



Committee Agenda

July 24, 2014 - 7:00 pm

Cindy Clark's house 4216 W. 70th Street (between Tomahawk & Roe) 913-653-2526

- I. Open Meeting
- II. Review and approval of June 2014 minutes
- III. 2014 Event Reports

How did it go? Lessons learned? Suggestions for next year?

- IV. Staff Reports
 - a. Administration
 - b. Public Works
 - c. Police Department
- V. Committees -
 - a. Community Spirit Award – Toby Fritz
 - b. Creativity Center - Patty Jordan
 - c. Decorations – Patty Jordan
 - d. Crafts - Barb Shaw
 - e. Pie Baking Contest – Theresa Gibbons and Danielle Dulin
 - f. History Display – Ted Fritz
 - g. Food Vendors – Susan Forrest
 - h. Entertainment – Deke Rohrbach
 - i. Information Booth – Deke Rohrbach
 - j. Volunteers – Tracy Landing
 - k. Fire Department – Tony Lopez
 - l. Sponsorships – Marianne Noll
 - m. Marketing – Marianne Noll
 - n. YMCA - Ashley
 - o. Patriotic Service – Marianne Noll
- VI. Next Meeting: January 22, 2015 7:00 pm City Hall - 7700 Mission

VILLAGEFEST COMMITTEE

June 26, 2014

The VillageFest Committee met June 26, 2014 at 7:00 pm. Present and presiding, Co-Chairs Marianne Noll and Cindy Clark. Members present: Deke Rohrbach, Toby Fritz, Barb Shaw, Ed Roberts, Tracy Landing, Patty Jordan, Susan Forrest, Ted Fritz, Ashley Dooley Wohlgemuth, Theresa Gibbons, Danielle Dulin, Wes Jordan, Bill Billings, Byron Roberson and Jeanne Koontz. Others present: Ann Lilak.

Ann Lilak, nominator of Bruce Smith Drugs, spoke to why she believes they should receive the Community Spirit Award.

Minutes

Deke moved to approve the minutes from May 22, 2014. Toby seconded the motion and it passed unanimously.

Staff Reports

A. Administration

Jeanne reported that there will be two to three mascots at VillageFest. Jeanne asked the committee to update their cell phone number for the contact list.

B. Public Works

Bill reported he has staff scheduled for the event. They will begin setting up on Wednesday and will set up tents on Thursday.

C. Police Department

Byron stated he has volunteers and officers prepared.

Logistics

Decorating for the pancake breakfast will take place between 6:30 am and 7:00 am. The balloons will arrive by 7:00 am. Craft Vendor spaces will be marked off on Thursday.

Planning Group Assignments

A. Community Spirit Award - Toby Fritz

Committee members voted by ballot at the beginning of the meeting. Toby announced the winners of the Community Spirit Awards: Paul Temme, Citizen; Donna Potts, Lifetime; Boy Scout Troop 381, Organization; and Bruce Smith Drugs, Business. Toby will follow-up with those who made the nominations. Mayor Shaffer and Courtney McFadden will present the awards.

B. Child Craft Center - Patty Jordan

Patty stated she has the camera, printer and computer ready for printing pictures. Home Depot will arrive at 8:30 am.

C. Decorations - Patty Jordan

The balloons have been ordered and will arrive by 7:00 am.

D. Crafts - Barb Shaw

Barb stated she has received 16 applications. There are still 6 spots open. The dog treat truck will need to go on the end.

E. Pie Baking Contest - Theresa Gibbons and Danielle Dulin

Theresa reported they have received 14 entries. Danielle handed out flyers to the committee. They will need two water coolers from Public Works.

F. History Display - Ted Fritz

Ted stated he needs an additional shelf for the glass display case. He will set up on Thursday and Friday morning.

G. Food Vendors - Susan Forrest

No Report.

H. Entertainment - Deke Rohrbach

Deke asked the committee to send her any announcements they need made. Danielle asked that the pie baking contest winners be announced at the main stage.

I. Information Booth - Deke Rohrbach

No Report.

J. Volunteers - Tracy Landing

Tracy reported she has enough volunteers.

K. Fire Department - Tony Lopez

No Report.

L. Sponsorships - Marianne Noll & Jeanne Koontz

Marianne reported an additional \$750 sponsorship was received for a political booth. The money has been spent on two pinball machines for City Hall.

M. Marketing - Marianne Noll & Jeanne Koontz

Marianne thanked Cindy and Jeanne for the steady stream of Facebook posts.

N. Patriotic Service - Marianne Noll

Dale Warman will supervise the Patriotic Service. Stephanie Ramos from Channel 9 news will sing the national anthem and Boy Scout Troop 381 will present the colors.

Other Business

Marianne stated she will follow up with Miss Prairie Village.

The next meeting is July 24, 2014 at 7:00 pm. The meeting adjourned at 7:50 pm.

Marianne Noll & Cindy Clark

Co-Chairs

VillageFest Revenue 2014

Item/Source	Budget	Received	Committed	2013 Income	2012 Income
City Allocation	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 15,000.00
Food Vendor Fee	\$ 525.00	\$ 700.00	\$ 700.00	\$ 525.00	\$ 525.00
Capitol Federal	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Commerce Bank	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Taylor Made Team	\$ -				\$ 1,000.00
Renewal	\$ 750.00			\$ 750.00	\$ 750.00
Lega C (prev. Lane4 Properties)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Old Mission Masonic Lodge	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
O'Neill's Restaurant	\$ 500.00			\$ 500.00	\$ 500.00
Mission Road Animal Clinic	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Harvey for Senate					\$ 750.00
Wolf for Senate				\$ 1,000.00	\$ 750.00
College Nannies + Tutors	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		
Tutera	\$ 750.00	\$ 1,000.00	\$ 1,000.00		
Shaffer, Bollier & Clayton	\$ 750.00	\$ 750.00	\$ 750.00		
Prairie Village Arts Council	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00
Booth Fee		\$ 25.00	\$ 25.00	\$ 125.00	
Craft Vendor		\$ 450.00	\$ 375.00	\$ 550.00	
Pie Baking Contest		\$ 222.75		\$ 217.89	
Pancake Breakfast	\$ 4,000.00	\$ 4,938.00		\$ 4,856.00	\$ 4,795.00
SUBTOTAL	\$ 28,625.00	\$ 29,435.75	\$ 24,200.00	\$ 28,873.89	\$ 28,420.00
Friends of VillageFest	\$ 2,000.00	\$ 1,430.00	\$ 1,430.00	\$ 2,325.00	\$ 2,475.00
TOTAL	\$ 30,625.00	\$ 30,865.75	\$ 25,630.00	\$ 31,198.89	\$ 30,895.00