

****AMENDED****
COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Monday, December 1, 2003
7:30 p.m.

I. CALL TO ORDER

II. ROLL CALL

III. PUBLIC PARTICIPATION

IV. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes – November 17, 2003
2. Approve Claims Ordinances #2471 through #2473
3. Retain current fees for Right-of-Way Permits and Drainage Permits
4. Authorize the disposal through trade-in of fixed asset #1524 Ricoh IS420 scanner with automatic document feeder
5. Approve renewal of the Recware software agreement with The Active Network, Inc. for e-mail technical support and assistance for 2004 at a cost of \$696.00
6. Approve renewal with Daymark Solutions for service of the City's photo ID printer at an annual cost of \$705.00 with funding from the City Clerk's operating budget
7. Approve the agreement with Medtronic Physio-Control Corp. for technical service support for the Department's AEDs at a cost of \$1,190.00 with funding from account 1-3-25-5160
8. Approve the renewal agreement between the City of Prairie Village and Midwest Radar for 2004
9. Approve the renewal agreement between the City of Prairie Village and Blue Valley Public Safety for 2004
10. Approve the renewal agreement between the City of Prairie Village and Allied Exterminators for 2004
11. Approve the renewal agreement between the City of Prairie Village and Midwest Power Files for 2004
12. Approve the renewal of the agreement between the City of Prairie Village and Otis Elevator Company for 2004

By Change Order:

13. Approve Construction Change Order #1 to the contract with Mega Industries for Project 190713: 2003 Storm Drainage Repair Program for a decrease of \$47,592.29 and authorize these funds to be added to the Capital Infrastructure Program Drainage Unallocated Fund

By Committee:

14. Adopt the proposed 2004 salary ordinance
15. Approve the following time off schedule for the balance of 2003 and for 2004:

Thanksgiving	November 27 and 28, 2003
Christmas	December 25 and 25, 2003
New Year's Day	January 1, 2004
Martin Luther King, Jr. Day	January 19, 2004
President's Day	February 16, 2004
Memorial Day	May 31, 2004
Independence Day	(observed) July 5, 2004
Labor Day	September 6, 2004
Thanksgiving	November 25 and 26, 2004
Christmas	(observed) December 24, 2004

V. COMMITTEE REPORTS

Legislative/Finance Committee

LEG2003-24 Consider Physical Fitness Program

LEG2003-25 Consider Replacement of AS400 Computer

VI. OLD BUSINESS

Consider Petition for a Restricted Residential Parking Area

VII. NEW BUSINESS

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@PVKANSAS.COM

**COUNCIL
CITY OF PRAIRIE VILLAGE
December 1, 2003
-Minutes-**

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 1, 2003, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order with the following Council members responding to roll call: Bill Griffith, Steve Noll, Greg Colston, Roy True, Laura Wassmer, Jerry Kelso, Kay Wolf and Jeff Anthony.

Also present were: Barbara Vernon, City Administrator; Charles Wetzler, City Attorney; Charles Grover, Chief of Police; Robert Pryzby, Director of Public Works; Doug Luther, Assistant City Administrator; Jamie Shell, Finance Director and Joyce Hagen Mundy, City Clerk.

PUBLIC PARTICIPATION

Mayor Shaffer acknowledged the presence of a Boy Scout from Troop 91 working toward a merit badge and four students from Rockhurst High School attending for their American Government class.

No one was present to address the Council.

CONSENT AGENDA

Bill Griffith moved the approval of the amended Consent Agenda for Monday, December 1, 2003:

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13. Approve Construction Change Order #1 to the contract with Mega Industries for Project 190713: 2003 Storm Drainage Repair Program for a decrease of \$47,592.29 and authorize these funds to be added to the Capital Infrastructure Program Drainage Unallocated Fund
14. Adopt the proposed 2004 salary ordinance
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A roll call vote was taken with the following members voting "aye": Griffith, Noll, Colston, True, Wassmer, Kelso, Anthony and Wolf.

COMMITTEE REPORTS

There were no Committee Reports.

OLD BUSINESS

Consider Petition for a Restricted Residential Parking Area

At the November 17, 2003 meeting of the City Council, a public hearing was held on a petition for a restricted residential parking area on the north and south sides of 74th Terrace beginning at Mission Road and continuing west to Delmar. The representative for the petitioners said a restricted residential parking area was not necessary at this time if signs could be modified and requested that the requested petition be continued.

The City Attorney advised that ordinance 2016 does not establish a procedure for withdrawing a petition and requires the Council to make a decision within 30 days of concluding the public hearing.

Bill Griffith moved the City Council adopt an ordinance denying the requested establishment of a "restricted residential parking area" on the north and south sides of 74th Terrace beginning at Mission Road and continuing west to Delmar as the petitioners failed to establish the eligibility requirements as described in Ordinance 2016 to justify the creation of a district. Laura Wassmer seconded the motion.

A roll call vote was taken with the following votes cast: "aye" Griffith, Noll, Colston, True, Wassmer, Kelso, Anthony and Wolf.

NEW BUSINESS

LEG2003-24 Consider Physical Fitness Program

Chief Grover presented background information on the physical fitness program developed by his department in 1998 following a program developed by the Cooper Institute to comply with CALEA standard 22.3.2. The current program is mandatory for commissioned police officers and voluntary for other city employees. In an effort to get maximum participation different incentives have been used including monetary incentives and competition. A recent survey indicated that wellness time off, which has been used successfully by other cities, may be a more effective incentive.

The employee benefit committee, in their on-going efforts to control/reduce rising insurance costs, has discussed adopting a city-wide physical fitness plan as a means to stress the importance of wellness. They have heard presentations on the Johnson County Sheriff's Department program and the proposed program. They support the proposed program and incentive program.

Greg Colston asked how many evaluations were involved with the police program and the maximum number of days off that could be earned. For police officers, there is one mandatory evaluation and three voluntary evaluations. For non-police personnel, there would be four voluntary evaluations. The maximum time off that could be earned for either group is 2 days.

Laura Wassmer felt that more emphasis should be placed on successful completion than on participation and asked who set the standards. Chief stated that the standards are set by the trainers based on standards developed by the Cooper Institute and the individual's assessment.

Jerry Kelso asked if the assessment were conducted while the employees were on duty or off duty. Most of the assessments are done while employees are on-duty.

Bill Griffith asked the maximum total number of days an employee could have off during a year. He sees the value of this program for police personnel, but expressed concern with covering the time off. Barbara Vernon replied that an employee with 11 years of service has 20 vacation days and 10 paid holidays.

Chief Grover reviewed the process for setting individual goals using the information provided by the individual assessment and standards set by the Cooper Institute. He noted that the employee must continue to show improvement toward their goal.

A citywide program would emphasize the city's commitment to address rising insurance costs and improve the wellness of its employees.

The Council took no action. Mayor Shaffer directed Chief Grover to continue with the existing program with the program being open to non-police personnel on a voluntary basis.

LEG2003-25 Consider Replacement of AS400 Computer

The current AS400 operating system in the Public Safety Department was purchased in 1996-97 for the Department to move forward with the New World CAD/RMS software system. Mid-year 2003, the Department attempted to complete the Field Reporting System that was made possible through a COPS grant, but the project had to be halted due to technical difficulties. Two problems were identified. 1) The Records computers would not work with the existing 4.5 Client Access but needed 5.1 Client Access, which the current AS400 unit is too old to handle. 2) All new versions of New World software are required to have a SQL compiler in the AS400, the current AS400 cannot accept this advanced software, nor can it be upgraded to do so.

Chief Grover briefly reviewed the following options and their advantages and disadvantages: 1) Stay at the current level of software; 2) Exchange current records computers with older models; 3) Update to a Windows based version of New World software; 4) Purchase a New AS400 and 5) Purchase a Refurbished AS400. The recommended action is to purchase a refurbished AS400, which can be purchased for much less than a new unit, the unit would be upgraded with additional memory and be warranted by IBM.

Chief Grover stated that he had hoped to purchase a new AS400 unit in 2005; however, action needs to be taken now. He has reviewed his budget and is confident that there are budgeted items that could be delayed without a significant impact to the 2004 budget resulting in available funds in the 2003 budget to cover the cost of this purchase without requiring the use of city contingency funds.

Steve Noll questioned remaining with the current software. Chief Grover responded that New World is one of few police software companies that have been in business for a long period of time and the software does a very good job meeting the needs of the department. He also noted that to switch to different software would cost between \$200,000 and \$300,000 in software costs alone.

Bill Griffith moved the City Council approve the purchase of a refurbished AS400 as a capital expense in the existing 2003 Public Safety Budget for an amount not to exceed \$25,000. The motion was seconded by Laura Wassmer and passed unanimously.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Planning Commission	12/02/2003	7:00 p.m.
Tree Board	12/03/2003	6:00 p.m.
Sister City	12/08/2003	6:00 p.m.
Park and Recreation Committee	12/10/2003	7:00 p.m.
Council Committee	12/15/2003	6:00 p.m.
City Council	12/15/2003	7:30 p.m.

The Prairie Village Arts Council will feature Gloria Hawkins' exhibit of one-room schoolhouses from around the country in the R.G. Endres Gallery during the month of December. The reception will from 6:30 – 7:30 on December 5th

The Mayor's Holiday Tree Lighting Fund has received \$4,495 in donations as of November 25th. Donations to the Holiday Tree Fund will be utilized in assisting Prairie Village families and Senior citizens needing help to pay their heating and electric bills during the cold winter months, as well as with home maintenance throughout the year. Your tax-deductible contributions are appreciated.

The Mayor's Holiday Volunteer Gala will be held on Friday, December 5th. Social hour begins at 6:30 p.m. at Homestead Country Club.

The 50th Anniversary books, Prairie Village, Our Story continue to be sold to the public. They make great gifts. To date, 936 books have been sold.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 8:05 p.m.

Joyce Hagen Mundy
City Clerk

