee could go with the design of the city signs or make the signs unique for the parks. She asked for the committee's input. Jim Bernard said he likes the new signs and would like the signs to be consistent. Al Herrera said he likes the stone. Diane Mares suggested having the signs go horizontal instead of vertical. The committee agreed to the concept of tying into the new city entry signs but making them a bit different. Jim Bernard said he would like the signs to be mower friendly. Diana said Bob Endres from the Arts Council designed the entry ones and that she would ask staff to design the park sign based on the committee's suggestions.

NEW BUSINESS

Diana Ewy Sharp said the new Municipal Foundation brochure lists Parks and Recreation as a fund. She wanted to inform the committee that there is a fund set-up in the foundation for the parks. Peggy Couch suggested that there may be a need to do a fundraiser based on the upcoming master planning with the parks.

INFORMATION ITEMS

The next meeting will be on December 12th at 7 pm.
KRPA Statewide Conference. Wichita, January 22 – 25

The meeting adjourned at 8:00 pm.

Diana Ewy Sharp
Chairperson

SISTER CITY COMMITTEE
12 November, 2007
MINUTES

Call to Order

Chairperson Cindy Dwigans called the meeting to order at 7.00pm. Members present: Michael Kelly, Cleo Simmonds, Dick Bills, Carole Mosher, Bob McGowan, and Jim Hohensee. Guests: Hildegard Knopp. Also present: Chris Engel.

Approval of Minutes

Cleo pointed out the October minutes referred to the Mayor of Dolyna by his first name and requested his last name, Garazd, be substituted. With this change, Cleo moved for approval of the October 8th minutes. Bob seconded the motion, which passed unanimously.

Fund-raising

Carole reported that Barnes & Noble sent her a schedule of 4 hr blocks to choose from for gift-wrapping. Times are 10 - 2, 2 - 6, and 6 - 10 for the 119th street location. The store will provide all of the materials and the committee could bring flyers but no signage. Cindy said she and Carole could do the majority of the wrapping but would need others to help keep things organized and running smoothly. Carole mentioned that the closer to Christmas they choose, the better the opportunity as last-minute traffic would increase. Two dates were agreed upon: Cindy, Carole, and Dick (if available) on December 18, 6p-10p, and Carole, Bob, Mike, and possibly Jim on December 22, 2p-6p.

Draft of council policy regarding Sister City Committee and discussion

Cindy explained that last month's guest, Pamela Fellin, had inquired about the committees six month trial period and it was brought up at the Council meeting. Mike mentioned that Councilman Wang was upset that people are willing to volunteer but not able. As a result, all citizen-led committees could end up being reorganized. Mike suggested that the rules for membership should be in writing so they don't appear arbitrary. Cindy mentioned that there needs to be some entry level requirement so people get familiar with the committee and it's mission before joining. Cleo expressed the belief that committees with vacancies should allow volunteers more expediently.

Dick led a discussion concerning the need for a one page job description to give people an idea of what the committee does and what the expectation of its members are. It was stressed it should be crisp, to the point, and specific enough to convey the obligations of potential members while including a mission statement for the committee. Once created, potential members could take it home and consider it before coming back the following month. Jim reviewed a list of what this sheet should include and said it should be written down. Jim will complete a rough draft and circulate it by email so a finished version can be presented at the next meeting.

Cleo talked the committee through his rough draft of a recommended council policy governing the committee. Term limits were discussed as a way of ensuring everyone gets a chance to chair the committee if they want. Jim mentioned that if there were limits they should be at least two years because of the time it takes to develop some of the relationships and the learning curve to understand what the committee does. Two-year terms were agreed upon, with the option of multiple terms. Voting rights for student members was discussed next. Cindy voiced concern over having committee members with voting rights that don't attend regularly, in that it is hard to have a quorum. Bob mentioned that in the past students were more readily available but they have become more involved in other activities. It was mentioned that recruiting or attending the volunteer job fair in the fall might be helpful. Jim said that the committee should not overlook students in schools other than SME, students of all ages and schools could be beneficial to the committee. It was discussed that being on a committee would be a learning process for the students and part of that was voting. It was agreed that students should be given voting rights.

Discussion next centered on changing the position of vice-chair to chair-elect. After much discussion it was agreed that a vice-chair would work better for two reasons: agreeing to be chair-elect is a four year commitment (two as elect + two as chair) and not everyone that would like to be vice chair would like to be chair. Also discussed was basing elections on an April 1 - March 31 calendar year to coincide with Mayoral appointments. Discussion also determined that the need of a stipulation for removing a member was not necessary if expectations were explained in the one page job description mentioned above.

Ukraine

Cindy asked the committee their thoughts on moving forward with Ukraine. All agreed they should. Michael expressed the concern that time was running out. Cleo added that to the Ukrainians this process started in September 2006 when they came here, not when we visited them. If there were any reservations or doubts, they should've been worked out long ago. Cindy recommended Ukraine be judged against the list Cleo sent earlier in the year. All agreed and the list was talked over.

1.) *Education* was viewed as being involved because of pen pals starting to communicate between the cities, 2.) Michael said *Government* would be the area they would be most interested in, 3.) Michael and Cleo said *Medical* was an area that could be productive based on conversations they had while visiting, 4.) For *Investments and Commerce* the Chamber could be involved. Cleo said that to Ukraine, this was a huge item and Michael agreed adding that even if they didn't fully grasp what this entailed there was still a great opportunity there. Interest in sports and scouting was also discussed as an inroad to developing a formal relationship.

Cindy guided a discussion on what the next steps should be. Jim asked if there was really something there to benefit both cities. Cleo said they would gain much from our relationship and we would get the satisfaction of helping out with a young democracy. This may not have been what the initial plan was for the committee but this relationship would not preclude other formal relationships. Michael said that the key benefit for us is that it opens the door for people of Prairie Village to a culture

they would have otherwise never known. As facilitators, the exposure of the City benefits everyone and meets the committee's mission. Carole stated that this was within the true spirit of Sister City and we have an opportunity. Cindy mentioned this relationship would be opening Ukraine to people who normally wouldn't go there. Bob asked the committee how to sell this. Jim said that should start now by displaying things from the region and selling them in local shops. Dick mentioned there was no better time to start than now to get people informed. Jim reviewed what everyone had been saying and found the word "opportunity" kept being said and that is exactly what they wanted when they started, an opportunity.

Dick moved to recommend to City Council that Prairie Village extend an official invitation to the City of Dolyna to enter into a formal Sister City agreement. Bob seconded and it passed unanimously.

Correspondence with other sister city prospects.

No correspondence has taken place in the last month.

December meeting place

The committee settled on Tatsu's in Prairie Village for the December holiday dinner.

Other Business

Staff was asked if the city had holiday greeting cards that could be sent from the committee

Adjournment

The next meeting will be at 6.30p on Monday, December 10th at City Hall. The meeting was adjourned at 9.30p.

Cindy Dwigans
Chairperson

**City of Prairie Village
Board of Code Appeals
Meeting Minutes
November 14, 2007**

Board Present: Gene Bockelman, Robert Hutton, Kenneth Poe
Board Absent: Tom Brown, Dick Kaufman, Joe Zimmerman

Staff Present: Jim Brown, David McAuliffe

Applicants: Ron Seuferling Resource Management Group, Scott Rice, Piper Wind Architects

Jim Brown Called the meeting to order at 6:35

New Business:

Somerset Apartments
8401 Somerset

David McAuliffe presents the current setup of the Somerset apartments. The building is generally a two story apartment complex with one third story unit and one basement apartment as well. It has wood framed construction. Responding to a resident complaint, a joint inspection was made with the fire inspector from Consolidated Fire District 2. It was discovered that there was a nonconforming 2 bedroom, basement apartment. Neither bedroom had an egress window conforming to Section 1026 of the 2006 IBC. The architect for the Somerset apartments has proposed installing an egress window in the northern facing apartment near the parking lot. In addition, they would like to place a 6 foot cased opening between the two bedrooms and classify the existing southern bedroom as a study. We are asking if the Board feels this is an appropriate solution to make the existing nonconforming space a habitable space.

Gene Bockelman asks if the window meets code as submitted.

Jim Brown states that the window opening area meets the 5.7 square feet as mandated by section 1026 and that the window well meets the requirements as well.

Kenneth Poe asks how we can be sure that the study won't be converted back into a bedroom once the permitted work is complete.

Ron Seuferling states that it will only be used as a one bedroom apartment.

Robert Hutton says we should let their insurance company classify it for them and see if they will take the risk.

Kenneth Poe after some discussion with other board members makes a motion to approve the plans submitted to add an egress window and reclassify the other bedroom as a study by placing a 6 foot cased opening between them.

Gene Bockelman seconds the motion with stipulations that all fire safety precautions are adhered to.

All board members present vote in favor.

Jim Brown thanks the board members for coming out tonight and adjourns the meeting at 7:05 pm.



CITY OF PRAIRIE VILLAGE

The Star of Kansas

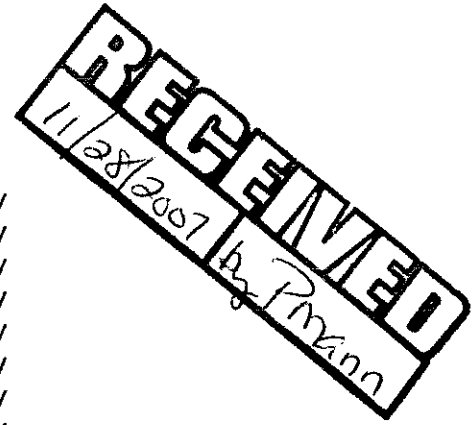
Meadowbrook Rezoning

The following list was submitted to the City of Prairie Village on November 28, 2007. It was requested that the following typed list of petitioners be included in the City Council Meeting packet for December 3, 2007.

The original signed petitions are available upon request at the City Clerk's Office.

Meadowbrook Rezoning Petitions
turned in to Prairie Village City Clerk on

526
481 signatures
11/28/2007



Last name	First	Address #	Street	
Abbey-Slickman	Leslie	7615	Chadwick	PV
Abitz	Dan	9321	Catalina	PV
Abitz	Diana	9321	Catalina	PV
Abt	Arthur	7927	Windsor	PV
Adair	George	4204	W. 93 St.	PV
Adair	Peggy	4204	W. 93 St.	PV
Adamson	Matt	8861	Cedar Dr.	PV
Adel	William	9329	Catalina	PV
Altieri	Mike	9057	Rosewood Dr	PV
Anderson	Amy	8543	Roe	PV
Anderson	Lorraine	8319	W 120	Overland Park
Andrew	Jerry	4906	W. 90th St.	PV
Apprill	Laura	8926	Cedar Dr.	PV
Arlene	Smith	5231	W 87	PV
Armstrong	Nancy	8711	Rosewood Dr	PV
Asbury	Kenny	8940	Nail	Overland Park
Aschaum	Maggie	7939	Windsor	PV
Auer	Wayne	8631	Cedar Dr.	PV
Badgerow	John	9000	Birch	PV
Badgerow	Teresa	9000	Birch	PV
Baker	Craig	8713	Birch Lane	PV
Baker	Janet	10512	Manor Rd.	Leawood
Ball	Ruby	8116	Briar Lane	PV
Barber	Diane	4404	W. 94 St.	PV
Barber	Paul	4404	W. 94 St.	PV
Barnett	Debbie	7640	Colonial Dr	PV
Bartlett	Joyce	5314	W. 66th Terr.	PV
Bartlett	Tom	5314	W. 66th Terr.	PV
Bateman	Phoebe	3719	Somerset	PV
Bay	Michael	6501	Dearborn	Mission
Bean	Harry	9034	Birch St.	PV
Beddingfield	Barbara	9034	Birch St.	PV
Beeder	John	8428	Delmar	PV
Beeder	Stephanie	8428	Delmar	PV
Berkley	Stuart	8925	Cedar Lane	PV
Berkley	Tina	8925	Cedar Lane	PV
Bernard	Christopher	8937	Cedar Lane	PV
Bernard	Julie	8937	Cedar Lane	PV
Bibb	Chuck	8721	Birch Lane	PV
Black	Charles	5213	W. 84 Terr.	PV
Blazek	Roy	5600	W. 92 Place	Overland Park
Bohan	Rosie	7412	Fontana	PV
Bottiger	Stephanie	9061	Birch	PV
Boyd	Doris	4810	W. 80 St.	PV
Brand	Margie	8909	Cedar Lane	PV
Brand	Stanley	8909	Cedar Lane	PV
Brandli	Sharon	8848	Juniper St.	PV
Brandt	Lloyd	9061	Birch	PV
Bransteller	Henry	8021	Maple	Overland Park
Breyfogh	Jeffrey	8170	Nieman Rd.	Overland Park
Brown	Gary	5184	Somerset	PV
Brown	Mildred	8717	Rosewood Dr	PV

Brown	William R	8717	Rosewood Dr	PV
Buchanan	Marian	9001	Cherokee Ln	PV
Buck	Keith	5831	Cherry St.	KC, MO
Bucum	Betty	6025	W. 88 Terr.	Overland Park
Burdick	Bob	8911	Catalina Dr.	PV
Burdick	Sandy	8911	Catalina Dr.	PV
Burnette	Jan	8995	Rosewood Dr	PV
Burnette	Stan	8995	Rosewood Dr	PV
Byer	Jared	9320	Catalina	PV
Byer	Jennifer	8308	Juniper	PV
Canent	Ramon	4352	W. 124 Terr.	Leawood
Cantril	Marc	7924	El Monte	PV
Cantril	Nancy	7924	El Monte	PV
Carbaugh	Doreen	4308	W. 94 St.	PV
Carlson	Shirley	4110	W. 94 Terr.	PV
Catanzaro	John	7319	Birch	PV
Chambers	Rachael	7900	Falmouth	PV
Chapman	Joel	4314	W. 78 Terr.	PV
Chapman	Karen	4314	W. 78 Terr.	PV
Chappell	Gil	8343	Beverly	Overland Park
Childs-Winston	Kacy	8821	Delmar	PV
Christian	James	9084	Rosewood Dr	PV
Christian	Liz	9084	Rosewood Dr	PV
Clang	David	8938	Cedar	PV
Clang	Sheree	8938	Cedar	PV
Clark	Dane	8651	Lamar	Overland Park
Clark	Dave	8651	Lamar	Overland Park
Clark	Julian	9309	Lee Court	Leawood
Clark	Sarah	8950	Cedar Dr.	PV
Clark	William	8950	Cedar Dr	PV
Clattenbuck	Paul	5128	Somerset	PV
Coffey	Marsha	4509	W. 94 St.	PV
Coleman	David	9058	Birch	PV
Coleman	Laurie	9058	Birch	PV
Colgrove	Lois	9024	Rosewood Dr	PV
Colgrove	Tom	9024	Rosewood Dr	PV
Collins	Jeff	4716	W 86	PV
Colston	Ann	7345	Canterbury	PV
Colston	Greg	7345	Canterbury	PV
Conner	Etta	7321	W 74	Overland Park
Cooper	Randall	8955	Cedar Lane	PV
Cordes	Francis	3900	W 90 Terr	PV
Corpin	Emily	5500	W. 92	Overland Park
Corpin	Jonathan	5500	W 92 Terr	PV
Craig	Shirley	5507	W. 92 Terr.	Overland Park
Craig-Pippin	Sharon	1115	W. Sheridan	Olathe, KS
Crawford	William	4401	W 90 terr	PV
Crews	Darlene	5616	W. 92 Place	Overland Park
Crews	Michael	5616	W. 92 Place	Overland Park
Curtis	Jeffrey	8544	Roe Ave.	PV
Czarnecki	Mark	5607	W. 92 Terr.	PV
Dahl	Elizabeth	8430	W. 90 St.	PV
Davidson	Don	8208	W. 119 Terr	PV
Davis	Barry	9060	Rosewood Dr	PV
Davis	Melinda	9060	Rosewood Dr	PV
Decloud	John	8120	Tomahawk	PV
DeGarmo	Shara	6539	W. 49	Mission, KS
Dercher	Dan	4305	W. 94 St. ¹⁰⁵	PV

Dercher	Erin	4305	W. 94 St.	PV
Dinyer	Eric	8974	Cedar Dr.	PV
Dinyer	Ryan	8974	Cedar Dr.	PV
Dix	Valissa	5533	W. 92	PV
Doherty	Melane	4500	W. 94 St.	PV
Douglas	Charles	6292	Kennett Pl	Mission
Doyle	Dennis	7908	Windsor	PV
Driver	Jeff	9908	Holly	KC, MO
Dubois	John	8308	Juniper Lane	PV
Dunlap	Gordon	8915	Rosewood Dr	PV
Durrett	Jan	9049	Birch	PV
Duval	Chris	11800	Gillette	Overland Park
Duval	Doug	8229	Linden Dr.	PV
Duval	Marie	8229	Linden Dr.	PV
Dyslin	Bill			
Easton	James	4965	Somerset	PV
Easton	Nancy	4965	Somerset	PV
Ebelke	David	4604	W. 88 St.	PV
Ediger	Lois	10754	Glenwood	Overland Park
Elledge	Carolyn	8516	Russell	Overland Park
Ensz	Scott	4701	W. 81 St	PV
Ensz	Vicki	12322	Pawnee Lane	Leawood
Evans	Sheila	4309	W. 94 St.	PV
Evilsiz	Cheryl	4108	W. 93 St.	PV
Fagenberg	Richard	188	Hillcrest West	Lake Quivira
Fahrlander	John	4915	W. 81 St	PV
Fairfax	Jennifer	4412	W. 94 St.	PV
Fenton	Gary	5414	W. 80th Terr	PV
Fey	Richard	13220	Granada	Leawood
Findell	Becky	5512	W. 92 Terr.	PV
Fithian	Martha	9058	Rosewood Dr	PV
Fithian	William	9058	Rosewood Dr	PV
Fleschenan	Margaret	4929	Somerset	PV
Flowers	CL	9046	Birch	PV
Followell	Franklin	5409	W. 149 St.	Leawood
Followell	Natalie	5409	W. 149 St.	Leawood
Fore	Joan	9207	Belender	Leawood
Fortin	Brigetta	4300	W. 94 St.	PV
Fowler	Julianne	500	E. 3rd St. Apt 731	KC, MO
Frazee	Jay	8000	Roe	PV
Freberg	Beverley	9015	Birch	PV
Freberg	Don	9015	Birch	PV
Frederick	Lori	9042	Rosewood Dr	PV
Frederick	Pat	9042	Rosewood Dr	PV
Frederick	Tom	9042	Rosewood Dr	PV
French	Lois	4019	W. 149 St.	Leawood
Friedmann	Mariam	9124	Fontana	PV
Friedmann	Tom	9124	Fontana	PV
Fritz	Laura	8304	Howe Dr.	PV
Fritz	RM	8304	Howe Dr.	PV
Fulton	Betty	3625	Somerset	PV
Galliher	Sarah	3100	W. 73	PV
Gerig	Gretchen	8700	Rosewood Dr	PV
Gerig	Gretchen	8700	Rosewood	PV
Germann	Christine	4000	Campbell	KC, MO
Gill	Mary	9920	Foster	Overland Park
Gillam	Chuck	1214	Queens Place	KC, MO
Glass	Helen	9301	Lamar	PV

Golder	Robert	8817	Birch Lane	PV
Goldsboro	Charles R.	5507	W. 92 Terr.	Overland Park
Golnick	Henriett	8870	Cedar Dr.	PV
Golnick	Roger	8870	Cedar Dr.	PV
Gowdamarajan	Chitra	4811	W. 90	PV
Gowdamarjgan	R.	4811	W. 90	PV
Grebe	Janice	4820	W. 57th St.	PV
Grebe	Jim	4820	W. 57th St.	PV
Gregory	Sondra	9005	Rosewood Dr	PV
Gregory	Wm. J	9005	Rosewood Dr	PV
Grenchy	James	5011	W. 157th Pl	Overland Park
Grenchy	Jane	5011	W. 157th Pl	Overland Park
Griffin	Jean	8916	Nall	Overland Park
Griffin	Mary	7520	Delmar	PV
Grimes	Liz	4517	W77	PV
Grinstead	Charles	8224	Linden Dr.	PV
Grinstead	Wendy	8224	Linden Dr.	PV
Groebe	Carol	9003	Goddard	Overland Park
Groebe	David	9003	Goddard	Overland Park
Guggemos	Mary	4533	W. 89th St.	PV
Haldeman	Charles	10307	Lee Blvd	Leawood
Halsey	John	8943	Cedar Dr	PV
Halsey	Sandra	8943	Cedar Dr.	PV
Hamilton	Jo	8724	Catalina Dr.	PV
Hamilton	Sara	8724	Catalina Dr.	PV
Hamm	Dennis	9224	Hayes Dr	Overland Park
Hamm	Marie	9424	Hayes Dr	Overland Park
Hare	Bill	6207	Riggs	Mission, KS
Harrison	Lori	4004	W. 138th Terr.	Leawood
Hartl-Roberts	Janae	8015	Reeds Lane	PV
Hembree	Carrel	4909	W. 81 St	PV
Hembree	Todd	4909	W. 81 St	PV
Henderson	Cynthia	9617	W. 124 Terr.	Overland Park
Henderson	David	9617	W. 124th Terr.	PV
Henshaw	Joe	9072	Rosewood Dr	PV
Henshaw	Loretta	8917	Cedar Lane	PV
Hiatt	C	7600	Delmar	PV
Hiatt	Gene	7600	Delmar	PV
Higdon	Ken	9007	Salem Dr. #1	PV
Hise	Barbara	6800	Cedar	PV
Hise	Harlan	6800	Cedar	PV
Hite	Elizabeth	5510	W. 101 St.	Overland Park
Hoffman	Charles	8201	Cherokee Cir.	Leawood
Hoffman	Ellene	8201	Cherokee Cir.	Leawood
Horan	Cheryl	5500	W 90 Terr	PV
Hostetler	Elaine	7521	Aberdeen	PV
House	Lianne	5200	W. 87th St.	PV
Hoytal	Mary E	7437	Fontana	PV
Hughes	Joanne	4010	W 67 Terr	PV
Hunt	William	8806	Rosewood Dr	PV
Huy	Kuen	8934	Linden Lane	PV
Innis	Tom	8221	Briar	PV
Jacobs	Tari	4917	W 90 St	PV
Jaime	Oscar	8000	Windsor	PV
Jenkins	Carolyn	8411	W. 83 St.	Overland Park
Johnson	Anita	7545	Aberdeen	PV
Johnson	Regina	7945	Windsor ¹⁰⁷	PV
Johnston	Suzy	10425	Marty	Overland Park

Jones	Kim	8837	Rosewood	PV
Kahn	Marvin	8818	Rosewood Dr	PV
Karchen	Mary	5510	W. 101 St.	Overland Park
Karroll	Jean	8643	Cedar Dr.	PV
Katterhenrich	David	4984	Somerset	PV
Katterhenrich	Judy	4984	Somerset	PV
Kaufman	Richard	8957	Cedar Dr.	PV
Keith	Charlene	7831	Chadwick	PV
Keith	Kenneth	7831	Chadwick	PV
Kelly	Bruce	5219	W. 84 Terr.	PV
Kelly	Carol	5219	W. 84 Terr.	PV
Kenney	Kevin	2505	W 97	PV
Kerr	Elenor	7900	Granada	PV
Kingan	Della	8116	High Dr.	Leawood
Knobel	Dottie	6325	W. 101 St.	Overland Park
Knoell	Donna	5165	Somerset	PV
Kyndesen	Shawn	6108	W 86	Overland Park
Lambert	Veria	12112	Farley	Overland Park
Landes	Cheryl	8421	Cedar St.	PV
Lantz	Mary	10601	W. 97 St.	Overland Park
Larson	Lee	8879	Juniper	PV
Latshaw	Ralph	5205	W. 83 Terr.	PV
LaVoie	Lawrence	8980	Rosewood Dr	PV
Lebovitz	Susan	3206	W. 71 Terr.	PV
Lee	Jeannette	9907	Lee Circle	Leawood
Lee	Rance	8615	Nall	PV
Lehr	Mark	9200	Nall	Overland Park
Leibbrendt	Doug	8801	Birch Lane	PV
Leitch	Janel	8915	Juniper	PV
Lewandowski	P.	4707	W. 65 Terr.	PV
Lewis	Latonia	11640	Wedd	Overland Park
Lewis	Martha	7229	Woodward	Overland Park
Lockwood	Gary	6840	Linden	PV
Lockwood	Julia	6840	Linden	PV
Logan	Steven D.	4746	Reinhardt	PV
Londuhl	??	4825	W. 81 St	PV
Long	Jean	8969	Cedar Dr.	PV
Long	Paul	8969	Cedar Dr.	PV
Longwell	Barbara	10141	Flint	Overland Park
Low	Kristy	8001	Windsor	PV
Lukert	Barbara	2708	W. 50 Terr.	PV
Mailland	Steven D.	9124	Nall	Overland Park
Mann	Martha	8606	Cherry	KC, MO
Mapes	Anna Marie	9319	Outlook	Overland Park
Marsh	Jim	9017	Rosewood Dr	PV
Marsh	Louise	9017	Rosewood Dr	PV
Marston	Rick	2112	W. 50 Terr.	PV
Marston	Valissa	2112	W. 50th Terr.	Westwood Hills
Martin	Carolyn	5400	W 84 Terr	PV
Martin	James	5400	W 84 Terr	PV
Martin	Scott	5501	W 90 Terr	Overland Park
Matthew	Alfreda	5316	76 Terr	PV
Matthys	Jerry	5383	Somerset	PV
Mattioli	Leone	7902	Bris?	PV
McAnally	Betty	10246	Outlook	Overland Park
McAnally	Sam	10246	Outlook	Overland Park
McEachen	Judy	3515	W. 100 Terr.	PV
McGowan	Mary	4805	W 81 ¹⁰⁸	PV

McGowan	Robert	4805	W. 81	PV
McGurren	Julie	4702	W 86	PV
McHugh	Michael	8800	Rosewood Dr	PV
McHugh	Tracy	8800	Rosewood Dr	PV
McKee	Becky	7926	Windsor	PV
McKie	Elizabeth	8235	Nall	PV
McKie	Paul	8235	Nall	PV
McRae	Sandy	7217	Madison	??
Melching	Patricia	8916	Linden Lane	PV
Melichar	Don	9041	Rosewood Dr	PV
Merkel	L.	4911	W. 81 St	PV
Messerli	Joellen	3512	W. 71	PV
Metcalf	Mila	8924	Cedar Lane	PV
Meyer	Richard	4502	W 81 Terr	PV
Miller	Stella	12203	England	Overland Park
Minden	Elaine	7709	Maple	PV
Mohr	Nancy	10315	Sagamore Rd.	Leawood
Montgomery	Jeremy	5532	W. 92 Place	Overland Park
Morgan	Laurel	9024	Rosewood Dr	PV
Morice	Dan	3316	W. 79	PV
Morris	Dee	5000	W. 87	PV
Morris	Hugh	5000	W. 87	PV
Morrow	Kyla	7950	Windsor	PV
Moyer	Mary	6027	W. 75 Terr.	PV
Mufreson	Twyla	4705	W. 81 St	PV
Mullaly	Bill	4607	W. 87th St.	PV
Murphy	Deloris	2800	W. 83 St.	PV
Murphy	Marilyn	9721	Cedar	PV
Myers	Mark	8908	Nall	Overland Park
Nakarechney	Laura	4609	W. 75 St.	PV
Neff	Franklin	14035	W. 91st Terr.	Lenexa
Nelessany	Marie	13710	S. Edinburg	Olathe, KS
Nelson	Don	9313	Catalina	PV
Nettle	Barbara	8125	Acuff	Lenexa
Nixon	Michael	8220	Briar Lane	PV
Nordquist	Dave	5501	W. 92 Terr.	PV
Nordquist	Joan	5501	W 92 Terr	PV
Nordquist	Steven D.	5501	W. 92 Terr.	Overland Park
Obryan	Maggie	3803	Somerset	PV
O'Flynn	Jane	8024	Juniper Dr.	PV
O'Hara	Marie	24	Coventry Ct	PV
Olds	Karin	5516	W. 92 Terr.	Overland Park
Olney	Brad	8936	Cedar Lane	PV
Olney	Dawn	8936	Cedar Lane	PV
Olsen	Joan	11601	Hardy	Overland Park
ONeal	Mildred	5511	W. 85 Terr.	Overland Park
Orrick	Anita	4508	W. 94 St.	PV
Parke	Dale	8124	Tomahawk	PV
Parkins	Linda	5131	Somerset	PV
Pearson	Dianne	8104	Juniper	PV
Peters	Martha	8716	Birch Lane	PV
Peterson	Les	15813	Linden	Overland Park
Petigna	L.	4509	W. 94 St.	PV
Phillips	Dave	3408	W. 79	PV
Phillips	Karen	3408	W. 79	PV
Pierce	Theresa	6201	W. 85 St.	Overland Park
Pirotte	Donna	8937	Juniper St.	PV
Pirotte	Jim	8937	Juniper St.	PV

Pirotte	Jim	8937	Juniper St.	PV
Pisano	Carol	5500	W 92 Pl	Overland Park
Polete	Maxine	9316	Catalina	PV
Polete	Robert	9316	Catalina	PV
Porter	Carol	8962	Cedar Dr.	PV
Powell	Bill	7119	Reeds	Overland Park
Poyser	Barbara	8017	Granada	PV
Poyser	William	8017	Granada	PV
Preston	Ann	8950	Birch Lane	PV
Preston	David	8950	Birch Lane	PV
Preston	M. Ann	8950	Birch Lane	PV
Pugsley	Al	9029	Rosewood Dr	PV
Pugsley	Carole	9029	Rosewood Dr	PV
Putnam	Nancy	8924	Cedar Lane	PV
Queen	Mary Ann	9027	Birch	PV
Queen	Matt	9027	Birch	PV
Rainbolt	Kay	7800	Rosewood Dr	PV
Rappold	Gerald	8301	Fontana	PV
Read	Sullivan	8712	Birch Lane	PV
Reda	Ross	4703	W. 86	PV
Reda	Sari	4703	W. 86	PV
Rees	Jerry	2016	W. 92	PV
Reinhart	Carolyn	9065	Rosewood	PV
Reinhart	Raymond	9065	Rosewood	PV
Ricci	Marilyn	5137	Perry Lane	Merriam
Richard	Robert	7106	Edgewood	Shawnee
Riott	Kristin	4411	W 66 Terr	PV
Roach	Jan	4409	W 82	PV
Roach	LaMonte	4409	W 82	PV
Robinson	Elizabeth	8108	Tomahawk	PV
Robinson	Richard	8108	Tomahawk	PV
Rogers	Barry	4712	W. 70 St.	PV
Rogers	Krista	4712	W. 70 St.	PV
Royer	James	5165	Somerset	PV
Rubenstein	Michelle	8601	Linden	PV
Rubenstein	Philip	8915	Birch Lane	PV
Rubenstein	Wilma	8915	Birch Lane	PV
Ruepe	Roland	12226	Sagamore Rd.	Leawood
Ruhlman	Mary Susan	7709	Roe	PV
Ruhlman	Stephen	5327	Somerset	PV
Ruhlman	Susanne	5327	Somerset	PV
Sales	Eugene	8931	Cedar Lane	PV
Salvay	Craig	8826	Birch Lane	PV
Salvay	Linda	8826	Birch Lane	PV
Sandler	Miles	9022	Birch	PV
Sawaguchi	Chiemi	4513	W 94 St.	PV
Schiefelbusch	Jeanie	5414	W. 80th Terr	PV
Schlozman	Heather	8817	Birch Lane	PV
Schmidt	April	16232	W 123	Olathe, KS
Schmitt	Edward	8900	Cedar Lane	PV
Schmitt	Jean	8900	Cedar Lane	PV
Schoeni	Libby	11019	W. 96 Terr.	PV
Schoeni	Terry	11019	W. 96 Terr.	PV
Schwartz	Bill	8232	Linden Dr.	PV
Schwartz	Paddi	8232	Linden Dr.	PV
Scribner-Read	Maureen	8712	Birch Lane	PV
Sgroi	Mary	8913	Linden Lane	PV
Shaffer	Darlene	7335	Rosewood Dr	PV

Shalinsky	Arlene	4717	W. 81 St	PV
Shao	Lei	5217	Somerset	PV
Shaver	Jacob?	5313	N. Kensington	KC, MO
Shaw	Robert	9100	Nall	Overland Park
Sikes	Harriett	8744	Nall	Overland Park
Singer	Jeniece	4921	W 87	PV
Singer	Stewart	4921	W 87	PV
Sitzman	Everette	4936	Somerset	PV
Slickman	Drew	7615	Chadwick	PV
Smith	Barbara	8642	Broadmoor	Overland Park
Smith	Marie	8611	Linden Dr.	PV
Sneed	Dena	5214	W. 79 Terr.	PV
Snow	Rosalea	8349	Tomahawk	PV
Starks	Stephanie	13167	Rosewood Dr	Overland Park
Steinmetz	Lillen	5501	W 92 Pl	PV
Stolte	Cecil	4996	Somerset	PV
Stolte	Dolores	4996	Somerset	PV
Stoyles	Nicole	12962	S Summit	PV
Stuspropf	Mary	2708	W. 50 Terr.	PV
Sullins	Russell	4401	W 71	PV
Sullivan	Jean	8730	Cherokee Ct.	PV
Swape	Sheila	5225	W. 87th St.	PV
Taliaferro	Roe	7925	Pawnee	PV
Tankard	James C	5320	W 87	PV
Tankard	Susan	5320	W 87	PV
Thelin	Nani	312	E. Sweeney Blvd	?
Thiessen	Dorothy	5611	W 98 Place	Overland Park
Thomas	Dave	8870	Juniper St.	PV
Thomas	John	4817	W. 81 St	PV
Thompson	Betty	7400	Fontana	PV
Tilton	Michelle	4835	W 87	PV
Titterington	Mary	8807	Cedar St.	PV
Troup	Sondra	7909	Windsor	PV
Turner	Paula	8303	Mackey	Overland Park
Unverferth	Fayrol	12216	Ash	Overland Park
Valentine	Megan	6630	Oak Grove	KC, KS
Vaughters	Frank	5110	W. 87	PV
Vickers	Sharon	9328	Catalina	PV
Wallingford	Principia	11905	W 82 Terr	Lenexa
Walter	Margaret	6123	W 85th St	Overland Park
Waxman	Irma	4905	W. 90	PV
Waxman	Irwin	4905	W. 90	PV
Webb	Susan	4404	W 65 St.	PV
Webber	John Michael	8716	Birch Lane	PV
Weiman	Amanda	7516	Lamar Apt. 82	PV
Wells	Katherine	4960	Somerset	PV
Wener	Donthee	75605	W 90 Terr	PV
Werts	Randee	4908	W 66th Terr	PV
Werts	Stephen	4908	W 66th Terr	PV
Westra	JoAnn	9079	Birch	PV
Wheeler	Jeff	7914	Windsor	PV
White	David	7901	Windsor	PV
White	Kathie	7405	Fontana	PV
White	Nancy	7901	Windsor	PV
Wilkening	Kelly	4240	Holly St	KC, MO
Wilkins	Harry	9030	Rosewood Dr	PV
Wilkins	Karlyn	9030	Rosewood Dr	PV
Williams	Ed	7900	Windsor	PV

Wilson	Barbara	8983	Rosewood Dr	PV
Wilson	Don	8983	Rosewood Dr	PV
Wilson	Nan	7229	Hadley	Overland Park
Winter	Christopher	8744	Rosewood	PV
Wolff	Carolyn	4941	W 90	PV
Wolff	John	4941	W 90	PV
Woods	Jim	8919	Cedar Lane	PV
Woodward	Louise	7610	Lowell Ave	Overland Park
Woodward	Patrick	7610	Lowell Ave	Overland Park
Wormcke	Cliff	7616	Juniper	PV
Worthington	Bob	11408	Linden	Leawood
Worthington	Julie	11408	Linden	Leawood
Wright	Carolyn	5440	W 86 Terr	PV
Wurter	Amy	8744	Rosewood Dr	PV
Wyatt	Jerry	4948	Somerset	PV
Xu	Dong	5217	Somerset	PV
Young	Laura	8912	Cedar Lane	PV
Zahr	Lisa	5213	W. 84 Terr.	PV
Zickefoose	Brian	4012	W. 72 Terr	PV
Zickefoose	Brie	4012	W. 72 Terr.	PV
Zickefoose	Martha	8923	Rosewood Dr	PV
Zickefoose	Sam	8923	Rosewood Dr	PV
Zook	Nannette	1555	SW Manor Lake Dr	Lee's Summit

additions received later (11-28-07)

Barkofske	Mark	4015	W. 73	PV
Beardsley	Marcia	9540	Dearborn	Overland Park
Bowman	Mary Jo	2001	W. 83	Leawood
Boyer	Marie	5600	W. 84 Terr	Overland Park
Brozman	Fran	8607	Cedar	PV
Carroll	A	4025	W. 73	PV
Carroll	Nicholos	4025	W. 73	PV
Conway	Beverly	5530	W. 84 Terr.	Overland Park
Conway	Thomas	5530	W. 84 Terr.	Overland Park
Cousineau	Sarah	8869	Nall Circle	PV
Darrah	Herbert	4220	W. 43 Terr.	PV
Dirks	Carl	4127	W. 73	PV
Dirks	Tiffonie	4127	W. 73	PV
Ensz	Marianne	4701	W. 81	PV
Franklin	Elizabeth	3302	W. 74 Terr	PV
Gillingham	Carolyn	9706	Overbrook Rd.	Leawood
Goss	Greg	4141	W. 73	PV
Hammond	Elizabeth	4028	W. 73	PV
Harbrecht	Marilyn	8628	Cedar	PV
Hollinger	Susan	4403	W. 93 Terr.	PV
Jewett	Mary	4206	W. 73	PV
Jewett	William	4206	W. 73	PV
Klamm	Carolyn	4719	W. 77	PV
Lamb	Steve	4105	W 73	PV
Lamb	Vicky	4105	W 73	PV
Luce	Tamera	4028	W 73	PV
Luce III	Milton	4028	W 73	PV
McIntyre	Daniel	5508	W. 92 Place	Overland Park
McIntyre	Kathryn	5460	W. 83	PV
Melvin	Joan	5531	W. 84 Terr.	Overland Park
Miller	Jan	7729	Tomahawk	PV
Roudebush	Jason	4133	W. 73	PV
Roudebush	Molly	4133	W. 73	PV
Sandstrom	Allison	3909	W. 73	PV
Sandstrom	Derek	3909	W. 73	PV
Taylor	Sydney	4010	W. 73	PV
Taylor	Wendy	4010	W. 73	PV
Tiemeyer	Melinda	4112	W. 73	PV
Tinberg	Darlene	3920	W. 97 Terr.	Overland Park
Tollefson	Mary	8248	Reeds Lane	PV
Trinki	Marjorie	9917	Mastin	Overland Park
Wilson	Elizabeth	4207	W. 73	PV
Wilson	Jon	4207	W. 73	PV
Youmans	Mildred	3901	W. 73	PV
Youmans	Ronald	3901	W. 73	PV

Petition to The City of Prairie Village

1

By signing this petition, I agree with the following statements:

- 1) Meadowbrook redevelopment (or any other) should include only buildings that are compatible with the design and height of surrounding residential areas: NO HIGH-RISE BUILDINGS IMMEDIATELY ADJACENT TO NEIGHBORHOODS.
- 2) Redevelopment proposals must include design plans that specifically work to address and minimize the negative effects of INCREASED TRAFFIC CONGESTION and SAFETY ISSUES.
- 3) As stated in the P.V. Comprehensive Plan, the City should be unwilling to accept rezoning applications unless the developer has FIRST SOLICITED SIGNIFICANT INPUT FROM NEIGHBORS while in the process of developing its plans.

Date	Printed name	Address	Signature
10-25-07	A. L. Pugsley Jr	9029 Rosewood Dr P.V. KS 66207	A. L. Pugsley Jr
11-25-07	Carole Pugsley	9029 Rosewood P.V. 66207	Carole Pugsley
10-27-07	David Ebelke	4604 W. 88 ST PV 66207	David Ebelke
10-27-07	SANDY BURDICK	8911 Catalina PV 66207	Sandy Burdick
10-28-07	Joel Chapman	4314 W. 8 TH Terr. PV, KS 66208	Joel Chapman
10-28-07	Barry Davis	9860 Rosewood Dr. PV, KS 66207	Barry Davis
10-29-07	Mary Guggemos	4533 W. 89 th ST P.V., KS 66207	Mary P. Guggemos
10-29-07	RANDIE WERTS	4908 W. 66 th Terr, P.V., KS 66208	Randie Werts
10-29-07	Stephen M. Werts	4908 W 66 th Terr., P.V., KS 66208	STEPHEN M. WERTS
10-29	Joyce Bartlett	5314 W 66 Terr P.V. KS 66208	Joyce Bartlett
10-29	Tom Bartlett	5314 W 66 th Terr P.V. KS 66208	Tom Bartlett

3800 Linden Dr.
Prairie Village, KS
November 26, 2007

Prairie Village City Council

Re: Meadowbrook rezoning proposal

Dear Council members:

We are absolutely opposed to a high rise and the entrance thereto on Somerset.

We chose to move to P. V. from out of state almost 30 years ago because of the "village" atmosphere and as some neighbors and the traffic moved south with the growth, we remained here because of the "village" atmosphere. A high rise and the increased traffic are a step towards destroying this very thing and risk lowering surrounding property values.

If the Stratford Company is truly concerned about revitalizing the area, they should buy a corner at 95th & Main and build there.

I also think the owner of the Bodker building does not want a high rise adjacent to his property either and prefers his tenants look out on a green golf course.

I sincerely hope that you will listen to the will of the people and deny this proposal.

Sincerely,
Patricia Buschotte

**Council Members
Mark Your Calendars
December 3, 2007**

December 2007	Christi Roberts-Bony mixed media exhibit in the R. G. Endres Gallery
December 7	Mayor's Holiday Gala
December 14	Employee Holiday Lunch - noon to 2 p.m. in Council Chambers
December 14	Artist reception in R. G. Endres Gallery 6:30 to 7:30 p.m.
December 17	City Council Meeting
December 25	City offices closed in observance of Christmas
January 2008	Rusty Leffel photography exhibit in the R. G. Endres Gallery
January 1	City offices closed in observance of New Years Day
January 7	City Council Meeting
January 11	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
January 21	City offices closed in observance of Martin Luther King Jr. Day
January 22 (Tues.)	City Council Meeting
February 2008	Mark Glover oil exhibit in the R. G. Endres Gallery
February 4	City Council Meeting
February 8	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
February 18	City offices closed in observance of President's Day
February 19 (Tues.)	City Council Meeting
March 2008	Clark Stoeckley exhibit in the R. G. Endres Gallery
March 3	City Council Meeting
March 8-12	NLC Congressional Conference
March 14	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
March 17	City Council Meeting
April 2008	Margaret Godfrey acrylics exhibit in the R. G. Endres Gallery
April 7	City Council Meeting
April 11	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
April 21	City Council Meeting
May 2008	Marearl Denning photography and ceramics exhibit in the R. G. Endres Gallery
May 5	City Council Meeting
May 9	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
May 19	City Council Meeting
May 26	City offices closed in observance of Memorial Day
June 2008	Steve Karol digital art exhibit in the R. G. Endres Gallery
June 2	City Council Meeting
June 13	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
June 16	City Council Meeting
July 2008	Senior Arts Council exhibit in the R. G. Endres Gallery
July 4	City offices closed in observance of Independence Day
July 4	VillageFest
July 7	City Council Meeting
July 11	Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
July 21	City Council Meeting

August 2008 Venus Auxier botanical art exhibit in the R. G. Endres Gallery
 August 4 City Council Meeting
 August 8 Artist exhibit in the R. G. Endres Gallery 6:30 to 7:30 p.m.
 August 18 City Council Meeting

September 2008 Images Group Show mixed media exhibit in the R. G. Endres Gallery
 September 1 City offices closed in observance of Labor Day
 September 2 (Tues.) City Council Meeting
 September 12 Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
 September 15 City Council Meeting

October 2008 State of the Arts exhibit in the R. G. Endres Gallery
 October 6 City Council Meeting
 October 10 Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
 October 20 City Council Meeting

November 2008 Mid-America Pastel Society exhibit in the R. G. Endres Gallery
 November 3 City Council Meeting
 November 7 Artist reception in the R. G. Endres Gallery 6:00 to 8:00 p.m.
 November 17 City Council Meeting
 November 27 City offices closed in observance of Thanksgiving
 November 28 City offices closed in observance of Thanksgiving

December 2008 Tom Wilson, Melanie Nolker & Wendy Taylor mixed media exhibit in the R. G. Endres Gallery 6:30 to 7:30 p.m.
 December 1 City Council Meeting
 December 5 Mayor's 2008 Holiday Party
 December 12 Artist reception in the R. G. Endres Gallery 6:30 to 7:30 p.m.
 December 15 City Council Meeting
 December 25 City offices closed in observance of Christmas

ANIMAL CONTROL COMMITTEE

AC96-04 Consider ban the dogs from parks ordinance (assigned 7/15/96)

COMMUNICATIONS COMMITTEE

COM2000-01 Consider redesign of City flag (assigned 7/25/2000)
COM2000-02 Consider a brochure to promote permanent local art and history (assigned Strategic Plan for 1st Quarter 2001)
COM2000-04 Consider the installation of marquees banners at City Hall to announce upcoming civic events (assigned Strategic Plan for 1st Quarter of 2001)

COUNCIL COMMITTEE

COU2006-26 Consider Project 190862: 75th Street from Nall Avenue to Mission Road (CARS) (assigned 8/28/2006)
COU2006-27 Consider Project 190855: Tomahawk Road Bridge Replacement (assigned 8/28/2006)
COU2006-33 Consider Lease of Public Works from Highwoods Properties, Inc. (assigned 8/29/2006)
COU2006-38 Consider Park & Recreation Committee Report (assigned 09/27/2006)
COU2006-55 Consider Project SP105: 2007 Crack Seal/Slurry Seal/Microsurfacing Program (assigned 12/27/2006)
COU2007-02 Consider Reducing the size of the Council & term limits for elected officials (assigned 1/8/2007)
COU2007-11 Consider SP107: 2007 Street Repair Program (1/31/2007)
COU2007-19 Consider Project 190860: 2007 Street Resurfacing Program (assigned 2/14/2007)
COU2007-22 Consider Project 190718: 2007 Storm Drainage Repair Program (assigned 2/28/2007)
COU2007-27 Consider Project 190864 - 2008 Paving Program (assigned 3/9/2007)
COU2007-33 Consider Project 190719: 2008 Storm Drainage Repair Program (assigned 4/11/2007)
COU2007-35 Consider Project 190709: 83rd Street/Delmar Drainage Improvements (moved from POL 2004-15 - assigned 4/11/2007)
COU2007-40 Consider Code Enforcement - Interior Inspections (assigned 5/2/2007)
COU2007-43 Consider Providing Public Works Services to the City of Mission Hills (assigned 5/29/2007)
COU2007-49 Consider Project 190868: Roe - 91st to Somerset Drive (assigned 6/27/2007)
COU2007-54 Consider Project 190708: Tomahawk Road / Nall to Roe (assigned 8/26/2004 - was POL2004-13)
COU2007-62 Consider Construction of Additional Parking at Shawnee Mission East (assigned 10/12/2007)
COU2007-71 Consider Establishing a Capital Improvement Reserve Fund (assigned 11/28/2007)
COU2007-72 Consider Hiring a Public Defender in the Municipal Court (assigned 11/28/2007)

PARKS AND RECREATION COMMITTEE

PK97-26 Consider Gazebo for Franklin Park (assigned 12/1/97)

PLANNING COMMISSION

PC2000-02 Consider Meadowbrook Country Club as a golf course or public open space - Do not permit redevelopment for non-recreational uses (assigned Strategic Plan 2nd Qtr 2001)
PC2007-01 Study City zoning regulations to address those items identified by the Village Vision Strategic Investment Plan in 2007 (assigned 8/20/2007)

PRAIRIE VILLAGE ARTS COUNCIL

PVAC2000-01 Consider a brochure to promote permanent local art and history (assigned Strategic Plan for the 1st Quarter of 2001)