

**COUNCIL MEETING AGENDA  
CITY OF PRAIRIE VILLAGE  
December 15, 2008  
7:30 p.m.**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. INTRODUCTION OF NEW VILLAGEFEST CHAIRMAN – JOHN CAPITO**
- IV. ROLL CALL**
- V. PUBLIC PARTICIPATION**
- VI. CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

**By Staff:**

- 1. Approve Regular Council Meeting Minutes – December 1, 2008
- 2. Claims Ordinance 2854
- 3. Approve the issuance of four Cereal Malt Beverage Licenses for 2009

**By Committee:**

- 4. Approve Resolution 2008-07 establishing compensation 2009 ranges for the City of Prairie Village subject to the review and approval of the City Attorney (Council Committee of the Whole Minutes – December 1, 2008)
- 5. Approve the recommendations of the Drug and Alcoholism Council of Johnson County contained in the United Community Services Fund Recommendations Report and approve a contribution to UCS of \$15,000 from the 2009 Parks, Recreation & Community Services budget. (Council Committee of the Whole Minutes – December 1, 2008)
- 6. Approve a Letter of Understanding with the Johnson County Department of Human Services and Aging for administration of the Utility Assistance Program for Prairie Village residents. (Council Committee of the Whole Minutes – December 1, 2008)
- 7. Approve Engineering Change Order #1 with George Butler Associates Inc., for Project 190871: Mission Lane Bridge Replacement in the amount of \$5,000.00 and an additional transfer of \$1,000.00 to cover title search fees. (Council Committee of the Whole Minutes – December 1, 2008)
- 8. Approve the purchase of two 2009 Ford F250 3/4-ton pickup trucks from Shawnee Mission Ford for a total of \$32,584.00.
- 9. Approve the purchase of a 2009 model 61-inch lawn mower from Bledsoe's Rental for \$11,090.00. (Council Committee of the Whole Minutes – December 1, 2008)
- 10. Approve the transfer of \$120,010 from the General Fund to the Equipment Reserve Fund for the purchase of financial software. (Council Committee of the Whole Minutes – December 1, 2008)
- 11. Approve the amendment to the Police Pension Plan in order to comply with Internal Revenue Code Section 401(a)(9), adding required distributions at age 70 1/2. (Council Committee of the Whole Minutes – December 1, 2008)
- 12. Adopt Ordinance 2184 amending Chapter 4 of the Prairie Village Municipal Code, 2003, entitled "Buildings and Construction" by repealing Article 4-105 entitled "Amendments to Section 105.3" and adopting a new Article 4-105 entitled "Amendments to Section 105.3" and approve an Interlocal Agreement with the Board of Johnson County Commissioners of Johnson County, Kansas regarding the administration and implementation of the Johnson County Contractor Licensing Program. (Council Committee of the Whole Minutes – December 1, 2008)

**VII. STAFF REPORTS**

**VIII. COMMITTEE REPORTS**

**COU2008-88 Consider Contingency Allocation for 2008 Property Tax Bill**

**Park and Recreation Committee – Diana Ewy Sharp**

- IX. OLD BUSINESS
- X. NEW BUSINESS
- XI. EXECUTIVE SESSION
- XII. ANNOUNCEMENTS
- XIII. ADJOURNMENT

If any individual requires special accommodations -- for example, qualified interpreter, large print, reader, hearing assistance -- in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at [cityclerk@PVKANSAS.COM](mailto:cityclerk@PVKANSAS.COM)

CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
December 15, 2008

The City Council of Prairie Village, Kansas, met in regular session on Monday, December 15, 2008, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Ruth Hopkins, David Voysey, Michael Kelly, Andrew Wang, Dale Beckerman, Charles Clark, David Morrison, Diana Ewy Sharp and David Belz.

Also present were: Quinn Bennion, City Administrator; Katie Logan, City Attorney; Wes Jordan, Chief of Police; Susan Lownes representing the Director of Public Works; Dennis Enslinger, Assistant City Administrator; Karen Kindle, Finance Director; Chris Engel, Assistant to the City Administrator and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

INTRODUCTION OF NEW VILLAGEFEST CHAIRMAN

Diana Ewy Sharp introduced John Capito to the Council. John has served on the Villagefest Committee for the past three years and has agreed to take on the role of Chairman. Mr. Capito stated he is pleased to be involved with the Villagefest celebration and is confident next year's celebration will continue the excellent tradition that has been established.

PUBLIC PARTICIPATION

No one was present to address the City Council.

Ten Scouts from Troop 16 at St. Andrews attended the meeting to earn their "Citizenship in the Community" merit badge.

CONSENT AGENDA

David Voysey moved the approval of the Consent Agenda for Monday, December 15, 2008:

1. Approve Regular Council Meeting Minutes - December 1, 2008

2. Approve Claims Ordinance #2854
3. Approve the issuance of 2009 Cereal Malt Beverage Licenses to the following businesses: Hen House at 4050 West 83<sup>rd</sup> Street; Hen House at 6950 Mission Road; Hy-Vee, Inc. at 7620 State Line Road; PCF SALECO LLC, DBA Circle K #6100 at 9440 Mission Road
4. Approve Resolution 2008-07 establishing 2009 compensation ranges for the City of Prairie Village subject to the review and approval of the City Attorney
5. Approve the recommendations of the Drug and Alcoholism Council of Johnson County contained in the United Community Services Fund Recommendations Report and the contribution of \$15,000 to UCS from the 2009 Parks, Recreation & Community Services budget
6. Approve a Letter of Understanding with Johnson County Department of Human Services and Aging for administration of the Utility Assistance Program for Prairie Village residents
7. Approve Engineering Change Order #1 with George Butler Associates, Inc. for Project 190871: Mission Lane Bridge Replacement in the amount of \$5,000.00 and an additional transfer of \$1,000.00 to cover title search fees.
8. Approve the purchase of two 2009 Ford F250 3/4-ton pickup trucks from Shawnee Mission Ford for a total cost of \$32,584.00
9. Approve the purchase of a 2009 model 61-inch lawn mower from Bledsoe's Rental for \$11,090.00
10. Approve the transfer of \$120,010 from the General Fund to the Equipment Reserve Fund for the purchase of financial software.
11. Approve the amendment to the Police Pension Plan in order to comply with Internal Revenue Code Section 401(a)(9), adding required distributions at age 70 ½
12. Adopt Ordinance 2184 amending Chapter 4 of the Prairie Village Municipal Code, 2003, entitled "Buildings and Construction" by repealing Article 4-105 entitled "Amendments to Section 105-3" and adopting a new Article 4-105 entitled "Amendments to Section 105-3" and approve an Interlocal Agreement with the Board of County Commissioners of Johnson County, Kansas for the administration and implementation of the Johnson County Contractor Licensing Program.

A roll call vote was taken with the following members voting "aye": Herrera, Hopkins, Voysey, Kelly, Wang, Beckerman, Clark, Morrison, Ewy Sharp and Belz.

## STAFF REPORTS

### Public Safety - Chief Wes Jordan

- There has been an increase in auto thefts, both from vehicles left running and parked. There were two thefts last week.
- There has also been an increase in residential burglaries There have been eleven in the past six weeks with four last week off Belinder.
- The Department will be sending out a message through the "Code Red" system to all Prairie Village and Mission Hills residents alerting them to the increase in crimes.

David Voysey asked when the burglaries were taking place. Chief Jordan responded late afternoon. Michael Kelly asked if solicitors in the City were required the have identification. The City Clerk responded they are require to where a photo id that is issued to them by the City.

### Public Works - Suzanne Lownes

- Bob Pryzby is at home and recovering well.
- The crews will be operating on 12-hour snow shifts all week.

### Administration - Chris Engle

- Reservations for the Council Worksession should be made with Chris by December 17<sup>th</sup>. The final 2009 Legislative Priorities was distributed to Council.
- Reservations for the State of the Cities luncheon should be made with Chris by December 17<sup>th</sup>.

#### Finance - Karen Kindle

- Staff met last week to conduct interviews and see software demonstrations from the finalist selected from the budget and financial software proposals. Demonstrations were also given on related licensing software and will continue with two additional demonstrations this week.

#### Codes Administration - Dennis Enslinger

- Dennis reported he has not had any contact with Deffenbaugh regarding their 2009 agreement and request to change routes.
- The City received five RFP's for Prosecutor. The Mayor and staff will conduct interviews over the next two weeks.

#### City Attorney - Katie Logan

- Ms Logan prepared a letter for staff addressing OPUS inquiries relating to the Neighborhood Revitalization Act

#### City Administrator - Quinn Bennion

- The Employee Holiday luncheon was held last Friday with employees recognized for promotions and service anniversaries. He thanked the Council for their support of this event.
- OPUS has not had any direct contact with staff; however, staff has heard they intend to come before the Council in January with their financial request. Staff will prepare background information on possible financing options for review with the Council at the January 5<sup>th</sup> meeting.

### COMMITTEE REPORTS

#### Council Committee of the Whole

##### COU2008-88 Consider Contingency Allocation for 2008 Property Tax Bill

Karen Kindle reported at the last Council Committee of the Whole meeting she presented a request for approval to allocate contingency funds for the payment of the City's 2008 property tax bill for the stormwater assessment fee which had not been included in the 2008 budget. At that meeting the shortfall was \$20,817.14; however, since that time she has received additional tax bills increasing the needed funding to \$29,577.69.

On behalf of the Council Committee of the Whole, Dale Beckerman moved the City Council approve allocating contingency funds in the amount of \$29,577.69 for payment of the City's 2008 property tax bill. The motion was seconded by David Voysey and passed unanimously.

#### Park and Recreation Committee

Diana Ewy Sharp reported the Master Plan is moving forward. The Consultant is working on the rough draft of their report with pictures. The Sub-Committee will be meeting in January to review the document.

### OLD BUSINESS

There was no Old Business to come before the Council.

## NEW BUSINESS

David Morrison asked if, based on the current economic situation, if it would be wise to set up a task force to consider any necessary adjustments to the budget. Mayor Shaffer stated the City's Finance Committee serves that purpose.

David Voysey stated the Finance Committee has discussed economic conditions and are watching revenue. There is no concern at this time with revenue, but expenditures will be closely monitored. Charles Clark added the housing indicators for Prairie Village are holding steady and this is a primary source of revenue for the City. The City's sales tax revenue comes primarily from the three grocery stores in the City and that revenue is holding steady as well. David Voysey stated there may be changes in appraisals based on home sales statistics for next year. Quinn Bennion added the County Appraiser meets with Mayors and City Administrators in January to give their preliminary appraisal figures. He also stated staff is taking measures to reduce expenditures.

Mayor Shaffer noted for those present that the City Council would be going into executive session and therefore proceeded directly to the announcements.

### Committee meetings scheduled for the next two weeks include:

Prairie Village Arts Council	12/17/2008	7:00 p.m.
Environmental/Recycle	12/19/2008	7:00 p.m.
Council Committee	01/05/2009	6:00 p.m.
Council	01/05/2009	7:30 p.m.

The Prairie Village Arts Council is pleased to announce a mixed media exhibit by Tom Wilson, Melanie Nolker and Wendy Taylor for the month of December.

Please RSVP to Penny by January 12<sup>th</sup> if you plan to attend the reception for Joyce DiDonato at the Homestead Country Club on January 20<sup>th</sup> at 11:30 a.m.

The City offices will be closed on Thursday, December 25<sup>th</sup> in observance of the Christmas holiday and on Thursday, January 1<sup>st</sup> in observance of the New Year's holiday. Deffenbaugh also observes both these holidays and trash service will be delayed one day.

The City will once again have Holiday Tree Recycling available for Prairie Village residents. You may take your holiday tree to the designated areas of Porter, Franklin and Meadowlake Parks and in the Harmon Park parking lot near the water tower between December 22, 2008 and January 18, 2009.

Donations to the Holiday Tree Fund are being accepted. The funds will be used to assist Prairie Village families and Senior Citizens needing help to pay their heating and electric bills during the cold winter months, as well as with home maintenance throughout the year. Your tax deductible contributions are appreciated.

Prairie Village Gift Cards are on sale at the Municipal Building. This is a great way to encourage others to “Shop Prairie Village.”

The 50<sup>th</sup> Anniversary books, Prairie Village Our Story, and Prairie Village Gift Cards continue to be sold to the public.

#### Executive Session

David Voysey moved pursuant to KSA 74-4319 (b) (2) that the Governing Body, recess into Executive Session for a period not to exceed ten minutes for the purpose of consulting with the City Attorney on a matters which are privileged in the attorney-client relationship.

Present will be the Mayor, City Council, City Administrator, Assistant City Administrator, City Clerk and Assistant City Attorney. The council meeting will reconvene at 8:10 p.m. The motion was seconded by Michael Kelly and passed unanimously.

Mayor Shaffer reconvened the meeting at 8:10 p.m.

#### Executive Session

David Voysey moved pursuant to KSA 74-4319 (b) (2) that the Governing Body, recess into Executive Session for a period not to exceed 30 minutes for the purpose of consulting with the City Attorney on a matters which are privileged in the attorney-client relationship.

Present will be the Mayor, City Council, City Administrator, Assistant City Administrator, City Clerk and Assistant City Attorney & representative from Holman, Hansen & Colville. The council meeting will reconvene at 8:42 p.m. The motion was seconded by Dale Beckerman and passed unanimously.

Mayor Shaffer reconvened the meeting at 8:42 p.m.

#### Executive Session

David Voysey moved pursuant to KSA 74-4319 (b) (2) that the Governing Body, recess into Executive Session for a period not to exceed 10 minutes for the purpose of consulting with the City Attorney on a matters which are privileged in the attorney-client relationship.

Present will be the Mayor, City Council, City Administrator, Assistant City Administrator, City Clerk and Assistant City Attorney & representative from Holman, Hansen & Colville. The council meeting will reconvene at 8:55 p.m. The motion was seconded by Dale Beckerman and passed unanimously.

Mayor Shaffer reconvened the meeting at 8:55 p.m.



ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 9:00 p.m.

Joyce Hagen Mundy  
City Clerk