

**COUNCIL COMMITTEE OF THE WHOLE**  
**March 18, 2013**

The Council Committee of the Whole met on Monday, March 18, 2013 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President Charles Clark with the following members present: Mayor Ron Shaffer, Ashley Weaver, Dale Warman, Steve Noll, Ruth Hopkins, Michael Kelly, Andrew Wang (late), Brooke Morehead, David Morrison, Charles Clark, Ted Odell and David Belz. Staff Members present: Wes Jordan, Chief of Police; Captain Wes Lovett; Keith Bredehoeft, Interim Public Works Director; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Lisa Santa Maria, Finance Director; Nic Sanders, Human Resources Specialist and Joyce Hagen Mundy, City Clerk.

**EXECUTIVE SESSION**

Michael Kelly moved pursuant to KSA 75-4319 (b) (1) that the Governing Body, recess into Executive Session in the Multi-Purpose Room for a period not to exceed 15 minutes for the purpose of consulting with the City Attorney on a matters which are privileged in the attorney-client relationship. Present will be the Mayor, City Council, City Administrator, Chief of Police, City Attorney and outside counsel. The motion was seconded by Steve Noll and passed unanimously.

Council President Charles Clark reconvened the Council Committee of the Whole at 6:18 p.m.

**COU2013-10 Consider approval of a contract with Securitas Security Services USA, Inc. to provide school crossing guard services**

Captain Wes Lovett noted this agreement has been discussed earlier with the Council. The majority of police departments in Johnson County, Kansas, and Kansas City, Missouri, contract crossing guard services with Securitas Security Services. Securitas Security Services is currently the only company in the metro area that provides this service. Contracting these services would reduce the Department's exposure/risk to workman's compensation insurance costs; eliminate the need to cover absences or backfill with an officer(s) or community services officer, and minimize supervisory oversight and hiring/training responsibilities of (7) seven employees. Captain Lovett noted that Securitas Services plans to hire all the city's current crossing guards.

Staff recommends the City Council approve contracting with Securitas Security Services USA, Inc. to provide crossing guard services at seven (7) designated locations that are currently being performed by employees of the Police Department effective Fall Semester, 2013. The per session cost would be \$17.50 as previously approved by the City Council as part of the 2013 Public Safety Budget.

Ted Odell confirmed the daily fee for the crossing guards would be \$35.

Ruth Hopkins made the following motion, which was seconded by Brooke Morehead and passed unanimously:

**MOVED THE GOVERNING BODY APPROVE AN AGREEMENT AS  
RECOMMENDED BETWEEN THE CITY OF PRAIRIE VILLAGE AND  
SECURITAS SECURITY SERVICES, USA TO PROVIDE CROSSING  
GUARD SERVICES FOR THE CITY OF PRAIRIE VILLAGE.  
COUNCIL ACTION REQUIRED  
CONSENT AGENDA**

### **Discussion regarding 2014 Budget - Overview of significant Items**

Quinn Bennion noted City staff is seeking direction on significant budget items prior to their preparation of budget requests for 2014. Staff has updated the lists and provided the additional information requested from the March 3<sup>rd</sup> committee meeting. Mr. Bennion reminded the Council the items on the B list are not recommended by staff.

Charles Clark stated the committee would continue through the remainder of the B list identifying those items councilmember's feel should be addressed. There would be no further discussion of the A list. He noted, all items will not be able to be discussed in detail prior to the budget and at the conclusion of the discussion, he will take a vote on each item identified to determine if there were a majority of Council members wanting Council discussion for the 2014 budget.

David Belz asked if employees were being asked to cover a greater portion of insurance costs. He sees this as a common practice among employers and feels it is a good way to reduce city costs. Quinn Bennion noted during the last three years insurance premiums have remained at the same level through changes to plan coverage and low claim history. He added one of the concerns for the city is to maintain a minimum level of 100 participants in the plan as plan renewal becomes more difficult below this level. At one time employees were required to participate in the city's health plan, they are now allowed to opt out and receive no benefit.

A quick review of the remaining items added the following items:

- B35 Explore the use of alternative fuel vehicles
- Michael Kelly would also like to explore the cost of leasing vehicles vs. purchase
- B 37 City owned fuel tanks versus purchase from others, including the leasing of our tanks to another entity to operate and maintain.
- B47 Convert construction inspections to city staff
- B50 Convert treasurer position to an existing staff person
- B53 Charging for false alarms
- B55 Review broader investing policies. .
- B56 Increase pool fees for non-residents

Council President Charles Clark led the Council in discussion of the following identified items. A majority of Council members needed to support an item for consideration as part of the 2014 budget process.

**B2 Evaluate Community Program Budgets**

This was broadened to a review of all committees, structure, funding distribution and staffing. After much discussion it was determined that this could be set for discussion after the budget was completed.

**B5 Chamber related functions and memberships**

This will not be discussed as a budget item.

**B7 Island Maintenance - Contract out**

It was noted this item would require staff research and analysis and determined that this will not be discussed as a 2014 budget item.

**B15 Convert contracted street maintenance services to in-house using part-time labor during the summer months**

Keith Bredehoeft noted that this would require the purchase or renting of equipment and would need to be considered in conjunction with the 2014 budget.

**B21 Reduce Mayor and Council Training and Conferences**

This item will not be discussed as a 2014 budget item.

**B24 Employee Merit Pool for 2014**

The Council wants a more active part in determining the merit pool. Staff will present data for analysis and a recommendation. This item will be discussed as a 2014 budget item.

**B25 Employee Appreciation events**

The Council wants information regarding cost, attendance, event options, etc. This item will be discussed as a 2014 budget item.

**B26 Employee Sick Leave Incentive**

The program was explained by Quinn Bennion and its benefits in reducing absenteeism. This item will not be discussed as a 2014 budget item.

**B27 Revise Retirement Plans**

It was determined this could not be completed in 2014. It will not be considered as a 2014 budget discussion item, but would be added to the Council priority listing and scheduled for consideration by the Council Committee of the Whole at a later date.

**B28 Discuss lump sum merit increases**

The Council wants more information and will discuss as a 2014 budget item.

**B29 Health Insurance Premiums**

The Council wants to discuss as a 2014 budget item the amount of premium paid by the City and that paid by the employee.

**B31 Overtime Benefit Time**

This item will not be discussed as a 2014 budget item.

**B35 Use of Alternative fuel vehicles**

This item will not be discussed as a 2014 budget item, added to the Council priority listing, researched by staff and scheduled for consideration by the Council Committee of the Whole at a later date.

**B35.5 Purchase vs. Leasing of Vehicles**

This item will not be discussed as a 2014 budget item, added to the Council priority listing, researched by staff and scheduled for consideration by the Council Committee of the Whole at a later date.

**B37 City owned fuel tanks versus purchase from others**

This item will require significant research and will not be discussed as a 2014 budget item, but added to the Council priority listing, researched by staff and scheduled for consideration by the Council Committee of the Whole at a later date.

**B47 Convert construction inspections to City Staff**

Keith Bredehoeft noted the cost effectiveness of this is directly related to the size of the construction program. It would not be cost effective for the level of construction planned in 2014, but future years show reduced funding. He would be glad to research and present information for analysis.

**B50 Convert Treasurer Position to an existing staff person**

This item will be discussed as a 2014 budget item.

**B53 Begin charging an alarm license fee and false alarm fees**

Chief Jordan states this is done in Mission Hills and it has not reduced the number of alarms. It will require additional personnel for the administrative work connected with such a program. He would not recommend going forward. This item will not be discussed as a 2014 budget item.

**B55 Review of broader investing policies**

Mayor Shaffer noted the Council has already given staff that direction and this is being done. This item will not be discussed as a 2014 budget item.

**B56 Increase pool fees for non residents**

This item will not be discussed as a 2014 budget item.

**Adjournment**

Council President Charles Clark adjourned the meeting at 7:30 p.m.

Charles Clark  
Council President