

CITY OF PRAIRIE VILLAGE

November 5, 2012

Council Committee Meeting 6:00 pm

City Council Meeting 7:30 pm



**COUNCIL COMMITTEE OF THE WHOLE
Council Chambers
November 05, 2012
6:00 PM**

AGENDA

DAVID MORRISON, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

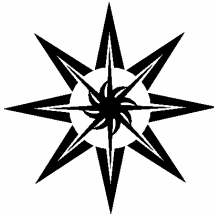
- *COU2012-49 Consider approval of request to KCP&L to install a new street light in the 5500-5600 block of W 75th Terrace
Bruce McNabb

- COU2012-48 Consider the Emerald Ash Borer Tree Infestation Issue and Provide Initial direction to City Staff
Bruce McNabb and Greg VanBooven

- COU2012-50 Consider 2013 Joint City/County Legislative Agenda
Chris Engel

- COU2012-52 Consider City Hall and Public Works Entrance Signs
Keith Bredehoeft

***Council Action Requested the same night**



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: November 5, 2012

Council Meeting Date: November 5, 2012

***COU2012-49: CONSIDER APPROVAL OF REQUEST TO KCP&L TO INSTALL A NEW STREET LIGHT IN THE 5500-5600 BLOCK OF W. 75TH TERRACE**

RECOMMENDATION

Staff recommends the City Council approve a request to KCP&L to install a new street light in the 5500-5600 block of W. 75th Terrace.

BACKGROUND

The Department of Public Works received a request to have a new street light installed on this block west of Nall Ave. Attached is a schematic GIS map of the street light system in this area, showing that there are no existing street lights (shown as black dots) on this block.

The Director of Public Works inspected this location at both daytime and nighttime hours to verify that there were no street lights. An additional light in this block appears to be warranted based on the City's current standards for residential areas. The attached map shows the probable location for the new light near the middle of the block. The proposed pole and luminaire would be similar to the existing ones in the neighborhood.

Public Works identified nine properties (shown on the map) as having possible impacts from a new street light at this location. Per City Council Policy 250 (Comprehensive Street Lighting) a petition requesting the street light was sent to each of these property owners.

Six of the nine (67%) of the property owners have signed a petition in favor of the proposed street light. (The City Council Policy requires more than 50% approval in order to bring the request forward for City Council consideration. The names of the approving property owners were verified by the City Clerk's Office. Since the petitions were done by mail, a summary of the approving property owners has been included here as an attachment.

Since this appears to be a fairly straight forward petition a separate public information meeting was not scheduled with the property owners. CP 250 calls for a public meeting at the Committee of the Whole meeting.

If the Committee and the Governing Body approve sending this request to KCP&L, the company will inspect the site and develop specific plans for the installation. In this case an easement may be necessary to provide power to the pole. If this is necessary, the company will contact the appropriate property owners. Presuming that all arrangements can be worked out, installation will typically be done in 4-6 weeks.

FUNDING SOURCE

The costs for a new street light and pole including installation, operation and maintenance are paid by KCP&L. The City pays the company for this service through the City's monthly electrical bill. At this time, these costs are approximately \$ 300 per year per light.

RELATION TO VILLAGE VISION

CC1 Attractive Environment

CC1a Make streetscape improvements to enhance pedestrian safety and attractiveness of the public realm.

PUBLIC NOTICE

A description of the proposed project was sent to the nine potentially impacted property owners. Six of the property owners approved the petition for installation. No adverse comments were received from any of the property owners. A separate notice of the City Council meetings on this subject was sent to the nine property owners.

ATTACHMENTS

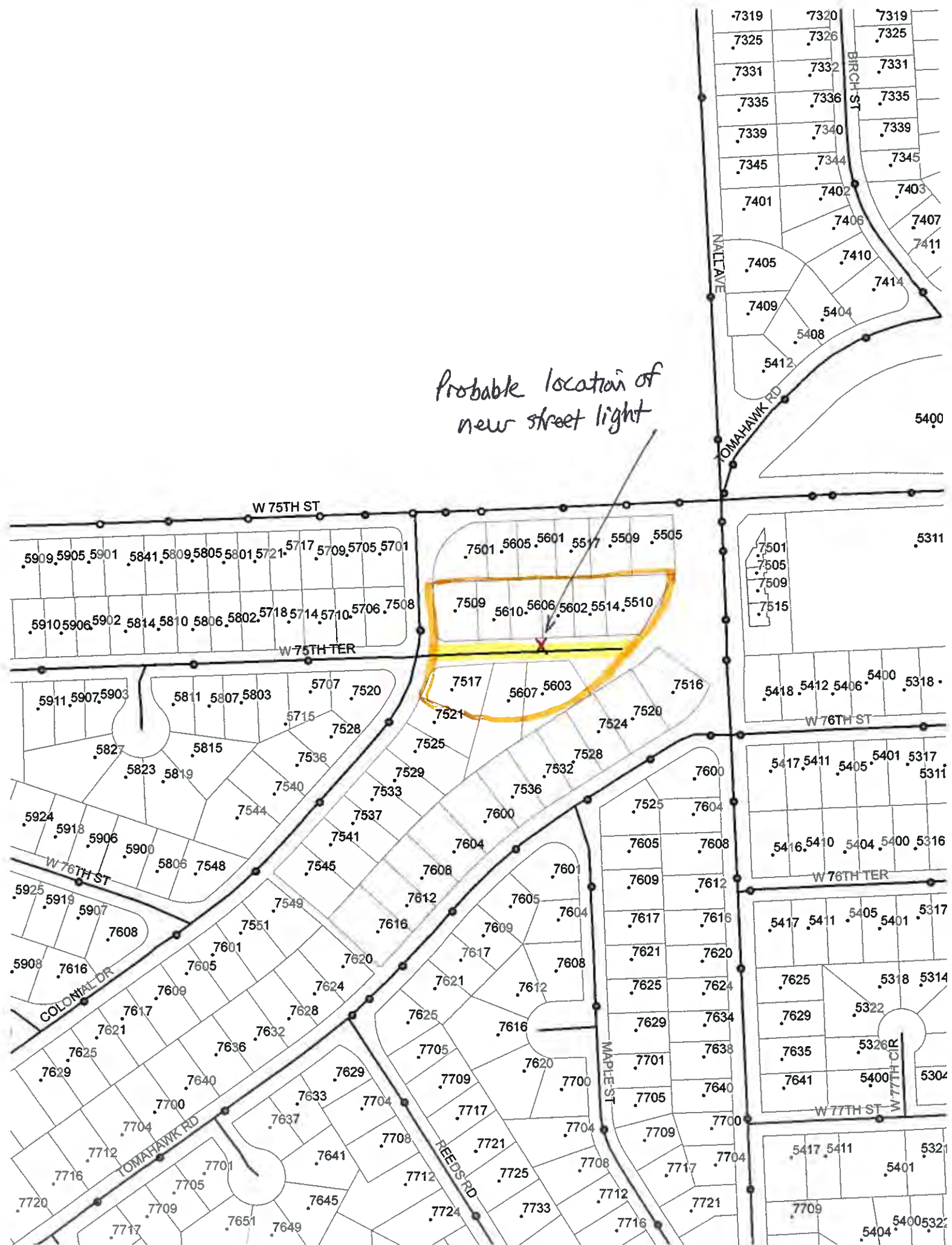
1. Location map for the proposed street light and nearby properties;
2. Summary petition from property owners

PREPARED BY

Bruce McNabb, Director of Public Works

Date: 10/30/12

*Probable location of
new street light*



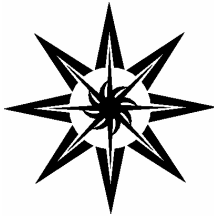
**PETITION
To the City of Prairie Village**

We, the undersigned, do hereby petition the City of Prairie Village for the following:

Installation of a new street light in the 5500-5600 block of W. 75th Terrace; the light will probably be mid-block on the north side of the street and will probably require a 5' easement for an underground line to access existing power lines at the rear of the properties

(THE SIGNEE FOR EACH ADDRESS MUST BE THE PROPRETY OWNER)

Printed Name	Signature	Address
Michael Alvarez _____	_____	5510 W. 75 th Terrace _____
Heidi Wickersham _____	_____	5514 W. 75 th Terrace _____
Katie Lacy _____	_____	5602 W. 75 th Terrace _____
_____	_____	5603 W. 75 th Terrace _____
Diane Monroe _____	_____	5606 W. 75 th Terrace _____
Ann Sirois _____	_____	5607 W. 75 th Terrace _____
_____	_____	5610 W. 75 th Terrace _____
Kevin York _____	_____	7509 Colonial Drive _____
_____	_____	7517 Colonial Drive _____
_____	_____	none _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: November 5, 2012

COU2012-48: CONSIDER THE EMERALD ASH BORER TREE INFESTATION ISSUE AND PROVIDE INITIAL DIRECTION TO CITY STAFF

REQUESTS

The City Tree Board requested that this issue be presented to City Council. City staff requests that City Council provide initial direction regarding the key policy question of responsibility for street trees.

BACKGROUND

As you may have read in local media, the emerald ash borer, a small insect that kills ash trees, has recently been identified in the KC metro area. It is difficult to detect the borer until it has attacked a tree and at that point it is too late to save the tree.

This issue was raised at the September City Tree Board meeting by Member Greg Van Booven who is a Certified Arborist and the City's current contractor for tree trimming and removal. Greg has volunteered to assist in the presentation of background information to City Council.

The City's inventory of trees on City property and along City streets shows a total of 737 ash trees in the total City inventory of approximately 9400 trees. 77 of these trees are located in City parks, on City islands and on other City property. The City is responsible for these trees and options for handling these trees will be presented in the near future. The estimated City costs to handle these **City owned** trees range from \$ 42,500 to \$ 85,000 over the next 10 years.

The remaining 660 ash trees in the inventory are along City streets (street trees). They represent approximately 8.5% of all street trees in the City. The ash trees are located throughout the City but are concentrated in some areas. 413 (62.5%) of these street ash trees are located on 18 street segments. (A street segment is a section of a street which usually includes several City blocks.)

If ash trees become infected with the emerald ash borer, they will die. However, it is possible to treat the trees in advance to save the trees. The treatment program is somewhat expensive and must be repeated to remain effective. Treatments are most effective if they are done in the spring.

According to current State law, City Code and City Council policy, the maintenance of trees, including any treatment for infestations, is the responsibility of the tree owner, which is the adjacent property owner. The City removes dead and dying trees, replants new trees, removes hazardous branches and has a periodic trimming program.

Therefore, the threshold question at this point is whether the City Council wants to modify current City policy to provide treatment to these ash trees along City streets and possibly other problems with other trees in the future.

Regardless of whether City policy is changed, the City's response to the emerald ash borer will have a significant financial impact to City government. Rough estimates (conservative/low) of the City's 10 year costs for contractual services to deal with the effects of the emerald ash borer range from \$400,000 to more than \$ 720,000, based on assumptions about the general condition of these trees, average tree size, current contractual prices, etc. There will be additional costs for staff time to manage these programs and additional temporary resources may be needed.

If no changes are made in City policy, the estimated 10 year costs for a private property owner to have one ash tree inspected and treated is approximately \$1000. It might be difficult to force private property owners to treat their ash trees.

If it is determined that the City should take over responsibility for this aspect of maintaining the street ash trees, staff will present options to the Tree Board and City Council regarding the number of trees to be treated, possible schedules and associated costs.

The primary **advantages** of the City taking over this responsibility are the preservation of more of the existing ash trees, fewer and slower impacts to ash trees on private property and all of the associated benefits of more healthy trees including aesthetics, reduced soil erosion, and other environmental benefits. These benefits are shared among the adjacent property owner, the neighborhood and the entire City. The primary **disadvantages** of taking over this responsibility are the costs and possibly the expectation that the City will also respond in a similar manner to the next similar situation that arises some time in future.

At this point the only known city in Johnson County that is embarking on a proactive ash tree preservation program for street trees is the City of Fairway.

If City Council takes no action, the responsibility for maintenance will remain with the private property owner. City staff can attempt to notify these residents to make sure that they know they own an ash tree along the street and point them toward additional information resources.

In order to complete the analysis of all options, City staff needs direction from City Council on this issue.

FUNDING SOURCE

There are no specific funds budgeted for a response to this issue in the 2012 or 2013 City Budgets. Funding would have to come from the City's General Contingency Funds or could be budgeted in the 2014 City Budget.

RELATION TO VILLAGE VISION

CC1 Attractive Environment

CC1a Make streetscape improvements to enhance pedestrian safety and attractiveness of the public realm.

CCS2 Parks and Green Space

CC2a Preserve and protect natural areas.

PREPARED BY

Bruce McNabb, Director of Public Works Date: October 30, 2012



ADMINISTRATION DEPARTMENT

Council Committee Date: November 5, 2012

COU2012-50: Consider approval of 2013 Joint City/County Legislative Platform

RECOMMENDATION

Staff recommends City Council adopt the 2013 Joint City/County Legislative Platform.

BACKGROUND

Every year the Council discusses and adopts a legislative program that establishes the City's legislative priorities for the upcoming session. The last few years the Council has adopted a joint City/County platform to assert our common positions with all of our state representatives. The County is requesting this practice continue and hosted a meeting in October with area managers. At that meeting the following changes to the 2012 Joint Platform were discussed and recommended:

KPERS Funding - same as 2012 but removed language referencing "additional retirement options" because the Legislature approved changes to KPERS in 2012 and added an additional Tier III retirement option for new employees.

Maintain Local Control of Revenue and Spending - same as 2012 - slight update of wording by replacing the word 'maximized' with "controlled by local voters and taxpayers."

Kansas Open Records and Open Meetings Act - same as 2012 - deleted sentence about the "disclosure of sensitive information."

Comprehensive Transportation Plan - same as 2012 - updated language on the benefits of investing transportation dollars in growth areas.

In addition, the items 'Official Publications on Internet' and 'Redistricting' were removed because they were successfully addressed during the 2012 legislative session.

ATTACHMENTS

Draft 2013 Joint County/City Legislative Platform, Prairie Village 2012 Legislative Platform

PREPARED BY

Chris Engel
Assistant to the City Administrator
Date: November 1, 2012

JOINT 2013 COUNTY/CITY STATE LEGISLATIVE PLATFORM

DRAFT October 22, 2012

State and local government are partners providing numerous governmental services that are funded and made available to citizens. Local units of government are closest to the citizens and very closely represent the interests of citizens in the communities in which they live. The partnership depends upon stable funding, efficient use of citizens resources, and responsiveness at the city and county level. We support respect and preservation of local authority, maintenance of local control of local revenue and spending, and oppose the devolution of State duties to local units of government without planning, time, and resources. The Johnson County Government and Cities advocate on the following issues in the interests of our elected representatives and on behalf of the citizens who live in our county and cities.

TAX POLICY

We oppose any further exemptions to the ad valorem property tax base or the state/local sales tax base. We support a thorough and comprehensive review of all exemptions and repeal of those exemptions that would not merit a state appropriation. Exemptions only shift the burden of financing vital services to an increasingly narrow tax base. Additionally, we do not support changes in State taxation policy that would significantly reduce available funding for key programs, put Kansas counties and cities at a competitive sales tax disadvantage with Missouri, or impose a sales tax on professional services.

KPERS FUNDING

We support achieving a fully-funded public employees retirement system within a reasonable period of time. The State should fully fund its portion of the employer contributions, and the local KPERS system should be separated from the state and school retirement system. The system should accumulate sufficient assets during members' working lifetimes to pay all promised benefits when members retire. ~~The State should carefully consider providing additional retirement options such as defined contribution plans or hybrid plans to ensure employee retention does not suffer and the current unfunded actuarial liability is paid. Specifically, a defined benefit option should continue to be available for County employees.~~

STATUTORY PASS-THROUGH FUNDING

We call for the preservation of local government revenues which pass through the State of Kansas' treasury. These funds come from a longstanding partnership between local governments and the State and are generated via economic activity at the local level. Both alcoholic liquor tax funds and the local portion of motor fuels taxes should not be withheld from local governments and siphoned into the State General Fund. Local governments in recent years have had to cope with the legislature not funding LAVTRF demand transfers and the machinery & equipment property tax "slider" and should not be forced to further aid in balancing the State's budget.

OFFICIAL PUBLICATIONS ON INTERNET

~~We support amending current statutes to allow cities and counties the option of publishing the following items on the official city or county website in lieu of publication in the official newspaper: financial statements, tax delinquencies, ordinances, resolutions, treasurer's quarterly report and notices of public hearings (budget, city council, planning commission, board of zoning appeals, etc.).~~

MAINTAIN LOCAL CONTROL OF REVENUE AND SPENDING

Recognizing that communities are best served and citizens' values and standards are best reflected when local control of taxing and spending is ~~maximized~~ controlled by local voters and taxpayers, we oppose any state imposition of tax or spending lids which place limits on how much revenue a local government can raise or spend from year to year.

KANSAS OPEN RECORDS AND OPEN MEETINGS ACT

We believe that an open government is essential to building public confidence. ~~However, we recognize that in some circumstances the public interest is better served by preventing the disclosure of sensitive information.~~ We support the retention of the exceptions in the Kansas Open Records Act and the permitted subject matters for executive sessions contained in the Open Meetings Act currently found in the law.

COMPREHENSIVE TRANSPORTATION PLAN

Recognizing it is critical to maintain Kansas infrastructure, we urge the Legislature to follow through on the commitments in the 2010 transportation plan. We recognize the current funding level is far from adequate to address ongoing statewide infrastructure funding needs. As such, it should be allocated strategically to ensure there is an identifiable long-term return on investment for the entire state. Investing in growth areas is critical to ~~creating a sustainable revenue stream that will address statewide infrastructure needs~~ economic vitality and job creation.

REDISTRICTING

~~We support legislative redistricting of the Kansas Legislature that adheres to the constitutional principle of one person one vote. We urge the Legislature to provide for equal representation as closely as possible. We do not support redistricting that test the extremes of allowable population variances. No redistricting solution should include legislative districts that only meet the minimum or maximum population variances of 5 percent, 95 percent below or 105 percent above of the actual population. The impact of this proposal, if it were to be implemented, would skew and over-represent some areas while under-representing other areas. If the Legislature allows this unequal representation, it will have an impact on the number and location of new House and Senate seats and would not accurately reflect changes in the Kansas population.~~

City of Prairie Village
Johnson County



2012 Legislative Priorities

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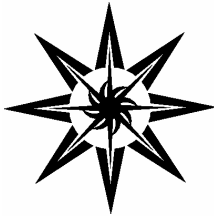
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PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: November 5, 2012
Planning Commission Meeting Date: December 4, 2012
Council Meeting Date: December 17, 2012

COU2012-52: CONSIDER CITY HALL AND PUBLIC WORKS ENTRANCE SIGNS

RECOMMENDATION

Move to approve the construction of new entrance signs at City Hall and Public Works and to approve funding of \$20,000.00 from City General Contingency Fund.

BACKGROUND

In the last several years new city entrance signs and park entrance signs have been installed around Prairie Village. It is proposed to update the entrance signs to City Hall and Public Works to similar style signs. By adding the two new signs at both City Hall and Public Works these facilities will have a much more visible and identifiable sign. If this is completed now, then all of the entrance, park, and building signs will all be new and similar in architectural style.

The City Hall sign will have two columns with the sign face attached as shown in the attachment. The Public Works sign will be constructed the same at the park entrance signs as shown in the attachment. The \$20,000.00 includes up to \$2,000.00 for electrical work to light the sign at City Hall and any possible changes that could take place.

FUNDING SOURCE

Funding for this project will come from the City General Contingency Fund.

RELATED TO VILLAGE VISION

TR1c. Ensure that infrastructure improvements meet the needs of all transportation users.

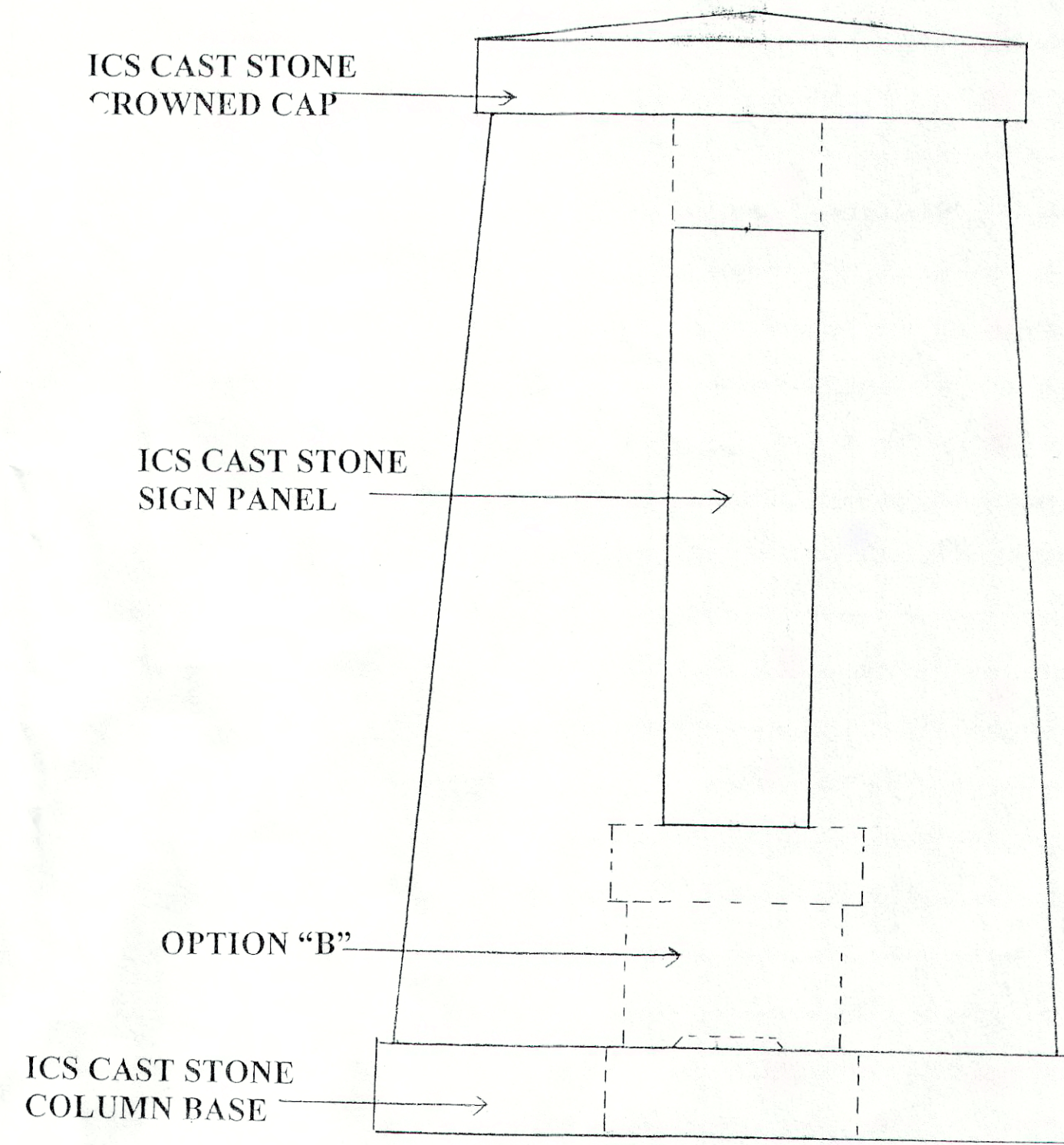
ATTACHMENTS

1. City Hall Sign Design Layout
2. Park Sign Example(Similar to proposed Public Works Sign)

PREPARED BY

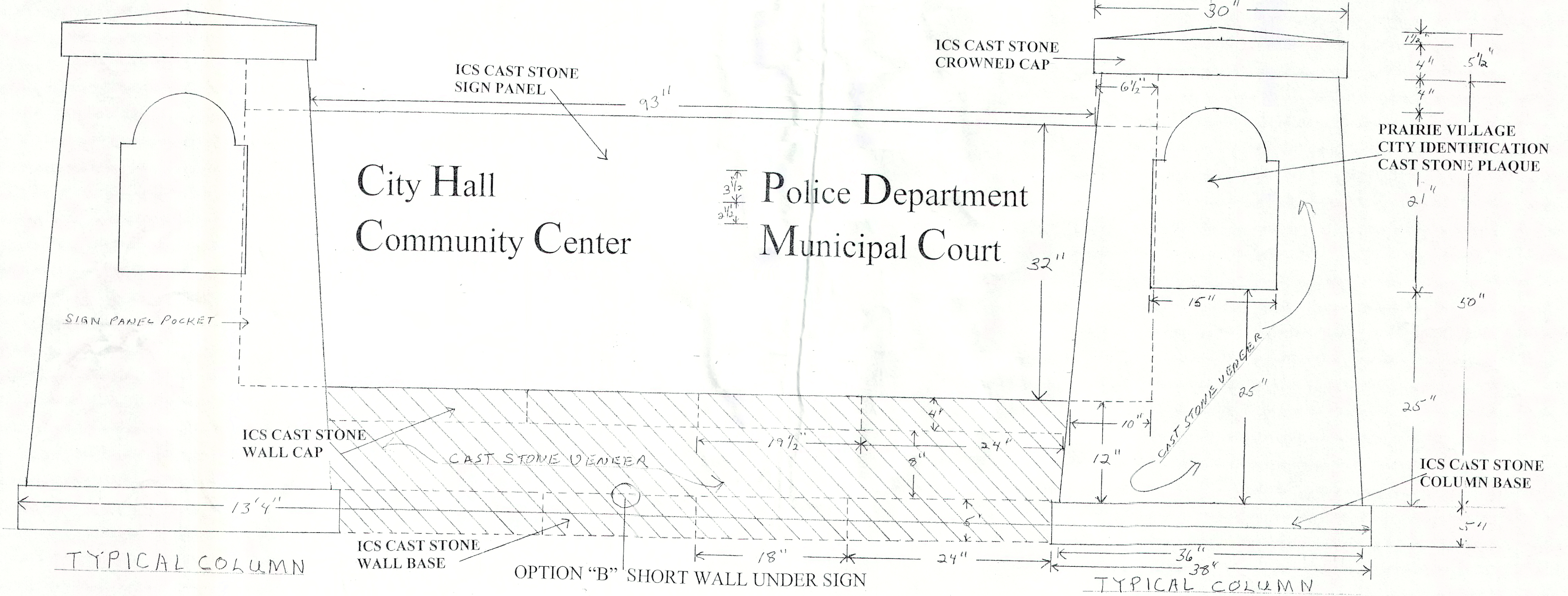
Keith Bredehoeft, Project Manager

October 31, 2012



COLUMN SECTION D (E-W)

30"





PRAIRIE
VILLAGE

WELTNER PARK

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
November 05, 2012
7:30 PM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PUBLIC PARTICIPATION**
- V. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

- 1. Approve Regular Council Meeting Minutes - October 15, 2012
- 2. Ratify the Mayor's appointments of Art Weeks, Truss Tyson, and Leslie Robbins to the Prairie Village Arts Council with their terms expiring in April 2013, April 2014 and April 2015, respectively
- 3. Approve Construction Change Order #1 (Final) with Cohorst Enterprises Inc. for Project 190725, 2011 Drainage Program

By Committee

- 1. Approve the Supporting Organization Agreement with the Prairie Village Municipal Foundation (Council Committee of the Whole Minutes - October 15, 2012)
- 2. Approve an increase in the Right-of-Way Permit Application and Inspection Fee to \$175.00 effective January 1, 2013 (Council Committee of the Whole Minutes - October 15, 2012)
- 3. Approve an increase in the Drainage Permit Application and Inspection Fee to \$125.00, effective January 1, 2013 (Council Committee of the Whole Minutes - October 15, 2012)

- VI. **MAYOR'S REPORT**
- VII. **COMMITTEE REPORTS**

Council Committee of the Whole

- COU2012-49 Consider approval of request to KCP&L to install a new street light in the 5500-5600 block of W 75th Terrace

VIII. STAFF REPORTS

IX. OLD BUSINESS

Consideration of Request by PV Retail Partners, LLC. to Amend the Village Community Improvement District Development Agreement (Prairie Village Shops CID) - Second Amendment

X. NEW BUSINESS

Presentation and Feedback on Phases 2-6 Mission Lane Improvements, Hen House Expansion, and the Waid's Replacement Building (CID Projects) in the Prairie Village Shopping Center

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

If any individual requires special accommodations - for example, qualified interpreter, large print, reader, hearing assistance - in order to attend the meeting, please notify the City Clerk at 385-4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

November 5, 2012

CITY COUNCIL
CITY OF PRAIRIE VILLAGE
October 15, 2012

The City Council of Prairie Village, Kansas, met in regular session on Monday, October 15, 2012, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Ashley Weaver, Ruth Hopkins, Steve Noll, Michael Kelly, Andrew Wang, Laura Wassmer, Brooke Morehead, Charles Clark, David Morrison, Ted Odell and David Belz.

Also present were: Wes Jordan, Chief of Police; Bruce McNabb, Director of Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Chris Engel, Assistant to the City Administrator; Lisa Santa Maria, Finance Director; Jeanne Koontz, Deputy City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

PRESENTATIONS

Mayor Shaffer welcomed Johnson County Commissioner Ed Peterson to present his annual county update.

Commissioner Peterson was pleased to report that the 2013 budget in the amount of \$810,736,849 contains no mill levy increase or staff reductions and is in line with the 5-year plan to balance the budget without the use of reserves. However, the county is operating with about a 12% reduction in actual workers on the job. The average estimated property tax for the average homeowner has declined to \$53.93 because average assessed values have declined. The FY2012 Equivalent Dwelling Unit charge by Johnson County Wastewater is \$138 for an increase of 3%. Commissioner Peterson noted the county is in the process of converting the

wastewater billing system. Customers will receive their first bill in January for wastewater services and the charge will not appear on property tax bills.

Commissioner Peterson gave an update on the county transit program. Transit services have expanded over the last three years and ridership has increased. However, federal and state grants have ended that are requiring reductions in service. A few routes will be eliminated or consolidated and the frequency of some routes will be decreased. The transit system will likely face another round of reductions in 2014.

Commissioner Peterson noted there have been a number of issues with the Deffenbaugh facility and there is currently a reevaluation of the county's program taking place at the impetus of the state. He stated he believes the community is behind the plan and that the plan is working.

Ruth Hopkins asked if there has been any talk about sharing the funding of the K-10 Connector route with Douglas County or the University of Kansas. Commissioner Peterson responded that the county is initiating conversations with Douglas County for shared funding.

PUBLIC PARTICIPATION

No one was present to address the council.

CONSENT AGENDA

Brooke Morehead noted a change to the minutes of the last meeting replacing her name with Bruce McNabb.

David Morrison moved the approval of the Consent Agenda for October 15, 2012:

1. Approve Regular Council Meeting Minutes as amended - October 1, 2012
2. Approve Claims Ordinance 2900
3. Approve a contract with Pro-mail Services for six bi-monthly issues of the Village Voice
4. Approve the calendar designating the 2013 City holidays
5. Authorize the Mayor to execute a proclamation proclaiming October 24, 2012 as Food Day
6. Approve Blue Cross Blue Shield of Kansas City as the City's Health Insurance provider for the 2013 plan year with a 0% increase in premiums, Delta Dental of Kansas as the City's Dental Insurance provider for the 2013 plan year with a 0% increase in premiums, Superior Vision as the City's vision Insurance provider for the 2013 plan year with a 0% increase in premiums and approve a change to the

Section 125 Medical Expense Annual Maximum to \$2,500 annually, as required by the Affordable Care Act (ACA)

A roll call vote was taken with the following members voting "aye": Weaver, Hopkins, Noll, Kelly, Wang, Wassmer, Morehead, Clark, Morrison, Odell and Belz.

MAYOR'S REPORT

Mayor Shaffer reported attendance at the following events: Johnson/Wyandotte County Mayors lunch at Mission Hills on October 3rd, Corinth Hills Homes Association on October 4th, United Community Services Board Meeting on October 5th, 12th Annual Briarwood Chili Cook-off on October 11th, PV State of the Arts Reception on October 12th, and the 69th Terrace Block Party on October 14th.

Mayor Shaffer noted Police Officer Adam Taylor was on KMBZ last week at the request of the hosts talking about DUI driving.

COMMITTEE REPORT

Council Committee of the Whole

COU2012-47 Consider Bid Award for 2012 Tree Trimming Program

On behalf of the Council Committee of the Whole, David Morrison moved the Governing Body approve the award of a bid to Kansas City Tree Care, LLC for \$32,078 for trimming trees in city rights-of-way in Area 33 and the award of a bid to VanBooven Tree for \$28,995 for trimming trees in city rights-of-way in Area 43. The motion was seconded by Laura Wassmer and passed unanimously.

STAFF REPORTS

Public Safety

- Chief Jordan reported that Adam Taylor represented the City while on KMBZ radio.
- Chief Jordan stated the 48 hours episode on the Marty Hill case has been pushed back to January or February so they can do additional filming of the Johnson County Crime Lab.
- The Annual College Clinic will be held at Shawnee Mission East High School on Wednesday, October 17th from 6:30 to 8:30 pm.
- Dispatcher Miriam Russell arranged for a group of employees to volunteer at Harvesters this Wednesday evening.

- The Neighborhood Special Event Permit is now available on the website.
- Chief Jordan noted council members should have received an invitation to Daryl Thompson's retirement party.

Public Works

- Bruce McNabb gave an update on the sidewalk ballot for 71st Ter between State Line Rd and Eaton. A total of 16 properties responded with only 3 no votes so the sidewalk will be built.
- Three employees finished in the top 25 in the Metro Area Snow Plow Rodeo.
- The Somerset Drive project between Roe and Nall should be finalized in the next three weeks.

Administration

- Lisa Santa Maria handed out a letter from the new auditing firm. She also invited the new council members to join Leadership Northeast in 2013. She noted her attendance at the League of Kansas Municipalities conference with Ruth Hopkins and David Morrison.
- Chris Engel stated representatives from the cities met to discuss the legislative platform and are again recommending a joint platform. He invited the council members to participate in the Regional Supper on October 30th at Hollywood Casino.
- Dennis Enslinger reminded the council of the Corinth Open House on Thursday, October 18th from 5 to 7 pm. He noted a project page has been created on the website for the Standees project.

Michael Kelly said the project page is great but asked if there is a way to protest Special Use Permits. Dennis Enslinger stated there is currently no process in place in the zoning code.

- Quinn Bennion stated he attended a meeting with Jeanne Koontz and Chief Jordan at the county regarding their new mass notification system. The initial five communities will implement by the end of the year. The system will provide more versatility than Code Red.
- Mr. Bennion noted there is KOMA/KORA training on Thursday, October 18th from 9 am to 11 am at the county. Katie Logan noted she will be attending the training.

OLD BUSINESS

Laura Wassmer formally thanked Ruth Hopkins and Brooke Morehead for attending the State of the Arts reception. She stated the State of the Arts is one of the best events in Prairie Village. She thanked the committee members, Lane4 Property Group and the merchants who sponsor the event.

NEW BUSINESS

Consider request from PV Retail Partners, LLC to amend the Village Community Improvement District Development Agreement for the Prairie Village Shopping Center

Dennis Enslinger reviewed the request from PV Retail Partners, LLC. The City of Prairie Village and PV Retail Partners, LLC. entered into a Development Agreement for the use of Community Improvement District Funds (CID) through a 1% CID sales tax established on September 20, 2010 (Ordinance 2228). The Development Agreement was approved with the adoption of Resolution No. R-2010-12 and formalized the implementation and financing of the CID projects contained within the Agreement.

The Developer, PV Retail Partners, LLC. is requesting amendments to the approved Development Agreement (see attached request). The request involves two specific issues:

- Modification of Exhibit F to move the commencement date for Project A (Mission Lane Improvement) from November 2, 2012 to May 2, 2013; and
- Modification of Section 2.02 (A) to remove the requirement that the developer provide a pedestrian access along the east side of existing Mission Lane for trail purposes.

The Developer is requesting an extension of the commencement date for Project A (Mission Lane Improvements) to provide for a more cost-efficient use of CID funds and reduce the impact on merchants and patrons of the center. The Planning Commission has approved a small portion of Phase I Mission Lane improvements (intersection of Mission Lane and Tomahawk Road) which would allow the Developer to be in compliance with the existing provisions of the agreement.

Staff does not have any issues with extending the commencement date of Project A (Mission Lane Improvements) to May 2, 2013.

Staff does not recommend amending Section 2.02(A) of the Development Agreement to remove the requirement of providing a pedestrian access along the east side of existing Mission Lane for trail purposes. If the City Council concurs with the Developer that a multi-use path is not feasible along the east side of Mission Lane, staff recommends that the Development Agreement be amended to set-aside CID funds to help pay for the preliminary design concept,

the design and construction of this path in the future. This provision would be similar to provisions contained for the construction of Tomahawk Trail.

Charles Clark asked if the item would need to go back to Planning Commission if the City holds the developer to Mission Ln. Dennis stated the item would not need to go back because there is already an existing easement.

Ted Odell noted the Planning Commission discussed the extension request and in order to commence construction by November, the developer would be required to complete some landscaping. He stated he does not have a problem with extending the commencement date. Michael Kelly asked what commence means. Dennis Enslinger stated it is the start of construction/issuance of a building permit for an approved project. Laura Wassmer noted she is okay with pushing back the deadline.

Curt Peterson with Polsinelli Shughart addressed the council. He appreciates that staff supports the extension. The project could begin with the landscaping but there would be a more efficient use of CID funds if the project waited until spring. He noted PV Retail Partners understood the pedestrian trail to be a full extension of the hike/bike trail. The ownership group does not feel it is safe to have a bike/hike trail on Mission Ln in the middle of the shopping center. The ownership group began to look at Mission Road as an alternative but due to space constraints it is not a viable option. He noted he spoke with the designer and ownership group prior to the meeting coming to the understanding that the easement is for a pedestrian trail. The ownership group would be happy to provide the pedestrian easement of approximately six feet. Making it larger would reduce parking or the size of the road.

Laura Wassmer stated she is okay with a six foot pedestrian trail. Charles Clark requested the opinion of staff on the six foot trail. Dennis Enslinger stated an eight foot trail is ideal for two way traffic and the number of parking spaces that would be lost is not significant.

Michael Kelly asked what the thought process was when the initial agreement was crafted. Curt Peterson stated the concept plan conceived of the layout of a trail but did not

figure in size and the Mission Lane improvements had not been fully designed yet. Michael Kelly asked why the project has not commenced in two years. Owen Buckley stated there were many loose ends that finally came together recently when Hen House committed to their current location. The Mission Lane improvement hinged on the different pieces. Mr. Buckley noted they are trying to make deliberate, efficient decisions. Laura Wassmer asked what the plan is for US Bank. Owen Buckley stated their lease goes on for a long time but there is some thought to doing exterior improvements to update the building.

David Morrison stated he is concerned about the nuance of approximately six feet and would like a commitment to at least six feet. Owen Buckley asked the council to have confidence in staff to negotiate the size of the trail. Mr. Buckley noted the sidewalk will be widened on the west side of Mission Lane as well. Dennis Enslinger stated it is possible to have an 8 foot sidewalk; it is just a matter of losing parking spaces. Laura Wassmer noted those extra parking spaces could be important. Dennis Enslinger said it is a competing interest between the size of the street, parking space and a pedestrian trail.

Michael Kelly asked if people are using the existing trails for biking. Dennis Enslinger replied it is predominately kids bicycles and pedestrians. Ted Odell said the biggest concern of the tenants regarding the new development is parking spaces. Mr. Odell stated he is okay with a 6 foot sidewalk. David Belz said if the council wants an 8 foot trail, he believes the developer can find a way to work it out.

Laura Wassmer asked how many parking spaces would be lost. Owen Buckley estimated eight spaces across the front. Curt Peterson noted quick access to the grocery store has been an important issue. Laura Wassmer stated that overall functionality of the shopping center has to be the first priority and parking spaces are critical. Michael Kelly stated the developer should live up to the responsibility of the initial agreement. Curt Peterson noted there is no definition of trail regarding size in the agreement. Katie Logan confirmed that the size of the Mission Lane trail was never discussed. She noted it is within council discretion to override

the staff recommendation on the size of the trail but she does not think it is reasonable to remove the trail from the plan.

Laura Wassmer moved the Governing Body accept the amendment to allow them to build a pedestrian pathway that is a minimum of six feet wide on the east side of Mission Lane. Curt Peterson noted the ownership group cannot commit to a minimum of six feet. Laura Wassmer withdrew her motion.

Laura Wassmer moved the Governing Body approve the First Amendment to the Development Agreement for the Village Community Improvement District, excluding paragraph two, moving the commencement date for Project A to May 2, 2013. Ted Odell seconded the motion.

Brooke Morehead stated she heavily disagrees with extending the timeframe and believes the City should negotiate for other things. David Morrison agreed that the City should negotiate for something in return.

Mayor Shaffer called the question. The motion passed nine to two with Kelly and Morehead voting "no".

PC2012-114 Consider Final Plat for "Prairie Village Shopping Center"

Dennis Enslinger recommended continuing consideration of the plat to the November 5th meeting to resolve necessary issues with the easement.

Laura Wassmer moved the Governing Body continue the consideration of the final plat for "Prairie Village Shopping Center" until the November 5, 2012 Council Meeting and requested PV Retail Partners, LLC return with possible scenarios for the pedestrian trail on Mission Lane. The motion was seconded by David Belz and passed nine to two with Michael Kelly and Brooke Morehead voting "no".

Ted Odell stated the City is exploring a home ownership incentive in high rental areas. A map has been compiled of the rental properties. The areas of the exterior grant program

correlate with the high rental areas. The City is also reviewing the rental licensing and property maintenance codes.

Ruth Hopkins stated she attended the League of Municipalities conference last weekend. She noted they are beginning a long-term strategic plan process and now would be the time to share input.

ANNOUNCEMENTS

Prairie Village Arts Council	10/17/2012	7:00 p.m.
Environment/Recycle Committee	10/24/2012	7:00 p.m.
Council Committee of the Whole	11/05/2012	6:00 p.m.
City Council	11/05/2012	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to announce the annual State of the Arts exhibit in the R.G. Endres Gallery for the month of October.

Save the Date for the Northeast Johnson County Chamber of Commerce 2012 Annual Gala on November 17, 2012 at the Overland Park Marriott.

The Mayor's Holiday Tree lighting will be Thursday, November 29th from 5:00 to 7:00 p.m. at Corinth Square.

The KOMA/KORA training will be from 9 to 11 am at the county on Thursday, October 18th.

The Corinth Square ribbon cutting will take place at 5:45 pm on Thursday, October 18th.

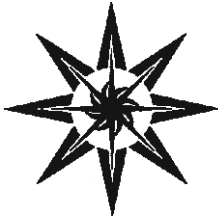
EXECUTIVE SESSION

Charles Clark moved pursuant to KSA 75-4319 (b) (1) that the Governing Body, recess into Executive Session in the Multi-Purpose Room **for a period not to exceed 20 minutes** for the purpose of consulting with the City Attorney on matters which are privileged in the attorney-client relationship. Present will be the Mayor, City Council, City Administrator, Chief of Police and City Attorney. Laura Wassmer seconded the motion which passed unanimously. The Council Committee of the Whole reconvened at 9:50 p.m.

ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at **9:52** p.m.

Jeanne Koontz
Deputy City Clerk



MAYOR

Council Meeting Date: November 5, 2012

**CONSENT AGENDA: CONSIDER APPOINTMENTS TO THE PRAIRIE
VILLAGE ARTS COUNCIL**

RECOMMENDATION

Ratify the Mayor's appointments of Art Weeks, Truss Tyson, and Leslie Robbins to the Prairie Village Arts Council with their terms expiring in April 2013, April 2014 and April 2015, respectively.

BACKGROUND

Mayor Shaffer is pleased to place before you the appointments of Art Weeks, Truss Tyson and Leslie Robbins to the Prairie Village Arts Council. Their volunteer applications are attached.

ATTACHMENTS

1. Volunteer Applications

PREPARED BY

Jeanne Koontz, Deputy City Clerk
November 5, 2012



City of Prairie Village

APPLICATION TO VOLUNTEER

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name ART WEEKS Spouse's Name CAROLYN

Address 4303 W. 63rd TERRACE Zip 66208 Ward _____

Telephone: Home [REDACTED] ^{CELL} Work [REDACTED] Fax _____

E-mail aweeks@aol.com Other Number(s): _____

Business Affiliation RETIRED - FORMER DIRECTOR AMES PUBLIC LIBRARY

Business Address AMES, IA

What Committee(s) interests you? ARTS COUNCIL / JAZZ FEST COMMITTEE

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

FORMER BOARD MEMBER OCTAGON CENTER FOR THE ARTS, AMES, IA
FOUNDER - WINSTON-SALEM CINEMA SOCIETY, WINSTON-SALEM, NC

AS DIRECTOR OF LIBRARIES IN AMES, IA AND ANCHORAGE, AK
I WAS RESPONSIBLE FOR MANAGING EXHIBIT SPACES AND
ART SELECTION PROGRAMMING IN HUMANITIES, ETC.
AS A FORMER FILM LIBRARIAN (WINSTON-SALEM, NC) I
WAS RESPONSIBLE FOR FILM PROGRAMMING. I DEVELOPED
PROGRAMMING THROUGH NEH GRANT OPPORTUNITIES.

Thank you for your interest in serving our community.



- CALLED ON
10.7.12
- MTG. ON
10.17.12

City of Prairie Village APPLICATION TO VOLUNTEER

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name T. Truss Tyson Spouse's Name Blair Lawrence Tyson
Address 4141 W. 73rd St. Prairie Village Zip 66208 Ward 3
Telephone: Home [REDACTED] Work [REDACTED] Fax _____
E-mail Truss_Tyson@KeyBank.com * Other Number(s): _____
Business Affiliation KeyBank Real Estate Capital
Business Address 11501 Outlook, Suite 300 Overland Park KS 66211

What Committee(s) interests you? Planning Commission, Insurance, Sister City, Environmental/Recycle, Art Council and Ad Hoc

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

My education is as follows: graduated from Rockhurst, undergraduate degree from the University of Oklahoma with a major in Finance & Masters in Business Administration from Rockhurst University with a focus on Finance. I am a graduate from the Overland Park Leadership class of 2012. I am the Treasurer of our Community Outreach committee at KeyBank, which has a mission to "continually improve our impact on the community through employee involvement & awareness." I am the Vice-President of LEHR/EMR Investor Reporting & Accounting at KeyBank.

I would really like to get involved with a long term committee in the city of Prairie Village. It is the city in which I live and play so I would like to help in any way that I can. I believe it is very important to be an active member of the community in which you live.

Thank you for your interest in serving our community.



**City of Prairie Village
APPLICATION TO VOLUNTEER**

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name Leslie Robbins Spouse's Name _____

Address 3640 W 75th St, Zip 66208 Ward _____

Telephone: Home Cell [REDACTED] Work _____ Fax _____

E-mail ljrobbinsny@yahoo Other Number(s): _____

Business Affiliation _____

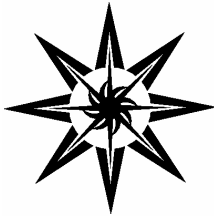
Business Address _____

What Committee(s) interests you? Arts Council

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

I am passionate about volunteering in many areas. I have attended several of the Arts Council functions since moving to P.V. in July 2011 and look forward to being a part of it.
Thanks!

Thank you for your interest in serving our community.



PUBLIC WORKS DEPARTMENT

Council Meeting Date: November 5, 2012

CONSENT AGENDA: CONSIDER CHANGE ORDER #1(FINAL) FOR PROJECT 190725, 2011 DRAINAGE PROGRAM.

RECOMMENDATION

Move to approve construction change order #1(Final) with Cohorst Enterprises Inc. for Project 190725, 2011 Drainage Program.

BACKGROUND

The final change order reflects the final field measured quantities for all bid items. The final project cost will be \$172,425.66, an increase of \$9,015.66 above the bid amount. The larger changes were related to increased sod and additional storm sewer pipe replacement. During the project a collapsed pipe was found at 72nd Terrace between Cherokee Drive and Belinder Road. Given that Cohorst Enterprises Inc. was already performing drainage work for Prairie Village we requested that they install a new pipe at this location.

FUNDING SOURCE

The increase of \$9,015.66 will come from the 2011 Drainage Program Funds already budgeted for Project 190725, 2011 Drainage Program.

RELATED TO VILLAGE VISION

TR1c. Ensure that infrastructure improvements meet the needs of all transportation users.

ATTACHMENTS

1. Construction Change Order #1 (FINAL) 190725

PREPARED BY

Keith Bredehoeft, Project Manager

October 31, 2012



CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 1

City's Project: Project 190725 2011 Storm Drainage Repair Program

Date Requested: November 5, 2012

Contract Date: April 1, 2012

Consultant's Name: TranSystems

Contractor's Name: Cohorst Enterprises

REQUIRED CHANGES TO PRESENT CONTRACT

Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
Site 1-5						
1	\$10,000.00	LS	Mobilization	1.00	\$10,000.00	\$10,000.00
5	\$20,000.00	EA	Curb Inlet (4'x3') Standard Curb Inlet	5.00	\$4,000.00	\$20,000.00
3	\$12,000.00	EA	Curb Inlet (4'x4') Standard Curb Inlet	3.00	\$4,000.00	\$12,000.00
3	\$9,000.00	EA	Curb Inlet (4'x3') Non-Setback Curb Inlet	3.00	\$3,000.00	\$9,000.00
2	\$6,000.00	EA	Curb Inlet (4'x4') Non-Setback Curb Inlet	2.00	\$3,000.00	\$6,000.00
32	\$1,280.00	LF	12" Storm Sewer (RCP) Class III	43.50	\$40.00	\$1,740.00
30	\$600.00	LF	Drain Tile Connnection (EST)	0.00	\$20.00	\$0.00
38	\$2,660.00	SY	Full Depth Pavement Repair (Residential)	13.00	\$70.00	\$910.00
355	\$13,135.00	LF	Concrete Curb & Gutter - Replaced	298.25	\$37.00	\$11,035.25
28	\$1,008.00	SY	4" Sidewalk - Replaced	40.58	\$36.00	\$1,460.88
11	\$594.00	SY	6" Concrete Driveway - Replaced	0.00	\$54.00	\$0.00
4	\$1,600.00	SY	ADA Ramps - Replaced (EST)	0.00	\$400.00	\$0.00
8	\$800.00	SF	Truncated Dome Panel (EST)	0.00	\$100.00	\$0.00
13	\$650.00	EA	Erosion Control - Gravel Filter Bags (EST)	12.00	\$50.00	\$600.00
5	\$500.00	EA	Valve Adjustment (EST)	0.00	\$100.00	\$0.00
1	\$5,000.00	LS	Traffic Control	1.00	\$5,000.00	\$5,000.00
1	\$4,800.00	LS	Contractor Construciton Staking	1.00	\$4,800.00	\$4,800.00
108	\$540.00	SY	Sod (Fescue)	150.73	\$5.00	\$753.65
Site 6						
1	\$5,500.00	LS	Mobilization	1	\$5,500.00	\$5,500.00
10	\$450.00	LF	Concrete Curb & Gutter - Replaced (EST)	5	\$45.00	\$225.00
10	\$360.00	SY	4" Sidewalk - Replaced	10.25	\$36.00	\$369.00
1	\$800.00	LS	Traffic Control	1	\$800.00	\$800.00
1	\$50.00	EA	Erosion Control - Gravel Filter Bags (EST)	0	\$50.00	\$0.00
50	\$200.00	LF	Erosion Control - Silt Fence (EST)	0	\$4.00	\$0.00
45	\$225.00	SY	Sod (Fescue)	24	\$5.00	\$120.00
Site 7						
1	\$2,355.00	LS	Mobilization	1.00	\$2,355.00	\$2,355.00
1	\$3,000.00	EA	4'x4' Junction Box	1.00	\$3,000.00	\$3,000.00
381	\$34,290.00	LF	30" Storm Sewer (RCP) Class III	376.00	\$90.00	\$33,840.00
1	\$1,500.00	EA	Concrete Collar	0.00	\$1,500.00	\$0.00
210	\$14,700.00	SY	Full Depth Pavement Repair (Residential)	125.00	\$70.00	\$8,750.00
70	\$2,800.00	LF	Concrete Curb & Gutter - Replaced	85.23	\$40.00	\$3,409.20
8	\$288.00	SY	4" Sidewalk - Replaced	3.13	\$36.00	\$112.68
50	\$1,000.00	LF	Lawn Sprinkler - Pipe Replaced (EST)	0.00	\$20.00	\$0.00
4	\$400.00	EA	Lawn Sprinkler - Head Replaced (EST)	0.00	\$100.00	\$0.00
1	\$1,500.00	LS	Contractor Construciton Staking	1.00	\$1,500.00	\$1,500.00
375	\$1,875.00	SY	Sod (Fescue)	1240.00	\$5.00	\$6,200.00
2	\$150.00	EA	Erosion Control - Gravel Filter Bags (EST)	4.00	\$75.00	\$300.00
450	\$1,800.00	LF	Erosion Control - Silt Fence (EST)	330	\$4.00	\$1,320.00
Work Change Directive						
		LS	Inlet grate	1	\$1,500.00	\$1,500.00
		LS	Storm Drain Connection (23.35' SDR Pipe)	1	\$1,650.00	\$1,650.00
		LS	72nd Terr Storm Drain & Inlet	1	\$13,300.00	\$13,300.00
		EA	Concrete Collar	2	\$1,500.00	\$3,000.00
		LS	Sanitary Sewer Repair	1	\$1,035.00	\$1,035.00
		LS	Repair wall on storage building	1	\$840.00	\$840.00

CONTRACT TOTAL \$163,410.00

PROJECT TOTAL \$172,425.66
 NET INCREASE \$9,015.66

EXPLANATION OF CHANGE - This change order is to cover the following items:

This Change Order reflects the final field measured quantities for the project. The most significant chage was the strom pipe and drain on 72nd Terrace which was added due a pipe collase that happened druing the project.

CONSTRUCTION CHANGE ORDER NO. 1

	Contract Value	Contract Days
Original Contract	\$163,410.00	
Current Contract including previous Change Order	\$163,410.00	
NET This Change Order	\$9,015.66	
New Contract Price	\$172,425.66	

Jeremy Cohorst
Cohorst Enterprise, Inc.

Date

Keith Bredehoeft, Project Manager
City of Prairie Village, KS

Date

Ronald L. Shaffer, Mayor
City of Prairie Village, KS

Date

COUNCIL COMMITTEE OF THE WHOLE
October 15, 2012

The Council Committee of the Whole met on Monday, October 15, 2012 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President David Morrison with the following members present: Mayor Ron Shaffer, Ashley Weaver, Ruth Hopkins, Steve Noll, Michael Kelly, Laura Wassmer, Brooke Morehead, Charles Clark, Ted Odell and David Belz. Andrew Wang arrived at 6:43 pm. Staff Members present: Wes Jordan, Chief of Police; Bruce McNabb, Director of Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Chris Engel, Assistant to the City Administrator; Lisa Santa Maria, Finance Director and Jeanne Koontz, Deputy City Clerk.

COU2012-46 Consider Supporting Organization Agreement with the Prairie Village Municipal Foundation

Quinn Bennion noted the Municipal Foundation and staff have been reviewing and revising the Municipal Foundation documents for the last several months. Russ Jones with Lathrop and Gage assisted in the process.

This is a new document for the Foundation and the City that was recommended by legal counsel to help establish the formal supporting organization status. The Municipal Foundation conducts certain charitable programs that are of interest to the City. The City asks the Municipal Foundation to facilitate the functions of certain City Committees such as holding monies raised by the city committees. The agreement outlines how the City Committees are to request support from the Municipal Foundation.

Quinn Bennion noted the City appoints committees to perform certain functions who in turn use the Foundation to raise money, however, the Foundation has no direct control over the committees. The relationship between the parties creates an unusual governance situation which the agreement tries to address. The agreement states the Foundation supports the City by performing two kinds of functions: direct charitable functions and assisting city committees as they are appointed subject to the Foundation's budget. If the Foundation is unable to perform either of these functions then it is excused from performing the function. The agreement also outlines the support the City provides to the Foundation which includes insurance coverage, financial management, record keeping and staff support. The agreement will be in existence as long as the Foundation is in existence but either party can cancel the agreement with 90 days notice. The agreement will help the Foundation maintain its non-profit status and meet state and IRS regulations.

Ruth Hopkins asked if the agreement was approved with unanimous support by the Municipal Foundation. Quinn Bennion stated all four documents were approved with unanimous support.

Laura Wassmer noted the documents are simpler than the previous versions and clearly support the activities of the Foundation. Mayor Shaffer stated it was a six month work in progress and thanked Doris Wieggers, President of the Foundation, for all her work.

David Belz made the following motion which was seconded by Steve Noll and passed unanimously:

**MOVE THE GOVERNING BODY APPROVE THE SUPPORTING
ORGANIZATION AGREEMENT WITH THE PRAIRIE VILLAGE**

MUNICIPAL FOUNDATION

COUNCIL ACTION REQUIRED CONSENT AGENDA

COU2012-44 Consider Revised Right of Way Permit and Drainage Permit Application and Inspection Fees for 2013

Bruce McNabb stated City Council Policy CP056 (Financial Management Policies), Section V. A. 2. C. User Fees describes the City's policy on the establishment of user fees as follows:

"The City will establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect (where practical and available) and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require different fees."

The City of Prairie Village established a right of way permit application and inspection program in 2000. The primary purposes of this program are to regulate the number, type and quality of facilities that are installed in City rights of way (primarily City streets) and to establish a fee to offset the City's expenses for this activity.

In 2010 and 2011, 71% of the permit applications came from utility companies, with Water One having the most. The second largest group of applications (24%) came from changes in commercial and residential driveway approaches and aprons.

Bruce McNabb reported the City received an annual average of 865 permit applications during 2010 and 2011. The processing of each application includes a series of reviews and inspections. The current fee of \$70.00 for each application was set in 2008. An analysis of 2011 costs reflect an average processing cost per permit of \$171.74. Most of the costs are for staff time, so small increases in this figure would be expected for 2012 and 2013. In 2011 this sub-program ran a "deficit" or was subsidized by other General Fund revenues by \$26,955. It is estimated that the deficit or subsidy for 2012 will be approximately \$23,625, based on a smaller number of permits.

In accordance with the City Council policy, staff recommends an increase in the right of way permit application and inspection fee to no more than \$175.00, effective January 1, 2013. Market factors do not appear to be a significant factor in this type of fee. Council may wish to consider the public benefit and other policy factors relating to the underlying activity and its regulation. If the fee is increased to \$175.00 effective January 1, 2013, it is estimated that City revenue for this sub-program would increase by approximately \$26,000 in 2013.

Laura Wassmer asked how the new fees would compare to other cities. Bruce McNabb stated the staff did not research fees in other cities and almost all the cities calculate their fees differently making the comparison complex.

Ruth Hopkins asked if staff looked at ways to reduce the cost of issuing the permits. Bruce McNabb stated staff can look at that but most of the costs are personnel costs associated with inspections. Ruth Hopkins suggested shifting some of the burden to the contractor.

David Morrison noted most of the right of way permits are paid by the utility companies so a fee increase would not directly impact Prairie Village residents and businesses. Quinn Bennion stated there are very few services the City provides that capture all of the costs. Mr. Bennion

said he believes the City will receive complaints if the fees are set at \$170 and \$250 and would not want the fee to be a deterrent to pulling a permit.

Ruth Hopkins stated the City should recover its costs but the proposed fee is more than a 100% increase in fees in one year. Laura Wassmer suggested starting with a \$20 increase and increasing it gradually each year. Charles Clark noted the permits may have been vastly undercharged for some time.

Ted Odell suggested a staggered fee; one for residential driveways and one for commercial projects. Bruce McNabb noted Water One's fee cannot be more than a residential fee per the right-of-way agreement. Ted Odell said the City's costs should be covered. Charles Clark noted the permit fee is not a significant portion of the total cost of a driveway replacement.

Charles Clark made the following motion, which was seconded by Ted Odell and passed eight to two with Laura Wassmer and Brooke Morehead voting "no":

MOVE THE CITY COUNCIL APPROVE AN INCREASE IN THE RIGHT-OF-WAY PERMIT APPLICATION AND INSPECTION FEE TO \$175.00 EFFECTIVE JANUARY 1, 2013

**COUNCIL ACTION REQUIRED
CONSENT AGENDA**

The City of Prairie Village established a drainage permit application and inspection program in 2001. The primary purposes of this program are to monitor and inspect proposed changes which impact the City's drainage system and to establish a fee to offset the City's expenses for this activity. Activities which are typically reviewed include redevelopment projects, significant changes to property grades and new swimming pools.

In 2011 the City reviewed 47 drainage permits. Each permit involves a series of inspections including pre-construction, construction in progress and post construction. The current fee of \$70.00 for each application was set in 2008. An analysis of 2011 costs reveal the average cost per permit was \$250.66. Most of the costs are for staff time, so small increases in this figure would be expected for 2012 and 2013. In 2011 this sub-program ran a "deficit" or was subsidized by other General Fund revenues by a little less than \$8500. It is estimated that the deficit or subsidy for 2012 will be almost \$9300.

In accordance with the City Council policy, staff recommends an increase in the right of way permit application and inspection fee to no more than \$250.00, effective January 1, 2013. Market factors do not appear to be a significant factor in this type of fee. Council may wish to consider the public benefit and other policy factors relating to the underlying activity and its regulation. If the fee is increased to \$250.00, effective January 1, 2013, it is estimated that City revenue for this sub-program would increase by approximately \$9,000 in 2013.

Ted Odell stated any person required to have a building inspection also requires a drainage permit which tacks on another \$250 in addition to the building permit fees. Mr. Odell asked if the building permit inspections and drainage permit inspections could be taken care of at the same time. Bruce McNabb stated different inspectors perform the inspections currently. Mr. McNabb noted individuals are required to apply for a drainage permit but the fee is waived if the change in topography does not cause a significant impact requiring an inspection.

Steve Noll stated that by more than tripling the fee, it would drive some people outside the permitting process. He noted the drainage process does have the possibility of impacting

neighboring properties and it is in the public interest to have people apply for these permits. He suggested raising the fee to \$125 or \$150.

David Morrison asked if there could be two-tiered approach with one fee for residential and one fee for commercial. Bruce McNabb said it could be done but there are not significant differences between the two types of permits and only 10% of the drainage permits have been commercial.

Steve Noll made the following motion, which was seconded by Laura Wassmer and passed unanimously:

**MOVE THE CITY COUNCIL APPROVE AN INCREASE IN THE DRAINAGE PERMIT APPLICATION AND INSPECTION FEE TO \$125.00, EFFECTIVE JANUARY 1, 2013
COUNCIL ACTION REQUIRED
CONSENT AGENDA**

COU2012-47 Consider Bid Award for 2012 Tree Trimming Program

This bid is for the annual tree trimming of trees in the City rights-of-way. There are approximately 746 trees in Area 33 bounded by 75th Street, State Line Road, Somerset Drive and Belinder Avenue. There are approximately 863 trees in Area 43 bounded by 75th Street, Belinder Avenue, Somerset Drive and Mission Road. These trees will be trimmed to remove any dead wood larger than 2-inches, remove limbs interfering with sight line to traffic signals and street signs, and with a conical area under the street lights.

The following three bids were received and opened on September 28, 2012, by the City Clerk:

Bidder	Area 33	Area 43	Total
Kansas City Tree	\$ 32,078.00	\$ 34,079.87	\$ 66,157.87
VanBooven Tree	\$ 41,500.00	\$ 28,995.00	\$ 70,495.00
Arbor Masters	\$ 39,538.00	\$ 48,975.00	\$ 88,513.00

In past years when there were different low bidders in separate work areas, the City has awarded the overall contract to the contractor with the overall lowest bid. This maintains a consistency of work and coordination with City staff. If the bids were awarded separately for each area this year, the cost savings on the entire bid would be \$5,084.87 but would increase staff resources and time in overseeing two contractors.

Bruce McNabb noted the current cycle for tree trimming areas is nine to ten years but the council approved more funding for next year's budget which will move the cycle toward five years.

Ashley Weaver asked for a clarification in the different types of tree contracts. Bruce McNabb stated there is an Annual Tree Trimming Program that focuses on geographic areas, a three year contract for tree planting and a three year contract for tree services.

Ashley Weaver asked how the bid list was created. Bruce McNabb stated the bid is advertised and sent to a list of contractors who have previously contacted the City.

Brooke Morehead noted the tree trimming program would finish twice as fast with two contractors.

Brooke Morehead made the following motion, which was seconded by Laura Wassmer and passed unanimously:

**MOVE THE GOVERNING BODY APPROVE THE AWARD OF A BID TO KANSAS CITY TREE CARE, LLC FOR \$32,078 FOR TRIMMING TREES IN CITY RIGHTS-OF-WAY IN AREA 33 AND THE AWARD OF A BID TO VANBOOVEN TREE FOR \$28,995 FOR TRIMMING TREES IN CITY RIGHTS-OF-WAY IN AREA 43
COUNCIL ACTION TAKEN
10/15/2012**

Executive Session

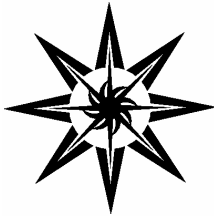
Charles Clark moved pursuant to KSA 75-4319 (b) (1) that the Governing Body, recess into Executive Session in the Multi-Purpose Room **for a period not to exceed 30 minutes** for the purpose of consulting with the City Attorney on a matters which are privileged in the attorney-client relationship. Present will be the Mayor, City Council, City Administrator, Chief of Police, City Attorney and outside counsel. Ted Odell seconded the motion which passed unanimously.

The Council Committee of the Whole reconvened at 7:17 p.m.

Adjournment

With no further business to come before the Council Committee of the Whole, Council President David Morrison adjourned the meeting at 7:20 p.m.

David Morrison
Council President



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: October 15, 2012

Council Meeting Date: November 5, 2012

CONSIDER REVISION TO CITY'S FEE SCHEDULE - RIGHT OF WAY PERMIT APPLICATION AND INSPECTION FEE

RECOMMENDATION

Staff recommends the City Council approve an increase in the Right of Way Permit application and inspection fee to \$ 175.00, effective January 1, 2013.

BACKGROUND

The City of Prairie Village established a right of way permit application and inspection program in 2000. The primary purposes of this program are to regulate the number, type and quality of facilities that are installed in City rights of way (primarily City streets) and to establish a fee to offset the City's expenses for this activity.

In 2010 and 2011, 71% of the permit applications came from utility companies, with Water One having the most. The second largest group of applications (24%) came from changes in commercial and residential driveway approaches and aprons.

The City received an annual average of 250 permit applications during 2010 and 2011. The processing of each application includes a series of reviews and inspections. The current fee is \$70.00 for each application and the fee was most recently revised in 2008.

Chapter 13, Article 5 (Right of Way Management) of the Municipal Code describes the City's regulation of these activities. The permit requirements begin at Section 515. Section 518 states that the permit fee will be recommended by the Public Works Director and approved by the Governing Body.

City Council Policy CP056 (Financial Management Policies), Section V. A. 2. C. User Fees describes the City's policy on this aspect of this subject. The Cost of service subsection states

"The City will establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect (where practical and available) and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require different fees."

The attached sheet shows the results of an analysis of 2011 costs. The average total City cost for each permit that year was \$171.74. Most of the costs are for staff time, so small increases in this figure would be expected for 2012 and 2013. In 2011 this sub-program ran a "deficit" or was subsidized by other General Fund revenues by \$26,955. It is estimated that the deficit or subsidy for 2012 will be approximately \$23,625, based on a smaller number of permits.

In order to meet the goal of the City Council policy, I recommend an increase in the right of way permit application and inspection fee to \$175.00, effective January 1, 2013. Market factors do not appear to be a significant factor in this type of fee. Council may wish to consider the public benefit and other policy factors relating to the underlying activity and its regulation.

FUNDING SOURCE

If the fee is increased to \$175.00 effective January 1, 2013, it is estimated that City revenue for this sub-program would increase by approximately \$26,000 in 2013.

RELATION TO VILLAGE VISION

CC1 Attractive Environment

CC1a Make streetscape improvements to enhance pedestrian safety and attractiveness of the public realm.

ATTACHMENTS

City Council Policy CP056 (Financial Management Policies), page 2 (Revenue Policies - User Fees)

2012 Analysis of Right of Way Permits Costs and Fees

PREPARED BY

Bruce McNabb, Director of Public Works

Date: October 30, 2012

CP056 - Financial Management Policies

- The City Administrator and Finance Director will review monthly and quarterly expenditure reports to determine adherence to the approved budget. Department Managers shall have primary responsibility for insuring compliance with their approved departmental budget. If the City Administrator or Finance Director find an expenditure which constitutes a significant deviation (an unbudgeted impact of more than \$5,000 on a particular budget category) from the approved expenditure plan or approved budget, the department head will be asked to prepare an amended departmental budget and/or expenditure plan to accompany the appropriations ordinance for review by the Governing Body.
 - City Department Managers shall have primary responsibility for insuring compliance to approved departmental budget and expenditure plans.
- f.) Financial reports.
- Monthly expenditure reports will be prepared for Department Managers at the end of each month to enable them to meet their budget goals and to enable the City Administrator and Finance Director to monitor and control the budget.
 - Summary financial reports will be presented to the Governing Body quarterly.
- g.) Service levels. The City will attempt to maintain essential service levels. Changes in service levels will be governed by the following policies:
- h.1.) Budget process. The annual budget process is intended to weigh all competing requests for City resources within expected fiscal constraints. Requests for new ongoing programs made outside the annual process must substantiate the need for the new program.
 - h.2.) Personnel expenses. Requests for additional personnel should meet program initiatives and policy directives after service needs have been thoroughly documented or it is substantiated that the new employee will result in increased revenue or enhanced operating efficiencies.

2. Revenue Policies

- The objective of the revenue policies is to ensure that funding for public programs is derived from a fair, equitable and adequate resource base, while minimizing tax differential burdens. The City will keep the revenue system as simple as possible by avoiding nuisance taxes, fees or charges only as a revenue source.
- a.) Revenue structure. The City will maintain a diversified and stable revenue system to shelter programs from short-term fluctuations in any single revenue source.
- b.) Sources of services financing. Services which have a city-wide benefit will be financed with revenue sources which are generated from a broad base, such as property taxes and state aids. Services where the customer determines the use shall be financed with user fees, charges and assessments directly related to the level of service provided.
- c.) User fees. The City will maximize the utilization of user charges in lieu of general revenue sources for services that can be individually identified and where the costs are directly related to the level of service:
- Cost of service. The City will establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect (where practical and available) and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require different fees.
 - Policy and market considerations. The City will also consider policy objectives and market rates and charges levied by other public and private organizations for similar services when fees and charges are established.
 - Annual review. The City will review fees and charges annually, and will make appropriate modifications to ensure that charges grow at a rate which keeps pace with the cost of efficiently providing the service.
 - Non-resident charges. Where practical or legally allowable, user fees and other appropriate charges shall be levied for activities or facilities in which non-residents participate in order to relieve the burden on City residents. Non-resident fees shall be structured at market levels.
 - Internal service fees. When interdepartmental charges are used to finance internal functions, charges shall reflect full costs; indirect expenses shall be included where practical.
- d.) License Fees. The City will establish license fees at levels which reflect full administrative costs, to the extent legally allowable.
- e.) Fines. Levels of fines shall be requested according to various considerations, including legal guidelines, deterrent effect, and administrative costs. Because the purpose of monetary penalties against those violating City ordinances is to deter continuing or future offenses, the City will not request any increase in fine amounts with the singular purpose of revenue enhancement.

Annual Public Works Permits Analysis -- 2012

Right of Way Permits

Current Fee: \$70 (2008)

Proposed 2013 Fee: \$ 175

Final Fee: \$ _____

Effective Date: January 1, 2013 (recommended)

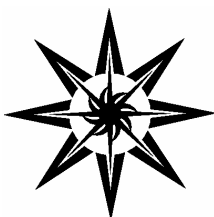
2011 Costs (per permit):

Operating (1)	-
Direct (2)	\$107.98
Indirect (3)	63.76
Capital (4)	-
Total	<u>\$ 171.74</u>

- (1) Not significant
- (2) 2 year (2010/2011) average hours & 2011 average costs including fringe benefits and vehicle use
- (3) Includes time for Inspector, supervision and office building maintenance
- (4) None

	<u>2011 Actual</u>	<u>2012 Estimated</u>
Number of Permits	274	225
Total Costs	\$ 47,057	\$ 39,375
Annual Revenues	<u>\$ 20,102</u>	<u>\$ 15,750</u>
Annual Deficit/ Subsidy	\$ 26,955	\$ 23,625

5/23/2012



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: October 15, 2012

Council Meeting Date: November 5, 2012

CONSIDER REVISION TO CITY'S FEE SCHEDULE - DRAINAGE PERMIT APPLICATION AND INSPECTION FEE

RECOMMENDATION

Staff recommends the City Council approve an increase in the Drainage Permit application and inspection fee to \$ 125.00, effective January 1, 2013.

BACKGROUND

The City of Prairie Village established a drainage permit application and inspection program in 2001. The primary purposes of this program are to monitor and inspect proposed changes which impact the City's drainage system and to establish a fee to offset the City's expenses for this activity. Activities which are typically reviewed include redevelopment projects, significant changes to property grades and new swimming pools.

In 2011 the City reviewed 47 drainage permits. Each permit involves a series of inspections including pre-construction, construction in progress and post construction. The current fee is \$70.00 for each application and the fee was most recently revised in 2008.

Chapter 14, Article 2 (Stormwater Management) of the Municipal Code provides the official reference for the City's interest in this area. Section 218 describes the requirements for drainage permits and Section 236 explains the inspection fee.

City Council Policy CP056 (Financial Management Policies), Section V. A. 2. C. User Fees describes the City's policy on this aspect of this subject. The Cost of service subsection states

"The City will establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect (where practical and available) and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require different fees."

The attached sheet shows the results of an analysis of 2011 costs. The average total City cost for each permit that year was \$250.66. Most of the costs are for staff time, so small increases in this figure would be expected for 2012 and 2013. In 2011 this sub-program ran a "deficit" or was subsidized by other General Fund revenues by a little less than \$8500. It is estimated that the deficit or subsidy for 2012 will be almost \$9300.

In order to have the user pay a higher portion of the full cost of service, I recommend an increase in the right of way permit application and inspection fee to \$125.00, effective January 1, 2013. Market factors do not appear to be a significant factor in this type of fee. Council may wish to consider the public benefit and other policy factors relating to the underlying activity and its regulation.

FUNDING SOURCE

If the fee is increased to \$125.00, effective January 1, 2013, it is estimated that City revenue for this sub-program would increase by approximately \$2800 in 2013. Other General Fund revenues would pay for the remaining \$6700 costs of this sub-program.

ATTACHMENTS

City Council Policy CP056 (Financial Management Policies), page 2 (Revenue Policies - User Fees)

2012 Analysis of Drainage Permits Costs and Fees

PREPARED BY

Bruce McNabb, Director of Public Works

Date: October 30, 2012

CP056 - Financial Management Policies

- The City Administrator and Finance Director will review monthly and quarterly expenditure reports to determine adherence to the approved budget. Department Managers shall have primary responsibility for insuring compliance with their approved departmental budget. If the City Administrator or Finance Director find an expenditure which constitutes a significant deviation (an unbudgeted impact of more than \$5,000 on a particular budget category) from the approved expenditure plan or approved budget, the department head will be asked to prepare an amended departmental budget and/or expenditure plan to accompany the appropriations ordinance for review by the Governing Body.
 - City Department Managers shall have primary responsibility for insuring compliance to approved departmental budget and expenditure plans.
- f.) Financial reports.
- Monthly expenditure reports will be prepared for Department Managers at the end of each month to enable them to meet their budget goals and to enable the City Administrator and Finance Director to monitor and control the budget.
 - Summary financial reports will be presented to the Governing Body quarterly.
- g.) Service levels. The City will attempt to maintain essential service levels. Changes in service levels will be governed by the following policies:
- h.1.) Budget process. The annual budget process is intended to weigh all competing requests for City resources within expected fiscal constraints. Requests for new ongoing programs made outside the annual process must substantiate the need for the new program.
 - h.2.) Personnel expenses. Requests for additional personnel should meet program initiatives and policy directives after service needs have been thoroughly documented or it is substantiated that the new employee will result in increased revenue or enhanced operating efficiencies.

2. Revenue Policies

- The objective of the revenue policies is to ensure that funding for public programs is derived from a fair, equitable and adequate resource base, while minimizing tax differential burdens. The City will keep the revenue system as simple as possible by avoiding nuisance taxes, fees or charges only as a revenue source.
- a.) Revenue structure. The City will maintain a diversified and stable revenue system to shelter programs from short-term fluctuations in any single revenue source.
- b.) Sources of services financing. Services which have a city-wide benefit will be financed with revenue sources which are generated from a broad base, such as property taxes and state aids. Services where the customer determines the use shall be financed with user fees, charges and assessments directly related to the level of service provided.
- c.) User fees. The City will maximize the utilization of user charges in lieu of general revenue sources for services that can be individually identified and where the costs are directly related to the level of service:
- Cost of service. The City will establish user charges and fees at a level which reflects the costs of providing the service, to the extent legally allowable. Operating, direct, indirect (where practical and available) and capital costs shall be considered in the charges. Full cost charges shall be imposed unless it is determined that policy and market factors require different fees.
 - Policy and market considerations. The City will also consider policy objectives and market rates and charges levied by other public and private organizations for similar services when fees and charges are established.
 - Annual review. The City will review fees and charges annually, and will make appropriate modifications to ensure that charges grow at a rate which keeps pace with the cost of efficiently providing the service.
 - Non-resident charges. Where practical or legally allowable, user fees and other appropriate charges shall be levied for activities or facilities in which non-residents participate in order to relieve the burden on City residents. Non-resident fees shall be structured at market levels.
 - Internal service fees. When interdepartmental charges are used to finance internal functions, charges shall reflect full costs; indirect expenses shall be included where practical.
- d.) License Fees. The City will establish license fees at levels which reflect full administrative costs, to the extent legally allowable.
- e.) Fines. Levels of fines shall be requested according to various considerations, including legal guidelines, deterrent effect, and administrative costs. Because the purpose of monetary penalties against those violating City ordinances is to deter continuing or future offenses, the City will not request any increase in fine amounts with the singular purpose of revenue enhancement.

Annual Public Works Permits Analysis -- 2012

Drainage Permits

Current Fee: \$70 (2008)

Proposed 2013 Fee: \$ 125

Final Fee: \$ _____

Effective Date: January 1, 2013 (recommended)

2011 Costs (per permit):

Operating (1)	-
Direct (2)	\$176.84
Indirect (3)	73.82
Capital (4)	-
Total	\$ 250.66

	<u>2011 Actual</u>	<u>2012 Estimated</u>
Number of Permits	47	50
Total Costs	\$ 11,781	\$ 12,784
Annual Revenues	<u>\$ 3,290</u>	<u>\$ 3,500</u>
Annual Deficit/ Subsidy	\$ 8,491	\$ 9,284

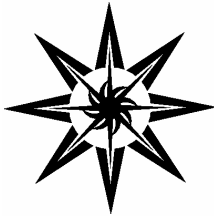
(1) Not significant

(2) 2 year (2010/2011) average hours & 2011 average costs including fringe benefits and vehicle use

(3) Includes time for Inspector, supervision and office building maintenance

(4) None

10/15/2012



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: November 5, 2012

Council Meeting Date: November 5, 2012

***COU2012-49: CONSIDER APPROVAL OF REQUEST TO KCP&L TO INSTALL A NEW STREET LIGHT IN THE 5500-5600 BLOCK OF W. 75TH TERRACE**

RECOMMENDATION

Staff recommends the City Council approve a request to KCP&L to install a new street light in the 5500-5600 block of W. 75th Terrace.

BACKGROUND

The Department of Public Works received a request to have a new street light installed on this block west of Nall Ave. Attached is a schematic GIS map of the street light system in this area, showing that there are no existing street lights (shown as black dots) on this block.

The Director of Public Works inspected this location at both daytime and nighttime hours to verify that there were no street lights. An additional light in this block appears to be warranted based on the City's current standards for residential areas. The attached map shows the probable location for the new light near the middle of the block. The proposed pole and luminaire would be similar to the existing ones in the neighborhood.

Public Works identified nine properties (shown on the map) as having possible impacts from a new street light at this location. Per City Council Policy 250 (Comprehensive Street Lighting) a petition requesting the street light was sent to each of these property owners.

Six of the nine (67%) of the property owners have signed a petition in favor of the proposed street light. (The City Council Policy requires more than 50% approval in order to bring the request forward for City Council consideration. The names of the approving property owners were verified by the City Clerk's Office. Since the petitions were done by mail, a summary of the approving property owners has been included here as an attachment.

Since this appears to be a fairly straight forward petition a separate public information meeting was not scheduled with the property owners. CP 250 calls for a public meeting at the Committee of the Whole meeting.

If the Committee and the Governing Body approve sending this request to KCP&L, the company will inspect the site and develop specific plans for the installation. In this case an easement may be necessary to provide power to the pole. If this is necessary, the company will contact the appropriate property owners. Presuming that all arrangements can be worked out, installation will typically be done in 4-6 weeks.

FUNDING SOURCE

The costs for a new street light and pole including installation, operation and maintenance are paid by KCP&L. The City pays the company for this service through the City's monthly electrical bill. At this time, these costs are approximately \$ 300 per year per light.

RELATION TO VILLAGE VISION

CC1 Attractive Environment

CC1a Make streetscape improvements to enhance pedestrian safety and attractiveness of the public realm.

PUBLIC NOTICE

A description of the proposed project was sent to the nine potentially impacted property owners. Six of the property owners approved the petition for installation. No adverse comments were received from any of the property owners. A separate notice of the City Council meetings on this subject was sent to the nine property owners.

ATTACHMENTS

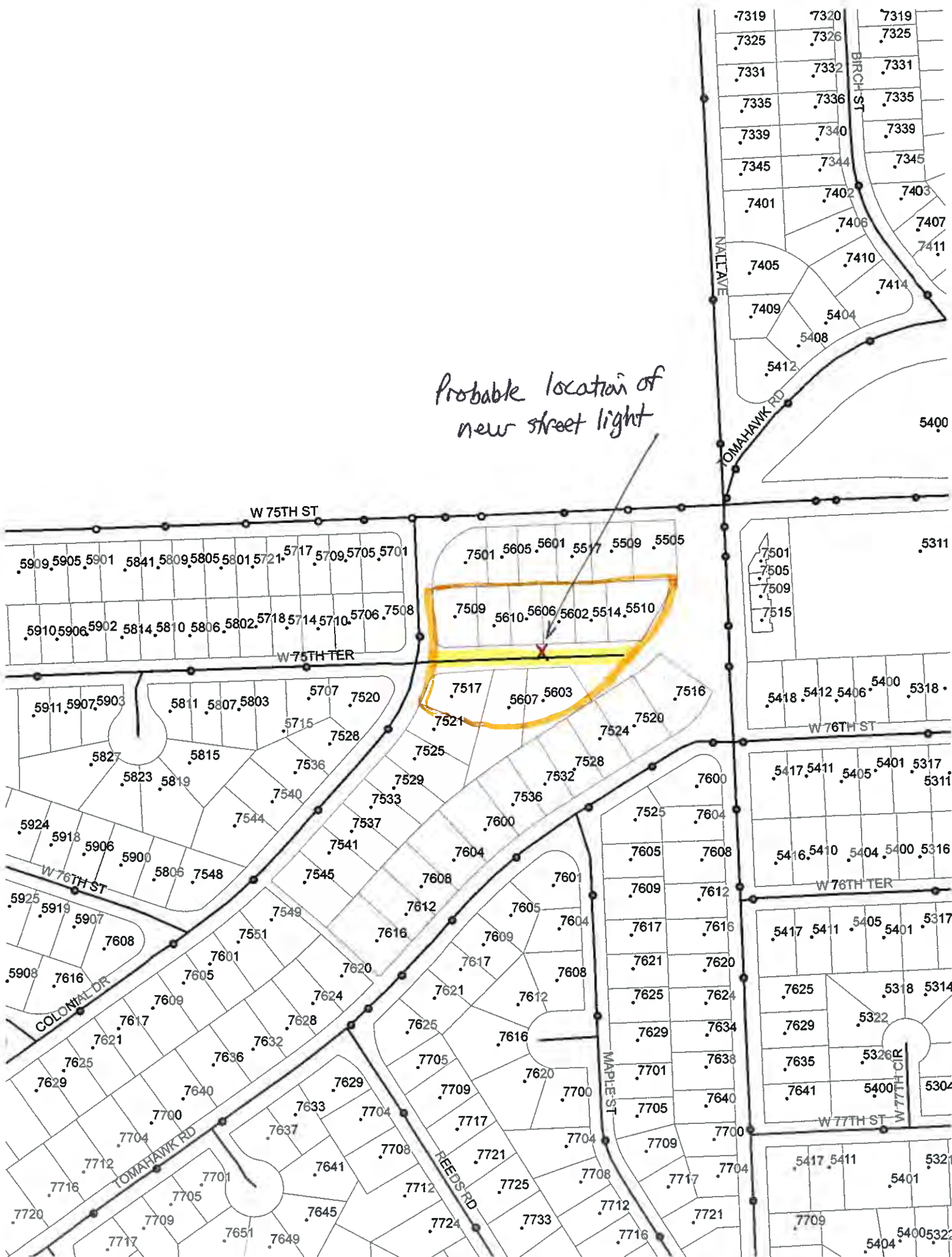
1. Location map for the proposed street light and nearby properties;
2. Summary petition from property owners

PREPARED BY

Bruce McNabb, Director of Public Works

Date: 10/30/12

Probable location of new street light



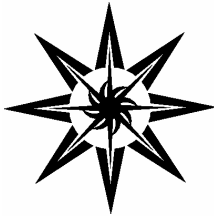
**PETITION
To the City of Prairie Village**

We, the undersigned, do hereby petition the City of Prairie Village for the following:

Installation of a new street light in the 5500-5600 block of W. 75th Terrace; the light will probably be mid-block on the north side of the street and will probably require a 5' easement for an underground line to access existing power lines at the rear of the properties

(THE SIGNEE FOR EACH ADDRESS MUST BE THE PROPRETY OWNER)

Printed Name	Signature	Address
Michael Alvarez _____	_____	5510 W. 75 th Terrace _____
Heidi Wickersham _____	_____	5514 W. 75 th Terrace _____
Katie Lacy _____	_____	5602 W. 75 th Terrace _____
_____	_____	5603 W. 75 th Terrace _____
Diane Monroe _____	_____	5606 W. 75 th Terrace _____
Ann Sirois _____	_____	5607 W. 75 th Terrace _____
_____	_____	5610 W. 75 th Terrace _____
Kevin York _____	_____	7509 Colonial Drive _____
_____	_____	7517 Colonial Drive _____
_____	_____	none _____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



ADMINISTRATION

Council Meeting Date: November 5, 2012

Consideration of Request by PV Retail Partners, LLC. to Amend the Village Community Improvement District Development Agreement (Prairie Village Shops CID) - Second Amendment

RECOMMENDATION:

The City Council should review and discuss the request by PV Retail Partners, LLC. to amend the Village Community Improvement District Development Agreement.

Staff recommends amending Section 2.02(A) of the Development Agreement to provide a minimum of an eight (8) foot pedestrian access easement along the east side of existing Mission Lane for trail purposes. Given the fact the original Development Agreement is a negotiated agreement, the City Council should consider if it would like to request additional modifications as part of this renegotiation process.

BACKGROUND/DISCUSSION:

The City of Prairie Village and PV Retail Partners, LLC entered into a Development Agreement for the use of Community Improvement District Funds (CID) through a 1% CID sales tax established on September 20, 2010 (Ordinance 2228). The Development Agreement was approved with the adoption of Resolution No. R-2010-12 and formalized the implementation and financing of the CID projects contained within the Agreement.

In a letter dated October 10, 2012, the Developer, PV Retail Partners, LLC. requested two amendments to the approved Development Agreement (see attached request).

- Modification of Exhibit F to move the commencement date for Project A (Mission Lane Improvement) from November 2, 2012 to May 2, 2013; and
- Modification of Section 2.02 (A) to remove the requirement that the developer provide a pedestrian access along the east side of existing Mission Lane for trail purposes.

Modification of Exhibit F to move the commencement date for Project A from November 2, 2012 to May 2, 2013

The City Council approved this request on October 15, 2012 and authorized the Mayor to execute an amendment to the Village Community Improvement District Development Agreement (First Amendment).

Modification of Section 2.02 (A) to remove the requirement that the developer provide a pedestrian access along the east side of existing Mission Lane for trail purposes.

At the October 15, 2012 City Council Meeting, the City Council requested the Developer provide additional information regarding possible widths of a pedestrian easement for trail purposes

along the east side of Mission Lane with the intention that the minimum width of six (6) feet be provided.

The Developer has conducted a study of the possible widths along the east side of Mission Lane, along with a summary of all sidewalks along Mission Lane. (see attachments A1-A-3)

The concept of a pedestrian access along the east side of Mission Lane under the development, was to provide a "wide sidewalk" to accommodate a multi-use path not a bike trail, as noted by the Developer in their request. This concept was actually implemented with the construction of the new UMB Bank facility in 2011. As part of the site plan approval process, the bank was required to construct a ten (10) foot section of sidewalk along Mission Lane and Tomahawk.

The Developer has shown a combination of widths along the east side of Mission Lane ranging from six (6) to ten (10) feet. As noted in earlier presentations, Staff believes a minimum of eight (8) feet should be provided along the entire length of the east side of Mission Lane. Staff bases this recommendation on the fact that standard trail width is eight (8) feet and traditionally sidewalks in pedestrian-centered shopping centers are greater than six (6) feet.

Providing a continuous eight (8) foot pedestrian easement/trail would require additional modifications to the Mission Lane Improvements and associated site plans. The Developer could reduce the overall width of the street or make modifications to the parking areas. While the developer has indicated they could not lose any additional parking spaces, it should be noted the Developer reduced the number of spaces within the center by forty-five (45) with the Hen House expansion alone. Additional parking spaces in the center were removed to accommodate the new Waid's replacement building and associated drive-thru.

Staff estimates the possible elimination of ten (10) additional parking spaces if the pedestrian easement/trail was expanded to eight (8) feet along the entire section of Mission Lane. It could be possible to reduce the number of spaces lost by making some of the spaces 8.5 feet wide rather than the traditional 9 feet. Staff does not believe this to be an unreasonable request.

Legal Council has prepared a draft of the Second Amendment to the Village Community Improvement District Development Agreement for Council's consideration. The agreement references exhibit A-1, so if City Council recommends changes to the widths proposed by the Developer, the exhibit would need to be modified.

ATTACHMENTS:

Letter from Polsineli Shughart, PC dated October 10, 2012
Sidewalk Diagrams A1-A-3
Draft Second Amendment to the Village Community Improvement District Development Agreement.

PREPARED BY:

Dennis J. Enslinger
Assistant City Administrator
October 31, 2012



Curtis J. Petersen
(913) 234-7458
(816) 572-5313 Direct Fax
cpetersen@polsinelli.com

6201 College Boulevard, Suite 500
Overland Park, KS 66211
(913) 451-8788
Fax: (913) 451-6205
www.polsinelli.com

October 10, 2012

UNITED STATES MAIL

The Honorable Ron Shaffer, Mayor
City of Prairie Village, Kansas
7700 Mission Road
Prairie Village, KS 66208

Re: Amendment of Village Community Improvement District Development Agreement

Dear Mayor:

Consistent with our report to the City Council in early August, the owners of Prairie Village Shopping Center (the "Shopping Center") are in the final stages of planning and securing City approval for some exciting improvements to the Shopping Center. Under the Village Community Improvement District (the "CID") Development Agreement (the "Development Agreement"), improvements to Mission Lane and Prairie Lane (deemed "Project A" in the Development Agreement) must commence by November 2, 2012 (i.e., within 24 months of full execution of the Development Agreement). While we are prepared to commence work by such date if necessary, it would be a more cost-efficient use of CID revenues and less disruptive to the Shopping Center's merchants and patrons if such work was deferred until Spring 2013 and completed in conjunction with the grocery store improvements and the remainder of the Mission Lane / Prairie Lane improvements.

Additionally, as part of the vacation of Mission Lane and Prairie Lane, the Development Agreement anticipated dedication of a bike trail easement along the east side of Mission Lane. As we explained to the Planning Commission last week in relation to the Commission's consideration of the preliminary and final plats for the Shopping Center, the owners of the Shopping Center, as well as the project's design consultants, have serious safety concerns about constructing a bike trail through the new, intensely pedestrian-focused Mission Lane. Cyclists will have other options to travel from one end of the Shopping Center to the other, including the bike trail along Tomahawk to be constructed in part with CID revenues, the sidewalk along Mission Road, and the existing street network along the boundary of the Shopping Center. After

Chicago | Dallas | Denver | Edwardsville | Jefferson City | Kansas City | Los Angeles | New York
Overland Park | Phoenix | St. Joseph | St. Louis | Springfield | Topeka | Washington, DC | Wilmington

In California, Polsinelli Shughart LLP.

The Honorable Ron Shaffer, Mayor
October 10, 2012
Page 2

considering this issue, the Planning Commission unanimously approved the plats without the inclusion of a bike trail along Mission Lane.

With these two issues in mind, we respectfully request that the City Council, at its October 15th public meeting, consider the attached amendment to the Development Agreement, which would:

1. Move the commencement date for Project A to May 2, 2013; and
2. Remove the requirement that the Shopping Center's plats show a bike trail easement along Mission Lane.

Thank you for your consideration.

Sincerely,



Curtis J. Petersen

CJP:jlh

cc: Quinn Bennion
Dennis Enslinger
Katie Logan, Esq.
Owen Buckley

FIRST AMENDMENT TO DEVELOPMENT AGREEMENT
FOR THE
VILLAGE COMMUNITY IMPROVEMENT DISTRICT

THIS FIRST AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR THE VILLAGE COMMUNITY IMPROVEMENT DISTRICT, executed as of the date of the last execution by the parties hereto, by and between the **CITY OF PRAIRIE VILLAGE, KANSAS**, a municipal corporation duly organized under the laws of the State of Kansas (“**City**”), and **PV RETAIL PARTNERS, LLC**, a Kansas limited liability companies (“**Developer**”), amends and, to the extent inconsistent herewith, supersedes that certain “Development Agreement for the Village Community Improvement District dated September 20, 2010 (“**Agreement**”). All capitalized terms herein are as defined in the Agreement.

WITNESSETH:

WHEREAS, the parties have heretofore executed the Agreement; and

WHEREAS, the parties wish to modify the Agreement to amend the date by which “Project A” (as defined in the Agreement) shall be commenced; and

WHEREAS, the parties also wish to revise the language in the Agreement pertaining to the vacation of Mission Lane.

NOW THEREFORE, in consideration of the mutual promises set forth below, it is agreed:

1. Exhibit F of the Agreement is hereby amended to require commencement of Project A within 30 months of full execution of the Agreement.
2. Section 2.02(A) of the Agreement is hereby amended and restated as follows:

Mission Lane and Prairie Lane. As part of Project A, Developer will make numerous streetscape improvements in an around the public street known as “Mission Lane” at Developer’s sole cost (which cost will be included in CID Costs and eligible for reimbursement from CID Sales Tax). The parties agree that as soon as practicable after the execution of this Agreement, Mission Lane and Prairie Lane will be vacated as public streets, subject to any existing utility rights of way; and access easements for existing access for vehicular traffic to and from the two adjacent parcels currently being used as gasoline service stations, ~~and pedestrian access along the east side of existing Mission Lane for trail purposes~~, and Developer will assume all future repair and maintenance of Mission Lane and Prairie Lane, including snow removal, which future repair and maintenance, except for any item set forth on Exhibit C, shall not be included in CID Costs or eligible for reimbursement from CID Sales Tax.

3. That to the extent inconsistent with the Agreement, this Amendment shall supersede same and control the contractual relationship by and between the parties. In all other respects, the Agreement is hereby ratified.

3. That this Amendment shall become effective upon the last party to the Amendment executing the same. In the interest of timely amending the Agreement, the parties may separately execute the Amendment.

IN WITNESS WHEREOF, the City and the Developer have duly executed this Agreement pursuant to all requisite authorizations as of the date first above written.

CITY OF PRAIRIE VILLAGE, KANSAS

Ronald L. Shaffer, Mayor

ATTEST:

Joyce Hagen-Mundy, City Clerk

APPROVED AS TO FORM:

Catherine P. Logan, City Attorney

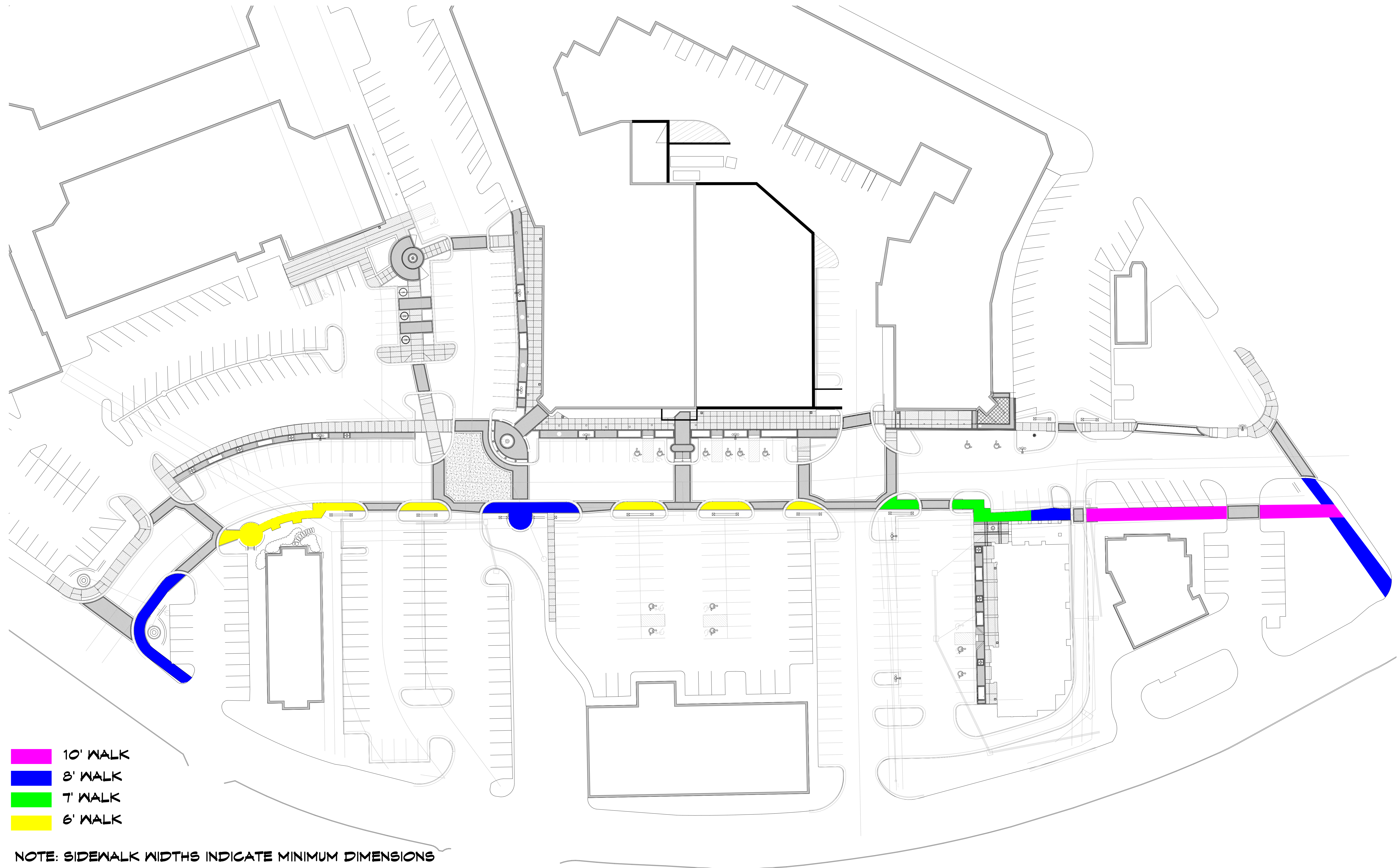
STATE OF KANSAS)
) ss.
COUNTY OF JOHNSON)

This instrument was acknowledged before me on _____, 2012 by Ronald L. Shaffer and Joyce Hagen Mundy as Mayor and City Clerk, respectively, of the City of Prairie Village, Kansas.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal the day and year first above written.

NOTARY PUBLIC

My Commission Expires:

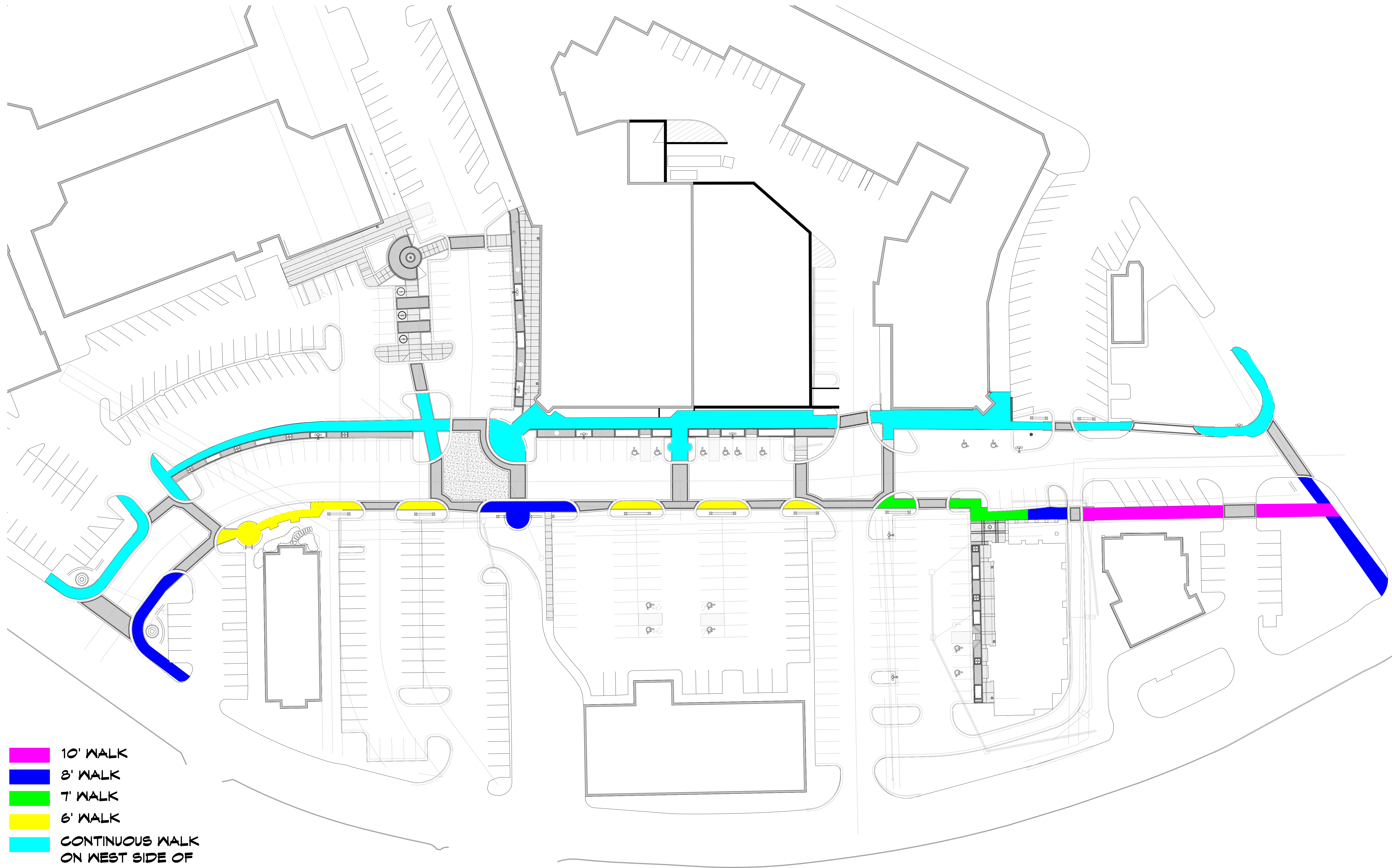


- 10' WALK
- 8' WALK
- 7' WALK
- 6' WALK

NOTE: SIDEWALK WIDTHS INDICATE MINIMUM DIMENSIONS

Sidewalk Diagram





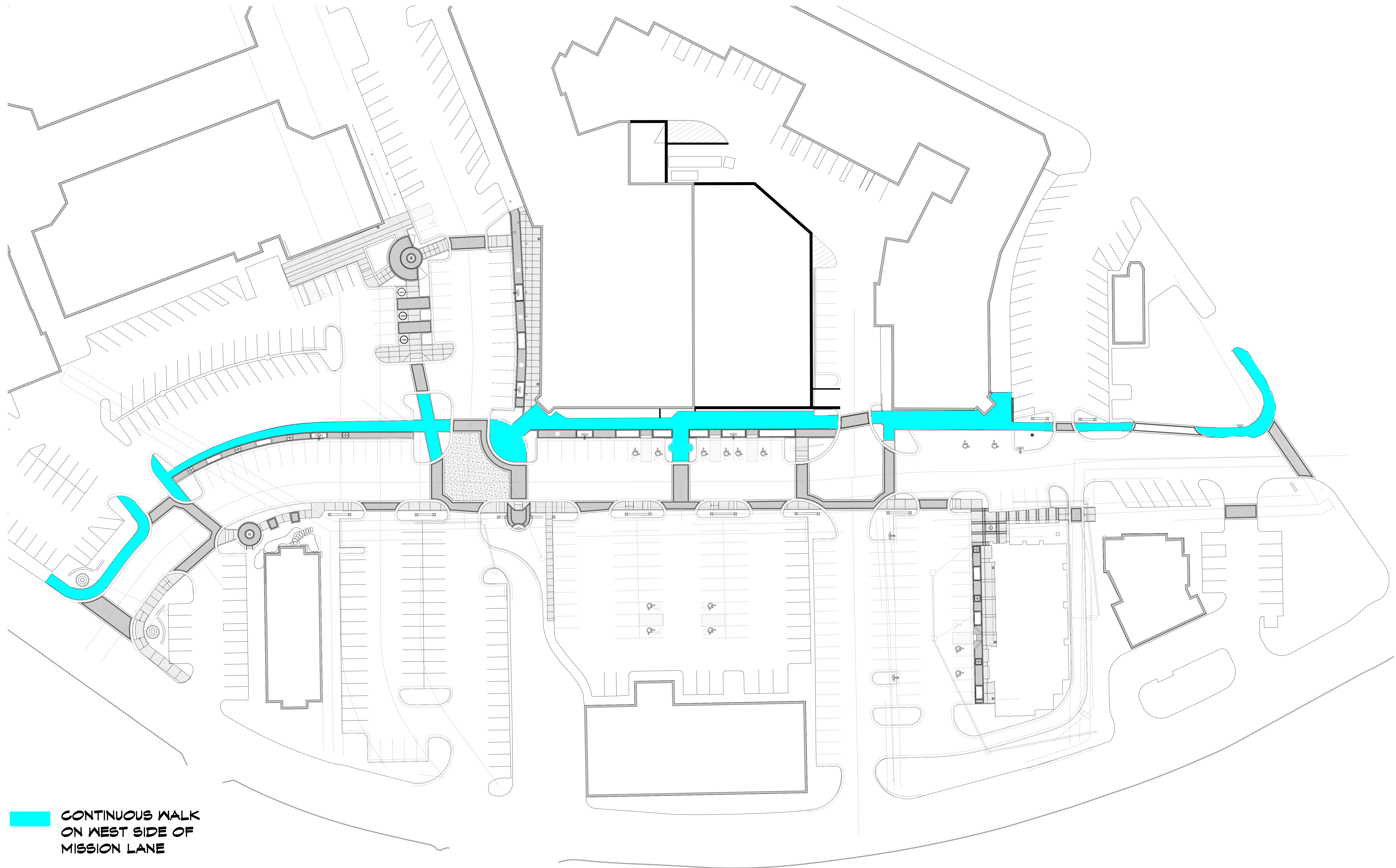
- 10' WALK
- 8' WALK
- 7' WALK
- 6' WALK
- CONTINUOUS WALK ON WEST SIDE OF MISSION LANE

NOTE: SIDEWALK WIDTHS INDICATE MINIMUM DIMENSIONS

SD DD CD

Sidewalk Diagram





**CONTINUOUS WALK
ON WEST SIDE OF
MISSION LANE**

Sidewalk Diagram



SECOND AMENDMENT TO DEVELOPMENT AGREEMENT

FOR THE

VILLAGE COMMUNITY IMPROVEMENT DISTRICT

THIS SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR THE VILLAGE COMMUNITY IMPROVEMENT DISTRICT, executed as of the date of the last execution by the parties hereto, by and between the **CITY OF PRAIRIE VILLAGE, KANSAS**, a municipal corporation duly organized under the laws of the State of Kansas (“City”), and **PV RETAIL PARTNERS, LLC**, a Kansas limited liability companies (“Developer”), amends and, to the extent inconsistent herewith, supersedes that certain “Development Agreement for the Village Community Improvement District dated September 20, 2010 (“Agreement”), as amended by that certain First Amendment to the Development Agreement dated as of _____, 2012. All capitalized terms herein are as defined in the Agreement.

WITNESSETH:

WHEREAS, the parties have heretofore executed the Agreement; and

WHEREAS, the parties also wish to revise the language in the Agreement pertaining to the vacation of Mission Lane.

NOW THEREFORE, in consideration of the mutual promises set forth below, it is agreed:

1. Section 2.02(A) of the Agreement is hereby amended and restated as follows:

Mission Lane and Prairie Lane. As part of Project A, Developer will make numerous streetscape improvements in and around the public street known as “Mission Lane” at Developer’s sole cost (which cost will be included in CID Costs and eligible for reimbursement from CID Sales Tax). The parties agree that as soon as practicable after the execution of this Agreement, Mission Lane and Prairie Lane will be vacated as public streets, subject to any existing utility rights of way, access easements for existing access for vehicular traffic to and from the two adjacent parcels currently being used as gasoline service stations, and pedestrian access along the east side of existing Mission Lane ~~for trail purposes over the wide sidewalk or other paved surface provided from time to time, purposes over the sidewalks as depicted on the attached Exhibit A-1 (the “Mission Lane Sidewalks”)~~ which may be of variable width as depicted on the attached Exhibit A-1, but shall at no point be less than six (6) feet wide, and Developer will assume all future repair and maintenance of Mission Lane and Prairie Lane and the Mission Lane Sidewalks, including snow removal, which future repair and maintenance, except for any item set forth on **Exhibit C**, shall not be included in CID Costs or eligible for reimbursement from CID Sales Tax.

2. That to the extent inconsistent with the Agreement, this Amendment shall supersede same and control the contractual relationship by and between the parties. In all other respects, the Agreement is hereby ratified.

3. That this Amendment shall become effective upon the last party to the Amendment executing the same. In the interest of timely amending the Agreement, the parties may separately execute the Amendment.

IN WITNESS WHEREOF, the City and the Developer have duly executed this Agreement pursuant to all requisite authorizations as of the date first above written.

CITY OF PRAIRIE VILLAGE, KANSAS

Ronald L. Shaffer, Mayor

ATTEST:

Joyce Hagen-Mundy, City Clerk

APPROVED AS TO FORM:

Catherine P. Logan, City Attorney

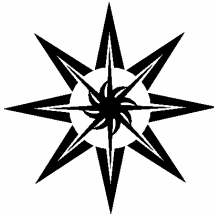
STATE OF KANSAS)
) ss.
COUNTY OF JOHNSON)

This instrument was acknowledged before me on _____, 2012 by Ronald L. Shaffer and Joyce Hagen Mundy as Mayor and City Clerk, respectively, of the City of Prairie Village, Kansas.

In Testimony Whereof, I have hereunto set my hand and affixed my official seal the day and year first above written.

NOTARY PUBLIC

My Commission Expires:



ADMINISTRATION

City Council Meeting Date: November 5, 2012

Presentation and Feedback on Phases 2-6 Mission Lane Improvements, Hen House Expansion, and the Waid's Replacement Building (CID Projects) in the Prairie Village Shopping Center

BACKGROUND/DISCUSSION:

As part of the approval of the Community Improvement Districts, at both the Corinth Shopping Center and the Prairie Village Shopping Center, City Council requested the ability to comment on proposed projects funded by the CIDs.

Lane4 has submitted plans for improvements to the Prairie Village Shopping Center which include: modifications to Mission Lane, construction of a replacement building for the Waid's building and an addition to the existing Hen House. The Planning Commission will be considering these modifications at their November 6th meeting.

Staff has concerns with the overall façade elements of the Hen House addition. Of particular concern is the new main tower element and its compatibility with the overall center. In addition, the north elevation needs additional detailing to break-up the massing of the elevation.

On the Waid's replacement building, staff has encouraged the applicant to provide an all brick building and provide some detailing of the brick facades to break-up the blank-facades of the structure. This would be similar to the treatment of the UMB Bank building which was constructed to the north of the proposed building.

RECOMMENDATION

Staff recommends the City Council review the attached documents and provide any comments to be forwarded to the Planning Commission at the November 6th meeting for their consideration.

ATTACHMENTS

Drawings for the Mission Lane Improvements, Hen House Expansion, and Waid's Replacement Building

PREPARED BY

Dennis J. Enslinger
Assistant City Administrator
Date: October 31, 2012

Mission Lane Improvements and New Retail Shops

PV Retail Partners, LLC. & LANE4 Property Group

71st and Mission Road, Prairie Village, Kansas
Site Plan Submittal



hollis + miller
architects

LUKE JOHNSON
Civil Engineer
1221 Burlington #1100
North Kansas City MO 64116
816.861.4200 ext 1000

LANE4
Landscape Architecture
110 West Cambridge Circle Dr.
Suite 300
Kansas City, KS 64103
913.271.7933 phone

Mission Lane Improvements & Retail Shops
SITE PLAN
SUBMITTAL

MISSION LANE IMPROVEMENTS & RETAIL SHOPS
PV RETAIL PARTNERS, LLC
LANE4 PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112

DATE: 10/20/12

NO. 100
DATE: 10/20/12

GOOO

1 of 15

COVER SHEET

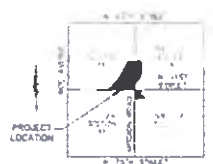
10/20/12 10:00 AM

Please contact the architect before printing this

PROPERTY OWNER
 NAME TO BE SURVEYED
 ADDRESS AND CITY
 STATE AND ZIP CODE

DATE

PROPERTY OWNER
 NAME TO BE SURVEYED
 ADDRESS AND CITY
 STATE AND ZIP CODE



SECTION TO BE SURVEYED SHALL BE
 TOWNSHIP 22 SOUTH, RANGE 23 EAST
 S1/2, T22S, R23E



- LEGEND**
- MOUND FOUND
 - 24" DIA. HOLE AND CAP
 - (UNLESS OTHERWISE NOTED)
 - - - BURIED OR CONCEALED SIGN
 - STAIR/WALKER SIGN
 - STEEL ROLLING
 - FURNACE SIGN
 - HANGING SIGN
 - CEMENT SIGNPOST
 - TELEPHONE HANGAR
 - TELEPHONE pedestal
 - WIRE HORIZONTAL
 - WATER MAIN
 - ELECTRIC WIRE
 - LIGHT POLE
 - UTILITY HANGAR
 - STORM SEWER HANGAR
 - SANITARY SEWER HANGAR
 - PLANT
 - VENT
 - AIR MAIL
 - SANITARY SEWER MANHOLE
 - CLEAN OUT
 - DRAINAGE PIT MANHOLE
 - SLS PUMP
 - WATER CONTROL VALVE
 - GAS VALVE
 - GAS TANK
 - GAS METER
 - WATER VALVE
 - BELL
 - POWER POLE
 - POWER POLE TRANSFORMER
 - LIGHT POLE
 - AMERICAN BOX
 - BOX MANHOLE
 - VALL BOX
 - GATE POST
 - PARKING SIGN DRAIN
 - JUNCTION POWER LINE
 - ELECTRIC LINE
 - SANITARY LINE

NO.	DATE	DESCRIPTION

LAND IN PLAIN TERMS
 913-881-2100 FAX 913-881-2177
 888.811.1000 WWW.KCV.COM

KCV

PAIR VALLEY ENGINEERING, INC. - CONSULTING ENGINEERS
 1000 W. 10th St., Topeka, KS 66604

PRAIRIE VILLAGE SHOPPING CENTER
 WEST 71ST STREET AND MISSION ROAD
 PRAIRIE VILLAGE, KANSAS

ALTAACSM LAND TITLE SURVEY

2 of 55

Mission Lane Prairie Village

Proposed
Parking Exhibit
Exhibit E-5

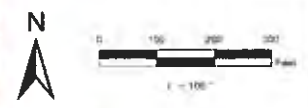
Required 3.5 stalls/1000 s.f
Total leasable area (s.f) 322,087
Required parking: 1,128
Total proposed stalls 1,147
Required Accessible 22
Proposed Accessible 37

PARKING COUNTS		
Area	Existing	Proposed
A1	64	64
A2	65	59
A3	100	92
A4	35	35
A5	87	87
A6	179	179
A7	121	121
A8	25	25
B1	65	70
B2	98	45
B3	87	61
B4	70	68
B5	91	80
Subtotal	1,087	986
SE Lot	161	161
TOTAL	1,248	1,147

Legend	
	PRAIRIE VILLAGE SHOPPING CENTER
	PARKING AREA A
	PARKING AREA B

Category	Subtotal	Total	Per 1000 s.f.	Per 1000 s.f.	Per 1000 s.f.
Area 1	100	100	1.00	1.00	1.00
Area 2	100	100	1.00	1.00	1.00
Area 3	100	100	1.00	1.00	1.00
Area 4	100	100	1.00	1.00	1.00
Area 5	100	100	1.00	1.00	1.00
Area 6	100	100	1.00	1.00	1.00
Area 7	100	100	1.00	1.00	1.00
Area 8	100	100	1.00	1.00	1.00
Area 9	100	100	1.00	1.00	1.00
Area 10	100	100	1.00	1.00	1.00
Area 11	100	100	1.00	1.00	1.00
Area 12	100	100	1.00	1.00	1.00
Area 13	100	100	1.00	1.00	1.00
Area 14	100	100	1.00	1.00	1.00
Area 15	100	100	1.00	1.00	1.00
Area 16	100	100	1.00	1.00	1.00
Area 17	100	100	1.00	1.00	1.00
Area 18	100	100	1.00	1.00	1.00
Area 19	100	100	1.00	1.00	1.00
Area 20	100	100	1.00	1.00	1.00
Area 21	100	100	1.00	1.00	1.00
Area 22	100	100	1.00	1.00	1.00
Area 23	100	100	1.00	1.00	1.00
Area 24	100	100	1.00	1.00	1.00
Area 25	100	100	1.00	1.00	1.00
Area 26	100	100	1.00	1.00	1.00
Area 27	100	100	1.00	1.00	1.00
Area 28	100	100	1.00	1.00	1.00
Area 29	100	100	1.00	1.00	1.00
Area 30	100	100	1.00	1.00	1.00
Area 31	100	100	1.00	1.00	1.00
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Area 38	100	100	1.00	1.00	1.00
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Area 86	100	100	1.00	1.00	1.00
Area 87	100	100	1.00	1.00	1.00
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Area 90	100	100	1.00	1.00	1.00
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Area 98	100	100	1.00	1.00	1.00
Area 99	100	100	1.00	1.00	1.00
Area 100	100	100	1.00	1.00	1.00

Proj # 12007 Drawn JRW Date 10-05-12
Aerial Photo Flow in 2011




LUTJEN
1301 Burrington
North Kansas City, MO 64119
816.567.4200
214.567.1393 fax
www.lutjen.com
Lutjen is
an Equal Opportunity
Employer
3 of 15



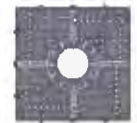
Street Lighting: Manufacturer - Sernberg
 Fixture: 6130 LED w/CIA Lens
 Pole: Decatur 4600 30' (street) 19' (pedestrian)
 Accessory: Hanging baskets



Site Furniture: Manufacturer - Victor Stanley
 RB Series Bench
 NSDC 36 Gallon Trash Receptacle
 BRBS 103 Bike Rack



Pavers: Manufacturer - Endicott
 Dark Inraspect & Medium Inraspect 36



Tree Grates: Manufacturer - Iron Age Grates
 Interlock 4'x4'



Fountains and Artwork: Manufacturer - Various

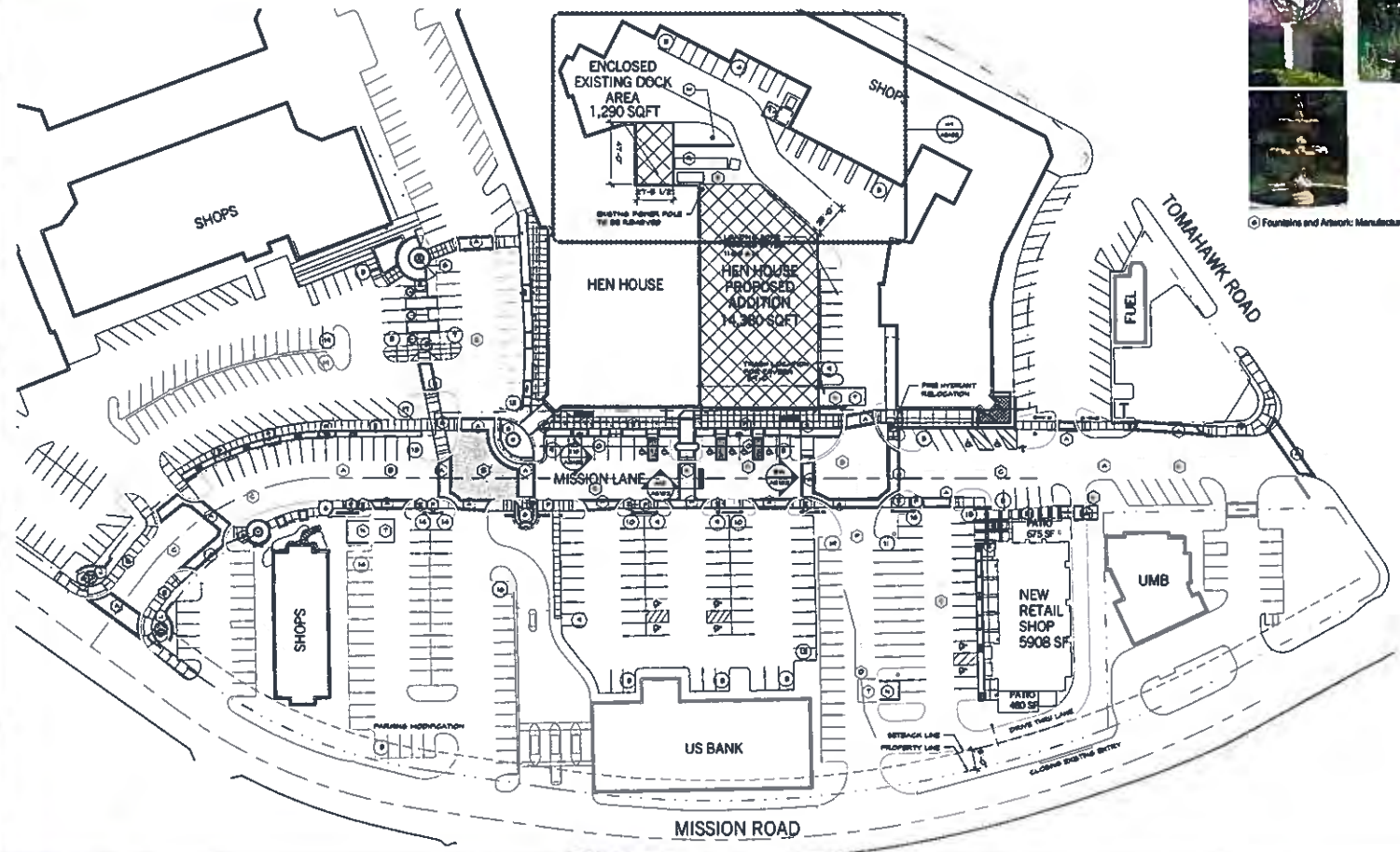
LEGEND

- ⊙ BRICK PAVING
- ⊙ COLORED CONCRETE PAVING
- ⊙ ASPHALT PAVING
- ⊙ HEAVY DUTY ASPHALT PAVING
- ⊙ HIGH BODYPINK CONCRETE AND PAVEN MIX
- ⊙ STRENGTHENING STREET LIGHT
- ⊙ POINT-TO-POINT LIGHTS & TRILLS
- ⊙ 2 TALL STORE GRAY WALL
- ⊙ ENTRY SIGNAGE
- ⊙ TRILLS
- ⊙ EXISTING POWER POLE
- ⊙ TRUCK ENCLOSURE
- ⊙ TRUCK MOVEMENT ANALYSIS
- ⊙ 10 FEET PARKING STALLS
- ⊙ DELIVERY DOCK
- ⊙ TRASH COMPACTOR
- ⊙ CONCRETE LEFT PAD
- ⊙ NO LEFT TURN SIGN

NOTE: SEE ATTACHED PARKING STUDY FOR LOAD CALCULATIONS AND PARKING COLORS. EXISTING TRUCK SIGNAGE CONDITIONS ARE NOTED ON THIS SITE PLAN.

LUTHERN
 Civil Engineer
 1311 Burlington #100
 North Kansas City, MO 64116
 816.597.4200 phone

LAND 3
 Landscape Architect
 110 West Cambridge Court Dr.
 Suite 500
 Kansas City, MO 64103
 816.371.7933 phone



Mission Lane Improvements & Retail Shops
 PV RETAIL PARTNERS, LLC
 SITE PLAN SUBMITTAL

LANEA PROPERTY GROUP
 4705 CENTRAL ST
 KANSAS CITY, MO 64112

NO.	Description	DATE
1		

NO. 00 - 1102
 DESIGN BY: SP
 CHECKED BY: SA
 DATE: 06/03/12

AS101

4 of 15

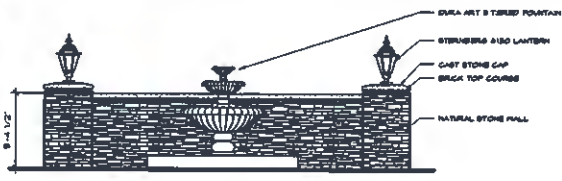
PROPOSED SITE PLAN

A1 Scale Site Plan
 1" = 40'

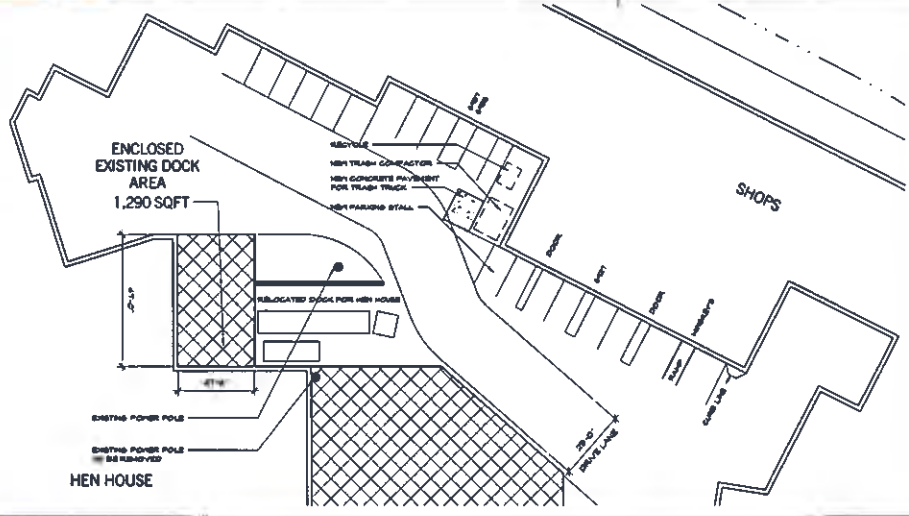
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L1 Scale 1/4" = 1'-0"
Typical Seat Wall



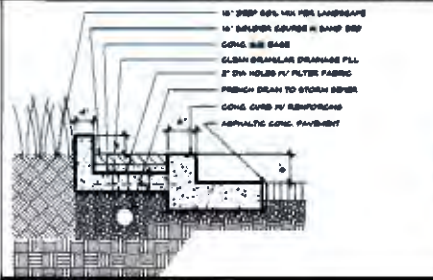
H1 Scale 1/2" = 1'-0"
Site Wall At Entries



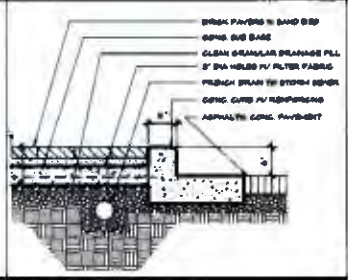
H9 Scale 1" = 20'-0"
Enlarged Dock Plan



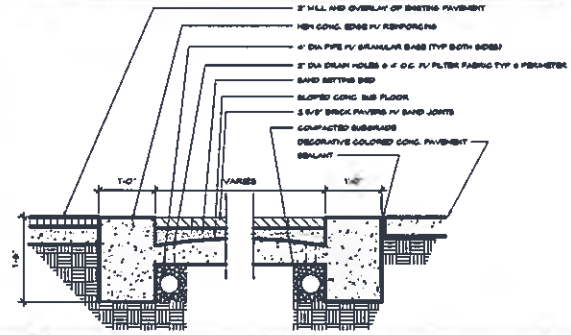
A1 Scale 1" = 60'-0"
Construction Phasing Plan



E10 Scale 1" = 1'-0"
Curb At Planter



E14 Scale 1" = 1'-0"
Curb At Paver



A10 Scale 1" = 1'-0"
Crosswalk Detail

holtilis miller
architects

MISSION
2411 Dogwood
1201 Sunlight
North Kansas City, MO 64116
816.874.2200/fax
missionmo.com

LANE4
Landscape Architects
110 West Cambridge Circle Dr.
Suite 100
Kansas City, MO 64103
913.371.7933/phone

Mission Lane Improvements & Retail Shops
SITE PLAN
SUBMITTAL

Mission Lane Partners, LLC
PV Retail Partners, LLC
LANE4 PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112

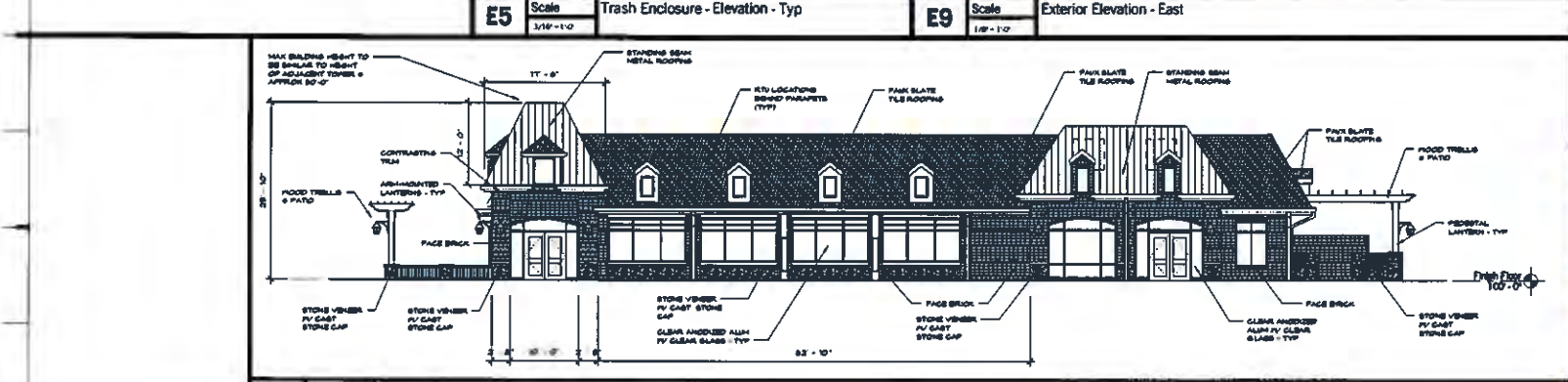
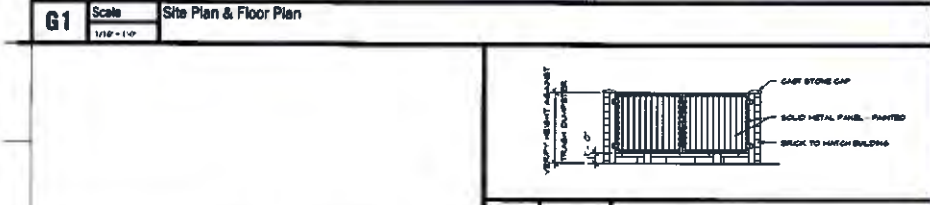
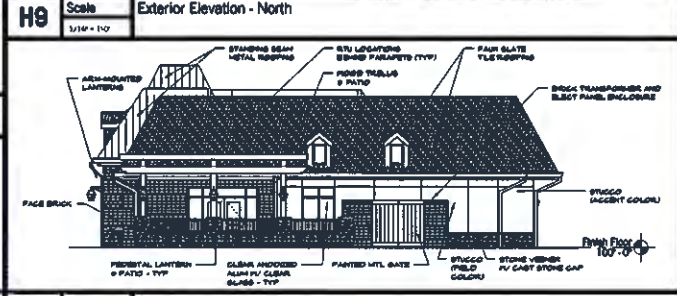
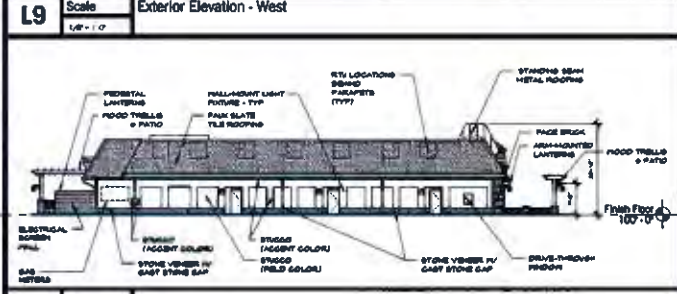
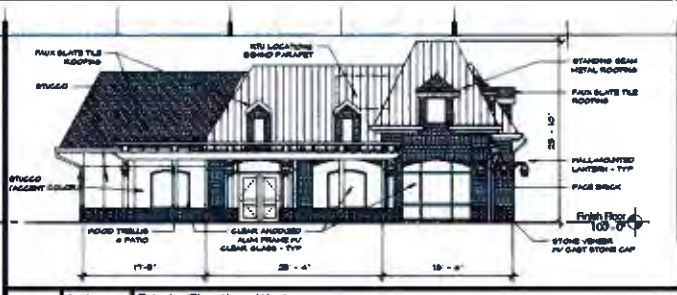
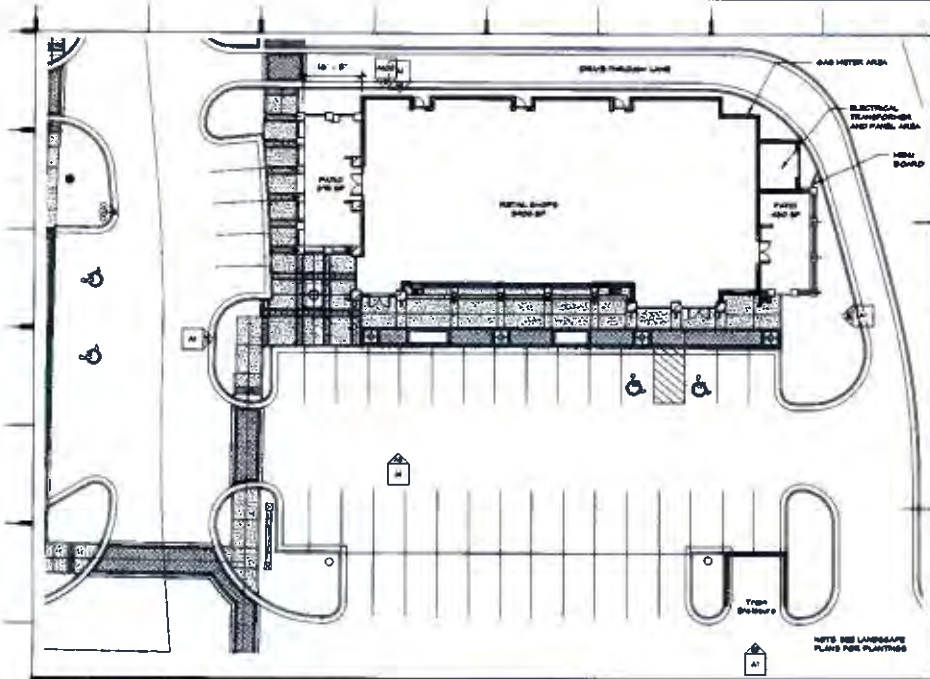
DATE: 08/20/2018
BY: [Signature] DS

800.868.1190
816.874.2200
COURTESY: [Signature]
DATE: 08/20/2018

AS102

5 of 15
Phasing Plan

Please consider the environment before printing this.



MASTER KEYNOTE LEGEND



LITZEN
 Civil Engineer
 121 S. Highway 1102
 North Kansas City, MO 64116
 816.587.250 phone

LANE3
 Landscape Architect
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 Suite 510
 Kansas City, MO 64116
 913.377.7030 phone

architects
hollis-j-miller

LANE4
 6820 Nitschsen Road
 Prairie Village, Kansas 66208

Prairie Village Shops - New Retail Building
SITE PLAN
SUBMITTAL

LANE4
 6820 Nitschsen Road
 Prairie Village, Kansas 66208

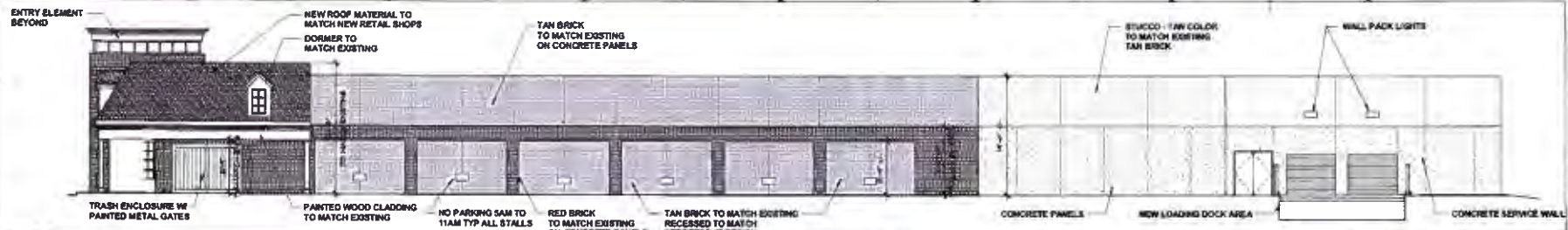
EXTERIOR MATERIALS



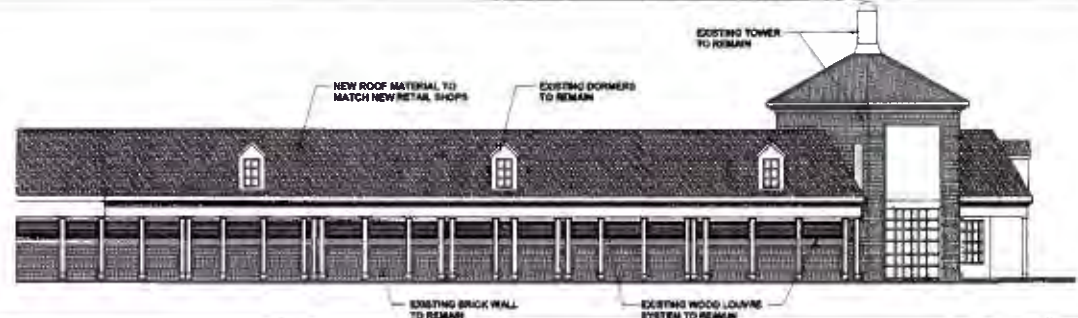
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A1

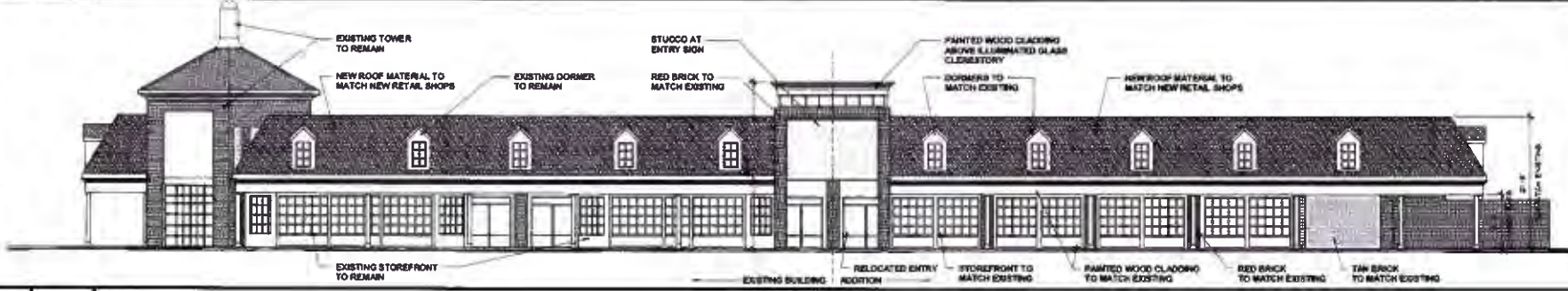
6 of 15



L1 Scale 1/8"=1'-0" North Elevation



G1 Scale 1/8"=1'-0" South Elevation



C1 Scale 1/8"=1'-0" East Elevation



A1 Scale 1/8"=1'-0" West Elevation

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 1100 N. W. 10th St.
 Fort Lauderdale, FL 33304
 Phone: 954.575.1100
 Fax: 954.575.1101
 www.hollis-miller.com

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 Rt. 100
 North Kansas City, MO 64116
 816.341.9200 phone
LANE 4
 1171 West Cambridge Court Dr.
 Suite 100
 Prairie Village, MO 66103
 913.831.7933 phone

Site Plan Submitted

Hen House - PV Shops
 LANE 4

6850 Mission Road
 Prairie Village, KS

1/8"=1'-0"

1/8"=1'-0"

1/8"=1'-0"

1/8"=1'-0"

1/8"=1'-0"

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1/8"=1'-0"

A2

HARDSCAPE & SURFACING LEGEND

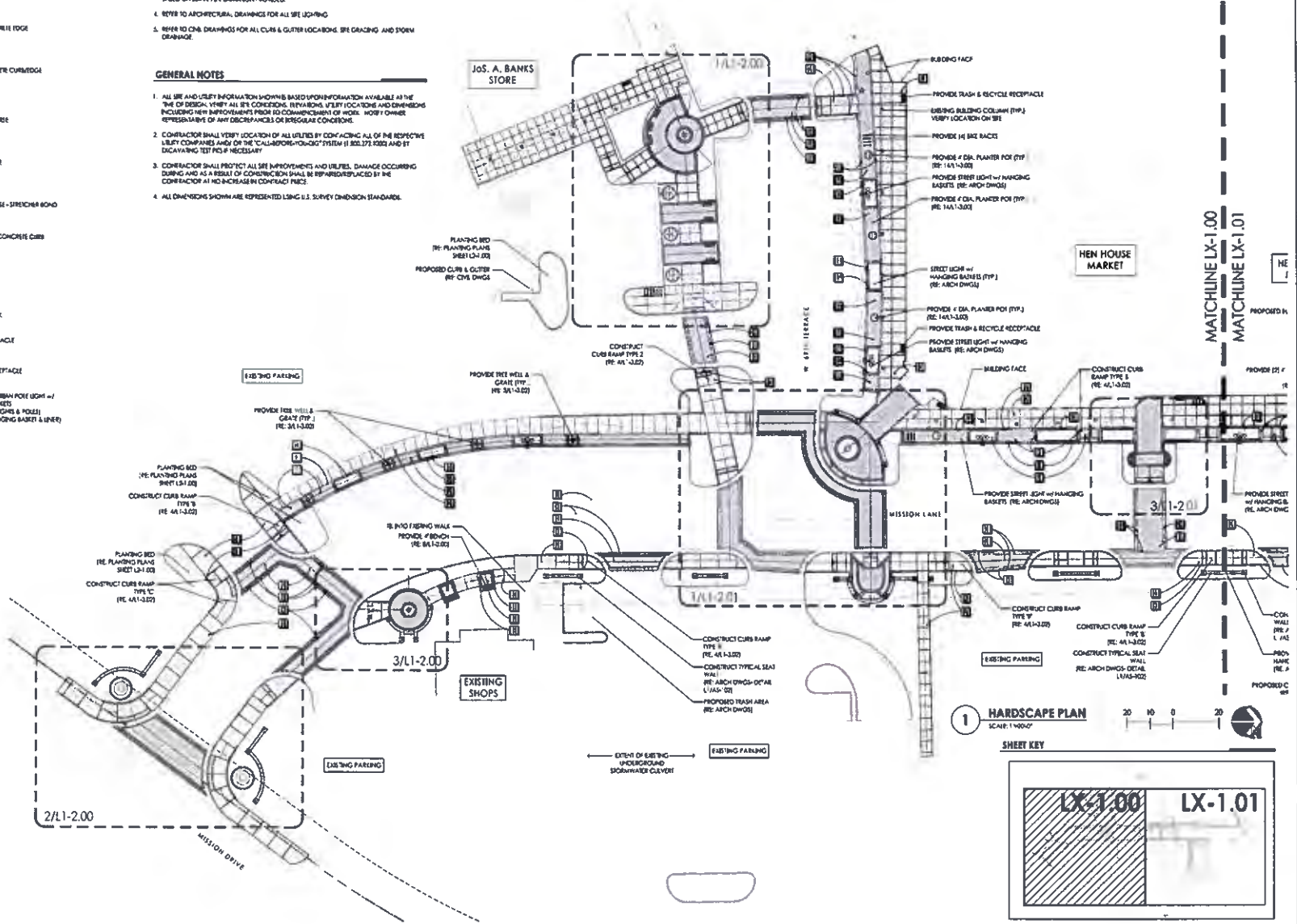
- CONSTRUCT CONCRETE CURB (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN CURB (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN CURB - SINGLE COURSE (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN CURB - STRETCH BOND (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN CURB - SINGLE COURSE - STRETCH BOND (RE: ARCH DWG)
- PROPERTY LINE
- PROVIDE #4 SIDEWALK (RE: ARCH DWG)
- PROVIDE BICYCLE RACK (RE: ARCH DWG)
- PROVIDE TRASH RECEPTACLE (RE: ARCH DWG)
- PROVIDE RECYCLE RECEPTACLE (RE: ARCH DWG)
- PROVIDE STREET LIGHTS WITH HANGING BASKETS (RE: ARCH DWG) (FOR LIGHTS & HOLES) (RE: 15A1-3.00 FOR HANGING BASKET & WIRE)
- PROVIDE CAST IRON PLANTER POT (RE: 15A1-3.00)
- PROVIDE LIGHT WEIGHT PLANTER POT (RE: 15A1-3.00)

HARDSCAPE NOTES

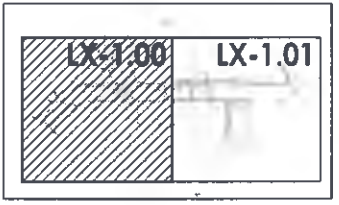
1. WRITTEN DIMENSIONS SHALL PREVAIL OVER SCALED DIMENSION
2. ADJUST EXISTING SITE IMPROVEMENTS, UTILITIES, ETC. TO MATCH PAYMENT GRADES AND SURFACES IF THEY ARE TO REMAIN.
3. CONTRACTOR SHALL ESTABLISH AND MAINTAIN LOCAL HORIZONTAL AND VERTICAL CONTROL BASED ON SURVEY INFORMATION PROVIDED.
4. REFER TO ARCHITECTURAL DRAWINGS FOR ALL SITE LIGHTING
5. REFER TO CIVIL DRAWINGS FOR ALL CURB & GUTTER LOCATIONS, SEE GRADING AND STORM DRAINAGE.

GENERAL NOTES

1. ALL SITE AND UTILITY INFORMATION SHOWN IS BASED UPON INFORMATION AVAILABLE AT THE TIME OF DESIGN. VERIFY ALL SITE CONDITIONS, UTILITIES, UTILITY LOCATIONS AND DIMENSIONS INCLUDING NEW IMPROVEMENTS PRIOR TO COMMENCEMENT OF WORK. MOST OWNERS REPRESENTATIVE OF ANY DISCREPANCIES OR IRREGULAR CONDITIONS.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES BY CONDUCTING ALL OF THE RESPECTIVE UTILITY COMPANIES (AND/OR THE "CALL-BEFORE-YOU-DIG" SYSTEM) (1) BEFORE TIES AND BY EXCAVATING TEST PITS IF NECESSARY.
3. CONTRACTOR SHALL PROTECT ALL SITE IMPROVEMENTS AND UTILITIES, DAMAGE OCCURRING DURING AND AS A RESULT OF CONSTRUCTION SHALL BE REPAIR/REPLACED BY THE CONTRACTOR AT HIS OWNERS RISK AND IN HIS OWNERS COST.
4. ALL DIMENSIONS SHOWN ARE REPRESENTED USING U.S. SURVEY DIMENSION STANDARDS.



1 HARDSCAPE PLAN
SCALE: 1/8"=1'-0"
SHEET KEY



hollis-j. miller
 architects

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LAND STUDIO
 Landscape Architects
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 Chaska, MN 55313
 953.971.7933 phone

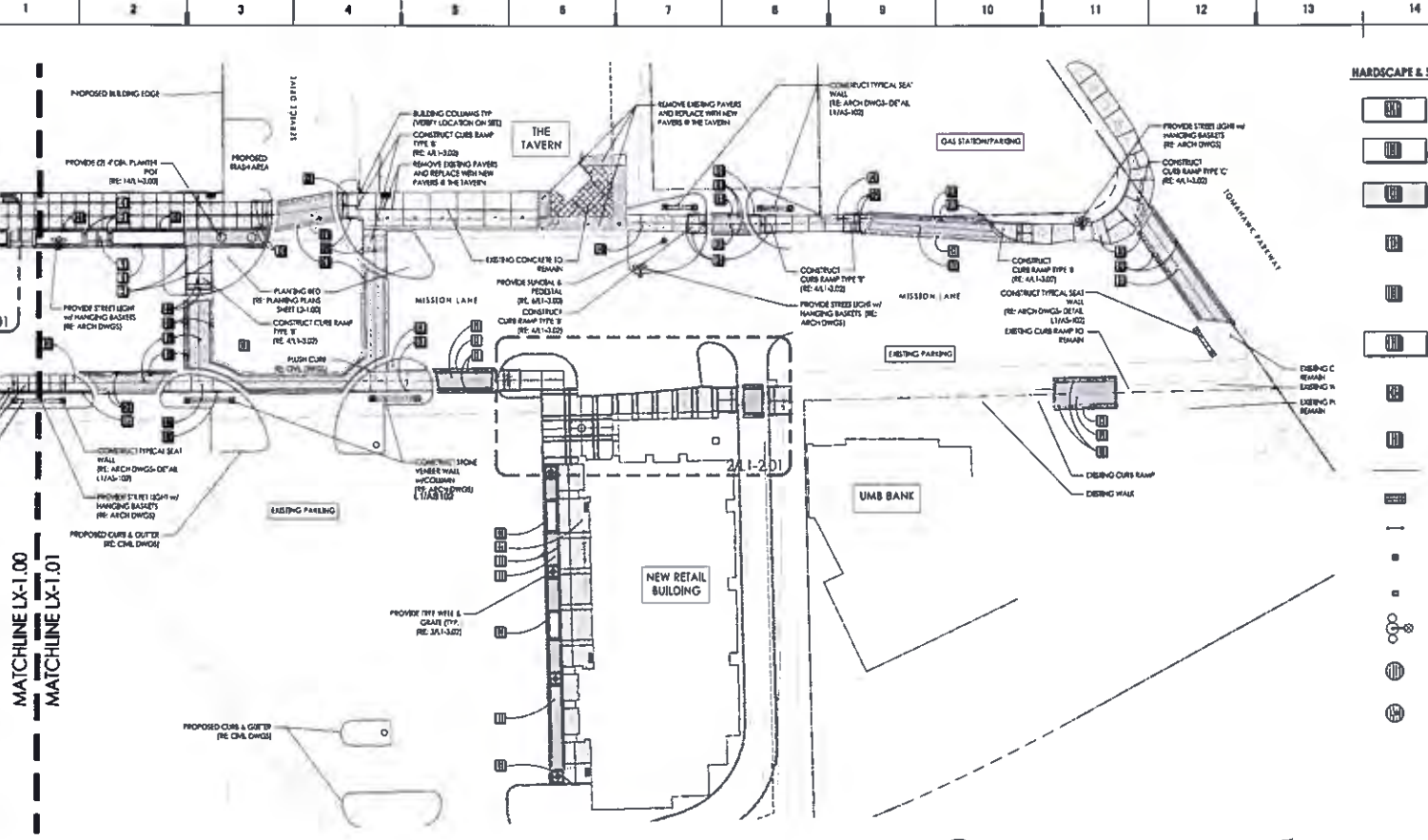
Mission Lane Improvements & Retail Shops
 Site Plan Submittal

PV RETAIL PARTNERS, LLC
 LANE 64 PROPERTY GROUP
 4705 CENTRAL ST
 KANSAS CITY, MO 64112



300 Blk 107th
 Mission City, MN 55369, 612
 CHICKEN 991, CA
 612.718.1048.3812

L1-1.00
 8 of 16
Hardscape Plan



MATCHLINE LX-1.00
MATCHLINE LX-1.01

HARDSCAPE NOTES

1. WRITER DIMENSIONS SHALL PREVAIL OVER SCALED DIMENSIONS
2. ADJUST EXISTING SEE IMPROVEMENTS, UTILITY CAPS, ETC. TO MATCH PAVEMENT GRADES AND SURFACES IF NOT ASSESS TO BE SHOWN
3. CONTRACTOR SHALL ESTABLISH AND MAINTAIN LOCAL HORIZONTAL AND VERTICAL CONTROL BASED ON SURVEY INFORMATION PROVIDED.
4. REFER TO ARCHITECTURAL DRAWINGS FOR ALL SITE EROSION
5. REFER TO CIVIL DRAWINGS FOR ALL CURB & GUTTER LOCATIONS, SIF, GRADING, AND STORM DRAINAGE

GENERAL NOTES

1. ALL SITE AND UTILITY INFORMATION SHOWN IS BASED UPON INFORMATION AVAILABLE AT THE TIME OF DESIGN. VERIFY ALL SEE CONDITIONS, ELEVATIONS, UTILITY LOCATIONS AND DIMENSIONS INCLUDING NEW IMPROVEMENTS PRIOR TO COMMENCEMENT OF WORK. NOTIFY OWNER IMMEDIATELY OF ANY DISCREPANCIES OR IRREGULAR CONDITIONS.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES BY CONTACTING ALL OF THE RESPECTIVE UTILITY COMPANIES AND/OR THE "CALL BEFORE YOU DIG" SYSTEM (1-888-775-1005) AND BY EXCAVATING TEST PITS IF NECESSARY.
3. CONTRACTOR SHALL PROTECT ALL SITE IMPROVEMENTS AND UTILITIES. DAMAGE OCCURRING DURING AND AS A RESULT OF CONSTRUCTION SHALL BE REPAIRED/REPLACED BY THE CONTRACTOR AT NO INCREASE IN CONTRACT PRICE.
4. ALL DIMENSIONS SHOWN ARE REPRESENTED USING U.S. SURVEYING STANDARDS.

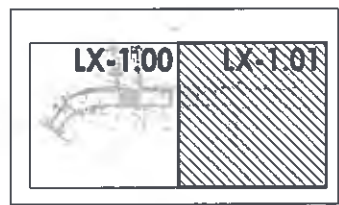
HARDSCAPE & SURFACING LEGEND

- CONSTRUCT CONCRETE WALK (SEE ARCH DWG)
- CONSTRUCT INTEGRAL COLOR CONCRETE ROAD SURFACE (SEE ARCH DWG)
- CONSTRUCT 1" CONCRETE EDGE (SEE ARCH DWG)
- CONSTRUCT 4" CONCRETE CURB EDGE (SEE ARCH DWG)
- CONSTRUCT BRICK PATTERN: HERRINGBONE (SEE ARCH DWG)
- CONSTRUCT BRICK PATTERN: SOLDIER COURSE (SEE ARCH DWG)
- CONSTRUCT BRICK PATTERN: HERRINGBONE (SEE ARCH DWG)
- CONSTRUCT BRICK PATTERN: SOLDIER COURSE - FINISHER BOND (SEE ARCH DWG)
- CONSTRUCT 4" BASED CONCRETE CURB (SEE ARCH DWG)
- PROPERTY LINE
- PROVIDE 6" BENCH (SEE ARCH DWG)
- PROVIDE BICYCLE RACK (SEE ARCH DWG)
- PROVIDE TRASH RECEPTACLE (SEE ARCH DWG)
- PROVIDE RECYCLE RECEPTACLE (SEE ARCH DWG)
- PROVIDE STREET LIGHT w/ HANGING BASKETS (SEE ARCH DWG FOR LIGHTS & POLES) (SEE ARCH DWG FOR HANGING BASKETS & UNITS)
- PROVIDE CAST STONE PLANTER POT (SEE ARCH DWG)
- PROVIDE LIGHT WEIGHT PLANTER POT (SEE ARCH DWG)

1 HARDSCAPE PLAN
SCALE: 1/8"=1'-0"



SHEET KEY



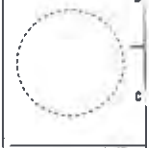
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architects

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Mission Lane Improvements & Retail Shops
PV RETAIL PARTNERS, LLC
LANE'S PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112

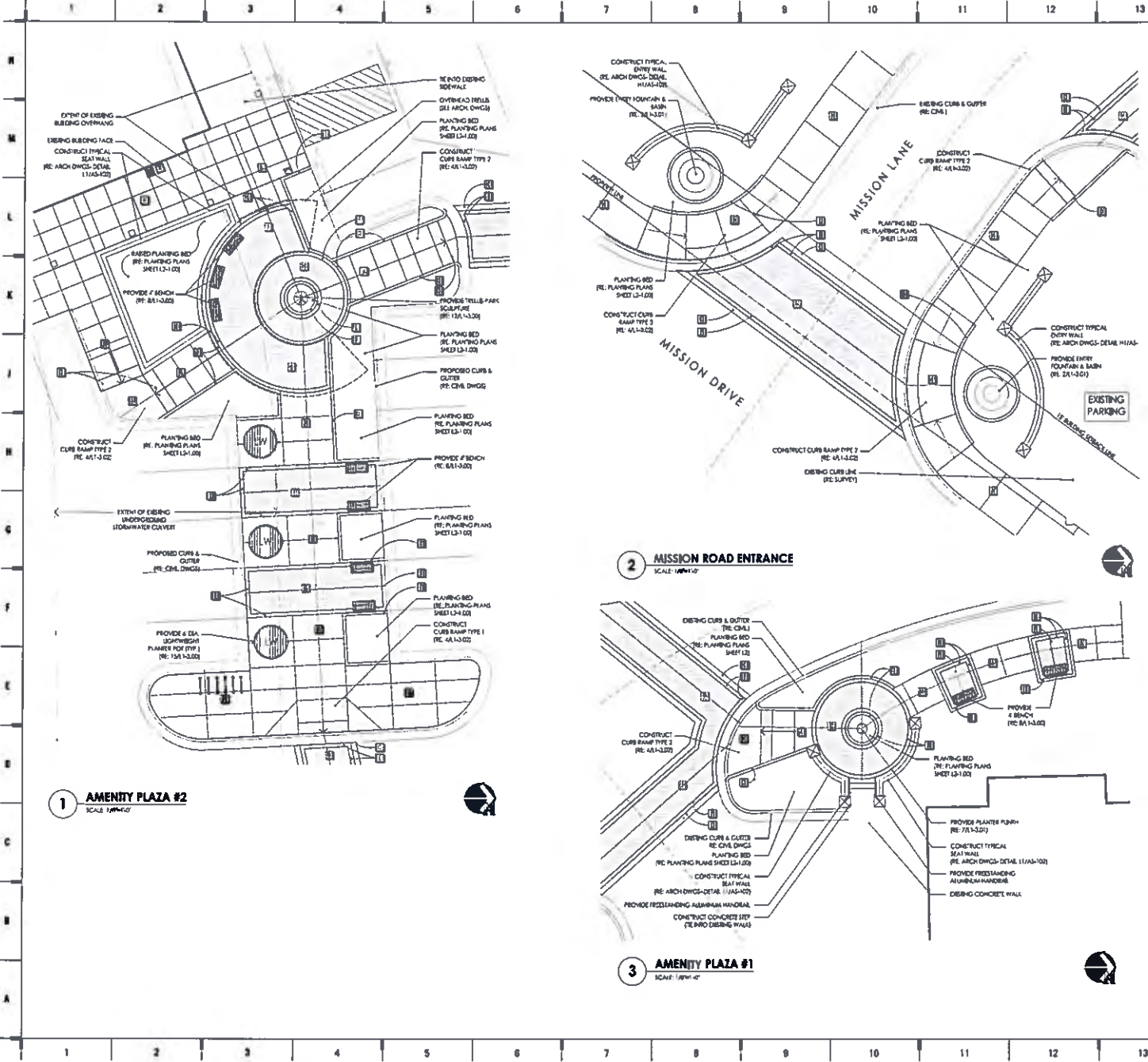
DATE	DESCRIPTION	BY



JOB NO. 1973
DRAWN BY: DMV, DWS, DSD
CHECKED BY: GA
DATE: 10.08.2018

L1-1.01

Hardscape Plan



HARDSCAPE & SURFACING LEGEND

- CONSTRUCT CONCRETE WALK (RE: ARCH DWG)
- CONSTRUCT INTERIOR COLOR CONCRETE ROAD SURFACE (RE: ARCH DWG)
- CONSTRUCT 1/2" CONCRETE EDGE (RE: ARCH DWG)
- CONSTRUCT 4" CONCRETE CURBWIDTH (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN SOLDIER COURSE (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN HERRINGBONE (RE: ARCH DWG)
- CONSTRUCT BRICK PATTERN SINGLE COURSE - FRENCH BOND (RE: ARCH DWG)
- CONSTRUCT 4" RAMPED CONCRETE CURB (RE: ARCH DWG)
- PROPERTY LINE
- PROVIDE 4 BENCH (RE: BA-1-003)
- PROVIDE BICYCLE RACK (RE: 11A-1-000)
- PROVIDE TRASH RECEPTACLE (RE: 1A3-000)
- PROVIDE RECYCLE RECEPTACLE (RE: 10R-1-000)
- PROVIDE STREET PEDIESTRIAN POLE LIGHT w/ HANGING PLANTER BASKETS (RE: ARCH DWGS FOR LIGHTS & POLES) (RE: 13A-1-000 FOR HANGING BASKETS & LIGHTS)
- PROVIDE CAST STONE PLANTER POT (RE: 1A5-1-000)
- PROVIDE UGA HGT PLANTER POT (RE: 1A-1-000)

HARDSCAPE NOTES

1. WHORN DIMENSIONS SHALL PREVAIL OVER SCALED DIMENSION
2. ADJUST EXISTING SITE IMPROVEMENTS, UTILITY CAPS, ETC. TO MATCH FAYDED GRADES AND SURFACES IF NOT AS TO REMAIN.
3. CONTRACTOR SHALL EXAMINE AND MAINTAIN LOCAL HORIZONTAL AND VERTICAL CONTROL BARS ON SURVEY PROGRAM PROVIDED.
4. REFER TO ARCHITECTURAL DRAWINGS FOR ALL SITE LOCATIONS.
5. REFER TO CIVIL ENGINEER DRAWINGS FOR ALL CURBS & GUTTER LOCATIONS, SEE GRADING AND STORM DRAINAGE.
6. REFER TO CIVIL ENGINEER DRAWINGS FOR NEW ASPHALT PROFILES & OVERLAYS.

GENERAL NOTES

1. ALL SITE AND UTILITY INFORMATION SHOWN IS BASED UPON INFORMATION AVAILABLE AT THE TIME OF DESIGN. VERIFY ALL SITE CONDITIONS, ELEVATIONS, UTILITY LOCATIONS AND DIMENSIONS INCLUDING NEW IMPROVEMENTS PRIOR TO COMMENCEMENT OF WORK. NOTIFY OWNER REPRESENTATIVE OF ANY DISCREPANCIES OR IRREGULAR CONDITIONS.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES BY CONTACTING ALL OF THE RESPECTIVE UTILITY COMPANIES AND/OR THE "CALL-BEFORE-POUNDRY" SYSTEM (1-800-272-3000) AND BY EXCAVATING TEST PITS IF NECESSARY.
3. CONTRACTOR SHALL PROTECT ALL SITE IMPROVEMENTS AND UTILITIES. DAMAGE OCCURRING DURING AND AS A RESULT OF CONSTRUCTION SHALL BE REPAIRED/REPLACED BY THE CONTRACTOR AT NO INCREASE IN CONTRACT PRICE.
4. ALL DIMENSIONS SHOWN ARE REPRESENTED USING U.S. SURVEY DIMENSION STANDARDS.

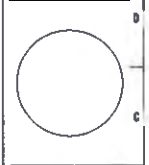
architects
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 Suite 100
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LUT JON
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LAWD 3 STUDIO
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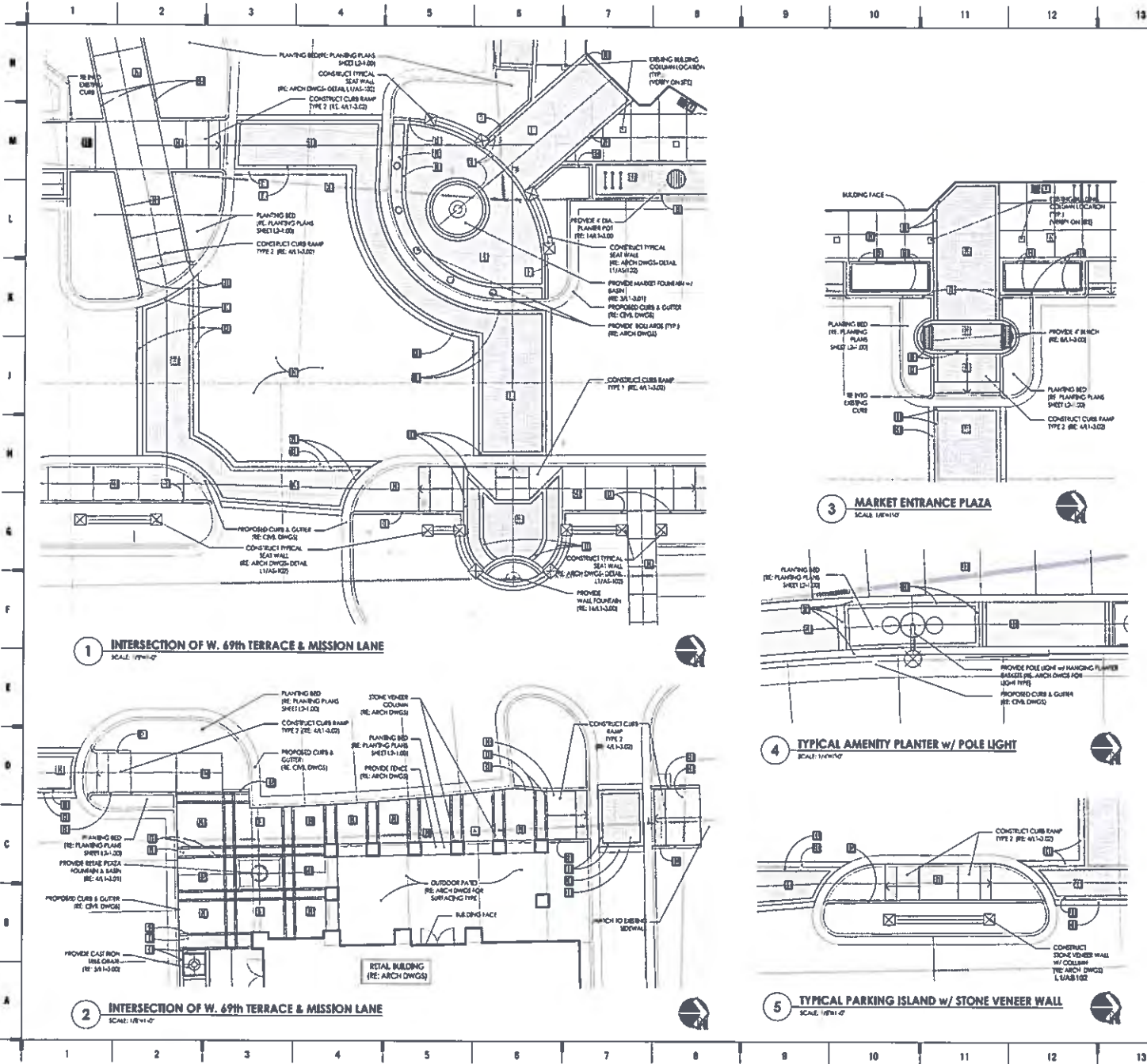
Mission Lane Improvements & Retail Shops
 Site Plan Submittal
 PV RETAIL PARTNERS, LLC
 LANEA PROPERTY GROUP
 4705 CENTRAL ST
 KANSAS CITY, MO 64112

Architect	Engineer	Date



JOB NO. 1770
 DRAWN BY: EMM, EMM, BSB
 CHECKED BY: SA
 DATE: 10.18.2012

L1-2.00
 10 of 15



HARDSCAPE & SURFACING LEGEND

- CONSTRUCT CONCRETE WALK (RE: ARCH DWG)
- CONSTRUCT INTEGRAL COLOR CONCRETE ROAD SURFACE (RE: ARCH DWG)
- CONSTRUCT 17' CONCRETE EDGE (RE: ARCH DWG)
- CONSTRUCT 4" CONCRETE CURVE EDGE (RE: ARCH DWG)
- CONSTRUCT BRICK PAVING BOLDER COURSE (RE: ARCH DWG)
- CONSTRUCT BRICK PAVING SINGLE COURSE - STRETCH BOND (RE: ARCH DWG)
- CONSTRUCT 4" RIBBED CONCRETE CURB (RE: ARCH DWG)
- PROPERTY LINE
- PROVIDE 4" BRICK (RE: 6A-1-3.02)
- PROVIDE BICYCLE RACK (RE: 11A-1-3.00)
- PROVIDE TRASH RECYCLAGE (RE: 11A-1-3.00)
- PROVIDE BICYCLE RECEPTACLE (RE: 10A-1-3.00)
- PROVIDE TREE AND STRIPER POLE LIGHT w/ HANGING PLANTER BASKETS (RE: ARCH DWG FOR LIGHTS & POLES) (RE: 13A-1-3.00 FOR HANGING BASKET & LINER)
- PROVIDE CAST STONE PLANTER POT (RE: 14A-1-3.00)
- PROVIDE LIGHT WEIGHT PLANTER POT (RE: 14A-1-3.02)

HARDSCAPE NOTES

1. WRITE DIMENSIONS SHALL PREVAIL OVER SCALE DIMENSION
2. ADJUST EXISTING SITE IMPROVEMENTS, UTILITY CAPS, ETC. TO MATCH PROPOSED GRADES AND SURFACES IF THEY ARE TO REMAIN.
3. CONTRACTOR SHALL STAMEN AND MARKING LOCAL HORIZONTAL AND VERTICAL CONTROL BARS ON SURVEY INFORMATION PROVIDED.
4. REFER TO ARCHITECTURAL DRAWINGS FOR ALL SEE LOCATIONS
5. REFER TO CIVIL ENGINEER DRAWINGS FOR ALL CURB & GUTTER LOCATIONS, SEE GRADING, AND STORM DRAINAGE
6. REFER TO CIVIL ENGINEER DRAWINGS FOR NEW ASPHALT PROFILES & OVERLAYS

GENERAL NOTES

1. ALL SEE AND UTILITY INFORMATION SHOWN IS BASED UPON INFORMATION AVAILABLE AT THE TIME OF DESIGN. VERIFY ALL SEE CONDITIONS, ELEVATIONS, UTILITY LOCATIONS AND DIMENSIONS INCLUDING NEW IMPROVEMENTS FROM 10' CONFORMANCE OF WORK. NOTIFY OWNER REPRESENTATIVE OF ANY DISCREPANCIES OR IRREGULAR CONDITIONS.
2. CONTRACTOR SHALL VERIFY LOCATION OF ALL UTILITIES BY CONTACTING ALL OF THE RESPECTIVE UTILITY COMPANIES AND/OR THE "CALL BEFORE YOU DIG" (SYSTEM) 1-800-371-1000 AND BY EXCHANGING NEI REE IF NECESSARY.
3. CONTRACTOR SHALL PROTECT ALL SEE IMPROVEMENTS AND UTILITIES. DAMAGE OCCURRING DURING AND AS A RESULT OF CONSTRUCTION SHALL BE REPAIRABLE BY THE CONTRACTOR AT NO INCREASE IN CONTRACT PRICE.
4. ALL DIMENSIONS SHOWN ARE REPRESENTED USING U.S. SURVEY DIMENSION STANDARDS.

architect
hollis + miller

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Mission Lane Improvements & Retail Shops
Site Plan Submittal
PV RETAIL PARTNERS, LLC
LANE'S PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112

Revision: 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

DATE: 11/15/2017

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BY: [Signature]

DATE: 11/15/2017

BY: [Signature]

L1-2.01

11 of 16

Hardscape Enlargements

STREET TREES



Green Mountain Sugar Maple



Greenspire Linden



Moraine Thornless Honeylocust

ORNAMENTAL TREES



Tonto Crapemyrtle



Saucer Magnolia

SHRUBS



Bonanza Gold Barbery



Double Knock out Rose



Green Mountain Boxwood



Hicks Columnar Yew



Summer Wine Ninebark



Japanese Holly



Poukhanensis Compact Azalea

GROUNDCOVER/ORNAMENTAL GRASSES



Purple Wintercreeper



Pardon Me Daylily



Purple Fountain Grass



Huges Juniper

hollis miller architects

1001 S. 10th Street
 Suite 100
 Oklahoma City, OK 73101
 Phone: (405) 233-1111
 Fax: (405) 233-1112

LUF 229
 Civil Engineer
 1311 S. Durbin
 North Broken Arrow, OK 74011
 (918) 258-7270
 LAND 3 811 (800)
 Landscape Architects
 11400 E. Comanche (24th St.)
 Suite 500
 Broken Arrow, OK 74012
 (918) 271-7923

Mission Lane Improvements & Retail Shops
 Site Plan Submittal
 PV RETAIL PARTNERS, LLC
 LANE4 PROPERTY GROUP
 4705 CENTRAL ST
 KANSAS CITY, MO 64112

Symbol	Description	Qty
○		



DATE: 04/11/2012
 DRAWN BY: WEL, DWL, GND
 CHECKED BY: CA
 DATE: 04/08/2012

L2-0.00

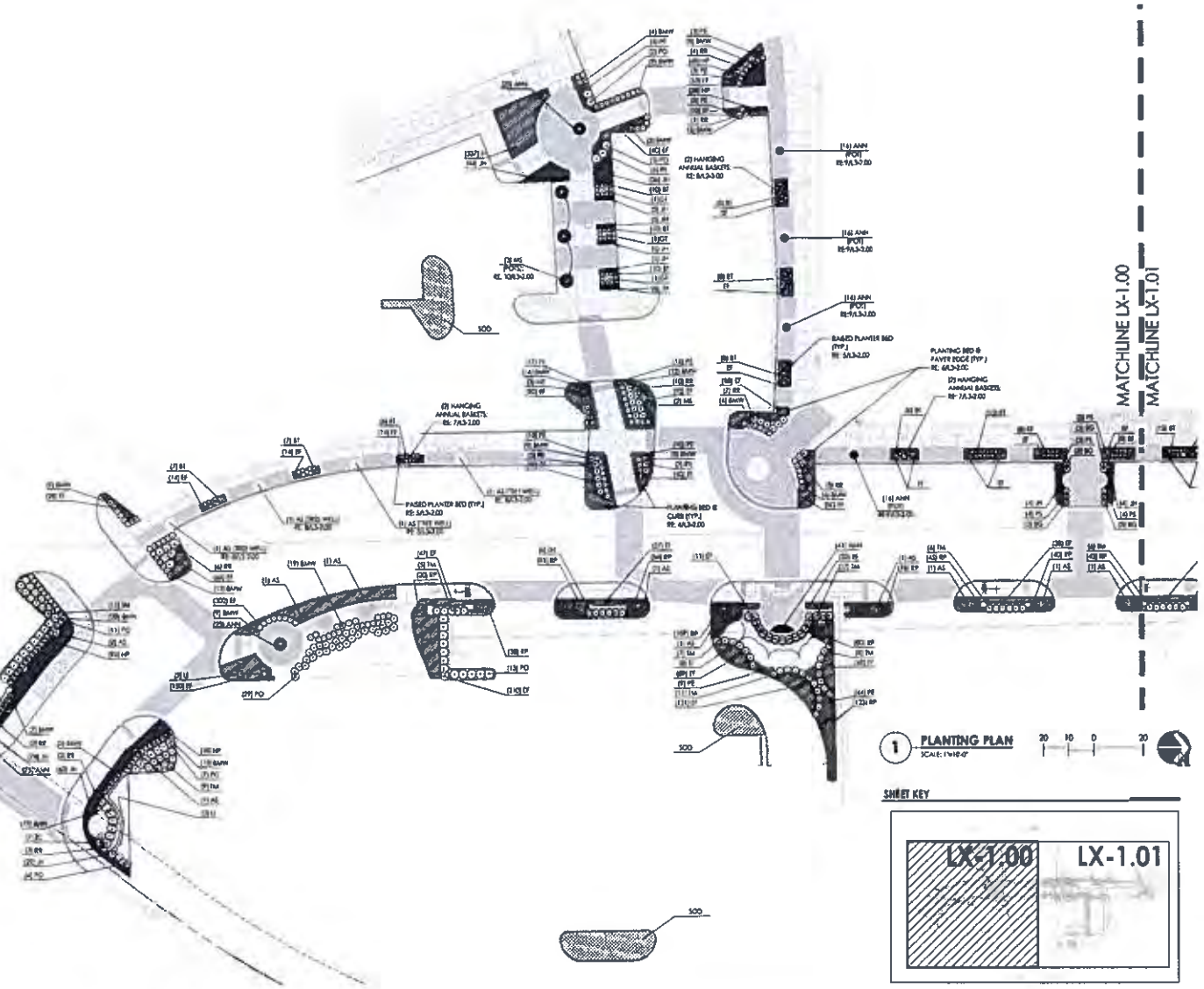
12 of 15

PLANTING LEGEND

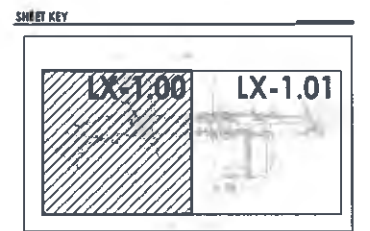
SYM	SCIENTIFIC NAME	COMMON NAME	SET & REMARKS
○	SPRINKLER		
AS	Aspen 2-3' Green Mountain	Clear Mountain Spruce	2' Cal.
CS	Colorado Spruce	Colorado Spruce	2' Cal.
CI	Colorado Spruce	Colorado Spruce	2' Cal.
○	ORNAMENTAL TREES		
MS	Manzanita	Manzanita	7' H. Imp.
○	ORNAMENTAL SHRUBS		
MS	Manzanita	Manzanita	7' H. Imp.
○	ORNAMENTAL GRASSES		
PS	Prunella	Prunella	1' Cal. 2' H. Imp.

PLANTING PLAN NOTES

- THE LANDSCAPE CONTRACTOR SHALL VERIFY CONDITIONS AND SITE CONDITIONS BEFORE PROCEEDING WITH WORK.
- LOCATIONS OF ALL PLANT MATERIAL SHALL BE TYPED IN THE FIELD AND APPROVED BY THE OWNER REPRESENTATIVE BEFORE PLANTING.
- ALL PLANTS OF THE SAME SPECIES SHALL BE DERIVED FROM A SINGLE MARKET SOURCE.
- CONTRACTOR IS RESPONSIBLE FOR VERIFYING QUANTITIES OF PLANT MATERIALS AND IMPROVEMENTS SHOWN.
- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE TO SEED AND RESTORE ALL DISTURBED AREAS BACK TO ORIGINAL OR FINISH GRADE ELEVATIONS INCLUDING EQUIPMENT MATERIAL STORAGE AREA AND TRADING AREA AS APPLICABLE TO SITE.
- THE LANDSCAPE CONTRACTOR SHALL COORDINATE WORK WITH ALL OTHER TRADES.
- PLANT TREES AFTER FINAL GRADES ARE ESTABLISHED AND PRIOR TO PLANTING OF ALL OTHER PLANTS.
- ALL EXISTING PLANTS SHOWN ON PLAN ARE IN APPROXIMATE LOCATIONS. ADJUST NEW PLANTING AND TREE LOCATIONS TO AVOID CONFLICT WITH EXISTING PLANTING. CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE AND LANDSCAPE ARCHITECT ON ANY NECESSARY ADJUSTMENTS.
- ALL EXCESS MATERIALS RESULTING FROM LANDSCAPE WORK SHALL BE LOCALLY DEPOSED OF OFF SITE BY THE LANDSCAPE CONTRACTOR.
- THE LANDSCAPE CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT INJURY TO ALL PLANT MATERIAL DURING DESIGN, HANDLING, PLANTING AND MAINTENANCE OPERATIONS.
- THE LANDSCAPE CONTRACTOR SHALL SUBMIT DETAILED MAINTENANCE INSTRUCTIONS FOR ALL PLANT MATERIAL TO THE OWNER AND TO THE OWNER'S REPRESENTATIVE AT THE TIME OF SUBSTANTIAL INSTALLATION COMPLETION.
- CONTRACTOR SHALL LOCATE & FLAG ALL EXISTING UTILITY LINES AND EXISTING OVERHEAD UTILITIES ALONG WITH PROPOSED PLANTING LOCATIONS PRIOR TO PLANTING FOR REVIEW.



1 PLANTING PLAN
Scale: 1/8" = 1'-0"



hollis + miller
architects

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913.371.5523 phone

Mission Lane Improvements & Retail Shops
Site Plan Submittal

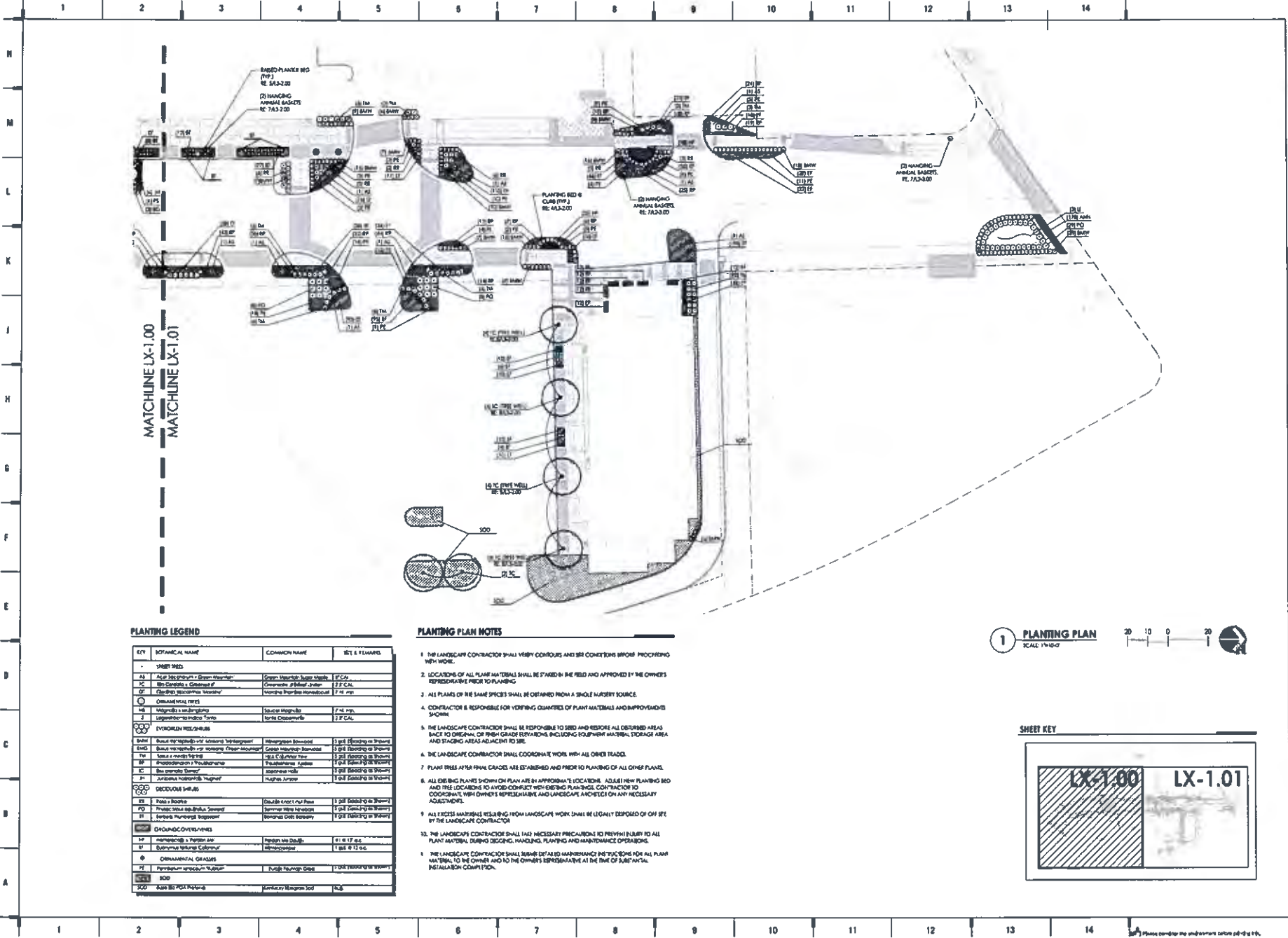
PV RETAIL PARTNERS, LLC
LANEKA PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112



300 10/11/2012
DRAWN BY: JMM, BMM, MLD
CHECKED BY: AS
DATE: 10/11/2012

L2-1.00

Planting Plan



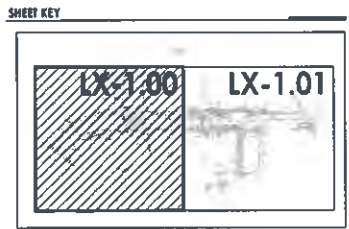
PLANTING LEGEND

KEY	BOTANICAL NAME	COMMON NAME	SET & REMARKS
-	SHRUB SPECIES		
AL	Albizia leonensis - Green Almond	Green Almond	12 CM
IC	Ipomoea pes-caprae - Green Star	Green Star	12 CM
OT	Oreocarya tomentosa - Mimosid	Mimosid	12 CM
○	ORNAMENTAL TREES		
HE	Hesperaloe parviflora - Desert Torch	Desert Torch	7.6 m
J	Jatropha curcas - Poison Ivy	Poison Ivy	12 CM
○	HYDRANGEA SPECIES		
SHH	Shrub Hydrangea - White	White Hydrangea	12 CM
LWH	Large Wreath Hydrangea	Large Wreath Hydrangea	12 CM
TR	Tree Hydrangea	Tree Hydrangea	12 CM
BT	Bottle Tree	Bottle Tree	12 CM
IC	Ipomoea pes-caprae - Green Star	Green Star	12 CM
J	Jatropha curcas - Poison Ivy	Poison Ivy	12 CM
○	ORNAMENTAL SHRUBS		
PD	Podocarpus neriifolia - Sweetgum	Sweetgum	12 CM
BT	Bottle Tree	Bottle Tree	12 CM
○	ORNAMENTAL GRASSES		
TR	Tree Hydrangea	Tree Hydrangea	12 CM
○	POINSETTIA		
○	POINSETTIA		

PLANTING PLAN NOTES

- THE LANDSCAPE CONTRACTOR SHALL VERIFY CONDITIONS AND SET CONDITIONS BEFORE PROCEEDING WITH WORK.
- LOCATIONS OF ALL PLANT MATERIAL SHALL BE STAKED IN THE FIELD AND APPROVED BY THE OWNER'S REPRESENTATIVE PRIOR TO PLANTING.
- ALL PLANTS OF THE SAME SPECIES SHALL BE OBTAINED FROM A SINGLE NURSERY SOURCE.
- CONTRACTOR IS RESPONSIBLE FOR VERIFYING QUANTITIES OF PLANT MATERIALS AND IMPROVEMENTS SHOWN.
- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE TO SEED AND RESTORE ALL DISTURBED AREAS BACK TO ORIGINAL OR BETTER GRADE CONDITIONS, INCLUDING EQUIPMENT MATERIAL STORAGE AREA AND STAGING AREAS AS APPLICABLE TO USE.
- THE LANDSCAPE CONTRACTOR SHALL COORDINATE WORK WITH ALL OTHER TRADES.
- PLANT TREES AFTER FINAL GRADES ARE ESTABLISHED AND PRIOR TO PLANTING OF ALL OTHER PLANTS.
- ALL EXISTING PLANTS SHOWN ON PLAN ARE APPROXIMATE LOCATIONS. ADJUST NEW PLANTING BED AND TREE LOCATIONS TO AVOID CONFLICT WITH EXISTING PLANTING CONTRACTOR TO COORDINATE WITH OWNER'S REPRESENTATIVE AND LANDSCAPE ARCHITECT ON ANY NECESSARY ADJUSTMENTS.
- ALL EXCESS MATERIALS RESULTING FROM LANDSCAPE WORK SHALL BE LEGALLY DEPOSED OF OFF SITE BY THE LANDSCAPE CONTRACTOR.
- THE LANDSCAPE CONTRACTOR SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT HARM TO ALL PLANT MATERIAL DURING DESIGN, HANDLING, PLANTING AND MAINTENANCE OPERATIONS.
- THE LANDSCAPE CONTRACTOR SHALL SUBMIT DETAILED MAINTENANCE INSTRUCTIONS FOR ALL PLANT MATERIAL TO THE OWNER AND TO THE OWNER'S REPRESENTATIVE AT THE TIME OF SUBMITTAL INSTALLATION COMPLETION.

1 PLANTING PLAN
SCALE 1/4"=1'-0"



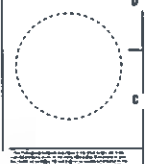
hollis + miller
architects

LUKE J. HOLLIS
Principal
1234 S. 10th Street
North Kansas City, MO 64116
816.452.1234

Mission Lane Improvements & Retail Shops
PV RETAIL PARTNERS, LLC
Site Plan Submittal

LANE4 PROPERTY GROUP
4705 CENTRAL ST
KANSAS CITY, MO 64112

DATE: 10/15/2014
BY: JLM

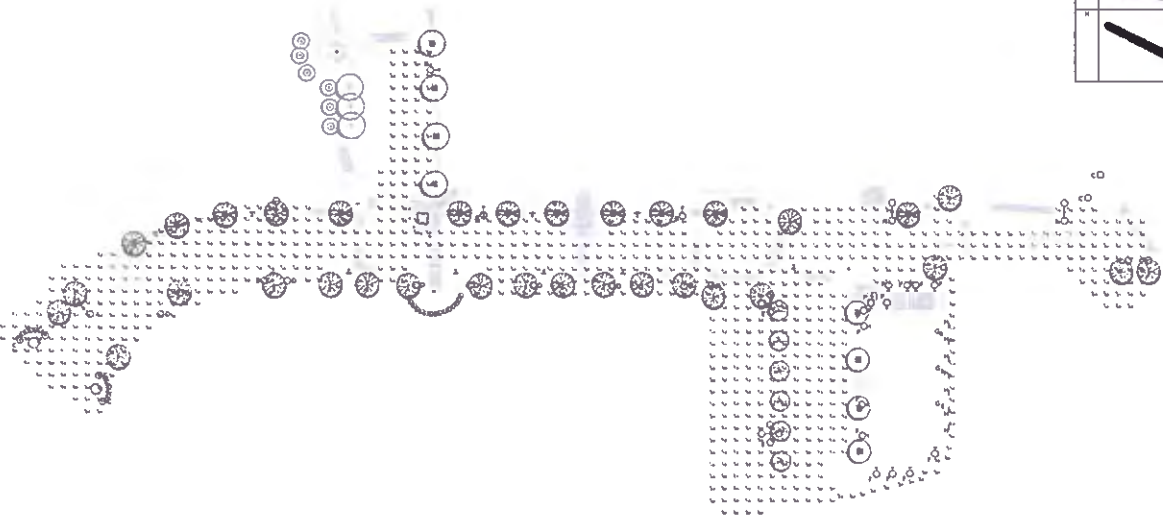


10/15/2014
10:00 AM
CHECKED BY: JLM
DATE: 10/15/2014

L2-1.01

14 OF 15
Planting Plan

PROJECT NO. 17-0000
 DATE: 08-28-17
 DRAWN BY: J. B. BOUCHER
 CHECKED BY: J. B. BOUCHER
 SCALE: AS SHOWN



STREETSCAPE FIXTURE SCHEDULE							
TYPE	PICTURE	DESCRIPTION	HEIGHT	ARM	TYPE	MANUFACTURER	
A		SAME FIXTURE ASSEMBLY AS TYPE B EXCEPT PROVIDE WITH ADDITIONAL SECOND FIXTURE HEAD MOUNTED AT 14' AFF. MOUNTED 180 DEGREES OPPOSITE UPPER FIXTURE HEAD. LOWER FIXTURE HEAD TO BE THE SAME AS TYPE B EXCEPT PROVIDE WITH COORDINATE BRACKET ARM. HOLES TO BE PROVIDED WITH TWO PLASTER ARM ACCESSORIES MOUNTED PERPENDICULAR TO THE FIXTURE HEAD AND BARRIER ARM ACCESSORY MOUNTED TO HOLES IN THE SAME DIRECTION AS THE FIXTURE HEAD. COORDINATE PLASTER ARM AND BARRIER ARM MOUNTING HEIGHTS AND ASSEMBLY FINISHES WITH ARCHITECT FINISH WITH BARRIER ARM ACCESSORIES FOR PLASTER HEADS. COORDINATE WITH ENGINEER.	20'00" 17'00" 18'00"	20'00" 17'00" 18'00"	200 200	200 200	200 200
B		STREET LIGHT ASSEMBLY FIXTURE HEAD MOUNTED ON 36" DECORATIVE POLE BASE. FIXTURE HEAD TO BE MOUNTED ON 4" DECORATIVE ARM BRACKET AT TOP OF POLE FINISH THE STREET FIXTURE HEAD. 3" X 3" TALL DECO-RATIVE TRIANGULAR ALUMINUM BRACKET WITH DECO-RATIVE SMALL, CLEAR ACETIC, ROUND LENS AND TYPE 3 OPTIC. CLEAR ALUMINUM HOUSING. HOLES TO BE PROVIDED WITH TWO PLASTER ARM ACCESSORIES MOUNTED PERPENDICULAR TO THE FIXTURE HEAD AND BARRIER ARM ACCESSORY MOUNTED TO HOLES IN THE SAME DIRECTION AS THE FIXTURE HEAD. COORDINATE PLASTER ARM AND BARRIER ARM MOUNTING HEIGHTS AND ASSEMBLY FINISHES WITH ARCHITECT FINISH WITH BARRIER ARM ACCESSORIES FOR PLASTER HEADS. COORDINATE WITH ENGINEER.	7'00" 6'00" 6'00"	7'00" 6'00" 6'00"	200 200	200 200	200 200
C		12" HIGH BY 34" TALL DECO-RATIVE TAPERED 6" SIZES LAMP-HOUSE. CAST ALUMINUM HOUSING. BOLD BODY. CLEAR ACETIC LENS. PROVIDE WITH 16" DECO-RATIVE WALL BRACKET MOUNTING. TYPE 3 OPTIC. COORDINATE EXACT FINISH WITH ARCHITECT FINISH WITH BARRIER ARM ACCESSORIES FOR PLASTER HEADS. COORDINATE WITH ENGINEER.	7'00" 6'00"	7'00" 6'00"	200 200	200 200	200 200
D		SAME DESCRIPTION AS FIXTURE TYPE C EXCEPT MOUNT ON 4" HIGH PEEKY WALLS. COORDINATE WITH ARCHITECT.	7'00" 6'00"	7'00" 6'00"	200 200	200 200	200 200
E		SAME DESCRIPTION AS FIXTURE TYPE B EXCEPT 24" HIGH BY 42" TALL AND "MOUNT" TYPE 3 OPTIC. COORDINATE BRACKET IT MOUNTING AS LOWER. MOUNTING HEIGHTS BY WALL BRACKETING HOLES. HOLES TO BE PROVIDED WITH TWO PLASTER ARM ACCESSORIES. COORDINATE PLASTER ARM MOUNTING HEIGHT AND ASSEMBLY FINISHES WITH ARCHITECT.	17'00" 15'00" 16'00"	17'00" 15'00" 16'00"	200 200	200 200	200 200
F		12" HIGH BY 34" TALL DECO-RATIVE TAPERED 6" SIZES LAMP-HOUSE. CAST ALUMINUM HOUSING. BOLD BODY. CLEAR ACETIC LENS. PROVIDE WITH 16" DECO-RATIVE WALL BRACKET MOUNTING. TYPE 3 OPTIC. COORDINATE EXACT FINISH WITH ARCHITECT FINISH WITH BARRIER ARM ACCESSORIES FOR PLASTER HEADS. COORDINATE WITH ENGINEER.	7'00" 6'00"	7'00" 6'00"	200 200	200 200	200 200
G		EXTERIOR WALL SCONCE, CAST ALUMINUM HOUSING. COORDINATE EXACT FINISH WITH ARCHITECT. MOUNT THICK. (S) - PROVIDE WITH COLLAR BRACKET WHERE INDICATED.	7'00" 6'00"	7'00" 6'00"	200 200	200 200	200 200
H		2' HIGH 1" X 4" LONG SURFACE MOUNTED LUMINAIR LED STRIP FIXTURE. WIDE BEAM SPREAD. 1800 LUMENS. PLATE MOUNT HOUSING FOR FOOT. PROVIDE WITH DIMMER MOUNTING AND ACCESSIBLE COLUMN ENDORSER. COORDINATE CONNECTOR CABLES TO THE MAINLINE SYSTEM POSSIBLY. COORDINATE WITH MANUFACTURER AND PROVIDE ALL OTHER ACCESSORIES FOR A COMPLETE WORKING SYSTEM.	2'00" 1'00"	2'00" 1'00"	200 200	200 200	200 200

PHOTOMETRIC CALCULATIONS		
AREA	TYPE	ACTUAL
PARKING	SPACING (FC)	2.62
	FIX (FC)	8.5
	INST. (FC)	5.3
	WALKWAY BY TD	26.8
STREET	AVERAGE (FC)	8.89
	FIX (FC)	8.3
	WALKWAY BY TD	11.3
	AVERAGE (FC)	4.43
DRIVE-THRU	AVERAGE (FC)	1.86
	FIX (FC)	8.2
	WALKWAY BY TD	7.2
	AVERAGE (FC)	12.2

smith & boucher
 ENGINEERS
 25101 North Valley Parkway
 Suite 200 - Olathe, KS 66061
 P 913.242.2127 | M 913.242.2127

PRAIRIE VILLAGE SHOPS
Photometric Plans
 6920 Mission Road
 Prairie Village, Kansas 66208

REVISION	DATE	DESCRIPTION

PHOTOMETRIC SITE PLAN
ME202

MAYOR'S ANNOUNCEMENTS
November 5, 2012

Committee meetings scheduled for the next two weeks include:

Board of Zoning Appeals	11/06/2012	6:30 p.m.
Planning Commission	11/06/2012	7:00 p.m.
JazzFest Committee	11/08/2012	7:30 p.m.
Sister City Committee	11/12/2012	7:00 p.m.
Parks & Recreation Committee Meeting	11/14/2012	7:00 p.m.
Council Committee of the Whole	11/19/2012	6:00 p.m.
City Council	11/19/2012	7:30 p.m.

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The Prairie Village Arts Council is pleased to announce a mixed media exhibit by the Greater Kansas City Art Association in the R. G. Endres Gallery for the month of November. The reception will be held on November 9th from 6:30 to 8:30 p.m.

Save the Date for the Northeast Johnson County Chamber of Commerce 2012 Annual Gala on November 17, 2012 at the Overland Park Marriott.

The Mayor's Holiday Tree lighting will be November 29th from 6:00 - 7:00 p.m. at Corinth Square.

The Municipal Foundation will be hosting a Gingerbread House Decorating Party on Sunday, December 9th at Brighton Gardens, 7105 Mission Rd. There will be two sessions.

The employee holiday luncheon will be December 12th from 11:30 a.m. to 1:00 p.m. in the Council Chambers.

The Mayor's Holiday Gala for Volunteers will be Friday, December 14th at Homestead Country Club.

INFORMATIONAL ITEMS
November 5, 2012

1. Planning Commission Agenda - November 6, 2012
2. Board of Zoning Appeals Agenda - November 6, 2012
3. Arts Council Minutes - September 19, 2012
4. Environmental Committee Minutes - September 26, 2012
5. JazzFest Committee Minutes - September 18, 2012
6. Tree Board Minutes - September 5, 2012
7. Third Quarter 2012 Crime Report
8. Mark Your Calendars

**PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
MUNICIPAL BUILDING - 7700 MISSION ROAD
TUESDAY, NOVEMBER 6, 2012
COUNCIL CHAMBERS
7:00 P.M.**

I. ROLL CALL

II. APPROVAL OF PC MINUTES - October 2, 2012

III. PUBLIC HEARINGS

**PC2012-08 Request for Conditional Use Permit for Drive-Thru Service Window at 6920 Mission Road
Zoning: C-2
Applicant: Curtis Petersen with Polsinelli Shughart PC representing PV Retail Shops**

IV. NON-PUBLIC HEARINGS

**PC2012-113 Request for Site Plan Approval - PV Shopping Center NW Corner of 71st Street & Mission Road
Zoning: C-2
Applicant: Curtis Petersen with Polsinelli Shughart PC representing PV Retail Shops**

**PC2012-115 Request for Site Plan Approval - Retaining Wall 2201 West 72nd Street
Zoning: R-1a
Applicant: Corey Scott**

**PC2012-118 Request for approval for 8 foot privacy fence 4711 West 77th Place
Zoning: R-1a
Applicant: Renee Walker**

**PC2012-119 Request for Site Plan Approval - Standees 3935 West 69th Terrace
Zoning: C-2
Applicant: Jeff DeGasperi, DeGasperi & Associates**

V. OTHER BUSINESS

Approval of 2013 Meeting and Submittal Calendar

VI. ADJOURNMENT

Plans available at City Hall if applicable

If you can not be present, comments can be made by e-mail to

Cityclerk@Pvkansas.com

**BOARD OF ZONING APPEALS
CITY OF PRAIRIE VILLAGE, KANSAS
AGENDA
TUESDAY, NOVEMBER 6, 2012
6:30 P.M.**

Council Chamber

- I. ROLL CALL**

- II. APPROVAL OF MINUTES - October 2, 2012**

- III. ACTION ITEM**
 - BZA2012-04 Request for a Variance from P.V.M.C. 19.06.030A**
To allow a portion of the addition of a garage to extend
16" into the required five foot setback
5105 West 66th Street
Zoning: C-2
Applicant: Steve Stecklein for Jeremy & Erica Stalter

- IV. NEW BUSINESS**

- V. OLD BUSINESS**

- VI. ADJOURNMENT**

If you cannot be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

Prairie Village Arts Council
Wednesday, September 19, 2012
7:00 p.m.
City Hall Council Chambers

Minutes

The Prairie Village Arts Council met at 7:00 p.m. in the City Council Chambers at City Hall. Members present: Randy Kronblad, Chair, Pam Marshall, Shelly Trewolla, Dan Andersen, Jack Shearer, Clara Martin, Taylor Hawes, Lindsey Rosemann, Dan Andersen, Staff: Dennis Enslinger. Laura Wassmer, Jeff Berg, representing Lane4 Property Group.

Minutes

The minutes were approved as submitted with the change that the August/ September.

Financial Reports

Mr. Enslinger presented the financial reports for the City budgeted account and the Prairie Village Municipal Foundation accounts.

Dan Andersen asked about the \$2000 budgeted for art sponsorships. Mr. Enslinger noted that these funds were set aside for the SME art project which did not materialize. Randy Kronblad noted there was some discussion about using these funds for the base of the Fallen Soldier Memorial bronze piece.

Randy Kronblad noted the \$500 budgeted for the purchase for art will be used for the Arts Council Award at the SOTA event.

City Council Report

Laura noted that City Council passed the Neighborhood Event Permit Ordinance. She added that the Corinth Shopping Center was almost complete.

Exhibit/Receptions

Mr. Enslinger noted that the Dolyna reception was well attended.

Old Business

State of the Arts Event, October 12, 2012 6-8 p.m.

Randy Kronblad noted that all of the arrangements have been made on the rentals. Menu for the evening has been developed. He also noted that the next subcommittee meeting would be on October 3rd.

Mr. Kronblad reminded the Council members that everyone should plan on assisting in the preparation of meals for the event on October 11th at Shelley's House at 6 p.m.. Then the plating will take place on Friday the 12th starting at noon. Randy also stated that Council members should be at City Hall by 5:00 p.m. the night of the event and that the Council members typically wear black and white outfits.

New Business

Jeff Berg, Lane4 Properties, presented the proposed concept for the artwork which will be provided by the 1% for art under the Corinth Square CID. He noted that 25 artists were initially considered using the Charlotte Street Foundation and the AIA Kansas City's Art Through Architecture program. A short list of possible artists was developed based upon: previous public art, local/regional based, interesting work, and a permanent installation.

The short listed four artists as follows:

May Tveit – Teaches industrial design at KU.

Kurt Flecksing – Teaches Kansas City Art Institute.

Tom Corbin – Artist

Karen McCoy -Former Head of Sculpture Department KCAI

Jeff Berg presented the pros and cons of each of the artists. Lane4 is recommending Karen McCoy because of her use of materials and her ability to integrate sound into some of her pieces. Her idea is multi-corner installations (multiple pieces throughout the project).

Laura Wassmer asked about subject matter. Jeff said that Karen McCoy discussed focusing the piece on collecting rain water. But there is no site specific discussion at this point with regard to the pieces.

The Council expressed a desire about having the artwork be more refined and less rustic than those pieces shown tonight. The Council also provided a few other possible artists and asked if more than one artist could be chosen. Mr. Berg indicated that it was the preference to have one artist, but they would take that into consideration.

Mr. Berg indicated that he will be back to present concepts from the artist(s). He noted that the piece would be unique and that the Center would hold the ownership of the art reproduction rights. He also noted that it is anticipated that the budget for the piece would be approximately \$36,000.

Meeting was adjourned at 8 p.m.

PRAIRIE VILLAGE ENVIRONMENT AND RECYCLE COMMITTEE

Minutes, September 26, 2012

Pete Jarchow called the meeting to order at exactly 7:00. Attending were Anne-Marie Hedge, Karin McAdams, Dennis Enslinger, Thomas O'Brien, Kathy Riordan, Ashley Weaver, Nicholas Garcia, Sarah Garcia, Shannon Tuttle, Margaret Goldstein, Ruth Hopkins, Deborah English, Al Pugsley, Mary English, Pete Jarchow, Barbara Brown, Penny Mahon and the evening's guest, Bruce McNabb.

The minutes from August were approved as written.

Speaker – Bruce McNabb, Director of Public Works on the subject of items from recycling bins not being properly recycled.

Bruce: The recycling from Franklin Park was not being placed in the recycling receptacle but was being treated as trash. This should not have happened. Perhaps it was because the recycling bins had the same color bags as those in the trash bins. This can be solved by using a different color of bag. They have not had a good way to monitor the amount of recycling and have doubts about the placement of the bins in Franklin Park.

Committee:

- Perhaps we could combine the park recycling. It would be necessary to clearly mark the bins with acceptable recyclables.
- This committee was founded by people who passionately believed in recycling. This belief is still widely held in Prairie Village, but perhaps the Public Works workers don't share that culture.
- At the Jazz Fest, the Boy Scout volunteers carefully bagged the recycling. When they approached the Public Works team, PW said they weren't aware of arrangements for recycling, and apparently the recycling was disposed of with the trash.
- Question: How many employees are responsible for emptying the trash and recycling bins in Franklin Park?

Bruce: Four or five have been trained to do it.

Committee: Deffenbaugh does an excellent training in recycling, as does Johnson County. Perhaps that training could be given as well.

Bruce: Not sure it's worthwhile to give extra training just to the four or five.

Committee:

- We want to have recycling bins in all the parks eventually. Perhaps all the PW staff should have the training.
- Changing the culture of the workers requires a demonstration of buy-in from the supervisory staff.
- The bottom line is that this is part of their job. The evaluation process needs to include compliance with recycling procedures.
- The committee passed the following resolution:
- The Prairie Village Environment and Recycling Committee requests the Public Works Department to secure training in recycling rationale and procedures for all Public Works workers. This might be provided by Bridging the Gap, Johnson County or Deffenbaugh Industries. A PVERC committee member, Nicolás Garcia, has offered to be the contact person with the training provider.

Reports and business

- **Community Forum:**

- Numbers: In the past there have been between 50 and 175 people attending; last year was about 115 for supper. So far there are 80 reservations for this year, so there should be at least 100.
- 5 volunteers will be there at 1:00 for set-up.
- Checking in: the "Three P's" presumably Polly, Penny and Pete.
- Karin and Shirley Lytle will prepare the appetizers, and any who are available will pass them around.
- KNRC's Bill Ward Award will be given to Paul Johnson, who is on the panel.
- There will be four door prizes.
- We need to keep promoting this event in all our circles.
- Many thanks to Kathy Riordan, who helped a lot this year and will still advise next year.

- **Community Gardens:**

- Linda Cosgrove, the current chair, has asked Parks and Recreation about removing the elm near the gardens, so the gardens can be expanded. They have asked her to approach the Tree Board first and then get back to Parks and Recreation.
- The committee of gardeners will meet in October.
- They hope to participate in Cultivate KC's "Dig-In KC" fundraising event, at least next year.

- **Earth Fair:** The committee met again and decided to get together with Carrie Shoptaw and any other people interested in being director of the Earth Fair in 2013. There is a meeting with Carrie on Sunday, September 30. We are already soliciting vendors and are open to new ideas.

- **Other business:**

- Members filled out ballots indicating what committee assignments they wanted for the coming year.
- The November meeting falls on the 28th, well after Thanksgiving Day, so it will occur on the that date. There will be no December meeting.
- Mary English will be speaking at the October meeting on energy-saving measures that can be taken in the home, and especially on new ways to get rebates and other help.

The meeting adjourned at 8:45.

The next meeting will be held on October 24 at 7:00 p.m.

Respectfully submitted,

Karin McAdams

JAZZ FESTIVAL De-BRIEFING
September 18, 2012
7:00 P.M.
AGENDA

- 1) 5K Run
- 2) Auction
- 3) Beer Tasting
- 4) Fund Raising
- 5) Talent
- 6) Corporate Tents
- 7) Stage
- 8) Volunteers
- 9) New Committee Members
- 10) Tear Down
- 11) Merchandise
- 12) Next Meeting

JAZZ FEST COMMITTEE
September 18, 2012
NOTES

Present: Jack Shearer, Gloria Shearer, Peggy Wright, MaryAnn Watkins, Diane Mares, Dan Andersen, Rod Atteberry, Donelea Hesper, Walt Vernon, Kate Fields and Joyce Hagen Mundy.

5K Run

- **Disappointing number of runners**
- **Be aware of other competition - Saturday vs Sunday date**
- **More local publicity**
- **Set date earlier - more involvement in entire process**
- **Raised - \$3854; Expected/Budgeted \$7500**
- **BRGR covered all race expenses;**
- **Race Day set up very good - jazz music at the run.**
- **Start all over on the race coordinator**
- **Police Department unhappy with race coordinator**

Silent Auction

- **More lead time - hold earlier**
- **Very little committee involvement outside of Walt, Joyce & MaryAnn & Tara**
- **Prices set too high initially - Four unsold items (50% vs 25%)**
- **Included Wine Tasting with live Jazz Music**
- **Raised -\$2547**
- **No direct costs - city covered or BRGR**

Beer Tasting

- **Not enough time to hold this year**
- **Reviewed past history successes & challenges**
- **Johnny's & Crawford Sales covered most expenses**
- **Question raised regarding doing one in October to recover overages from Festival**

Community Involvement

- **Stronger community involvement in past years**
- **Suggested having events at both Prairie Village and Corinth Square Shopping Centers**
- **Possible event at Ranchmart as Regnier is sponsor -**
- **Good community participation in donated items for silent auction**
- **Strong backing of Rimann Liquor for Silent Auction and Festival noted**

Presenting Sponsor

- History provided on BRGR past involvement
- 2011 - sponsored race - among the vendors to lose out due to shortened 2011 festival - Agreed to come back as presenting sponsor and sole food vendor
- Remained supportive but wanted more involvement and would provide more financial backing
- BRGR expenditures included
 - All expenses for 5K
 - Expenses for Wine Tasting
 - All Banners - Yard Signs -
 - Approximately ½ or all advertising/promotional printing
 - All marketing support and design
 - Assistance in fund-raising
 - Tara's time was huge
- Concern was raised with the loss of identity as "Prairie Village Jazz Festival"
- Questions were raised on the impact of their level of support on contributions from others
- BRGR was well received as food vendor

Fund Raising

- Noted past years involved more fund-raising events
- It was noted committee had a late start with first meeting in February
- Past supporters hesitant to return due to shortened 2011 event - those returning had significantly lower donations.
- Sponsorship levels questioned
- The idea of having a professional fund-raiser was suggested
- Names of people to get involved in fund-raising were suggested including Jon Grams, Bob Regnier, Jan Blakeley, Mike Shannon to serve as advisory board for the festival
- It was decided to begin fund-raising for 2013 immediately to take advantage of the positive feedback from the event
- and to pick them up following the event
- Need to secure calendar/schedule for grant applications
- Solicit committee members for contacts for possible donations
- Raffles
- Connection with Heartland Habitat for Humanity very positive for the event

Fund Raising Events

- Repeat those held this year
 - 5K
 - PV Art Fair - distributed save the date cards - sold T-shirts
 - Village Fest - distributed line-up cards - sold T-shirts
 - Wine Tasting & Silent Auction
- Hold more events
- Hold events in both shopping centers

- Hold beertasting - better promotion, use KU Event to promote
- Possible winter event at SME featuring their Jazz Band and others with tickets sold
- Measure hill and sell chairs in the front rows
- Promote Corporate and VIP Tents

Talent

- Excellent - kudos to Larry on securing a fantastic line-up
- The festival is meeting the need for a venue to showcase local talent
- Need to keep the quality of talent high
- Suggested for 2013 - Kevin Mahogany
- Larry is willing to be talent coordinator again, Jack suggested that he have additional committee members to assist him with the details related to talent - i.e. accommodations, sale of merchandise, Green Room
- It was felt that the festival ran too long - However, it was noted the last act did not go on until after 9:30 and added numbers to her set.
- It is possible to start earlier, need to have final act on stage and performing before 9:30 p.m.
- Dan noted a portion of merchandise sales was kept by the City during the first year's event.
- Dan stated he wanted to be more involved in the contract negotiations
- Possibly reduce the number of acts to 5 or go with shorter sets.
- Committee authorized Larry to move ahead with possible talent line-up for 2013 - Jack would like to see line-up by the end of the year

Corporate Tents

- Very positive response from both the VIP and the Corporate tent
- It was felt the Corporate tent was too close to the VIP tent
- There was discussion on possible location of tents for 2013 including on top of the pavilion.
- Corporate tent - \$1100 received
- Expenses for Corporate & VIP tents were approximately \$1800
- At VIP tents supply drinks, but give vouchers for food purchases from vendors
-

Stage/Grounds & Equipment Update

- The stage was better than previous years
- The sound was much better this year than the first
- Initial difficulties with stage set-up; piano causing delayed sound checks
- Dan noted problems with Karrin taking too much time for sound check - rehearsal; fortunately, most of the other artists kept their sound checks brief
- ATM not delivered
- Insufficient generator power for all of BRGR equipment
- Would like to have golf carts to assist in moving things from bottom of the hill to the top of the hill, particularly in set-up and tear-down

- Dan said he needs to be able to anchor the stage into the skatepark concrete
- Incurred extra cost for overnight stage security prior to event, Dan requested overnight security until the tents/stage were removed
- Meet & Greet Area good - Good sales on musician cds
- Pros & Cons of having all merchandise sales in one area discussed
- Discussed MC qualifications - artist vs broadcaster vs public figure

Volunteers

- Kate Fields has volunteered to coordinate volunteers for next year's festival
- Many of the volunteers have stated they would work again
- Area by the pool entrance too dark
- Needed volunteers at the entrance by Santa Fe pavilion, many people walked in that entrance with coolers and pets
- Discussed volunteers for the "Green Room" decided necessary, only one person needed
- Need volunteer runners for each shift
- Should be a committee member in charge of each primary festival responsibility; i.e., stage, merchandise, beer sales, etc.
- Monitoring of ADA & artist parking areas continued to be very busy
- Need better signage identifying parking areas
- Try to get volunteer shirts for easier identification of volunteers - can get generic volunteer shirts that can be purchased in quantities and used for more than one year
- Look to area schools as a volunteer source

New Committee Members

- More committee involvement is needed - Joyce and Tara did too much of the work
- Concern was expressed with the committee being too large
- An executive committee was discussed with subcommittees led by executive committee members in areas such as volunteers, talent, fund-raising, events, publicity, etc.
- Explore possible youth representatives from area school music programs
- Regular monthly meeting dates and times requested
- Meeting dates and location discussed
- As a city committee, all meetings must be posted and open to the public
- Joyce will write an article for Village Voice regarding successful festival and giving contact info for new committee members/sponsors

Tear-Down

- Volunteers are needed for the tear-down after the event
- Left over soda and water from tents were taken out of the park

Merchandise Sales

- **CD sales were strong**
- **Almost all the inventory of 2011 T-shirts were sold**
- **Approximately one-half of the 2012 T-shirts were sold**
- **BRGR race shirts didn't sell - priced to high**
- **Wireless credit card machine worked well - approximately \$1000 worth of credit card sales**
- **Discussed having other possible merchandise for sale - committee felt this should be explored further**

Next Meeting

The next meeting will be Thursday, October 11th at 7 p.m. with the location to be determined. Committee members would like to meet outside of City Hall.

Sincere appreciation and thanks were given by the committee members to Jack Shearer for his leadership and Joyce Hagen Mundy support and work throughout the year.

The meeting was adjourned at 9:15 p.m.

TREE BOARD

City of Prairie Village, Kansas

MINUTES (DRAFT)

Wednesday September 5, 2012
Public Works Conference Room
3535 Somerset Drive

Board Members: Jack Lewis, Greg VanBooven, Deborah Nixon, Rick Howell

Other Attendees: Suzanne Lownes, Dale Warman

Jack Lewis called the meeting to order at 6:00 p.m. with a quorum present.

1) Review and Approve Minutes of May 2, 2012- Motion by Deborah Nixon, second by Jack Lewis **Approved unanimously.**

2) Welcome and introduce new members

Rick Howell was introduced as the newest member and Dale Warman was introduced as the new City Council representative. Also there is another new member, Beth Cavanaugh who was unable to attend this meeting but should be in attendance for the Fall Seminar in October.

3) Sub-Committee Report

3.1) Fall Seminar – Event Planning

Rick Howell talked about his suggestion for the Fall Seminar, speaker Robert Whitman. He has a presentation that discusses a study he did on developing a list of preferred trees for the Kansas City region. The Board thought that he would be a good choice for a presenter and asked Rick to finalize plans for Robert Whitman to speak at the Fall Seminar on October 3rd at 7:00pm in the City Hall Council Chamber.

The group then discussed how to get the word out on the Fall Seminar. Suzanne Lownes said that she would post the information on the Prairie Village website and send out to the mailing list that she has of past attendees. Deborah Nixon suggested letting the Park & Recreation Committee know and Dale Warman suggested also inviting the Planning Commission. Rick Howell stated that he would update the information on Robert Whitman and forward it to Suzanne Lownes. Suzanne Lownes said that she would put together the information for the website for Rick Howell to review before posting on the website and sending out to the other Tree Board members to use in advertising the event.

Jack Lewis said that he would make a brief welcome/introduction and then let Rick Howell introduce Robert Whitman to the group. The Board clarified that the seminar should be about an hour long overall and Robert Whitman could leave time for questions if he so chose. Suzanne Lownes offered to pick up cookies for the event.

4) Heartland Tree Alliance Program

Suzanne Lownes updated the Board on being contacted by Heartland Tree Alliance concerning their new online "Tree Fund" program. The City has already contacted the group and committed our interest in their program since the deadline was July 31st. The last correspondence from the Heartland Tree Alliance said that they were hoping to have the website ready to go by the end of August and would be in contact with us. As of this meeting we have not been contacted. Suzanne Lownes suggested that the next step of the Tree Board would be to focus on the location options for the tree plants and the species of trees that they might want planted.

5) Old Business

Jack Lewis stated that he had been by the Corinth Shopping Center site and that some of the plantings were not the size that they had hoped but that it looked like they were finishing the project. He also had talked to the Mayor about the Tree Board receiving plans for review prior to the contractor bidding out the landscaping.

6) New Business

6.1) Emerald Ash Borer

Greg VanBooven brought up the issue of the Emerald Ash Borer, which has been discovered in the Metro area. Suzanne Lownes handed out a copy of the press release she had received. Greg VanBooven discussed that there has been a treatment that current testing shows to be very effective. It is an injection treatment but that it is fairly costly and has to be repeated to stay effective.

Suzanne Lownes discussed the report she ran from the City tree inventory database. The report states that there are 737 City ash trees. The report also shows some concentrated areas of ash trees on several streets and at a City park.

Greg VanBooven stated that the Tree Board and City needed to work on a plan for handling this issue, with tree injections or removals or a combination of both. He stated that some of the ash trees in the City are not as healthy as others and might not be good candidates for the injections. Once the ash trees are infected it is a short timeframe until death of the trees and all the trees will need to be removed within a short period of time causing a large burden on the city and residents for removals of all of those trees and special handling of the debris.

Dale Warman stated that he felt like the City needed to focus on educating residents. He suggested that Bruce McNabb make a presentation to the City Council on the options and costs of dealing with the ash trees. Greg VanBooven said that he could be a resource to Bruce McNabb on this presentation.

7) Next Meeting

The next meeting will be the **Fall Seminar** on October 3, 2012 at 7:00pm at the City Hall Council Chamber. The next regularly scheduled meeting will be November 7, 2012 at 6:00pm at the Public Works Facility.

The meeting adjourned at 6:55 p.m.

Minutes prepared by Suzanne Lownes.

PRAIRIE VILLAGE - MISSION HILLS

THIRD QUARTER CRIME REPORT - 2012

CRIME	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Homicide	0	0	0	0	0	0.00	0.00
Rape	2	3	4	4	5	3.60	1.40
Robbery	5	6	1	3	3	3.60	-0.60
Assault	62	52	81	65	61	64.20	-3.20
Burglary	60	82	52	57	38	57.80	-19.80
Residence	56	63	46	53	33	50.20	-17.20
Business/Miscellaneous	4	19	6	4	5	7.60	-2.60
Theft	177	214	198	196	179	192.80	-13.80
Auto Theft	19	12	18	13	10	14.40	-4.40
Arson	5	2	5	3	2	3.40	-1.40
Forgery	5	16	4	7	5	7.40	-2.40
Fraud	4	10	9	11	21	11.00	10.00
Criminal Damage	58	120	153	132	108	114.20	-6.20
Sexual Offenses	4	1	10	9	9	6.60	2.40
TOTAL	401	518	535	500	441	479.00	-38.00

ACCIDENTS	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Fatal	0	0	1	1	0	0.40	-0.40
Street - Injury	18	17	28	19	18	20.00	-2.00
Street - Property + \$1,000*	265	202	206	223	240	227.20	12.80
Street - Property - \$1,000*	30	34	36	48	54	40.40	13.60
Private - Injury	0	0	3	0	0	0.60	-0.60
Private - Property	76	51	65	65	58	63.00	-5.00
Walk-In - Property	46	33	39	42	29	37.80	-8.80
TOTAL	435	337	378	398	399	389.40	9.60

MENTAL HEALTH	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Suicide				2	1	1.50	-0.50
Attempted Suicide				11	9	10.00	-1.00
Involuntary Committal				20	14	17.00	-3.00
Voluntary Committal				11	23	17.00	6.00
All Other Mental Health				51	64	57.50	6.50
TOTAL				95	111	103.00	8.00

TOTAL CALLS	8,746	7,685	7,705	6,189	5,995	7,264.00	-1,269.00
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PRAIRIE VILLAGE

THIRD QUARTER CRIME REPORT - 2012

CRIME	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Homicide	0	0	0	0	0	0.00	0.00
Rape	2	2	3	4	5	3.20	1.80
Robbery	5	5	1	3	2	3.20	-1.20
Assault	56	47	78	64	55	60.00	-5.00
Burglary	47	68	51	55	33	50.80	-17.80
Residence	43	52	45	51	28	43.80	-15.80
Business/Miscellaneous	4	16	6	4	5	7.00	-2.00
Theft	145	173	179	163	156	163.20	-7.20
Auto Theft	16	10	16	12	9	12.60	-3.60
Arson	5	2	5	3	2	3.40	-1.40
Forgery	5	16	4	7	5	7.40	-2.40
Fraud	4	10	9	11	18	10.40	7.60
Criminal Damage	54	98	141	109	90	98.40	-8.40
Sexual Offenses	4	1	10	9	8	6.40	1.60
TOTAL	343	432	497	440	383	419.00	-36.00

ACCIDENTS	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Fatal	0	0	1	1	0	0.40	-0.40
Street - Injury	16	14	26	18	18	18.40	-0.40
Street - Property + \$1,000*	236	179	191	204	218	205.60	12.40
Street - Property - \$1,000*	30	33	26	41	45	35.00	10.00
Private - Injury	0	0	3	0	0	0.60	-0.60
Private - Property	71	49	62	63	56	60.20	-4.20
Walk-In Property	43	33	36	42	27	36.20	-9.20
TOTAL	396	308	345	369	364	356.40	7.60

MENTAL HEALTH	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Suicide				2	1	1.50	-0.50
Attempted Suicide				11	9	10.00	-1.00
Involuntary Committal				17	14	15.50	-1.50
Voluntary Committal				11	22	16.50	5.50
All Other Mental Health				48	59	53.50	5.50
TOTAL				89	105	97.00	8.00

TOTAL CALLS	7,227	6,271	6,350	5,076	4,947	5,974.20	-1,027.20
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MISSION HILLS

THIRD QUARTER CRIME REPORT - 2012

CRIME	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Homicide	0	0	0	0	0	0.00	0.00
Rape	0	1	1	0	0	0.40	-0.40
Robbery	0	1	0	0	1	0.40	0.60
Assault	6	5	3	1	6	4.20	1.80
Burglary	13	14	1	2	5	7.00	-2.00
Residence	13	11	1	2	5	6.40	-1.40
Business/Miscellaneous	0	3	0	0	0	0.60	-0.60
Theft	32	41	19	33	23	29.60	-6.60
Auto Theft	3	2	2	1	1	1.80	-0.80
Arson	0	0	0	0	0	0.00	0.00
Forgery	0	0	0	0	0	0.00	0.00
Fraud	0	0	0	0	3	0.60	2.40
Criminal Damage	4	22	12	23	18	15.80	2.20
Sexual Offenses	0	0	0	0	1	0.20	0.80
TOTAL	58	86	38	60	58	60.00	-2.00

ACCIDENTS	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Fatal	0	0	0	0	0	0.00	0.00
Street - Injury	2	3	2	1	0	1.60	-1.60
Street - Property + \$1,000*	29	23	15	19	22	21.60	0.40
Street - Property - \$1,000*	0	1	10	7	9	5.40	3.60
Private - Injury	0	0	0	0	0	0.00	0.00
Private - Property	5	2	3	2	2	2.80	-0.80
Walk-In - Property	3	0	3	0	2	1.60	0.40
TOTAL	39	29	33	29	35	33.00	2.00

MENTAL HEALTH	2008	2009	2010	2011	2012	AVERAGE	2012 +/- AVG
Suicide				0	0	0.00	0.00
Attempted Suicide				0	0	0.00	0.00
Involuntary Committal				3	0	1.50	-1.50
Voluntary Committal				0	1	0.50	0.50
All Other Mental Health				3	5	4.00	1.00
TOTAL				6	6	6.00	0.00

TOTAL CALLS	1,519	1,414	1,355	1,113	1,048	1,289.80	-241.80
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**Council Members
Mark Your Calendars
November 5, 2012**

November 2012 Greater Kansas City Art Association
November 9 Artist reception in the R. G. Endres Gallery 6:30 - 8:30 p.m.
November 17 Northeast Johnson County Chamber of Commerce Annual Gala
November 19 City Council Meeting
November 22 City offices closed in observance of Thanksgiving
November 23 City offices closed in observance of Thanksgiving
November 28-Dec 1 National League of Cities Conference
November 29 Mayor's Holiday Tree Lighting

December 2012 Eileen McCoy oils exhibit in the R. G. Endres Gallery
December 3 City Council Meeting
December 12 Employee holiday luncheon 11:30 a.m. - 1:00 p.m. in the Council Chambers
December 14 Artist reception in the R. G. Endres Gallery 6:30 - 8:30 p.m.
December 14 Volunteer Appreciation Holiday Party
December 17 City Council Meeting
December 25 City offices closed in observance of Christmas

January 2013
January 1 City offices closed in observance of New Year's Day
January 7 City Council Meeting
January 11 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
January 21 City offices closed in observance of Martin Luther King Jr Day
January 22 City Council Meeting

February 2013
February 4 City Council Meeting
February 8 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
February 18 City offices closed in observance of Presidents' Day
February 19 City Council Meeting

March 2013
March 4 City Council Meeting
March 8 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
March 18 City Council Meeting

April 2013
April 1 City Council Meeting
April 12 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
April 15 City Council Meeting

May 2013
May 6 City Council Meeting
May 10 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
May 20 City Council Meeting
May 27 City offices closed in observance of Memorial Day

June 2013

June 3 City Council Meeting
June 14 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
June 17 City Council Meeting

July 2013

July 1 City Council Meeting
July 4 City offices closed in observance of Independence Day
July 4 VillageFest
July 12 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
July 15 City Council Meeting

August 2013

August 5 City Council Meeting
August 9 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
August 19 City Council Meeting

September 2013

September 2 City offices closed in observance of Labor Day
September 3 City Council Meeting
September 13 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
September 16 City Council Meeting

October 2013

October 7 State of the Arts Exhibit in the R. G. Endres Gallery
October 7 City Council Meeting
October 11 Artist reception in the R. G. Endres Gallery 6:00 - 8:00 p.m.
October 21 City Council Meeting

November 2013

November 4 City Council Meeting
November 8 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
November 18 City Council Meeting
November 25 City offices closed in observance of Thanksgiving
November 26 City offices closed in observance of Thanksgiving

December 2013

December 2 City Council Meeting
December 13 Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
December 16 City Council Meeting
December 25 City offices closed in observance of Christmas

