

COUNCIL COMMITTEE OF THE WHOLE
June 2, 2014

The Council Committee of the Whole met on Monday, June 2, 2014 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President Ashley Weaver with the following members present: Mayor Ron Shaffer, Ashley Weaver, Jori Nelson, Ruth Hopkins, Steve Noll, Eric Mikkelson, Andrew Wang, Laura Wassmer, Brooke Morehead, Dan Runion, Courtney McFadden, Ted Odell and Terrence Gallagher. Staff Members present: Wes Jordan, Chief of Police; Keith Bredehoeft, Public Works Director; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Kate Gunja, Assistant City Administrator; Lisa Santa Maria, Finance Director; Danielle Dulin, Assistant to the City Administrator; Nic Sanders, Human Resources Manager and Joyce Hagen Mundy, City Clerk.

COU2014-15 Consider Agreement for Information Technology Services with Johnson County Department of Technology and Innovation

During the May 5th and May 19th Council Committee meetings, the committee discussed the staff recommendation to move information technology services to the Johnson County Department of Technology and Innovation (JoCo IT). The current information technology consultant, Alexander Open Systems (AOS), has been with the City for more than ten (10) years and provides twelve (12) hours of on-site services per week.

Moving to JoCo IT shifts towards a 'shared services' model and allows for increased shared services with the County and other agencies increasing efficiency, service and lowering operating cost. Mr. Sanders provided historical IT Services for the past three years and the following estimates for 2014 and 2015:

	AOS status quo	JoCo IT option
2015 Estimated	75,000	71,420
2014 Estimated	72,000	74,362* + 36,000 (AOS)

** Includes one-time implementation cost of \$40,026. Remainder of the year is prorated.*

JoCo IT would provide 24x7 support, better buying power for software and hardware, as well as potential future benefits of backup and disaster recovery, phone and internet services, and SPAM and internet content filtering. Mr. Sanders noted the 24x7 support is valuable to the city in its police operations as well as possible off-hours technology needs during the operation of the pool and/or public works. Jerry Swingle noted the services could be provided remotely or on-site, whatever is needed. They currently service several other northeast agencies with 24x7 operations including: Consolidated Fire District 2, City of Roeland Park, City of Mission, City of Mission Hills and the City of Fairway

City attorney Katie Logan stated she had reviewed the proposed agreement and discussed the concerns expressed with warranty and limitation of damages language. JoCoIT is not willing to change their language. Mrs. Logan noted that the current agreement with AOS does not expressly provide for a warranty. She does not feel the city is losing anything contractually from its current agreement with AOS and the proposed agreement.

Eric Mikkelson expressed concerns with a possible data breach. Mr. Sanders responded that he felt the city was in a better position with JoCoIT than it is currently. Jerry Swingle stated that have three full-time security specialist on staff that will install, backup and monitor firewalls.

Mrs. Logan stated that she is comfortable with the agreement and noted the language is standard language used in governmental contracts. Mr. Sanders confirmed that although JoCoIT may make recommendations regarding equipment, etc. that the City has the ultimate decision and if purchases are made would likely benefit from better pricing through purchasing through the county's contacts.

Ruth Hopkins made the following motion, which was seconded by Laura Wassmer and passed unanimously:

**MOVED THE CITY COUNCIL APPROVE THE AGREEMENT
FOR INFORMATION TECHNOLOGY SERVICES WITH THE
JOHNSON COUNTY DEPARTMENT OF TECHNOLOGY
AND INNOVATION**

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2014-18 Consider Request for funding for JazzFest in the 2015 Budget

Jack Shearer, Chairman of the JazzFest Committee, reviewed the history of the Prairie Village Jazz Festival which had its inaugural festival in September, 2010. The City has supported this event with limited staff support, but no direct funding, other than a loan required for the 2013 festival.

The Prairie Village Jazz Festival has created a favorable reputation throughout the area reflecting positively on the City for its support in featuring quality jazz artists from area musicians. The committee is committed to the Festival, and with four years experience, the committee has recognized the need for annual city funding. Volunteer committee members are not able to on a consistent and timely basis, raise all the funding needed for the Prairie Village Jazz Festival.

The JazzFest Committee respectfully requested city budget funding in the amount of \$20,000 to provide a consistent base for the procurement of talent for the event.

Ted Odell confirmed that \$20,000 would cover all the talent costs. He questioned if the committee would continue to raise funds in addition to the budgeted funds. Mr. Shearer

responded that it would noting the event costs \$40,000 to \$50,000. Once talent is secured, it is easier to raise funds for the event.

Laura Wassmer asked if the full amount of the contracts were paid upon signing of the contract. Mr. Shearer responded the head-liners will generally receive one half of their fee with the execution of the contract and the remainder after the performance. The lesser known musicians are generally paid in full after their performance. The contracts are written with an out-clause.

Ms Wassmer stated the festival is a great event; however, because it is held outside it is a very high risk event. The event was initially approved as a non-funded event and she is more comfortable with it remaining unfunded. She does not feel the City can take on funding another on-going program.

Mr. Shearer noted that all of the festivals have been highly applauded by critics and the festival has a strong reputation in the jazz community. Ms. Wassmer replied with comments about uncertain weather.

Ruth Hopkins expressed concern with the event being promoted as benefitting "Heartland Habitat for Humanity" when it has not received any funds. She feels it would be more honest to collect funds at the event directly for "Heartland Habitat".

Steve Noll stated that having \$20,000 allotted does not discourage any potential sponsor. Weather is always a risk as it is for Villagefest. He is supportive of the event.

Terrence Gallagher asked how many people have attended the event. Mr. Shearer responded 5,000 to 8,000. He noted it is difficult to calculate as people will come and go with some staying for the entire event and others only for a particular performer. He noted \$5,000 is spent on marketing the event and promoting its beneficiary in Prairie Village, in the KC Metropolitan area and through the 435 Magazine, JAMM and the Kansas City Star. The city receives a lot of exposure and recognition for holding this festival.

Laura Wassmer asked if the committee had considered charging for the event. Mr. Shearer responded the committee is currently discussing a \$5 gate fee. JD Kinney with the JazzFest Committee noted that based on the experience of others charging a gate fee will reduce the number of attendees by approximately one third which will impact the sales made by the vendors and the exposure and marketing of the performers and sponsors.

Mr. Kinney stated the Jazz Festival brings a cultural identity to the city and projects a positive quality of life image on the City. The recognition of the event by the jazz community continues to grow. The quality of musicians that have performed have brought attendees from outside the immediate area.

Brooke Morehead noted this is the fifth year for this event which has been identified as one of the best outdoor festivals in the area and brought recognition to the City. She

feels it is time for the city to provide some financial backing. She noted that the city currently spends \$56,000 funding five other city committees. She felt the committees should be treated equitably. Villagefest is a wonderful children's event. The Jazz Festival provides an offsetting adult event.

Steve Noll urged the Council not be put one city event against another. Both are wonderful events - one focusing on children and family the other on music and adults. If the Council feels the event is important he feels money can be found, but not at the expense of other events.

Andrew Wang stated he feels there is a place for both the Villagefest and Jazzfest events in the City. Both reflect positively on the city and bring others into Prairie Village. He expressed concern with some of the decisions made by the JazzFest committee, particularly, their failure to return the loaned money to the City.

Laura Wassmer confirmed that Villagefest receives \$16,000 from the City and has been funded for 16 years.

Jori Nelson confirmed the requested funding is for 2015, not for this year's event.

Ted Odell stated he would be more comfortable with funding at the \$15,000 level.

Terrence Gallagher noted that the focus of Villagefest is for children and Jazzfest for adults. Both these events provide an opportunity to remove the view of Prairie Village being polarized. The city is not all old or young.

Laura Wassmer moved to direct staff to include \$10,000 in the 2015 budget for the funding JazzFest. The motion was seconded by Brooke Morehead.

Eric Mikkelson asked if this should be considered a loan. Steve Noll responded that a loan is unreasonable and awkward. Either the city supports this event or it does not. He feels that \$15,000 is a more appropriate level.

Dan Runion asked if the committee consider the option of \$10,000 and a match of donor funds.

Laura Wassmer stated her biggest concern is that the \$10,000 may not be the end of the City's commitment.

Council President Ashley Weaver called for a vote with the motion passing by a majority vote.

COU2014-19 Consider 2015 Budget

Introduction

Quinn Bennion stated the proposed budget is fiscally sound, maintains the current level of services, mill levy rate remains the same (19.490), stormwater utility fee rate remains

the same and reflects a nominal increase in the 2015 general fund department budgets of 1.8%. The budget reflects an emphasis on the use of an Equipment Reserve Fund for non-routine equipment purchases. The General Fund ending fund balance will be 25% of revenues excluding transfers. Mr. Bennion noted staff has tightened the actual budget ratio by reducing budget (96% estimated) with more reliance on contingency.

The General Fund budget is reflected in the following four expenditure categories:

- Personal Services - wages and benefits
- Contract Services - contracts for auxiliary services
- Commodities - used to purchase goods
- Capital Outlay - used to acquire assets or improve the useful life of existing assets

The 2015 budget contains the following Restricted Funds:

- Economic Development Fund
- Solid Waste Fund
- Stormwater Utility Fund
- Alcohol Tax Fund
- Community Improvement District Fund

In addition to the General Fund the city also maintains two other unrestricted funds:

- Risk Management Reserve Fund
- Equipment Reserve Fund

Presentation of 2015 Public Safety Operating Budget

Chief Jordan reviewed the budget process followed by his department in their review of their eleven programs and 509 budget line items. He commended his staff for finding offsetting costs to cover their capital needs. His proposed overall budget for 2015 is \$6,108,471 for a 1.82% increase of \$109,391.75 over 2014. Chief Jordan explained how the Mission Hills Public Safety budget relates to the Prairie Village Public Safety budget for shared services.

Chief Jordan noted their proposed budget less personnel costs reflected a 1.19% decrease from 2014 at \$968,361.00 for a difference of \$11,640.00. Personnel costs represent 85% of the department budget. The 2015 budget presentation will focus on changes of \$1000 or more.

Administration - \$425,914.00

Includes 2 staff - Chief of Police and Executive Assistant

Largest portion of the budget which covers general administration costs goes toward applicant testing, psychological testing and physicals for new hires

No significant changes

Off-duty Contractual - \$55,538.00

Services provided by department staff reimbursed by contractor. 952.5 off-duty hours works at an average hourly cost of \$46.30.
No changes from 2014 budget

Captain Tim Schwartzkopf
Crime Prevention - \$89,278.50

Includes 1 officer and vehicle
No significant changes

Investigations - \$617,733.00

Includes 1 captain, 1 sergeant, 2 detectives, 2 School Resource Officers
Costs for cell phones moved from Staff Services to Investigations
\$22,500 reduction due to no vehicle replacement in 2015; \$1,000 reduction in office equipment and \$1,000 reduction in vehicle maintenance/repair

Special Investigations (SIU) - \$186,750.00

1 corporal and 1 officer
No significant changes

D.A.R.E. - \$92,727.50

Includes 1 officer
This program is fully funded by the Alcohol Tax Revenue
No significant changes

Professional Standards - \$177,329.00

Includes 1 sergeant
This budget reflects a \$1,000 increase in training.

Captain Wes Lovett

Community Services (Animal Control) - \$195,661.00

Includes 2 CSO (Community Service Officers)
Also included is cost for School Crossing Guards which is now contracted out
Eric Mikkelson asked if this was a cost savings. Captain Lovett responded that based on direct costs the contracted program costs more than previous in-house staffing. Quinn Bennion noted however there are several indirect costs that have significant impact on the overall cost of the program.
This program budget reflects a \$1,000 decrease primarily due to lower cost for animal boarding services provided by Great Plains SPCA.

Patrol - \$3,086,201.00

Includes 1 captain, 5 sergeants, 3 corporals and 22 officers (8.2 FTEs for Mission Hills)
Significant changes include: \$1,000 increase in school crossing beacon repairs; \$2,000 increase in vehicle assembly; \$4,100 reduction in property room supplies and \$7,450 increase in contract services for E-ticketing APS maintenance contract.
An increase of \$18,000 has been included for field equipment for the replacement of aging tasers and taser equipment than is no longer serviced.

Laura Wassmer moved to recess the Council Committee of the Whole meeting to be reconvened at the conclusion of the City Council meeting for continuation of budget discussion. The motion was seconded by Jori Nelson and passed unanimously.

Council Committee of the Whole meeting was recessed at 7:28 p.m.

Council President Ashley reconvened the Council Committee of the Whole meeting at 8:00 p.m.

Traffic - \$373,984.00
Includes 4 officers
No significant changes

Communications Director Tim Kobe
Communications - \$807,328.00

Includes Communications Supervisor, 6 dispatchers, 2 records clerks, 1 property custodian

Offsetting changes in this program budget include the following: \$1,000 reduction in copier supplies; \$1,300 increase in MARC/MERS License; \$2,000 increase in software maintenance and \$2,200 reduction in cell phone costs moved to Investigations budget.

Building/Equipment Upgrade - \$30,000

Chief Jordan noted that the public safety building will be 19 years old in 2015. The department has made periodic upgrades over the past years, \$30,000 is included in this budget for a Dispatch/console area upgrade. Tim Kobe explained the challenges faced by the current odd shaped area making it difficult for dispatchers to see individuals at the window and unable to service them without disconnecting their communication line with officers in the street. The current layout is overcrowded with monitors on several levels. Among the items being considered are sit/stand consoles for dispatch and wireless headsets.

Chief Jordan noted the reimbursement that will be received from the City of Mission Hills for some of the costs, but added the costs are currently planned to be covered over two budget years as anticipated costs will be in excess of \$30,000.

Laura Wassmer asked how dispatching services will be handled during the construction. Chief responded that dispatchers will dispatch remotely from Leawood or Overland Park. One person will stay on-site to handle walk-ins, etc. The anticipated time for the work is unknown but anticipated to be in the one to two week range.

Eric Mikkelson asked what percentage of costs Mission Hills would pay. Chief Jordan responded they would pay 13.66%. Mr. Mikkelson asked if this work would be considered maintenance or improvements. Chief Jordan stated it was an enhancement of the working area and would provide better service to residents.

Presentation of 2015 Public Works Operating Budget

Keith Bredehoeft stressed the importance of the operating budget as it reflects the city's support for the maintenance and care of its existing property and facilities. He complemented the Council and past council's on their care of city property and facilities. The proposed 2015 Public Works Operating Budget is \$3,445,210 for a 1.13% increase of \$38,512.50 over the 2014 budget. His budget presentation does not include personnel costs and reflects significant changes only.

Administration - Decrease of 17%

Includes 7 employees

The department has begun charging development services reviews done on behalf of the Planning Commission back to the developer continuing this is projected to result in a \$8,500 decrease in general engineer services and a \$5,000 decrease in traffic engineer services. The 2015 budget will not include the required biennial bridge inspections that are done in even years. \$3,000 has been added to the budget for work stations.

Drainage - Decrease of 0.20%

Includes 5 employees

This program is funded through the Stormwater Utility Fee with half of the funds going toward operations and half towards Capital Improvement Projects. \$2,000 has been added for operating supplies equipment and vehicles.

Vehicles - Decrease of 4.69%

Includes 2 employees

This budget has been reduced by \$1,000 for contract service engine analyzer.

Streets - Increase of 0.08%

Includes 5 employees

This budget was prepared based on past history of use.

There are several areas of change

- \$5,700 decrease for equipment a vehicle maintenance to a 3 year average
- \$7,000 increase in rental costs for higher quality street repairs
- \$5,000 decrease in asphalt for repairs
- \$7,000 decrease for debris roll off
- \$2,000 increase in operating supplies for vehicles
- \$15,000 increase for purchase of Bobcat Trailer

Parks and Grounds - Increase of 15.64%

Includes 7 employees

Several increases have been made in this program area:

- \$2,500 increase in electricity costs in parks
- \$1,500 increase in training for playground and herbicide certification for crew
- \$2,000 increase for maintenance of vehicles
- \$10,000 increase for tree removal and maintenance
- \$1,000 increase for janitorial costs

- \$2,000 decrease for grounds electrical repair
- \$4,500 decrease for building repairs
- \$3,000 increase for additional plantings
- \$4,000 increase for more play surface & playground part replacements
- \$3,000 increase for more turf supplies
- \$2,800 increase for replacement of tables, benches and trash receptacles
- \$12,500 increase for a 61" riding mower
- \$50,000 increase for Emerald Ash Borer (\$100,000 total budgeted)

Eric Mikkelson asked about the treatment of turf near playground equipment. Mr. Bredehoeft responded that treatment is timed to coordinate with the probable non-use of the equipment and the area is marked after treatment. Prairie Park is being treated with organic treatments. Due to the size and condition of most of the turf stronger insecticides are needed at this time, but with additional training of staff other options may become known and feasible.

Keith Bredehoeft briefly explained the options for treating the Emerald Ash Bore and distributed a map of the City showing the location and rating of city Ash trees. Between 2014 and 2018 there is a projected budget of \$100,000 each year. Staff will be preparing a final plan/recommendation for treatment.

Ted Odell questioned the options for disposal of infected trees. Mr. Bredehoeft responded that they cannot be taken outside of Johnson County. There are three designated places where they can be taken. The city is looking at removing 12-14" diameter trees first.

Eric Mikkelson asked if there was any reason to think the damage will not be as great as projected. Mr. Bredehoeft stated he would like to think so, but all indications are still as projected based on what has happened in other areas already. He noted that there have not been any Emerald Ash Bore infestation confirmed in Prairie Village. The ratings reflected on the map distributed reflect general condition of the trees.

Quinn Bennion noted that a significant part of the 15% increase is to address Emerald Ash Borer.

Pool Maintenance - Decrease of 6.32%

While there are several increases in budget areas of this program, they are offset by a \$50,000 decrease due to no pool painting being done in 2015. Increases are reflected for electricity and water costs; calking the wading and leisure pools, replacement of bath house doors and frames and general pool operating costs.

Tennis Courts - No change

It was noted that the Harmon Park Tennis Courts will be rebuilt in 2014.

Buildings - Decrease of 3%

The city is experiencing return on its geothermal investment reflected in a \$3,000 decrease in natural gas costs. An increase of \$30,000 has been included for community

center improvements; however, this will be offset from 2014 city hall roofing repairs not done.

Police Building - Increase of 1.5%

The following significant changes are proposed:

- \$6,000 decrease in natural gas costs
- \$8,700 increase in janitorial costs
- \$30,000 decrease in painting
- \$30,000 increase for Dispatch Console Replacement

Presentation of the Administration 2015 Operating Budget

Finance Director Lisa Santa Maria presented the proposed 2015 Administration operating budget, including personnel costs, of \$1,810,695 for an overall of 1.8% with an increase of \$52,240.

Mayor & Council - Decrease of 4.10%

Reductions were made in conferences and commodities based on expenditure history.

Management & Planning - Increase of 2.36%

\$10,000 was added for planning services. Laura Wassmer questioned the increase. Mrs. Santa Maria noted 2012 expenditures of \$16,000; 2013 expenditures of \$34,000 and present year expenditures are already \$17,500. Ted Odell would like to see more done in-house. Quinn Bennion noted the city was fortunate in that former Assistant City Administrator Dennis Enslinger had a strong planning background and was able to provide in-house services. Mr. Odell stated he would like to see a summary of planning services provided by Lochner. Mr. Bennion noted these include any city requested services such as ordinance review, comprehensive plan amendments, general staff report and residential reviews. Charges for Planning Commission application review are charged back to the applicant. Mr. Bennion stated the requested information will be provided by staff.

Information Technology - Decrease of 12.67%

This decrease reflects a reduction in PC replacements, a decrease in consultant services and an adjustment to bring costs closer to actual. Eric Mikkelson confirmed this includes the JoCoIT services. Mr. Bennion noted the one-time start up costs are reflected in the equipment reserve fund.

Legal Services - Increase of 25%

This budget area reflects costs for services provided at an hourly rate. Expenditures from the past five years were presented to demonstrate both the increases and the wide variation from year to year. Mrs. Santa Maria noted that the 2014 budgeted amount for legal services has already been spent.

- 2011 actual - \$110,516
- 2012 actual - \$225,682
- 2013 actual - \$249,735
- 2014 budget - \$160,000
- 2015 budget - \$200,000

Dan Runion asked if the increase reflected an increase in rate or hours. Katie Logan responded that her general services are provided at a negotiated rate; however, costs for litigation services provided by others is charged at a different rate. Laura Wassmer suggested looking at lower cost litigators. Eric Mikkelson suggested the legal contract be taken out to bid on a regular basis. Quinn Bennion stated the City Attorney is a Mayor appointed position. Legal costs are difficult to predict in advance. Laura Wassmer stated she would like to see a breakdown of legal expenditures. Mr. Bennion responded the increase reflects an increase in hours worked. Mr. Bennion stated that information will be provided.

Human Resources - Increase of 8.84%

This reflects an increase in payroll (ADP) fees and recruitment expenses.

Finance - Increase of 5.85%

Mrs. Santa Maria noted this increase reflects an increase in the cost for audit services and bond compliance services. She noted that with increased transactions taking place on-line, there has been an increase in credit cards fees which is expected to continue. Mr. Mikkelson asked if the bond fees would be decreasing with the level of bonds decreasing. Mrs. Santa Maria responded that they are not related. The fees are a review of the city's compliance with bond regulations. Mr. Mikkelson asked how much was being accessed on credit card fees. Mrs. Santa Maria responded \$8,000 to \$10,000. Council members suggested charging a convenience fee to cover these costs. It was noted that the city had increased some business license fees to recoup some of these costs.

City Clerk - Increase of 1.57%

License and reservation history was provided for 2013 and 2014. Eric Mikkelson asked if city fees were increased annually. Mrs. Santa Maria responded they are reviewed periodically. A cost of services analysis needs to be conducted with the review of fees. This does not directly affect the budget and can be done this fall after the completion of the budget. It was noted that recreational fees are reviewed annually.

Municipal Court - Increase of 3.26%

This budget increase is attributable to software maintenance and an increase in fees for credit card processing due to volume increases. A caseload history was presented for 2011, 2012 and 2013 reflecting an increase of 2,742 cases from 2012 to 2013.

Codes Administration - Decrease of 2.41%

Historical data reflected a slight increase in building permits processed; however, building inspections increased by approximately 1000 from 2012 to 2013 and code enforcement caseload increased by 184 from 2012 to 2013.

Parks & Recreation - Increase of 2.79%

Most expenditures remained the same with an increase in personnel costs and budgeted pool chair replacement at a cost of \$1,500. Recreation program participation data was presented for 2013.

Community Programs - Increase of 4.05%

The increase in this budget is for a Community Center Update budgeted at \$16,000. Committee funding remains at its past level. Requested funding for JazzFest Committee is not reflected.

General Budget Items

The following general budget costs are reflected in the proposed 2015 operating budget:

- Fuel: \$3.75 per gallon - same as 2014
- Health Insurance - 10.0% increase
- Dental Insurance - 5.5% increase
- Vision Insurance - 5.0% increase
- Property & Casualty insurance - 8.0% increase
- Worker's Compensation insurance - 8.0% increase
- KPERS - 0.9% employer rate increase for total of 10.69%
- Police Pension Contribution - same as 2014 - \$450,000
- Employee Merit Pool - 3.5%
- City Supplemental Pension match - same as 2014
- General Fund Contingency - \$500,00

Mrs. Santa Maria noted that these are projections and some cost may come in lower than projected.

Equipment Reserve

Mrs. Santa Maria noted this funding source is a transfer from General Fund and interest on idle funds to set aside funds in anticipation of large item purchases that will need to be made in the future. The 2015 budget includes a transfer of \$600,000.

General Fund Transfer to CIP

The proposed general fund transfer to CIP for 2015 is \$3.1M.

Outside Agency Funding

Quinn Bennion noted the approved \$10,000 funding for JazzFest will be taken from the CIP. Terrence Gallagher suggested the cost could be covered through the recovery of credit card fees. Brooke Morehead asked how the committee amounts were determined, if specific requests were made by each committee. Mr. Bennion responded the previous year's budget amounts were used unless a change was requested by the committee. Laura Wassmer asked if the Council could see budget vs. actual expenditures by committee. Mr. Bennion responded this information was e-mailed to council members.

Lisa Santa Maria stated the CIP Budget presentation and Economic Development Fund would be presented at the July 16th Committee meeting. On July 21st she would be requesting permission to publish the 2015 budget with the public hearing and adoption of the budget scheduled for the August 4th City Council meeting.

Executive Session

Andrew Wang moved pursuant to KSA 75-4319 (b) (6) that the Governing Body, recess into Executive Session in the Multi-Purpose Room **for a period not to exceed 75 minutes** for the purpose of discussing possible acquisition of property. Present will be the Mayor, City Council, City Administrator, Assistant City Administrator, Assistant to the City Administrator and City Attorney. The motion was seconded by Laura Wassmer and passed unanimously.

Council President Ashley Weaver reconvened the meeting at 11:30 p.m.

ADJOURNMENT

With no further business to come before the Council Committee of the Whole, Council President Ashley Weaver adjourned the meeting at 11:32 p.m.

Ashley Weaver
Council President