

AMENDED
COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Monday, November 5, 2007
7:30 p.m.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC PARTICIPATION**
- V. **PRESENTATION BY LENNY DOBENS AND ALEX HORVATH**
- VI. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes – October 15, 2007
2. Approve the Employment Agreement with Quinn Bennion for the position of City Administrator.
3. Approve Construction Change Order #5 with Radmacher Brothers Excavating Company, Inc. for a reduction of \$25,765.88 to project #190718: 2007 Storm Drainage Repair Program.
4. Approve Construction Change Order #3 with Miller Paving and Construction for a reduction of \$61,166.36 to project #190851: 2006 Street Resurfacing Program.
5. Approve Construction Change Order #1 with Linaweaver Construction, Inc. in the amount of \$1,806.20.
6. Approve an agreement with Alphagraphics for production of the 2008 issues of the Prairie Village Voice and Park & Recreation brochure.
7. Approve Resolutions 2007-06 through 2007-18 designating the authority to act on behalf of the City for the execution of documents and transmission and/or transfer of funds and designating the “Plan Administrator” for the City’s pension plans.
8. **Approve an agreement with MHM Resources to administer the Section 125 medical and dependent care expense benefit for 2008 and add the option to use a Visa debit card for qualified services pending review by the City Attorney.**

By Committee:

9. Adopt Ordinance 2154 amending Chapter 1 of the Prairie Village Municipal Code Entitled “Administration” by amending Article 3 entitled “Officers and Employees” by amending Section 1-301 entitled “Appointive Officers and Employees, Terms and Salary”; Section 1-302 entitled “Employees”; Section 1-303 entitled “Removal”; and Subsections (a) and (f) of Section 1-313 entitled “City Administrator: Duties”. (Council Committee of the Whole Minutes – October 15, 2007)
10. Adopt Ordinance 2155 Amending Chapter 1 of the Prairie Village Municipal Code entitled “Administration” by amending Section 2 entitled “Governing Body” by amending Section 1-205 entitled “Powers of the Mayor”. (Council Committee of the Whole Minutes – October 15, 2007)

11. Adopt Ordinance 2156 amending Chapter X of the Prairie Village Municipal Code entitled "Police" by amending Article 10 entitled "Police Department" by amending Section 10-109 entitled "Control of Police by the Mayor and Chief of Police: Suspension, Demotions, Removal from Office". (Council Committee of the Whole Minutes – October 15, 2007)
12. Adopt Ordinance 2157 granting the requested zoning change from office building district (C-0) to planned restricted business district (CP-1) for the property located at 7920 State Line Road and approve the preliminary development plan subject to the nine conditions approved by the Planning Commission. (Council Committee of the Whole Minutes – October 15, 2007)
13. Authorize the Public Works Director to prepare an Interlocal agreement with the Shawnee Mission School District to construct additional parking spaces at Shawnee Mission East High School. (Council Committee of the Whole Minutes – October 15, 2007)

VI. OATH OF OFFICE – NEW CITY ADMINISTRATOR QUINN BENNION

VII. STAFF REPORTS

VIII. COMMITTEE REPORTS

**Council Committee of the Whole – Andrew Wang
COU2007-67 Consider HNTB Engineering Change Order #4 for SME parking lot**

Finance Committee – David Voysey

Community Center Committee – David Belz

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@PVKANSAS.COM

**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
November 5, 2007**

The City Council of Prairie Village, Kansas, met in regular session on Monday, November 5, 2007, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Laura Wassmer, Pat Daniels, Charles Clark, Wayne Vennard, Diana Ewy Sharp and David Belz.

Also present were: Quinn Bennion, City Administrator; Charles Wetzler, City Attorney; Wes Jordan, Chief of Police; Tom Trienens, Manager of Engineering Services; Doug Luther, Assistant City Administrator and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

PUBLIC PARTICIPATION

Jeff Anthony, 8531 Cedar, addressed the City Council with his comments in support of the proposed redevelopment of the Meadowbrook Golf Club property noting the city's need to provide a new stock of affordable homes for empty-nesters so they can remain a critical asset to this community. He stated the Council must think outside the box to protect the long-term viability of the City, that they have an obligation to do what is best for the City as a whole.

PRESENTATION

Lenny Dovens, 127 West Gregory, and Alex Horvath, 3500 West 73rd Street, expressed their apologies to the City Council and Mayor Shaffer for damaging the Windsor Park Tennis Courts

CONSENT AGENDA

Andrew Wang moved the approval of the Consent Agenda for Monday, November 5, 2007:

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8. Approve an agreement with MHM Resources to administer the Section 125 medical and dependent care expense benefit for 2008 and add the option to use a Visa debit card for qualified services pending review by the City Attorney.
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12. Adopt Ordinance 2157 granting the requested zoning change from office building district (C-0) to Planned Restricted Business District (CP-1) for the property located at 7920 State Line Road and approve the preliminary

development plan subject to the nine conditions approved by the Planning Commission.

13. Authorize the Public Works Director to prepare an Interlocal agreement with the Shawnee Mission School District to construct additional parking spaces at Shawnee Mission East High School.

A roll call vote was taken with the following members voting “aye”: Herrera, Hopkins, Voysey, Kelly, Wang, Wassmer, Daniels, Clark, Vennard, Ewy Sharp and Belz.

OATH OF OFFICE

Quinn Bennion was sworn in as the City’s City Administrator and welcomed by the Mayor and Council. Mr. Bennion introduced his wife and thanked Barbara Vernon for her assistance in the transition. He stated he is pleased to be working for the City and looks forward to working with the existing city staff and the city council.

PRESENTATIONS

Mayor Ron Shaffer read the Resolution created honoring the accomplishments and service of former City Administrator Barbara Vernon. He also presented Mrs. Vernon with an autographed book on the works of Tom Corbin, the artist who created the sculpture that will be placed at City Hall in honor of Barbara’s contributions to the City of Prairie Village.

STAFF REPORTS

Public Safety - Chief Wes Jordan

- The Reverse 911 Communicator purchased in conjunction with Mission Hills six and a half years ago at a cost of \$30,000 is broken. The Department has been told by the manufacturer that the system is obsolete and that they will no longer provide support or repair. Chief Jordan noted there are several similar systems currently on the market. He has spoken with the City Administrator of Mission Hills who advised him that 60% of their residents would require a system that would provide telephone notification. Chief Jordan asked if the Council felt the system was necessary.
- It was the consensus of the Council that the expectation of the residents is that the system is available and they felt it should be available; however, they stressed that it only be used in true emergency situations. Chief Jordan stated he does not support the purchase of stand alone systems and would be doing more research into the best solution for this problem.
- Chief Jordan provided an update on the missing 14 year-old Prairie Village student. The School Resource Officer has been working closely on the case. The department

has no leads, the girl left on her own and there is no reason to suspect she is in eminent danger.

Public Works - Tom Trienens

- Bob Pryzby is home from the hospital recovering from his surgery and doing well.

Community Programs - Doug Luther

- One-fourth of the cities residences are now covered under the homes association notification program, where the homes associations will be notified of any building permits for any building project that involves the partial or total demolition of a home, increases the interior square footage or alters the building footprint of the structure.
- On October 27th, the City Codes Department participated in the Home Renovation Workshop with the City of Mission. The event was very well attended with several Prairie Village residents getting information at the city's booth.
- Mr. Luther explained a new feature on the website allowing Council members to sign up to receive Council updates, the PV Voice, etc. delivered to their mailbox.

City Attorney - Charles Wetzler

- No legal issues to report

Administration - Quinn Bennion

- Introduced Karen Kindle to present the Third Quarter Financial Report
 - The City received the final tax levy figure from the county with the City's levy being 18.166 mills
 - The City's Fund Balance as of 9/30/2007 is \$7.4 million with an unreserved fund balance of \$2,477,030.
 - Revenue continues to be flat; Expenditures are on target with 75.44% of the budget utilized by 9/30/2007.
 - Only 21.9% of the contingency reserve has been used to date.
 - The Johnson County School Sales Tax Reserve balance is \$1,807,545.29.
 - The Risk Management Reserve Fund balance is \$85,349.32.

COMMITTEE REPORTS

Council Committee of the Whole

COU2007-67 Consider HNTB Engineering Change Order #4 for SME Parking Lot

Andrew Wang reported the City has agreed to participate with the Shawnee Mission School District to create additional parking spaces at Shawnee Mission East High School. The project would be added to the 2008 Street Resurfacing Program with the design work being done in 2007.

On behalf of the Council Committee of the Whole, Andrew Wang moved the City Council approve Engineering Change Order #4 with HNTB for Project 190864: 2008 Street

Resurfacing Program in the amount of \$22,550.00 bringing the new contract amount to \$258,275.00. The motion was seconded by Ruth Hopkins and passed by a vote of 8 to 3 with Voysey, Wang and Vennard voting “nay”.

Finance Committee

Financial Advisor

David Voysey reported the committee interviewed three firms to provide financial advisory services on October 10th. Company references were then checked by staff and on October 15th the committee unanimously agreed to accept the proposal of Springsted.

On behalf of the Finance Committee, David Voysey moved the City Council approve an agreement with Springsted to serve as the City’s financial advisor. The motion was seconded by Wayne Vennard and passed unanimously.

Economic Development Fund

On October 15th, the City Council approved the establishment of an Economic Development Fund. Some of the designated funds were used for the Council retreat/worksession held in July.

On behalf of the Finance Committee, David Voysey moved the City Council authorize the transfer of \$1,492,000 from the General Fund to the Economic Development Fund. The motion was seconded by Charles Clark and passed unanimously.

Community Center Committee

David Belz reported the committee has not heard back from the YMCA regarding a joint partnership for programming. During the committee’s research of programs and facilities available in the area, it was found that there are several locations available in Prairie

Village for meetings. Mr. Belz reviewed a brochure created listing available meeting sites and contact names and numbers.

Ruth Hopkins asked if this information was available on the City's website. Doug Luther responded it was not at this time. It is currently being used by City staff to assist individuals needing meeting accommodations that can not be met by the City. The committee did not want to initially flood the other locations with calls, but wanted to have other options available if the City could not accommodate residents' meeting needs.

Ruth Hopkins asked if the committee is looking into the possibility of sharing resources with the Cities of Mission and Overland Park. Mr. Belz stated this is being explored.

Homes Association Committee

Michael Kelly advised that the first Homes Association Committee meeting would be held on Tuesday, November 20th.

Environment/Recycle Committee

Ruth Hopkins reported that she and Mayor Shaffer attended the November 2nd Mayor's Sustainability Conference at Rockhurst College. The event was very well attended and featured several informative panel presentations. During the event, 14 area mayors were present to sign the "Climate Protection Resolution". Mayor Shaffer added that some mayors were unable to attend, but the resolution was actually being signed by 20 to 25 area mayors on behalf of their cities.

OLD BUSINESS

Doug Luther noted the Prairie Village promotional items of a notepad and luggage tag that are now available. He stated these were handed out at the recent Home Renovation seminar.

NEW BUSINESS

Pat Daniels asked for an update on the completion of the Tomahawk Bridge. Tom Trienens responded it was structurally complete, but full completion of the project would be in 2008. Chris Engel stated he been told the bridge would be open for traffic before the Holidays.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Planning Commission	11/06/2007	7:00 p.m.
Tree Board @ Public Works	11/07/2007	6:00 p.m.
Park & Recreation Committee	11/07/2007	7:00 p.m.
Sister City Committee	11/12/2007	7:00 p.m.
75 th Street Committee Interviews	11/12/2007	5:30 p.m.
Board of Code Appeals	11/14/2007	6:00 p.m.
Council Committee of the Whole	11/19/2007	6:00 p.m.
Council	11/19/2007	7:30 p.m.

The Prairie Village Arts Council is pleased to feature an oils exhibit by Barney Newcom in The Prairie Village Arts Council is pleased to feature an exhibit by the Mid-America Pastel Society in the R.G. Endres Gallery during the month of November. The reception will be held on November 9th from 6:00 to 8:00 p.m.

The League of Kansas Municipalities Regional Supper will be held on November 28, 2007 at 6:00 p.m. at the Olathe Fire Department - Olathe Room - 1225 S. Hamilton Circle. **Please RSVP to Jeanne by November 19th if you plan to attend.**

The Northeast Johnson County Chamber Annual Dinner will be held at the Lake Quivira Country Club on November 30th. Contact Jeanne for more information.

Donations for Prairie Village Peanut Butter Week will provide 4,300 meals from 5,600 pounds of peanut butter and the monetary contributions totaled \$1,520.00.

The City offices will be closed on November 22 and 23 in observance of the Thanksgiving holiday. Deffenbaugh is also closed on November 22nd and trash pickup will be delayed one day.

The Employee Appreciation Holiday lunch will be on December 14th from noon until 2 p.m. in the Council Chambers. This year's meal will be catered by McGonigle's Market.

Prairie Village Gift Cards are on sale at the Municipal Building. This is a great way to encourage others to "Shop Prairie Village."

The 50th Anniversary books, Prairie Village Our Story, are being sold to the public.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at
8:35 p.m.

Joyce Hagen Mundy
City Clerk