

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
December 15, 2014**

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 15, 2014 at 7:30 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Ashley Weaver, Jori Nelson, Ruth Hopkins, Steve Noll, Eric Mikkelson, Andrew Wang, Laura Wassmer, Brooke Morehead, Dan Runion, David Morrison and Ted Odell.

Staff present were: Wes Jordan, Chief of Police; Keith Bredehoeft, Director of Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Kate Gunja, Assistant City Administrator; Nolan Sunderman, Assistant to the City Administrator; Lisa Santa Maria, Finance Director; and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led those present in the Pledge of Allegiance.

PRESENTATION

Chief Wes Jordan called upon John Anderson, the speaker for the 2014 Citizen's Police Academy Graduating Class. Mr. Anderson stated it was a privilege to attend the academy and acknowledged the time and commitment of the Police Department in putting together the ten week program. The academy covered everything from how the constitution applies to municipal law to ride-alongs with officers to a tour of the Johnson County Crime Lab. He thanked the Mayor and City Council for support of this valuable

program. The class was able to participate in simulations that demonstrated the split second decisions that officers are required to make.

Sgt. Myron Ward with the assistance of Mayor Shaffer and Chief Jordan distributed certificates of graduation to the 13 members of the graduating class.

PUBLIC PARTICIPATION

Sharon Glinder, 9642 Belinder, thanked the City for the resurfacing of the Harmon Park Tennis Courts. She noted the work was excellent and appreciated by those who frequently play on the courts.

Public Participation was closed at 7:45 p.m.

CONSENT AGENDA

Ashley Weaver moved the approval of the Consent Agenda for Monday, December 15, 2014:

1. Approve Regular City Council minute - December 1, 2014
2. Approve Claims Ordinance 2924
3. Approve a six month renewal of the agreement for Prosecutor Services with Debra A. Vermillion
4. Approve a two year renewal of the contract with attorney Robin Lewis to provide Public Defender Services
5. Approve a two year renewal of the contract with attorney Lenin Guerra to provide Spanish speaking Public Defender Services]
6. Approve an agreement with Iron Mountain to provide records disposal services for the City subject to review of the agreement by the City Attorney
7. Approve a contract for HVAC Services with O'Dell Service Company, Inc. for 2015 with renewal in 2016 and 2017
8. Approve a contract for Pest Control Services with Pete's Pest Control for 2015 with renewal in 2016 and 2017
9. Ratify the Mayor's appointment of Serena Schermoly to the Prairie Village Arts Council completing the unexpired term of Lindsey Rosemann expiring April, 2017

10. Ratify the Mayor's appointment of Robert Roberge, Jr. to the Environment/Recycle Committee completing an unexpired term terming April, 2017
11. Ratify the Mayor's reappointment of Lori Sitek and Thomas Brill to the Civil Service Commission with their terms expiring in January, 2018
12. Adopt Resolution 2014-04 establishing 2015 compensation ranges for the City of Prairie Village, subject to review and approval of the City Attorney

A roll call vote was taken with the following members voting "aye": Weaver, Nelson, Hopkins, Noll, Mikkelson, Wang, Wassmer, Morehead, Runion, Morrison and Odell.

MAYOR'S REPORT

Mayor Shaffer reported on his activities representing the City over the past two weeks including meetings with a Roeland Park Citizens Group, the Urban Core, Northeast Johnson County Mayors, Greater Kansas City Chamber Board, Mid-America Regional Council Board as well as the holiday events for the Northeast Johnson County Chamber, City of Mission Hills, the Mayor's Tree Lighting ceremony and Volunteer Holiday Party. He attended his final meeting of the United Community Services Board and received a certificate of recognition on behalf of the City for its 23 years as a contributor to the Human Services Fund. He was pleased to be able to participate in the first DARE graduation for this year at Prairie Elementary School.

COMMITTEE REPORTS

Planning Commission

PC2014-122 Consider Final Plat for Mission Chateau

PC2013-11 Request for extension to Special Use Permit for Mission Chateau

Mr. Timothy Sear, General Counsel for MVS, LLC. appeared before the City Council to request that these two items be continued until the January 5, 2015 meeting

of the City Council to allow for additional discussion of possible modifications to the site and plat.

Laura Wassmer moved the City Council continue PC2014-122 Consideration of the Final Plat for Mission Chateau to the January 5, 2015 meeting. The motion was seconded by Ashley Weaver and passed unanimously.

Laura Wassmer moved the City Council continue PC2014-11 Request for extension to the Special Use Permit for Mission Chateau to the January 5, 2015 meeting. The motion was seconded by Ted Odell and passed unanimously.

Council Committee of the Whole

COU2014-49 Consider approval of Council Policy #29 regarding remote participation for City Council Meetings

In August, 2014, City Councilmember Jori Nelson requested the City Council consider allowing remote participation for City Council Meetings. A work group consisting of Jori Nelson, Steve Noll and Andrew Wang prepared a draft policy that was considered by the Council Committee of the Whole on December 1, 2014. At that meeting some concerns were expressed with the ability of the technology to accommodate the needs of the caller and the Council in providing clear communication.

Nolan Sunderman and Kate Gunja demonstrated a simulated call-in by one individual. He noted additional technology would be needed for multiple persons to teleconference into the meeting. Jori Nelson suggested that one individual could call in and the other could use face time. Mr. Sunderman replied that staff tested face time also and with the tablet placed on top of the dais the Council would be able to hear the person calling in, but they would not be able to hear meeting conversation.

Laura Wassmer asked how much time staff would need to make the accommodations for the call-in. Quinn Bennion responded the policy requires 24 hour notice. Jori Nelson noted that she reviewed past attendance records for City Council meetings and there were very few times when two or more Council members were absent.

Ted Odell noted he still had concerns from the efficiency standpoint and the impact on the flow of the meeting. He noted that Kate was in a quiet room when she called in with nothing going on in the background.

Andrew Wang stated that he could not totally disagree with Mr. Odell, but stated he still is supportive of the proposed policy and sees how it can be useful.

Laura Wassmer stated she did not see any harm in trying the policy. Ruth Hopkins reported that she has colleagues that find teleconferencing very beneficial.

Eric Mikkelson noted again that the Mayor has discretion to discontinue the remote call-in if it is not functioning properly and the Council has the ability to repeal the policy at any time if they find it negatively impacts the flow of meetings. He is supportive of providing this opportunity to council members who would otherwise not be able to participate in a meeting due to extraordinary circumstances.

Ashley Weaver expressed concern with the 15 minutes allowed by the policy to secure a good connection, noting that was a long timeframe. Steve Noll responded the committee was sensitive to possible cell phone connection issues, but noted he would be ok with a shorter timeframe. Mayor Shaffer suggested five minutes. Jori Nelson suggested 10 minutes. Mayor Shaffer noted a recent conference call where he was a participant that did not go well.

Eric Mikkelson noted the policy also contains language that allows the Mayor to discontinue the call at any time.

Andrew Wang moved the City Council approve Council Policy #029 entitled "Remote Participation for City Council Meetings". The motion was seconded by Jori Nelson and passed unanimously.

COU2014-50 Consider City Council Policy Revisions

On behalf of the Council Committee of the Whole, Council President Ashley Weaver moved the City Council approve the following revisions to City Council Policy CP001 entitled "Public Committees": Delete Section A.A.1 "Communications Committee", Section V.A.6 "ADA Committee Advisory Committee" Section V.A.7 "Homes Association Committee" and repeal Council Policies CP006 "Guidelines for Animal Control Committee" and CP610 "Communications Committee". The motion was seconded by Ruth Hopkins and passed unanimously.

COU2014-56 Consider approval of the use of Forfeiture Funds to purchase a van to transport the CIRT Team during operations and training.

On behalf of the Council Committee of the Whole, Council President Ashley Weaver moved the City Council approve the expenditure of not to exceed \$25,000 of Forfeiture Funds for the purchase of a transport Van for the CIRT Team through normal purchasing policy requirements. The motion was seconded by Laura Wassmer and passed unanimously.

COU2014-51 Consider approval of the purchase and installation of Public Works Software

On behalf of the Council Committee of the Whole, Council President Ashley Weaver moved the City Council approve an agreement with Lucity, Inc. in the amount of

\$74,500 for Public Works Management Software. The motion was seconded by Laura Wassmer and passed unanimously.

COU2014-54 Consider approval of request for Contingency Funds for Legal Contract Services

On behalf of the Council Committee of the Whole, Council President Ashley Weaver moved the City Council authorize the use of \$265,762.79 in Contingency Funds to be used for Legal Contract Services. The motion was seconded by Ruth Hopkins and passed by a vote of 9 to 2 with Morehead and Morrison voting in opposition.

COU2014-55 Consider approval of request for Contingency Funds for October KCP&L Street Light and Traffic Signal billings

On behalf of the Council Committee of the Whole, Council President Ashley Weaver moved the City Council authorize the use of \$118,530.66 in Contingency Funds to be used for the October KCP&L Street Light and Traffic Signal billing. The motion was seconded by Ruth Hopkins and passed unanimously.

STAFF REPORTS

Public Safety

- Chief Jordan provided an update on the serious vehicular accident at 79th & Roe noting both parties hospitalized are still in intensive care. The accident continues to be under investigation.
- Sgt. Rod Smith reported on a recent case involving the theft of packages off of porches. The investigative unit is continuing to work with other cities that have experienced similar thefts from the same individual. A warrant was issued for the individual and additional packages discovered at the home.

Public Works

- Keith Bredehoeft provided an update on the drainage channel project at 71st & Nall - contractors have completed sodding.
- The Harmon Park Tennis Court project is almost complete. The windscreens need to be installed. PW crews also painted the Tennis Shack.
- McCrum Park is now open, some punch list items remain. Jori Nelson noted it was used this past weekend as asked about the remaining items.
- The Fiber Installation Project began two weeks ago and conduit has been installed along most of Mission Road between City Hall and Somerset.

Administration

- Nolan Sunderman reported he is continuing to try to find an acceptable date for the Annual City Council Work session and asked Council members who had not responded to the survey to do so as soon as possible.
- There will be an informational meeting on the Synchronized Swim Team Program on January 14th at 5:30 p.m. in the MPR.
- City Hall Day will be held in Topeka on February 4th.
- Kate Gunja noted the City will again offer Christmas Tree Recycling at city parks through the middle of January.
- Kate Gunja asked for direction on the effective date for the proposed Recreational Vehicle Ordinance. Laura Wassmer stated the recommendation of the ad-hoc committee was for six months from adoption. Steve Noll suggested that the 6 month timeframe be presented as a specific date. Katie Logan agreed a specific date is preferred for enforcement purposes.
- Quinn Bennion noted that staff are working on year-end items.
- City Offices will be open on Friday, December 26th and January 2nd, although several communities have chosen to be closed. He anticipates minimal staff working these dates.
- Staff met with representatives of “Team Thrift” and plans are proceeding for a April 1 launch date for the program.

OLD BUSINESS

Ruth Hopkins noted the success of the recent Gingerbread House Project put on by the Municipal Foundation. She encouraged Council members to attend this event and recognized Mely Ballard for her assistance with the project.

NEW BUSINESS

There was no New Business to come before the City Council.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Prairie Village Arts Council	12/17/2014	7:00 p.m.
Council Committee of the Whole	01/05/2015	6:00 p.m.
City Council	01/05/2015	7:30 p.m.

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The Prairie Village Arts Council is pleased to present a photography exhibit by Kathleen Manning in the R. G. Endres Gallery during the month of December.

City offices will be closed on Thursday, December 25th in observance of the Christmas holiday.

Deffenbaugh will observe the Christmas holiday. Regular trash pickup for Thursday and Friday will be delayed by one day.

City offices will be closed on Thursday, January 1st in observance of the New Year's Day holiday.

Deffenbaugh will observe the New Year's Day holiday. Regular trash pickup for Thursday and Friday will be delayed by one day.

EXECUTIVE SESSION

Ashley Weaver moved pursuant to KSA 75-4319 (b) (1) that the Governing Body recess into Executive Session in the Council Chambers for a period not to exceed 15 minutes for the purpose of consulting with the City Attorney on matters of pending litigation. Present will be the Mayor, City Council, City Attorney, City Administrator and Assistant City Administrator. The motion was seconded by Andrew Wang and passed unanimously.

Mayor Shaffer reconvened the meeting at 8:45 p.m.

ADJOURNMENT

With no further business to come before the City Council the meeting was adjourned at 8:45 p.m.

Joyce Hagen Mundy
City Clerk