

CITY OF PRAIRIE VILLAGE

July 5, 2016

Council Committee Meeting 6:00 p.m.

City Council Meeting 7:30 p.m.

**COUNCIL COMMITTEE OF THE WHOLE
Council Chambers
Tuesday, July 05, 2016
6:00 PM**

AGENDA

TED ODELL, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

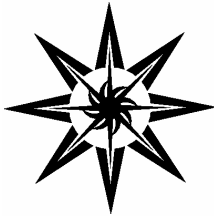
Northeast Johnson County Chamber update
Deb Settle

Highlawn Cemetery presentation
Marianne Noll

- *COU2016-42 Consider approval of the design agreement with Affinis Corp for the design of the 2017 Mission Road Rehabilitation Project from 75th Street to 84th Terrace
Keith Bredehoeft

Teen Council program review and discussion

***Council Action Requested the same night**



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: July 5, 2016
Council Meeting Date: July 5, 2016

CONSIDER DESIGN AGREEMENT WITH AFFINIS CORP FOR THE DESIGN OF THE 2017 MISSION ROAD REHABILITATION PROJECT FROM 75TH STREET TO 84TH TERRACE.

RECOMMENDATION

Move to approve the design agreement with Affinis Corp for the design of the 2017 Mission Road Rehabilitation Project from 75th Street to 84th Terrace for \$91,005.

BACKGROUND

This agreement is for the design of the 2017 Mission Road Rehabilitation project from 75th Street to 84th Terrace. The final design will include rehabilitation of the pavement, concrete replacement, drainage improvements, and well as other items of work including continuing the pedestrian lighting from the 71st Street corridor to 83rd Street. Construction is anticipated to begin in the late spring of 2017.

FUNDING SOURCE

Funding for the design of this project is as follows-

2016 CARS CIP Project	\$75,000.00
Additional Street Funds	\$16,005.00
TOTAL	<hr/> \$91,005.00

RELATED TO VILLAGE VISION

TR1c. Ensure that infrastructure improvements meet the needs of all transportation users.

CFS3a. Ensure streets and sidewalks are in good condition by conducting maintenance and repairs as needed.

ATTACHMENTS

1. Design Agreement with Affinis Corp

PREPARED BY

Melissa Prenger, Sr Project Manager

June 30, 2016

AGREEMENT FOR PROFESSIONAL ENGINEER

For

DESIGN SERVICES

Of

PROJECT MIRD0005- 2017 CARS PROJECT

MISSION ROAD 75th STREET TO 84TH STREET

THIS AGREEMENT, made at the Prairie Village, Kansas, this ___ day of _____, by and between the City of Prairie Village, Kansas, a municipal corporation with offices at 7700 Mission Road, Prairie Village, Kansas, 66208, hereinafter called the “**City**”, and Affinis Corp, a corporation with offices at 8900 Indian Creek Parkway, Suite 450, Overland Park, KS, 66210 hereinafter called the “**Consultant**”.

WITNESSED, THAT WHEREAS, the City has determined a need to retain a professional engineering firm to provide civil engineering services for the Design of the 2017 CARS Project hereinafter called the “**Project**”,

AND WHEREAS, the City is authorized and empowered to contract with the Consultant for the necessary consulting services for the Project,

AND WHEREAS, the City has the necessary funds for payment of such services,

NOW THEREFORE, the City hereby hires and employs the Consultant as set forth in this Agreement effective the date first written above.

Article I City Responsibilities

- A. Project Definition** The City is preparing to design and construct roadway and stormwater improvements throughout the city as part of CARS Programs.
- B. City Representative** The City has designated, Melissa Prenger, Public Works Senior Project Manager, to act as the City’s representative with respect to the services to be performed or furnished by the Consultant under this Agreement. Such person shall have authority to transmit instructions, receive information, interpret and define the City’s policies and decisions with respect to the Consultant’s services for the Project.
- C. Existing Data and Records** The City shall make available to the Consultant all existing data and records relevant to the Project such as, maps, plans, correspondence files and other information possessed by the City that is relevant to the Project. Consultant shall not be responsible for verifying or ensuring the accuracy of any information or content supplied by City or any other Project participant unless specifically defined by the scope of work, nor ensuring that such information or content does not violate or infringe any law or other third party rights. However, Consultant shall promptly advise the City, in writing, of any inaccuracies in the information provided or any other

violation or infringement of any law or third party rights that Consultant observes. City shall indemnify Consultant for any infringement claims resulting from Consultant's use of such content, materials or documents.

- D. **Review For Approval** The City shall review all criteria, design elements and documents as to the City requirements for the Project, including objectives, constraints, performance requirements and budget limitations.
- E. **Standard Details** The City shall provide copies of all existing standard details and documentation for use by the Consultant for the project.
- F. **Submittal Review** The City shall diligently review all submittals presented by the Consultant in a timely manner.
- G. The City has funded the 2017 CARS Project with this street:
 - 1. Mission Road (75th Street to 84th Street)

Article II Consultant Responsibilities

- A. **Professional Engineering Services** The Consultant shall either perform for or furnish to the City professional engineering services and related services in all phases of the Project to which this Agreement applies as hereinafter provided.
- B. **Prime Consultant** The Consultant shall serve as the prime professional Consultant for the City on this Project.
- C. **Standard Care** The standard of care for all professional consulting services and related services either performed for or furnished by the Consultant under this Agreement will be the care and skill ordinarily used by members of the Consultant's profession, practicing under similar conditions at the same time and in the same locality.
- D. **Consultant Representative** Designate a person to act as the Consultant's representative with respect to the services to be performed or furnished by the Consultant under this Agreement. Such person shall have authority to transmit instructions, receive information, and make decisions with respect to the Consultant's services for the Project.

Article III Scope of Services

- A. **Design Phase:** Upon receipt of notice to proceed from the City, the Consultant shall provide all consulting services related to this project including, but not limited, to these phases and tasks. The scope is generally defined below.
 - 1. Schedule and attend one startup meeting with City to confirm project goals, schedule, budget and expectations.
 - 2. Schedule and attend up to three (3) utility coordination meetings. Request utility comments, coordinate planned relocations among agencies and verify relocation/adjustment schedule.
 - 3. Conduct field reconnaissance with City to evaluate and identify:
 - a. Design issues.
 - b. Identify existing drainage components in project area (location, size, material, capacity, storm design adequacy and condition).
 - c. Need for drainage improvements.
 - d. Need for full depth pavement repairs.

- e. Need for sidewalk replacement.
 - f. Location for new sidewalk.
 - g. Need for curb and gutter replacement.
 - h. Need for and limits of driveway replacement.
 - i. Need for which type of ADA ramps.
 - j. Utility locations and conflicts.
 - k. Tree conflicts.
4. Determine and design storm sewer system modifications resulting from roadway configuration changes.
 5. Perform topographic survey of project locations where curb Inlets will be adjusted or features may change. Survey scope assumes six inlet locations.
 6. Gather aerial and topographic data from Johnson County AIMS mapping for project locations that are not topographically surveyed.
 7. Prepare preliminary construction plans (60%).
 - a. Project title sheet.
 - b. General site plan showing and identifying surface features such as street right-of-way, edge of pavement, sidewalks, driveways, boring locations, trees, house outline, address, owner name based on latest AIMS coverage data, irrigation systems, known electronic dog fences and any other pertinent surface feature.
 - c. Plan sheets for street improvements showing all utilities, sanitary sewer, water, gas, electric, telephone, traffic signals, and street lights, as well as all conflicts and test pits. Profiles will be provided for streets when a topographic survey is performed.
 - d. Typical sections.
 - e. Cross sections for streets with a detailed topographic survey. Intersection details showing the elevation and drainage pattern information.
 - f. Construction phasing showing temporary traffic control measures per MUTCD for various phases of construction.
 - g. Pavement marking and signing measures per MUTCD.
 - h. Erosion control plan.
 - i. City details drawings and other special details pertinent to the project.
 - j. Street lighting plans for pedestrian scale lighting along west sidewalk.
 8. Submit one set (one full size and one half size) of preliminary (60% completion) construction plans for City review.
 9. Present one set (half size) of preliminary plans to appropriate governmental agencies and utility companies requesting comments and verification of potential conflicts.
 10. Perform field check with City.
 11. Schedule, prepare for and attend one (1) public meeting for the 2017 CARS project. The City will be responsible for sending notifications to the residents and property owners.
 12. Present a detailed opinion of probable construction cost of City defined construction pay items with quantities and current unit costs. Add to the total construction cost, a contingency of 15 percent.
 13. Attend and prepare minutes for up to six (6) project meetings and disperse the minutes to City representative and all other attendees within five working days.

14. Prepare final documents based of review and comments from City and other review agencies of the preliminary plans.
15. Submit one half size set of final (95%) plans and specifications for City review.
16. Submit one half-size set of final (95%) plans and specifications to other appropriate governmental agencies and utility companies with identification of significant changes to preliminary design plans.
17. Prepare a final opinion of probable construction cost.
18. Prepare bid documents for **one bid package** using the City's standard documents for to be included in the 2017 Paving Project.
19. Provide one hard copy and electronic copy of any report or plans. Provide files of the plans in PDF Format.

B. Bidding Services Phase

Bidding Service will be provided with the 2017 Paving Program and are not included in this scope.

C. Construction Services Phase

Construction Services will be provided with the 2017 Paving Program and are not included in this scope.

Article IV Time Schedule

- A. Timely Progress** The Consultant's services under this Agreement have been agreed to in anticipation of timely, orderly and continuous progress of the Project.
- B. Authorization to Proceed** If the City fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, the Consultant shall be entitled to equitable adjustment of rates and amounts of compensations to reflect reasonable costs incurred by the Consultant as a result of the delay or changes in the various elements that comprise such rates of compensation.
- C. Default Neither** City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either City or Consultant under this Agreement. Should such circumstances occur, the consultant shall within a reasonable time of being prevented from performing, give written notice to the City describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.
- D. Completion Schedule** Recognizing that time is of the essence, the Consultant proposes to complete the scope of services as specified in the Scope of Services:

Design Phase	Due by January 13, 2017
Bid Advertisement Date	February 3, 2017
Letting Date	February 27, 2017

Article V Compensation

- A. **Maximum Compensation** The City agrees to pay the Consultant as maximum compensation as defined in Exhibit B for the scope of services the following fee is \$91,005.00.
- B. **Invoices** The compensation will be invoiced by phase, detailing the position, hours and appropriate hourly rates (which include overhead and profit) for Consultant's personnel classifications and the Direct Non-Salary Costs.
- C. **Direct Non-Salary Costs** The term "Direct Non-Salary Costs" shall include the Consultant payments in connection with the Project to other consultants, transportation, and reproduction costs. Payments will be billed to the City at actual cost. Transportation, including use of survey vehicle or automobile will be charged at the IRS rate in effect during the billing period. Reproduction work and materials will be charged at actual cost for copies submitted to the City.
- D. **Monthly Invoices** All invoices must be submitted monthly for all services rendered in the previous month. The Consultant will invoice the City on forms approved by the City. All properly prepared invoices shall be accompanied by a documented breakdown of expenses incurred and description of work accomplished.
- E. **Fee Change** The maximum fee shall not be changed unless adjusted by Change Order mutually agreed upon by the City and the Consultant prior to incurrence of any expense. The Change Order will be for major changes in scope, time or complexity of Project.

Article VI General Provisions

- A. **Opinion of Probable Cost and Schedule:** Since the Consultant has no control over the cost of labor, materials or equipment furnished by Contractors, or over competitive bidding or market conditions, the opinion of probable Project cost, construction cost or project schedules are based on the experience and best judgment of the Consultant, but the Consultant cannot and does not guarantee the costs or that actual schedules will not vary from the Consultant's projected schedules.
- B. **Quantity Errors:** Negligent quantity miscalculations or omissions because of the Consultant's error shall be brought immediately to the City's attention. The Consultant shall not charge the City for the time and effort of checking and correcting the errors to the City's satisfaction.
- C. **Reuse of Consultant Documents:** All documents including the plans and specifications provided or furnished by the Consultant pursuant to this Agreement are instruments of service in respect of the Project. The Consultant shall retain an ownership and property interest upon payment therefore whether or not the Project is completed. The City may make and retain copies for the use by the City and others; however, such documents are not intended or suitable for reuse by the City or others as an extension of the Project or on any other Project. Any such reuse without written approval or adaptation by the Consultant for the specific purpose intended will be at the City's sole risk and without liability to the Consultant. The City shall indemnify and hold harmless the Consultant from all claims, damages, losses and expenses including attorney's fees arising out of or resulting reuse of the documents.
- D. **Reuse of City Documents** In a similar manner, the Consultant is prohibited from reuse or disclosing any information contained in any documents, plans or specifications relative to the Project without the expressed written permission of the City.
- E. **Insurance** The Consultant shall procure and maintain, at its expense, the following insurance coverage:
 - 1. Workers' Compensation -- Statutory Limits, with Employer's Liability limits of \$100,000 each employee, \$500,000 policy limit;
 - 2. Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate;

3. Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles;
 4. Errors and omissions coverage of not less than \$1,000,000. Deductibles for any of the above coverage shall not exceed \$25,000 unless approved in writing by City.
 5. In addition, Consultant agrees to require all consultants and sub-consultants to obtain and provide insurance in identical type and amounts of coverage together and to require satisfaction of all other insurance requirements provided in this Agreement.
- F. Insurance Carrier Rating** Consultant's insurance shall be from an insurance carrier with an A.M. Best rating of A-IX or better, shall be on the GL 1986 ISO Occurrence form or such other form as may be approved by City, and shall name, by endorsement to be attached to the certificate of insurance, City, and its divisions, departments, officials, officers and employees, and other parties as specified by City as additional insureds as their interest may appear, except that the additional insured requirement shall not apply to Errors and Omissions coverage. Such endorsement shall be ISO CG2010 11/85 or equivalent. "Claims Made" and "Modified Occurrence" forms are not acceptable, except for Errors and Omissions coverage. Each certificate of insurance shall state that such insurance will not be canceled until after thirty (30) days' unqualified written notice of cancellation or reduction has been given to the City, except in the event of nonpayment of premium, in which case there shall be ten (10) days' unqualified written notice. Subrogation against City and City's Agent shall be waived. Consultant's insurance policies shall be endorsed to indicate that Consultant's insurance coverage is primary and any insurance maintained by City or City's Agent is non-contributing as respects the work of Consultant.
- G. Insurance Certificates** Before Consultant performs any portion of the Work, it shall provide City with certificates and endorsements evidencing the insurance required by this Article. Consultant agrees to maintain the insurance required by this Article of a minimum of three (3) years following completion of the Project and, during such entire three (3) year period, to continue to name City, City's agent, and other specified interests as additional insureds thereunder.
- H. Waiver of Subrogation** Coverage shall contain a waiver of subrogation in favor of the City, and its subdivisions, departments, officials, officers and employees.
- I. Consultant Negligent Act** If due to the Consultant's negligent act, error or omission, any required item or component of the project is omitted from the Construction documents produced by the Consultant, the Consultant's liability shall be limited to the difference between the cost of adding the item at the time of discovery of the omission and the cost had the item or component been included in the construction documents. The Consultant will be responsible for any retrofit expense, waste, any intervening increase in the cost of the component, and a presumed premium of 10% of the cost of the component furnished through a change order from a contractor to the extent caused by the negligence or breach of contract of the Consultant or its subconsultants.
- J. Termination** This Agreement may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party; provided, however, the nonperforming party shall have 14 calendar days from the receipt of the termination notice to cure the failure in a manner acceptable to the other party. In any such case, the Consultant shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this Agreement. Copies of all completed or partially completed designs, plans and specifications prepared under this Agreement shall be delivered to the City when and if this Agreement is terminated, but it is mutually agreed by the parties that the City will use them solely in connection with this Project, except with the written consent of the Consultant (subject to the above provision regarding Reuse of Documents).
- K. Controlling Law** This Agreement is to be governed by the laws of the State of Kansas.

- L. Indemnity** To the fullest extent permitted by law, with respect to the performance of its obligations in this Agreement or implied by law, and whether performed by Consultant or any sub-consultants hired by Consultant, the Consultant agrees to indemnify City, and its agents, servants, and employees against all claims, damages, and losses, including reasonable attorneys' fees and defense costs, caused by the negligent acts, errors, or omissions of the Consultant or its sub-consultants, to the extent and in proportion to the comparative degree of fault of the Consultant and its sub-consultants.
- M. Severability** Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.
- N. Notices** Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears on the signature page to this Agreement (as modified in writing from item to item by such party) and given personally, by registered or certified mail, return receipt requested, by facsimile or by a nationally recognized overnight courier service. All notices shall be effective upon the date of receipt.
- O. Successors and Assigns** The City and the Consultant each is hereby bound and the partners, successors, executors, administrators, legal representatives and assigns of the City and the Consultant are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, legal representatives and assigns of such other party in respect of all covenants and obligations of this Agreement.
- P. Written Consent to Assign** Neither the City nor the Consultant may assign, sublet, or transfer any rights under the Agreement without the written consent of the other, which consent shall not be unreasonably withheld; provided, Consultant may assign its rights to payment without Owner's consent, and except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Agreement.
- Q. Duty Owed by the Consultant** Nothing in this Agreement shall be construed to create, impose or give rise to any duty owed by the Consultant to any Contractor, subcontractor, supplier, other person or entity or to any surety for or employee of any of them, or give any rights or benefits under this Agreement to anyone other than the City and the Consultant.

IN WITNESS WHEREOF: the parties hereto have executed this Agreement to be effective as of the date first above written.

City:

City of Prairie Village, Kansas

By:

Laura Wassmer, Mayor

Address for giving notices:

City of Prairie Village
Department of Public Works
3535 Somerset Drive
Prairie Village, Kansas 66208

Telephone: 913-385-4640
Email: publicworks@pvkansas.com

ATTEST:

Joyce Hagen Mundy, City Clerk

Consultant:

Affinis Corp

By

Kristen E. Leathers, PE

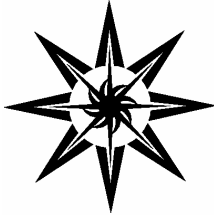
Address for giving notices:

Affinis Corp
8900 Indian Creek Parkway, Suite 450
Overland Park, KS 66210

Telephone: 913-239-1122
Email: kleathers@affinis.us

APPROVED AS TO FORM BY:

Catherine P. Logan, City Attorney



Review and discuss the Teen Council program

Background:

In August 2014, the City Council approved the implementation of the Teen Council Program and authorized the allocation of up to \$500 for program costs (see attached minutes).

Councilmember Jori Nelson presented the program and an ad-hoc committee was established to design the pilot program for Prairie Village. The program was initiated as a Council led and operated program. The Council acknowledged that there would be limited staff involvement due to work load and other projects.

The Teen Council pilot program has operated for two years – the 2014-15 & 2015-16 school years. Six students completed the program the first year and three students participated the second year.

At this time, the Council will discuss the current program and future of the program. With school starting in mid-August, the Teen Council program will need some attention and work in the coming months if the third year program is to start soon.

Items to consider and discuss:

- What changes, if any, to the current program are suggested?
- Does the Council desire to continue the program in August 2016?
- Which Councilmembers are interested in being on the committee and managing the program?
- What additional efforts can be taken to recruit interest from students (3 applied for the 2015-16 program)?
- Is there a desire for staff to be more involved? Staff does not currently manage the program, although there is still general staff support and coordination. If the program is assigned to a city staff member, it would be required to identify another ongoing program that will be discontinued and replaced.

Attachments:

- Excerpt of minutes – Committee of the Whole – August 4, 2014
- Excerpt of minutes – Committee of the Whole – August 18, 2014

Prepared By:

Quinn Bennion
City Administrator – June 30, 2016

EXCERPT FROM
COUNCIL COMMITTEE OF THE WHOLE
August 4, 2014

PRESENTATION REGARDING TEEN COUNCIL

Proposal for Prairie Village Teen Council

Jori Nelson presented a proposal for the City to develop a Teen Council program with the purpose being to provide Prairie Village youth an opportunity to learn and actively participate in municipal government, positively impact the community, promote inter-generational relationships, gain leadership experience, and to motivate students to become knowledgeable and enlightened citizens and cognizant of the world around them.

Laura Wassmer expressed strong support of the program noting what the City could gain from this student participation. Ms. Nelson noted that the cities of Olathe and Overland Park currently have a teen council program.

The program would have six students (one for each Ward) with the following representation: 4 public schools, 1 private school, and 1 home school (if no home school students apply then add 1 private school student)
(SM East, SM North, Sion, St. Thomas, St. Theresa, Rockhurst, KC Christian, St. James, KC Academy, Pembroke).

Concern was expressed with seniors having the time available to participate in this program and it was suggested that sophomores be allowed to apply. Terrence Gallagher felt participation in this program would reflective positively on college applications and supported allowing sophomores to participate.

The students would complete and submit an application accompanied by two letters of reference (employer, principal, teacher) and an essay. Essay would answer the questions: Why I want to be part of this program and what I hope to do with the knowledge that I gain.

Laura Wassmer stated she would like to have the students also address "how/what they feel they could contribute to the City."

Ms Wassmer asked how the students would be selected. Ms Nelson responded council members would review the applications and conduct interviews.

Required Events (1 year term) Hands-on experiences and community involvement:

- 4 City Council meetings begin at 6 p.m. (8 hours)
- *Two Council (each ward) have one student with shared responsibilities

*Sit with Council during meetings, ask questions, participate in discussions during Council of the Whole

*Council act as a mentor

*Teen accompany each Council to a committee meeting (4 hours)

- Attend a local event (MARC if the opportunity presents itself)
 - 1 School Board meeting (2 hours)
 - 1 Homes Association meeting in their Ward (2 hours)
 - Community Service Hours in PV (Hours TBD)
- *Project (ex. adopt a home for raking and cleanup, assist with an island, create a "project" to benefit our city, volunteer at senior living facility, Family Day at Library with stations (Corinth Library), Earth Day
- Do a ride along with PV Police and learn about PV Police (3-4 hours) - Talk, tour, ride
 - Tour public works department (1 hour)

Other information:

- Students would not be allowed in Executive Session.
- Students would not be voting on City matters.
- Students would be excluded from any confidential, legal, or critical matters the City might encounter.
- Minimum staff involvement and cost.
- Those that wanted to be involved in the interview process would be welcome.

60 hours minimum in one year

Graduate with a certificate from the City presented by the Mayor and Council with a cake and punch reception prior to a Council meeting.

This proposal has been presented to Mr. McKinney, Principal of Shawnee Mission East, and was received with enthusiasm and full support. He then presented it to Dr. Gillian Chapman, Associate Superintendent and was equally well received.

To Participate:

- Must be PV resident
- Must be high school student (junior, senior)
- Must commit to project and meetings - sign "contract" between teen, parent and City

Ms Nelson proposed the following Timeline:

Already met with principal SME and approved by assistant superintendent

- Send letters to principals to discuss program opportunities (August)
- Principals to meet government teachers to discuss program (August)
- Schools to promote to students (beginning of Sept)
- Students complete application (3rd week of Sept)
- Council go through applications/interview (4th week)

- Officially begin program (beginning of October)

PROMOTION POSSIBILITIES:

- *Village Voice
- *Harbinger
- *Homes Association newsletters
- *PV Post

Proposed Teen Council Calendar:

- September 29: Meet with chosen students for introductions and welcome. Set expectations and goals and sign "contract".
- Council Meeting: October 6th - formal introduction to Council. Attend meeting to expose students what happens during a Council meeting. Full calendar for Council meetings to be set at later date.
- Council meeting: October 20 (sit on dais)
- November: School Board Meeting
- Council meeting: December 1 or 15
- January: Committee Meeting with Council
- Council meeting: February 2 or 16
- March: Public Works tour
- April Committee Meeting with Council member
- May - Public Safety - Possible ride along, attend Citizens Academy Session (in the fall)

Ted Odell stated he would like more options for meeting than just Homes Association and School Board.

Ruth Hopkins expressed concern with the staff time needed to implement this program.

Current Overland Park and Olathe Teen Programs

Staff Time:

Overland Park: 5-10 hours a month for 1 speaker and 1 staff (meet 1x month)

Olathe: Full time management intern - This position is also responsible for several other city programs.

Number of Staff (This program is only part of staff's other responsibilities. This is not a full time job.)

Overland Park: 1

Olathe: 1

Staff responsibilities:

Overland Park: Different directors talk at each meeting.

Olathe: Staff attends meeting twice a month. They also run other programs including the third grade city program, Communities that Care, Olathe Civic Academy etc.

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Laura Wassmer felt this could be Council driven.

Quinn Bennion stated if the Council sees this as a priority, staff will support it. He noted in speaking with his counterparts in other cities, he was advised that these programs take a great deal of staff time to do it well.

Laura Wassmer stated she doesn't see this as a staff priority - it is staff's responsibility to run the city. That if the city is to have the program, she feels it must be a council led program. The one year term is appropriate with the city re-evaluating the program at its conclusion. Ted Odell agreed this could provide huge benefits for both the city and the students if done well and is supportive of trying the program.

Steve Noll stated there needs to be a clear structure. Terrence Gallagher agreed with Mr. Noll regarding structure noting that advising students through a program requires a lot of hand holding and suggested those supportive of the program form a committee to work through structure and details. Ms Nelson felt the program could follow the design of the other cities.

Jori Nelson moved the City Council initiate a Teen Council program for the City of Prairie Village for the 2014-2015 school year at a cost not to exceed \$500. The motion was seconded by Laura Wassmer.

Laura Wassmer was concerned with the time available to get the program started.

Ruth Hopkins noted the past difficulty the City has had getting student volunteers to serve on city committees.

Ted Odell stated he could not vote to move forward without a complete package in place with details and structure. Courtney McFadden supported moving forward.

Laura Wassmer asked what would happen if there was not a student for each ward. Ted Odell stated he would like to see more flexibility in student selection, suggesting the school criteria be removed with the only requirement being Prairie Village residency.

Andrew Wang would like to see a more specific implementation plan. He is supportive of the concept, but it needs more structure before the Council takes action. Laura Wassmer noted there are some logistics to be worked out such as interviewing. Mrs. McFadden suggested that the selection be made based only on the application.

The earlier motion was rescinded. A committee of Jori Nelson, Laura Wassmer, Courtney McFadden, Ted Odell and Terrence Gallagher will meet before the next

Committee meeting and bring back a revised proposal with more structure for consideration by the Council.

ADJOURNMENT

With no further business to come before the Council Committee of the Whole, Council Acting Council President Andrew Wang adjourned the meeting at 7:25 p.m.

Andrew Wang
Acting Council President

COUNCIL COMMITTEE OF THE WHOLE
August 18, 2014

The Council Committee of the Whole met on Monday, August 4, 2014 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President Ashley Weaver with the following members present: Mayor Ron Shaffer, Jori Nelson, Ruth Hopkins, Steve Noll, Eric Mikkelson, Andrew Wang, Laura Wassmer, Brooke Morehead, Dan Runion, Courtney McFadden, Ted Odell and Terrence Gallagher. Staff Members present: Wes Jordan, Chief of Police; Melissa Prenger, Public Works Senior Project Manager; Katie Logan, City Attorney; Quinn Bennion, City Administrator, Kate Gunja, Assistant City Administrator; Lisa Santa Maria, Finance Director, Amy Hunt, Human Resources Manager, Eric Schumacher, Student Intern and Joyce Hagen Mundy, City Clerk.

Quinn Bennion introduced two new staff members, Amy Hunt, Human Resources Manager and Student intern, Eric Schumacher.

PRESENTATION REGARDING TEEN COUNCIL

Jori Nelson reported the ad-hoc committee of herself, Courtney McFadden, Terrence Gallagher, Laura Wassmer and Ted Odell met to further review the questions raised at the past committee meeting regarding the formation of a Teen Council Program. Three revised documents were prepared and presented for review.

The letter to the Principals was approved with a typographical correction.

Terrence Gallagher felt the program should include a visit with the Mayor and City Staff. This will be added under required events on the back page of the application. Brooke Morehead suggested the language should be changed from "Prairie Village residents" to "living in Prairie Village". She also suggested that the first sentence on the application read as follows: "After reading the requirements and believing that you are committed to making a difference through this learning opportunity, please complete the application for consideration."

Ted Odell confirmed with the city attorney that implementation of the program would not require any changes to the city's code.

Jori Nelson made the following motion, which was seconded by Terrence Gallagher and passed unanimously:

**MOVE THE CITY COUNCIL APPROVE THE IMPLEMENTATION
OF THE TEEN COUNCIL PROGRAM AND AUTHORIZE AN
ALLOCATION OF \$500 FROM THE CITY COUNCIL BUDGET
FOR COSTS RELATED TO THE PROGRAM.
COUNCIL ACTION TAKEN
8/18/2014**

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
Tuesday, July 05, 2016
7:30 PM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **INTRODUCTION OF STUDENTS & SCOUTS**
- V. **PRESENTATIONS**

Prairie Village Police Department Lifesaving Award Presentation

- VI. **PUBLIC PARTICIPATION**

(5 minute time limit for items not otherwise listed on the agenda)

- VII. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

- 1. Approve the regular City Council meeting minutes - June 20, 2016
- 2. Approve Claims Ordinance 2943
- 3. Authorize the Mayor to execute a proclamation in recognition of the "Asking Saves Lives" public safety program
- 4. Authorize staff to publish the 2017 proposed budget as required by State statutes
- 5. Approve the interlocal agreement with Johnson County for the final design of the 2016 Stormwater Management Advisory Council (SMAC) Meadowbrook Regional Detention Project
- 6. Approve Construction Change Order #1 (Final) with O'Donnell and Sons Construction for the 2016 Concrete Repair Program

By Committee

- 7. Approve modifications to the Police Pension Plan including a new assumed investment return of 7.5% from 7.75%

- VIII. **COMMITTEE REPORTS**

Council Committee of the Whole

COU2016-42 Consider approval of the design agreement with Affinis Corp for the design of the 2017 Mission Road Rehabilitation Project from 75th Street to 84th Terrace

IX. **MAYOR'S REPORT**

X. **STAFF REPORTS**

XI. **OLD BUSINESS**

XII. **NEW BUSINESS**

XIII. **ANNOUNCEMENTS**

XIV. **ADJOURNMENT**

If any individual requires special accommodations - for example, qualified interpreter, large print, reader, hearing assistance - in order to attend the meeting, please notify the City Clerk at 385-4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com

CONSENT AGENDA
CITY OF PRAIRIE VILLAGE

July 5, 2016

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
June 20, 2016**

The City Council of Prairie Village, Kansas, met in regular session on Monday, June 20, 2016 at 7:30 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas.

ROLL CALL

Mayor Laura Wassmer called the meeting to order and roll call was taken with the following Council members present: Ashley Weaver, Jori Nelson, Serena Schermoly, Steve Noll, Eric Mikkelson, Andrew Wang, Brooke Morehead, Sheila Myers, Dan Runion, Courtney McFadden and Terrence Gallagher.

Staff present was: Tim Schwartzkopf; Chief of Police; Keith Bredehoeft, Public Works Director; Melissa Prenger, Public Works Project Manager; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Wes Jordan, Assistant City Administrator; Lisa Santa Maria, Finance Director and Joyce Hagen Mundy, City Clerk.

INTRODUCTION OF STUDENTS & SCOUTS

Mayor Wassmer welcomed Boy Scouts in attendance from Troop 283 for their merit badge and three students from Shawnee Mission East attending for their summer course in American Government.

PUBLIC PARTICIPATION

Ashley Stark, 7610 Russell Lane, addressed the Council regarding the existing animal ordinances asking for a repeal of the prohibition of pit bulls residing in the City.

She opposes breed specific bans, noting that any breed may demonstrate aggressive behaviors. Mrs. Stark noted that as a local animal rescue group volunteer she is unable to foster or adopt pit bulls due to the city's ban. She was not aware of the pit bull ban when she moved into Prairie Village and wants to continue to live in Prairie Village; however if the ban is not repealed, they will move elsewhere. She does not feel it is appropriate for the City to tell its residents what type of dog it can own.

Public Participation was closed at 7:50 p.m.

CONSENT AGENDA

Eric Mikkelson asked for the removal of the City Council Minutes of June 6th from the Consent Agenda for clarification. He requested his comments on page 9 relative to the discussion on council priorities be amended to clarify that his comments were relative to "commercial" zoning code review and read "questioned the review of the commercial zoning code as a high priority." With that change being made Mr. Mikkelson moved for the approval of the City Council minutes of June 6, 2016. The motion was seconded by Andrew Wang and passed unanimously.

Brooke Morehead moved the approval of the remaining Consent Agenda items for June 20, 2016:

1. Removed
2. Approve an agreement with the Kansas City Crime Commission for the TIPS Hotline Crime Stoppers Program
3. Approve the 2016-2017 School Resource Officer agreement with the Shawnee Mission School District
4. Approve an Interlocal Agreement with Johnson County, Kansas for Public Improvement of Mission Road from 71st Street to 75th Street

A roll call vote was taken with the following members voting “aye”: Weaver, Nelson, Schermoly, Noll, Mikkelson, Wang, Myers, Morehead, Runion, McFadden and Gallagher.

COMMITTEE REPORTS

Council Committee of the Whole

COU2016-38 Consider approval of Agreement with Primetime Contracting for the 2016 Parks Improvement Program

Eric Mikkelson moved the City Council authorize the Mayor to sign the Construction Contract with Primetime Contracting Corporation for the 2016 Parks Projects in the amount of \$222,755.75 and approve the transfer of \$31,755.75 from the Parks Infrastructure Reserve Fund to the Project. The motion was seconded by Terrance Gallagher and passed unanimously.

COU2016-39 Consider changes to the employee handbook regarding conceal carry policy for employees

City Attorney Katie Logan read a recent statute the states municipalities allowing concealed carry of weapons are to be held harmless.

Andrew Wang noted that the proposed change in the city’s employee handbook to allow conceal carry of weapons by employees is being mandated by state legislation that becomes effective July 1st. The proposed revisions will bring the city into compliance with the legislation. Although he and most of the city council are not supportive of the legislation, he moved the City Council approve the proposed amendments to Employee Personnel Policy 5.10 entitled “Carrying of Weapons” to be in compliance with Kansas State Law (House Bill 2502). The motion was seconded by Sheila Myers.

Eric Mikkelson stated he would be voting for the ordinance only because it is required to be in compliance with state law.

Jori Nelson stated that she cannot support this change as she does not feel it makes employees, the workplace or the city any safer and requested that a roll call vote be taken.

A roll call vote was taken with the following votes cast: “aye” Weaver, Schermoly, Noll, Mikkelson, Wang, Myers and Morehead; “nay” Nelson, Runion, McFadden and Gallagher.

Planning Commission

PC2016-04 Consider amendments to Zoning Ordinances in R-1a and R-1b regarding

Mayor Wassmer acknowledged the presence of several residents in attendance and asked for a show of hands of those present for the discussion of this item. Several residents raised their hands, she then asked for a show of hands of those in support of the proposed ordinance and of those opposed. The majority of the individual residents present were in support of the proposed ordinance revisions.

Graham Smith with Gould Evans gave a brief presentation and overview of the proposed changes which address the following three main areas:

1. *Height:* Reducing the overall building height by (a) altering how building height is measured; and (b) changing the maximum height in R-1B from 35 feet to 29 feet.
2. *First Floor Elevation:* Amending sections of the code that apply to the first floor elevations new residential buildings, so that a generally applicable standard for building placement based on the site and grade can apply regardless of where the elevation of the prior existing home is.
3. *Side Setbacks:* Amending the side setbacks from the existing 4 feet (R-1B) and 5 feet (R-1A), with additional building separation requirements dependent on adjacent buildings, to 10% of the lot width on each side regardless of where adjacent structures may be.

The proposed changes are the result of several meetings, work sessions and focus groups over the past eight months to address concerns expressed by residents regarding the growth in tear-downs/rebuilds taking place within the city. Since 2010, 65

new homes were constructed with 58 being tear-down/rebuilds. Through these discussions, consensus on some of the concepts considered was not evident and a clear direction could not be determined. These items continue to be discussed and investigated specific to architectural design elements.

On Tuesday, June 7th, the Planning Commission held a public hearing on the proposed ordinance revisions. Public comment was taken and the Planning Commission voted to recommend approval of the proposed revisions as presented.

Mr. Smith noted the Governing Body can 1) adopt the ordinance as recommended by the Planning Commission by a majority vote, 2) revise and adopt the ordinance by a 2/3 majority vote, 3) return the item to the Planning Commission with direction for further study or 4) continue the item.

1. Height:

Currently height on pitched roofs is measured to the mean height of a pitched roof structure. This is typically done in zoning ordinances to accommodate the different scale and mass that results from different pitches of roofs. However, it can result in buildings being significantly out of scale with existing development. The maximum height measured from the grade to the mean of pitched roofs can be up to 35 feet, and consequently the overall height of some buildings could be significantly higher than 35 feet, possibly upwards of 42 to 45 feet. Many of the homes that have caused concern in neighborhoods are well within what is allowed by current standards. The proposed change to address this situation is to change how height is measured in R-1A and R-1B so that it is measured from the top of foundation to the highest point (or “peak”) of the roof structure (instead of from grade to the mean of pitched roof).

Mr. Smith noted that currently the height limit in R-1A and R-1B is 35 feet. The R-1B lots are the smallest residential lots, allowing lots as small as 60 feet by 100 feet, with most typically 65 feet by 120 feet. Existing homes originally built on these lots are typically 1-story, 1.5-story, or 2-story with the appearance of 1.5-story elements on the front elevations. It has been determined that most new homes built, including the rebuilds done in 2015, are within (or could be easily modified to be within) 29 feet from top of foundation to the high point on the roof structure. The proposed ordinance reduces building height in R-1b to 29 feet with R-1a remaining at 35 feet.

To build in some flexibility on height the proposed code allows the Building Official to accept up to a 3% tolerance from the height on any approved site plan or building elevation to account for field conditions or normal construction practices.

2. Building Elevations:

Currently new residential structures are required to be set at the same first floor elevation or lower than the original structure. This appears to be an attempt to reduce the scale of new homes in relation to the existing and adjacent homes. However, in addressing only the first floor elevation, these standards do not adequately address this issue. With the noted issues on overall building height, a new structure built at the elevation of a current home could still be substantially higher and out of scale with existing homes while meeting this standard.

Mr. Smith noted that since many existing homes are built at grade (some “slab on grade”), which produces drainage problems. Often the appropriate design from a building code or drainage and site design process is forced to get an exception. This, combined with the fact that the standards and exceptions do not seem to adequately address the reason for these standards to begin with (deal with building scale), caused staff to revisit

these standards. The goal was to allow all lots a reasonable foundation elevation based on the site grade and lot, and not necessarily tie it to where an existing structure's first floor elevation happens to be. Further, since the proposed draft addresses some of the overall height concerns on the upper end, a more reasonable allowance for foundation elevations based on typical building practices seems appropriate. The response to this situation is to allow all residential lots a top of foundation that is 6 inches to 24 inches above grade along the front façade, and to improve the current exception process for greater elevations with more specific criteria.

3. Side Setbacks:

The relationship and the scale and mass of structures adjacent to each other have been a big part of this discussion. The current side setbacks - 4 feet (R-1B) and 5 feet (R-1A) allow structures in close proximity. Therefore the current standards also have a minimum separation requirement from existing structures (12 feet in R-1B and 14 feet in R-1A). Since this pins a standard to what a neighbor may or may not do, and is subject to change as different property owners build at different times, these types of standards can become difficult to administer. Standards roughly similar to the current standards and keyed to the lot are being recommended. The response to this situation is to set the setback at 10% of the lot width resulting in a setback for a minimum size R-1B lot of 6 feet on each side (10% of the required 60 foot lot width) and a setback for a minimum size R-1A lot of 8 feet on each side (10% of the required 80 foot lot width). This would result in approximately the same scale, massing and dimensions of the current building separation standards (12 feet and 14 feet, respectively) if each lot were built to the extent of the setback, yet is independent of what has been construction on the neighboring

property. The setback would also scale to the size of the lot, requiring a slightly greater setback the wider the lot is.

Eric Mikkelson confirmed that the current side yard setback in R-1a is five feet and that those lots generally have a wider dimension, thus the proposed change to 10% could result in a significant change, possibly doubling the required setback on a 100' wide lot. He would like to see more flexibility in the regulations that would maintain the overall desired 20% side yard setback, but not require it to be evenly distributed on each side. Mr. Smith confirmed the R-1a lots are typically 125' in width and the proposed change would have the greatest impact on them.

Mr. Jordan noted that most homes association covenants are written as a percentage setback, rather than a stated number. The flexibility proposed by Mr. Mikkelson would allow one home's placement to directly impact the placement of the neighbor's home. He noted the proposed code has a variance process that provides flexibility.

Mr. Jordan noted the requirement for the additional side yard setback is to protect the neighboring property from damage and trespassing during construction on the adjacent lot. Mitch Dringman noted that a home constructed within the existing 4 feet of the property line in R-1b has a foundation being dug approximately at the property line undermining decks, fences on the adjacent property and requiring contractors to trespass on the adjacent property with equipment. This is the number 1 complaint received from neighboring property owners.

Mr. Gallagher agreed with Mr. Mikkelson that the 20% total side yard setback would provide more flexibility. He also questioned the impact of raising first floor elevations above the existing elevation on water flow onto neighboring properties.

Jori Nelson questioned the domino effect if the setback is to the property line and not to the structure on the adjacent property. She would like to see some flexibility with perhaps a minimum identified setback with an overall side setback percentage being met.

Mayor Wassmer reminded the Council that this issue has been vetted at several meetings by the public, by architects and the Planning Commission. She does not feel the Council should throw out random numbers changing the recommendation.

Jori Nelson noted the overall purpose is to maintain the character of neighborhoods and to be respectful of adjacent properties. This has been extensively studied and has had significant resident input. She urged the Council to move forward with the Planning Commission recommendation.

Serena Schermoly noted at the Planning Commission meeting there was significant discussion on increasing the height in R-1b from 29 feet to 30 feet, noting that with that increase only one of the homes built in 2015 would not be in compliance with the new regulations. Jori Nelson stated that the comments at the Planning Commission meeting supporting the increase to 30 feet were primarily from architects and builders. The residents in attendance strongly supported the proposed 29 feet.

Dan Runion asked for clarification on the proposed first floor elevation increase, confirming a possible increase of 6" to 24". He asked if this addressed the issue of disproportionate houses next to each other. Graham Smith replied the changes in the measurement of height from the midpoint to the highest point on the structure. This

together with the greater side yards creates a smaller building envelope. He noted this would be further addressed in the phase II discussions on mass and scale.

Eric Mikkelson noted the amount of impervious surface would be the same with 10% setbacks on each side and a 20% setback overall. Ms. Nelson noted the closer the structure is to the neighboring structure the greater the impact would be. Mr. Gallagher stated he likes the flexibility achieved with a 20% overall side yard setback opposed to a required 10% on each side.

Terrence Gallagher moved the Governing Body adopt Ordinance 2350 amending the Prairie Village Zoning Ordinance by amending Chapter 19.02, entitled "Definitions: by Amending Section 19.02.100 "Building Height"; amending Chapter 19.06 , entitled "District R-1a Single Family Residential District," by amending Sections 19.06.020 "Height R-1a" and 19.06.030 "Side Yard (R-1a)"; amending Chapter 19.08, entitled "District R-1b Single Family Residential District," by amending Sections 19.08.015 "Height (R-1b) and 19.08.025 "Side Yard (R-1b)"; and amending Chapter 19.44, entitled "Height and Area Exceptions," by amending Sections 19.44.015 "Height" and 19.44.030 "Building Elevations". The motion was seconded by Brooke Morehead.

Eric Mikkelson noted the Planning Commission voted on each code revision separately and stated he would like to vote on the changes individually. He moved to amend the motion by requiring a minimum five foot side yard setback in R-1b within a 20% overall side yard setback and a minimum six foot side yard setback in R-1a within a 20% overall side yard setback. The amendment was seconded by Jori Nelson.

Katie Logan advised the vote on the amendment would require a simple majority. If adopted, the vote on the ordinance as amended would require a two-thirds majority vote.

Jori Nelson asked if what Mr. Mikkelson was attempting to achieve by his amendment could be achieved through the variance process. Mr. Smith stated it would be possible if the requested variance met the five criteria required by state statutes.

Mayor Wassmer noted a 10% setback on a 60' R-1b lot would be 6 feet. The proposed change would allow a lesser setback. Sheila Myers noted this amendment fits the R-1a zoning district which has the wider lots resulting in a greater impact and questioned why it was being proposed for R-1b.

Wes Jordan noted the proposed ordinance removes the current requirement for 14 feet between homes in R-1a and 12 feet between homes in R-1b. Under the amendment being proposed, homes could not be within 10 feet of each other. He advised that this could be sent back to the Planning Commission. Jori Nelson responded this has been discussed for over a year. Serena Schermoly replied that the proposed amendment has not been discussed by the Commission. Mr. Mikkelson suggested that the other Sections of the code could be acted upon and this section continued.

Mayor Wassmer noted that the minimum requirements should be 6 feet in R-1b and 7 feet in R-1a to maintain the separation between homes.

Based on the discussion, City Attorney Katie Logan, presented possible revisions to the proposed ordinance.

The Council discussed whether the measurement was taken from the building foundation or from the building façade and the impact of cantilevers and appurtenances. Building Official Mitch Dringman noted they would be addressed in the design standards. He stated the concern he has seen from his inspections is from the location and

excavation of the foundation. Cantilevers are currently limited by code to 50% of the side yard.

Katie Logan presented the following new language relative to side yard setbacks in R-1a District and R-1b District respectively:

- A. A side yard shall be provided on each side of the lot. Such side yard on interior lots shall not be less than 20% in total of the lot width, but not less than seven (7) feet on each side, and there shall not be less than fourteen (14) feet between a dwelling on said lot and the dwelling located on adjacent property.
- A. A side yard shall be provided on each side of the lot. Such side yard on interior lots shall not be less than 20% in total of the lot width, but not less than six (6) feet on each side, and there shall not be less than twelve (12) feet between a dwelling on said lot and the dwelling located on adjacent property.

Terrence Gallagher amended his motion to approve Sections 19.06.030 Side Yard (R-1a) and 19.08.025 Side Yard (R-1b) as revised. Brooke Morehead seconded the amendment.

Eric Mikkelson withdrew his amendment.

The amended motion was voted on by a roll call vote with the following votes cast: “aye” Weaver, Nelson, Schermoly, Noll, Mikkelson, Wang, Myers, Morehead, McFadden, Gallagher and Wassmer; voting “nay” Runion. Mayor Wassmer declared the ordinance adopted. She thanked the residents for their input and the committee and staff for the hours of work that went into this zoning change. She particularly acknowledge to leadership and work of Assistant City Administrator Wes Jordan.

Mayor’s Report

Mayor Wassmer expressed the city’s support and sympathies to the victims of Orlando and to Council members dealing with serious family issues. Over the past weeks

she represented the City at the MARC Regional Leadership Awards Luncheon, The First Suburbs Coalition Awards Ceremony honoring the cities of Mission and Roeland Park. Mr. Bennion and Mr. Mikkelson accepted an award from Tobacco 21/KC for the city's leadership and participation in this initiative. She attended going away functions for city staff Nolan Sunderman and Donna Blake. She and Mr. Bennion met with Public Works Field Superintendent James Carney. Mayor Wassmer distributed to Council a survey completed by Cerner on desired housing, transportation, services and community amenities being sought by young adults in the next ten years. She reported on recent Johnson/Wyandotte Mayors Meeting and noted that she and Wes Jordan would be participating in a Kansas City Area Council panel on local teardowns/rebuilds. Mayor Wassmer encouraged those Council members that are able to attend the ground breaking for the Mission Chateau project on Wednesday morning at 9 a.m.

STAFF REPORTS

Public Safety

- Chief Schwartzkopf noted the court date for the individual recently removed from the pool complex is September 8th
- The fatality accident at 75th and Belinder is still under investigation
- Corporal Adam Taylor recently was inducted into the Special Olympics Hall of Fame for his work and support of Special Olympics.

Public Works

- Mr. Bredehoeft provided an update on Mission Road 71st to 75th Street. All sidewalk easements on the east have been acquired.
- Work is continuing in conjunction with the City of Overland Park on 75th Street west of Mission Road to Metcalf.
- Meadowbrook Project is on-going. The city inspector for the project is monitoring the removal of trees.
- Public Works crews are planting flowers.

Sheila Myers noted the traffic backup on Mission Road due to the construction and asked if that should be anticipated after completion of the project. Mr. Bredehoeft replied it is primarily due to the construction and he does not anticipate it to continue after the project is complete. Jori Nelson asked when the project would be completed. Mr. Bredehoeft

replied street work would be completed by late July/early August in time for school openings.

Jori Nelson thanked Chief Schwartzkopf on the placement of “No Truck Traffic” signs on 63rd Street. She asked if staff had gotten cost estimates for railings to be placed along 75th Street in front of the preschool. Mr. Bredehoeft noted he was gathering data as requested and has not received cost estimates. Andrew Wang did not see how the properties at 75th and Rosewood were in any greater danger from traffic going off the roadway onto their property than any other properties along 75th Street.

ADMINISTRATION

- Lisa Santa Maria stated the CAFR was complete and has been placed on the city’s website. She expects to receive the printed documents shortly.
- Wes Jordan stated the RFP for Solid Waste Services will be published on Tuesday with proposals due July 21 and the recommendation coming to City Council at the first meeting in August.
- Quinn Bennion reported that he had followed up with VanTrust regarding the senior living component of the Meadowbrook Project. Legends is not pursuing the site, but they are in final negotiations with another provider. When selected, they will be introduced to the City Council.
- Mr. Bennion has begun the search for a new Assistant to the City Administrator.

OLD BUSINESS

There was no Old Business to come before the City Council.

NEW BUSINESS

There was no New Business to come before the City Council.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

VillageFest Committee	06/23/2016	5:30 p.m.
Council Committee of the Whole	07/05/2016	6:00 p.m.
City Council (Tuesday)	06/20/2016	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to present the works of Jean Cook, Luke Severson and Sara Nguyen in the R.G. Endres Gallery in the R. G. Endres Gallery during the month of June.

Plan to attend the Ground Breaking ceremonies for Mission Chateau on Wednesday, June 22nd at 8:30 a.m.

July 4th free swim for all Prairie Village residents at the pool.

Plan to attend the 20th annual VillageFest celebration. The committee would welcome additional volunteers. Contact Meghan if you can help out.

City offices will be closed on Monday, July 4th. Trash services will be delayed one day that week as Waste Management also observes the Monday holiday.

ADJOURNMENT

With no further business to come before the City Council the meeting was adjourned at 9:35 p.m.

Joyce Hagen Mundy
City Clerk

CITY TREASURER'S WARRANT REGISTER

DATE WARRANTS ISSUED:
June 20, 2016

Warrant Register Page No. 1

Copy of Ordinance
 2943

Ordinance Page No.

An Ordinance Making Appropriate for the Payment of Certain Claims.

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

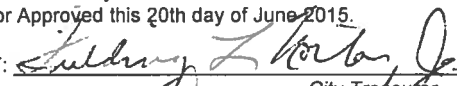
NAME	DATE	AMOUNT	TOTAL
EXPENDITURES:			
Accounts Payable			
12276-12371	5/6/2016	1,425,987.11	/
12372-12376	5/12/2016	58,633.19	/
12377-12460	5/20/2016	503,749.18	/
12461	5/24/2016	360.00	/
12462-12465	5/31/2016	352.98	/
Payroll Expenditures			
5/13/2016		253,583.97	/
5/27/2016		253,314.19	/
Electronic Payments			
Electronic Pmnts	5/3/2016	385.06	/
Electronic Pmnts	5/10/2016	1,605.41	/
Electronic Pmnts	5/13/2016	9,675.85	/
Electronic Pmnts	5/16/2016	3,248.98	/
Electronic Pmnts	5/20/2016	3,259.19	/
Electronic Pmnts	5/26/2016	15,839.62	/
Electronic Pmnts	5/27/2016	3,071.27	/
Electronic Pmnts			
TOTAL EXPENDITURES:			2,533,066.00
Voided Checks	Check #	(Amount)	
BlueLine Rental LLC	12282	(910.28)	/
Nolan Sunderman	12303	(360.00)	/
First Call	12311	(476.00)	/
Patrick Mahoney	12398	(445.00)	/
TOTAL VOIDED CHECKS:			(2,191.28)
GRAND TOTAL CLAIMS ORDINANCE			2,530,874.72

Section 2. That this ordinance shall take effect and be in force from and after its passage.

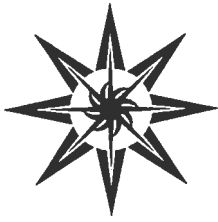
Passed this 20th day of June 2015.

Signed or Approved this 20th day of June 2015.

(SEAL)

ATTEST: 
 City Treasurer

ATTEST: 
 Finance Director



MAYOR

Council Meeting Date: July 5, 2016

Consent Agenda: Consider ASK Proclamation

RECOMMENDATION

Recommend the City Council authorize the Mayor to execute a proclamation in recognition of the "Asking Saves Kids" public safety program.

BACKGROUND

The ASK program is a non-political program dedicated to reducing the tragic death toll on our nation's children under the age of 15, which is currently running at a rate of 9 children per day. Acknowledging the hazard of improperly secured guns, it instructs parents on how to respectfully ask an important question when their children play at the home of a friend. "Are there guns in the home and how are they stored?"

In support and recognition of the professional municipal employees who serve the residents of Prairie Village, it is my pleasure to issue these proclamations recognizing their service, dedication and professionalism.

ATTACHMENT

Proclamation

PREPARED BY

Joyce Hagen Mundy, City Clerk

DATE

June 29, 2016

CITY OF PRAIRIE VILLAGE PROCLAMATION

Whereas, the epidemic of gun violence is plaguing our Nation's children, claiming seven lives a day, and increasing the probability that children in the United States are more likely to die of gun violence than from cancer and heart disease; and

Whereas, one in three American households with children have guns, and 1.7 million children live in a home with an unlocked, loaded gun; and

Whereas, the Asking Saves Kids (ASK) is a public safety program that can provide instructional presentations to citizens. The program encourages parents, grandparents and other guardians to ask if there are any unsecured guns in homes where children play; and

Whereas, it is the goal of the ASK campaign to make asking a universal health and safety measure that offers a real and immediate solution that all families can adopt to protect their children from injury and death; and

Whereas, twenty-five (25) pediatricians from Children's Mercy Hospital have endorsed the ASK program; and

Whereas, children typically spend the most amount of time at the home of friends during the summer season.

Now Therefore, Be it Resolved, I, Laura Wassmer, Mayor of Prairie Village, Kansas, in recognition of the designation of June being the first month of summer do hereby proclaim June, 2016 as

ASKING SAVES KIDS - ASK

And encourage all citizens to be mindful of the curiosity of children and to secure all weapons beyond their reach.

Mayor Laura Wassmer

City Clerk

Date



ADMINISTRATION

Council Meeting Date: July 5, 2016
CONSENT AGENDA

Request Permission to Publish the 2017 Proposed Budget

SUGGESTED MOTION

Move to authorize staff to publish the 2017 Proposed Budget as required by State statutes.

BACKGROUND

Over the last several months the Council and staff have worked to develop the 2017 budget. On May 16th, staff handed out binders to Council that contained a preliminary 2017 budget. The presented budget maintained the same level of services as the 2016 Budget. The 2017 budget includes these enhanced services.

1. Added full-time Building Inspector position
2. Increased Police Pension Plan funding \$100,000 (\$450k to \$550k)
3. Included a salary/compensation study, budgeted at \$20k
4. Reassigned election budget of \$63k to Council compensation (contingent on Council approval)

Solid Waste Fund - the annual household assessment will remain the same the 2016 assessment:

- 2015 Assessment: \$174.00
- 2016 Assessment: \$174.00
- 2017 Assessment: \$174.00

The proposed budget maintains a total mill rate of 19.500. The mill levy rate has been the same since 2012 when two police officers were added.

The 2017 budget includes a property tax levy that exceeds the computed amount (line 18) on the State Budget forms (page 2). Prior to the adoption of the 2017 budget, a resolution authorizing such levy will need to be adopted. The resolution to authorize the levy will be on the July 18, 2016 Council meeting agenda.

State statutes require that the City hold a public hearing on the proposed budget at least ten days prior to the date the budget is certified to the County Clerk (August 25th) and that the City publish the budget at least ten days prior to the date of the public hearing. To comply with these statutory requirements, the public hearing has been scheduled for the City Council's regular meeting on Monday, August 1, 2016.

PUBLIC NOTICE

The Budget Summary will be published in The Legal Record on Tuesday, July 12, 2016.

ATTACHMENTS:

- State Budget Forms
- 2017 Budget

Prepared By:
Lisa Santa Maria
Finance Director
Date: 6/29/2016

Computation to Determine Limit for 2017

	Amount of Levy
1. Total tax levy amount in 2016 budget	+ \$ <u>5,972,115</u>
2. Debt service levy in 2016 budget	- \$ <u>521,965</u>
3. Tax levy excluding debt service	\$ <u>5,450,150</u>
2016 Valuation Information for Valuation Adjustments	
4. New improvements for 2016:	+ <u>981,825</u>
5. Increase in personal property for 2016:	
5a. Personal property 2016	+ <u>1,250,046</u>
5b. Personal property 2015	- <u>1,324,847</u>
5c. Increase in personal property (5a minus 5b)	+ <u>0</u>
	(Use Only if > 0)
6. Valuation of annexed territory for 2016	
6a. Real estate	+ <u>0</u>
6b. State assessed	+ <u>0</u>
6c. New improvements	- <u>0</u>
6d. Total adjustment (sum of 6a, 6b, and 6c)	+ <u>0</u>
7. Valuation of property that has changed in use during 2016	<u>391,770</u>
8. Total valuation adjustment (sum of 4, 5c, 6d & 7)	<u>1,373,595</u>
9. Total estimated valuation July 1, 2016	<u>324,958,532</u>
10. Total valuation less valuation adjustment (9 minus 8)	<u>323,584,937</u>
11. Factor for increase (8 divided by 10)	<u>0.00424</u>
12. Amount of increase (11 times 3)	+ \$ <u>23,135</u>
13. 2017 budget tax levy, excluding debt service, prior to CPI adjustment (3 plus 12)	\$ <u>5,473,285</u>
14. Debt Service in this 2017 budget	<u>0</u>
15. 2017 budget tax levy, including debt service, prior to CPI adjustment (13 plus 14)	<u>5,473,285</u>
16. Consumer Price Index for all urban consumers for calendar year 2015	<u>0.125%</u>
17. Consumer Price Index adjustment (3 times 16)	\$ <u>6,813</u>
18. Maximum levy for budget year 2017, including debt service, not requiring 'notice of vote publication' or adoption of a resolution prior to adoption of the budget (15 plus 17)	\$ <u>5,480,098</u>

If the 2017 adopted budget includes a total property tax levy exceeding the dollar amount in line 18 you must, prior to adoption of such budget, adopt a resolution authorizing such levy and, subsequent to adoption of such budget, publish notice of vote by the governing body to adopt such budget in the official county newspaper and attach a copy of the published notice to this budget.

In no event will such resolution or published notice of the vote be required if the total budget year tax levy is \$1,000 or less.

City of Prairie Village

2017

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2016	Ad Valorem Levy Tax Year 2015	Allocation for Year 2017				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	5,450,150	647,282	1,053	250	1,185	0
Debt Service	521,965	61,991	101	24	113	0
Library						
TOTAL	5,972,115	709,273	1,154	274	1,298	0

County Treas Motor Vehicle Estimate 709,273
 County Treas Recreational Vehicle Estimate 1,154
 County Treas 16/20M Vehicle Estimate 274
 County Treas Commercial Vehicle Tax Estimate 1,298
 County Treas Watercraft Tax Estimate 0

Motor Vehicle Factor 0.11876
 Recreational Vehicle Factor 0.00019
 16/20M Vehicle Factor 0.00005
 Commercial Vehicle Factor 0.00022
 Watercraft Factor 0.00000

Johnson County

2017

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Debt Service	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	128,884	81,628	71,155
Receipts:			
Ad Valorem Tax	344,753	521,965	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax	9,997	43,360	
Motor Vehicle Tax	170,064	69	61,991
Recreational Vehicle Tax	254	75	101
16/20M Vehicle Tax	78		24
Commercial Vehicle Tax			113
Watercraft Tax			0
Transfer from General Fund			480,696
Transfer from Stormwater Utility Fund	242,108	237,608	242,608
Interest on Idle Funds	3,240	500	3,000
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	770,494	803,577	788,533
Resources Available:	899,378	885,205	859,688
Expenditures:			
Principal	725,000	730,000	745,000
Interest	92,750	84,050	73,750
Cash Basis Reserve (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	817,750	814,050	818,750
Unencumbered Cash Balance Dec 31	81,628	71,155	XXXXXXXXXXXXXXXXXXXX
2015/2016/2017 Budget Authority Amount:	831,383	814,050	818,750
		Non-Appropriated Balance	40,938
		Total Expenditure/Non-Appr Balance	859,688
		Tax Required	0
Delinquent Comp Rate:	0.0%		0
	Amount of 2016 Ad Valorem Tax		0

City of Prairie Village

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	79,777	105,449	106,399
Receipts:			
State of Kansas Gas Tax	576,553	570,000	567,810
County Transfers Gas		0	0
Interest on Idle Funds	4,119	950	3,200
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	580,672	570,950	571,010
Resources Available:	660,449	676,399	677,409
Expenditures:			
Transfer to Capital Projects Fund	555,000	570,000	610,100
Cash Forward (2017 column)			
Miscellaneous			67,309
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	555,000	570,000	677,409
Unencumbered Cash Balance Dec 31	105,449	106,399	0
2015/2016/2017 Budget Authority Amount:	555,000	570,000	677,409

Adopted Budget

TIF	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
TIF Distribution			5,523
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	0	0	5,523
Resources Available:	0	0	5,523
Expenditures:			
Cash Forward (2017 column)			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	5,523
2015/2016/2017 Budget Authority Amount:	0	0	0

City of Prairie Village

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Solid Waste Management	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	303,546	373,792	388,599
Receipts:			
Licenses & Permits	1,515	1,800	1,500
Charges for Services	1,459,277	1,451,205	1,451,205
Interest on Idle Funds	6,143	5,500	6,800
Miscellaneous	7,150	15,000	7,000
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	1,474,085	1,473,505	1,466,505
Resources Available:	1,777,631	1,847,297	1,855,104
Expenditures:			
Solid Waste & Recycling Collection	1,403,839	1,458,698	1,660,797
Personal Services			26,841
Commodities			1,000
Cash Forward (2017 column)			
Miscellaneous			166,466
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	1,403,839	1,458,698	1,855,104
Unencumbered Cash Balance Dec 31	373,792	388,599	0
2015/2016/2017 Budget Authority Amount:	1,415,852	1,458,698	1,855,104

Adopted Budget

Adopted Budget Stormwater Utility	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	320,111	269,356	216,012
Receipts:			
Licenses & Permits	6,230	4,000	4,500
Charges for Services	1,579,416	1,575,264	1,575,264
Interest on Idle Funds	5,707	5,000	6,319
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	1,591,353	1,584,264	1,586,083
Resources Available:	1,911,464	1,853,620	1,802,095
Expenditures:			
Contract Services			
Transfer to the General Fund	400,000	400,000	400,000
Transfer to the Capital Projects Fund	1,000,000	1,000,000	1,000,000
Transfer to the Equipment Reserve Fund			
Transfer to the Bond & Interest Fund	242,108	237,608	242,608
Cash Forward (2017 column)			
Miscellaneous			159,487
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	1,642,108	1,637,608	1,802,095
Unencumbered Cash Balance Dec 31	269,356	216,012	0
2015/2016/2017 Budget Authority Amount:	1,642,108	1,637,608	1,802,095

City of Prairie Village

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Parks	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	97,301	97,301	77,801
Receipts:			
Liquor Tax	128,353	140,000	130,000
Interest on Idle Funds	716	500	750
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	129,069	140,500	130,750
Resources Available:	226,370	237,801	208,551
Expenditures:			
Transfer to Capital Projects Fund	129,069	160,000	190,000
Cash Forward (2017 column)			
Miscellaneous			18,551
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	129,069	160,000	208,551
Unencumbered Cash Balance Dec 31	97,301	77,801	0
2015/2016/2017 Budget Authority Amount:	180,000	160,000	208,551

Adopted Budget

Special Alcohol	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	150,919	165,832	182,912
Receipts:			
Liquor Tax	128,353	140,000	130,000
Interest on Idle Funds	3,218	900	2,000
Miscellaneous		410	
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	131,571	141,310	132,000
Resources Available:	282,490	307,142	314,912
Expenditures:			
Public Safety	92,658	94,230	257,800
Alcohol Programs	24,000	30,000	30,000
Cash Forward (2017 column)			
Miscellaneous			27,112
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	116,658	124,230	314,912
Unencumbered Cash Balance Dec 31	165,832	182,912	0
2015/2016/2017 Budget Authority Amount:	116,728	124,230	314,912

City of Prairie Village

2017

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget CID - Corinth	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	164,637	143,585	85
Receipts:			
Sales Tax	527,280	540,500	535,000
Interest on Idle Funds	1,689	1,000	1,500
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	528,969	541,500	536,500
Resources Available:	693,606	685,085	536,585
Expenditures:			
Urban Planning & Management	550,021	685,000	516,585
Note: The CID Fund is over budget in 2015 due to 2015 year-end expenditure accruals made in February 2016 based on revenue accrued in February 2016.			
Cash Forward (2017 column)			
Miscellaneous			20,000
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	550,021	685,000	536,585
Unencumbered Cash Balance Dec 31	143,585	85	0
2015/2016/2017 Budget Authority Amount:	455,000	685,000	536,585

See Tab A

Adopted Budget

CID - PV Shops	Prior Year Actual for 2015	Current Year Estimate for 2016	Proposed Budget Year for 2017
Unencumbered Cash Balance Jan 1	174,839	161,450	17,450
Receipts:			
Sales Tax	551,832	540,000	550,000
Interest on Idle Funds	1,148	1,000	1,700
Miscellaneous			
Does miscellaneous exceed 10% of Total Rec			
Total Receipts	552,980	541,000	551,700
Resources Available:	727,819	702,450	569,150
Expenditures:			
Urban Planning & Management	566,369	685,000	549,150
Note: The CID Fund is over budget in 2015 due to 2015 year-end expenditure accruals made in February 2016 based on revenue accrued in February 2016.			
Cash Forward (2017 column)			
Miscellaneous			20,000
Does miscellaneous exceed 10% of Total Exp			
Total Expenditures	566,369	685,000	569,150
Unencumbered Cash Balance Dec 31	161,450	17,450	0
2015/2016/2017 Budget Authority Amount:	468,445	685,000	569,150

See Tab A

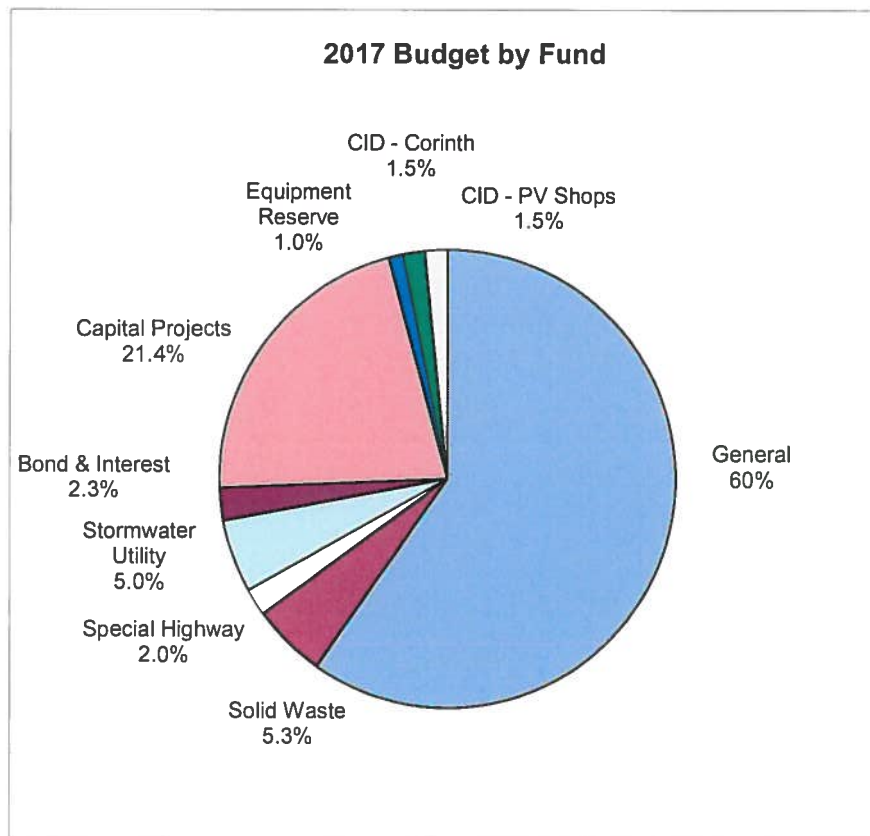


Expenditures by Fund



2017 Budget by Fund

Fund	2014 Actual	2015 Actual	2016 Budget	2017 Budget
General	\$ 17,417,727	\$ 18,032,321	\$ 19,785,166	\$ 20,988,549
Solid Waste	1,397,031	1,403,839	1,484,605	1,855,104
Special Highway	500,000	555,000	570,000	677,409
Stormwater Utility	1,664,435	1,642,108	1,637,608	1,802,095
Special Parks & Rec	120,000	129,069	160,000	208,551
Special Alcohol	95,963	116,658	124,230	314,912
Bond & Interest	1,999,002	817,751	814,050	818,750
Capital Projects	4,808,020	5,995,778	7,172,521	7,535,000
Risk Management Reserve	100,439	3,001	70,000	70,000
Economic Development	66,591	67,833	73,000	70,000
Equipment Reserve	568,758	379,696	158,500	372,000
CID - Corinth	519,314	550,021	685,000	536,585
CID - PV Shops	926,272	566,369	685,000	569,150
Total	\$ 30,183,552	\$ 30,259,444	\$ 33,419,680	\$ 35,818,105



ote: The following funds are not included in the graph because they account for less than 1% of the total budgeted expenditure
 Special Parks & Recreation, Special Alcohol, Risk Management and Economic Development

2017 Budget Overview - All Funds Combined

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	15,004,591	14,160,843	11,747,008	12,030,007
Revenues:				
Property Taxes	5,535,425	5,669,245	5,972,115	6,331,169
Sales Taxes	5,756,130	5,882,776	5,930,000	5,939,400
Use Tax	949,264	994,647	953,000	985,000
Motor Vehicle Tax	663,776	681,530	710,745	711,999
Liquor Tax	418,053	385,059	420,000	390,000
Franchise Fees	2,395,072	1,979,976	1,866,000	1,972,750
Licenses & Permits	519,991	680,469	508,730	603,080
Intergovernmental	1,194,249	714,715	1,370,000	1,861,810
Charges for Services	4,569,935	4,570,600	4,576,145	4,549,545
Fines & Fees	1,195,088	905,453	1,109,450	1,010,900
Recreational Fees	424,345	426,651	445,530	377,825
Bond Proceeds	-	-	-	-
Interest on Investments	177,650	195,267	101,000	217,219
Miscellaneous	280,072	281,097	251,450	182,600
Net Inc/Decr in Fair Value	(154,432)	(99,877)		
Total Revenue	23,924,618	23,267,608	24,214,165	25,133,297
Transfers from Other funds:				
Transfer from General Fund	3,130,751	3,779,425	4,126,021	4,815,696
Transfer from Solid Waste Management	-	-	-	-
Transfer from Stormwater Utility Fund	1,664,435	1,642,108	1,637,608	1,642,608
Transfer from Special Highway Fund	500,000	555,000	570,000	570,000
Transfer from Special Parks & Rec Fund	120,000	180,000	160,000	130,000
Transfer from Special Alcohol Fund	-	-	-	-
Transfer from Economic Development Fund	-	-	-	-
Total	5,415,186	6,156,533	6,493,629	7,158,304
Total Sources	29,339,804	29,424,141	30,707,794	32,291,601
Expenditures:				
Personal Services	8,446,158	8,662,375	9,282,593	9,611,157
Contract Services	7,996,101	7,394,865	7,964,653	8,064,289
Commodities	678,052	637,377	780,384	782,780
Capital Outlay	841,032	645,696	411,850	618,800
Debt Service	1,999,002	817,751	814,050	818,750
Infrastructure	4,808,020	5,995,778	7,172,521	7,535,000
Equipment Reserve	-	-	-	-
Risk Management Reserve	-	-	-	-
Capital Project Reserve	-	-	-	-
Contingency	-	-	500,000	1,128,925
Total Expenditures	24,768,365	24,153,842	26,926,051	28,559,701
Transfers to Other Funds:				
Transfer to General Fund	423,467	400,000	400,000	400,000
Transfer to Bond & Interest Fund	563,368	242,108	237,608	723,304
Transfer to Capital Projects Fund	3,705,751	4,828,494	5,821,021	5,900,100
Transfer to Risk Management Fund	35,000	35,000	35,000	35,000
Transfer to Economic Development Fund	-	-	-	-
Transfer to Equipment Reserve Fund	687,600	600,000	-	200,000
Total	5,415,186	6,105,602	6,493,629	7,258,404
Total Uses	30,183,551	30,259,444	33,419,680	35,818,105
Sources Over(Under) Uses	(843,747)	(835,303)	(2,711,886)	(3,526,504)
Fund Balance @ 12/31	14,160,844	13,325,540	9,035,122	8,503,503

Includes all City funds except for the Grant Fund and the pension trust funds.

**City of Prairie Village
2017 Budget
Budget Summary - All Funds**

	General Fund	Solid Waste Management	Special Highway	Stormwater Utility	Special Parks & Rec	Special Alcohol	Bond & Interest	Subtotal - Budgeted Funds
Fund Balance 1/1	6,604,051	388,599	106,399	216,012	77,801	182,912	71,155	7,646,929
Revenues:								
Property Taxes	6,331,169	-	-	-	-	-	-	6,331,169
Sales Taxes	4,854,400	-	-	-	-	-	-	4,854,400
Use Tax	985,000	-	-	-	-	-	-	985,000
Motor Vehicle Tax	649,770	-	-	-	-	-	62,229	711,999
Liquor Tax	130,000	-	-	-	130,000	130,000	-	390,000
Franchise Fees	1,972,750	-	-	-	-	-	-	1,972,750
Licenses & Permits	597,080	1,500	-	4,500	-	-	-	603,080
Intergovernmental	-	-	567,810	-	-	-	-	567,810
Charges for Services	1,523,076	1,451,205	-	1,575,264	-	-	-	4,549,545
Fines & Fees	1,010,900	-	-	-	-	-	-	1,010,900
Recreational Fees	377,825	-	-	-	-	-	-	377,825
Bond Proceeds	-	-	-	-	-	-	-	-
Interest on investments	80,000	6,800	3,200	6,319	750	2,000	3,000	102,069
Miscellaneous	165,600	7,000	-	-	-	-	-	172,600
Total Revenue	18,677,570	1,466,505	571,010	1,586,083	130,750	132,000	65,229	22,629,147
Transfers from Other funds:								
Transfer from General Fund	-	-	-	-	-	-	480,696	480,696
Transfer from Solid Waste Management	-	-	-	-	-	-	-	-
Transfer from Stormwater Utility Fund	400,000	-	-	-	-	-	242,608	642,608
Transfer from Special Highway Fund	-	-	-	-	-	-	-	-
Transfer from Special Parks & Rec Fund	-	-	-	-	-	-	-	-
Transfer from Special Alcohol Fund	-	-	-	-	-	-	-	-
Total	400,000	-	-	-	-	-	723,304	1,123,304
Total Sources	19,077,570	1,466,505	571,010	1,586,083	130,750	132,000	788,533	23,752,451
Expenditures:								
Personal Services	9,504,543	26,841	-	-	-	79,773	-	9,611,157
Contract Services	5,156,285	1,660,797	-	-	-	41,472	-	6,858,554
Commodities	765,225	1,000	-	-	-	16,555	-	782,780
Capital Outlay	246,800	-	-	-	-	-	-	246,800
Debt Service	-	-	-	-	-	-	818,750	818,750
Infrastructure	-	-	-	-	-	-	-	-
Equipment Reserve	-	-	-	-	-	-	-	-
Risk Management Reserve	-	-	-	-	-	-	-	-
Capital Infrastructure Reserve	-	-	-	-	-	-	-	-
Contingency	500,000	166,466	67,309	159,487	18,551	177,112	-	1,088,925
Total Expenditures	16,172,853	1,855,104	67,309	159,487	18,551	314,912	818,750	19,406,966
Transfers to Other Funds:								
Transfer to General Fund	-	-	-	400,000	-	-	-	400,000
Transfer to Bond & interest Fund	480,696	-	-	242,608	-	-	-	723,304
Transfer to Capital Infrastructure Fund	4,100,000	-	610,100	1,000,000	190,000	-	-	5,900,100
Transfer to Risk Management Fund	35,000	-	-	-	-	-	-	35,000
Transfer to Economic Development Fund	-	-	-	-	-	-	-	-
Transfer to Equipment Reserve Fund	200,000	-	-	-	-	-	-	200,000
Total	4,815,696	-	610,100	1,642,608	190,000	-	-	7,258,404
Total Uses	20,988,549	1,855,104	677,409	1,802,095	208,551	314,912	818,750	26,665,370
Sources Over(Under) Uses	(1,910,979)	(388,599)	(106,399)	(216,012)	(77,801)	(182,912)	(30,217)	(2,912,919)
Fund Balance @ 12/31	4,693,072	-	-	-	-	-	40,938	4,734,010

**City of Prairie Village
2017 Budget
Budget Summary - All Funds**

	Capital Infrastructure	Risk Management	Economic Development	Equipment Reserve	CID Corinth	CID PV Shops	All Funds Total
Fund Balance 1/1	1,812,767	94,108	1,826,943	631,725	85	17,450	12,030,007
Revenues:							
Property Taxes	-	-	-	-	-	-	6,331,169
Sales Taxes	-	-	-	-	535,000	550,000	5,939,400
Use Tax	-	-	-	-	-	-	985,000
Motor Vehicle Tax	-	-	-	-	-	-	711,999
Liquor Tax	-	-	-	-	-	-	390,000
Franchise Fees	-	-	-	-	-	-	1,972,750
Licenses & Permits	-	-	-	-	-	-	603,080
Intergovernmental	1,294,000	-	-	-	-	-	1,861,810
Charges for Services	-	-	-	-	-	-	4,549,545
Fines & Fees	-	-	-	-	-	-	1,010,900
Recreational Fees	-	-	-	-	-	-	377,825
Bond Proceeds	-	-	-	-	-	-	-
Interest on Investments	90,000	450	16,000	5,500	1,500	1,700	217,219
Miscellaneous	10,000	-	-	-	-	-	182,600
Total Revenue	1,394,000	450	16,000	5,500	536,500	551,700	25,133,297
Transfers from Other funds:							
Transfer from General Fund	4,100,000	35,000	-	200,000	-	-	4,815,696
Transfer from Solid Waste Management	-	-	-	-	-	-	-
Transfer from Stormwater Utility Fund	1,000,000	-	-	-	-	-	1,642,608
Transfer from Special Highway Fund	570,000	-	-	-	-	-	570,000
Transfer from Special Parks & Rec Fund	130,000	-	-	-	-	-	130,000
Transfer from Special Alcohol Fund	-	-	-	-	-	-	-
Total	5,800,000	35,000	-	200,000	-	-	7,158,304
Total Sources	7,194,000	35,450	16,000	205,500	536,500	551,700	32,291,601
Expenditures:							
Personal Services	-	-	-	-	-	-	9,611,157
Contract Services	-	70,000	70,000	-	516,585	549,150	8,064,289
Commodities	-	-	-	-	-	-	782,780
Capital Outlay	-	-	-	372,000	-	-	618,800
Debt Service	-	-	-	-	-	-	818,750
Infrastructure	7,535,000	-	-	-	-	-	7,535,000
Equipment Reserve	-	-	-	-	-	-	-
Risk Management Reserve	-	-	-	-	-	-	-
Capital Infrastructure Reserve	-	-	-	-	-	-	-
Contingency	-	-	-	-	20,000	20,000	1,128,925
Total Expenditures	7,535,000	70,000	70,000	372,000	536,585	569,150	28,559,701
Transfers to Other Funds:							
Transfer to General Fund	-	-	-	-	-	-	400,000
Transfer to Bond & Interest Fund	-	-	-	-	-	-	723,304
Transfer to Capital Infrastructure Fund	-	-	-	-	-	-	5,900,100
Transfer to Risk Management Fund	-	-	-	-	-	-	35,000
Transfer to Economic Development Fund	-	-	-	-	-	-	-
Transfer to Equipment Reserve Fund	-	-	-	-	-	-	200,000
Total	-	-	-	-	-	-	7,258,404
Total Uses	7,535,000	70,000	70,000	372,000	536,585	569,150	35,818,105
Sources Over(Under) Uses	(341,000)	(34,550)	(54,000)	(166,500)	(85)	(17,450)	(3,526,504)
Fund Balance @ 12/31	1,471,767	59,558	1,772,943	465,225	-	-	8,503,503

General Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 7,294,103	\$ 7,059,237	\$ 5,762,287	\$ 6,604,051
Revenues:				
Property Taxes	4,201,311	5,314,495	5,450,150	6,331,169
Sales Taxes	4,728,158	4,803,664	4,850,000	4,854,400
Use Tax	949,264	994,647	953,000	985,000
Motor Vehicle Tax	479,202	511,134	667,241	649,770
Liquor Tax	139,351	128,353	140,000	130,000
Franchise Fees	2,395,072	1,979,976	1,866,000	1,972,750
Licenses & Permits	513,933	672,724	502,930	597,080
Intergovernmental				
Charges for Services	1,554,551	1,531,907	1,549,676	1,523,076
Fines & Fees	1,195,088	905,453	1,109,450	1,010,900
Recreational Fees	424,345	426,651	445,530	377,825
Interest on Investments	52,852	80,876	70,000	80,000
Miscellaneous	219,027	212,325	196,040	165,600
Net Inc/Decr in Fair Value	(92,760)	(57,878)		
Total Revenue	16,759,394	17,504,327	17,800,017	18,677,570
Transfers from Other funds:				
Transfer from Stormwater Utility Fund	423,467	400,000	400,000	400,000
Total	423,467	400,000	400,000	400,000
Total Sources	17,182,861	17,904,327	18,200,017	19,077,570
Expenditures:				
Personal Services	8,354,493	8,563,935	9,182,462	9,504,543
Contract Services	4,990,935	4,801,397	4,958,687	5,156,285
Commodities	669,274	621,564	764,646	765,225
Capital Outlay	272,274	266,000	253,350	246,800
Contingency	-	-	500,000	500,000
Total Expenditures	14,286,976	14,252,896	15,659,145	16,172,853
Transfers to Other Funds:				
Transfer to Capital Infrastructure Fund	2,495,751	3,144,425	4,091,021	4,100,000
Transfer to Bond & Interest Fund	-			480,696
Transfer to Risk Management Fund	35,000	35,000	35,000	35,000
Transfer to Economic Development Fund	-	-	-	-
Transfer to Equipment Reserve Fund	600,000	600,000	-	200,000
Total	3,130,751	3,779,425	4,126,021	4,815,696
Total Uses	17,417,727	18,032,321	19,785,166	20,988,549
Sources Over(Under) Uses	(234,866)	(127,994)	(1,585,149)	(1,910,979)
Fund Balance @ 12/31	\$ 7,059,237	\$ 6,931,243	\$ 4,177,138	\$ 4,693,072

Funding Sources: Property tax, sales tax, franchise fees, grants from other governments, user fees and charges.

Expenditures: General operating expenditures and a portion of infrastructure improvement expenditures.

Solid Waste Management Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 229,003	\$ 303,546	\$ 358,399	\$ 388,599
Revenues:				
Licenses & Permits	1,858	1,515	1,800	1,500
Charges for Services	1,451,107	1,459,277	1,451,205	1,451,205
Interest on Investments	5,508	6,143	5,500	6,800
Miscellaneous	13,101	7,150	15,000	7,000
Total Revenue	1,471,574	1,474,085	1,473,505	1,466,505
Total Sources	1,471,574	1,474,085	1,473,505	1,466,505
Expenditures:				
Personal Services	22,462	25,372	25,707	26,841
Contract Services	1,374,569	1,378,467	1,458,698	1,660,797
Commodities	-	-	200	1,000
Contingency	-	-	-	166,466
Total Expenditures	1,397,031	1,403,839	1,484,605	1,855,104
Total Uses	1,397,031	1,403,839	1,484,605	1,855,104
Sources Over(Under) Uses	74,543	70,246	(11,100)	(388,599)
Fund Balance @ 12/31	\$ 303,546	\$ 373,792	\$ 347,299	\$ -

Funding Sources: Special assessments on property tax bills.

Expenditures: Contract with Deffenbaugh Disposal, Inc. for solid waste collection, recycling, composting services and large item pick up as well as a portion of the City's administrative costs including personal services and supplies.

2010 Assessment: \$177.62
 2011 Assessment: \$200.74
 2012 Assessment: \$200.74
 2013 Assessment: \$158.52
 2014 Assessment: \$174.00
 2015 Assessment: \$174.00
 2016 Assessment: \$174.00
 2017 Assessment: \$174.00

Special Highway Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 11,818	\$ 79,777	\$ 79,777	\$ 106,399
Revenues:				
Intergovernmental	566,971	576,553	570,000	567,810
Interest on Investments	988	4,119	950	3,200
Total Revenue	567,959	580,672	570,950	571,010
Total Sources	567,959	580,672	570,950	571,010
Expenditures:				
Contingency	-	-	-	67,309
Total Expenditures	-	-	-	67,309
Transfers to Other Funds:				
Transfer to General Fund	-	-	-	-
Transfer to Capital Infrastructure Fund	500,000	555,000	570,000	610,100
Total	500,000	555,000	570,000	610,100
Total Uses	500,000	555,000	570,000	677,409
Sources Over(Under) Uses	67,959	25,672	950	(106,399)
Fund Balance @ 12/31	\$ 79,777	\$ 105,449	\$ 80,727	\$ -

Funding Sources: State gasoline tax (per gallon)

Expenditures: Transfer to the Capital Infrastructure Fund for street improvements.

Stormwater Utility Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 411,159	\$ 320,111	\$ 257,951	\$ 216,012
Revenues:				
Licenses & Permits	4,200	6,230	4,000	4,500
Charges for Services	1,564,277	1,579,416	1,575,264	1,575,264
Interest on Investments	4,910	5,707	5,000	6,319
Total Revenue	1,573,387	1,591,353	1,584,264	1,586,083
Total Sources	1,573,387	1,591,353	1,584,264	1,586,083
Expenditures:				
Contingency	-	-	-	159,487
Total Expenditures	-	-	-	159,487
Transfers to Other Funds:				
Transfer to General Fund	423,467	400,000	400,000	400,000
Transfer to Bond & Interest Fund	563,368	242,108	237,608	242,608
Transfer to Capital Infrastructure Fund	590,000	1,000,000	1,000,000	1,000,000
Transfer to Equipment Reserve Fund	87,600	-	-	-
Total	1,664,435	1,642,108	1,637,608	1,642,608
Total Uses	1,664,435	1,642,108	1,637,608	1,802,095
Sources Over(Under) Uses	(91,048)	(50,755)	(53,344)	(216,012)
Fund Balance @ 12/31	\$ 320,111	\$ 269,356	\$ 204,607	\$ -

Funding Sources: Special assessments on the property tax bills - fee per square foot of impervious area (\$0.040/sq. ft.) (2015 rate was \$0.040/sq. ft.)

Expenditures: Operation and maintenance of the City's stormwater system in accordance with NPDES guidelines.

Notes: The stormwater utility fee was a new revenue source in 2009. The fee is dedicated to funding the City's stormwater program and compliance with NPDES guidelines.

Special Park & Recreation Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 77,397	\$ 97,301	\$ 41,301	\$ 77,801
Revenues:				
Liquor Tax	139,351	128,353	140,000	130,000
Interest on Investments	553	716	500	750
Total Revenue	139,904	129,069	140,500	130,750
Total Sources	139,904	129,069	140,500	130,750
Expenditures:				
Contingency	-	-	-	18,551
Total Expenditures	-	-	-	18,551
Transfers to Other Funds:				
Transfer to Capital Infrastructure Fund	120,000	129,069	160,000	190,000
Total	120,000	129,069	160,000	190,000
Total Uses	120,000	129,069	160,000	208,551
Sources Over(Under) Uses	19,904	-	(19,500)	(77,801)
Fund Balance @ 12/31	\$ 97,301	\$ 97,301	\$ 21,801	\$ -

Funding Sources: Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

Expenditures: Park and pool improvements.

Special Alcohol Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 106,820	\$ 150,919	\$ 158,693	\$ 182,912
Revenues:				
Liquor Tax	139,351	128,353	140,000	130,000
Interest on Investments	711	3,218	900	2,000
Miscellaneous	-	-	410	-
Total Revenue	140,062	131,571	141,310	132,000
Total Sources	140,062	131,571	141,310	132,000
Expenditures:				
Personal Services	69,203	73,068	74,424	79,773
Contract Services	17,982	27,777	34,268	41,472
Commodities	8,778	15,813	15,538	16,555
Contingency	-	-	-	177,112
Total Expenditures	95,963	116,658	124,230	314,912
Total Uses	95,963	116,658	124,230	314,912
Sources Over(Under) Uses	44,099	14,913	17,080	(182,912)
Fund Balance @ 12/31	\$ 150,919	\$ 165,832	\$ 175,773	\$ -

Funding Sources: Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

Expenditures: Alcohol rehabilitation, including grants to local agencies through United Community Services and partial funding of the City's D.A.R.E. Program.

Bond & Interest Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 43,448	\$ 128,885	\$ 51,178	\$ 71,155
Revenues:				
Property Taxes	1,334,114	354,750	521,965	-
Motor Vehicle Tax	184,574	170,396	43,504	62,229
Interest on Investments	2,383	3,240	500	3,000
Total Revenue	1,521,071	528,386	565,969	65,229
Transfers from Other funds:				
Transfer from General Fund			-	480,696
Transfer from Stormwater Fund	563,368	242,108	237,608	242,608
Total	563,368	242,108	237,608	723,304
Total Sources	2,084,439	770,494	803,577	788,533
Expenditures:				
Debt Service	1,999,002	817,751	814,050	818,750
Total Expenditures	1,999,002	817,751	814,050	818,750
Total Uses	1,999,002	817,751	814,050	818,750
Sources Over(Under) Uses	85,437	(47,257)	(10,473)	(30,217)
Fund Balance @ 12/31	\$ 128,885	\$ 81,628	\$ 40,705	\$ 40,938

Funding Sources: Property tax, motor vehicle tax

Expenditures: Debt service payments on the City's outstanding bonds.

Notes: The City's outstanding bonds will be paid off in 2036.

SCHEDULE OF BOND PRINCIPAL AND INTEREST

Date	2009A Refunding/Improv Bonds		2011A Refunding/Improv Bonds		TIF 2016A General Obligation Bonds		2016B Special Obligation Bonds		Developer Owned		Total	
	Principal	Premium	Principal	Premium	Principal	Premium	Principal	Premium	Principal	Premium	Interest	Interest
3/1/2016	200,000.00	13,632.94	530,000.00	30,037.50	100,000.00	6,981.92	84,391.67	141,006.67	110,000.00	81,350.00	42,025.00	743,632.94
9/1/2016	11,987.50		30,037.50		146,062.50		146,062.50	244,050.00	244,050.00	244,050.00	36,875.00	42,025.00
3/1/2017	9,487.50		27,387.50		146,062.50		146,062.50	244,050.00	244,050.00	244,050.00	36,875.00	36,875.00
9/1/2017	9,487.50		27,387.50		146,062.50		146,062.50	244,050.00	244,050.00	244,050.00	36,875.00	758,632.94
3/1/2018	6,000.00		24,043.75		146,062.50		146,062.50	244,050.00	244,050.00	244,050.00	30,843.75	30,843.75
9/1/2018	6,000.00		24,043.75		146,062.50		146,062.50	244,050.00	244,050.00	244,050.00	30,843.75	768,632.94
3/1/2019	3,375.00		20,128.75		146,062.50		146,062.50	162,700.00	110,000.00	81,350.00	153,541.25	23,503.75
9/1/2019	3,375.00		20,128.75		146,062.50		146,062.50	162,700.00	110,000.00	81,350.00	153,541.25	793,632.94
3/1/2020			8,150.00		143,562.50		143,562.50	240,750.00	275,000.00	240,750.00	395,962.50	216,961.92
9/1/2020			8,150.00		143,562.50		143,562.50	240,750.00	275,000.00	240,750.00	395,962.50	800,000.00
3/1/2021			8,150.00		138,667.50		138,667.50	232,500.00	300,000.00	232,500.00	392,462.50	556,961.92
9/1/2021			8,150.00		138,667.50		138,667.50	232,500.00	300,000.00	232,500.00	392,462.50	815,000.00
3/1/2022					124,667.50		124,667.50	223,500.00	325,000.00	223,500.00	346,387.50	896,961.92
9/1/2022					124,667.50		124,667.50	223,500.00	325,000.00	223,500.00	346,387.50	946,961.92
3/1/2023					118,737.50		118,737.50	213,750.00	355,000.00	213,750.00	332,487.50	996,961.92
9/1/2023					118,737.50		118,737.50	213,750.00	355,000.00	213,750.00	332,487.50	1,046,961.92
3/1/2024					112,387.50		112,387.50	203,100.00	385,000.00	203,100.00	315,487.50	1,101,961.92
9/1/2024					112,387.50		112,387.50	203,100.00	385,000.00	203,100.00	315,487.50	1,156,961.92
3/1/2025					105,837.50		105,837.50	191,550.00	415,000.00	191,550.00	297,387.50	1,216,961.92
9/1/2025					105,837.50		105,837.50	191,550.00	415,000.00	191,550.00	297,387.50	1,281,961.92
3/1/2026					99,037.50		99,037.50	179,100.00	450,000.00	179,100.00	278,137.50	1,346,961.92
9/1/2026					99,037.50		99,037.50	179,100.00	450,000.00	179,100.00	278,137.50	1,421,961.92
3/1/2027					92,037.50		92,037.50	165,600.00	485,000.00	165,600.00	257,637.50	1,496,961.92
9/1/2027					92,037.50		92,037.50	165,600.00	485,000.00	165,600.00	257,637.50	1,581,961.92
3/1/2028					84,334.38		84,334.38	151,050.00	525,000.00	151,050.00	235,364.38	1,666,961.92
9/1/2028					84,334.38		84,334.38	151,050.00	525,000.00	151,050.00	235,364.38	1,756,961.92
3/1/2029					75,896.88		75,896.88	135,300.00	565,000.00	135,300.00	211,196.88	1,846,961.92
9/1/2029					75,896.88		75,896.88	135,300.00	565,000.00	135,300.00	211,196.88	1,936,961.92
3/1/2030					66,209.38		66,209.38	118,350.00	610,000.00	118,350.00	184,559.38	2,026,961.92
9/1/2030					66,209.38		66,209.38	118,350.00	610,000.00	118,350.00	184,559.38	2,116,961.92
3/1/2031					56,146.88		56,146.88	100,050.00	655,000.00	100,050.00	156,186.88	2,206,961.92
9/1/2031					56,146.88		56,146.88	100,050.00	655,000.00	100,050.00	156,186.88	2,296,961.92
3/1/2032					45,187.50		45,187.50	80,400.00	705,000.00	80,400.00	125,567.50	2,386,961.92
9/1/2032					45,187.50		45,187.50	80,400.00	705,000.00	80,400.00	125,567.50	2,476,961.92
3/1/2033					33,225.00		33,225.00	59,250.00	666,961.92	59,250.00	92,475.00	2,566,961.92
9/1/2033					33,225.00		33,225.00	59,250.00	666,961.92	59,250.00	92,475.00	2,656,961.92
3/1/2034					20,850.00		20,850.00	38,450.00	615,000.00	38,450.00	57,300.00	2,746,961.92
9/1/2034					20,850.00		20,850.00	38,450.00	615,000.00	38,450.00	57,300.00	2,836,961.92
3/1/2035					6,825.00		6,825.00	12,000.00	400,000.00	12,000.00	18,825.00	2,926,961.92
9/1/2035					6,825.00		6,825.00	12,000.00	400,000.00	12,000.00	18,825.00	3,016,961.92
3/1/2036												3,106,961.92
9/1/2036												3,196,961.92
TOTALS	\$850,000.00	\$54,531.76	\$3,775,000.00	\$250,596.00	\$11,300,000.00	\$118,632.60	\$2,838,450.04	\$912,079.17	\$8,135,000.00	\$5,070,800.00	\$1,523,956.67	\$24,233,224.36

* CIF Interest = Capitalized Interest Fund

	Principal	Interest	Total
2016	743,633	84,050.00	827,683
2017	758,633	73,750.00	832,383
2018	768,633	61,287.50	829,920
2019	793,633	177,045.00	970,678
2020	1,016,962	805,525.00	1,822,507
2021	1,371,962	769,800.00	2,141,762
2022	896,962	717,575.00	1,614,537
2023	946,962	680,875.00	1,627,837
2024	966,962	647,975.00	1,644,957
2025	1,046,962	612,875.00	1,659,857
2026	1,101,962	575,525.00	1,677,507
2027	1,156,962	535,775.00	1,692,757
2028	1,216,962	493,021.88	1,710,004
2029	1,281,962	446,581.28	1,728,563
2030	1,346,962	395,756.28	1,742,738
2031	1,421,962	340,756.28	1,762,738
2032	1,496,962	291,784.38	1,778,766
2033	1,581,962	248,062.50	1,800,044
2034	1,666,962	198,775.00	1,816,757
2035	1,756,962	148,125.00	1,833,107
2036	861,962	18,825.00	880,807
TOTALS	24,233,224	8,162,745	32,395,969

Capital Infrastructure Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 3,574,069	\$ 3,176,319	\$ 2,295,628	\$ 1,812,767
Revenues:				
Intergovernmental	627,278	138,162	800,000	1,294,000
Bond Proceeds	-	-	-	-
Interest on Investments	90,969	68,138	100,000	90,000
Miscellaneous	47,944	-	40,000	10,000
Net Inc/Decr in Fair Value	(61,672)	(41,999)	-	-
Total Revenue	704,519	164,301	940,000	1,394,000
Transfers from Other funds:				
Transfer from General Fund	2,495,751	3,144,425	4,091,021	4,100,000
Transfer from Special Highway Fund	500,000	555,000	570,000	570,000
Transfer from Stormwater Utility Fund	590,000	1,000,000	1,000,000	1,000,000
Transfer from Grant Fund	-	-	-	-
Transfer from Special Parks & Rec Fund	120,000	180,000	160,000	130,000
Transfer from Economic Development Fund	-	-	-	-
Total	3,705,751	4,879,425	5,821,021	5,800,000
Total Sources	4,410,270	5,043,726	6,761,021	7,194,000
Expenditures:				
Debt Service	-	-	-	-
Infrastructure	4,808,020	5,995,778	7,172,521	7,535,000
Transfer to Bond & Interest Fund	-	-	-	-
Total Expenditures	4,808,020	5,995,778	7,172,521	7,535,000
Total Uses	4,808,020	5,995,778	7,172,521	7,535,000
Sources Over(Under) Uses	(397,750)	(952,052)	(411,500)	(341,000)
Fund Balance @ 12/31	\$ 3,176,319	\$ 2,224,267	\$ 1,884,128	\$ 1,471,767

Funding Sources: Transfers from the General Fund, Stormwater Utility Fund, Special Parks & Recreation Fund, Economic Development Fund, grants from other governments

Expenditures: Capital Infrastructure Program - Please see the CIP Section of this document for the detailed plan including projects and programs.

Capital Infrastructure Fund

CIP Expenditure Total = \$7,535,000

2017 PROJECT DESCRIPTION	2017 EXPENDITURES
Park Infrastructure Reserve	\$120,000
Harmon Park	\$127,000
Harmon Park Skate Park	\$30,000
PARK TOTAL PER YEAR	\$277,000
Drainage Repair Program	\$900,000
DRAINAGE TOTAL PER YEAR	\$900,000
Paving Program	\$2,345,000
UBAS Overlay	\$400,000
Mission Road - 75th St to 84th Terr (CARS)	\$2,518,000
Roe Ave - 67th St to 75st St (CARS)	\$75,000
Mission Rd-84th St to 95th St (Leawood)	\$75,000
STREET TOTAL PER YEAR	\$5,413,000
Building Reserve	\$23,000
PW Building Assessment	\$27,000
BUILDINGS TOTAL PER YEAR	\$50,000
ADA Compliance Program	\$25,000
Concrete Repair Program	\$700,000
Bike Plan 2017	\$70,000
Street Light Replacement (OP)	\$100,000
OTHER TOTAL PER YEAR	\$895,000
CIP TOTAL	\$7,535,000

Risk Management Reserve Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 67,593	\$ 2,361	\$ 61,751	\$ 94,108
Revenues:				
Interest on Investments	207	487	500	450
Miscellaneous	-	61,622	-	-
Total Revenue	207	62,109	500	450
Transfers from Other funds:				
Transfer from General Fund	35,000	35,000	35,000	35,000
Transfer from Special Alcohol Fund	-	-	-	-
Total	35,000	35,000	35,000	35,000
Total Sources	35,207	97,109	35,500	35,450
Expenditures:				
Contract Services	100,439	3,001	70,000	70,000
Total Expenditures	100,439	3,001	70,000	70,000
Total Uses	100,439	3,001	70,000	70,000
Sources Over(Under) Uses	(65,232)	94,108	(34,500)	(34,550)
Fund Balance @ 12/31	\$ 2,361	\$ 96,469	\$ 27,251	\$ 59,558

Funding Sources: Transfers from the General Fund, insurance claim reimbursements, interest on idle funds

Expenditures: Risk management related expenditures, such as insurance deductibles

Economic Development Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 1,994,853	\$ 1,942,029	\$ 1,879,029	\$ 1,826,943
Revenues:				
Interest on Investments	13,767	13,747	12,000	16,000
Total Revenue	13,767	13,747	12,000	16,000
Transfers from Other funds:				
Transfer from General Fund	-	-	-	-
Total	-	-	-	-
Total Sources	13,767	13,747	12,000	16,000
Expenditures:				
Contract Services	66,591	67,833	73,000	70,000
Total Expenditures	66,591	67,833	73,000	70,000
Total Uses	66,591	67,833	73,000	70,000
Sources Over(Under) Uses	(52,824)	(54,086)	(61,000)	(54,000)
Fund Balance @ 12/31	\$ 1,942,029	\$ 1,887,943	\$ 1,818,029	\$ 1,772,943

Projects	2014	2015	2016	2017
Exterior Grant Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Website renovation & upgrades	-	-	-	-
Johnson County Home Repair Program	20,000	20,000	20,000	20,000
KCADC Joint Membership w/Chamber	3,000	3,000	3,000	-
	\$ 73,000	\$ 73,000	\$ 73,000	\$ 70,000

Economic Development Fund Allocation	
Park Land Acquisition and Improvements	\$1,200,000
Contingency Fund	\$272,943
Exterior Grant Program (3 years - 2017 - 2019)	\$150,000
Mission Road 75th to 83rd Street - aesthetic items	\$100,000
Village Square Design (Harmon)	\$50,000
Total	\$1,772,943

Equipment Reserve Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 439,284	\$ 560,882	\$ 473,382	\$ 631,725
Revenues:				
Intergovernmental		-	-	-
Interest on Investments	2,756	6,039	3,000	5,500
Total Revenue	2,756	6,039	3,000	5,500
Transfers from Other funds:				
Transfer from General Fund	600,000	600,000	-	200,000
Transfer from Stormwater Utility Fund	87,600	-	-	-
Transfer from Economic Dev Fund	-	-	-	-
Total	687,600	600,000	-	200,000
Total Sources	690,356	606,039	3,000	205,500
Expenditures:				
Capital Outlay	568,758	379,696	158,500	372,000
Total Expenditures	568,758	379,696	158,500	372,000
Total Uses	568,758	379,696	158,500	372,000
Sources Over(Under) Uses	121,598	226,343	(155,500)	(166,500)
Fund Balance @ 12/31	\$ 560,882	\$ 787,225	\$ 317,882	\$ 465,225

Funding Sources: Transfers from the General Fund, interest on idle funds

Expenditures: Acquisition of equipment, vehicles and technology projects.

Equipment Reserve Plan

Equipment Reserve Expenditure Total = \$362,000

2017 PROJECT DESCRIPTION	2017 EXPENDITURES
Police Department Laptop Replacement	\$60,000
Police Department NICHE Software from Olathe	\$52,000
IT PROJECTS TOTAL	\$112,000
Public Works Hot Box	\$40,000
Public Works Ventrac (Tractor)	\$30,000
Public Works (2) Pickup Trucks	\$70,000
Public Works Mower	\$15,000
Public Works Large Pickup Truck	\$105,000
EQUIPMENT/VEHICLE TOTAL	\$260,000
EQUIPMENT RESERVE TOTAL	\$372,000

CID - Corinth Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 166,719	\$ 164,637	\$ 165,438	\$ 85
Revenues:				
Sales Taxes	516,652	527,280	540,000	535,000
Interest on Investments	580	1,689	1,000	1,500
Total Revenue	517,232	528,969	541,000	536,500
Total Sources	517,232	528,969	541,000	536,500
Expenditures:				
Contract Services	519,314	550,021	685,000	516,585
Contingency				20,000
Total Expenditures	519,314	550,021	685,000	536,585
Total Uses	519,314	550,021	685,000	536,585
Sources Over(Under) Uses	(2,082)	(21,052)	(144,000)	(85)
Fund Balance @ 12/31	\$ 164,637	\$ 143,585	\$ 21,438	\$ -

Funding Sources: Monies received from the Community Improvement District additional 1% sales tax

Expenditures: Development within Corinth Square per Developer Agreement

CID - PV Shops Fund

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Fund Balance 1/1	\$ 588,325	\$ 174,839	\$ 162,194	\$ 17,450
Revenues:				
Sales Taxes	511,320	551,832	540,000	550,000
Interest on Investments	1,466	1,148	1,000	1,700
Total Revenue	512,786	552,980	541,000	551,700
Total Sources	512,786	552,980	541,000	551,700
Expenditures:				
Contract Services	926,272	566,369	685,000	549,150
Contingency				20,000
Total Expenditures	926,272	566,369	685,000	569,150
Total Uses	926,272	566,369	685,000	569,150
Sources Over(Under) Uses	(413,486)	(13,389)	(144,000)	(17,450)
Fund Balance @ 12/31	\$ 174,839	\$ 161,450	\$ 18,194	\$ -

Funding Sources: Monies received from the Community Improvement District additional 1% sales tax

Expenditures: Development within PV Shops per Developer Agreement



Expenditures by Program



2017 Budget

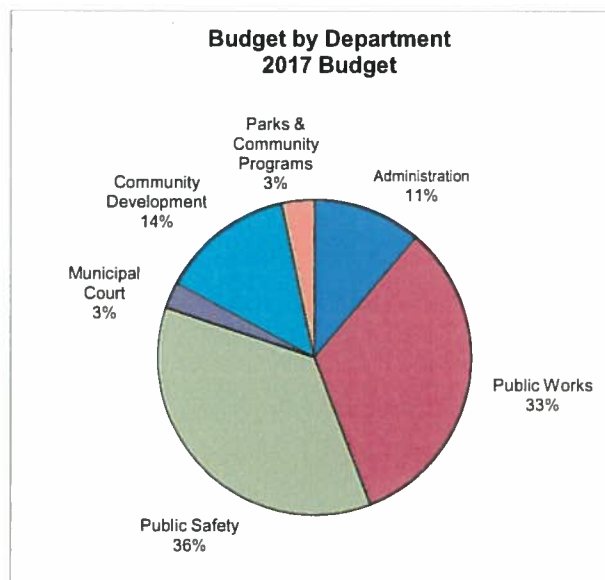
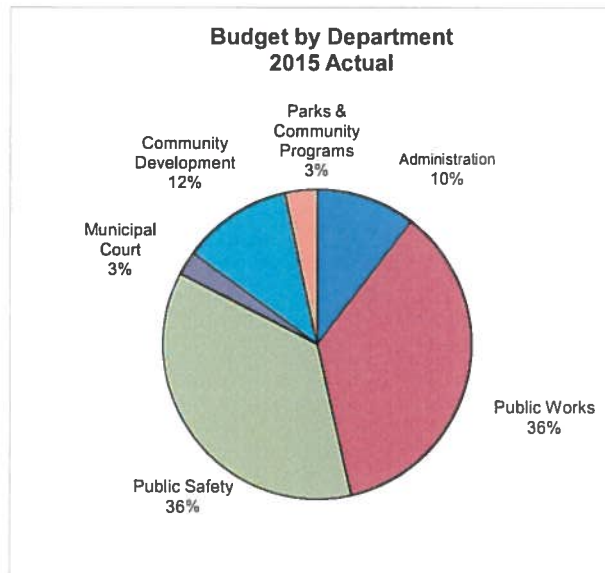
Summary by Department

Department	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Administration	\$ 1,939,009	\$ 1,639,676	\$ 1,856,309	\$ 1,976,165
Public Works	5,465,629	5,681,085	5,768,165	5,824,530
Public Safety	5,687,627	5,678,004	6,098,241	6,323,515
Municipal Court	403,023	403,523	475,801	484,964
Community Development	1,753,144	1,820,377	1,961,301	2,434,921
Parks & Community Programs	524,405	533,887	577,963	591,662
Total	\$ 15,772,838	\$ 15,756,552	\$ 16,737,780	\$ 17,635,757

Expenditures by Fund

General Fund	\$ 14,294,759	\$ 14,260,055	\$ 15,159,145	\$ 15,672,853
Solid Waste Management Fund	1,397,031	1,403,839	1,484,405	1,855,104
Special Alcohol Fund	81,048	92,658	94,230	107,800
Total	\$ 15,772,838	\$ 15,756,552	\$ 16,737,780	\$ 17,635,757

Note: Only appropriated funds are included in the following department and program schedules. Those funds include: General, Solid Waste Management, Special Highway, Stormwater Utility, Special Parks & Recreation, Special Alcohol and Bond & Interest.





Expenditures – Administration



2017 Budget

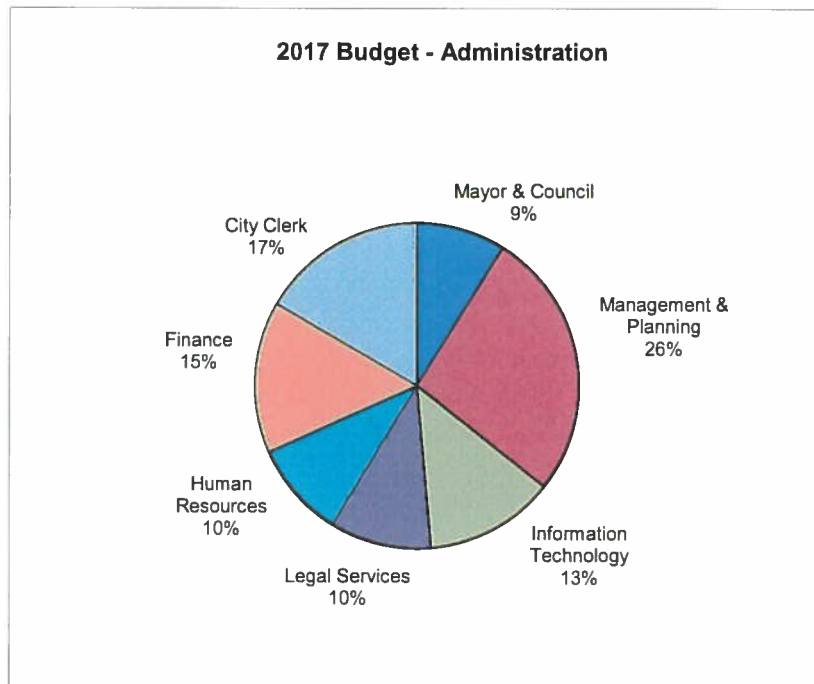
Department: Administration

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Mayor & Council	\$ 127,026	\$ 87,396	\$ 173,795	\$ 175,410
Management & Planning	463,030	472,677	487,183	528,935
Information Technology	206,967	155,096	203,637	255,250
Legal Services	420,562	188,412	230,000	200,000
Human Resources	171,035	168,456	179,101	189,736
Finance	266,789	278,682	283,167	298,061
City Clerk	283,601	288,956	299,426	328,773
Total	\$1,939,009	\$ 1,639,676	\$ 1,856,309	\$ 1,976,165

Expenditures by Character				
Personal Services	\$ 875,254	\$ 892,493	\$ 908,855	\$ 968,536
Contract Services	984,387	666,776	841,954	892,529
Commodities	70,285	58,664	69,800	74,100
Capital Outlay	9,084	21,743	35,700	41,000
Total	\$1,939,009	\$ 1,639,676	\$ 1,856,309	\$ 1,976,165

Expenditures by Fund				
General Fund	\$1,939,009	\$ 1,639,676	\$ 1,856,309	\$ 1,976,165
Total	\$1,939,009	\$ 1,639,676	\$ 1,856,309	\$ 1,976,165

Full-time Equivalent Positions	9.30	9.30	9.30	9.30
Unpaid Positions	13.00	13.00	13.00	13.00
Appointed/Contracted Officials	0.15	0.15	0.15	0.15



2017 Budget

Department: Administration
Program: Mayor & Council

The Mayor and 12 elected Council members serve as the legislative and and policy-making body of the City. The Mayor and Council provide leadership, vision and direction for the staff, resources and City.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 2,614	\$ 2,344	\$ 4,210	\$ 5,606
Contract Services	86,828	60,415	137,985	138,004
Commodities	34,497	24,637	31,600	31,800
Capital Outlay	3,087	0	0	0
Total	\$ 127,026	\$ 87,396	\$ 173,795	\$ 175,410

Expenditures by Fund				
General Fund	\$ 127,026	\$ 87,396	\$ 173,795	\$ 175,410
Total	\$ 127,026	\$ 87,396	\$ 173,795	\$ 175,410

Unpaid Positions				
	13.00	13.00	13.00	13.00
Mayor	1.00	1.00	1.00	1.00
Council Member	12.00	12.00	12.00	12.00
Total	13.00	13.00	13.00	13.00

Notes

- The Mayor and Council Members do not receive a salary. They may receive a communications stipend of \$25/month. This rate has not changed since its inception in 2006.

2017 Contractual Services Budget also Includes the Following:

Consulting fees, council retreat, photo	\$ 15,000
Council & Mayor salary (if approved)	63,000
Worker's Compensation	104
Training and conferences	35,700
Dues and subscriptions	24,200
	\$ 138,004

2017 Commodities Budget Includes the Following:

Office supplies and postage	\$3,000
Other (Misc. expenses, rentals, etc)	7,000
Holiday party	13,000
Council meals	7,000
Ornament	1,800
	\$ 31,800

2017 Budget

Department: Administration

Program: Management & Planning

Provides overall management of City operations, coordination of City planning and implementation of Council direction and policy.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 323,781	\$ 344,988	\$ 341,548	\$ 360,997
Contract Services	122,866	112,518	127,635	147,438
Commodities	16,383	15,171	18,000	20,500
Total	\$ 463,030	\$ 472,677	\$ 487,183	\$ 528,935

Expenditures by Fund				
General Fund	\$ 463,030	\$ 472,677	\$ 487,183	\$ 528,935
Total	\$ 463,030	\$ 472,677	\$ 487,183	\$ 528,935

Full-time Equivalent Positions				
	2.30	2.30	2.30	2.30
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator	0.30	0.30	0.30	0.30
Deputy City Clerk / PIO	1.00	1.00	1.00	1.00
	2.30	2.30	2.30	2.30

Appointed/Contracted Officials				
	0.15	0.15	0.15	0.15
City Attorney/Assistant City Attorney	0.05	0.05	0.05	0.05
City Planner	0.05	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05	0.05
	0.15	0.15	0.15	0.15

Notes

2017 Expenditures Include the Following:

- Village Voice Newsletter
- Planning Services
- Training
- Dues
- Salaries
- Employee Events

2017 Budget

Department: Administration

Program: Information Technology

Information Technology provides support for all users of the City's network information systems and administers the network hardware, software and communications for all applications.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	\$ 203,365	\$ 139,664	\$ 173,937	\$ 220,550
Commodities	606	0	0	0
Capital Outlay	2,996	15,432	29,700	34,700
Total	\$ 206,967	\$ 155,096	\$ 203,637	\$ 255,250
Expenditures by Fund				
General Fund	\$ 206,967	\$ 155,096	\$ 203,637	\$ 255,250
Total	\$ 206,967	\$ 155,096	\$ 203,637	\$ 255,250

Notes

2017 Capital Outlay Budget Includes the Following:

Replace PC's - city-wide	\$ 24,000
Software Upgrades	5,000
Miscellaneous	1,500
Communications Equipment	4,200
	\$ 34,700

2017 Budget

Department: Administration
Program: Legal Services

Provides support to City departments regarding legal matters. This service is provided by law firms retained by the City to handle the City's legal affairs. The law firms bill the City on an hourly basis for these services.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	\$ 420,562	\$ 188,412	\$ 230,000	\$ 200,000
Total	\$ 420,562	\$ 188,412	\$ 230,000	\$ 200,000
Expenditures by Fund				
General Fund	\$ 420,562	\$ 188,412	\$ 230,000	\$ 200,000
Total	\$ 420,562	\$ 188,412	\$ 230,000	\$ 200,000

Notes

- Services are provided at an hourly rate.

2017 Budget

Department: Administration
Program: Human Resources

The Human Resources function is responsible for providing quality service and support to employees, City-wide compliance with federal, state and local employment and benefit laws and regulations, recruitment, policies, employee compensation and benefits, maintenance of personnel records, training and development, and worker's compensation.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 114,236	\$ 98,881	\$ 109,242	\$ 111,285
Contract Services	55,734	69,012	68,359	77,151
Commodities	1,065	562	1,500	1,000
Capital Outlay	0	0	0	300
Total	\$ 171,035	\$ 168,456	\$ 179,101	\$ 189,736
Expenditures by Fund				
General Fund	\$ 171,035	\$ 168,456	\$ 179,101	\$ 189,736
Total	\$ 171,035	\$ 168,456	\$ 179,101	\$ 189,736
Full-time Equivalent Positions				
	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

2017 Budget

Department: Administration
Program: Finance

The Finance Department is responsible for payroll, budgeting, accounting and financial reporting operations of the City and providing support to other City departments

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 195,891	\$ 204,180	\$ 204,239	\$ 214,680
Contract Services	70,196	70,917	74,928	79,381
Commodities	702	586	1,000	1,000
Capital Outlay	0	3,000	3,000	3,000
Total	\$ 266,789	\$ 278,682	\$ 283,167	\$ 298,061

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Fund				
General Fund	\$ 266,789	\$ 278,682	\$ 283,167	\$ 298,061
Total	\$ 266,789	\$ 278,682	\$ 283,167	\$ 298,061

	2014	2015	2016	2017
Full-time Equivalent Positions				
Finance Director	1.00	1.00	1.00	1.00
Accounting Clerk	-	1.00	1.00	1.00
Administrative Support Specialist	1.00	-	-	-
Total	2.00	2.00	2.00	2.00

Notes

2017 Contractual Services Budget Includes the Following:

Audit Services	\$ 24,730
Investment Services	25,270
Bank Fees	8,000
Credit Card Fees	10,000
Printing	3,000
Insurance (Property & Workers Comp)	3,981
Training	4,000
Dues & Subscriptions	400
	\$ 79,381

2017 Capital Outlay Budget Includes the Following:

Office equipment and furniture	\$ 3,000
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2017 Budget

Department: Administration
Program: City Clerk

City Clerk staff are responsible for maintaining all records of the City. City Clerk staff provides support services to elected officials, City committees and other departments. Staff issue business and animal licenses; register individuals and families for recreation programs; coordinate the reservation of meeting rooms, ball fields, tennis courts and park pavilions.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 238,732	\$ 242,099	\$ 249,616	\$ 275,968
Contract Services	24,837	25,839	29,110	30,005
Commodities	17,032	17,708	17,700	19,800
Capital Outlay	3,000	3,310	3,000	3,000
Total	\$ 283,601	\$ 288,956	\$ 299,426	\$ 328,773

Expenditures by Fund

General Fund	\$ 283,601	\$ 288,956	\$ 299,426	\$ 328,773
Total	\$ 283,601	\$ 288,956	\$ 299,426	\$ 328,773

Full-time Equivalent Positions

	4.00	4.00	4.00	4.00
City Clerk	1.00	1.00	1.00	1.00
Administrative Support Specialist	3.00	3.00	3.00	3.00
Total	4.00	4.00	4.00	4.00

Notes

2017 Capital Outlay Budget Includes the Following:

Office equipment and furniture	\$ 3,000
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Expenditures – Public Works



2017 Budget

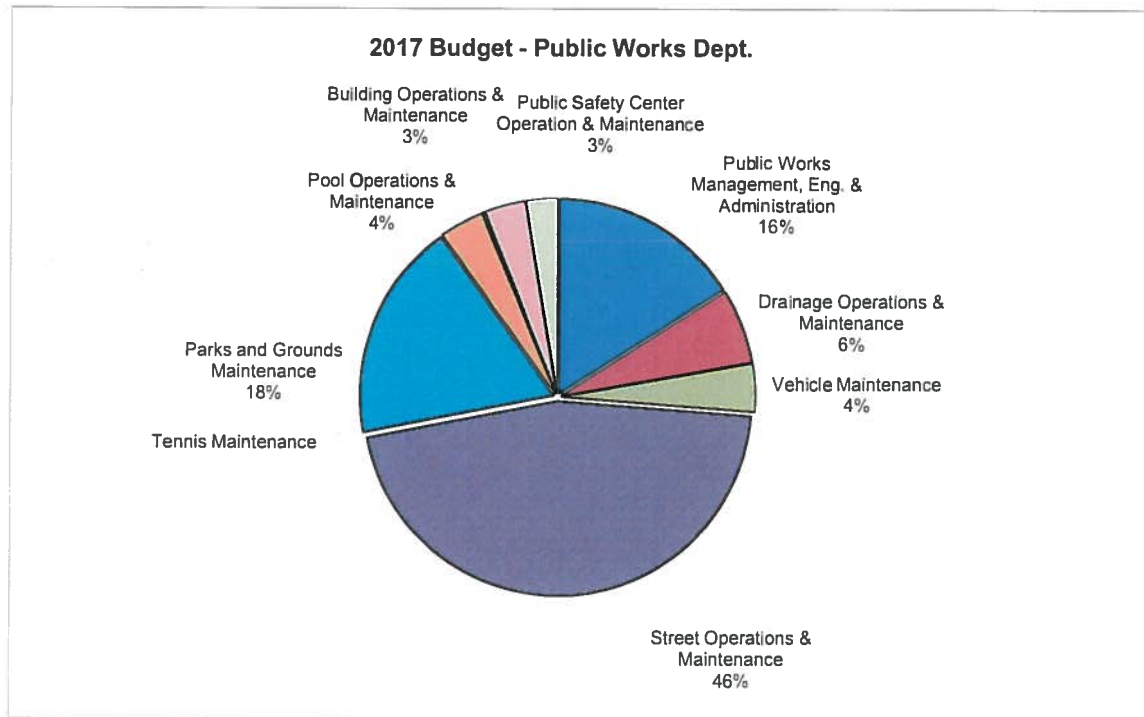
Department: Public Works

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Public Works Management, Engineering & Adminis	\$ 730,894	\$ 910,107	\$ 992,319	\$ 932,323
Drainage Operations & Maintenance	341,450	390,105	356,057	360,925
Vehicle Maintenance	212,655	211,735	227,823	232,684
Street Operations & Maintenance	2,652,643	2,580,422	2,493,540	2,664,375
Parks and Grounds Maintenance	908,112	1,004,021	1,134,649	1,057,660
Pool Operations & Maintenance	226,544	208,371	209,400	215,150
Tennis Maintenance	12,116	16,827	12,550	13,050
Building Operations & Maintenance	236,298	209,840	192,250	197,350
Public Safety Center Operation & Maintenance	144,918	149,657	149,577	151,013
Total	\$ 5,465,629	\$ 5,681,085	\$ 5,768,165	\$ 5,824,530

Expenditures by Character				
Personal Services	\$ 1,754,877	\$ 1,912,504	\$ 2,096,539	\$ 2,092,239
Contract Services	3,199,903	3,339,478	3,178,726	3,274,891
Commodities	390,496	347,886	426,900	421,400
Capital Outlay	120,353	81,217	66,000	36,000
Total	\$ 5,465,629	\$ 5,681,085	\$ 5,768,165	\$ 5,824,530

Expenditures by Fund				
General Fund	\$ 5,465,629	\$ 5,681,085	\$ 5,768,165	\$ 5,824,530
Total	\$ 5,465,629	\$ 5,681,085	\$ 5,768,165	\$ 5,824,530

Full-time Equivalent Positions	28.00	28.00	28.00	29.00
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2017 Budget

Department: Public Works

Program: Public Works Management, Engineering & Administration

This program provides general management for Public Works and includes departmental budget preparation and control, purchasing, ADA compliance, public right of way and drainage permits and support to City committees. The program processes and monitors service requests from residents, businesses, City officials and other employees.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 610,244	\$ 703,214	\$ 778,944	\$ 789,314
Contract Services	80,200	182,793	183,975	113,609
Commodities	16,102	17,537	23,400	23,400
Capital Outlay	24,347	6,563	6,000	6,000
Total	\$ 730,894	\$ 910,107	\$ 992,319	\$ 932,323

Expenditures by Fund				
General Fund	\$ 730,894	\$ 910,107	\$ 992,319	\$ 932,323
Total	\$ 730,894	\$ 910,107	\$ 992,319	\$ 932,323

Full-time Equivalent Positions	7.00	7.00	7.00	8.00
Public Works Director	1.00	1.00	1.00	1.00
Senior Project Manager	-	-	-	1.00
Project Inspector	-	-	-	1.00
Manager of Engineering Services	1.00	1.00	1.00	-
Office Manager	1.00	1.00	1.00	1.00
Field Superintendent	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Administrative Support Specialist	1.00	1.00	1.00	1.00
Total	7.00	7.00	7.00	8.00

Notes

- In 2016, contract services includes \$75,000 for a City Wide Traffic Study and \$5,000 for a Biennial Bridge Inspection.

2017 Budget

Department: Public Works

Program: Drainage Operations & Maintenance

The maintenance and repair of almost 2,600 drainage structures, 45 miles of drainage pipes and 9 miles of channels. The primary activities are compliance with Federal stormwater regulations (NPDES) and local stormwater management program including activities such as street sweeping, drainage inlet cleaning, and channel maintenance.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 290,371	\$ 335,737	\$ 303,566	\$ 307,904
Contract Services	11,188	17,650	16,141	16,671
Commodities	39,891	36,717	36,350	36,350
Capital Outlay	0	0	0	0
Total	\$ 341,450	\$ 390,105	\$ 356,057	\$ 360,925
Expenditures by Fund				
General Fund	\$ 341,450	\$ 390,105	\$ 356,057	\$ 360,925
Stormwater Utility Fund	\$0	\$0	\$0	\$0
Total	\$ 341,450	\$ 390,105	\$ 356,057	\$ 360,925
Full-time Equivalent Positions				
	5.00	5.00	5.00	5.00
Crew Leader	1.00	1.00	1.00	1.00
Maintenance Workers	4.00	4.00	4.00	4.00
Total	5.00	5.00	5.00	5.00

2017 Budget

Department: Public Works
Program: Vehicle Maintenance

This program provides maintenance of all Public Works vehicles and equipment including: specifications preparation, preventative maintenance, repairs, and fueling.

This program provides fuel and limited vehicle maintenance service to the Police Department and Codes Division. The City provides fuel to the City of Mission Hills and to Johnson County Consolidated Fire District #2.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 185,439	\$ 188,549	\$ 197,683	\$ 202,414
Contract Services	10,955	11,730	16,340	16,470
Commodities	16,261	11,456	13,800	13,800
Capital Outlay	0	0	0	0
Total	\$ 212,655	\$ 211,735	\$ 227,823	\$ 232,684
Expenditures by Fund				
General Fund	\$ 212,655	\$ 211,735	\$ 227,823	\$ 232,684
Total	\$ 212,655	\$ 211,735	\$ 227,823	\$ 232,684
Full-time Equivalent Positions				
	3.00	3.00	3.00	3.00
Mechanic	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Total	3.00	3.00	3.00	3.00

2017 Budget

Department: Public Works

Program: Street Operations & Maintenance

This program provides for the maintenance and repair of approximately 112 miles of streets, 2800 traffic signs, 93 miles of sidewalk, and 1,530 ADA ramps. The primary activities in this program are pothole patching, snow/ice control, sidewalk repairs and curb/gutter repair. Major maintenance activities are annual crack filing, slurry sealing, bridge repairs and traffic line re-marking.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 298,914	\$ 257,955	\$ 314,763	\$ 306,510
Contract Services	2,207,938	2,183,367	2,022,277	2,201,365
Commodities	143,353	131,214	156,500	156,500
Capital Outlay	2,438	7,886	0	0
Total	\$ 2,652,643	\$ 2,580,422	\$ 2,493,540	\$ 2,664,375

Expenditures by Fund				
General Fund	\$ 2,652,643	\$ 2,580,422	\$ 2,493,540	\$ 2,664,375
Total	\$ 2,652,643	\$ 2,580,422	\$ 2,493,540	\$ 2,664,375

Full-time Equivalent Positions				
	5.00	5.00	5.00	5.00
Laborer	2.00	2.00	2.00	2.00
Maintenance Worker	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Crew Leader	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

Notes

2017 Contractual Services Budget Includes the Following:

Op Green Light	\$ 7,200
Street Lights	\$ 800,000
Traffic Signals	800,000
Water	3,700
Equipment Maintenance & Repair	5,800
Equipment Rental	10,000
Insurance (Property & Workers Comp)	24,665
Training	3,000
Street Maintenance & Repair	547,000
Total	\$ 2,201,365

2017 Budget

Department: Public Works

Program: Parks and Grounds Maintenance

This program provides for operation, maintenance and repair of 12 parks,
6 fountains, 187 city islands, 9 pavilions, 68 acres of turf, 11 playscapes,
31 flower gardens, and 9,950 public trees.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 369,909	\$ 427,049	\$ 501,583	\$ 486,097
Contract Services	402,336	473,341	479,866	453,863
Commodities	117,039	91,384	123,200	117,700
Capital Outlay	18,828	12,247	30,000	0
Total	\$ 908,112	\$ 1,004,021	\$ 1,134,649	\$ 1,057,660

Expenditures by Fund				
General Fund	\$ 908,112	\$ 1,004,021	\$ 1,134,649	\$ 1,057,660
Total	\$ 908,112	\$ 1,004,021	\$ 1,134,649	\$ 1,057,660

Full-time Equivalent Positions				
	8.00	8.00	8.00	8.00
Crew Leader	1.00	1.00	1.00	1.00
Laborer	3.00	3.00	3.00	3.00
Maintenance Worker	2.00	2.00	2.00	2.00
Senior Maintenance Worker	1.00	1.00	1.00	2.00
Seasonal Laborers	1.00	1.00	1.00	-
Total	8.00	8.00	8.00	8.00

Notes

- In 2017, contract services budget includes \$100,000 for Emerald Ash Borer and \$100,000 for tree trimming.

2017 Budget

Department: Public Works

Program: Pool Operations & Maintenance

This program is for the operation and maintenance of the Harmon Park Swimming Pool complex and buildings. The complex has six pools: wading, leisure, slide, diving, lap, and adult.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	190,275	168,456	161,800	167,550
Commodities	36,269	39,915	47,600	47,600
Total	\$ 226,544	\$ 208,371	\$ 209,400	\$ 215,150

Expenditures by Fund				
General Fund	\$ 226,544	\$ 208,371	\$ 209,400	\$ 215,150
Total	\$ 226,544	\$ 208,371	\$ 209,400	\$ 215,150

Notes

Pool Complex Features:

- Leisure Pool
- Wading Pool
- Adult Pool
- Lap Lanes
- Diving Well, Meter Pool
- Water Slides
- Concession Stand

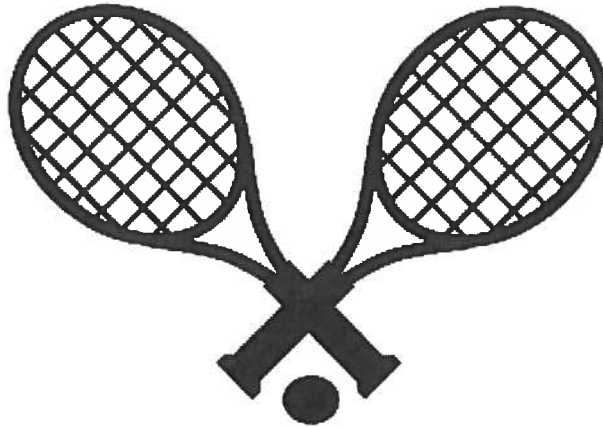


2017 Budget

Department: Public Works
Program: Tennis Maintenance

This program is for the operation and maintenance of the 15 tennis courts in several City parks.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	11,208	14,621	11,550	12,050
Commodities	908	2,206	1,000	1,000
Total	\$ 12,116	\$ 16,827	\$ 12,550	\$ 13,050
Expenditures by Fund				
General Fund	\$ 12,116	\$ 16,827	\$ 12,550	\$ 13,050
Total	\$ 12,116	\$ 16,827	\$ 12,550	\$ 13,050



2017 Budget

Department: Public Works

Program: Building Operations & Maintenance

This program provides for the maintenance and operation of seven public buildings - Municipal Offices, Community Center and Public Works Facility (5)

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	164,509	166,031	173,700	178,800
Commodities	17,182	13,782	18,550	18,550
Capital Outlay	54,607	30,027	0	0
Total	\$ 236,298	\$ 209,840	\$ 192,250	\$ 197,350
Expenditures by Fund				
General Fund	\$ 236,298	\$ 209,840	\$ 192,250	\$ 197,350
Total	\$ 236,298	\$ 209,840	\$ 192,250	\$ 197,350

2017 Budget

Department: Public Works

Program: Police Building Operations & Maintenance

This program provides for the maintenance and operation of the Police Building.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Contract Services	121,294	121,488	113,077	114,513
Commodities	3,490	3,675	6,500	6,500
Capital Outlay	20,133	24,494	30,000	30,000
Total	\$ 144,918	\$ 149,657	\$ 149,577	\$ 151,013
Expenditures by Fund				
General Fund	\$ 144,918	\$ 149,657	\$ 149,577	\$ 151,013
Total	\$ 144,918	\$ 149,657	\$ 149,577	\$ 151,013

Notes

2017 Capital Outlay Budget Includes the Following:

Glass window in records \$30,000



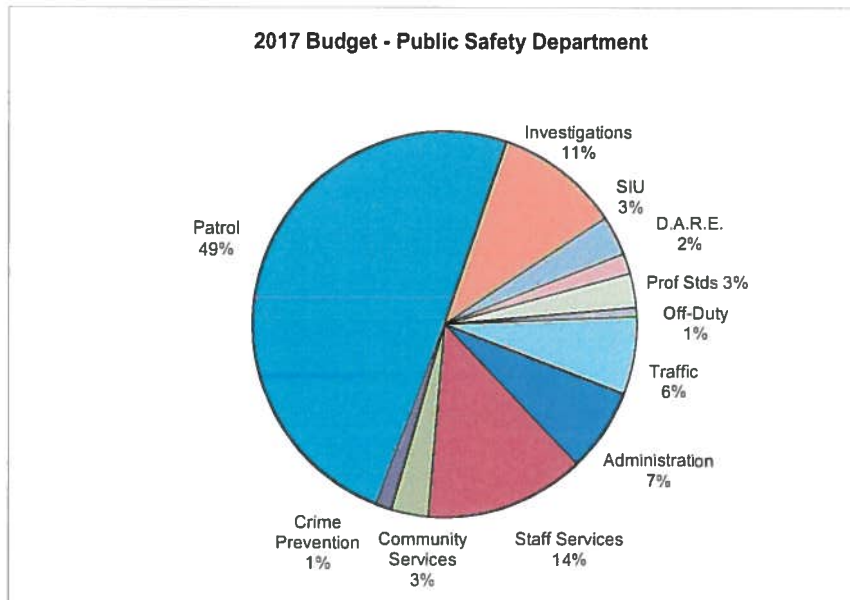
Expenditures – Public Safety



2017 Budget

Department: Public Safety

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Administration	\$ 420,512	\$ 416,689	\$ 427,319	\$ 445,605
Staff Services	752,594	839,302	819,521	852,447
Community Services	175,478	149,789	187,705	194,856
Crime Prevention	12,811	11,311	90,505	89,262
Patrol	2,912,050	2,933,661	3,111,774	3,122,228
Investigations	584,749	576,445	608,516	663,046
Special Investigations Unit	181,227	171,342	185,821	209,459
D.A.R.E.	81,048	92,658	94,230	107,800
Professional Standards	165,941	168,936	169,003	180,435
Off-Duty Contractual	48,380	42,316	49,685	48,707
Traffic Unit	352,838	275,554	354,162	409,670
Total	\$5,687,627	\$ 5,678,004	\$ 6,098,241	\$ 6,323,515
Expenditures by Character				
Personal Services	\$4,831,335	\$ 4,820,025	\$ 5,113,170	\$ 5,278,367
Contract Services	589,804	550,227	648,962	692,943
Commodities	166,225	173,873	210,809	210,405
Capital Outlay	100,263	133,880	125,300	141,800
Contingency	-	-	-	-
Total	\$5,687,627	\$ 5,678,004	\$ 6,098,241	\$ 6,323,515
Expenditures by Fund				
General Fund	\$5,606,579	\$ 5,585,346	\$ 6,004,011	\$ 6,215,715
Special Alcohol Fund	81,048	92,658	94,230	107,800
Debt Service Fund	-	-	-	-
Total	\$5,687,627	\$ 5,678,004	\$ 6,098,241	\$ 6,323,515
Full-time Equivalent Positions	63.00	60.00	60.00	60.00



2017 Budget

Department: Public Safety
Program: Administration

Police administration is responsible for carrying out the directives, policies and procedures established by the City Council for operations of the Police Department. Responsibilities of this program include development of programs and procedures for emergency response, procedures to control or reduce crime and traffic accidents, and the establishment of programs to increase the quality of life in the cities of Prairie Village and Mission Hills.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 257,110	\$ 255,373	\$ 249,530	\$ 262,128
Contract Services	153,701	144,476	166,199	171,227
Commodities	9,571	15,531	11,090	11,750
Capital Outlay	130	1,308	500	500
Total	\$ 420,512	\$ 416,689	\$ 427,319	\$ 445,605
Expenditures by Fund				
General Fund	\$ 420,512	\$ 416,689	\$ 427,319	\$ 445,605
Total	\$ 420,512	\$ 416,689	\$ 427,319	\$ 445,605
Full-time Equivalent Positions				
	2.00	2.00	2.00	2.00
Police Chief	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

Notes

2017 Capital Outlay Budget Includes the Following:

Replace Office Chairs	\$500
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2017 Budget

Department: Public Safety
Program: Staff Services

The staff services division is responsible for the "911" emergency communication system and other calls for service within Prairie Village and Mission Hills. Additional responsibilities include the collection, dissemination, and the security of all police records, as well as monitoring building and court areas where security cameras are available.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 642,759	\$ 727,579	\$ 672,724	\$ 707,364
Contract Services	98,787	96,838	127,947	127,233
Commodities	10,492	13,008	16,350	15,350
Capital Outlay	556	1,877	2,500	2,500
Total	\$ 752,594	\$ 839,302	\$ 819,521	\$ 852,447

Expenditures by Fund				
General Fund	\$ 752,594	\$ 839,302	\$ 819,521	\$ 852,447
Total	\$ 752,594	\$ 839,302	\$ 819,521	\$ 852,447

Full-time Equivalent Positions	10.00	10.00	10.00	10.00
Police Captain	-	-	-	1.00
Communications Supervisor	1.00	1.00	1.00	-
Dispatcher	6.00	6.00	6.00	6.00
Records Clerk	2.00	2.00	2.00	2.00
Property Room Clerk	1.00	1.00	1.00	1.00
Total	10.00	10.00	10.00	10.00

Notes

2017 Capital Outlay Budget Includes the Following:

Replace Office Chairs	\$ 1,000
Computer Equipment	\$ 1,500
	\$ 2,500

2017 Budget

Department: Public Safety
Program: Community Services

Community Services is responsible for the enforcement of the City's Animal Control Ordinances. Community Service Officers (CSOs) investigate animal complaints to include leash laws and neglect or animal abuse cases.

Community Services also supplements the Patrol Division by directing traffic at accident scenes, and providing extra personnel when needed for special events, vehicle maintenance, and other related duties.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 115,050	\$ 95,603	\$ 119,211	\$ 116,626
Contract Services	53,379	49,305	60,644	70,805
Commodities	7,049	4,881	7,850	7,425
Capital Outlay	0	0	0	0
Total	\$ 175,478	\$ 149,789	\$ 187,705	\$ 194,856
Expenditures by Fund				
General Fund	\$ 175,478	\$ 149,789	\$ 187,705	\$ 194,856
Total	\$ 175,478	\$ 149,789	\$ 187,705	\$ 194,856
Full-time Equivalent Positions				
	4.00	2.00	2.00	2.00
Community Service Officer	2.00	2.00	2.00	2.00
Crossing Guard	2.00	-	-	-
Total	4.00	2.00	2.00	2.00

Notes

- In 2017, contract services budget includes Johnson County Co-Responder for \$6,000

2017 Budget

Department: Public Safety
Program: Crime Prevention

Crime Prevention is responsible for speaking to various groups regarding crime prevention methods, distributing literature, alerting victims on how best to avoid future victimization, maintaining the Department's Face book account, and summarizes crime analysis patterns for the Patrol division to identify future enforcement priorities.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 9,242	\$ 8,271	\$ 83,354	\$ 81,918
Contract Services	2,142	2,886	4,239	4,494
Commodities	1,428	154	2,612	2,550
Capital Outlay	0	0	300	300
Total	\$ 12,811	\$ 11,311	\$ 90,505	\$ 89,262
Expenditures by Fund				
General Fund	\$ 12,811	\$ 11,311	\$ 90,505	\$ 89,262
Total	\$ 12,811	\$ 11,311	\$ 90,505	\$ 89,262
Full-time Equivalent Positions				
	1.00	1.00	1.00	1.00
Police Officer	-	-	1.00	1.00
Sergeant	1.00	1.00	-	-
Total	1.00	1.00	1.00	1.00

2017 Budget

Department: Public Safety

Program: Patrol

The Patrol Division is responsible for initial response to calls for service and provide services through the district patrol concept. The basic emphasis of officers assigned to this Division is the protection of life and property, the detection and arrest of criminal violators of the law, recovery of stolen property and maintenance of a "police presence" throughout the cities of Prairie Village and Mission Hills.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 2,537,150	\$ 2,559,930	\$ 2,735,650	\$ 2,723,756
Contract Services	179,033	143,051	157,955	172,997
Commodities	106,409	99,985	119,669	121,475
Capital Outlay	89,459	130,695	98,500	104,000
Total	\$ 2,912,050	\$ 2,933,661	\$ 3,111,774	\$ 3,122,228

Expenditures by Fund				
General Fund	\$ 2,912,050	\$ 2,933,661	\$ 3,111,774	\$ 3,122,228
Total	\$ 2,912,050	\$ 2,933,661	\$ 3,111,774	\$ 3,122,228

Full-time Equivalent Positions	31.00	30.00	30.00	30.00
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	4.00	4.00	4.00	4.00
Police Corporal	3.00	3.00	3.00	3.00
Police Officer	23.00	22.00	22.00	22.00
Total	31.00	30.00	30.00	30.00

Notes

2017 Contractual Services Budget Includes the Following:

APS maintenance contract	\$ 8,000
Cleaning	\$ 10,000
Tow expenses	600
Dues & subscriptions	500
Patrol reference manuals	800
Machinery maintenance & repair	60,000
Insurance (Property & Workers Comp)	79,297
Graphics & application	3,800
ICOP repairs	3,000
Mobile computer repair	5,000
School crossing beacon repairs	2,000
	\$ 172,997

2017 Capital Outlay Budget Includes the Following:

Miscellaneous field equipment	\$ 17,500
Police Vehicles (3)	85,000
Office and computer equipment	1,500
Total	\$ 104,000

2017 Budget

Department: Public Safety
Program: Investigations

Investigators conduct criminal investigations into all Part I (felony) and Part II (misdemeanor) crimes within the community. Personnel in this program also conduct juvenile investigations through School Resources Officers (SROs) at Shawnee Mission East High School and Indian Hills Middle School.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 554,831	\$ 537,598	\$ 529,886	\$ 580,530
Contract Services	21,401	25,039	36,205	40,041
Commodities	8,399	13,807	18,925	17,975
Capital Outlay	118	0	23,500	24,500
Total	\$ 584,749	\$ 576,445	\$ 608,516	\$ 663,046

Expenditures by Fund				
General Fund	\$ 584,749	\$ 576,445	\$ 608,516	\$ 663,046
Total	\$ 584,749	\$ 576,445	\$ 608,516	\$ 663,046

Full-time Equivalent Positions				
	6.00	6.00	6.00	6.00
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Police Officer	4.00	4.00	4.00	4.00
Total	6.00	6.00	6.00	6.00

Notes

2017 Capital Outlay Budget Includes the Following:

Office and computer equipment	\$1,500
Vehicle	23,000
Total	\$ 24,500

2017 Budget

Department: Public Safety

Program: Special Investigations Unit

The Special Investigations Unit (SIU) conducts investigations of individuals suspected of selling, distributing or possessing controlled substances. SIU not only focuses on drugs, but also other crimes such as prostitution, theft, liquor sales, and any other suspicious activity that may require undercover and/or surveillance work.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 172,731	\$ 162,566	\$ 173,588	\$ 196,856
Contract Services	4,831	5,741	7,708	8,228
Commodities	3,665	3,035	4,525	4,375
Capital Outlay	0	0	0	0
Total	\$ 181,227	\$ 171,342	\$ 185,821	\$ 209,459
Expenditures by Fund				
General Fund	\$ 181,227	\$ 171,342	\$ 185,821	\$ 209,459
Total	\$ 181,227	\$ 171,342	\$ 185,821	\$ 209,459
Full-time Equivalent Positions				
	2.00	2.00	2.00	2.00
Police Corporal	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Total	2.00	2.00	2.00	2.00

2017 Budget

Department: Public Safety
Program: D.A.R.E.

The D.A.R.E. officer's primary responsibility is teaching the D.A.R.E. curriculum curriculum in our City's elementary schools. The D.A.R.E. officer is also the liaison between the Department and elementary school administration, participates in community events and and works with staff on school safety.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 69,203	\$ 73,069	\$ 74,424	\$ 79,773
Contract Services	3,067	3,777	4,268	11,472
Commodities	8,778	15,813	15,538	16,555
Contingency	0	0	0	0
Total	\$ 81,048	\$ 92,658	\$ 94,230	\$ 107,800

Expenditures by Fund				
General Fund	\$ -	\$ -	\$ -	\$ -
Special Alcohol Fund	81,048	92,658	94,230	107,800
Total	\$ 81,048	\$ 92,658	\$ 94,230	\$ 107,800

Full-time Equivalent Positions				
	1.00	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

Notes

- In 2017, contract services budget includes CSO training for \$7,000

2017 Budget

Department: Public Safety
Program: Professional Standards

Professional Standards develops and implements training programs for all personnel and is responsible for hiring and recruitment. The training not only includes developing the existing staff, but also maintaining the Field Training Program for new employees.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 103,379	\$ 101,162	\$ 101,226	\$ 110,719
Contract Services	62,062	67,179	67,077	69,016
Commodities	499	595	700	700
Total	\$ 165,941	\$ 168,936	\$ 169,003	\$ 180,435
Expenditures by Fund				
General Fund	\$ 165,941	\$ 168,936	\$ 169,003	\$ 180,435
Total	\$ 165,941	\$ 168,936	\$ 169,003	\$ 180,435
Full-time Equivalent Positions				
	1.00	1.00	1.00	1.00
Police Sergeant	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00

2017 Budget

Department: Public Safety
Program: Off-Duty Contractual

City organizations and private individuals often desire a police presence at private events. The City Council has stated that an increased police presence within the community by off-duty officers may further reduce crime. This program provides for those off-duty officers at events under conditions administered and controlled by the Department. This program includes security at Council meetings and Court sessions for both Prairie Village and Mission Hills.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 47,212	\$ 41,240	\$ 48,583	\$ 47,502
Contract Services	1,168	1,076	1,102	1,205
Total	\$ 48,380	\$ 42,316	\$ 49,685	\$ 48,707
Expenditures by Fund				
General Fund	\$ 48,380	\$ 42,316	\$ 49,685	\$ 48,707
Total	\$ 48,380	\$ 42,316	\$ 49,685	\$ 48,707

Notes

Revenues offset the anticipated expenses for off-duty contractual work.

2017 Budget

Department: Public Safety
Program: Traffic Unit

The Traffic Unit is responsible for providing police services geared toward public safety on roadways, reduction in traffic accidents, and handling special projects.

These responsibilities are accomplished through selective enforcement in high accident areas, citizen complaints, school zones, and areas where speeding vehicles are problematic. In addition, the Traffic Unit handles special projects such as parades, street races, DUI saturation patrol, "Click It or Ticket," educational efforts, and other prevention programs sponsored by the Kansas Department of Transportation (KDOT).

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 322,668	\$ 257,633	\$ 324,994	\$ 371,195
Contract Services	10,233	10,858	15,618	16,225
Commodities	9,937	7,063	13,550	12,250
Capital Outlay	10,000	0	0	10,000
Total	\$ 352,838	\$ 275,554	\$ 354,162	\$ 409,670

Expenditures by Fund				
General Fund	\$ 352,838	\$ 275,554	\$ 354,162	\$ 409,670
Total	\$ 352,838	\$ 275,554	\$ 354,162	\$ 409,670

Full-time Equivalent Positions				
	5.00	5.00	5.00	5.00
Police Officer	4.00	4.00	4.00	4.00
Police Sergeant	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

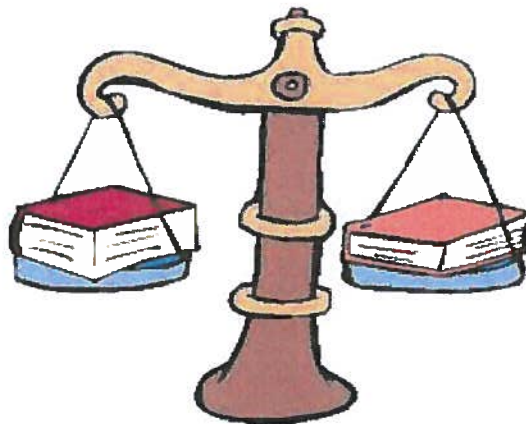
Notes

2017 Capital Outlay Budget Includes the Following:

Police Motorcycles (2) \$10,000



Expenditures – Municipal Justice



2017 Budget

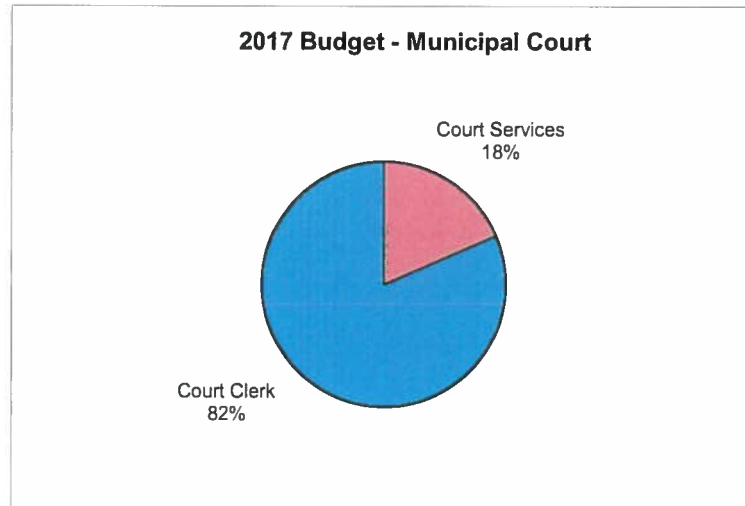
Department: Municipal Justice

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Judges	\$ 34,921	\$ 30,924	\$ -	\$ -
Court Services	20,047	43,093	90,216	89,535
Court Clerk	348,055	329,507	385,585	395,429
Total	\$ 403,023	\$ 403,523	\$ 475,801	\$ 484,964

Expenditures by Character				
Personal Services	\$ 286,376	\$ 283,587	\$ 300,493	\$ 308,759
Contract Services	112,897	111,924	167,108	168,005
Commodities	3,750	7,930	5,200	5,200
Capital Outlay	-	83	3,000	3,000
Total	\$ 403,023	\$ 403,523	\$ 475,801	\$ 484,964

Expenditures by Fund				
General Fund	\$ 403,023	\$ 403,523	\$ 475,801	\$ 484,964
Total	\$ 403,023	\$ 403,523	\$ 475,801	\$ 484,964

Full-time Equivalent Positions	5.25	5.25	5.25	5.25
Appointed/Contracted Officials	1.25	1.25	1.25	1.25



2017 Budget

Department: Municipal Justice
Program: Judges

The Municipal Court Judges hear arraignments and conduct trials as part of the Municipal Court functions.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 32,672	\$ 30,206	\$ -	\$ -
Contract Services	2,249	718	0	0
Commodities	0	0	0	0
Total	\$ 34,921	\$ 30,924	\$ -	\$ -
Expenditures by Fund				
General Fund	\$ 34,921	\$ 30,924	\$ -	\$ -
Total	\$ 34,921	\$ 30,924	\$ -	\$ -

Notes

- in 2016, Judges and Bailiff were moved to the contract services budget under Prosecutors.

2017 Budget

Department: Municipal Justice
Program: Court Services

The Prosecutor is responsible for representing law enforcement and code enforcement interests during trials and in processing the City's Diversion Program for DUI's and other misdemeanor Criminal Offenses.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ -	\$ -	\$ -	\$ -
Contract Services	20,047	43,093	90,216	89,535
Total	\$ 20,047	\$ 43,093	\$ 90,216	\$ 89,535
Expenditures by Fund				
General Fund	\$ 20,047	\$ 43,093	\$ 90,216	\$ 89,535
Total	\$ 20,047	\$ 43,093	\$ 90,216	\$ 89,535
Full-time Equivalent Positions				
	0.25	0.25	0.25	0.25
Court Baliff	0.25	0.25	0.25	0.25
Total	0.25	0.25	0.25	0.25
Appointed/Contracted Officials				
	1.25	1.25	1.25	1.25
City Prosecutor	0.50	0.50	0.50	0.50
Municipal Judge	0.50	0.50	0.50	0.50
Public Defender	0.25	0.25	0.25	0.25
Total	1.25	1.25	1.25	1.25

Notes

- in 2016, Judges and Bailiff were moved from the personal services budget under Judges.

2017 Budget

Department: Municipal Justice
Program: Court Clerk

The City of Prairie Village provides Municipal Court services for the City of Prairie Village and the City of Mission Hills. The Court Clerk office prepares and maintains records, collects fines, schedules Court dockets, and prepares required reports of Court activities.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 253,704	\$ 253,381	\$ 300,493	\$ 308,759
Contract Services	90,600	68,114	76,892	78,470
Commodities	3,750	7,930	5,200	5,200
Capital Outlay	0	83	3,000	3,000
Total	\$ 348,055	\$ 329,507	\$ 385,585	\$ 395,429
Expenditures by Fund				
General Fund	\$ 348,055	\$ 329,507	\$ 385,585	\$ 395,429
Total	\$ 348,055	\$ 329,507	\$ 385,585	\$ 395,429
Full-time Equivalent Positions				
	5.00	5.00	5.00	5.00
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk A	3.00	3.00	3.00	3.00
Court Clerk B	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00



Expenditures – Community Development



2017 Budget

Department: Community Development

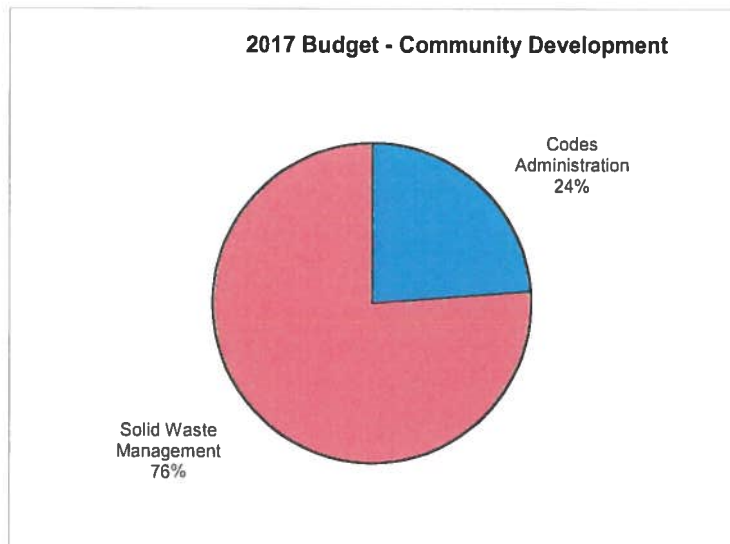
	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Codes Administration	356,113	416,538	476,896	579,817
Solid Waste Management	1,397,031	1,403,839	1,484,405	1,855,104
Total	\$1,753,144	\$1,820,377	\$ 1,961,301	\$ 2,434,921

Expenditures by Character				
Personal Services	\$ 352,095	\$ 405,406	\$ 448,714	\$ 545,942
Contract Services	1,391,179	1,399,288	1,499,137	1,705,013
Commodities	7,939	11,636	10,900	13,300
Capital Outlay	1,932	4,047	2,550	4,200
Debt Service	-	-	-	-
Contingency	-	-	-	166,466
Total	\$1,753,144	\$1,820,377	\$ 1,961,301	\$ 2,434,921

Expenditures by Fund				
General Fund	356,113	416,538	476,896	579,817
Solid Waste Management Fund	1,397,031	1,403,839	1,484,405	1,855,104
Total	\$1,753,144	\$1,820,377	\$ 1,961,301	\$ 2,434,921

Full-time Equivalent Positions	4.70	5.20	6.20	7.20
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- In 2016, personal services reflects budget for full time Code Enforcement Officer.
- In 2017, personal services reflects budget for full time Building Inspector.



2017 Budget

Department: Community Development
Program: Codes Administration

Codes Administration Program is charges with enforcing building codes, zoning codes, rental licensing and property maintenance codes to ensure the health, safety and welfare of the community. The Codes Administration Program is also responsible for administering the Exterior Grant Program.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 329,632	\$ 380,034	\$ 423,007	\$ 519,101
Contract Services	16,611	20,821	40,439	44,216
Commodities	7,939	11,636	10,900	12,300
Capital Outlay	1,932	4,047	2,550	4,200
Total	\$ 356,113	\$ 416,538	\$ 476,896	\$ 579,817

Expenditures by Fund				
General Fund	\$ 356,113	\$ 416,538	\$ 476,896	\$ 579,817
Total	\$ 356,113	\$ 416,538	\$ 476,896	\$ 579,817

Full-time Equivalent Positions				
	4.40	4.90	5.90	6.90
Assistant City Administrator	0.40	0.40	0.40	0.40
Building Official	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	2.00	2.00
Building Inspector	1.00	1.00	1.00	2.00
Administrative Support Specialist	1.00	1.00	1.00	1.00
Management Intern	-	0.50	0.50	0.50
Total	4.40	4.90	5.90	6.90

Notes

- In 2016, personal services reflects budget for full time Code Enforcement Officer.
- In 2017, personal services reflects budget for full time Building Inspector.

2017 Contract Services Budget Includes the Following:

Insurance (P&C and WC)	\$ 9,686
Training	11,300
Vehicle gas and maintenance	2,800
Dues for professional organizations	5,730
Contract for mowing	5,000
Contract for scanning	5,000
Copier	4,700
	\$ 44,216

2017 Capital Outlay Budget Includes the Following:

Office equipment & furniture	\$ 3,000
Computer equipment	600
Field equipment	600
	\$ 4,200

2017 Budget

Department: Community Development
Program: Solid Waste Management

Solid waste, composting and recyclables collection services are provided weekly for residents. These services are financed by special assessments to residents who subscribe to the service. Ninety-five percent of the single-family homes in the city use the service. Other are provided service through their homes association.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 22,462	\$ 25,372	\$ 25,707	\$ 26,841
Contract Services	1,374,569	1,378,467	1,458,698	1,660,797
Commodities	0	0	0	1,000
Contingency	0	0	0	166,466
Total	\$ 1,397,031	\$ 1,403,839	\$ 1,484,405	\$ 1,855,104
Expenditures by Fund				
Solid Waste Management Fund	1,397,031	1,403,839	1,484,405	1,855,104
Total	\$ 1,397,031	\$ 1,403,839	\$ 1,484,405	\$ 1,855,104
Full-time Equivalent Positions				
	0.30	0.30	0.30	0.30
Assistant City Administrator	0.30	0.30	0.30	0.30
Total	0.30	0.30	0.30	0.30

Notes

- Contract services budget includes the cost for the annual large item pickup. The cost is \$30,000.

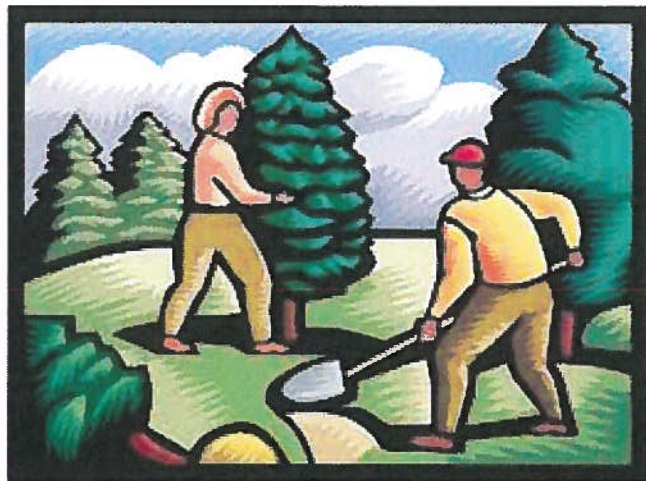
Funding Sources: Special assessments on property tax bills.

Expenditures: Contract with Deffenbaugh Disposal, Inc. for solid waste collection, recycling, composting services and large item pick up as well as a portion of the City's administrative costs including personal services and supplies.

2010 Assessment: \$177.62
 2011 Assessment: \$200.74
 2012 Assessment: \$200.74
 2013 Assessment: \$158.52
 2014 Assessment: \$174.00
 2015 Assessment: \$174.00
 2016 Assessment: \$174.00
 2017 Assessment: \$174.00



Expenditures – Parks & Community Programs



2017 Budget

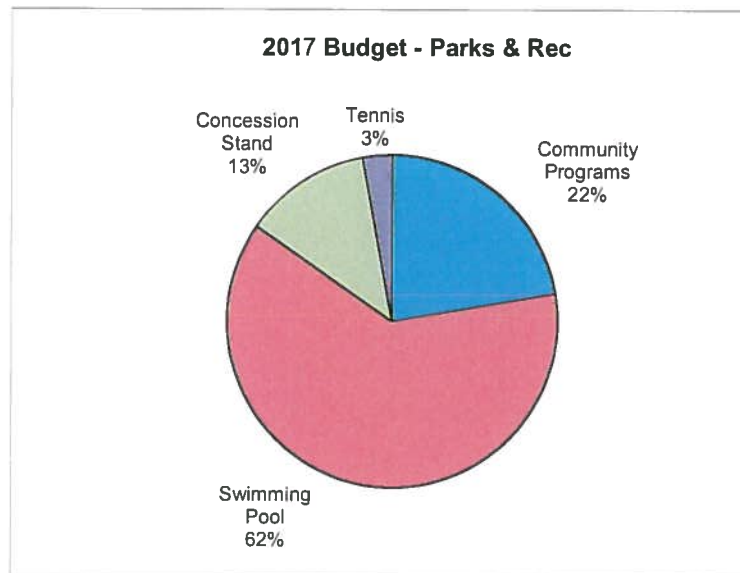
Department: Parks & Community Programs

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Expenditures by Program				
Community Programs	\$ 144,716	\$ 184,725	\$ 119,684	\$ 131,977
Swimming Pool	312,383	295,965	368,812	368,837
Concession Stand	53,433	39,730	72,652	73,648
Tennis	13,874	13,468	16,815	17,200
Total	\$ 524,405	\$ 533,887	\$ 577,963	\$ 591,662

Expenditures by Character				
Personal Services	\$ 346,222	\$ 355,520	\$ 414,822	\$ 417,314
Contract Services	98,182	115,948	85,766	95,173
Commodities	39,358	37,389	56,575	58,375
Capital Outlay	40,644	25,030	20,800	20,800
Total	\$ 524,405	\$ 533,887	\$ 577,963	\$ 591,662

Expenditures by Fund				
General Fund	\$ 524,405	\$ 533,887	\$ 577,963	\$ 591,662
Special Alcohol Fund	14,915	24,000	30,000	30,000
Debt Service Fund	0	0	0	0
Total	\$ 539,320	\$ 557,887	\$ 607,963	\$ 621,662

Full-time Equivalent Positions	20.80	20.80	20.80	20.80
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2017 Budget

Department: Parks & Community Programs
Program: Community Programs

This program provides funding for special city events and activities such as the annual 4th of July Celebration (Village Fest). It provides cultural programming sponsored by the Prairie Village Arts Council, Sister City initiative and Environmental Committee initiatives.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 56,561	\$ 85,694	\$ 68,635	\$ 73,767
Contract Services	69,007	82,892	44,799	51,960
Commodities	148	139	1,250	1,250
Capital Outlay	19,000	16,000	5,000	5,000
Total	\$ 144,716	\$ 184,725	\$ 119,684	\$ 131,977

Expenditures by Fund				
General Fund	\$ 144,716	\$ 184,725	\$ 119,684	\$ 131,977
Special Alcohol Fund	14,915	24,000	30,000	30,000
Total	\$ 159,631	\$ 208,725	\$ 149,684	\$ 161,977

Full-time Equivalent Positions				
	0.78	0.78	0.78	0.78
Management Assistant	0.78	0.78	0.78	0.78
Total	0.78	0.78	0.78	0.78

Notes

- Programs include Arts Council, Environmental Committee, Sister City and Village Fest. For 2017, Arts Council will be utilizing funds in the PV Foundation to cover annual expenses

2017 Contract Services Includes the Following:

Insurance (P&C and WC)	\$ 2,560
VillageFest	18,000
Sister City	400
Environmental Committee	8,000
Minor Home Repair	6,000
UCS	7,000
JazzFest	10,000
	\$ 51,960

2017 Capital Outlay Budget Includes the Following:

Repair and replacement of furniture	\$ 5,000
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2017 Budget

Department: Parks & Community Programs
Program: Swimming Pool

The City provides a swimming pool complex for use during the summer months. The City also sponsors swim and dive teams for youth.

	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 251,636	\$ 241,742	\$ 303,501	\$ 299,647
Contract Services	26,214	28,065	34,311	36,390
Commodities	12,888	17,128	18,200	20,000
Capital Outlay	21,644	9,030	12,800	12,800
Total	\$ 312,383	\$ 295,965	\$ 368,812	\$ 368,837

Expenditures by Fund				
General Fund	\$ 312,383	\$ 295,965	\$ 368,812	\$ 368,837
Total	\$ 312,383	\$ 295,965	\$ 368,812	\$ 368,837

Full-time Equivalent Positions				
	16.82	16.82	16.82	16.82
Management Assistant	0.22	0.22	0.22	0.22
Pool Manager	0.35	0.35	0.35	0.35
Assistant Pool Manager	0.50	0.50	0.50	0.50
Guards	14.75	14.75	14.75	14.75
Coaches	1.00	1.00	1.00	1.00
Total	16.82	16.82	16.82	16.82

Notes

2017 Capital Outlay Budget Includes the Following:

Miscellaneous Pool Equipment	12,000
Office Equipment	800
	\$ 12,800

2017 Budget

Department: Parks & Community Programs
Program: Concession Stand

The concession stand serves the patrons of both the swimming pool complex and Harmon Park.

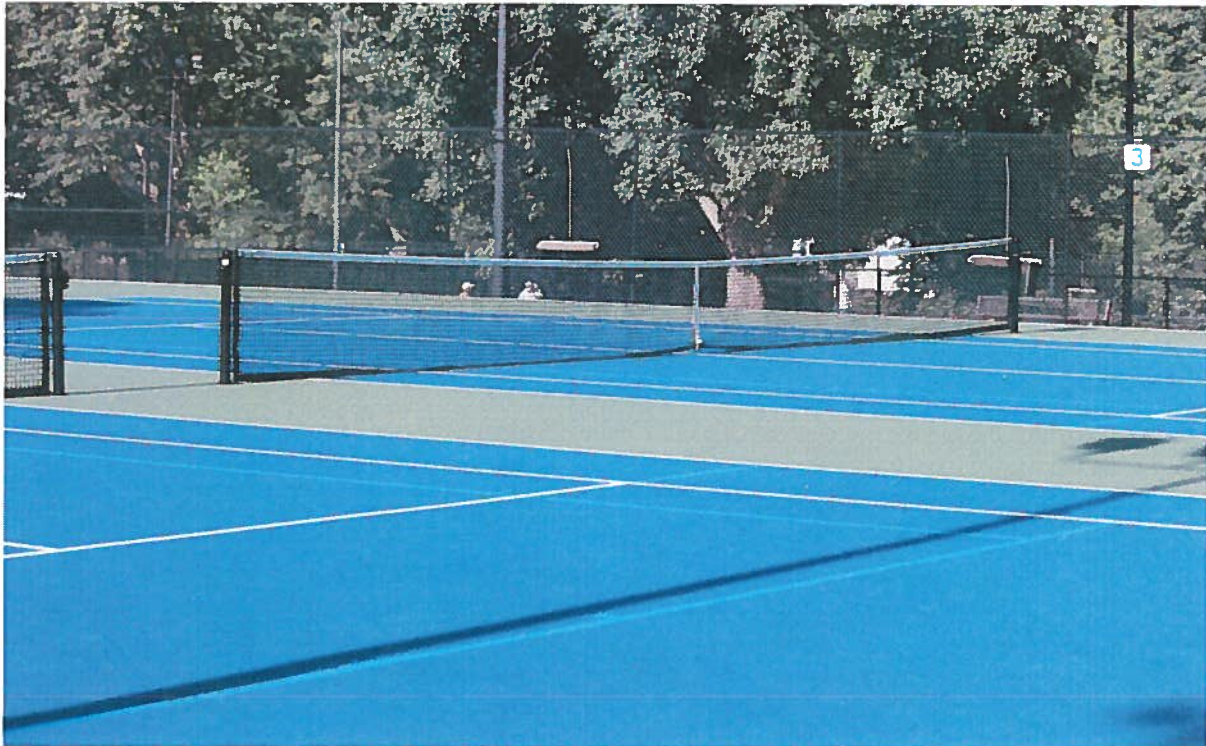
	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Program Expenditures				
Personal Services	\$ 27,613	\$ 16,873	\$ 30,736	\$ 31,611
Contract Services	832	3,167	3,841	3,962
Commodities	24,988	19,690	35,075	35,075
Capital Outlay	0	0	3,000	3,000
Total	\$ 53,433	\$ 39,730	\$ 72,652	\$ 73,648
Expenditures by Fund				
General Fund	\$ 53,433	\$ 39,730	\$ 72,652	\$ 73,648
Total	\$ 53,433	\$ 39,730	\$ 72,652	\$ 73,648
Full-time Equivalent Positions				
	3.00	3.00	3.00	3.00
Concession Worker	3.00	3.00	3.00	3.00
Total	3.00	3.00	3.00	3.00

2017 Budget

Department: Parks & Community Programs
Program: Tennis

The City provides tennis courts in several City parks. The City also sponsors tennis lessons and a Kansas City Junior Tennis League (JTL) team.

	2014 Actual		2015 Actual		2016 Budget		2017 Budget
Program Expenditures							
Personal Services	\$ 10,411	\$	11,211	\$	11,950	\$	12,289
Contract Services	2,129		1,824		2,815		2,861
Commodities	1,334		432		2,050		2,050
Total	\$ 13,874	\$	13,468	\$	16,815	\$	17,200
Expenditures by Fund							
General Fund	\$ 13,874	\$	13,468	\$	16,815	\$	17,200
Total	\$ 13,874	\$	13,468	\$	16,815	\$	17,200
Full-time Equivalent Positions							
	0.20		0.20		0.20		0.20
Tennis Instructor	0.20		0.20		0.20		0.20
Total	0.20		0.20		0.20		0.20





FTE's



2017 Budget

FTE Summary by Department

Department	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Administration	9.30	9.30	9.30	9.30
Public Works	28.00	28.00	28.00	29.00
Public Safety	63.00	60.00	60.00	60.00
Municipal Court	5.25	5.25	5.25	5.25
Community Development	4.70	5.20	6.20	7.20
Parks & Community Programs	20.80	20.80	20.80	20.80
Total FTE	131.05	128.55	129.55	131.55
City Governance (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

FTE Summary by Program

Program	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Management & Planning	2.30	2.30	2.30	2.30
Public Works Administration	7.00	7.00	7.00	8.00
Drainage Operation & Maintenance	5.00	5.00	5.00	5.00
Vehicle Maintenance	3.00	3.00	3.00	3.00
Street Operation & Maintenance	5.00	5.00	5.00	5.00
Buildings & Grounds	8.00	8.00	8.00	8.00
Swimming Pool Operation & Maintenance	-	-	-	-
Tennis Operation & Maintenance	-	-	-	-
Building Operation & Maintenance	-	-	-	-
Public Safety Center Operation & Maint.	-	-	-	-
Public Safety Administration	2.00	2.00	2.00	2.00
Staff Services	10.00	10.00	10.00	10.00
Community Services	4.00	2.00	2.00	2.00
Crime Prevention	1.00	1.00	1.00	1.00
Patrol	31.00	30.00	30.00	30.00
Investigations	6.00	6.00	6.00	6.00
Special Investigations	2.00	2.00	2.00	2.00
D.A.R.E.	1.00	1.00	1.00	1.00
Professional Standards	1.00	1.00	1.00	1.00
Off-Duty Contractual	-	-	-	-
Traffic	5.00	5.00	5.00	5.00
Judges	-	-	-	-
Prosecutor	0.25	0.25	0.25	0.25
Court Clerk	5.00	5.00	5.00	5.00
Information Technology	-	-	-	-
Legal Services	-	-	-	-
Human Resources	1.00	1.00	1.00	1.00
Administrative Services	-	-	-	-
Finance	2.00	2.00	2.00	2.00
Codes Administration	4.40	4.90	5.90	6.90
Solid Waste Management	0.30	0.30	0.30	0.30
City Clerk	4.00	4.00	4.00	4.00
Community Programs	0.78	0.78	0.78	0.78
Swimming Pool	16.82	16.82	16.82	16.82
Concession Stand	3.00	3.00	3.00	3.00
Tennis	0.20	0.20	0.20	0.20
Total FTE	131.05	128.55	129.55	131.55
Mayor & Council (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

2017 Budget

FTE Summary by Department

Department	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Administration	9.30	9.30	9.30	9.30
Public Works	28.00	28.00	28.00	29.00
Public Safety	63.00	60.00	60.00	60.00
Municipal Court	5.25	5.25	5.25	5.25
Community Development	4.70	5.20	6.20	7.20
Parks & Community Programs	20.80	20.80	20.80	20.80
Total FTE	131.05	128.55	129.55	131.55
City Governance (<i>unpaid positions</i>)	13.00	13.00	13.00	13.00

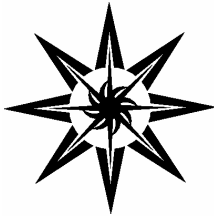
FTE Summary by Position

Department/Position	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Administration				
City Administrator	1.00	1.00	1.00	1.00
Assistant City Administrator	0.30	0.30	0.30	0.30
Executive Assistant	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00
Accounting Clerk	-	1.00	1.00	1.00
Administrative Support Specialist	4.00	3.00	3.00	3.00
City Clerk	1.00	1.00	1.00	1.00
Total	9.30	9.30	9.30	9.30
Public Works				
Public Works Director	1.00	1.00	1.00	1.00
Senior Project Manager	-	-	-	1.00
Project Inspector	-	-	-	1.00
Manager of Engineering Services	1.00	1.00	1.00	-
Office Manager	1.00	1.00	1.00	1.00
Field Superintendent	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Administrative Support Specialist	1.00	1.00	1.00	1.00
Crew Leader	4.00	4.00	4.00	4.00
Maintenance Worker	7.00	7.00	7.00	7.00
Mechanic	1.00	1.00	1.00	1.00
Senior Maintenance Worker	3.00	3.00	3.00	4.00
Laborer	5.00	5.00	5.00	5.00
Seasonal Laborers	1.00	1.00	1.00	-
Total	28.00	28.00	28.00	29.00
Public Safety				
Police Chief	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	3.00
Police Sergeant	8.00	8.00	7.00	7.00
Police Corporal	4.00	4.00	4.00	4.00
Police Officer	33.00	32.00	33.00	33.00
Executive Assistant	1.00	1.00	1.00	1.00
Communications Supervisor	1.00	1.00	1.00	-
Dispatcher	6.00	6.00	6.00	6.00
Records Clerk	2.00	2.00	2.00	2.00
Property Room Clerk	1.00	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00
Crossing Guard	2.00	-	-	-
Total	63.00	60.00	60.00	60.00

2017 Budget

FTE Summary by Position

Department/Position	2014 Actual	2015 Actual	2016 Budget	2017 Budget
Municipal Justice				
Court Baliff	0.25	0.25	0.25	0.25
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk A	3.00	3.00	3.00	3.00
Court Clerk B	1.00	1.00	1.00	1.00
Total	5.25	5.25	5.25	5.25
Community Development				
Assistant City Administrator	0.70	0.70	0.70	0.70
Administrative Support Specialist	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	2.00	2.00
Building Inspector	1.00	1.00	1.00	2.00
Management Intern	-	0.50	0.50	0.50
Total	4.70	5.20	6.20	7.20
Parks & Community Programs				
Management Assistant	1.00	1.00	1.00	1.00
Pool Manager	0.35	0.35	0.35	0.35
Assistant Pool Manager	0.50	0.50	0.50	0.50
Guards	14.75	14.75	14.75	14.75
Coaches	1.00	1.00	1.00	1.00
Concession Worker	3.00	3.00	3.00	3.00
Tennis Instructor	0.20	0.20	0.20	0.20
Total	20.80	20.80	20.80	20.80
Grand Total	131.05	128.55	129.55	131.55
Unpaid Positions				
Mayor	1.00	1.00	1.00	1.00
Council Member	12.00	12.00	12.00	12.00
Total	13.00	13.00	13.00	13.00
Appointed/Contracted Officials				
City Attorney/Assistant City Attorney	0.05	0.05	0.05	0.05
City Planner	0.05	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05	0.05
City Prosecutor	0.50	0.50	0.50	0.50
Municipal Judge	0.50	0.50	0.50	0.50
Public Defender	0.25	0.25	0.25	0.25
Total	1.40	1.40	1.40	1.40



PUBLIC WORKS DEPARTMENT

Council Meeting Date: July 5, 2016

CONSIDER INTERLOCAL AGREEMENT WITH JOHNSON COUNTY FOR THE FINAL DESIGN OF THE 2016 SMAC MEADOWBROOK REGIONAL DETENTION PROJECT

RECOMMENDATION

Move to approve the interlocal agreement with Johnson County for the Final Design of the 2016 Stormwater Management Advisory Council (SMAC) Meadowbrook Regional Detention Project.

BACKGROUND

An Interlocal Agreement has been received from Johnson County for execution by Prairie Village. This agreement will limit the County share to 75% of the project's design costs or \$198,275. The maximum city funding would be \$49,568.75. The County's funding for this project comes from the Stormwater Management Advisory Council(SMAC) Program.

FUNDING SOURCE

City Funding for the City portion will come from the Meadowbrook Project TIF Funds.

ATTACHMENTS

1. Interlocal Agreement with Johnson County.

PREPARED BY

Keith Bredehoeft, Public Works Director

June 29, 2016

**Agreement between
Johnson County and the City of Prairie Village
For Design of a Stormwater Management Project known as
95th & Roe Area Stormwater Improvements
IC-11-001**

This agreement is entered into by and between the Board of County Commissioners of Johnson County, Kansas (the "County") and the City of Prairie Village (the "City") pursuant to K.S.A. 12-2908.

Recitals

1. Pursuant to K.S.A. 19-3311, by Resolution No. 38-90, the County has established a county-wide retailer's sales tax for the purpose of providing funds for stormwater management projects, and by Resolution No. 76-90, created a Stormwater Management Advisory Council to identify and recommend projects for inclusion in the Stormwater Management Program.
2. The County has established a Stormwater Management and Flood Control Fund for the purpose of funding Stormwater Management Program projects.
3. The County, by Resolution No. 66-92, as modified by Resolution No. 034-94, adopted the Johnson County Stormwater Management Policy and the Administrative Procedures for the Johnson County Stormwater Management Program ("Policy and Procedures") to promote interlocal cooperation between the County and the participating municipalities in stormwater management activities.
4. The County has established a Five-Year Master Plan consisting of a list of proposed stormwater management projects that meet the established criteria for funding from the Stormwater Management and Flood Control Fund. The County, upon the recommendation of the Stormwater Management Advisory Council, has selected certain projects from the Five Year Master Plan to be included in the County's Project Priority List which contemplates the timely design and construction of those selected projects.
5. In accordance with the Policy and Procedures, the City has requested that the County participate in the funding for the design of the stormwater management project identified as 95th & Roe Area Stormwater Improvements (the "Project Design"), which Project is on the County's Project Priority List, and the County is willing to provide such funding upon the terms and conditions set forth in this agreement.

Agreement

In and for the consideration of the mutual covenants contained in this agreement and the mutual benefits to be derived from the Project, the City and the County agree as follows:

1. **Policy and Procedures.** The City acknowledges receipt of the Policy and Procedures. The City and County agree that the Project Design shall be undertaken, designed, and administered in accordance with the terms and provisions of the Policy and Procedures provided, however, in the event a conflict exists between any provision of the Policy and Procedures and any provision of this agreement, the terms and conditions of this agreement shall control.

2. **Design Costs.** The parties acknowledge and agree that this agreement only obligates the parties to proceed with design of the Project. For budget and accounting purposes, the estimated cost of the Project Design is One Hundred Ninety Eight Thousand Two Hundred Seventy Five Dollars (\$198,275).

3. **Engineering and Design Services.** The City shall be responsible for the selection of qualified engineering professionals to provide engineering services for the design of the Project. The City may provide engineering services, in whole or in part, for the Project Design utilizing qualified City personnel. The City agrees to provide to the County for review the identity and the qualifications of engineering professionals and City personnel under consideration by the City prior to entering into any binding contract for engineering services and prior to permitting any City personnel to perform engineering services relating to the Project Design. The County shall have the right, but not the obligation, to comment upon the qualifications or suitability of the engineering professionals and City personnel. Upon the request of the County Engineer, the City agrees to provide additional information or clarification, if available, regarding the qualifications of the engineering professionals or City personnel.

It shall be the City's duty and obligation to select only qualified engineering professionals and to permit only qualified City personnel to perform Project Design related services. The parties agree that the County has no obligation to comment upon, evaluate, or object to the qualifications of any engineering professional or City personnel and the County's failure to do so shall not be deemed an approval of the engineering professional or the City personnel. In the event the County Engineer determines that the City's selection of an engineering professional or City personnel is not in the best interests of the Project, the County Engineer may request the City to reconsider its selection. Upon such request, the City shall either select a different engineering professional or City personnel, as the case may be, or shall seek a reconsideration by the County Engineer. In the event the City and the County cannot agree upon the selection, either party may terminate this agreement upon fifteen days notice to the other, and from and after the date of such termination, neither party shall have any further duties or obligations under this agreement.

Within sixty days from the date of the termination of this agreement as provided in this Paragraph, the City shall provide the County with a final accounting of Project Design costs

and the County's share of such costs whereupon the County shall reimburse the City as provided in this agreement subject to any limitations on reimbursement set forth in the Policy and Procedures and this agreement.

4. **Estimated Project Cost.** The parties acknowledge and agree that the County Stormwater Management Program has established an estimated total design cost of the Project of One Hundred Ninety Eight Thousand Two Hundred Seventy Five Dollars (\$198,275) based upon engineering and design assumptions that the Preliminary Study may or may not confirm. The parties shall, upon the completion of the Preliminary Study, analyze and consider the proposed scope and conceptual design of the Project as set forth in the Preliminary Study. If the parties cannot agree upon the scope or conceptual design of the Project, then either party may terminate this agreement upon fifteen days notice to the other. Upon such termination, the City shall be reimbursed by the County for costs and expenses incurred in connection with the Preliminary Study subject to the limitations set forth in the Policy and Procedures and in this agreement.
5. **Option to Terminate.** In the event the Preliminary Study reveals that the estimated cost of Project Design exceeds either City or County expectations, the City and the County each shall have the option of terminating this agreement as set forth in this Paragraph.

The City agrees to notify the County whether it desires to terminate this agreement within thirty days following the delivery of the Preliminary Study to the County. Within thirty days after the City gives its notice of intent to terminate this agreement to the County, the County may, at its option, elect to contribute a higher percentage of the estimated Project Design costs sufficient to allow the Project Design to continue, in which event this agreement shall not terminate but shall continue in full force and effect except that the County's obligation for Project Design costs shall be increased accordingly.

Within forty-five days after the date the Preliminary Study is received by the County, the County agrees to either:

- a. Notify the City of the County's intent to terminate this agreement and re-prioritize the Project, or;
- b. Authorize the City to proceed with the preparation of the "Preliminary Project Plans and Specifications" (as defined in this agreement).

Within thirty days after the County gives its notice of intent to terminate this agreement to the City, the City may, at its option, elect to contribute a higher percentage of the estimated Project Design sufficient to allow the Project Design to continue, in which event this agreement shall not terminate but shall continue in full force and effect except that the City's obligation for Project costs shall be increased accordingly. If the City does not elect to participate in a higher percentage of the estimated Project Design costs, this agreement shall automatically terminate on the thirty-first day following the date on which the County gave its notice of intent to terminate this agreement.

Within sixty days from the date of the termination of this agreement as provided in this Paragraph, the City shall provide the County with a final accounting of Project Design costs and the County's share of such costs whereupon the County shall reimburse the City subject to the limitations set forth in the Policy and Procedures and in this agreement.

Upon the termination of this agreement as provided in this Paragraph, the Project shall be re-prioritized according to the Policy and Procedures.

6. **Notice to Affected Municipalities.** The City shall contact all upstream and downstream municipalities that possibly may be adversely affected by the Project and shall inform such municipalities of the nature and scope of the Project. The City shall notify the County of any objection to the Project that is received by the City from any upstream or downstream municipality. The City agrees that it shall provide the upstream and downstream municipalities with an opportunity to review and comment upon the Preliminary Study prior to submitting the Preliminary Study to the County. The City shall keep the municipalities informed during the design, planning, and construction phases of the Project.
7. **Project Plans and Specifications.** Within _____ days following the County's notice to proceed with the preparation of "Preliminary Plans and Specifications" (as defined below), the City shall provide the County with a copy of the preliminary plans and specifications for the Project which shall include, without limitation, all proposed and draft engineering and construction documents, plans, drawings, construction schedules, cost estimates, and bid and contract documents ("Preliminary Plans and Specifications"). The County may, at its option, provide written comments and suggestions to the City regarding the proposed Preliminary Plans and Specifications and shall do so, if at all, within forty-five days from the date of receipt by the County of the Preliminary Plans and Specifications. Any comment, suggestion, approval, or disapproval by the County with respect to the Preliminary Plans and Specifications, or any portion thereof, shall be for the sole benefit of the City for its use and consideration in preparing its "Final Plans and Specifications" for the Project which shall include, without limitation, all final engineering and construction documents, plans, drawings, construction schedules, cost estimates, and bid and contract documents. It is expressly understood and agreed that the County's approval or disapproval of the Preliminary or Final Plans and Specifications shall not be considered, nor argued by the City in any court or

proceeding, as a representation or warranty that the Plans and Specifications comply with or meet engineering or design principles or criteria or any applicable law.

The City shall submit its Final Plans and Specifications to the County for review within _____ days from the expiration of the forty-five day Preliminary Plans and Specifications review period. It is acknowledged and agreed by the parties that the County's role, and the purpose of the County's review, is to satisfy itself, to the extent practical, that the Project, as designed, is likely to meet the stormwater control desired and contemplated by Stormwater Management Program. As part of the County's review of the Preliminary and Final Plans and Specifications provided for in this agreement, the City agrees to and shall submit to the County for review a copy of the proposed construction contract or contracts for the Project.

In the event the City and the County cannot agree upon the Preliminary or the Final Plans and Specifications, either party may terminate this agreement upon fifteen days notice to the other and from and after the date of such termination neither party shall have any further duties or obligations under this agreement. In the event of such termination, the City shall be entitled to reimbursement for actual costs and expenses incurred in the preparation of the Preliminary Study and the Preliminary and Final Plans and Specifications, subject to any limitations on reimbursement contained in the Policy and Procedures or this agreement.

8. **Administration of Project.** It is acknowledged and agreed that the City shall enter into all contracts relating to the Project Design in its own name and not as the agent of the County. The City agrees to be solely responsible for the administration of all contracts for the Project Design. Any contract disputes shall be resolved by the City at the City's sole cost and expense.

The City shall require adequate indemnity covenants and evidence of insurance from engineering service providers for loss or damage to life or property arising out of the engineering service provider's negligent acts or omissions. The required insurance coverage and limits shall be established by the City but shall not, in any event, be less than \$1,000,000 professional liability coverage for engineering service providers. The City may, in the exercise of its reasonable judgment, permit any insurance policy required by this agreement to contain a reasonable and customary deductible or co-insurance provision.

9. **County Contribution Toward Project Costs.** The County shall reimburse the City from the Stormwater Management and Flood Control Fund for expenditures made by the City for the Project Design as follows:

Not more than once each calendar month, the City shall submit to the County a request for payment, invoice, or statement satisfactory in form and content to the County Engineer detailing total Project Design costs and expenses, in line-item detail, for the preceding calendar month ("Payment Request") and for year-to-date.

The City's Payment Request shall list, by category, those particular expenditures that are reimbursable according to the Policy and Procedures. The City represents and

warrants that each Payment Request shall seek reimbursement for only those expenditures that the City determines, in good faith, to be reimbursable by the County. The County Engineer may require the City to supplement the Payment Request as needed to satisfy the County Engineer, at his discretion, that the Payment Request accurately reflects properly reimbursable costs and expenses.

The County agrees to make payment to the City within thirty days following the County Engineer's approval and acceptance of a properly documented Payment Request in an amount equal to seventy-five percent (75%) of the Payment Request.

10. **Limitation of Liability.** To the extent permitted by law and subject to the provisions of the Kansas Tort Claims Act, including but not limited to maximum liability and immunity provisions, the City agrees to indemnify and hold the County, its officials, and agents harmless from any cost, expense, or liability not expressly agreed to by the County which result from the negligent acts or omissions of the City or its employees or which result from the City's compliance with the Policy and Procedures.

This agreement to indemnify shall not run in favor of or benefit any liability insurer or third party.

11. ***Only if the City has proposed a Project design that contemplates a deviation from the American Public Works Association (APWA) specifications contained in Section 5600 Storm Drainage Systems and Facilities, shall the following provisions apply:***

- a. The City represents that it has determined that APWA Section 5600 specifications are not feasible, are impractical, or cannot be met without an expenditure of funds that, in the City's opinion, significantly exceeds the anticipated Project benefit.
- b. The City represents that, based upon its own analysis, the APWA Section 5600 specifications set forth on the attached Exhibit _____ are not feasible, are impractical, or cannot be met without an expenditure of funds that significantly exceeds the anticipated Project benefit.
- c. The City acknowledges and agrees that the costs of "flood proofing" any structure within the Project area shall not be a reimbursable expense under the Stormwater Management Program but shall be borne solely by the City. "Flood proofing," for purposes of this section, means any method by which a structure's windows, doors, or other openings are covered or sealed in an effort to prevent flood water entering the structure through such openings.

- d. The City acknowledges that it has, in its sole and absolute discretion, determined to deviate from APWA Section 5600 specifications by approving a Project design that may result in seven inches or more of water flooding over a street or roadway during a 100 year storm event. The City hereby represents that:
- e. The City has concluded that the relevant APWA Section 5600 specifications are not feasible, are impractical, or cannot be met without an expenditure of funds that, in the City's opinion, significantly exceeds the anticipated benefit.
- f. The City agrees to and shall develop an emergency plan to protect life and property at the anticipated flooded crossing point during a 100-year storm or other high-water event.
- g. The City represents that it has endeavored to advise its citizens in and near the Project area of the City's proposed deviation from APWA Section 5600 specifications and its alternative plans to protect life and property at the flooded crossing point during a 100 year storm or other high-water event.
- h. The City agrees to and shall take appropriate measures to protect the public at low-water crossings, which are allowed to exist as part of the City's Project.
- i. The City acknowledges that it is deviating from the APWA Section 5600 specifications upon its discretion based upon its own investigation, analysis, and risk assessment and without reliance upon SMAC or the Board of County Commissioners, or their respective employees or agents. To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act the City expressly agrees to and shall hold SMAC and the Board of County Commissioners, and their respective employees and agents, harmless from any property loss, property damage, personal injury, or death arising out of the construction of the Project.

The City also agrees that notwithstanding any assistance, advice, technical consulting, or engineering services provided by SMAC or the Board of County Commissioners, or the failure to provide any such assistance, advice, technical consulting, or engineering services, the City shall bear the sole and absolute responsibility for the Project's design, construction, maintenance, and repair.

12. **Notice Addresses.** Any notice required or permitted by this agreement shall be deemed properly given upon deposit in the U.S. mail, postage prepaid and addressed as follows:

If to the County:

Mr. Kent Lage, P.E.
Urban Services Manager
Johnson County Public Works
1800 W. Old 56 Highway
Olathe, KS 66061

If to the City:

Mr. Keith Bredehoeft, P.E.
Public Works Director
City of Prairie Village
3535 Somerset Drive
Prairie Village, KS 66208

In addition, any notice required or permitted by this agreement may be sent by telecopier or hand delivered and shall be deemed properly given upon actual receipt by the addressee.

13. **Effective Date.** Regardless of the date(s) the parties execute the agreement, the effective date of this agreement shall be _____ provided the agreement has been fully executed by both parties.

**Board of County Commissioners of
Johnson County, Kansas**

City of Prairie Village

Ed Eilert, Chairman

Laura Wassmer, Mayor

Attest:

Attest:

Linda W. Barnes
Clerk of the Board

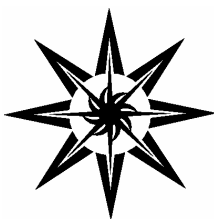
City Clerk

Approved as to Form:

Approved as to Form:

Robert A. Ford
Assistant County Counselor

City Attorney



PUBLIC WORKS DEPARTMENT

Council Meeting Date: July 5, 2016

CONSIDER PROJECT CONC2016: 2016 CONCRETE REPAIR PROGRAM CONSTRUCTION CHANGE ORDER #1 (FINAL)

RECOMMENDATION

Move to approve Construction Change Order #1 (Final) with O'Donnell and Sons Construction for the 2016 Concrete Repair Program for \$17,848.85.

BACKGROUND

This Final Change Order reflects the final field measured quantities for all bid items. These items include repairs to curb and gutter, sidewalks, driveways, and ADA ramp reconstruction.

As part of our annual Concrete Repair Program ADA ramps are routinely reconstructed and partially funded from the ADARESV. As part of this years' program, there were 18 ADA ramps reconstructed and 2 ADA ramps constructed new. A total of \$24,500.00 was spent with this project on ADA ramps. The additional funds for these repairs will come from the ADA Project: ADARESV funding for 2016 in the amount of \$17,848.85.

The final contract amount with O'Donnell and Sons Construction for the project will be \$707,848.85. The total project amount, including inspection and materials testing, is \$717,848.85.

FUNDING SOURCE

The funding is available as shown below:

2016 Concrete Repair Program (CONC2016)	\$700,000.00
2016 ADA Project (ADARESV)	<u>\$ 17,848.85</u>
Total Contract	\$717,848.85

RELATED TO VILLAGE VISION

TR1c. Ensure that infrastructure improvements meet the needs of all transportation users.

CFS3a. Ensure streets and sidewalks are in good condition by conducting maintenance and repairs as needed.

ATTACHMENTS

1. Construction Change Order #1 (FINAL) with O'Donnell and Sons Construction.

PREPARED BY

Melissa Prenger, Senior Project Manager

June 29, 2016



CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 1 and Final

City's Project: CONC2016 - 2016 Concrete Repair Program

Date Requested: July 5, 2016

Contract Date: March 7, 2016

Consultant's Name: N/A

Contractor's Name: O'Donnell and Sons Construction

REQUIRED CHANGES TO PRESENT CONTRACT

Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
0	\$0.00	LS	Finalizing Quantities for the 2016 Concrete Repair Program	LS	\$17,848.85	\$17,848.85

TOTAL

TOTAL
 Net Increase

EXPLANATION OF CHANGE - This change order is to cover the following items:
 Finalizing quantities for the 2015 Concrete Repair Program - Funding - \$17,848.85

	Contract Value	Contract Days
Original Contract	\$690,000.00	
Current Contract including previous Change Orders	\$690,000.00	
NET This Change Order	\$17,848.85	
New Contract Price	\$707,848.85	

 Contractor

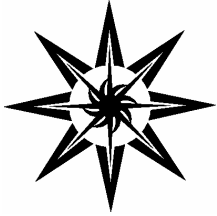
 Date

 Melissa Prenger, Senior Project Manager
 City of Prairie Village, KS

 Date

 Laura Wassmer, Mayor
 City of Prairie Village, KS

 Date



POLICE PENSION BOARD

Committee Meeting Date: June 20th, 2016

COU 2016-: CONSIDER CHANGING THE ASSUMED RATE OF RETURN IN THE POLICE PENSION PLAN TO 7.5% FROM 7.75%

RECOMMENDATION

The Police Pension Board recommends changing the assumed rate of return in the Police Pension Plan to 7.5%.

COUNCIL ACTION REQUESTED ON:

July 5th, 2016

SUGGESTED MOTION

Motion to approve changing the assumed rate of return to 7.5% from 7.75% in the Police Pension Plan.

BACKGROUND

Currently, the Police Pension Plan has an assumed rate of return for investments at 7.75%. Based on the current economic climate, this rate of return is not realistic. Since inception, the Police Pension Plan investments have had an annualized rate of return of 7.54%. In order to be fiscally responsible, the Pension Board feels that lowering the assumed rate of return is appropriate and more consistent with the current market place. As the rate of return is lowered, the amount of contributions to properly fund the Plan increases. Sworn police officers contribute 4.0% of their salary towards the Plan, the remaining contribution is from the City budget.

The change in the assumed rate of return to the Pension Plan increases the City contribution from \$466,565.00 to \$535,450.00 or a difference of \$68,885.00

FUNDING SOURCE

01-03-XX-5019

PREPARED BY

Steve Noll
Council Member / Police Pension Board Member
Date: June 10, 2016

**Prairie Village, Kansas Police Department Retirement Plan
Alternative Investment Returns
Development of Normal Cost**

Investment Return	1/1/2016 Valuation			
	Preliminary 7.75%	Alternative 7.50%	Alternative 7.25%	Alternative 7.00%
1. Actuarial Present Value of Future Benefits	\$18,582,505	\$19,239,778	\$19,935,023	\$20,671,043
2. Actuarial Value of Assets	13,823,103	13,823,103	13,823,103	13,823,103
3. Actuarial Present Value of Future Normal Costs = (1) - (2)	4,759,402	5,416,675	6,111,920	6,847,940
4. Actuarial Present Value of Future Salaries	22,702,767	23,036,015	23,378,918	23,731,852
5. Normal Cost Rate = (3) / (4)	20.9640%	23.5139%	26.1429%	28.8555%
6. Covered Payroll under Normal Retirement Age	2,552,502	2,552,502	2,552,502	2,552,502
7. Total Normal Cost = (5) x (6)	535,107	600,193	667,298	736,537
8. Expected Employee Contributions	102,100	102,100	102,100	102,100
9. Employer Normal Cost (7) - (8)	433,007	498,093	565,198	634,437
10. Interest to Plan Year End	33,558	37,357	40,977	44,411
11. Annual Required Contribution at EOY (Contribution as % of Payroll)	466,565 18.3%	535,450 21.0%	606,175 23.7%	678,848 26.6%
12. Market Value of Assets	11,824,477	11,824,477	11,824,477	11,824,477
13. Entry Age Normal Accrued Liability Funded Percentage	15,723,262 75.2%	16,164,753 73.1%	16,626,088 71.1%	17,108,397 69.1%

**PRAIRIE VILLAGE POLICE DEPARTMENT
POLICE PENSION PLAN**

Annualized Rate of Return

2009:	15.48%
2010:	10.99%
2011:	.84%
2012:	10.24%
2013:	16.84%
2014:	5.99%
2015:	.23%
2016 YTD:	.03%
Since inception:	7.54%

*Information obtained from UMB Performance Review Documents

COUNCIL COMMITTEE OF THE WHOLE
June 20, 2016

The Council Committee of the Whole met on Monday, June 20, 2016 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Acting Council President Brooke Morehead with the following members present: Mayor Wassmer, Ashley Weaver, Jori Nelson, Serena Schermoly, Steve Noll, Eric Mikkelson, Andrew Wang, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden and Terrence Gallagher.

Staff Members present: Tim Schwartzkopf, Chief of Police; Keith Bredehoeft, Public Works Director; Melissa Prenger, Project Manager; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Wes Jordan, Assistant City Administrator; Lisa Santa Maria, Finance Director and Joyce Hagen Mundy, City Clerk.

COU2016-38 Consider approval of a agreement with Primetime Contracting for 2016 Parks Improvements

Keith Bredehoeft presented the contract for the 2016 Parks Improvements. This project includes work in Porter and Windsor Parks.

Porter Park will have a new nature play and sand area added to the west side of the existing play area and shelter. There will also be drainage improvements made at the ball field and improvements made to the backstops. The trail will be extended to Roe with the existing trail between the fields being improved as well. Windsor Park will have a new nature play area with play mound and drainage improvements at the ball field.

On June 10, 2016, the City Clerk opened bids for the project with the following four bids received:

Primetime Contracting Corp.	\$222,755.75
McConnell & Associates Corp	\$228,069.46
National Streetscape	\$257,583.00
Tandem Paving Co	\$258,370.11
Landscape Architects Estimate	\$212,456.50

The Landscape Architect has reviewed all bids and has recommended award of the low bid. Primetime Contracting Corp constructed our 2015 Park improvement project and performed well.

Mr. Bredehoeft noted the installation of the replacement of the fence along the creek at Porter Park, with material supplied by the City, was added to the project instead of constructing under a separate project. This work was not part of the original budget for this project. He added the playground equipment for Windsor, Taliaferro & Bennett is not part of this contract and will be a separate project.

The recommended bid is not more than 10% over the Architects Estimate and is reasonable for this work.

Funding is available in the 2016 CIP Parks Projects (\$191,000) and the Park Infrastructure Reserve (\$31,755.75).

Eric Mikkelson asked if Windsor Park would be getting new benches. Mr. Bredehoeft replied not part of this project, he has funds in his operating budget for replacement of benches and is aware of the need for new benches at Windsor. This will probably take place in late 2016, early 2017.

Dan Runion asked what the city attorney approved on the contract. Katie Logan responded her approval is related to the form and noted that this is a standard contract that has been used by the city for the several years.

Terrence Gallagher advised Mr. Mikkelson that the Park & Recreation Committee was putting together a five year plan identifying park priorities. Several of the parks need new benches. This is on their priority list as well.

Eric Mikkelson made the following motion, which was seconded by Andrew Wang and passed unanimously:

**MOVE THE CITY COUNCIL AUTHORIZE THE MAYOR
TO SIGN THE CONSTRUCTION CONTRACT WITH
PRIMETIME CONTRACTING CORPORATION FOR THE
2016 PARKS PROJECTS IN THE AMOUNT OF \$222,755.75
AND APPROVE THE TRANSFER OF \$31,755.75 FROM
PARKS INFRASTRUCTURES RESERVE TO THE PROJECT
COUNCIL ACTION TAKEN
06/20/2016**

COU2016-39 Consider Amendments to Employee Personnel Policy 5.10 “Carrying of Weapons”

Wes Jordan stated that in accordance with Kansas State Law (House Bill 2502), legally qualified civilian employees will be authorized to carry/possess a concealed handgun while engaged in their duties of employment effective July 1, 2016. Mr. Jordan reviewed the proposed changes to the city’s employee handbook to be in compliance with the new law. He noted that this only applies to employees at this time, not to residents. According to House Bill 2502, the city cannot restrict the employee from carrying a weapon in the field, in his/her vehicle or in buildings. The proposed policy amendment follows that used by other governmental entities.

Sheila Myers confirmed residents or businesses can restrict an employee from entering their property. Dan Runion asked if there were any exceptions. Mr. Jordan responded if a building had a secured manned entrance guns could be prohibited. In the case of City Hall, the building could have only one access point for efficiency. Mr. Runion asked for clarification been concealed carry and open carry.

Courtney McFadden asked what would happen if the city failed to change its policy. Katie Logan replied that the Attorney General could bring action against the city or an employee could file suit against the city. Wes Jordan reminded the Council that three

years ago the city applied for an exemption which will expire July 1, 2017 allowing residents to conceal carry in the building.

Serena Schermoly asked if active shooter training had been conducted. Chief Schwartzkopf replied that Captain Roberson has conducted this training in the past.

Eric Mikkelson asked if the new policy was amending an existing policy or totally new. Mr. Jordan replied it is an amendment to an existing policy which prohibited employees from carrying weapons. Mr. Mikkelson asked what the term “legally qualified” meant. Mr. Jordan replied the term is defined in HB2502.

Dan Runion asked how this would impact the city’s insurance coverage and rates. Mr. Jordan replied staff has discussed this with our insurance carrier and been advised that any incident would not be viewed as an action of the employer, but as an action of the employee. Therefore, the employee would bear the liability. Katie Logan stated there is language in the statutes that provides for cities allowing concealed carry to be held harmless.

Terrence Gallagher stated he cannot support this change. Mayor Wassmer questioned if this was another violation of home rule. Katie Logan replied that this is an exception to home rule as it is applied uniformly to all cities. Jori Nelson stated that she agrees with Mr. Gallagher. This does not make the employee, workplace or community any safer. She believes in the individual’s right to own a gun, but does not believe in having firearms in the workplace.

Eric Mikkelson said that although the state has the right to direct cities, he felt the city should explore all possible ways to challenge this legislation. He noted the Mayor will be presenting a proclamation to the Council at its next meeting addressing the issue of firearms in the home and firearms education.

Brooke Morehead asked if action was needed at this meeting. Mr. Jordan replied this is the last Council meeting prior to the implementation of the law on July 1st. Mayor Wassmer stated that she does not feel any of the Council are supportive of this change but she feels the city’s hands are tied and there is no reason to delay action.

Andrew Wang stated he agrees with Mr. Gallagher and Ms. Nelson’s sentiments; however, he agrees with the Mayor that if action is not taken an order from the attorney general would be forth coming. Therefore, he reluctantly made the following motion, which was reluctantly seconded by Steve Noll:

**MOVE THE CITY COUNCIL APPROVE PROPOSED AMENDMENTS
TO EMPLOYEE PERSONNEL POLICY 5.10 ENTITLED “CARRYING
OF WEAPONS” TO BE IN COMPLIANCE WITH KANSAS STATE
LAW (HOUSE BILL 2502)**

**COUNCIL ACTION TAKEN
06/20/2016**

Jori Nelson requested a roll call vote was taken with the following votes cast: “aye” Weaver, Schermoly, Noll, Mikkelson, Wang, Myers and Morehead; “nay” Nelson, Runion, McFadden and Gallagher.

COU2016-40 Consider approval of modifications to the Police Pension Plan including a new assumed investment return of 7.5% from 7.75%

Steve Noll stated the source of funding for the Police Pension Plan is from employee contributions, city contributions and return on investment. Currently, the Police Pension Plan has an assumed rate of return for investments at 7.75%. Based on the current economic climate, this rate of return is not realistic. Since inception, the Police Pension Plan investments have had an annualized rate of return of 7.54%. Mr. Noll reviewed the historical return on investment. In order to be fiscally responsible, the Pension Board feels that lowering the assumed rate of return is appropriate and more consistent with the current market place. As the rate of return is lowered, the amount of contributions to properly fund the Plan increases. Sworn police officers contribute 4.0% of their salary towards the Plan with the remaining contribution coming from the City. The change in the assumed rate of return to the Police Pension Plan increases the City contribution from \$466,565.00 to \$535,450.00 for an increase of \$68,885.00

Dan Runion asked if the plan was underfunded or overfunded. Mr. Bennion responded the annual report provides the minimal actuarial contribution. Mr. Noll stated the current fund is at 75.2% which is normal for pension plans. Very few plans are funded at 100%.

Erick Mikkelson stated he felt this was a prudent action by the Board. He noted the \$68,885 stated in the staff report is different from the number stated in the budget. Steve Noll stated the Board contemplates making two changes impacting the pension with the second one addressing extending accrual. Mayor Wassmer noted the second change is still be discussed by the police department and will be presented at the next City Council meeting. Mr. Mikkelson asked if this plan was competitive. Mr. Noll stated the plan, which has been in place for over 50 years, is under a perpetual review. It is the city’s commitment to current and past employees and has to be funded. Mr. Bennion noted an alternative plan could be adopted for future employees.

Chief Schwartzkopf noted the Prairie Village is one of only two departments that have private plans. In 2011, the City of Overland Park, switched its new employees to the Kansas Police & Fire Pension Plan. The city’s plan is competitive with others.

Jori Nelson asked how many years an officer needed to become vested. Chief Schwartzkopf replied a minimum of 20 years of service are needed to be fully vested; at 15 years you can retire but will not be able to receive benefits until you are 55, with retirement at 20 years of service you are eligible for benefits the day after you retire.

Sheila Myers asked if this was an annual process. Mr. Noll responded the actuarial provides statements every quarter. She feels that the proposed 7.5% may still be too high. Mayor Wassmer noted there has been lots of discussion on the rate and the board feels that 7.5% is probably too high and that it will need to come down more in the

future; however, it wanted to spread out the significant financial impact of a large reduction.

Steve Noll made the following motion, which was seconded by Andrew Wang and passed by a vote of 10 to 1 with Mr. Runion voting in opposition:

**MOVE THE CITY COUNCIL APPROVE CHANGING
THE ASSUMED RATE OF RETURN IN THE POLICE
PENSION PLAN TO 7.5%**

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2016-41 Consider including a stipend for elected officials in the 2017 budget and direct staff to draft enabling ordinances and policies

Currently, the Mayor and City Council receive a ceremonial \$1 a year in compensation for their role and positions. Elected officials are eligible for the \$25 a month communications stipend.

Most area cities provide compensation to their Mayor and Councilmembers to recognize the dedication, sacrifice and efforts serving as an elected official. Fulfilling the role of an elected official requires dedication of time and resources including attending committee assignments, committee of the whole meetings, council meetings, and neighborhood meetings, ad-hoc committees, responding to residents and city staff, and community events.

Serena Schermoly reported a behalf of the work group formed by Mayor Wassmer in January to include Councilmembers Odell, Schermoly, Noll, Myers and Mikkelson with staff members Nolan Sunderman and Quinn Bennion. The work group was tasked with researching and discussing the advantages of providing compensation versus the current system. The group held two meetings (although not every member was able to attend each meeting). The Mayor did not participate in the work group meetings.

The group submits the following proposal for Council's consideration:

Starting in January 2017, the Mayor position would be eligible to receive each month:

- \$600 stipend
- \$400 car allowance
- \$200 expense stipend for other expenses associated with the responsibilities and obligations of the Mayor position
- The optional \$25 per month communication stipend would be included in the above stipend amount.
- The above compensation would be subject to payroll taxes.

Starting in January 2017, each Councilmember would be eligible to receive each month:

- \$300 stipend
- The optional \$25 per month communication stipend would be included in the above stipend amount.

- The above compensation would be subject to payroll taxes.

It was also proposed that the stipend increase 2% each year, rounded to the nearest dollar. The increase would not occur if during that budget year employee salaries remained constant (such as in 2010).

The work group discussed the advantages (reasons) for providing compensation to elected officials. The advantages include:

- Likely expand the candidate pool. It was generally thought that additional candidates would express interest if there is offsetting compensation.
- Offsets cost and expenses associated with the responsibilities of the position
 - o Vacation time / days off
 - o Child care costs during meetings
 - o Missed employment opportunities
- May increase the accountability of the elected official
- May encourage an increase in expectation and activity of elected officials in attending community events, committee meetings and other meetings such as MARC.
- It was discussed that some volunteer positions do receive stipends
- The group discussed that the Mayor's role, involvement and expectation is more significant than the role of a Councilmember.

The group also discussed the advantages of keeping the current system which include:

- Tradition. It is a "badge of honor" to serve with no compensation.
- Initiating compensation or stipend can be a politically charged issue and it is difficult to approve compensation for one and increases in the future.
- The elected positions are considered to be volunteers. If Councilmembers are compensated, it may discourage other volunteers to become involved.
- Compensation could encourage candidates for office to run for the wrong reasons.

Other considerations:

- An idea was proposed to start the stipend for the Mayor in 2017 and delay the Councilmember compensation for two years. Use the budget amount to hire a Council liaison to help with Council priorities and resident projects.
- The idea of setting the Council President's compensation different than Council was discussed. It was determined to keep the same amount as the position rotates each year and the Council President does not typically have other committee assignments while President.
- The group discussed the use of expense reports or mileage reimbursement forms. It was preferred to use a flat stipend amount despite the payroll taxes.

Mrs. Schermoly stated that she personally does not support council being paid; however, she does support pay for the Mayor.

Steve Noll stated he previously was adamantly opposed to council compensation based on the size of the council and the expectation that staff, not council, represented the city

functions. The Mayor's position has changed dramatically in the past 15 years. Both former Mayor Shaffer and Mayor Wassmer have spent significant time representing the city at meetings and events. As we've seen the Mayor's report on activity grow and grow, it is time for a change and to provide compensation for the Mayor.

Eric Mikkelson clarified that although on the committee, he was unable to attend the two meetings and did not have input into the committee recommendation nor does he endorse it. Regarding the process, he views this as the ultimate conflict of interest for the Council to consider taking taxpayer money and putting it in their pockets. Regarding the issue, he is open to discussing the issue, but he does not feel it merits a special election. The only way he would support such action would be if it would not be put in place for a council member until after their next election thus providing for residents time to express their opinions. He sees both the pros and cons addressed in the committee report. He does feel with compensation there is a risk of individuals seeking office for the wrong reasons and you are more apt to get good people without compensation.

Sheila Myers stated initially she opposed council compensation. Ideally she would like to see the issue put to a vote and would like to have more input from residents. The amount of compensation is open to discussion. She stated that amount of time she has spent related to her position on Council is greater than she anticipated. Time is an important commodity of limited supply. She noted that the Mayor or a Council member could opt out of receiving the stipend. Steve Noll stated that staff would be directed to draft the ordinance with an opt-out provision. He agrees this needs to be vetted to the public, however, the position tonight is solely related to placing funds in the 2017 budget for this if approved at a future date.

Andrew Wang noted there has not been any discussion by the Council on the importance or priority of this issue. He acknowledged that their work as a Council has monetary value. He questioned who determines when it is to become effective.

Jori Nelson stated she knew when she ran for Council that the position was unpaid and would require many hours of work. She has raised her children to understand the importance of giving back to the community. She feels the greatest gift she can give the city is her time. Ms. Nelson read the following quote: "Volunteering is the ultimate exercise in democracy".

Mayor Wassmer noted this was identified at the Council Work session in January as a priority. It is before the Council now because of the potential impact on the city's 2017 budget.

Steve Noll moved the City Council direct staff to include \$63,000 as a placeholder in the 2017 budget for the potential funding of Mayor and Council compensation with Council determining whether or not to move forward with this during the third quarter. The motion was seconded by Courtney McFadden:

Eric Mikkelson stated he does not support allocating funds for this and views council authorize pay as the ultimate conflict of interest. He feels this should wait until all 13

members of the Governing Body have been reelected by the citizens. If this is a good idea, it will be a good idea in three years.

Andrew Wang asked if the motion would allocate funding to the budget with the intent to pay. Mr. Noll responded it would not. If the decision was made not to go forward, the money would return to the general fund.

Sheila Myers felt it was realistic to have this discussion before the end of the year. Mr. Runion asked if it would be possible for any of these funds to be spent. Staff replied if it was approved by the City Council and set in an ordinance.

Terrence Gallagher stated the motion calls for funds to be placed in the 2017 in the appropriate line item with discussion and action taken on this issue later in the year. The funding is merely a placeholder. Jori Nelson asked why funds were being held in 2017 if they are not going to be used in 2017.

A roll call vote was taken with the following votes cast: "aye" Weaver, Schermoly, Noll, Myers, Morehead and McFadden; "nay" Nelson, Mikkelson, Wang, Runion and Gallagher.

Executive Session

Terrence Gallagher moved pursuant to KSA 75-4319 (b) (6) that the Governing Body, recess into Executive Session in the Multi-Purpose Room **for a period not to exceed 20 minutes** for the purpose of discussing possible acquisition of property. Present will be the Mayor, City Council, City Administrator and City Attorney. The motion was seconded by Ashley Weaver and passed unanimously.

The meeting was reconvened at 7:35 p.m. Acting Council President Brooke Morehead recessed the committee meeting until the conclusion of the City Council meeting.

Council President reconvened the Council Committee of the Whole meeting at 9:40 p.m.

2017 Budget

Finance Director Lisa Santa Maria briefly reviewed the general budget items discussed at the last Council Committee of the Whole meeting and noted the change would be made adding \$63,000 to the Mayor & Council budget as directed as directed early for council and mayor compensation.

Personnel Budget

The Personnel budget is based on the following assumptions:

- 1 new FTE - Codes Building Inspector
- Health insurance increase - 10%
- Dental insurance increase - 5%
- Vision insurance increase - 5%
- KPERS - 11/18% Employer contribution

- Police Pension contribution - \$100,000 increase to \$550,000
- City Supplemental Pension Match - no change
- Employee Merit Pool - 3.25%

Personal Services budget makes up 75% of the General Fund budget. The proposed budget is a \$322,081 increase over 2016 (3.51%).

Brooke Morehead asked what the current COLA was. Bennion stated that the percentage increase is a reflection of several factors including information from area cities. Staff recognizes that this is a major part of the city's budget and takes seriously Council direction to be fiscally responsible in its recommendation. The salary pool history over the past ten years was reviewed noting the proposed merit pool amount is a decrease from the past two years.

Mayor Wassmer reminded the Council that the city has been operating on short staff in all departments with remaining staff covering the responsibilities of the vacant positions. She feels staff deserves more than the cost of living increase.

Dan Runion confirmed the true increase in this area is more than the 3.25% merit pool. Mrs. Santa Maria replied there are several items directly related to potential salary increases and these have been adjusted in the proposed budget as well as other benefit cost for an overall personal services budget increase of 3.51%.

Economic Development

Mrs. Santa Maria explained that this is funded by a transfer from the General Fund and interest on idle funds. Past economic development fund expenditures were reviewed.

At the Council Work session in January an Economic Development Ad Hoc Committee was formed to discuss potential uses for this fund. The following is their recommendation:

Park Land Acquisition & Improvements	\$1,200,000
Contingency Fund	\$272,943
Exterior Grant Program (3 years)	\$150,000
Mission Road 71 st to 75 th St. (aesthetic items)	\$100,000
Village Square Concept Study (Harmon)	<u>\$50,000</u>
	\$1,772,943

Brooke Morehead reviewed the proposal for possible development of Harmon Park/Municipal Complex property into a Village Square. The square could include an amphitheatre, a skating rink and other amenities becoming a gathering place for residents and possible revenue source for the city. The proposed conceptual study would look at the total plan for the area.

Serena Schermoly asked what the projected costs were for the proposed amenities. Mrs. Morehead replied \$300,000 for the rink and \$900,000 for the amphitheater. Mrs. Schermoly asked how this was considered economic development. Mrs. Morehead

replied that it would brand the city and become a marketable area noting the aquatic center is underused. Village Square would be a place where families could come.

Eric Mikkelson noted the concept study is more of a “concept design” study and that the Council is not approving any of the items identified as part of Village Square. If the Council decided to accept the study and move forward the funds from Park Land Acquisition & Improvements could be used. He supports the committee recommendation.

Terrence Gallagher noted that no dialogue has occurred regarding Village Square with the Parks & Recreation Committee regarding changes to Harmon Park. Mrs. Morehead responded the initial feature would be the amphitheatre. Mayor Wassmer noted the parks master plan deals primarily with the upper portion of Harmon Park and this study would focus on the lower part.

Serena Schermoly asked why there was a three year notation on the Exterior Grant Program. Mayor Wassmer replied that after three years if the city wanted to continue this program it would be brought into the city budget or an outside funding source sought.

Eric Mikkelson noted that a funding source has been found for the amenities along Mission Road 71st to 75th and suggested those funds be designation for Mission Road 75th to 83rd. He also suggested the Village Square study be designated as a design/concept study and moved the Council Committee approve the proposed recommendation from the ad hoc committee with the changes noted. The motion was seconded by Courtney McFadden and passed unanimously.

Decision Points

Lisa Santa Maria presented the following decision points for Council direction:

- 2017 Preliminary Budget overall
- Tax Lid Legislation - may be last year the city can increase mil levy without a public vote
- Johnson County ¼ cent public safety sales tax - \$5.4 Million over 10 years - include in 2017 budget?
- Include a salary/compensation study in 2017 budget at \$20,000
- Include a citizen survey at \$20,000

It was noted that the last salary study was done in 2006. Mayor Wassmer felt that unless the Council was willing to accept the recommendations of the study it should not be undertaken.

Andrew Wang stated he supported a study, but does not feel the Council needs to be bound to follow the recommendations of the study. He wants to see what is happening in the area of compensation out there. He noted that not all city positions are limited to other municipal positions. He would like to see if 3% is absolutely necessary. He noted that 3% increases are not a yearly occurrence in the private sector.

Dan Runion stressed the need to be careful in assuming that salary increases will take care of turnover issues. He noted that there is lots of information available on-line regarding compensation and questioned if a study was necessary.

Quinn Bennion stated that MARC does a salary survey based solely on position titles. The study is used by the city to set position ranges. Mayor Wassmer said she remembered the 2006 study being closer to \$30,000. The estimate amount is based on recent experiences of nearby cities.

Lisa Santa Maria advised the Council that the new property tax "lid" will be effective with the 2018 budget. Had the lid been effective for the 2017 budget, the city would be faced with the decision to put the property tax levy to a popular vote or reduce General Fund expenditures by about \$47,000. An important exception to the tax lid is provided for debt service payments - principal and interest on general obligation bonds. Mrs. Santa Maria recommended the Council consider a 0.5 mill levy increase for infrastructure which would result in an additional \$152,972. The impact to the average Prairie Village resident would be an increase of \$14.08. Even with this increase, the cities mill levy would be well below most other Johnson County cities.

Brooke Morehead stated that while it is easy to say it is only \$14.08, but it is difficult for her to raise the mill levy. Sheila Myers noted the city just incurred a large debt with the purchase of Meadowbrook while promising residents there would not be a tax increase. Eric Mikkelson stated he has no appetite for raising the mill levy. Quinn Bennion stated that staff is looking at the long term impact.

Mayor Wassmer stated she would like to do some type of citizen survey noting no formal citizen engagement has occurred since Village Vision ten years ago. Jori Nelson asked if something could be done in conjunction with the city newsletter. Brooke Morehead asked if it would be possible to do a phone survey. Eric Mikkelson noted that city has several sources through which it is receiving information via face book, twitter, the Post and individual contact with council members. Serena stated she felt it was the city's responsibility to reach out to its residents. Terrence Gallagher noted that Ward meetings have been doing that effectively. He sees the value, but is not sure a survey is the way to go. Sheila Myers stated that a survey done correctly can be very beneficial. Mayor Wassmer stated that perhaps the time is not right and perhaps the city wait until it has a specific question. She is concerned that the city is not meeting the needs of the changing demographics of Prairie Village. She does not feel the city has a full pulse on its residents' needs and priorities.

Andrew Wang stated he felt it was an error to blindly increase salaries and felt that a salary/compensation study was needed. It is not just about money, but also how to become a better place to work. Dan Runion noted that the proposed expenditure of \$20,000 for the study is very low percentage of the city budget. A tie vote was taken with the Mayor supporting the staff recommendation to include a salary/compensation study in the 2017 budget.

Lisa Santa Maria noted the next step in the budget process will be the Council authorization to publish the hearing for the 2017 budget with the budget hearing to be held at the August 1st City Council meeting.

CIP and Economic Development Fund

Keith Bredehoeft, Public Works Director, began with a brief review of the current 2016 CIP Projects including work on 10 streets, 1 CARS project, 1 drainage project, concrete repair project, asphalt repairs and crack seal/microsurface project.

Melissa Prenger explained the infrastructure rating process done by the City on an annual basis and noted the change in the condition ratings over the past year. She reported that 78% of the city's arterial and collector streets have received a good to excellent rating.

She noted that 77% of the residential streets have this rating. In 2015, 10% of residential streets had a rating of poor while in 2016 14% of the residential streets rated poor with 9% rated fair reflecting a continuing decline in the condition of city streets. For example, in the past four years the rating on Booth has declined from the 80th% to the 50th%.

Over time the city has been able to maintain 30% of its streets in Excellent condition. Streets in Good condition fell from 56% to 48% and streets in the Fair & Poor categories increased from 14 to 23%. Ms. Prenger stated that paving funds are spent on streets in the fair and poor categories. It costs approximately \$1M to reconstruct one mile of street. At the current level of funding streets falling into the poor category in 2016 would not be addressed until 2020. The city does the "WOW - worst of the worst" streets each year.

Mayor Wassmer stated that the trend is concerning. If the city would increase the mill levy this year for infrastructure it would help. This is the area that is going to be hit the hardest from the impact of the tax lid. The city may have to take out a loan in order to cover infrastructure costs.

Jori Nelson stated she would support not funding council/mayor compensation with that money going to the CIP.

Eric Mikkelson stated he continues to believe the city has well maintained streets. He has not heard complaints and stated that if it becomes a problem the city can bond the work. Lisa Santa Maria responded that bonding is expensive. Ms. Nelson stated she felt good streets were wanted by residents and that they would approve a mill levy increase for infrastructure.

Mr. Wang agreed with Mayor Wassmer that it is important to keep good streets good. It becomes expensive to replace the "WOW" streets. However, 0.5 mill increase will not get the job done, a lot more is needed. It becomes more expensive the longer the street go in need of repair.

The proposed General Fund Transfer to CIP is \$4.1M due to no transfer being made to the Equipment Reserve Fund.

The proposed 2017 CIP funding is from the following sources:

• Transfer from General Fund	\$4,100,000
• Transfer from Special Highway Fund	\$ 570,000
• Transfer from Stormwater Utility Fund	\$1,000,000
• Transfer from Special Park & Rec Fund	<u>\$ 130,000</u>
Total	\$5,800,000
• Prior Year CIP funding	\$ 441,000
• Funding from CARS and Federal Funds	<u>\$1,294,000</u>
	<u>\$7,535,000</u>

Recommended Parks Program - \$277,000

The 2017 Parks Program includes the following projects:

• Park Infrastructure Reserve	\$ 120,000
• Porter Park	\$ 80,000
• Harmon Park	\$ 127,000
• Harmon Park Skate Park	<u>\$ 30,000</u>
Total	\$ 277,000

Mr. Bredehoeft noted that the 2017 funding for the Skate Park was for design with construction funded in the 2018 budget.

Recommended Drainage Program - \$900,000

Public Works Director Keith Bredehoeft noted this program is totally funded by the stormwater utility fee. No new funds have been added. An independent consultant review of the Larkin Study of the Delmar/Fontana Drainage Project is underway.

Affinis has completed a study of the Reinhardt Drainage issues and will be working with the City of Leawood to address these in a future SMAC project.

The 2017 Drainage Program includes the following projects:

• Drainage Repair Program	<u>\$ 900,000</u>
Total	\$ 900,000

Dan Runion noted there was no funding for the Delmar/Fontana project and asked if this was going to continue to be pushed down the road. Mr. Bredehoeft replied there is funding and it would be a 2018 project. Mrs. Morehead noted the expenditure of over \$250,000 in consultant fees with no project being done.

Recommended Streets Program - \$5,413,000

Mr. Bredehoeft noted the 2017 budget does not include any additional funding of the traffic calming program. There are funds remaining to handle any possible requests

The 2017 Streets Program includes the following projects:

• Paving Program	2,345,000
• Overland Park UBAS Overlay	400,000
• Mission Road - 75 th to 84 th Ter (CARS)	2,518,000
• Roe Avenue - 67 th St. to 71 st St (CARS)	75,000
• Mission Road - 84 th Ter to 95 th St (CARS/Leawood)	<u>75,000</u>
Total	\$5,413,000

Andrew Wang asked Mr. Bredehoeft to remind Council when they approve new projects that will result in funds being taken away from streets.

Recommended Buildings Program - \$50,000

This budget contains funding for an assessment of the Public Works facilities along with a budget reserve.

The 2017 Buildings Program includes the following project:

• Building Reserve	\$ 23,000
• PW Building Assessment	<u>\$ 27,000</u>
Total	\$ 50,000

Mr. Bredehoeft reported that the Municipal Campus Entrance project is in design and will go out to bid the end of the week.

Recommended Other Programs - \$895,000

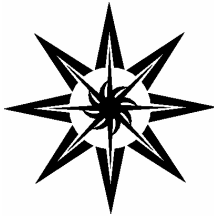
The 2017 Other Program includes the following projects:

• ADA Compliance Program	\$ 25,000
• Concrete Repair Program	\$ 700,000
• Street Light Replacement (OP)	<u>\$ 100,000</u>
Total	\$ 895,000

ADJOURNMENT

The Council Committee of the Whole meeting was adjourned at 11:35 p.m.

Brooke Morehead
Acting Council President



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: July 5, 2016
Council Meeting Date: July 5, 2016

CONSIDER DESIGN AGREEMENT WITH AFFINIS CORP FOR THE DESIGN OF THE 2017 MISSION ROAD REHABILITATION PROJECT FROM 75TH STREET TO 84TH TERRACE.

RECOMMENDATION

Move to approve the design agreement with Affinis Corp for the design of the 2017 Mission Road Rehabilitation Project from 75th Street to 84th Terrace for \$91,005.

BACKGROUND

This agreement is for the design of the 2017 Mission Road Rehabilitation project from 75th Street to 84th Terrace. The final design will include rehabilitation of the pavement, concrete replacement, drainage improvements, and well as other items of work including continuing the pedestrian lighting from the 71st Street corridor to 83rd Street. Construction is anticipated to begin in the late spring of 2017.

FUNDING SOURCE

Funding for the design of this project is as follows-

2016 CARS CIP Project	\$75,000.00
Additional Street Funds	\$16,005.00
TOTAL	<hr/> \$91,005.00

RELATED TO VILLAGE VISION

TR1c. Ensure that infrastructure improvements meet the needs of all transportation users.

CFS3a. Ensure streets and sidewalks are in good condition by conducting maintenance and repairs as needed.

ATTACHMENTS

1. Design Agreement with Affinis Corp

PREPARED BY

Melissa Prenger, Sr Project Manager

June 30, 2016

AGREEMENT FOR PROFESSIONAL ENGINEER

For

DESIGN SERVICES

Of

PROJECT MIRD0005- 2017 CARS PROJECT

MISSION ROAD 75th STREET TO 84TH STREET

THIS AGREEMENT, made at the Prairie Village, Kansas, this ___ day of _____, by and between the City of Prairie Village, Kansas, a municipal corporation with offices at 7700 Mission Road, Prairie Village, Kansas, 66208, hereinafter called the “**City**”, and Affinis Corp, a corporation with offices at 8900 Indian Creek Parkway, Suite 450, Overland Park, KS, 66210 hereinafter called the “**Consultant**”.

WITNESSED, THAT WHEREAS, the City has determined a need to retain a professional engineering firm to provide civil engineering services for the Design of the 2017 CARS Project hereinafter called the “**Project**”,

AND WHEREAS, the City is authorized and empowered to contract with the Consultant for the necessary consulting services for the Project,

AND WHEREAS, the City has the necessary funds for payment of such services,

NOW THEREFORE, the City hereby hires and employs the Consultant as set forth in this Agreement effective the date first written above.

Article I City Responsibilities

- A. Project Definition** The City is preparing to design and construct roadway and stormwater improvements throughout the city as part of CARS Programs.
- B. City Representative** The City has designated, Melissa Prenger, Public Works Senior Project Manager, to act as the City’s representative with respect to the services to be performed or furnished by the Consultant under this Agreement. Such person shall have authority to transmit instructions, receive information, interpret and define the City’s policies and decisions with respect to the Consultant’s services for the Project.
- C. Existing Data and Records** The City shall make available to the Consultant all existing data and records relevant to the Project such as, maps, plans, correspondence files and other information possessed by the City that is relevant to the Project. Consultant shall not be responsible for verifying or ensuring the accuracy of any information or content supplied by City or any other Project participant unless specifically defined by the scope of work, nor ensuring that such information or content does not violate or infringe any law or other third party rights. However, Consultant shall promptly advise the City, in writing, of any inaccuracies in the information provided or any other

violation or infringement of any law or third party rights that Consultant observes. City shall indemnify Consultant for any infringement claims resulting from Consultant's use of such content, materials or documents.

- D. **Review For Approval** The City shall review all criteria, design elements and documents as to the City requirements for the Project, including objectives, constraints, performance requirements and budget limitations.
- E. **Standard Details** The City shall provide copies of all existing standard details and documentation for use by the Consultant for the project.
- F. **Submittal Review** The City shall diligently review all submittals presented by the Consultant in a timely manner.
- G. The City has funded the 2017 CARS Project with this street:
 - 1. Mission Road (75th Street to 84th Street)

Article II Consultant Responsibilities

- A. **Professional Engineering Services** The Consultant shall either perform for or furnish to the City professional engineering services and related services in all phases of the Project to which this Agreement applies as hereinafter provided.
- B. **Prime Consultant** The Consultant shall serve as the prime professional Consultant for the City on this Project.
- C. **Standard Care** The standard of care for all professional consulting services and related services either performed for or furnished by the Consultant under this Agreement will be the care and skill ordinarily used by members of the Consultant's profession, practicing under similar conditions at the same time and in the same locality.
- D. **Consultant Representative** Designate a person to act as the Consultant's representative with respect to the services to be performed or furnished by the Consultant under this Agreement. Such person shall have authority to transmit instructions, receive information, and make decisions with respect to the Consultant's services for the Project.

Article III Scope of Services

- A. **Design Phase:** Upon receipt of notice to proceed from the City, the Consultant shall provide all consulting services related to this project including, but not limited, to these phases and tasks. The scope is generally defined below.
 - 1. Schedule and attend one startup meeting with City to confirm project goals, schedule, budget and expectations.
 - 2. Schedule and attend up to three (3) utility coordination meetings. Request utility comments, coordinate planned relocations among agencies and verify relocation/adjustment schedule.
 - 3. Conduct field reconnaissance with City to evaluate and identify:
 - a. Design issues.
 - b. Identify existing drainage components in project area (location, size, material, capacity, storm design adequacy and condition).
 - c. Need for drainage improvements.
 - d. Need for full depth pavement repairs.

- e. Need for sidewalk replacement.
 - f. Location for new sidewalk.
 - g. Need for curb and gutter replacement.
 - h. Need for and limits of driveway replacement.
 - i. Need for which type of ADA ramps.
 - j. Utility locations and conflicts.
 - k. Tree conflicts.
4. Determine and design storm sewer system modifications resulting from roadway configuration changes.
 5. Perform topographic survey of project locations where curb Inlets will be adjusted or features may change. Survey scope assumes six inlet locations.
 6. Gather aerial and topographic data from Johnson County AIMS mapping for project locations that are not topographically surveyed.
 7. Prepare preliminary construction plans (60%).
 - a. Project title sheet.
 - b. General site plan showing and identifying surface features such as street right-of-way, edge of pavement, sidewalks, driveways, boring locations, trees, house outline, address, owner name based on latest AIMS coverage data, irrigation systems, known electronic dog fences and any other pertinent surface feature.
 - c. Plan sheets for street improvements showing all utilities, sanitary sewer, water, gas, electric, telephone, traffic signals, and street lights, as well as all conflicts and test pits. Profiles will be provided for streets when a topographic survey is performed.
 - d. Typical sections.
 - e. Cross sections for streets with a detailed topographic survey. Intersection details showing the elevation and drainage pattern information.
 - f. Construction phasing showing temporary traffic control measures per MUTCD for various phases of construction.
 - g. Pavement marking and signing measures per MUTCD.
 - h. Erosion control plan.
 - i. City details drawings and other special details pertinent to the project.
 - j. Street lighting plans for pedestrian scale lighting along west sidewalk.
 8. Submit one set (one full size and one half size) of preliminary (60% completion) construction plans for City review.
 9. Present one set (half size) of preliminary plans to appropriate governmental agencies and utility companies requesting comments and verification of potential conflicts.
 10. Perform field check with City.
 11. Schedule, prepare for and attend one (1) public meeting for the 2017 CARS project. The City will be responsible for sending notifications to the residents and property owners.
 12. Present a detailed opinion of probable construction cost of City defined construction pay items with quantities and current unit costs. Add to the total construction cost, a contingency of 15 percent.
 13. Attend and prepare minutes for up to six (6) project meetings and disperse the minutes to City representative and all other attendees within five working days.

14. Prepare final documents based of review and comments from City and other review agencies of the preliminary plans.
15. Submit one half size set of final (95%) plans and specifications for City review.
16. Submit one half-size set of final (95%) plans and specifications to other appropriate governmental agencies and utility companies with identification of significant changes to preliminary design plans.
17. Prepare a final opinion of probable construction cost.
18. Prepare bid documents for **one bid package** using the City's standard documents for to be included in the 2017 Paving Project.
19. Provide one hard copy and electronic copy of any report or plans. Provide files of the plans in PDF Format.

B. Bidding Services Phase

Bidding Service will be provided with the 2017 Paving Program and are not included in this scope.

C. Construction Services Phase

Construction Services will be provided with the 2017 Paving Program and are not included in this scope.

Article IV Time Schedule

- A. Timely Progress** The Consultant's services under this Agreement have been agreed to in anticipation of timely, orderly and continuous progress of the Project.
- B. Authorization to Proceed** If the City fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, the Consultant shall be entitled to equitable adjustment of rates and amounts of compensations to reflect reasonable costs incurred by the Consultant as a result of the delay or changes in the various elements that comprise such rates of compensation.
- C. Default Neither** City nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the nonperforming party. For purposes of this Agreement, such circumstances include, but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war, riots, and other civil disturbances; strikes, lockouts, work slowdowns, and other labor disturbances; sabotage; judicial restraint; and delay in or inability to procure permits, licenses, or authorizations from any local, state, or federal agency for any of the supplies, materials, accesses, or services required to be provided by either City or Consultant under this Agreement. Should such circumstances occur, the consultant shall within a reasonable time of being prevented from performing, give written notice to the City describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.
- D. Completion Schedule** Recognizing that time is of the essence, the Consultant proposes to complete the scope of services as specified in the Scope of Services:

Design Phase	Due by January 13, 2017
Bid Advertisement Date	February 3, 2017
Letting Date	February 27, 2017

Article V Compensation

- A. **Maximum Compensation** The City agrees to pay the Consultant as maximum compensation as defined in Exhibit B for the scope of services the following fee is \$91,005.00.
- B. **Invoices** The compensation will be invoiced by phase, detailing the position, hours and appropriate hourly rates (which include overhead and profit) for Consultant's personnel classifications and the Direct Non-Salary Costs.
- C. **Direct Non-Salary Costs** The term "Direct Non-Salary Costs" shall include the Consultant payments in connection with the Project to other consultants, transportation, and reproduction costs. Payments will be billed to the City at actual cost. Transportation, including use of survey vehicle or automobile will be charged at the IRS rate in effect during the billing period. Reproduction work and materials will be charged at actual cost for copies submitted to the City.
- D. **Monthly Invoices** All invoices must be submitted monthly for all services rendered in the previous month. The Consultant will invoice the City on forms approved by the City. All properly prepared invoices shall be accompanied by a documented breakdown of expenses incurred and description of work accomplished.
- E. **Fee Change** The maximum fee shall not be changed unless adjusted by Change Order mutually agreed upon by the City and the Consultant prior to incurrence of any expense. The Change Order will be for major changes in scope, time or complexity of Project.

Article VI General Provisions

- A. **Opinion of Probable Cost and Schedule:** Since the Consultant has no control over the cost of labor, materials or equipment furnished by Contractors, or over competitive bidding or market conditions, the opinion of probable Project cost, construction cost or project schedules are based on the experience and best judgment of the Consultant, but the Consultant cannot and does not guarantee the costs or that actual schedules will not vary from the Consultant's projected schedules.
- B. **Quantity Errors:** Negligent quantity miscalculations or omissions because of the Consultant's error shall be brought immediately to the City's attention. The Consultant shall not charge the City for the time and effort of checking and correcting the errors to the City's satisfaction.
- C. **Reuse of Consultant Documents:** All documents including the plans and specifications provided or furnished by the Consultant pursuant to this Agreement are instruments of service in respect of the Project. The Consultant shall retain an ownership and property interest upon payment therefore whether or not the Project is completed. The City may make and retain copies for the use by the City and others; however, such documents are not intended or suitable for reuse by the City or others as an extension of the Project or on any other Project. Any such reuse without written approval or adaptation by the Consultant for the specific purpose intended will be at the City's sole risk and without liability to the Consultant. The City shall indemnify and hold harmless the Consultant from all claims, damages, losses and expenses including attorney's fees arising out of or resulting reuse of the documents.
- D. **Reuse of City Documents** In a similar manner, the Consultant is prohibited from reuse or disclosing any information contained in any documents, plans or specifications relative to the Project without the expressed written permission of the City.
- E. **Insurance** The Consultant shall procure and maintain, at its expense, the following insurance coverage:
 - 1. Workers' Compensation -- Statutory Limits, with Employer's Liability limits of \$100,000 each employee, \$500,000 policy limit;
 - 2. Commercial General Liability for bodily injury and property damage liability claims with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate;

3. Commercial Automobile Liability for bodily injury and property damage with limits of not less than \$1,000,000 each accident for all owned, non-owned and hired automobiles;
 4. Errors and omissions coverage of not less than \$1,000,000. Deductibles for any of the above coverage shall not exceed \$25,000 unless approved in writing by City.
 5. In addition, Consultant agrees to require all consultants and sub-consultants to obtain and provide insurance in identical type and amounts of coverage together and to require satisfaction of all other insurance requirements provided in this Agreement.
- F. Insurance Carrier Rating** Consultant's insurance shall be from an insurance carrier with an A.M. Best rating of A-IX or better, shall be on the GL 1986 ISO Occurrence form or such other form as may be approved by City, and shall name, by endorsement to be attached to the certificate of insurance, City, and its divisions, departments, officials, officers and employees, and other parties as specified by City as additional insureds as their interest may appear, except that the additional insured requirement shall not apply to Errors and Omissions coverage. Such endorsement shall be ISO CG2010 11/85 or equivalent. "Claims Made" and "Modified Occurrence" forms are not acceptable, except for Errors and Omissions coverage. Each certificate of insurance shall state that such insurance will not be canceled until after thirty (30) days' unqualified written notice of cancellation or reduction has been given to the City, except in the event of nonpayment of premium, in which case there shall be ten (10) days' unqualified written notice. Subrogation against City and City's Agent shall be waived. Consultant's insurance policies shall be endorsed to indicate that Consultant's insurance coverage is primary and any insurance maintained by City or City's Agent is non-contributing as respects the work of Consultant.
- G. Insurance Certificates** Before Consultant performs any portion of the Work, it shall provide City with certificates and endorsements evidencing the insurance required by this Article. Consultant agrees to maintain the insurance required by this Article of a minimum of three (3) years following completion of the Project and, during such entire three (3) year period, to continue to name City, City's agent, and other specified interests as additional insureds thereunder.
- H. Waiver of Subrogation** Coverage shall contain a waiver of subrogation in favor of the City, and its subdivisions, departments, officials, officers and employees.
- I. Consultant Negligent Act** If due to the Consultant's negligent act, error or omission, any required item or component of the project is omitted from the Construction documents produced by the Consultant, the Consultant's liability shall be limited to the difference between the cost of adding the item at the time of discovery of the omission and the cost had the item or component been included in the construction documents. The Consultant will be responsible for any retrofit expense, waste, any intervening increase in the cost of the component, and a presumed premium of 10% of the cost of the component furnished through a change order from a contractor to the extent caused by the negligence or breach of contract of the Consultant or its subconsultants.
- J. Termination** This Agreement may be terminated by either party upon seven days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party; provided, however, the nonperforming party shall have 14 calendar days from the receipt of the termination notice to cure the failure in a manner acceptable to the other party. In any such case, the Consultant shall be paid the reasonable value of the services rendered up to the time of termination on the basis of the payment provisions of this Agreement. Copies of all completed or partially completed designs, plans and specifications prepared under this Agreement shall be delivered to the City when and if this Agreement is terminated, but it is mutually agreed by the parties that the City will use them solely in connection with this Project, except with the written consent of the Consultant (subject to the above provision regarding Reuse of Documents).
- K. Controlling Law** This Agreement is to be governed by the laws of the State of Kansas.

- L. Indemnity** To the fullest extent permitted by law, with respect to the performance of its obligations in this Agreement or implied by law, and whether performed by Consultant or any sub-consultants hired by Consultant, the Consultant agrees to indemnify City, and its agents, servants, and employees against all claims, damages, and losses, including reasonable attorneys' fees and defense costs, caused by the negligent acts, errors, or omissions of the Consultant or its sub-consultants, to the extent and in proportion to the comparative degree of fault of the Consultant and its sub-consultants.
- M. Severability** Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Consultant, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.
- N. Notices** Any notice required under this Agreement will be in writing, addressed to the appropriate party at the address which appears on the signature page to this Agreement (as modified in writing from item to item by such party) and given personally, by registered or certified mail, return receipt requested, by facsimile or by a nationally recognized overnight courier service. All notices shall be effective upon the date of receipt.
- O. Successors and Assigns** The City and the Consultant each is hereby bound and the partners, successors, executors, administrators, legal representatives and assigns of the City and the Consultant are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators, legal representatives and assigns of such other party in respect of all covenants and obligations of this Agreement.
- P. Written Consent to Assign** Neither the City nor the Consultant may assign, sublet, or transfer any rights under the Agreement without the written consent of the other, which consent shall not be unreasonably withheld; provided, Consultant may assign its rights to payment without Owner's consent, and except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Agreement.
- Q. Duty Owed by the Consultant** Nothing in this Agreement shall be construed to create, impose or give rise to any duty owed by the Consultant to any Contractor, subcontractor, supplier, other person or entity or to any surety for or employee of any of them, or give any rights or benefits under this Agreement to anyone other than the City and the Consultant.

IN WITNESS WHEREOF: the parties hereto have executed this Agreement to be effective as of the date first above written.

City:

City of Prairie Village, Kansas

By:

Laura Wassmer, Mayor

Address for giving notices:

City of Prairie Village
Department of Public Works
3535 Somerset Drive
Prairie Village, Kansas 66208

Telephone: 913-385-4640
Email: publicworks@pvkansas.com

ATTEST:

Joyce Hagen Mundy, City Clerk

Consultant:

Affinis Corp

By

Kristen E. Leathers, PE

Address for giving notices:

Affinis Corp
8900 Indian Creek Parkway, Suite 450
Overland Park, KS 66210

Telephone: 913-239-1122
Email: kleathers@affinis.us

APPROVED AS TO FORM BY:

Catherine P. Logan, City Attorney

MAYOR'S ANNOUNCEMENTS

Tuesday, July 5, 2016

Committee meetings scheduled for the next two weeks include:

PV Arts Council	07/06/2016	5:30 p.m.
JazzFest Committee	07/07/2016	5:30 p.m.
Board of Zoning Appeals	07/12/2016	6:30 p.m.
Planning Commission Meeting	07/12/2016	7:00 p.m.
Council Committee of the Whole	07/18/2016	6:00 p.m.
City Council	07/18/2016	7:30 p.m.

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The Prairie Village Arts Council is pleased to present the works of the Senior Arts Council in the R.G. Endres Gallery during the month of July. The artists' reception will be Friday, July 8th, from 6:30 to 7:30 p.m.

The pool is open plan to enjoy the second Moonlight Swim on Friday, July 8th from 8:30 p.m. to 10 p.m.

Prairie Village Swim Team will host the All City Swim Meet on Wednesday, July 13th. The pool will close at 3:30 p.m.

INFORMATIONAL ITEMS
July 5, 2016

1. Planning Commission Agenda - July 12, 2016
2. Board of Zoning Appeals Agenda - July 12, 2016
3. VillageFest Committee Minutes - May 19, 2016
4. Mark Your Calendar

**PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
TUESDAY, JULY 12, 2016
7700 MISSION ROAD
7:00 P.M.
IN MULTI-PURPOSE ROOM**

I. ROLL CALL

II. APPROVAL OF PC MINUTES - JUNE 7, 2016

III. PUBLIC HEARINGS

IV. NON-PUBLIC HEARINGS

PC2016-119 Request for Preliminary & Final Plat Approval for
Mission Chateau - 2nd Plat
8500 Mission Road
Current Zoning: R-1a
Applicant: BHC Rhodes for MVS, LLC

PC2016-120 Request for Preliminary & Final Plat Approval for
Replat of Prairie Ridge Lots 3, 4 & 5, Block 23
5201 West 77th Street
Current Zoning: R-1a
Applicant: Harold Phelps, Phelps Engineering

V. OTHER BUSINESS

VI. ADJOURNMENT

Plans available at City Hall if applicable
If you cannot be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

***Any Commission members having a conflict of interest, shall acknowledge that conflict prior to the hearing of an application, shall not participate in the hearing or discussion, shall not vote on the issue and shall vacate their position at the table until the conclusion of the hearing**

**BOARD OF ZONING APPEALS
CITY OF PRAIRIE VILLAGE, KANSAS
AGENDA
July 12, 2016
6:30 P.M.
IN MULTI-PURPOSE ROOM**

I. ROLL CALL

II. APPROVAL OF MINUTES - June 7, 2016

III. ACTION ITEM

BZA2016-05 Request for a Variance from PVMC 19.06.030(A) to allow a New home to encroach the required 14' separation between dwellings by 1.5" to 2.5"
3009 West 71st Street
Zoning: R-1a Single Family Residential District
Applicant: Debra Hudacek

IV. OTHER BUSINESS

V. OLD BUSINESS

VI. ADJOURNMENT

If you cannot be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

VillageFest Planning Committee
May 19, 2016 | 5:30 p.m.

In attendance:

Meghan Buum, James Carney, Cindy Clark, Susan Forrest, Ted Fritz, Tobias Fritz, Patty Jordan, Kathleen Murray, Sheila Myers, Corbin Trimble, Sale Warman, Sgt. Ivan Washington

I. Introduction

Cindy Clark opened the meeting at 5:30 p.m.

II. Review and Approval of Minutes

Tobias Fritz moved to approve the March 2016 meeting minutes. Toby Fritz seconded the motion and it passed unanimously.

III. Staff Reports

Updates provided by staff as the committee worked through the agenda.

IV. Subcommittees

Pancake Breakfast—No new updates

Children's Craft--Patty Jordan shared the selected items, an American Flag decoration and a summer whale magnet. Meghan Buum will order them from Oriental Trading. Patty reported that the balloons are on order and Home Depot will be present at the event.

Pie Contest—Susan Forrest reported that she is lining up volunteers for the pie contest. She has successfully recruited four judges.

Food Vendors—The committee discussed moving the handicap stalls to accommodate more space for the food vendors.

Craft Vendors—No new report.

Entertainment—Corbin shared the entertainment schedule:

- 8:35 a.m. - Kristy Lambert with SSB (Pavilion)
- 8:45-9:10 a.m. - Janie Next Door (Stage)
- 9:25-9:50 a.m. - Funky Mama (Stage)
- 10:15-11:10 a.m. - Mr. Stinky Feet (Stage)
- 11:10-11:30 a.m. - The Marching Falcons (coming from the Pavilion through the VillageFest activities)
- 11:40 a.m.-1:00 p.m. - MultiPhonics (Stage)

Information Booth—No new report.

Volunteer Coordinator—The committee discussed having 1-2 helpers at the dunk tank and 4-5 at the slip and slide.

Historic Exhibit--Ted Fritz reported that he is researching the possibility of having military vehicles on site at the event, however, it is not confirmed yet. The committee discussed

possible locations for the vehicles. Ted reported that he had a variety of war relics to display.

Spirit Awards—The committee voted unanimously to award the Lifetime Spirit Award and Business Award. Names not included to protect surprise. 😊

WOW Event—Cindy, Meghan, Kathleen and James met to discuss the slip and slide logistics. The event is on as previously discussed.

V. Reports on New Items

Collector Cars—Cindy reported that Rob has contacted Brighton Gardens about their car display.

Banner—Kathleen reported that she will move forward and order a 4 x 50” banner to display over Mission Road.

T-Shirts—The committee voted and selected a winning t-shirt. 250 shirts will be ordered.

Marching Band—Teresa reported that she will reach out again to the Marching Falcons, a group similar to the Marching Cobras that performed at the Brookside St. Patrick’s Day parade.

Dunk Tank—Mayor Wassmer, Commissioner Shaffer, and several Police Officers have agreed to be dunked.

VI. Other

Meghan asked committee members to review their needs for items like tables and chairs and bring a list to the next meeting.

Next Meeting: June 23 at 5:30 p.m.

Council Members
Mark Your Calendars
July 5, 2016

July 2016	The Senior Arts Council in the R.G. Endres Gallery
July 13	All City Swim Meet - Pool closes at 3:30 p.m.
July 18	City Council Meeting
July 22	Moonlight Swim - Pool complex remains open until 10 p.m.
August 2016	Mary Ann Coonrod & Cookie Cave in the R.G. Endres Gallery
August 1	City Council Meeting
August 5	Moonlight Swim - Pool complex remains open until 10 p.m.
August 8	Reduced pool hours begin - Pool opens at 4:30 p.m. weekdays
August 15	City Council Meeting
September 2016	Gary Cadwallader & Jodi Harsch in the R.G. Endres Gallery
September 4	Labor Day Holiday - Pool Closes at 6 p.m.
September 5	City Council Meeting
September 6	Puppy Pool-ooza (Dog Swim) 5 p.m. to 7 p.m.
September 10	Prairie Village Jazz Festival 2:30 - 10:30 p.m.
September 19	City Council Meeting
October 2016	State of Arts in the R.G. Endres Gallery
October 3	City Council Meeting
October 14	State of the Arts Reception in the R.G. Endres Gallery
October 20	City Council Meeting
November 2016	Jeff Foster, Jonathan Crabtree & Louanne Hein in the R.G. Endres Gallery
November 7	City Council Meeting
November 21	City Council Meeting
November 24-25	City Offices Closed for Thanksgiving Holiday
December 2016	Chris Willey in the R.G. Endres Gallery
December 5	City Council Meeting
December	Mayor's Holiday Volunteer Party
December 19	City Council Meeting
December 26	City offices closed for the Christmas Holiday