



BLOCK PARTY & KIT REQUEST FORM PRAIRIE VILLAGE, KANSAS

Date & times of block party _____ / ____ : ____ TO ____ : ____

Location of block party _____

Block party captain _____

Daytime phone number _____

Number of barricades needed _____

Address for delivery _____

Email address for confirmation _____

Guidelines

1. A block party will be allowed only on minor streets not directly adjacent to a major or arterial street.
2. A block party shall not exceed the length of one block.
3. A signed petition by all residents on the block affected by the street closing is required. **This petition must be submitted within five (5) working days to the Prairie Village Police Department prior to approval of the block party.**
4. Barricades are to be positioned at each end of the street so they provide adequate warning and notice to motorists that the street is blocked off.
 - a. City Personnel will deliver the barricades and the party kit, but not position the barricades.
 - b. Barricades should be positioned to allow access for a vehicle to get by, in case of an emergency.
 - c. If the party will continue after sunset, barricades must be lighted to provide adequate warning to motorists.

☞ ☞ ☞ **Please complete the back of this form** ☞ ☞ ☞

Guidelines (continued)

5. Person(s) coordinating the party must notify the Johnson County Emergency Communication Center, (913) 432-1717, of the **party's location, date, and time prior to the block party.**
6. There are city ordinances pertaining to loud music. *If your block party includes plans for a live band or other loud music, ask for a copy of the related ordinances(s).
7. A block party will be allowed when the person(s) coordinating the party complete a request form and the Patrol Division Commander reviews and approves the request.

Person Requesting Approval _____

Officer Approving Request & Date _____

Approved Request placed in Roll Call Book _____

NOTE: Requesting person receives copy of signed form.

- Prairie Village Ordinances include: Section 10.18.01 "Disturbing the Peace and section 7.08.050 "Building Use Disturbing the Peace Prohibited
- Mission Hills Ordinances include: Chapter 4, Article 3, Section 4-307 B. "Radios, Phonographs, Etc."

**PLEASE RETURN THIS FORM TO:
PRAIRIE VILLAGE PUBLIC SAFETY CENTER
7710 MISSION ROAD
PRAIRIE VILLAGE, KS 66208**

**RESIDENT PETITION
FOR
BLOCK PARTY AND STREET CLOSURE**

Date & Times of Block Party _____ / ____ : ____ TO ____ : ____

Location of Block Party _____

Block Party Captain _____

Daytime Phone Number _____

Printed Name	Signature	Address

(continued)

Printed Name	Signature	Address

This petition must be submitted within FIVE (5) working days to the Police Department prior to approval of the block party.

Please return this form to:
Prairie Village Public Safety Building
7710 Mission Road
Prairie Village, KS 66208