

COUNCIL MEETING AGENDA

CITY OF PRAIRIE VILLAGE

Monday, October 21, 2002

7:30 p.m.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC PARTICIPATION

IV. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes – October 7, 2002
2. Approve Claims Ordinances #2370 through #2372
3. Approve Administrative Services and electronic funds transfer agreements with MHM Business Services, Inc. for the administration of the City's Section 125 flexible spending accounts
4. Approve a short-term special use permit to the Prairie Village Lions Club for their annual Christmas Tree Sale from November 23, 2002 to December 26, 2002 at 8200 Mission Road with authorization for two 4' x 8' promotional signs and for the waiver of the application fee
5. Authorize the Mayor to execute the following Proclamation
America Recycles Day – November 15, 2002

By Change Order:

6. Approve Construction Change Order #2 for a decrease of \$22,565 to the contract with Mega Industries for Project 190803: Nall Avenue – 63rd to 67th bringing the new contract total to \$552,279.81
7. Approve Construction Change Order #3 with Mega Industries for Project 190807: 2000 Street Resurfacing Program for a decrease of \$12,691 bringing the new contract total to \$1,826,227.75

By Committee:

8. Authorize separate agreements for Street Design Engineering Services and Contract Administration Engineering Services with separate interview processes for both agreements (Policy/Services Committee Minutes – October 7, 2002)
9. Delete from the Policy/Services Committee agenda the following agenda items: POL97-129; POL97-134, POL2001-01 and POL2001-12 (Policy/Services Committee Minutes – October 7, 2002)
10. Amend Council Policy #110 with the adoption of the Records Retention Schedule for the Public Safety Department (Legislative/Finance Committee Minutes – October 7, 2002)
11. Renew an agreement with KPMG to perform the City's 2002 Financial Audit (Legislative/Finance Committee Minutes – October 7, 2002)
12. Approve the 2003 Public Safety Budget for the City of Mission Hills (Legislative/Finance Committee Minutes – October 7, 2002)
13. Approve the purchase of a laser printer and swim meet computer application from the swimming pool: other commodities account for an amount not to exceed \$550 (Park & Recreation Committee Minutes – October 9, 2002)
14. Approve the contract between BG Consultants, Inc. and the City of Prairie Village for a skate park design proposal, including public meetings, for the cost of \$4,000 with funding from the skate park fund in the municipal foundation (Park & Recreation Committee Minutes – October 9, 2002)
15. Delete PK95-13: Consider Improvements to City Entrances from the Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)
16. Delete PK98-20: Consider Prairie Park from the Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)
17. Delete PK2000-01: Accessibility to City Recreational Programs from the Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)
18. Delete PK2000-22: Recreational options/alternatives such as skating rink, enclosed pool, community garden, etc. from the Park & Recreation Committee agenda (Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)

19. Delete PK2000-23: Improvements to the west side of State Line Road from the Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)
20. Delete PK2000-24: Consider a hike/bike trail/route plan including the adoption of Standards, i.e. Bike lane markings, trail width, signage, etc. from the Park & Recreation Committee agenda (Park & Recreation Committee Minutes – October 9, 2002)

V. COMMITTEE REPORTS

Legislative/Finance Committee

LEG2002-32 Consider Amendments to PVMC 19.48 “Signs” – Ruth Hopkins

LEG2002-20 Consider Harmon Park Bond Refinancing – Bill Griffith

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

**COUNCIL
CITY OF PRAIRIE VILLAGE
October 21, 2002
-Minutes-**

The City Council of Prairie Village, Kansas, met in regular session on Monday, October 21, 2002, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order with the following Council members responding to roll call: Al Herrera, Bill Griffith, Ruth Hopkins, Steve Noll, Bob Pierson, Roy True, Laura Wassmer, Jerry Kelso, Kay Wolf, Diana Ewy Lamberson and Patty Markley.

Also present were: Barbara Vernon, City Administrator; Charles Wetzler, City Attorney; Charles Grover, Chief of Police; Robert Pryzby, Director of Public Works; Doug Luther, Assistant City Administrator; Jamie Shell, Finance Director and Joyce Hagen Mundy, City Clerk.

PRESENTATION

Jeff Johnson, Division Chief for Community Education with Johnson County Med-Act, was present to recognize the City's Police Department's use of AED (Automatic External Defibrillator) equipment. Chief Ron Graham with Consolidated Fire District #2 noted that Prairie Village was the first department in the area to obtain AED equipment. It is his goal that every police department in the metropolitan area has AED equipment in every police vehicle. Although the Department has used AED equipment for several years, on October 2, 2002, the Department saved its first life through the use of AED equipment. Mr. Johnson presented Chief Grover with a plaque recognizing the department's use of AED equipment and its first saved life. Police Officers Chris Wilson and Matt Franzenburg were recognized for saving the life of William Russell when they responded on October 2nd to a cardiac arrest call. They arrived on the scene within 3 minutes and with the use of the AED equipment were able to restart Mr. Russell's heart. Officers Wilson and Franzenburg received Certificates of Appreciation from the American Heart Association and the Heart Saver Award in addition to being recognized on the Department plaque.

Chief Grover acknowledged the support of former Councilman Ed Stevens and of County Administrator Mike Press in the City's ability to acquire AED equipment for its police units. He hopes that the City will have several more cardiac saves with the use of this equipment.

Jeff Johnson recognized the presence of the Scout Explorer Troop 2205 members. The Consolidated Fire District #2, Johnson County Med-Act, Johnson County Emergency Management and the Prairie Village Police Department jointly sponsor this Troop.

Mike Press, Johnson County Administrator, asked Mayor Shaffer to come forward. Mr. Press noted the second link in the chain of survival is the ability to perform CPR. At a recent Council of Mayor's meeting, Mayor Shaffer performed CPR and was able to revive a heart attack victim before medical assistance arrived. Mr. Press presented Mayor Shaffer with the First Responder Award. Mr. Shaffer acknowledged his years of Boy Scout training and noted that recent statistics have found that 50% of all scouts at some time in their life will use their first aid/CPR training. He was pleased that he was able to temporarily extend the victim's life.

PUBLIC PARTICIPATION

Mayor Shaffer recognized Ken Vaughn for his recent election as Chairman of the Kansas State Board of Technical Professions. Mr. Vaughn stated that he is pleased to have been able to serve both the City and the state of Kansas. In his position, he administers professional licensing and laws for engineers and architects.

Cathy Pederson reported that the Skate Park Committee raised an additional \$500 at its recent plant sale.

CONSENT AGENDA

Laura Wassmer moved the approval of the Consent Agenda for Monday, October 21, 2002.

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A roll call vote was taken with the following members voting “aye”: Herrera, Griffith, Hopkins, Noll, Pierson, True, Wassmer, Kelso, Wolf, Ewy Lamberson and Markley.

COMMITTEE REPORTS

Legislative/Finance Committee

LEG2002-32 Consider Amendments to PVMC 19.48 “Signs”

The Legislative/Finance Committee considered a recommendation from the Planning Commission for an amendment to the regulations allowing schools to have additional signage that recognize the receipt of an “educational award of excellence”. The City’s current sign regulations allow schools to have two signs that may be either a monument sign or wall-mounted sign. The monument signs may not be larger than 20 square feet and the wall signs may not be larger than five percent of the wall surface with a maximum size of 50 square feet.

The recommendation of the Planning Commission was to allow a maximum of three signs, one of which may be a wall-mounted award sign. Several committee members felt the proposed ordinance was too restrictive and wanted additional information on the size of the award signs.

Ruth Hopkins moved the City Council refer this matter to the Planning Commission for further consideration, with direction to allow award signs to be either wall-mounted or monument signs, noting that this may require increasing the maximum allowable area for monuments signs at schools. The motion was seconded by Diana Ewy Lamberson and passed unanimously.

LEG2002-20 Consider Harmon Park Bond Refinancing

Bill Griffith reported that over the past few months the Legislative/Finance Committee has been discussing the feasibility of refinancing the 1994 Harmon Park Bonds on the recommendation of the City's Financial Consultant. Refinancing the bonds for the same term would result in a net savings of approximately \$30,000. The Committee also discussed paying off the 1994 Harmon Park bonds early. To call these bonds would require approximately \$915,634 in cash. This could be done without taking the City's fund balance below the target level set by the City Council, assuming that city revenues stay constant and City budgets do not increase more than four percent. Mr. Griffith noted that paying off these bonds would eliminate the city's annual debt service expense on the bonds of approximately \$160,000 per year.

Bill Griffith moved the City Council call all outstanding 1994 Series Harmon Park bonds. Steve Noll seconded the motion.

Mayor Shaffer asked what the year-to-year savings would be. Mr. Griffith responded that the annual debt service cost for 2003 would be \$166,268. The expected interest income for 2003 is \$41,268. Assuming that the City does not spend the \$915,634, the resulting savings over the six-year period would be approximately \$38,400.

Laura Wassmer asked staff if it was anticipated that these funds would be needed in the future. Barbara Vernon responded that serious reductions in state transfers are anticipated, but the exact dollar amount is unknown and will not be known until May, 2003.

Bill Griffith stated that if the money is needed later, bonds could be issued at that time to finance the needed project. The City is not giving up its ability to borrow funds by moving forward with the bond payoff.

Mayor Shaffer noted that the third quarter financial report presented by the City's financial manager raises several questions and concerns with future funding for the City. He noted that the Kansas Government Journal reported Prairie Village has the third lowest bond debt for Cities of the First Class in the State. He urged the Council to

consider this issue carefully in view of the uncertain economic situation within the State and metropolitan area.

Laura Wassmer stated that she supported the motion in committee because she felt the staff were comfortable with paying off the bonds. Diana Ewy Lamberson expressed concern with paying off the bonds and asked staff for their recommendations at this time.

Barbara Vernon responded that the City's Financial Consultant recommended refinancing the bonds at a lower rate. It is his responsibility to provide professional financial advice to the City and his opinions should be carefully considered. During the committee meeting, she was asked what she would do and her response was that she, personally, hates debt and would probably pay off the bonds. But, she also cautioned committee members that there could be a need for that money later, and if that happened taxes would have to be increased and they would have to make that decision, not members of the staff. Mrs. Vernon has more concerns about the need for additional funds now than last week because of the Kansas Economic Conference held last week. Jamie Shell, the Finance Director attended that conference and reported that it appears State officials will have to find \$800 million next year and some of that will have to come from the cities' demand transfers. This is not a one-time financial problem, meaning the City's financial limitations will probably continue into the future.

Jamie Shell reviewed the economic uncertainties of future state funding, noted the projections that have been made assume that the City will not rollback future appraisal increases. He noted the immediate impact would not be catastrophic, but it could be for future budgets.

Laura Wassmer noted the question comes down to how comfortable the City is with the risk and stated that she is not comfortable taking this risk.

Bill Griffith stated that he feels it comes down to the question of does the Council believe it will spend the needed \$915,600 during the 2004-2006 budget years; if not, then he feels the money should be used to payoff the bonds.

Steve Noll noted the positive impact on the City's financial rating if the bonds were paid off. He feels the City has adequate reserves and that if necessary the reserves can be rebuilt.

Diana Ewy Lamberson stated that the goal of the City is to maintain a 15-20% fund balance and she cannot support paying off the bonds.

Mayor Shaffer called for a vote on the motion to call all outstanding 1994 Series Harmon Park bonds. The motion passed by a 6 to 5 vote with the following votes cast: “aye” Griffith, Hopkins, Noll, True, Kelso and Wolf; “nay” Herrera, Pierson, Wassmer, Ewy Lamberson and Markley.

Communications Committee

Laura Wassmer advised the Council that the Communications Committee had discussed the possibility of conducting a resident survey. Steve Noll stated that for a survey to be helpful, it would need to have very specific questions. Ruth Hopkins noted that if the City goes forward on the creation of a land use plan, this would begin with a resident survey and does not feel it is necessary to duplicate efforts.

OLD BUSINESS

Mayor Shaffer introduced Mona Carmack, Director of the Johnson County Library. Ms Carmack expressed her appreciation for the Council’s recent adoption of the proclamation celebrating November 4th, the 50th anniversary of the founding of the Johnson County Library as Johnson County Library Day. She acknowledged the City’s support of the library from its very beginning, noting the first library was located in the basement of the Toon Shop in Prairie Village. Ms Carmack encouraged Council members to participate in the upcoming Johnson County Library Foundation Gala to be held on Sunday, November 17th.

NEW BUSINESS

Jerry Kelso noted recent “Amber Alerts” and asked if the City participated in this program. Chief Grover responded that all members of the Metropolitan Police and Sheriffs participate in the Amber Alert program.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Prairie Village Ice Storm Committee	10/22/2002	7:00 p.m.
Skate Park Committee	10/24/2002	7:00 p.m.
Legislative/Finance Committee	11/04/2002	6:00 p. m.
Policy/Services Committee	11/04/2002	6:00 p.m.
City Council	11/04/2002	7:30 p.m.

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The Prairie Village Arts Council is pleased to feature the work of John Roush & M.L. Moseman, they will have an exhibit of pastels during the month of October in the R. G. Endres Gallery.

If you haven’t already done so, turn in your reservation for the League 2002 Regional Supper hosted by Prairie Village at the Homestead Country Club on Wednesday, November 20th.

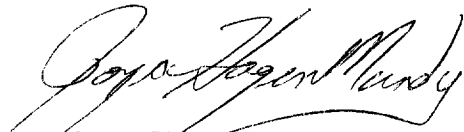
Michael Forbes Grill at 5200 W. 95th will have a ribbon cutting on November 12 at 10:45 a.m.

The 50th Anniversary books, **Prairie Village Our Story**, are being sold to the public. Mayor Shaffer announced that 316 books have been sold to individuals and 165 books to retail establishments for a total of 471 books to date.

Mayor Shaffer congratulated Roy and Maki True on the recent birth of their son. Eric was born October 3rd, weighing 8 pounds and 4 ounces.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:30 p.m.



Joyce Hagen Mundy
City Clerk