

**SISTER CITY COMMITTEE
AGENDA**

**Monday, 10 Sept 2012
7:00 P.M.
Multipurpose Room**

- I. Call to Order
- II. Minutes
- III. Goals for 2012
 - a. Student Reception
 - b. Library displays
 - c. Speaker series
 - d. Photo exchanges - art show
- IV. Old Matters
 - a. Sunflowers
 - b. Silent Auction
 - c. SS bricks
- V. New Matter
 - a. Holiday Functions
Change in scheduled meetings.
- VI. Adjourn

SISTER CITY COMMITTEE
09 July 2012
MINUTES

CALL TO ORDER

Chair Jim Hohensee called the meeting to order. Present: Vice Chair Carole Mosher, Bob Glywa, Vera Glywa, Cindy Dwigans and Peter Jarosewycz. Also Present: AJ Hoyt and Sally Hohensee. Staff: Chris Engel

MINUTES

Minutes from June 11, 2012 were approved.

GOALS

Library Display

Jim read an email from someone at Corinth Library and they are willing to display something to promote the relationship with Dolyna. They suggested September during the Sister City Art Show. They also requested info/narrative to accompany each item. The Committee will begin putting some items together and creating some information cards/placards.

Speaker Series

Jim will contact Emily to ask her to come share her experiences in Ukraine this fall.

Photo Exchange

Jim reported that Rod and Dan have 12 frames and will be out of town until July 21. They have offered to help frame and matte photos. Bob would like the frames before then so he and Vera can start the framing before they leave town on vacation. Bob has 70 digital photos and can reduce that number to 30-40 for the show. Depending on the cost of the frames, Bob has calculated the cost as being \$700-\$1400 for 40 pieces. This does not include the 12 frames from Rod and Dan. Chris shared that the City would not have the room to easily store 40 additional pieces of art.

There was discussion of the previous art show and Chris shared that the Committee still owed the City for purchasing the art that was being sold. After discussing the need to be free and clear of the debt to the City in order to fully own and profit from the sale of art, the Committee decided to pay off the balance of the art from the January 2010 art purchase. **Cindy moved that the Committee use \$202.45 of their Municipal Foundation funds to pay the balance of their Art Receivables Account. Vera seconded the motion and it carried.** Chris will look into making this transfer and into the logistics of the show from a city perspective.

OLD MATTERS

Villagefest

Vera reported all of the inflated balloons were passed out within two hours. However, there are still balloons and ribbons left for next year. They also handed out 49 of the 50 fliers they printed. The Committee agreed they would like the same booth space in 2013. Jim reported that he has the enlargement photos that were displayed at the booth. Jim also reported that \$42 was raised for the music school and he will be bringing the cash over on his visit. Vera submitted Villagefest receipts totaling \$110.78 for reimbursement. Peter Jarosewycz submitted Villagefest receipts totaling \$54.02 for reimbursement.

Sunflowers

Carole reported that a local nursery could be contracted to start growing sunflowers next spring. Chris shared that the terrace gardens next to the steps in front of City Hall could be planted with sunflowers

as long as they are not the very tall variety. Chris also shared that the bricks next to the peace pole could be used for Sister City Committee specific bricks.

Silent Auction

Vera reported that the items were on the ship and on their way. She will be receiving a bill soon.

NEW MATTERS

The Committee discussed having the annual Ukrainian Independence Day gathering at the Community Center on August 24 from 6.30 – 11.00. Peter suggested a potluck with the Committee providing meat and possibly sides. There was discussion on inviting those residents that have helped the Committee in the past as well as the larger Ukrainian Club.

The next meeting will be Monday, August 13, 2012.

Jim Hohensee
Chair

SISTER CITY COMMITTEE
13 August 2012
MINUTES

CALL TO ORDER

Chair Jim Hohensee called the meeting to order. Present: Bob Glywa, Vera Glywa and Ivan Novikov. Also Present: Sally Hohensee. Staff: Chris Engel

MINUTES

Minutes from July 9, 2012 were held over for lack of quorum.

PRESENTATION

Jim shared photos from a recent trip abroad.

SISTER CITIES INTERNATIONAL CONFERENCE

Jim shared his experiences from the Sister Cities International conference. He told the committee they should be proud of what they're accomplishing. Jim felt the conference was geared primarily to the larger cities but believes they will be working to include smaller cities in the years to come. Jim brought up the relationship that Corvallis, OR has with a Ukrainian city as an example of other cities that are doing interesting and inventive things to foster their relationships within Ukraine. Jim took a grant writing session and became aware of funding that is available for a variety of activities. One such activity was called Planet Earth and relates to hosting environmental projects in both sister cities. A social media session was also attended and Jim learned how to move you site up in the search engines for better exposure.

PHOTO EXCHANGE

Bob reported that the pictures had been printed and matting and framing was proceeding. He and Vera will be out of town for a few weeks so they are trying to get as much completed before they leave. Bob shared the art will not be sold because the City was requiring a 1099 Form before payment can be made. Since this can't be completed by a foreign national it would require someone with a social security number and that would have some tax implications. The art will be hung on Tuesday, September 4 and the reception will be on Friday, September 14th.

UKRAINIAN INDEPENDENCE DAY

The Committee is hosting the Ukrainian Independence Day gathering at the Community Center on Friday, August 24 at 6:30. Vera reported she has invited the Ukrainian Club and Jim will look into inviting members of the 'Friend of' group that have helped the committee in the past. The committee will pay to cater the meat for the event and attendees will bring a dish to share.

The next meeting will be Monday, September 10, 2012.

Jim Hohensee
Chair

**PRAIRIE VILLAGE SISTER CITY COMMITTEE
2012 BUDGET WORKSHEET**

DESCRIPTION	2012 BUDGET	2012 ACTUAL	Notes
INCOME			
City Council Budget	\$ 4,000	\$ 4,000	
Other Income	\$ -	\$ -	
Prior Year Carryover	\$ -	\$ -	
MF Transfer	\$ -	\$ 120	
Total Income	\$ 4,000	\$ 4,120	
EXPENSES			
Bike Race			
Delegate Visit from Dolyna			
Jazzfest			
Miscellaneous			
- Vera spring social 5/25		\$ (120)	
- Jim spring social 6/22		\$ (60)	
Printing			
Sister Cities Int'l Conference			
- Jim Hotel/Airfare 8/3		\$ (1,031)	
Sister Cities Int'l dues			
SME Student Reception			
Ukrainian Art Show			
VillageFest			
- Peter 7/20		\$ (54)	
- Vera 7/20		\$ (111)	
Contingency			
Total Expenses	\$ -	\$ (1,376)	
PVMF Transfer			
Net Operating Expenses	\$ -	\$ (1,376)	
Under (Over) Budget	\$ 4,000	\$ 2,744	This balance goes away on 12/31

MF Balance (05/31/12) \$ 2,522

This balance carries over annually