

**COUNCIL COMMITTEE OF THE WHOLE  
Council Chambers  
May 21, 2012  
6:00 PM**

**AGENDA**

**DAVID MORRISON, COUNCIL PRESIDENT**

**AGENDA ITEMS FOR DISCUSSION**

- COU2012-25 Consider discontinuing the School Crossing Guard - 83rd & Juniper Ln  
Chief Wes Jordan
- COU2012-26 Consider Bid Awards for Highway Rock Salt  
Bruce McNabb
- Presentation and Discussion regarding Overview of 2013 Budget  
Quinn Bennion
- COU2012-27 Consider business license fees  
Lisa Santa Maria
- Review Proposed Plans for Façade Modifications related to the Hen  
House Grocery Store at the Corinth Shopping Center  
Dennis Enslinger

**\*Council Action Requested the same night**



## POLICE DEPARTMENT

Council Committee Meeting Date: May 21, 2012

**COU2012-25: Consider Discontinuing the School Crossing Guard – 83<sup>rd</sup> and Juniper Lane**

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### RECOMMENDATION

Staff recommends the City Council consider discontinuing the school crossing position at West 83<sup>rd</sup> Street and Juniper Lane in accordance with Council Policy 345.

**COUNCIL ACTION REQUESTED ON  
June 4, 2012**

### SUGGESTED MOTION

I move for approval of discontinuing the school crossing position at West 83<sup>rd</sup> Street and Juniper Lane after notification to Briarwood Elementary School and affected students/parents.

### BACKGROUND

Each year the Department conducts a survey (attached) at each school crossing location. The number of students who walk to school at this location has continued to decline. In the latest survey, the Department determined the average number of students who consistently walk during pleasant weather conditions is 5 in the morning and 8 in the afternoon. In reviewing CP345 when establishing crossing guard locations, this location would not meet the minimum number of students (15) to qualify for a crossing guard. Additionally, the crossing guard at this location would be moved to Prairie Elementary due to a vacancy.

The Department has notified Briarwood Elementary School and a letter (attached) was mailed to students who live north of West 83<sup>rd</sup> Street, and the same letter was hand-delivered to students who routinely use the crossing. The Police Department will offer training, equipment, and supervision for parents or school-sponsored organizations who would be interested in volunteering to be a crossing guard.

### PREPARED BY

Wes Jordan  
Chief of Police  
Date: May 16, 2012



## PRAIRIE VILLAGE POLICE DEPARTMENT

WES JORDAN - CHIEF OF POLICE

7710 Mission Road • Prairie Village, Kansas 66208  
Phone: 913/642-6868 • Fax: 913/385-7710



May 15, 2012

To Parents of Briarwood Elementary Students:

Every year, the Prairie Village Police Department conducts a review of the School Crossing Guard Program. Council Policy 345 has established 15 as the minimum number of children per crossing period required for an intersection to qualify for a crossing guard; the recent survey revealed that, on average, between five and eight children per session use the crossing at 83<sup>rd</sup> Street and Juniper. Therefore, the number of children utilizing the crossing location at 83<sup>rd</sup> Street and Juniper does not meet the criteria set forth by the Council Policy governing School Crossing Guards. In fact, this intersection has not met the minimum number of children per crossing period since 2007.

The Council Committee will be presented this information on May 21, 2012, at 6 p.m. and may discuss discontinuing this School Crossing Guard position. They will formally consider this issue at the City Council Meeting on Monday, June 4, 2012, at 7:30 p.m.

Council Policy reflects that the City does recognize the need to assist parents with their responsibility to ensure their children walk to and from school in a safe environment. For locations that do not meet the City's criteria for a School Crossing Guard, the City will offer training, equipment and supervision for parents or school-sponsored organizations to provide such service.

Sincerely,



Sgt. James Carney #84  
Traffic Unit Supervisor  
913/385-4622

**SCHOOL  
CROSSING  
GUARD REVIEW**



# CURRENT NUMBERS

LOCATION	NUMBER OF CHILDREN CROSSED	
	A.M.	P.M.
<b>Briarwood</b> – 5200 blk 86 <sup>th</sup> Street	30-50	30-50
<b>Corinth</b> – 83 <sup>rd</sup> & Mission	35	125
<b>Tomahawk</b> – 79 <sup>th</sup> & Lamar	17	34
<b>Belinder</b> – 7200 blk Belinder	15	35
<b>St. Ann's</b> – 72 <sup>nd</sup> Terr & Mission	15	30
<b>Cure of Ars</b> – 9400 blk Mission	12	30
<b>Prairie</b> – 67 <sup>th</sup> & Mission	10-15	125
<b>Briarwood</b> – 83 <sup>rd</sup> & Juniper	5	8

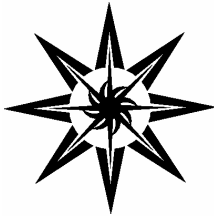
# **CP345 – School Crossing Guards**

**VI-A-3 The minimum number of students present at the identified location during school crossing periods must be an average of 15 students per crossing period...**

- **Decommissioned 2010-11**
  - Belinder – 75<sup>th</sup> & Belinder
  - Trailwood – 95<sup>th</sup> & Roe

# HISTORY AT 83<sup>rd</sup> & JUNIPER

YEAR	A.M.	P.M.
2005	3	6
2006	12	30
2007	15-20	15-20
2008	8-10	10-15
2009	8-10	12-15
2010	9	15
2011	8	13
2012	5	8



## PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: May 21, 2012

Council Meeting Date: June 4, 2012

### COU2012-26: CONSIDER BID AWARDS FOR HIGHWAY ROCK SALT

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#### RECOMMENDATION

1. Staff recommends the City Council approve the bid from Cargill for Highway Rock Salt at \$49.75 per ton delivered; and
2. Staff recommends the City Council carefully review the potential benefits and costs of the ClearLane enhanced deicer and if it is so inclined, approve the bid from Cargill for up to 400 tons at \$73.24 per ton delivered.

#### BACKGROUND

Bids were advertised earlier and opened on April 22, 2011 by the City Clerk. This is an annual bid for highway rock salt used for snow/ice control on City streets.

##### Regular Rock Salt

Four bids were received:

Cargill	\$49.75 per ton delivered
Independent Salt	\$50.88 per ton delivered
Central Salt	\$51.66 per ton delivered
North American Salt	\$91.15 per ton delivered

The bid price for 2011-12 was \$49.75 per ton delivered.

It is anticipated that up to 2,000 tons of salt will be purchased under this bid for a total cost of \$99,500.00 for the 2012/2013 storm season.

##### Enhanced Deicer

One bid was received:

Cargill (ClearLane)	\$73.24 per ton delivered
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This is the first time that the City has bid this type of product. The product is fairly new and there are several different products on the market. There is not yet sufficient independent information to know if there is a clear preference in product performance. A sales flyer for this product is attached.



The primary benefits are claimed to be:

- 30% less scatter on pavement which means less product is needed;
- product works at lower temperatures (similar benefits can be achieved by the City's current practice of applying liquid magnesium chloride to regular salt);
- product is more free flowing in the salt spreaders (less down time for equipment);
- product is more "environmentally friendly", less corrosive on concrete and metal surfaces such as bridges and guardrails; and
- reduced vehicle and personnel hours.

A simple analysis of cost impacts for the City shows that use of this product may have a positive impact if the claimed benefits materialize. If this product is purchased by the City, it would be used in a certain section of the City for the entire season. Detailed records of costs and benefits would be recorded and analyzed to determine if the use of the product was beneficial and whether it should be continued, expanded or discontinued in subsequent years. Another approach is let other cities experiment with the product for several more years and then determine if the City should purchase it.

At the present time, the City of Olathe is the only known city in Johnson County which has used these products. They have been generally pleased but their street system is somewhat different than ours.

If the City Council wants to try this type of product, this would be a good year to do so from a financial perspective due to the low use of salt earlier this year and our relatively good financial situation.

## **FUNDING SOURCE**

Funding is available in the 2012 Public Works Operating Budget.

## **RELATION TO VILLAGE VISION**

### *CFS3 Streets and Sidewalks*

*CCF3a Ensure streets and sidewalks are in good condition by conducting maintenance and repairs as needed.*

### *TR3 Traffic Calming*

*TR3c Ensure the quality of the transportation network with regular maintenance as well as efficient responses to seasonal issues such as snow removal.*

## **ATTACHMENTS**

Bid tabulations  
Sales flyer re: enhanced deicer product

## **PREPARED BY**

Bruce McNabb, Director of Public Works

Date: May 4, 2012





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[www.epa.gov/dfe](http://www.epa.gov/dfe)



**LESS IMPACT ON THE ENVIRONMENT.  
LESS IMPACT ON YOUR BUDGET.**



**Cargill**

A Cargill Deicing Technology Product

Providing customers with deicing solutions that save lives, enhance commerce and reduce environmental impact.



# REMOVE THE ICE WHILE KEEPING YOUR BUDGET SAFELY INTACT.

It's common knowledge that pre-wetted deicers are proven to be the best and most practical defense against roadway ice and snow. What's not so widely known is that ClearLane® enhanced deicer is among the most economical options for combating ice and snow – even when compared to basic rock salt.

The ClearLane® product is a pre-wetted salt that's formulated to combat the three most pressing problems facing snow and ice fighters – icy roads, high product costs and equipment corrosion.

## THE CLEARLANE® TECHNOLOGY'S PATENTED\* FORMULATION ENTAILS:

- ASTM grade rock salt
- Liquid magnesium chloride
- PNS approved corrosion inhibitor
- Coloring agent
- Leaching inhibitor



Recognized for Safer Chemistry  
[www.epa.gov/dfe](http://www.epa.gov/dfe)

## NEW FORMULATION. SAME PERFORMANCE. SAFER FOR THE ENVIRONMENT.

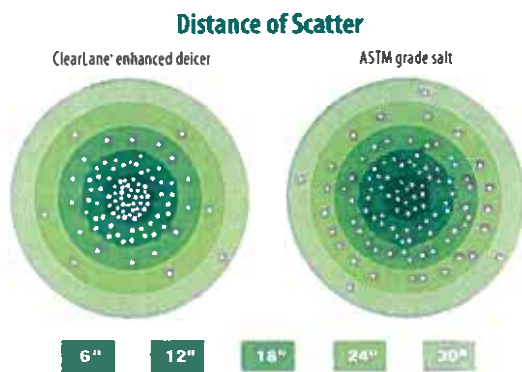
The newly formulated ClearLane® enhanced deicer carries the distinguished Design for the Environment (DfE) label, granted by the U.S. Environmental Protection Agency (EPA). This distinction is only allotted to products deemed safer when compared to other chemicals in their class.

As a ClearLane® enhanced deicer consumer you have come to depend on the significant advantages this product offers when compared to regular rock salt. The first and foremost of these is safer roads – but the benefits go well beyond safety. The ClearLane® product can also improve your bottom line by reducing product usage, labor and equipment costs, and reducing environmental impact – now more than ever before.

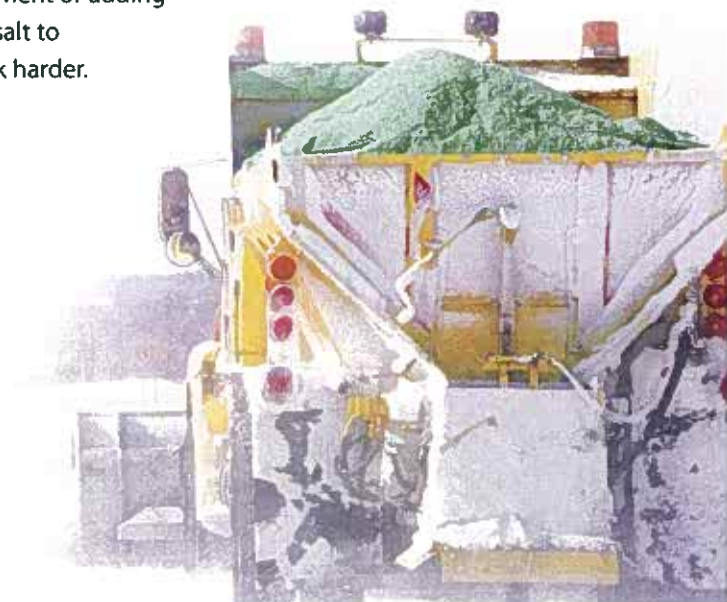
This new formulation offers you access to the same effective product while utilizing safer chemical ingredients that are more environmentally friendly.

## IT IS ROCK SALT MADE BETTER.

Tests prove and real world performance shows that ClearLane® enhanced deicer scatters less than plain rock salt. And when more of your deicing product stays in place, you're able to make roadways safer, stretch budgets farther, and impact ecosystems less. You can accomplish all of this without buying a single piece of new equipment or adding labor. The only thing that's required is to switch from traditional rock salt to ClearLane® enhanced deicer. It works better so you don't have to work harder.



In Cargill lab tests, 80% of ClearLane® enhanced deicer stays within 18" of where it is spread versus 51% of regular rock salt.



\* U.S. Pat. No. 7,300,451; 7,507,349; other patents pending

## INCREASED SAFETY IS REASON ENOUGH. BUT IT'S NOT ALL.

ClearLane® enhanced deicer offers users significant advantages when compared to regular rock salt which include:

**REDUCED COST PER LANE MILE** – Proven to achieve 30% less road scatter versus regular deicing salt, requires no need for mixing equipment and helps reduce labor costs and fuel consumption.

**BETTER PRODUCT COMPOSITION** – Fewer lumps and crusts, and no clogging at the spreader.

**LOWER ENVIRONMENTAL IMPACT** – Customers find they can reduce product usage 20-40% when compared to bulk deicing salt.

**LESS EQUIPMENT CORROSION** – PNS-approved inhibitor proven to be three times less corrosive than regular rock salt.

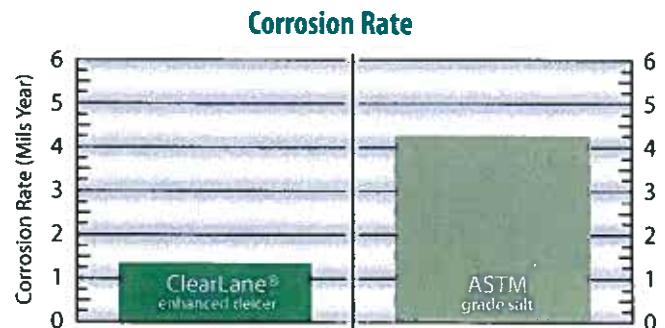
**INCREASED OPERATIONAL EFFECTIVENESS** – Effective melting at temperatures when rock salt becomes ineffective, uniform mixture for uniform performance, non-leaching formulation, greater residual effects and green coloring for easier identification on roadways.

## MANUFACTURER'S RECOMMENDATIONS

- ClearLane® enhanced deicer is a non-leaching product. The liquid treatment used is water soluble and therefore should be kept under covered storage.
- Blending salt or sand to the product will reduce its effectiveness against scatter.
- Providing superior snow-fighting and effective winter maintenance services requires great expertise and the ability to identify effective application methods. Customers who use this product find they can use between 20-40% less product when compared to rock salt. For best results, use straight ClearLane® enhanced deicer at application rates that show the most effective performance.
- This product is intended for bulk deicing use only. It should not be packaged for any purpose, including for re-sale.

## PUT A FREEZE ON CORROSION.

Ice isn't the only thing a deicer attacks. Rock salt can cause corrosion to your equipment. ClearLane® enhanced deicer helps mitigate this effect using a corrosion inhibitor in its formulation. In fact, tests demonstrate that ClearLane® is approximately 75% less corrosive than ASTM grade salt.



Test show that ClearLane® enhanced deicer is significantly less corrosive than regular rock salt, helping to extend the life of your equipment.

### ClearLane® enhanced deicer

#### Chemical Analysis:

Component	Typical	Minimum	Maximum
Sodium Chloride	93.6%	91.1%	95.4%
Surface Moisture	2.6%	2.5%	3.2%
Water Insolubles	0.4%	0.07%	1.9%
Calcium	0.6%	0.3%	1.1%
Sulfates	1.5%	0.7%	2.7%
Magnesium	0.30%	0.26%	0.35%
Copper	-	-	+/-0.1
Heavy Metals	-	-	<4
MgCl2	1.2%	0.9%	1.4%
Sodium Gluconate	0.012%	0.006%	0.018%
Xanthan Gum	0.012%	0.008%	0.018%
Mixture of FDC Blue 1, FDC Yellow 5, and FDC Red 40	20 ppm	15ppm	40ppm



A Cargill Deicing Technology Product

Providing customers with deicing solutions that save lives, enhance commerce and reduce environmental impact.





Cargill Deicing Technology  
24950 Country Club Blvd, Suite 450  
North Olmsted, OH 44070  
phone: 800-600-SALT (7258)

[www.cargilldeicing.com](http://www.cargilldeicing.com)

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## Services

Service	Tasks Included
<b>Committees</b>	
<b>Mayor / Council support</b>	<ul style="list-style-type: none"> <li>- agenda meetings, agenda lunches, council meetings, council committee meetings, worksessions</li> <li>- communication with council regarding inquiries and resident follow-ups</li> <li>- proclamations</li> <li>- packet compiling</li> <li>- correspondences</li> <li>- Council policies</li> </ul>
<b>Park &amp; Recreation Committee</b>	
<b>Island Committee</b>	
<b>Arts Council / Gallery</b>	State of the Arts
<b>Environmental Committee</b>	Earth Day
<b>Municipal Foundation</b>	<ul style="list-style-type: none"> <li>- Tree lighting</li> <li>- Pave the Patio</li> </ul>
<b>Village Fest</b>	
<b>Sister City</b>	
<b>JazzFest</b>	
<b>Homes Association Committee</b>	
<b>Tree Board</b>	
<b>Parades/Races/Misc. Community Events</b>	
<b>75th Street Committee</b>	
<b>City Hall</b>	
<b>Inspections for other cities</b>	
<b>Regional / County / State Coordination</b>	<ul style="list-style-type: none"> <li>- networking</li> <li>- County coordination</li> <li>- city coordination</li> </ul>
<b>Chamber</b>	-Chamber events/coordination/networking/ribbon cuttings
<b>Legislative</b>	-annual legislative update and coordination
<b>SMSD Coordination</b>	- coordination with the Shawnee Mission School District
<b>Human services</b>	<ul style="list-style-type: none"> <li>- UCS, alcohol funds</li> <li>- home loan program</li> <li>- utility assistance</li> </ul>
<b>Public Assistance</b>	<ul style="list-style-type: none"> <li>- q/a residents</li> <li>- walk-ins/phone calls</li> <li>- cards, books, merchandise</li> </ul>
<b>Public Relations</b>	<ul style="list-style-type: none"> <li>- media contacts/responses</li> <li>- Annual Report</li> <li>- Village Voice</li> <li>- press releases</li> <li>- communications committee</li> <li>- web updates</li> <li>- email subscription</li> </ul>
<b>Homes Association</b>	<ul style="list-style-type: none"> <li>- communications/coordination with homes associations</li> <li>- HOA Notification</li> </ul>
<b>Community Relations</b>	<ul style="list-style-type: none"> <li>-meetings with community organization</li> <li>- fundraisers, PB Week, charities, etc.</li> </ul>
<b>Village Volunteers</b>	-volunteer programs to help Prairie Village Residents, Habitat for Humanity
<b>Public Workshops</b>	
<b>Records / Contract Management</b>	<ul style="list-style-type: none"> <li>- archives</li> <li>- open records requests</li> <li>-document imaging system</li> </ul>
<b>Insurance / Risk Management</b>	<ul style="list-style-type: none"> <li>- insurance committee</li> <li>- work comp</li> <li>- safety committee</li> <li>- insurance claims</li> </ul>
<b>Emergency Management</b>	<ul style="list-style-type: none"> <li>- NIMS</li> <li>- developing policies/procedures</li> <li>- EOC</li> <li>- training</li> </ul>

## Services

Service	Tasks Included
<b>Accounts Payable / Purchasing</b>	- requisitions - in general - Purchase orders - approvals
<b>Budget / External Financial Reports</b>	- preparation, management - performance management/Activity Based Costing - CAFR/Audit
<b>Accounting</b>	- accounts receivable / grants receivable - journal entries - reconciliations - year end, month end, quarterly reports, surveys - cash management (investments, banking, daily deposit) - debt management - fixed assets
<b>Professional Development</b>	- general training - professional organizations
<b>Employee Relations</b>	- employee events committee - employee handbook updates - orientations - recruitment/hiring process - legal issues - training on city policies
<b>Compensation / Benefits</b>	- Benefit processing/coordination - Supplemental pension/ING - Payroll/timesheets - wellness program - employee benefit committee - job classifications
<b>Staff Meetings / Supervision</b>	- staff meetings - disciplinary hearing - general supervision- employee meetings/internal initiatives
<b>Information Technology</b>	- IT committee - information services - databases - work orders - computers - phone system - networks
<b>Franchise agreements / Utilities</b>	- work / manage franchise agreements and ROW work - Customer services concerning cable, gas, WaterOne, JCW, etc. - PW Utility ROW permit
<b>Legal Coordination</b>	- city attorney general - not covered by other service - general ordinances, contract review - lawsuits
<b>Animal Licensing &amp; Enumeration</b>	
<b>Business Licensing</b>	non-dom, all licenses
<b>Rental Housing Program</b>	licensing, admin, mailers
<b>Admin/Retail Licensing</b>	licensing of Admin-Retail Businesses
<b>Public Works</b>	
<b>Work Order Processing</b>	
<b>Vehicle Maintenance</b>	
<b>Capital Projects - General Capital Projects Management</b>	- budget, contract, bid openings - change orders - resident calls
<b>Snow &amp; Ice Control</b>	
<b>Street Sweeping / Clean-up</b>	
<b>Street Repair &amp; Maintenance</b>	
<b>Bridge Repair &amp; Maintenance</b>	
<b>Sidewalk Repair &amp; Maintenance</b>	
<b>Drainage System Operation &amp; Maintenance</b>	
<b>Building Operation &amp; Maintenance</b>	
<b>Island Maintenance</b>	

Services

Service	Tasks Included
<b>Parks/Recreation Facility Operation &amp; Maintenance</b>	
<b>Fountain Maintenance &amp; Repair</b>	
<b>Tree Care Program/Tree Trimming</b>	
<b>Traffic Signs &amp; Marking Maintenance</b>	
<b>Traffic Signal Maintenance</b>	
<b>Row/Drainage Permits</b>	
<b>Inspections</b>	
<b>Mapping &amp; AIMS</b>	
<b>Street Light Maintenance</b>	
<b>Police Department</b>	
<b>Police Department Administration</b>	<ul style="list-style-type: none"> <li>- MH Coordination</li> <li>- Scheduling</li> <li>- Ordinance and Legislative Matters</li> <li>- Budget Administration and Planning</li> </ul>
<b>Police Pension Administration</b>	<ul style="list-style-type: none"> <li>- police pension board</li> <li>- benefits</li> </ul>
<b>Dispatch</b>	<ul style="list-style-type: none"> <li>- Answer 911 Calls and Non-emergency Calls</li> <li>- Dispatch Officers</li> <li>- Send Emergency messages</li> <li>- House Watch</li> </ul>
<b>Police Records/Property Management</b>	<ul style="list-style-type: none"> <li>- Manage Property</li> <li>- Manage Police Records</li> <li>- Fingerprinting</li> <li>- Tow Releases</li> <li>- Walk-in Reports</li> </ul>
<b>Animal Control</b>	<ul style="list-style-type: none"> <li>- Enforcement of Animal Control Ordinances</li> <li>- Responding to Non-Domesticated Animal Calls</li> <li>- Removal of Dead Animals on Roadway</li> <li>- Vehicle lockouts</li> </ul>
<b>Crossing Guards</b>	
<b>Crime Prevention</b>	<ul style="list-style-type: none"> <li>- Victim Follow-up Calls</li> <li>- Residential Security Surveys</li> <li>- Safety Presentations</li> </ul>
<b>Patrol</b>	<ul style="list-style-type: none"> <li>- Proactive Patrol</li> <li>- Responding to calls</li> <li>- Community Policing</li> </ul>
<b>Investigations</b>	<ul style="list-style-type: none"> <li>- Investigate crimes</li> <li>- Conduct Area Carvasses</li> <li>- Process crime scenes</li> </ul>
<b>Special Investigations</b>	<ul style="list-style-type: none"> <li>- Drug investigations, special assignments</li> </ul>
<b>DARE</b>	
<b>Professional Standards</b>	<ul style="list-style-type: none"> <li>- Coordinate training/standards/Cooper Testing</li> <li>- Policies &amp; Procedures</li> <li>- Department Hiring Processes</li> <li>- Provide Driver Training</li> </ul>
<b>Off-Duty Contractual</b>	
<b>Traffic</b>	<ul style="list-style-type: none"> <li>- Traffic Enforcement</li> <li>- Car Seat Installations</li> <li>- Hit and Run Follow-up</li> </ul>
<b>Citizen's Academy</b>	
<b>School Resource Officer</b>	<ul style="list-style-type: none"> <li>- Assuring safety of students, staff and visitors</li> <li>- counseling students</li> </ul>
<b>CIRT</b>	<ul style="list-style-type: none"> <li>- Critical Incident Response Team</li> </ul>
<b>Court</b>	
<b>Court Services</b>	all court services not otherwise listed
<b>Court Ticket Entry</b>	
<b>Court State Reporting</b>	abstracts, caseload summary, ADSAP, state treasurer
<b>Court Legal Coordination</b>	STO/UPOC review, preparation & dissemination, appeals
<b>Codes Department</b>	
<b>Building Codes Administration</b>	
<b>Building inspections - permit issuance</b>	

## Services

Service	Tasks Included
<b>Building inspections - scheduling</b>	
<b>Buildings Inspections</b>	
<b>Exterior Grant Program</b>	
<b>BP Plan Review</b>	
<b>Codes Inspections</b>	
<b>Codes Assistance</b>	
<b>Rental Housing Inspections</b>	
<b>Economic Development - Retention</b>	
<b>Economic Development - New</b>	- KCADC
<b>Small Business Development</b>	- programs to encourage small start-up businesses
<b>Community Improvement Districts</b>	- CID for Corinth and PV Shops
<b>Environmental initiatives</b>	- eco-friendly - sustainability
<b>Planning services</b>	- SUP, zoning, urban design - planning commission, meetings - architectural review, BZA - Board of Code Appeals
<b>Coordination w/Planning Consultant</b>	
<b>Long-Range Planning</b>	
<b>Solid Waste Program</b>	recycling, complaints, ADA
<b>Public Transportation</b>	- The Jo coordination - 75th St bus line
<b>Parks &amp; Recreation</b>	
<b>Parks &amp; Rec Programming</b>	- tennis - aquatics, dive, synchro
<b>Facility Reservations</b>	community center, parks, tennis
<b>Pool</b>	passes, supervision, operations, policies
<b>Parks Master Planning</b>	
<b>Open Space Planning</b>	
<b>Trails &amp; Bike Lanes Planning</b>	





CITY CLERK

Council Committee Meeting Date: May 21, 2012  
Council Meeting Date: June 4, 2012

**COU2012-27: Consider Business License Fees**

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**RECOMMENDATION**

Staff recommends the City Council amend the City's Fee Schedule on file in the office of the City Clerk to the fees listed. The increase is approximately 3% and is to cover the cost of online business transactions to take effect on January 1, 2013 or with the Issuance of 2013 Licenses.

<b>Revenue Source</b>	<b>Old Fee</b>	<b>New Fee</b>
Rental Property	\$75	\$77
Arborist/Pesticide	\$65	\$67
Home Occupation	\$50	\$52
Administrative and Retail		
<u>Sq Ft</u>		
0 - 49	\$65	\$67
500 - 999	\$84	\$87
1,000 - 1,999	\$138	\$142
2,000 - 2,999	\$193	\$199
3,000 - 3,999	\$221	\$228
4,000 - 4,999	\$276	\$284
5,000 - 7,499	\$386	\$398
7,500 - 9,999	\$525	\$541
10,000 - 14,999	\$689	\$710
15,000 - 19,999	\$966	\$995
20,000 - 24,999	\$1240	\$1277
25,000 - 29,999	\$1516	\$1561
30,000 - 34,999	\$1791	\$1845
35,000 - 39,999	\$2069	\$2131
40,000 - 59,999	\$2481	\$2555
60,000 and over	\$0.045	\$0.046 per sq. ft.

COUNCIL ACTION REQUESTED ON JUNE 4, 2012

**BACKGROUND**

In 2011, the City began offering business license renewals online for select business license types. Approximately 50% of the licenses were renewed online. While providing the online capabilities saves time and provides flexibility for the customer, it increases costs for the City. The most significant costs are the

online fees charged to the City by the merchant processor for PCI compliance and processing credit card transactions. In addition, the Finance Department is spending additional time each month reconciling the online transactions.

The online transaction processing fee is approximately 3.4% of the total volume processed online. Internet transactions are considered higher risk than retail transactions because of the risk of fraud and chargebacks. Processing expenses increase with online transactions. Staff is recommending increasing fees by 3% for the business license types that are renewed online: Administrative/Retail, Home Occupation, Rental Property and Arborist/Pesticide. A 3% increase across all licenses, those renewed online and not online, will cover the online transaction fees and the additional staff time spent on these processes.

Fees were last raised in 2008. The fee increases will not take effect until January 1, 2013 or Issuance of 2013 Licenses to coincide with the 2013 budget.

**FUNDING SOURCE**

Business License Revenue

**PREPARED BY**

Jeanne Koontz  
Deputy City Clerk  
May 7, 2012



## ADMINISTRATION

Council Committee Meeting Date: May 21, 2012

### Review Proposed Plans for Façade Modifications Related to the Hen House Grocery Store at the Corinth Shopping Center

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#### **RECOMMENDATION:**

Staff recommends the Council Committee of a Whole review proposed plans for façade modifications related to the Hen House Grocery Store and determine whether or not to provide comment.

#### **BACKGROUND:**

As part of the Community Improvement District approval process, the City Council requested that it be provided an opportunity to provide comment on projects which involved the Corinth CID project.

Lane4 has submitted a proposal for building modifications to the façade of the Hen House Grocery Store. Lane4 has indicated they plan to request reimbursement of the façade improvements with CID funds. The Planning Commission will consider this request, as a site plan approval, at their June 5, 2012 meeting.

Hen House will also be making interior improvements to the store as part of the façade renovation process. Lane4 has indicated they will not be requesting CID funds for the interior improvements. The interior improvements are being paid for by Hen House.

Staff has attached copies of the proposed design changes for Council Committee review. Any comments by the Council Committee will be presented to the Planning Commission during the June 5, 2012 meeting.

#### **ATTACHMENTS:**

Drawings of the Proposed Changes to Hen House at the Corinth Shopping Center

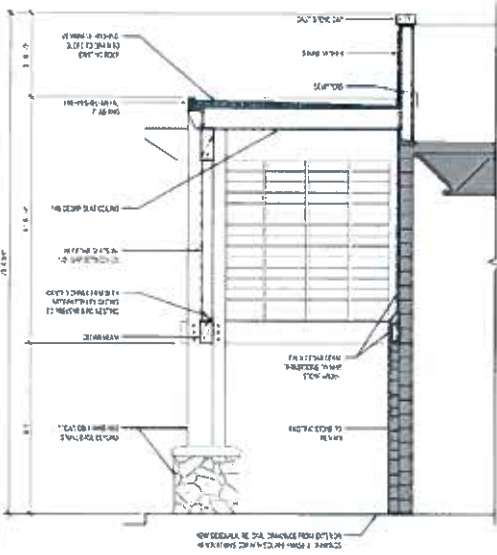
#### **PREPARED BY**

Dennis J. Enslinger  
Assistant City Administrator  
Date: May 17, 2011.

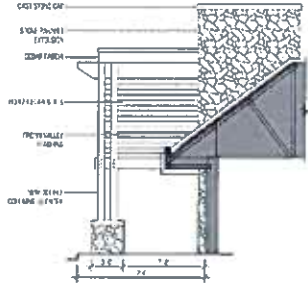








**ENTRY SECTION 15**



**SECTION 12**

EXTERIOR FINISHES

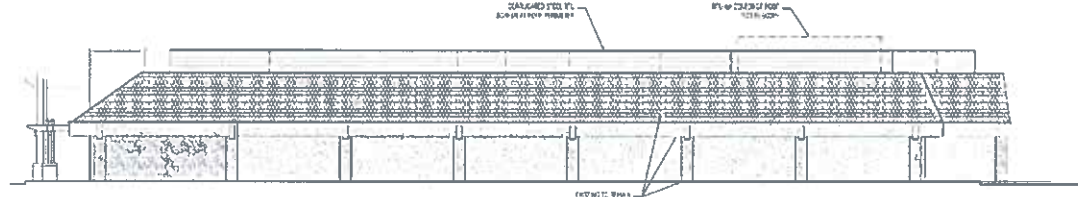
ITEM	DESCRIPTION
1	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
2	1/2" CONCRETE
3	3/8" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
4	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
5	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
6	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
7	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
8	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
9	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)
10	1/2" GYPSUM BOARD OVER 1/2" POLYSTYRENE INSULATION (1" TOTAL THICKNESS)

**EXTERIOR FINISHES 08**

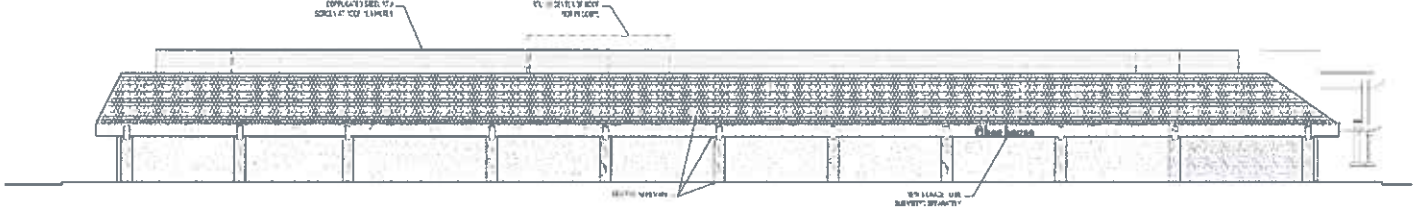
SIGNAGE CALCULATIONS

AREA OF EXIST. SIGNAGE	120.00
ALLOWED SIGNAGE AREA	120.00
NET SIGNAGE AREA	0.00
AREA OF EXIST. SIGNAGE	120.00
ALLOWED SIGNAGE AREA	120.00
NET SIGNAGE AREA	0.00
AREA OF EXIST. SIGNAGE	120.00
ALLOWED SIGNAGE AREA	120.00
NET SIGNAGE AREA	0.00

**SIGNAGE CALCULATIONS 04**



**NORTH ELEVATION 03**



**SOUTH ELEVATION 02**



**EAST ELEVATION 01**

**OWNER**  
LANE 4 PROPERTY GROUP  
4705 CENTRAL STREET  
KANSAS CITY, MO 64112  
816.200.1044  
LANE4GROUP.COM

**ARCHITECT**  
CENTIMOR STUDIO LLC  
5023 OAK STREET  
KANSAS CITY, MO 64112  
816.333.0227  
CENTIMORSTUDIO.COM

PROJECT: HEN HOUSE  
DATE: 1/20/18

**NOT FOR CONSTRUCTION**

**HEN HOUSE FACADE RENOVATIONS**

4050 W. 83RD ST  
PRAIRIE VILLAGE, KS 66208

PLANNING COMMISSION  
DATE: 1/20/18

**ARCHITECTURAL ELEVATIONS**

**A102**

**COUNCIL MEETING AGENDA  
CITY OF PRAIRIE VILLAGE  
Council Chambers  
May 21, 2012  
7:30 PM**

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC PARTICIPATION
- V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

**By Staff**

- 1. Approve Regular Council Meeting Minutes - May 7, 2012
- 2. Approve Claims Ordinance 2895
- 3. Approve VillageFest 2012 Contracts: Games 2 U, Video Game Van (\$400.00); Inflatabilities, Inflatables (\$1605.00); Debbie Jackson Productions, DJ Services (\$900.00); and Renegade Cow Productions, Headlining Band (\$1200.00)
- 4. Consider Renewal of Annual Agreement for Weed Abatement Services with Big Green, Inc
- 5. Consider the Agreement with the Kansas City Crime Commission for the TIPS Hotline Crime Stoppers Program

**By Committee**

- 1. Authorize the renaming of Meadowlake Park in honor of Former Mayor Monroe Taliaferro (Council Committee of the Whole Minutes - May 7, 2012)
- 2. Adopt Ordinance 2255 amending Section 11-202, entitled "Same; Prima Facie Violation", of Article 2, entitled "Local Regulations," of Chapter 11, entitled "Public Offenses & Traffic" of the Municipal Code of the City of Prairie Village, Kansas (Council Committee of the Whole Minutes - May 7, 2012)
- 3. Approve the 2013-2017 County Assistance Roads System (CARS) Program (Council Committee of the Whole Minutes - May 7, 2012)

- VI. MAYOR'S REPORT
- VII. COMMITTEE REPORTS

**Planning Commission**

PC2012-05 Consider Proposed Comprehensive Plan Amendment for the Former Mission Valley Middle School Site

**VIII. STAFF REPORTS**

**IX. OLD BUSINESS**

COU2012-28 Consider Approving Ordinance No. 2258 Repealing Ordinance No. 2245 which established a temporary moratorium on all rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School

**X. NEW BUSINESS**

**XI. ANNOUNCEMENTS**

**XII. ADJOURNMENT**

**If any individual requires special accommodations - for example, qualified interpreter, large print, reader, hearing assistance - in order to attend the meeting, please notify the City Clerk at 385-4616, no later than 48 hours prior to the beginning of the meeting.**

**If you are unable to attend this meeting, comments may be received by e-mail at [cityclerk@pvkansas.com](mailto:cityclerk@pvkansas.com)**

**CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
May 7, 2012**

The City Council of Prairie Village, Kansas, met in regular session on Monday, May 7, 2012, at 7:30 p.m. in the Council Chambers of the Municipal Building.

**ROLL CALL**

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Ashley Weaver, Dale Warman, Steve Noll, Andrew Wang, Laura Wassmer, Brooke Morehead, Charles Clark, David Morrison, Ted Odell and David Belz.

Also present were: Wes Jordan, Chief of Police; Bruce McNabb, Director of Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Lisa Santa Maria, Finance Director; Chris Engel, Assistant to the City Administrator; Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

**PUBLIC PARTICIPATION**

Mayor Shaffer asked that comments on the proposed amendment to the Master Trail Plan be given during "Old Business" when that item would be considered by the Council.

Charles Schollenberger, 3718 West 79<sup>th</sup> Terrace, expressed his thanks and appreciation for the service of former Council members Al Herrera, Dale Beckerman and Diana Ewy Sharp. He congratulated and welcomed the new Council members Ashley Weaver, Brooke Morehead and Ted Odell. Mr. Schollenberger expressed concern over

the uncontrolled creeping escalation of his Time Warner bill for cable service. He noted his bill has more than doubled in the past 23 years. In 1990, he paid \$34 per month for standard service with the same service today costing \$75 per month.

Mr. Schollenberger noted that in 2008 SureWest, formerly Everest entered into a franchise agreement with the City of Prairie Village; however, service was never begun for whatever reasons - some speculate it was difficulty working with City officials, others say it was purely economic reasons. He was pleased to report that in late February, 2012, City Administrator Quinn Bennion met with SureWest officials regarding providing possible service in Prairie Village. Mr. Schollenberger urged the City to remove any unreasonable roadblocks that may prevent Prairie Village residents from finally having a choice for service in order to get service at competitive rates.

Mayor Shaffer recognized several Boy Scouts from Troop 16 attending for the "Citizenship and the Community" badge requirements and their leaders and parents.

No one else addressed the City Council and public participation was closed at 7:42 p.m.

### CONSENT AGENDA

Brooke Morehead asked that item #5 be removed from the Consent Agenda for discussion. David Morrison moved the approval of the Consent Agenda for May 7, 2012, except item #5:

1. Approve Regular Council Meeting Minutes - April 16, 2012
2. Approve the bid award to Edwards Chemical, Inc. for swimming pool chemicals
3. Approve the purchase of a cab and chassis for a dump truck with seven years parts and labor service warranties from Diamond International of Kansas City, Missouri for \$74,247 with the disposal of asset #929 by auction
4. Ratify the Mayor's appointment of Shannon Tuttle to the Environment/Recycle Committee for a three year term expiring in April, 2015

5. Removed for discussion.
6. Approve the purchase of one 2012 Ford Police Interceptor Sedan from Shawnee Mission Ford at a cost of \$23,519.00

A roll call vote was taken with the following members voting "aye": Weaver, Warman, Noll, Wang, Wassmer, Morehead, Clark, Morrison, Odell and Belz.

Brooke Morehead questioned the cost of \$2240 for face painting at the City's Villagefest celebration.

Quinn Bennion responded Villagefest is organized by a committee which decides what events and vendors are offered. The "Sister Act Face Painting" vendor agreement is for 7 individuals who do face painting and weird hairdo's and includes their supplies, table, chairs and tent. This vendor participated in the 2011 festival and was very popular.

Steve Noll noted his wife, Marianne, chairs the Villagefest Committee and that the committee selects vendors based on their popularity among other factors. Although he does not have exact figures, he believes this agreement is comparable to the one for their participation in 2011. He noted the benefit of having 7 individuals in keeping the wait time limited for those participating.

Andrew Wang confirmed the face painting is done at no cost to the participants.

David Morrison stated he felt the cost of this agreement was high noting that it was more than 10% of the total budget for Villagefest. Assuming 224 kids participated, they would be getting \$10 per child. He feels other options should be investigated and suggested getting a quote from students in the art department at Shawnee Mission East.

Steve Noll stated other vendors could be considered for next year's event. He noted the difficulty experienced in trying to find available vendors for a July 4<sup>th</sup> celebration, especially considering the high attendance at this event.



Steve Noll moved the City Council approve the following contracts for Villagefest

2012:

Fun Services	Rock Wall & Trackless Train	\$1,200.00
Sister Act Face Painting	Face Painting	\$2,240.00
Hy-Vee	Food Vendor	Pays \$ 175.00

The motion was seconded by Dale Warman and passed.

### MAYOR'S REPORT

Mayor Shaffer reported he represented the City at the following events during the past three weeks: On Tuesday, April 17<sup>th</sup>, he and Ruth Hopkins attended the celebration of playground equipment removed from Somerset Elementary School and donated by Hunt Midwest to Silver City Elementary School in Kansas City, Kansas. Other events included the Boy Scouts District Lunch on April 19<sup>th</sup>, the Final Legislative Breakfast and the Shawnee Mission East Earth Fair on April 21<sup>st</sup>, MARC Board and read to Headstart Students on April 24<sup>th</sup>, Johnson County Business Leadership Meeting on April 26<sup>th</sup>, Prairie Village Arbor Day event honoring the Park & Recreation Committee on April 18<sup>th</sup>, Northeast Johnson County Chamber and Johnson/Wyandotte County Mayors meetings on May 2<sup>nd</sup>, UCS Board and Advisory Council on May 4<sup>th</sup> and Sister City/Ukraine reunion on May 6<sup>th</sup>.

Mayor Shaffer noted 2012 Kansas Tax Rate & Fiscal Data Book found in the center of the March, 2012 KS GOVERNMENT JOURNAL. This reflects the population, tax rate, assessments, bonds, and debt information on all Kansas Cities. In the First Class cities of the state of Kansas only the City of Overland Park has a lower mill levy than Prairie Village with some cities have rates more than double that of Prairie Village.

## **COMMITTEE REPORTS**

### **Council Committee of the Whole**

#### **COU2012-23 Consider Construction Administration Agreement with TranSystems for 2012 Construction Projects**

On behalf of the Council Committee of the Whole, David Morrison moved the Governing Body approve the Construction Administration Agreement with TranSystems for 2012 construction projects for the City of Prairie Village at a cost not to exceed \$490,932.00. The motion was seconded by Charles Clark and passed unanimously.

### **Park & Recreation Committee**

Laura Wassmer encouraged the Council and audience to attend the Weltner Park rededication on Saturday, May 12<sup>th</sup> from 10 am to noon. She noted there would be entertainment for the children as well as food.

### **Planning Commission**

Mayor Shaffer noted the public hearing on this item was held before the Planning Commission on April 3<sup>rd</sup>; however, he would allow individuals to address the Council after the presentation of the Planning Commission recommendation by staff. He asked for comments to be brief and noted the City Council has received copies of all the communication given to the Planning Commission.

#### **PC2012-02 Consider Proposed amendments to the Park and Recreation Master Plan Section of the Prairie Village Comprehensive Plan**

Dennis Enslinger stated the Parks Master Plan was prepared in 2009; the Planning Commission approved incorporating it into the Prairie Village Comprehensive Plan (Village Vision) July 7, 2009 and the City Council approved it July 20, 2009.

Mr. Enslinger noted the City had been implementing the Trail Plan, as part of the Park Master Plan, with the construction of Somerset Trail along Somerset Avenue. In 2011, the City of Mission approached the City of Prairie Village and the City of Overland Park to discuss constructing the trail along Nall Avenue rather than Roe Avenue. The amendment to the Plan was initiated by the City Council when a trail was constructed by the City of Mission on Nall Avenue.

The Planning Commission opened the public hearing on the proposed trail plan amendments that moved the proposed trail from Roe Avenue to Nall Avenue to provide connectivity with the trail that has been constructed along Nall Avenue by the City of Mission at the February 7, 2012 meeting. At the request of City Council, the Planning Commission continued the item at the February 7<sup>th</sup> meeting to allow for the City Council to discuss the general topic of trails at the March 5<sup>th</sup> Council Committee meeting. At the March 6<sup>th</sup> Planning Commission meeting, the Planning Commission continued the item to the April 3<sup>rd</sup> meeting allowing for more time to notify property owners and residents along the proposed route changes. Staff mailed letters to all residents along both the existing trail and the proposed trail informing them of the proposed amendment and the public hearing.

The public hearing was continued at the April 3<sup>rd</sup> meeting of the Planning Commission with several residents addressing the Commission. The Commission also received written comments from several residents prior to the hearing. At the public hearing a petition in opposition to the proposed amendment was presented with more than 100 signatures in support of the existing proposed location along Roe Avenue referencing the Trails System Summary which stated:

“...the proposed trail system connects directly to or within one block of 27 of the 32 anticipated destinations. ...”

Residents signing the petition felt any change in the location of the trail would diminish the usefulness of the trail, would run the trail along a street that is unsuited to that purpose; would necessitate the addition of numerous connectors along east/west streets in order to connect with the destinations located along Roe; and would raise numerous practical problems that have not been considered by the City.

The Planning Commission unanimously recommended that the Governing Body not make the proposed changes to the Master Trail Plan contained in the Park and Recreation Master Plan which include the following: moving the Roe Avenue trail route to Nall from 63<sup>rd</sup> Street to 91<sup>st</sup> Street and extending the necessary east west connection routes to accommodate this change.

Mr. Enslinger stated the City Council can take one of the following actions:

- 1) Uphold the recommendation of the Planning Commission not to make any of the proposed changes. This requires a simple majority vote.
- 2) Overturn the recommendation of the Planning Commission and make the proposed changes or make modifications to the proposed changes. This requires nine (9) affirmative votes. This will also require the drafting and approval of an ordinance detailing the proposed changes.
- 3) Return the item back to the Planning Commission for consideration, which requires a simple majority vote.
- 4) Table consideration of the item to a later date.

Mayor Shaffer opened the meeting to public comment on this item.

Carolyn Jensen, 7839 Nall Avenue, distributed a letter to the Council addressing her concerns and opposition to the proposed movement of the trail from Roe Avenue to Nall Avenue. Areas of concern noted were the non-central location of Nall to the rest of the City, the lack of direct connectivity to City parks, the high volume and speed of traffic

on Nall Avenue and possible damage to large mature trees that abut Nall Avenue. Mrs. Jensen noted the reasons given in the Master Trail Plan for the initial location along Roe Avenue are valid and should be followed.

Joel Joyce, 8000 Fontana, added that there is a consensus among the neighboring property owners that not only should the proposed trail remain along Roe Avenue, but that there should not be connector trails built along 67<sup>th</sup> Street to connect the trail to the trail constructed by the City of Mission. The neighborhood does not feel this is necessary or that it would add any value to the neighborhood.

With no one else wishing to address the City Council, public comment was closed at 8:05 p.m.

Charles Clark questioned what would be the most appropriate action of the City Council following the action taken by the Council not approving the installation of a trail along Somerset at the last Council meeting. He feels the Master Trails Plan is basically dead.

Steve Noll stated he would like to see the Park & Recreation Committee relook at this issue and determine what they want to see; i.e. a trail system, a bike lane, a walking path, wider sidewalks providing connectivity to other recreational areas. There is a lot of concern and interest in this issue and he feels it needs to be re-examined with a clear objective set and determination of what is acceptable and what is not. What is the objective being sought with the trail system.

Laura Wassmer stated, as chair of the Park & Recreation Committee, she supports Mr. Noll's suggestion and would be happy to take this issue back to the committee. She noted there was not a consensus among the committee. She initially

supported the plan in concept until she saw the width of the trail She feels that they destroy the residential character of our neighborhoods.

Steve Noll felt there was confusion as to where trails fit within the City. He felt they were appropriate within the parks, but questioned how to justify placing them in residents' front yards.

Dennis Enslinger advised the City Council that action was necessary on the specific amendment proposed. He added then the Council can take further action on the issue such as referring it back to the Park & Recreation Committee for further consideration.

Steve Noll moved the Governing Body adopt the recommendation of the Planning Commission to not accept the proposed change in the location of the trail from Roe Avenue to Nall Avenue in the Master Trail Plan contained in the Park and Recreation Master Plan section of the City's Comprehensive Plan, Village Vision. The motion was seconded by Charles Clark. Dale Warman stated his support for the motion. Mayor Shaffer called for a roll call vote with the following votes cast: "aye" Weaver, Warman, Noll, Wang, Wassmer, Morehead, Clark, Morrison, Odell, Belz and Shaffer. The motion passed unanimously.

It was the consensus of the Governing Body that a discussion about the trail plan and purpose be returned to the Park and Recreation Committee for reconsideration.

## **STAFF REPORTS**

### **Public Safety**

- Chief Jordan reviewed the distributed crime statistics for the first quarter of 2012. He was pleased to report a decrease in residential burglaries from last year, but noted an increase in theft rates. He added detectives are currently working 5 employee theft/embezzlement cases.
- Chief reported on the attempted robbery in Mission Hills in the parking lot of the Indian Hills Country Club.

- The CIT team will be presenting at the Leadership Northeast Program this week.
- Police staff will be training at the vacant Mission Valley Middle School later this week.

### **Public Works**

- Bruce McNabb reported the City only received one storm drainage complaint from the heavy weekend rain.
- The 75<sup>th</sup> Street Subcommittee has met and set direction and scope for the project.
- The artificial stream at Franklin Park is now working.
- Bids will go out this week for the City's 2012 Street Paving Work for approximately \$5.5 million worth of work.

### **Administration**

- Chris Engel announced the Weltner Park dedication this coming Saturday, May 12<sup>th</sup> and that he is still looking for a synchronized swim coach.
- The City has received word that the Jazz Band from Dolyna will not be able to perform at the 2012 Prairie Village Jazz Festival.
- Dennis Enslinger announced Large Item Pick-up will be this Saturday, May 12<sup>th</sup> for areas north of 75<sup>th</sup> Street and next Saturday, May 19<sup>th</sup> for areas south of 75<sup>th</sup> Street
- The Endres Gallery Art reception will be this Friday, May 11<sup>th</sup> from 6:30 to 7:30 p.m.
- The Planning Commission has received an application for exterior façade renovations for the Hen House at Corinth Square. The Planning Commission will consider the application on June 5<sup>th</sup>. Staff will review the application with the Council at the May 21<sup>st</sup> meeting to get input.
- Quinn Bennion distributed revised committee sheets reflecting the new Council/Committee assignments and asked the Council to review them for accuracy and get back with staff
- Staff has received a request from RED to move meeting date for consideration of the proposed amendment to the Comprehensive Plan addressing the Mission Valley School site from May 21<sup>st</sup> to June 4<sup>th</sup> due a scheduling conflict for them with an out of town conference. Mr. Bennion requested direction from the Council on the requested meeting change.

Council discussed the advantages of keeping the meeting on May 21<sup>st</sup> and advantages of moving the meeting to June 4<sup>th</sup>. Brooke Morehead moved the Council keep the consideration of the Comprehensive Plan addressing the Mission Valley School site on the May 21<sup>st</sup> agenda as published and announced. The motion was seconded by David Morrison and passed by a vote of 6 to 4.



## OLD BUSINESS

### **Consider amendment to Chapter 11, Article 10 entitled "Parades"**

Chief Wes Jordan noted that a recent review of the code revealed that in 2008 when changes were made to Sections 11-1105 and 11-1106 of the street race regulations, those changes were inadvertently carried over to 11-1005 and 11-1006 of parade regulations. The proposed ordinance returns the previous language to the parade regulations with the addition of paragraph L adding insurance requirements and the naming of the city as an additional insured. The city attorney has reviewed and approved the ordinance.

David Belz moved the Governing Body adopt Ordinance 2254 relating to parade permits by amending Section 11-1003 "Same Application; Procedure; Section 11-1005 "Permit Issuance Standards" and Section 11-1006 "Permit Issuance" of Article 10 "Parades" of Chapter XI "Public Offenses & Traffic" of the code of the City of Prairie Village: The motion was seconded by Laura Wassmer.

A roll call vote was taken with the following votes cast: "aye" Weaver, Warman, Noll, Wang, Wassmer, Morehead, Clark, Morrison, Odell, Belz, and Shaffer. Mayor Shaffer declared the ordinance adopted.

## NEW BUSINESS

Dale Warman announced the Relay for Life event will be held at Franklin Park on Saturday, August 25<sup>th</sup> and encouraged people to become involved in this event. There will be a kick-off event on Wednesday, May 16<sup>th</sup> at 6 p.m. at Johnny's Tavern.

## ANNOUNCEMENTS

### Committee meetings scheduled for the next two weeks include:

Park & Recreation Committee

05/09/2012

7:00 p.m.

Sister City Committee	05/14/2012	7:00 p.m.
Arts Council	05/16/2012	7:00 p.m.
Council Committee of the Whole	05/21/2012	6:00 p.m.
City Council	05/21/2012	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to announce a photography exhibit by Julie Fallone in the R. G. Endres Gallery for the month of May. The artist reception will be held on May 11th from 6:30 to 7:30 p.m.

The Jazz Fest 5k fundraiser will be held on May 19<sup>th</sup> at 8:00 a.m.

Saturday, May 12<sup>th</sup> will be the rededication of the recent improvements to Weltner Park from 10 a.m. to 12 noon.

Recreation memberships are for sale in the City Clerk's Office. The pool opens May 26<sup>th</sup> at 11:00 a.m.

Large Item pick-up is scheduled for May 12<sup>th</sup> for homes on 75<sup>th</sup> Street and north of 75<sup>th</sup> Street and May 19<sup>th</sup> for homes south of 75<sup>th</sup> Street.

The City offices will be closed Monday, May 28<sup>th</sup> in observance of the Memorial Day Holiday. Deffenbaugh also observes this holiday so pick-up will be delayed.

### ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 8:55 p.m.

Joyce Hagen Mundy  
City Clerk

## CITY TREASURER'S WARRANT REGISTER

DATE WARRANTS ISSUED:

Warrant Register Page No.   1  

  May 7, 2012  

**Copy of Ordinance**  
2895

Ordinance Page No.       

An Ordinance Making Appropriate for the Payment of Certain Claims.

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

NAME	WARRANT NUMBER	AMOUNT	TOTAL
<b>EXPENDITURES:</b>			
Accounts Payable			
2189-2200	4/3/2012	94,718.17	
2201-2290	4/13/2012	307,962.69	
2291-2292	4/14/2012	268,804.71	
2293	4/17/2012	350.00	
2294-2297	4/20/2012	9,247.65	
2298	4/24/2012	13,110.00	
2299-2381	4/27/2012	176,988.43	
2382	4/26/2012	4,000.00	
Payroll Expenditures			
4/6/2012		244,459.98	
4/20/2012		249,682.26	
Electronic Payments			
Electronic Pmnts	4/1/2012	44.88	
Electronic Pmnts	4/2/2012	3,658.30	
Electronic Pmnts	4/6/2012	4,148.26	
Electronic Pmnts	4/10/2012	12,701.25	
Electronic Pmnts	4/13/2012	1,441.42	
Electronic Pmnts	4/16/2012	242.92	
Electronic Pmnts	4/19/2012	1,858.16	
Electronic Pmnts	4/24/2012	4539.27	
<b>TOTAL EXPENDITURES:</b>			<b>\$ 1,397,958.35</b>
Voided Checks			
<b>TOTAL VOIDED CHECKS:</b>			-
<b>GRAND TOTAL CLAIMS ORDINANCE</b>			<b>1,397,958.35</b>

Section 2. That this ordinance shall take effect and be in force from and after its passage.

Passed this 7th day of May 2012.

Signed or Approved this 7th day of May 2012.

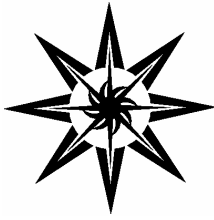
(SEAL)

ATTEST: \_\_\_\_\_

City Treasurer

Mayor





## VILLAGEFEST COMMITTEE

Council Meeting Date: May 21, 2012

**CONSENT AGENDA: Consider Approval of VillageFest Contracts**

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### RECOMMENDATION

Staff recommends the City Council approve the following contracts for VillageFest 2012.

Games 2 U	Video Game Van	\$400.00
Inflatabilities	Inflatables	\$1605.00
Debbie Jackson Productions, LLC	DJ Services	\$900.00
Renegade Cow Productions	Headlining Band	\$1200.00

### BACKGROUND

Games 2 U will provide a Mobile Video Game Van from 9:30 am to 1:30 pm. Inflatabilities will provide four inflatables and attendants from 9:30 am to 1:30 pm. Debbie Jackson Productions will provide DJ Services at the main stage and at the pancake breakfast. Surf Tones (Renegade Cow Productions) will be the Headlining Band from 12:00 pm to 1:30 pm.

### FUNDING SOURCE

01-06-41-6014-005 - VillageFest

### ATTACHMENTS

1. Contracts

### PREPARED BY

Jeanne Koontz, Deputy City Clerk  
May 16, 2012

## ENTERTAINMENT/ VENDOR AGREEMENT

**THIS ENTERTAINMENT/VENDOR AGREEMENT**, (hereinafter "Agreement") is made and entered into this 14 day of May, 2012, by and between the City of Prairie Village, Kansas (hereinafter "the City") and Games 2 U (hereinafter "Vendor").

WHEREAS, the City is sponsoring an event, entitled VillageFest, for the general public which is to be held on July 4, 2012; and

In consideration of the mutual promises and covenants contained herein, Vendor and City agree as follows:

1. Type of Space Provided: the Vendor shall specify the square footage required including facility foot print and clearance space outside the facility foot print:
  
2. Type of Service Provided: the Vendor agrees to provide the following services:  
  
Games 2 U Video Game Van
  
3. Hours of Operation: The Vendor shall provide services to the general public from 9:30 a.m. to 1:30 p.m. on July 4, 2012.
  
4. Access to Facilities:
  - a. Vendor shall have access to Vendor's location on July 4, 2012 for set-up between 7:00 and 9:00 am and breakdown after 1:30 pm. Vendor's vehicle(s) must be removed from the VillageFest grounds within one hour after the end of this time period or the vehicle(s) will be subject to tow.
  
  - b. Vendor shall furnish City a list of each equipment/facility showing the required electrical power in AC volts and AC amp, required water from a garden hose, required fencing, required set-up/breakdown assistance specifying skills required, and any other special requirements as part of this Agreement. Any amendments to Exhibit A must be approved by the City in writing.
  
5. Compensation: In consideration for the entertainment provided, the City shall pay to the Vendor the amount of \$400, to be paid on or before July 4, 2012 unless the event is canceled as provided in Section 6 of this agreement.



6. Cancellation of the Event: The City has full authority to cancel the event for any reason. In the event that the City cancels VillageFest, the City shall notify Vendor of the cancellation in a timely manner, and this Agreement shall be terminated.
7. Clean-Up: Vendor shall maintain its Vendor's Booth and/or operating areas in a neat, clean, sanitary condition and in good order and repair, free and clean of all litter, debris and rubbish at all times. Vendor shall be responsible for the clean up of its areas on an ongoing basis during the VillageFest and at the conclusion of business and conclusion of the VillageFest. Vendor's clean up responsibilities shall also include, but not be limited to, bagging and depositing Vendor's trash in the designated containers. City reserves the right to terminate all of Vendor's rights under this Agreement, including the right to operate if Vendor has failed to maintain clean and sanitary conditions in and around Vendor's location.
8. Indemnity:
  - a. Vendor shall indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from and (ii) is caused in whole or in part by any negligent act or omission of the Vendor, or any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph.
  - b. The Vendor is responsible for all items left on the VillageFest premises, including, but not limited to, those items left in and around Vendor's location before, during and after the hours of operation of the VillageFest. Vendor shall be solely responsible for its own security at all times. Risk of loss of equipment, cash and other items belonging to or in the possession of Vendor is on Vendor. City shall not be responsible for loss of or damage to Vendor's property or inventory whether attributable to theft, vandalism spoilage, weather or any other cause.
  - c. Vendor is responsible for and agrees to reimburse City for any damage caused by Vendor to City's property or to property being used by the City.
  - d. Vendor shall furnish City with a valid certificate of broad form general liability insurance, completed operations and products insurance coverage for

personal injuries and property damage with combines single limits of coverage of not less than \$1,000,000.00 per occurrence, with the City named as additional insured on such policies. **Copies of said certificate shall be provided to City on or before June 22, 2012.**

9. **Notification:** Notification and any other notices under this Agreement shall be made as follows:

City Clerk  
7700 Mission Road  
Prairie Village, KS 66208  
(913) 381-6464

10. **Staff:**

- a. Vendor shall provide managers and sufficient staff to keep Vendor's Booth operational during the hours of operation of the VillageFest.
- b. Vendor's volunteers, employees, representatives and staff shall be prohibited by Vendor from consuming alcoholic beverages, be in possession of controlled substances, acting in a manner prohibited by state law or city ordinance, or conducting themselves in a manner detrimental to the event and the public attending when on duty at or in Vendor Booth.
- c. Vendor and its employees are independent contractors and are not employees, servants or agents of VillageFest or of the City. Vendor has the sole responsibility of providing workers' compensation coverage for its employees.

11. **Cancellation:** The City shall retain the right to cancel this Agreement at any time without penalty.

12. **Entire Agreement:** This Agreement evidences the entire agreement between the parties hereto and supersedes all prior agreements and understandings pertaining to VillageFest.

13. **Effective Date:** This Agreement is effective upon City's acceptance as evidence by the execution of this Agreement by City's authorized representatives in the space provided below.

**CITY OF PRAIRIE VILLAGE**

By: \_\_\_\_\_  
(signed)

Ronald L. Shaffer \_\_\_\_\_

Mayor \_\_\_\_\_

City of Prairie Village \_\_\_\_\_

7700 Mission Road \_\_\_\_\_

Prairie Village, Kansas, 66208 \_\_\_\_\_

913-381-6464 \_\_\_\_\_

\_\_\_\_\_  
(date of execution)

ATTEST:

\_\_\_\_\_  
City Clerk, Joyce Hagen-Mundy

**VENDOR**

By: Tania Rebinson \_\_\_\_\_  
(signed)

Tania Rebinson \_\_\_\_\_  
(typed name)

Operations Manager \_\_\_\_\_  
(typed title)

Games 2U \_\_\_\_\_  
(typed company name)

PO Box 23 \_\_\_\_\_  
(typed address)

Grandview MO 64030 \_\_\_\_\_  
(typed city, state, zip)

913-461-4036 \_\_\_\_\_  
(typed telephone number)

5/14/2012 \_\_\_\_\_  
(date of execution)

APPROVED BY:

\_\_\_\_\_  
City Attorney, Catherine P. Logan

## ENTERTAINMENT/ VENDOR AGREEMENT

**THIS ENTERTAINMENT/VENDOR AGREEMENT**, (hereinafter "Agreement") is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the City of Prairie Village, Kansas (hereinafter "the City") and Inflatibilities (hereinafter "Vendor").

WHEREAS, the City is sponsoring an event, entitled VillageFest, for the general public which is to be held on July 4, 2012; and

In consideration of the mutual promises and covenants contained herein, Vendor and City agree as follows:

1. Type of Space Provided: the Vendor shall specify the square footage required including facility foot print and clearance space outside the facility foot print:
2. Type of Service Provided: the Vendor agrees to provide the following services:
  - 1 moonwalk
  - 1 combo with waterslide
  - Volcano or Junior Double waterslide
  - Adrenaline Rush II Obstacle Course
  - 4 attendants
  - Power generator
3. Hours of Operation: The Vendor shall provide services to the general public from 9:30 a.m. – 1:30 p.m.
4. Access to Facilities:
  - a. Vendor shall have access to Vendor's location on July 4, 2012 for set-up between 7:00 am and 9:00 am and breakdown after 1:30 p.m. Vendor's vehicle(s) must be removed from the VillageFest grounds within one hour after the end of this time period or the vehicle(s) will be subject to tow.
  - b. Vendor shall furnish City a list of each equipment/facility showing the required electrical power in AC volts and AC amp, required water from a garden hose, required fencing, required set-up/breakdown assistance specifying skills required, and any other special requirements as part of this Agreement. Any amendments to Exhibit A must be approved by the City in writing.

5. Compensation: In consideration for the entertainment provided, the City shall pay to the Vendor the amount of \$1605, to be paid on or before July 4, 2012 unless the event is canceled as provided in Section 6 of this agreement.
6. Cancellation of the Event: The City has full authority to cancel the event for any reason. In the event that the City cancels VillageFest, the City shall notify Vendor of the cancellation in a timely manner, and this Agreement shall be terminated.
7. Clean-Up: Vendor shall maintain its Vendor's Booth and/or operating areas in a neat, clean, sanitary condition and in good order and repair, free and clean of all litter, debris and rubbish at all times. Vendor shall be responsible for the clean up of its areas on an ongoing basis during the VillageFest and at the conclusion of business and conclusion of the VillageFest. Vendor's clean up responsibilities shall also include, but not be limited to, bagging and depositing Vendor's trash in the designated containers. City reserves the right to terminate all of Vendor's rights under this Agreement, including the right to operate if Vendor has failed to maintain clean and sanitary conditions in and around Vendor's location.
8. Indemnity:
  - a. Vendor shall indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from and (ii) is caused in whole or in part by any negligent act or omission of the Vendor, or any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph.
  - b. The Vendor is responsible for all items left on the VillageFest premises, including, but not limited to, those items left in and around Vendor's location before, during and after the hours of operation of the VillageFest. Vendor shall be solely responsible for its own security at all times. Risk of loss of equipment, cash and other items belonging to or in the possession of Vendor is on Vendor. City shall not be responsible for loss of or damage to Vendor's property or inventory whether attributable to theft, vandalism spoilage, weather or any other cause.

- c. Vendor is responsible for and agrees to reimburse City for any damage caused by Vendor to City's property or to property being used by the City.
  - d. Vendor shall furnish City with a valid certificate of broad form general liability insurance, completed operations and products insurance coverage for personal injuries and property damage with combines single limits of coverage of not less than \$1,000,000.00 per occurrence, with the City named as additional insured on such policies. **Copies of said certificate shall be provided to City on or before June 22, 2012.**
9. **Notification:** Notification and any other notices under this Agreement shall be made as follows:
- City Clerk  
7700 Mission Road  
Prairie Village, KS 66208  
(913) 381-6464
10. **Staff:**
- a. Vendor shall provide managers and sufficient staff to keep Vendor's Booth operational during the hours of operation of the VillageFest.
  - b. Vendor's volunteers, employees, representatives and staff shall be prohibited by Vendor from consuming alcoholic beverages, be in possession of controlled substances, acting in a manner prohibited by state law or city ordinance, or conducting themselves in a manner detrimental to the event and the public attending when on duty at or in Vendor Booth.
  - c. Vendor and its employees are independent contractors and are not employees, servants or agents of VillageFest or of the City. Vendor has the sole responsibility of providing workers' compensation coverage for its employees.
11. **Cancellation:** The City shall retain the right to cancel this Agreement at any time without penalty.
12. **Entire Agreement:** This Agreement evidences the entire agreement between the parties hereto and supersedes all prior agreements and understandings pertaining to VillageFest.
13. **Effective Date:** This Agreement is effective upon City's acceptance as evidence by the execution of this Agreement by City's authorized representatives in the space provided below.



**CITY OF PRAIRIE VILLAGE**

By: \_\_\_\_\_  
(signed)

Ronald L. Shaffer

Mayor

City of Prairie Village

7700 Mission Road

Prairie Village, Kansas, 66208

913-381-6464

\_\_\_\_\_  
(date of execution)

ATTEST:

\_\_\_\_\_  
City Clerk, Joyce Hagen-Mundy

**VENDOR**

By   
(signed)

Randall Taylor  
(typed name)

Owner  
(typed title)

Inflatabilities LLC  
(typed company name)

3258 Gilham Rd.  
(typed address)

Kansas City, MO 64109  
(typed city, state, zip)

(816) 529-2345  
(typed telephone number)

5-10-12  
(date of execution)

APPROVED BY:

\_\_\_\_\_  
City Attorney, Catherine P. Logan

## ENTERTAINMENT/ VENDOR AGREEMENT

**THIS ENTERTAINMENT/VENDOR AGREEMENT**, (hereinafter "Agreement") is made and entered into this 14 day of May, 2012, by and between the City of Prairie Village, Kansas (hereinafter "the City") and Debbie Jackson Productions, LLC (hereinafter "Vendor").

WHEREAS, the City is sponsoring an event, entitled VillageFest, for the general public which is to be held on July 4, 2012; and

In consideration of the mutual promises and covenants contained herein, Vendor and City agree as follows:

1. Type of Space Provided: the Vendor shall specify the square footage required including facility foot print and clearance space outside the facility foot print:

Main stage  
Park pavilion

2. Type of Service Provided: the Vendor agrees to provide the following services:

2 DJs for 4<sup>th</sup> of July Breakfast and main stage

3. Hours of Operation: The Vendor shall provide services to the general public from 7:30 a.m. – 11:30 a.m at the pancake breakfast and 8:30 a.m. – 1:30 p.m. at the mainstage.

4. Access to Facilities:

- a. Vendor shall have access to Vendor's location on July 4, 2012 for set-up from 6:30 am to 7:30 am and breakdown after 1:30 p.m. Vendor's vehicle(s) must be removed from the VillageFest grounds within one hour after the end of this time period or the vehicle(s) will be subject to tow.

- b. Vendor shall furnish City a list of each equipment/facility showing the required electrical power in AC volts and AC amp, required water from a garden hose, required fencing, required set-up/breakdown assistance specifying skills required, and any other special requirements as part of this Agreement. Any amendments to Exhibit A must be approved by the City in writing.

5. Compensation: In consideration for the entertainment provided, the City shall pay to the Vendor the amount of \$900, to be paid on or before July 4, 2012 unless the event is canceled as provided in Section 6 of this agreement.

6. Cancellation of the Event: The City has full authority to cancel the event for any reason. In the event that the City cancels VillageFest, the City shall notify Vendor of the cancellation in a timely manner, and this Agreement shall be terminated.
7. Clean-Up: Vendor shall maintain its Vendor's Booth and/or operating areas in a neat, clean, sanitary condition and in good order and repair, free and clean of all litter, debris and rubbish at all times. Vendor shall be responsible for the clean up of its areas on an ongoing basis during the VillageFest and at the conclusion of business and conclusion of the VillageFest. Vendor's clean up responsibilities shall also include, but not be limited to, bagging and depositing Vendor's trash in the designated containers. City reserves the right to terminate all of Vendor's rights under this Agreement, including the right to operate if Vendor has failed to maintain clean and sanitary conditions in and around Vendor's location.
8. Indemnity:
  - a. Vendor shall indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from and (ii) is caused in whole or in part by any negligent act or omission of the Vendor, or any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph.
  - b. The Vendor is responsible for all items left on the VillageFest premises, including, but not limited to, those items left in and around Vendor's location before, during and after the hours of operation of the VillageFest. Vendor shall be solely responsible for its own security at all times. Risk of loss of equipment, cash and other items belonging to or in the possession of Vendor is on Vendor. City shall not be responsible for loss of or damage to Vendor's property or inventory whether attributable to theft, vandalism spoilage, weather or any other cause.
  - c. Vendor is responsible for and agrees to reimburse City for any damage caused by Vendor to City's property or to property being used by the City.

- d. Vendor shall furnish City with a valid certificate of broad form general liability insurance, completed operations and products insurance coverage for personal injuries and property damage with combines single limits of coverage of not less than \$1,000,000.00 per occurrence, with the City named as additional insured on such policies. **Copies of said certificate shall be provided to City on or before June 22, 2012.**
9. **Notification:** Notification and any other notices under this Agreement shall be made as follows:
- City Clerk  
7700 Mission Road  
Prairie Village, KS 66208  
(913) 381-6464
10. **Staff:**
- a. Vendor shall provide managers and sufficient staff to keep Vendor's Booth operational during the hours of operation of the VillageFest.
- b. Vendor's volunteers, employees, representatives and staff shall be prohibited by Vendor from consuming alcoholic beverages, be in possession of controlled substances, acting in a manner prohibited by state law or city ordinance, or conducting themselves in a manner detrimental to the event and the public attending when on duty at or in Vendor Booth.
- c. Vendor and its employees are independent contractors and are not employees, servants or agents of VillageFest or of the City. Vendor has the sole responsibility of providing workers' compensation coverage for its employees.
11. **Cancellation:** The City shall retain the right to cancel this Agreement at any time without penalty.
12. **Entire Agreement:** This Agreement evidences the entire agreement between the parties hereto and supersedes all prior agreements and understandings pertaining to VillageFest.
13. **Effective Date:** This Agreement is effective upon City's acceptance as evidence by the execution of this Agreement by City's authorized representatives in the space provided below.

**CITY OF PRAIRIE VILLAGE**

By: \_\_\_\_\_  
(signed)

Ronald L. Shaffer \_\_\_\_\_

Mayor \_\_\_\_\_

City of Prairie Village \_\_\_\_\_

7700 Mission Road \_\_\_\_\_

Prairie Village, Kansas, 66208 \_\_\_\_\_

913-381-6464 \_\_\_\_\_

\_\_\_\_\_  
(date of execution)

ATTEST:

\_\_\_\_\_  
City Clerk, Joyce Hagen-Mundy

**VENDOR**

By Deborah Jackson Tucci \_\_\_\_\_  
(signed)

Deborah Jackson Tucci \_\_\_\_\_  
(typed name)

Owner/operator \_\_\_\_\_  
(typed title)

Debbie Jackson Productions, LLC \_\_\_\_\_  
(typed company name)

P.O. Box 68 \_\_\_\_\_  
(typed address)

Belton Mo 64012 \_\_\_\_\_  
(typed city, state, zip)

816-331-2848 \_\_\_\_\_  
(typed telephone number)

May 14, 2012 \_\_\_\_\_  
(date of execution)

APPROVED BY:

\_\_\_\_\_  
City Attorney, Catherine P. Logan

**Debbie Jackson Productions**  
**P.O. Box 68, Belton, MO 64012 (816) 331-2848**  
www.debbiejacksonproductions.com

ENTERTAINMENT AGREEMENT

NAME Jeanne Koontz/City of Prairie Village  
PHONE 913-381-6464 (cell)  
ADDRESS 7700 Mission Rd.  
CITY Prairie Village STATE KS ZIP 66208

DATE OF EVENT 7/4/2012 TYPE OF EVENT Fourth of July event  
ADDRESS/DIRECTIONS Villagefest; Full system set-up and DJ at Park Pavilion 7:30am to 11:30am for Pancake Breakfast. 2<sup>nd</sup> DJ with music/emcee services on Main Stage, using the sound system equipment to be provided by event coordinators from 8:45am to 1:30pm

TIME TO START MUSIC 7:30am TIME TO STOP 1:30pm

Total entertainment cost	<u>\$900.00</u>
Retainer fee	<u>\$200.00</u>
Amount due on or before date of event	<u>\$700.00</u>

Please make check payable to: Debbie Jackson Productions

The purchaser of the service, hereinafter referred to as "Employer", desires to employ Debbie Jackson Productions to provide entertainment and coordinate sound activities for one engagement. To accomplish the aforesaid purposes and in mutual consideration of the obligations entered into under this contract, it is hereby agreed by and between the said Employer and Debbie Jackson Productions as follows:

1. Debbie Jackson Productions agrees to provide to the Employer for compensation certain entertainment services which may include sound and light shows, background music and live entertainment and to provide a master of ceremonies to coordinate these entertainment and social activities.
2. The Employer, in consideration for these services, agrees to pay to Debbie Jackson Productions a non-refundable retainer fee with the return of this agreement and the performance fee by the date of the event. Fees for extended services outside the hours hereuntofore agreed upon in this contract, requested by the Employer, shall be due on the date of the event.
3. Debbie Jackson Productions agrees that either its owners or employees are authorized by the terms of this agreement to collect the remaining balance owed to Debbie Jackson Productions to execute the terms of this agreement.
4. The Employer agrees that as a condition precedent to the performance of the terms of this agreement, he will have prior to the time of the engagement, secured the facilities for the engagement as well as any and all stamps, licenses, authorizations and permits that are necessary and proper to allow Debbie Jackson Productions to execute the terms of the agreement.
5. Liability of Debbie Jackson Productions shall not exceed the total cost of DJ services.
6. Shall Employer breach the terms of this agreement in any way, the Employer agrees that Debbie Jackson Productions will retain the total amount of the retainer fee as liquidated damages and is not a penalty.
7. Balance due date and late fee; The Employer agrees that he will pay to Debbie Jackson Productions the balance due on the date said services are provided to Employer by Debbie Jackson Productions. Should the Employer fail to do so, he agrees to pay reasonable attorney fees, a \$15.00 late fee plus 18% per year interest on the final balance due and all other costs and expenses necessarily incurred for the recovery of that amount.

WHEREFORE, for the mutual consideration herein expressed, the parties have executed this Agreement this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

CLIENT SIGNATURE \_\_\_\_\_

DEBBIE JACKSON PRODUCTIONS REPRESENTATIVE  
SIGNATURE \_\_\_\_\_

*Deborah Jackson Tucci*

## ENTERTAINMENT/ VENDOR AGREEMENT

**THIS ENTERTAINMENT/VENDOR AGREEMENT**, (hereinafter “Agreement”) is made and entered into this 21st day of May, 2012, by and between the City of Prairie Village, Kansas (hereinafter “the City”) and Renegade Cow Productions, (hereinafter “Vendor”).

WHEREAS, the City is sponsoring an event, entitled VillageFest, for the general public which is to be held on July 4, 2012; and

In consideration of the mutual promises and covenants contained herein, Vendor and City agree as follows:

1. Type of Space Provided: the Vendor shall specify the square footage required including facility foot print and clearance space outside the facility foot print:  
  
Stage
2. Type of Service Provided: the Vendor agrees to provide the following services:  
  
Headlining Band
3. Hours of Operation: The Vendor shall provide services to the general public from 12:00 p.m. to 1:30 p.m. on July 4, 2012.
4. Access to Facilities:
  - a. Vendor shall have access to Vendor’s location for set-up on July 4, 2012 from 7:00 a.m. to 9:00 a.m. and for breakdown after 1:30 pm. Vendor’s vehicle(s) must be removed from the VillageFest grounds within one hour after the end of this time period or the vehicle(s) will be subject to tow.
  - b. Vendor shall furnish City a list of each equipment/facility showing the required electrical power in AC volts and AC amp, required water from a garden hose, required fencing, and required set V up/breakdown assistance specifying skills required, and any other special requirements as part of this Agreement. Any amendments to Exhibit A must be approved by the City in writing.
5. Compensation: In consideration for the entertainment provided, the City shall pay to the Vendor the amount of \$1200.00, to be paid on or before July 4, 2012 unless the event is canceled as provided in Section 6 of this agreement.

6. **Cancellation of the Event:** The City has full authority to cancel the event for any reason. In the event that the City cancels VillageFest, the City shall notify Vendor of the cancellation in a timely manner, and this Agreement shall be terminated.
  
7. **Clean-Up:** Vendor shall maintain its Vendor's Booth and/or operating areas in a neat, clean, sanitary condition and in good order and repair, free and clean of all litter, debris and rubbish at all times. Vendor shall be responsible for the clean up of its areas on an ongoing basis during the VillageFest and at the conclusion of business and conclusion of the VillageFest. Vendor's clean up responsibilities shall also include, but not be limited to, bagging and depositing Vendor's trash in the designated containers. City reserves the right to terminate all of Vendor's rights under this Agreement, including the right to operate if Vendor has failed to maintain clean and sanitary conditions in and around Vendor's location.
  
8. **Indemnity:**
  - a. Vendor shall indemnify and hold harmless the City and its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting there from and (ii) is caused in whole or in part by any negligent act or omission of the Vendor, or any sub-contractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph.
  
  - b. The Vendor is responsible for all items left on the VillageFest premises, including, but not limited to, those items left in and around Vendor's location before, during and after the hours of operation of the VillageFest. Vendor shall be solely responsible for its own security at all times. Risk of loss of equipment, cash and other items belonging to or in the possession of Vendor is on Vendor. City shall not be responsible for loss of or damage to Vendor's property or inventory whether attributable to theft, vandalism spoilage, weather or any other cause.
  
  - c. Vendor is responsible for and agrees to reimburse City for any damage caused by Vendor to City's property or to property being used by the City.



9. Notification: Notification and any other notices under this Agreement shall be made as follows:

City Clerk  
7700 Mission Road  
Prairie Village, KS 66208  
(913) 381-6464

10. Staff:

- a. Vendor shall provide managers and sufficient staff to keep Vendor's Booth operational during the hours of operation of the VillageFest.
- b. Vendor's volunteers, employees, representatives and staff shall be prohibited by Vendor from consuming alcoholic beverages, be in possession of controlled substances, acting in a manner prohibited by state law or city ordinance, or conducting themselves in a manner detrimental to the event and the public attending when on duty at or in Vendor Booth.
- c. Vendor and its employees are independent contractors and are not employees, servants or agents of VillageFest or of the City. Vendor has the sole responsibility of providing workers' compensation coverage for its employees.

11. Cancellation: The City shall retain the right to cancel this Agreement at any time without penalty.

12. Entire Agreement: This Agreement evidences the entire agreement between the parties hereto and supersedes all prior agreements and understandings pertaining to VillageFest.

13. Effective Date: This Agreement is effective upon City's acceptance as evidence by the execution of this Agreement by City's authorized representatives in the space provided below.

ENTERTAINMENT/ VENDOR AGREEMENT Cont'd.  
Renegade Cow Productions – May 21, 2012

**CITY OF PRAIRIE VILLAGE**

**VENDOR**

By: \_\_\_\_\_  
(signed)

By \_\_\_\_\_  
(signed)

Ronald L. Shaffer \_\_\_\_\_

\_\_\_\_\_  
(typed name)

Mayor \_\_\_\_\_

\_\_\_\_\_  
(typed title)

City of Prairie Village \_\_\_\_\_

\_\_\_\_\_  
(typed company name)

7700 Mission Road \_\_\_\_\_

\_\_\_\_\_  
(typed address)

Prairie Village, Kansas, 66208 \_\_\_\_\_

\_\_\_\_\_  
(typed city, state, zip)

913-381-6464 \_\_\_\_\_

\_\_\_\_\_  
(typed telephone number)

\_\_\_\_\_  
(date of execution)

\_\_\_\_\_  
(date of execution)

ATTEST:

APPROVED BY:

\_\_\_\_\_  
City Clerk, Joyce Hagen-Mundy

\_\_\_\_\_  
City Attorney, Catherine P. Logan



## ADMINISTRATION

City Council Meeting Date: May 21, 2012  
Consent Agenda

### Consider Renewal of Annual Agreement for Weed Abatement Services with Big Green, Inc.

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#### **RECOMMENDATION:**

Staff recommends the City Council approve an Annual Agreement for Weed Abatement Services with Big Green, Inc. for 2012

#### **BACKGROUND:**

Previous to 2009, the Prairie Village Public Works Department mowed properties which were found to be in violation of the City Weeds and Grass ordinance. Given the limited amount of staff resources, it was determined in 2009 that, utilizing an outside contractor for abatement mowing services would be more cost-effective.

The City went through a bid process in 2009 and received (5) bids from contractors for mowing services. Big Green Inc. submitted the lowest aggregate cost bid and was selected for a one year agreement which was renewed at the same rate in 2010 and 2011.

Since the contact as been renewed for three consecutive years, the City published a notice to bid on April 17, 2011. City staff spoke with three companies regarding the proposed bid documents (Complete Outdoor Expressions; Big Green, Inc.; and one company who did not identify themselves). The City received one bid from Big Green, Inc. by the deadline. The mowing services under the bid document are the same as the rates provided by Big Green, Inc. 2009-2011 (see attached).

#### **FUNDING SOURCE:**

The 2012 Codes budget contains funds for contract mowing services. If additional funding is necessary, staff will request contingency funds.

#### **ATTACHMENT:**

Bid Cost Document  
Copy of Annual Agreement for Weed Abatement Services

#### **PREPARED BY:**

Dennis J. Enslinger  
Assistant City Administrator  
Date: May 17, 2012

CITY OF PRAIRIE VILLAGE, KS  
CODE ADMINISTRATION DEPARTMENT  
BID FOR CONTRACT MOWING AND RELATED SERVICES

DATE BIDS DUE: Monday May 7<sup>th</sup>, 2012 at 12:00pm C.S.T.

PRAIRIE VILLAGE CITY HALL  
CODES ADMINISTRATION DEPARTMENT  
7700 MISSION RD, PRAIRIE VILLAGE, KS 66208

This is a request for bids for contract mowing and other related services for private properties located in the City of Prairie Village, that are found to be in violation of city Weed and Nuisance ordinances. The bids are subject to the conditions and provisions set forth in the attached "Requirements for Contractors". Sealed bids must be submitted by Monday May 7<sup>th</sup>, 2012 at 12:00pm C.S.T. They must be received either by mail to the above address or hand delivered . Please complete all of the following information. Questions regarding this request for bid should be directed to Marcia Gradinger at 913-385-4605. Any discussion related to the bid or award process with anyone other than Marcia Gradinger will constitute grounds for disqualification from the process.

(Company) Big Green Inc.

Submits the following bid in response to bid request in this package and in compliance with the descriptions and specifications attached hereto for contract mowing and related services.

**MOWING SERVICES (Per Hour)**

\$ 30 MACHINE MOWING (Standard hand or riding mower)

\$ 45 MACHINE MOWING (Brush hog, flair mower, etc)

\$ 30 TRIMMING/WEED EATER

\$ 30 CLEAN UP (Removal of grass clippings, bottles, cans, etc.)

\$ None WORK DOCUMENTATION (before and after photographs)

REMOVAL AND DISPOSAL OF UNKEMPT TRASH , REFUSE, BRUSH AND LIMBS,  
DEBRIS

OR BUILDING MATERIALS. ( Rate per load)

TRUCK LOAD EQUALS PICKUP TRUCK (WHOLE DEBRIS NOT CHIPPED)

\$ 20<sup>00</sup> DEBRIS REMOVAL

\$ 110 WORK DOCUMENTATION (Before and after photos per job)  
COST.

**CONTRACTOR INFORMATION:**

COMPANY  
NAME Big Green Inc.

OFFICIAL COMPANY  
ADDRESS 13735 S. SPOONCREEK RD. OLTHE, KS 66061

SIGNATURE 

PRINT NAME Brandon Lewis.

TITLE OWNER.

PHONE NUMBER 816 456 6412

DATE 4-16-2012

LIST OF EQUIPMENT OWNED BY COMPANY TO BE USED IN CONTRACT JOBS:

STANDING, SITTING ZERO TURN MOWERS FROM 21" 32" 36" 40" 45" 52" 61"

STRING TRIMMERS, BLOWERS, KUBOTA 3030 TRACTOR W/ BUSHHOG. WALKING BRUSHHOG

INDUSTRIAL CHIPPER, CHAINSAWS, FRONT END LOADER. DUMP TRUCKS - ETC.

REFERENCES: (Name, Title, Organization, Phone#)

1. CITY OF PRAIRIE VILLAGES.
2. KENNETH PLACE, CONTACT STEVE GUTHRY, KS 262-2827.

## ANNUAL AGREEMENT FOR WEED ABATEMENT SERVICES

This Agreement, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_, hereinafter referred to as Contractor, and the CITY OF PRAIRIE VILLAGE, KANSAS, hereinafter referred to as City, shall be in full force and effect from May 15<sup>th</sup>, 2012 to May 15<sup>th</sup>, 2013 with the following terms and conditions.

The Contractor proposes and agrees to provide all necessary machinery, tools, and equipment; and to do all the work specified in the documents of the contract in the manner therein prescribed and according to the requirements of the City as therein set forth.

This agreement will be the only executed agreement. Any additions or changes must be added as supplement to this agreement at time of proposal.

### **1.0 General**

- 1.1 That the Contractor shall designate one person, called Supervisor, who shall be present at all times during the execution of the work. This person shall be thoroughly familiar with the specified requirements and the methods needed for the proper performance of the work and who shall direct all work performed.
- 1.2 The Contractor shall designate one person who shall serve as contact for the City for purposes of scheduling inspections, emergencies, and maintaining communication.
- 1.3 The Contractor is admonished that the crews will be properly attired, refrain from abusive language, refrain from improper behavior, and be aware that they are representing the City.
- 1.4 The City will inspect the work on a regular basis and report to the Contractor's contact any problems.
- 1.5 The Contractor will report to the City any problems or hazards that are observed during the course of the work.
- 1.6 The Contractor will use equipment and tools suitable for the work. All equipment and tools will be in near-original working condition.
- 1.7 That Marcia Grading, Code Enforcement Officer, at phone-(913)385-4605, cell 913-522-2573, fax-(913)385-4654, e-mail, [mgrading@pvkansas.com](mailto:mgrading@pvkansas.com), will be the City coordinator for the Contractor for providing any service and responding to any special needs.
- 1.8 The City shall pay the Contractor within thirty (30) days from the date of receipt of an invoice for payment.
- 1.9 The Contractor will take all safety precautions to protect the workers and the general public.
- 1.10 That all work performed by the Contractor will be of acceptable workmanlike quality normally associated with this trade and shall be satisfactory to the City before payment will be made by the City to the Contractor.
- 1.11 All invoices with a copy of the service report are to be sent to the Prairie Village Municipal Offices, 7700 Mission Road, Prairie Village, KS 66208.

1.12 This Agreement is for the period of May 15<sup>th</sup>, 2009 through May 15<sup>th</sup> 2010, providing that the term may be renewed for additional twelve month periods by written agreement between the parties. Either party may terminate this agreement by giving sixty (60) days prior written notice to the other party.

## **2.0 Work Hours**

2.1 That the City authorizes the Contractor to perform work anytime from 8:00 am through 5:00 pm weekdays.

2.2 The Contractor shall obtain prior written approval from the City before scheduling any work outside the normal working hours.

## **3.0 Weed Abatement**

3.1 The Contractor will cut and remove noxious weeds and tall grass with a height in excess of eight (8) inches from private properties upon receipt of a Notice to Abate issued by the City. The Notice to Abate may be delivered via email or facsimile. The work shall be completed by Contractor within 48 hrs (2 working days) of Contractor's receipt of the Notice to Abate. The contractor will take digital pictures of the property prior to mowing showing the areas to be mowed, any debris which impedes mowing that will be removed, and any objects to be moved and replaced after mowing. Pictures will be submitted with the Contractors invoice.

3.2 Any debris which hinders the Contractor's ability to perform the abatement work, such as the presence of brush piles, limbs, etc. shall be removed from the property by Contractor and disposed of appropriately by the Contractor.

3.3 Any items other than debris located on private property which hinders the Contractor's ability to perform the abatement work, such as toys, lawn furniture, etc. shall be temporarily moved on the property by Contractor, enabling the Contractor to perform the work, then returned to their original location upon the completion of abatement activities.

3.4 Upon completion of abatement work, the Contractor shall clear any grass clippings or other debris from public sidewalks or streets.

3.5 Upon completion of the work, the Contractor shall provide written notice to the City via e-mail or facsimile, of the time and date upon which the work was completed.

## **4.0 Contractor Availability**

4.1 The Contractor will be available during normal business hours as identified in Section 2.1 above during the term of this contract for providing the work.

## 5.0 Fees

- 5.1 The following schedule will govern fees charged by Contractor while performing work authorized under this Agreement:
- 5.2 Equipment services will be billed on an hourly basis with a one hour minimum. Services will be billed in 15 minute increments.
- 5.3 Debris removal services will be billed on a per-load basis.

Service	
Hourly -- Mowing w/operator	\$ <u>30</u>
Tractor mower w/operator	\$ <u>45</u>
Weed eater w/operator	\$ <u>30</u>
Clean Up (Removal of grass clippings, bottles, cans, etc.)	\$ <u>30</u>
Removal of Debris which impedes mowing (limbs, brush, etc).	\$ <u>30</u> /load = 1 Pickups - Loads
Work Documentation (Before & after pictures)	\$ <u>0</u>

## 6.0 Miscellaneous Matters

- 6.1 The parties intend that an independent contractor relationship will be created and maintained by this Contract. Contractor is not to be considered an agent or employee of the City for any purpose, and the employees of the Contractor are not entitled to any of the benefits that the City provides its employees. It is further understood that the Contractor is free to contract for similar services to be performed for other entities while under contract with the City.
- 6.2 Contractor shall furnish qualified and experienced workers and supervisors to carry out the work to be performed under the Contract. Contractor shall at all times enforce strict discipline and maintain good order among workers engaged in such work and shall cause such workers to observe all reasonable fire prevention and safety rules and regulations in force at the sites of the work. Contractor shall not employ any unfit person or anyone not skilled in the work assigned. Persons hired by the Contractor shall be and remain Contractor's employees.
- 6.3 Contractor shall be responsible for all payroll costs including taxes or contributions, whether state or federal, to all employees engaged in the performance of work under this Contract.
- 6.4 Contractor shall furnish to the City, on request of the City, a certificate or other evidence of compliance with all state or federal laws concerning contributions, taxes and payroll assessments. In addition, Contractor agrees to pay any and all gross receipts, compensating, transaction, sales, use or other taxes or assessments of whatever nature of kind levied or assessed as a consequence of the work performed or on the compensation to be paid under this Contract.
- 6.5 City shall not be responsible or be held liable for any injury or damage to person or property resulting from the use, misuse, or failure of any equipment used by the Contractor or any of the Contractor's employees.
- 6.6 The Contractor agrees to defend, indemnify and hold harmless the City against any and all loss, liability, and claims for injury or damage whatsoever to persons or property resulting from the work to be performed hereunder, whether such injury or



damage is to an employee or the property of the Contractor, other contractors, City or other persons.

6.7 Contractor shall procure and maintain comprehensive general liability insurance coverage written by a responsible insurer licensed to do business in Kansas, naming the City, its agents and employees as additional names insured, which coverage, pertaining to the premises or operator's activities shall not be less than \$500,000.00 per occurrence, \$1,000,000.00 in the aggregate including death, property damage and personal injury liability. Contractor will be required to provide all insurances necessary for the work including workers compensation for Contractor's employees and pertinent auto insurance coverage. Verification of the insurance coverage must be submitted to the City prior to the commencement of work.

6.8 This Contract sets forth the entire agreement between Contractor and City with respect to the subject matter thereof and supersedes and cancels any and all prior oral or written agreements or understandings between the parties with respect to the foregoing matters. This Contract may only be changed in writing signed by both parties.

Contractor Contact: Brandon Loomis

ATTEST:

Address: 13735 S. SPONGCREEK /s/  
RD. OWAITE, KS

Joyce Hagen Mundy, City Clerk Date

Telephone Number: 816 456 6412  
Date

/s/  
Catherine P. Logan, City Attorney

Fax Number: \_\_\_\_\_  
E-mail address Big Green @ CenturyLink.net

/s/ [Signature]  
Contractor Agent

04/16/2012  
Date

/s/ \_\_\_\_\_  
Ronald L. Shaffer, Mayor Date



## **POLICE DEPARTMENT**

**Council Meeting Date: May 21, 2012**

**CONSENT AGENDA: Consider the Agreement with the Kansas City Crime Commission for the TIPS Hotline Crime Stoppers Program**

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### **RECOMMENDATION**

Staff recommends the Council continue to participate in and approve the contract with the Kansas City Crime Commission for the TIPS Hotline Crime Stoppers Program. Funds for the \$3,000.00 annual fee were approved by the Council in the 2012 Public Safety Budget in line item 01-03-21-6009-028.

### **BACKGROUND**

For many years the City of Prairie Village, along with numerous other law enforcement and municipal agencies, has been a joint sponsor in the Kansas City Crime Commission TIPS Hotline. No contract changes were stipulated and the City Attorney has reviewed and approved previous contracts.

### **ATTACHMENTS**

#### **PREPARED BY**

Wes Jordan

Chief of Police

Date: May 15, 2012

**KANSAS CITY METROPOLITAN**  
**CRIME COMMISSION**

3100 Broadway, Suite 226  
Kansas City, Missouri 64111  
(816) 960-6800

May 11, 2012

City of Prairie Village, KS  
7700 Mission Road  
Prairie Village, KS 66208

-----  
Contract Date 2012

AMOUNT DUE FOR CRIME STOPPERS ANNUAL CONTRACT FOR  
816-474-TIPS HOTLINE SERVICES

Minimum Due for 2012 \$3,000

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*Amount due and payable upon receipt.*

*Thank you for your support!*

01-03-21-6009-028

**CONTRACT**

This Contract is entered into this year, 2012, by and between the City of Prairie Village, KS and the Kansas City Metropolitan Crime Commission a Missouri not-for-profit corporation located at 3100 Broadway, Suite #226, Kansas City, Missouri 64111.

**WHEREAS**, the Crime Commission has run and continues to run a Crime Stoppers program promoting the 816-474-TIPS Hotline Program in the Greater Kansas City area, which includes Johnson and Wyandotte Counties in Kansas and Cass, Clay, Jackson, Lafayette, Platte and Ray Counties in Missouri.

**WHEREAS**, the City of Prairie Village, KS wishes to contract with the Crime Commission to provide this service in Prairie Village, KS.

**NOW, THEREFORE**, the parties agree as follows:

1. The City of Prairie Village, KS will pay the Crime Commission an annual fee of \$3,000 dollars, payable on the date hereof and on each anniversary date of the date hereof during the term of this contract. Such annual fee may be adjusted each year as the parties hereto may agree.

2. The Crime Commission will provide its Crime Stoppers Program in Prairie Village, KS which program shall include, at a minimum, the following services:

- a) Maintain the Crime Stoppers Hotline, (currently 816-474-TIPS) which will be answered a minimum of eight hours per day;
- b) Provide publicity concerning the availability of the Crime Stoppers TIPS Hotline;
- c) Provide rewards for information leading to the arrest, issuance of a warrant or indictment, which results from calls to the Crime Stoppers TIPS Hotline;
- d) Forward information received on the Crime Stoppers TIPS Hotline regarding crimes in Prairie Village, KS to the City of Prairie Village, KS;

3. The parties agree, that the services to be provided by the Crime Commission are being provided strictly on a contract basis and that the Crime Commission is not and shall not be considered a

part of Prairie Village, KS or the City of Prairie Village, KS. The Crime Commission shall not be subject to any control by Prairie Village, KS or the City of Prairie Village, KS.

4. This contract shall be for an initial term of one year, commencing on the date hereof. Upon expiration of the initial term of this Contract, and upon expiration of each additional one year period thereafter, the term of this Contract shall be extended automatically for a period of one year, unless and until either party hereto gives written notice to the other party hereto of its intent not to extend the term of this Contract for an additional one year period.

5. This Contract shall not be assignable without the prior written consent of both parties. Any purported assignment without such written consent shall be void.

IN WITNESS WHEREOF, the parties have executed this Contract the year and date first above written.

**City of Prairie Village, KS**

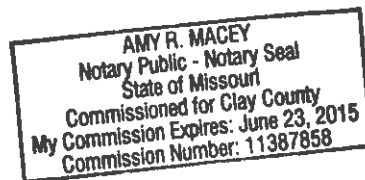
By \_\_\_\_\_

ATTEST: \_\_\_\_\_

KANSAS CITY METROPOLITAN CRIME COMMISSION

By *R.D. Easley*  
Richard Easley, President

ATTEST: *Amy R. Macey*  
Amy R. Macey



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**City of Prairie Village, KS**

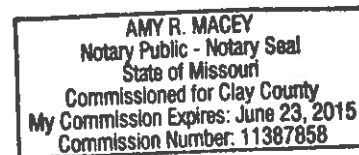
By \_\_\_\_\_

ATTEST: \_\_\_\_\_

KANSAS CITY METROPOLITAN CRIME COMMISSION

By R.D. Easley  
Richard Easley, President

ATTEST: Amy R. Macey  
Amy R. Macey





Crime Stoppers Greater Kansas City  
3100 Broadway, Suite 226  
Kansas City, MO 64111  
816-474-TIPS  
Admin 816-960-6800  
Fax 816-960-6808  
www.kc-crime.org

Chairwoman of the Board  
LINDA FISHER

President  
DAVE LAMASTER

Vice Presidents  
TODD HARRISON  
BOYD MCGATHEY

Secretary  
DARRIN GRIFFITH

Program Coordinator  
DET KEVIN BOEHM

BOARD OF DIRECTORS

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- BOB CLIMPSON
- BUTCH DAY
- STEVE DIGIACINTO
- KORY FRICK
- TIM GRADY
- DAN GUCKENHEIMER
- STEVE HADEN
- CRYSTAL HART-JOHNSON
- BRIAN HENRY
- BILL HOLBROOK
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- DON WILSON

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- L.T. KELLI BAILIFF
- RICHARD EASLEY
- WAYNE GODSEY
- CHIEF MIKE HASTY

LIFETIME MEMBERS

- JAMES R. GRAHAM
- MARGARET JONES
- RAY ZAKOVICH

May 11, 2012

Mayor Ronald Shaffer  
City of Prairie Village, KS  
7700 Mission Road  
Prairie Village, KS 66208

Dear Mayor Shaffer:

Thank you for being a loyal supporter of Crime Stoppers. Without your support Crime Stoppers would not exist. Your support and partnership are very important to us, and we know **you are one of the reason's the TIPS Hotline is successful.**

It is time for the renewal of your contract with the Crime Stoppers TIPS Hotline. Here are just a few reasons to continue your support of Crime Stoppers:

- Crime Stoppers received more than 4,600 calls in 2011 that solved nearly 350 felony cases and led to the arrest of 231 criminals;
- Crime Stoppers accepts anonymous *Email Tips* "www.kccrimestoppers.com" and *Text Messaging Tips* "TIP452 plus message to CRIMES (274637)";
- The Lamar Billboard Crime Stoppers Fugitive Program successfully captures wanted murderers;
- Crime Stoppers has over 20 regularly scheduled weekly media spots providing departments easy access in publicizing unsolved crimes and fugitives;
- Kansas City's Most Wanted Newspaper publishes over 100 local fugitives, giving area departments and citizens easy access to wanted fugitives listings;
- Visit the Crime Stoppers website "www.kccrimestoppers.com" to view Unsolved Crimes, Wanted Suspects, Upcoming Events and more.

Your personal Crime Stoppers liaison, Tom Wehrle / Jim Graham, will be in contact with you soon as a courteous follow-up.

Like you, Crime Stoppers is passionate about fighting crime and making our communities safer. Thank you for being a Crime Fighter. Together we get hundreds of dangerous fugitives off our streets and out of our neighborhoods.

Sincerely,

  
Richard Easley  
President

Cc: Chief Wes Jordan  
Cc: Tom Wehrle / Jim Graham







## **COUNCIL COMMITTEE OF THE WHOLE**

### **May 7, 2012**

The Council Committee of the Whole met on Monday, May 7, 2012 at 6:00 p.m. in the Council Chambers. The meeting was called to order by Council President David Morrison with the following members present: Mayor Ron Shaffer, Ashley Weaver, Dale Warman, Steve Noll, Andrew Wang, Laura Wassmer, Brooke Morehead, Charles Clark, Ted Odell and David Belz. Staff Members present: Wes Jordan, Chief of Police; Bruce McNabb, Director of Public Works; Keith Bredehoeft, Project Manager for Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Lisa Santa Maria, Finance Director, Chris Engel, Assistant to the City Administrator and Joyce Hagen Mundy, City Clerk.

#### **2013 Budget Outlook & Calendar**

Quinn Bennion stated the budget is the most important document produced and approved by the City. It illustrates the community's values and priorities and grants authority for expenditures. Although the 2013 budget will be presented as the City Administrator's recommended budget, it is a collaborative staff process. Department heads have already presented their 2013 budget requests which have been reviewed and discussed, in some cases multiple times. The Department Heads will present their budgets to the Council in June. At that time any items that were eliminated from the final budget will be noted.

Mr. Bennion noted the environment approaching the 2013 budget is good due to sound financial decisions of staff and Council for the past several years. The City has maintained its AAA bond rating from Moody's and has a very healthy fund balance with a low debt level. The City has been good stewards of its taxpayers' monies. In 2011, the City spent 93% of its budgeted expenditures. Mr. Bennion noted he would like to see that gap narrowed to 97% of budget by reducing the budget.

Prairie Village enjoys a residential charm and character with a tax base that is primarily residential with some neighborhood retail. 87% of the city's property taxes are paid by homeowners. Although housing values have declined nationwide during the past three years, Prairie Village ranks 2<sup>nd</sup> to Mission Hills in percentage increase of mean appraised value over that time. Property appraisals are anticipated to rise 0.32% per the Johnson County Appraiser's Office, which is essentially flat after appeals and non-payments.

Mr. Bennion noted the 2013 budget will be prepared supporting the following objectives:

- Provide good quality services, very similar to or identical to current levels
- Embrace efficiencies and reductions in cost
- Use conservative revenue and expenditure estimates
- Maintain reserve level at 25% of operating costs. Fund balance above 25% will be transferred to equipment reserve or infrastructure projects
- Employee benefits - anticipate a 2% or more for employee merit pool (noted there was no base salary adjustment in 2012) Hold current FTE count.

- Examine and review two services - tree trimming service - significant increase; crossing guard - contract out

Quinn Bennion stated the administrator's budget will be balanced without a mill levy increase and no increase in storm water fee. He hopes to submit no increase in solid waste fees; however, noted still waiting for Deffenbaugh's estimated cost. He will not be recommending debt issuance or temporary notes as part of the budget.

On May 21, a budget overview will be presented with numbers and trends. He noted again that the numbers presented are preliminary based on the current information available and will probably change before the adoption of the budget in July. If the Council desires to add services, enhance a service or add funds to the existing infrastructure fund, a corresponding revenue source is needed or a decrease made in another account/project.

Finance Director Lisa Santa Maria reviewed the proposed budget calendar noting a possible budget meeting on Monday, June 25<sup>th</sup> if needed.

The top five sources of revenue in 2011 accounted for 84% of the city's total revenue. They are Property Tax (25%); Sales Tax (29%); Franchise Fees (12%); Charges for Services (11%) and Fines and Fees (7%). The US economy continues to grow but at a slower rate. The financial services sector appears to be improving. Nationally, housing prices continue to go down and are not likely to rise for some time. The expectation is that the Federal Reserve Bank will continue holding interest rates at current levels and inflation, without considering food or fuel, will likely remain under control.

Based on the revenue trends over the past few years, staff is forecasting a nominal growth of 1% in 2012 and 1.5% in 2013. She noted sales tax receipts in 2011 were 8.8% above 2010; however, the first quarter of 2012 reflects a 2.33% decrease from the same period in 2011. The forecast for both 2012 and 2013 is for a conservative growth rate of 1%.

First quarter 2012 revenues have come in strong at 6.09% above the same period in 2011. Reappraisal growth in Prairie Village is estimated to be at 0.32% for all Prairie Village properties for the 2013 budget with residential properties increasing 0.28% . Based on the reappraisal data provided by the county, staff is forecasting property tax to be essentially flat (0.3%) in 2013.

The City charges franchise fees on the major utilities within the City. The fee is 5% of gross receipts as defined and permitted by state statutes. Telephone franchise fees have been decreasing with the replacement of land lines with cell phone coverage only. Electric and gas fees are affected more by weather conditions and are difficult to predict. Franchise fees received in 2011 were 1.7% less than received in 2010; however, the first quarter of 2012 came in strong at 14.51% over the same period in 2011. The staff is forecasting a slight decrease or flat revenue for the 2013 budget.

Budget discussion will continue at the May 21<sup>st</sup> meeting with the presentation of the big picture or budget overview.

### **Citizen's Academy Graduation**

Sgt. Myron Ward, Professional Standards Officer for the Police Department, reviewed the City's 10 week Citizen's Police Academy Program. The 2013 class began in February meeting for three hours weekly on Wednesday evenings. Nine residents completed the course and received their certificates of completion from Chief Wes Jordan and Mayor Shaffer.

Tom McMahon, speaking on behalf of the class, stated initially he questioned that there would be enough information to cover the 30 hours of class time. He noted there was more than enough information covering everything from the hiring and training of officers, the work of each division within the department, off site trips to the Johnson County Community College Police Academy and the Johnson County Crime Lab and the opportunity to ride along with an officer. He stated he was unaware of the breadth and depth of police operations in the City and the passion the entire staff has for their work. He thanked Sgt. Ward for his work in coordinating the academy and urged any council members who have not participated to strongly consider joining the 2014 class.

### **Discussion regarding Council laptop replacements**

Dennis Enslinger noted when the City decided to migrate to a paperless Council Packet, it began issuing laptops to the City Council members to access the packet information and communicate with residents. The 2012 budget contains funds to replace the current laptops which are on a three-year replacement schedule.

In recent years, the market has begun to offer options other than laptops for internet and limited computer needs. These options include the use of a tablet or iPad device. Mr. Enslinger reviewed the pros and cons for the use of both the traditional laptop and an iPad3 wifi 64GB in terms of cost, keyboard options, printing, Office Suite Documents, PDF documents and USB or other ports. He asked for direction from the Council as staff looks to replace existing laptops. Staff prefers that all council members use the same type of device in order to minimize the amount of IT support necessary for this function.

Andrew Wang asked if this was part of the council chamber technology upgrade. Mr. Enslinger responded that it was not, however, he noted that after the upgrade staff will be running presentations from an iPad.

Laura Wassmer stated she has used both devices. She feels the laptop offers more capabilities with its larger screen and ability to print. Laura Wassmer views the iPad as a toy and a larger version of a cell phone. She uses both her laptop and iPad. Dennis Enslinger noted iPads are not meant to be computers.

Andrew Wang stated the iPad would be easier to transport noting current laptops are heavy. If the council member has access to other computer technology, he feels an

iPad would be able to provide the necessary services during Council meetings and for communication with residents.

Ted Odell noted the iPads are less expensive. Mr. Enslinger noted Microsoft Office would be purchased for the iPads increasing the cost \$300 to \$400 making the two comparable. Mr. Odell stated that iPads are more susceptible to viruses. He confirmed the iPads would include a keyboard option.

David Belz asked what the computer rotation was. Mr. Enslinger responded three years. Laura Wassmer asked if she could keep her laptop. Mr. Enslinger stated that the city's IT staff would transfer all the information from their existing units to the new units. He also noted if laptops were purchased, they would have a newer windows version than the existing units.

Council President David Morrison asked for an indication of Council whether they preferred an iPad or a laptop. Five preferred laptops to 4 for iPads. Mr. Enslinger noted that unless given other direction, staff would be purchasing replacement laptops.

**COU2012-21 Consider renaming Meadowlake Park in honor of Mayor Taliaferro**

Laura Wassmer reported the Park & Recreation Committee is recommending the City Council rename Meadowlake Park in honor of former Mayor Roe Taliaferro per Council Policy 501 entitled "Naming City Parks" which was adopted in 2003 and allows parks to be renamed for mayors who have served at least a four-year term of office. Mayor Taliaferro served as Mayor of Prairie Village for ten years.

Ms. Wassmer noted the associated costs would be for a new park sign at a cost of approximately \$2,750.

On behalf of the Park and Recreation Committee, Laura Wassmer made the following motion, which was seconded by Dale Warman and passed unanimously:

**RECOMMEND THE CITY COUNCIL AUTHORIZE THE  
RENAMING OF MEADOWLAKE PARK IN HONOR OF  
FORMER MAYOR MONROE TALIAFERRO**

**COUNCIL ACTION REQUIRED  
CONSENT AGENDA**

**COU2012-22 Consider ordinance amending Chapter 11, Article 2 to allow for a waiver process for the operation of work machinery outside the approved hours of operation allowed by City Ordinance 11-202**

Dennis Enslinger stated from time to time, the City Council receives a request to operate work machinery outside the approved hours of operation allowed by City Ordinance 11-202. The current code is as follows:

*SAME; PRIMA FACIE VIOLATION. It shall be prima facie evidence of a violation of this section for the operation of any tool, equipment, vehicle, electronic device, instrument,*

*television, phonograph, machine or other noise or sound device at any time in such a manner as to be plainly audible at any adjacent property line, or for 50 or more feet in the case of a multiple-family dwelling, to start before or continue after the following hours:*

- *Weekdays: 7:00 a.m. until 10:00 p.m. (except Fridays, which will be until midnight.)*
- *Weekends: 8:00 a.m. until midnight (except Sundays, which will be until 10:00 p.m.).*

Section 11-202 currently does not contain a provision allowing the City Council to grant a waiver from this ordinance provision. Based on previous City Council direction, staff has drafted an ordinance provision which provide the authority to the City Council grant a waiver to this section of the Municipal Code by adding the following language:

*The City Council, may approve a waiver from the hours listed above if it is determined that the public good would be better served by allowing a contractor to work beyond the hours listed to reduce the impact on residents surrounding or visiting the construction project area.*

No criteria have been included. Requests will be considered on an individual basis.

David Belz asked how this differs from the past. Mr. Enslinger responded this language change would provide the Council the ability to grant a waiver. Although this has been done in the past, the code does not give the Council the authority to do so. If complaints had been received, the City would not have had any option other than retract the waiver and close down the work. The last waiver was granted in 2010. The process would be the same as what was followed in the past with the contractor making a formal request to the City and coming before the City Council to ask for the waiver.

Laura Wassmer felt the language was too open. Mr. Enslinger stated the Council would have the ability to place restrictions on the approval on an individual case such as the affect of complaints.

Steve Noll stated this would be a better way to address restrictions as there may be a variety of requests with differing circumstances. Mr. Enslinger noted the language does limit the waivers to contractors.

Dale Warman confirmed this is not applicable to utilities working in emergency situations.

Ted Odell asked if the waiver could be applied to other noise producing events such as a concert or party. Mr. Enslinger replied the waiver would only apply to construction activities that serve a public good.

David Belz made the following motion, which was seconded by Laura Wassmer and passed unanimously:

**RECOMMEND THE GOVERNING BODY ADOPT ORDINANCE 2255  
AMENDING SECTION 11-202, ENTITLED "SAME; PRIMA FACIE  
VIOLATION", OF ARTICLE 2, ENTITLED "LOCAL REGULATIONS,"  
OF CHAPTER 11, ENTITLED "PUBLIC OFFENSES & TRAFFIC" OF  
THE MUNICIPAL CODE OF THE CITY OF PRAIRIE VILLAGE, KANSAS  
COUNCIL ACTION REQUIRED  
CONSENT AGENDA**

**\*COU2012-23 Consider Construction Administration Agreement with TranSystems for 2012 Construction Projects.**

Keith Bredehoeft stated the City recently requested proposals from firms to provide construction administration services for Prairie Village for the next three years. Nine firms submit proposals and a committee consisted of Dale Warman, Andrew Wang, Quinn Bennion, Bruce McNabb, and Keith Bredehoeft interviewed TranSystems, Olsson and Associates, and BHC Rhodes. Based on their original proposals and the interviews the selection committee chose TranSystems to be the City's construction administration consultant for 2012, 2013, and 2014. TranSystems has been working for the City for the last few years and has performed very well.

Construction Administration of the following projects is included in this contract:

- BOND0002- 2011 BOND Project
- PAVP2012- 2012 Paving Program
- SODR0002- Somerset Drive- Roe Ave. to Nall Ave.
- 190725- 2011 Drainage Project

The total construction cost for all the above projects will be about \$5,500,000.00. The fee was negotiated with TranSystems to be \$490,932.00 or 8.9% of construction costs. This percentage is similar to the percentage that was spent on construction administration for our recently completed 2009 Bond Project. Funding is available under the Capital Infrastructure Program under these projects.

The Somerset Dive Project, the 2011 Drainage Project, and 2012 Paving Program will be complete this year while the 2011 BOND Project will be completed in 2012 and 2013.

It is anticipated that additional construction administration contracts with TranSystems will be presented to the City Council between now and 2014 as additional projects are constructed.

Ted Odell asked if the contract was for a not to exceed amount. Mr. Bredehoeft responded it was and the final amount could be less.

Mr. Odell asked for an explanation of the selection process. Mr. Bredehoeft stated requests for qualifications were requests and nine proposals were received. Each proposal was ranked on specific criteria by members of the committee. The top three firms were invited to interview with the committee. Based on the presentations and the ability of the firms to answer questions, the committee selected TranSystems.

Laura Wassmer confirmed references were checked. Mr. Bredehoeft replied that they were and that all three of the firms interviewed had recently done work within Prairie Village.

Andrew Wang, as a member of the selection committee, stated that TranSystems had the best prepared presentation and answers to questions from committee members. Dale Warman agreed with Mr. Wang and noted for him the deciding factor was their presentation and the city's good working relationship with this organization.

Ted Odell asked with there is any checks and balances process in place for the fees charged. Mr. Bredehoeft stated all requests for payment are carefully reviewed by staff and the company rates submitted in the contract are within the industry standards.

Charles Clark made the following motion, which was seconded by David Belz and passed unanimously:

**RECOMMEND THE CITY COUNCIL APPROVE A CONSTRUCTION  
ADMINISTRATION AGREEMENT WITH TRANSYSTEMS FOR 2012  
CITY CONSTRUCTION PROJECTS**

**COUNCIL ACTION TAKEN  
05/07/2012**

**COU2012-24 Consider 2013-2017 CARS Program**

Keith Bredehoeft stated in order to receive CARS funds, the City must annually submit an application containing a list of streets and the estimated costs. The following streets are recommended for the five-year CARS program, 2013-2017. The Public Works Department compiled the list based on the pavement condition. The work will include where necessary full depth pavement repair, curb and gutter replacement, sidewalk repair, new sidewalk and milling/overlaying the pavement. These projects do NOT include an 8 foot wide trail.

Program Year	Street Segment	From	To	CARS Eligible Costs	County CARS Funds
2013 *	Somerset Dr	Belinder Ave	Mission Rd	\$737,000	\$368,500
2014 **	Somerset Dr	Stateline Rd	Belinder Ave	\$682,000	\$341,000
2015	Roe Avenue	79th Street	83rd Street	\$515,000	\$257,500
2016	Roe Avenue	63rd Street	67th Street	\$882,000	\$441,000
2017	Roe Avenue	67 <sup>th</sup> Street	71 <sup>st</sup> Street	\$888,000	\$444,000

\* Joint project with the City of Leawood

\*\* Joint project with the City of Leawood



Mr. Bredehoeft noted that the City submits an application annually and can revise future year requests. The only projects that cannot be changed are those for 2013. The costs include construction and construction administration. Design costs are not included, as the CARS program does not fund design.

Funding is planned for the 2013 Project on Somerset Drive and is included in the current approved CIP. Future year's projects will be funded with each year's budget.

Laura Wassmer made the following motion, which was seconded by Steve Noll and passed unanimously:

**RECOMMEND THE CITY COUNCIL APPROVE THE 2013-2017  
COUNTY ASSISTANCE ROADS SYSTEM (CARS) PROGRAM  
COUNCIL ACTION REQUIRED  
CONSENT AGENDA**

### **Executive Session**

Charles Clark moved pursuant to K.S.A. 74-4319 (b)(2), that the Governing Body recess into executive session for a period not to exceed fifteen minutes for the purpose of consulting with the City Attorney on matters which are privileged in the attorney-client relationship.

Present will be the Mayor, City Council, City Administrator, City Attorney, Assistant City Administrator and Chief of Police. The motion was seconded by Andrew Wang and passed unanimously. The meeting will reconvene at 7:20 p.m.

Council President David Morrison reconvened the meeting.

### **Adjournment**

With no further business to come before the committee, Council President David Morrison adjourned the meeting at 7:22 p.m.

David Morrison  
Council President



## PLANNING COMMISSION

Council Meeting Date: May 21, 2012

### Consider Proposed Comprehensive Plan Amendment for the Former Mission Valley Middle School Site

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#### **RECOMMENDATION:**

The Planning Commission has recommended that the Governing Body adopt the comprehensive plan amendment for the former Mission Valley Middle School site.

#### **SUGGESTED MOTION:**

I move the Governing Body Approve Ordinance No. 2257 adopting the comprehensive plan amendment for the former Mission Valley Middle School site and authorize the Mayor to sign the effectuating ordinance.

#### **BACKGROUND:**

At its regular meeting on February 6, 2011, the City Council voted not to move forward with the Comprehensive Plan Amendment for 84<sup>th</sup> and Mission Road and directed staff to prepare a Comprehensive Plan Amendment for just the Mission Valley Middle School site, based on the uses in the R-1A District in which it is currently zoned.

The attached proposed amendment would be incorporated into Chapter 8 Potential Redevelopment and follows the same format used for Somerset Elementary School.

Staff provided the residential neighbors and the property owner with a draft copy of the proposed Comprehensive Plan Amendment to obtain their input. Staff met with a delegation of the residential neighbors on April 16<sup>th</sup> to discuss their comments.

The attached document includes the Mission Valley Neighborhood Homes Association requested changes. Changes proposed by the Mission Valley Neighborhood Homes Association are shown in *bold italics* and deleted text is ~~lined out~~. None of the requested changes significantly changed the intent of the proposed Comprehensive Plan Amendment.

The property owner of record, MVS, LLC., provided comments and suggested changes prior to the Planning Commission meeting. Below is copy of the proposed change to the recommendation section (page 3) of the document:

*2. Consider any proposed uses taking into account (i) the impact on surrounding uses, (ii) the goals and recommendations of the Village Vision Strategic Investment Plan, and (iii) any other relevant factors. Under the current R-1A zoning, uses for this proposed site are restricted to uses that are permitted in the R-1A District which also may include conditional use permits, special use permits and planned residential. The uses generally are, residential, including senior housing, and possibly a mixture of housing types. In addition, schools, (private require a special use permit) churches and other public uses are also permitted.*

The Planning Commission did not adopt the recommendation language proposed by the property owner, MVS, LLC. The Planning Commission did not believe it met the intent of the City Council direction to prepare a comprehensive plan amendment limiting the future uses to the R1-A zoning district.

The Planning Commission held a public hearing on May 1, 2012. As a result of the public hearing, Planning Commission made a few minor language changes to the document which are highlighted in yellow. The changes were not substantive in nature, but corrections or clarifications of existing language.

The City Council has several options regarding the proposed amendment:

- 1) Uphold the recommendation of the Planning Commission to adopt the proposed amendment. This requires a simple majority vote.
- 2) Overturn the recommendation of the Planning Commission and deny the proposed amendment or make modifications to the proposed amendment. This requires nine (9) affirmative votes.
- 3) Return the item back to the Planning Commission for consideration, which requires a simple majority vote. If the item is returned to the Planning Commission, the City Council should provide direction to the Planning Commission.
- 4) Table the item to a specific date.

Should the City Council approve the proposed comprehensive plan amendment, the City Council will need to approve Ordinance No. 2258 repealing Ordinance No. 2245 which established a temporary moratorium on all rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School. This item can be found under Old Business on the May 21<sup>st</sup> City Council agenda.

## **ATTACHMENTS**

PC2012-05 Staff Report

Draft of PC Minutes of May 1, 2012

Written Correspondence Received Regarding the Comprehensive Plan Amendment

**PREPARED BY**  
Dennis J. Enslinger  
Assistant City Administrator

Date: May 17, 2012

**ORDINANCE NO. 2257**

**AN ORDINANCE AMENDING THE VILLAGE VISION STRATEGIC INVESTMENT PLAN, 2007 IDENTIFIED THEREIN, AS THE COMPREHENSIVE PLAN FOR THE CITY OF PRAIRIE VILLAGE KANSAS TO INCLUDE SECTION D. MISSION VALLEY MIDDLE SCHOOL UNDER CHAPTER 8: POTENTIAL REDEVELOPMENT.**

**WHEREAS**, the City of Prairie Village has a duly constituted Planning Commission as required by law; and

**WHEREAS**, the Village Vision Strategic Investment Plan 2007 was adopted by the Planning Commission on May 1, 2007, and by the Governing Body as the Prairie Village Comprehensive Plan on May 21, 2007 (the "Comprehensive Plan"); and

**WHEREAS**, the Planning Commission is authorized to adopt, review and amend the Comprehensive Plan of the City, all as authorized by Sections 16-104 and 16-105 of the Prairie Village Municipal Code; and

**WHEREAS**, the Planning Commission is also authorized by City ordinance to review the Comprehensive Plan of the City on an annual basis and to report to the Governing Body by making suggestions for any amendments, extensions or additions to said plan; and

**WHEREAS**, City Staff has prepared a report titled D. Mission Valley Middle School including all maps and exhibits identified therein; and

**WHEREAS**, proper notice was published in the official City newspaper once at least twenty (20) days prior to the public hearing to notify the public that the Planning Commission was reviewing the said Parks and Recreation Master Plan 2009 and requesting public input; and

**WHEREAS**, the official public hearing was held on May 1, 2012, and a quorum of the Planning Commission was present to constitute a meeting; and

**WHEREAS**, the report titled D. Mission Valley Middle School and all maps and exhibits identified therein were discussed; and

**WHEREAS** it was moved and seconded that the report titled D. Mission Valley Middle School and all maps and exhibits identified therein, be adopted by reference as an Amendment to Chapter 8. Potential Redevelopment and that a certified copy be submitted to the Governing Body; and the motion carried unanimously.

**WHEREAS**, the Planning Commission, in accordance with K.S.A. 12-747 and Section 16-104-105 of the Prairie Village Municipal Code has submitted a certified copy of its recommended amendments to the Comprehensive Plan, including attached maps, and exhibits identified therein, to the Governing Body for its review and consideration.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:**

Section 1

The Comprehensive Plan for the City is amended by incorporating by reference into Chapter 8, Potential Redevelopment, thereof the D. Mission Valley Middle School, including attached maps and exhibits identified therein.

Section 2

Except as modified by this Ordinance, Ordinance No. 2146 adopting the Strategic Investment Plan, City of Prairie Village, Kansas, Volume 1: Report and Volume 2: Appendices 2007, the Comprehensive Plan for the City of Prairie Village, Kansas shall remain in effect.

Section 3

This ordinance shall take effect and be in forced from and after its passage, approval and publication as provided by law.

**PASSED AND APPROVED THIS 21<sup>st</sup> day of May 2012.**

/s/ Ronald L. Shaffer  
Ronald L. Shaffer, Mayor

**ATTEST:**  
/s/ Joyce Hagen Mundy  
Joyce Hagen Mundy  
City Clerk

**APPROVED AS TO FORM:**  
/s/ Catherine P. Logan  
Catherine P. Logan  
City Attorney

### D. Mission Valley Middle School

The 18.43 acres of the former Mission Valley Middle School site is located on the west side of Mission Road south of 83<sup>rd</sup> Street. There are single-family dwellings to the south, southwest and east and multiple-family dwellings to the northwest and north. The site is also in close proximity to the Corinth Shopping Center. Access is currently off Mission Road and the site is zoned R-1A Single-Family Residential District. Shawnee Mission School District closed the school at the end of the school year in 2011 and sold it to a private developer in the fall of 2011. When Village Vision was prepared in 2006, it was not anticipated that this facility would be closed.

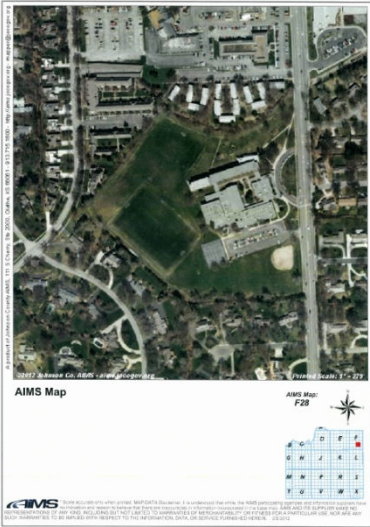
The following outlines the critical issues related to the sites potential for redevelopment and offers some recommendations for future redevelopment.

#### Issues

1. **The school site functions as an integral part of the neighborhood.**  
The school site is an integral part of the neighborhood and provides an opportunity for active recreation. Use as a recreational area was limited by school usage but there was still a significant amount of time that the outdoor area was available to the general public. Schools frequently give a neighborhood identity and contribute to the social fabric of the area. Since this was a middle school, the geographic influence of the location was significant. Any reuse of the site should maintain the status as a center of the neighborhood.
2. **Existing Structures.** The building was recently updated and expanded so it has been significantly modified from its original construction in 1958. The building is in good physical condition and could easily accommodate a use such as a private school or an educational wing for a church. There is also the possibility that it could be converted to a residential use.
3. **Single-Family Residences to the South, Southwest and East.** There are high value residences abutting the south and southwest boundary of the site. The existing school building is located in the north half of the site and the athletic fields abut the south and southwest property line. There also are high to mid value **residences dwellings** on the east side of Mission Road across from the school site. Any redevelopment of the site needs to address how it will **be compatible with or relate to residences** ~~relate to the variety of adjacent residential development types~~ adjacent to the site.
4. **Multi-Family Residences to the North and Northwest.** There are four multi-family residential developments to the north and northwest of the former school site. One of these sites is a condo structure with individual ownership of the units; the others represent traditional rental property units. These sites have the following density levels:

- 3917 W 84<sup>th</sup> – 52 units on 3.81 acres – 13.6 du/acre
- 8361 Somerset Dr. – 41 units on 1.70 acres – 24.1 du/ac
- 8401 Somerset Dr. – 31 units on 1.29 acres – 24 du/ac
- 8449-51 Somerset Dr. – 2 units on .54 acres – 3.7 du/ac

These multi-family residential units represent both high and low value residences abutting the north and northwest. Any redevelopment of the site needs to address how it will relate to the variety of **adjacent** residential type developments adjacent to the site.



5. **Drainage and Flood Plain.** There is an open drainage ditch along the north property line that flows from west to east and is part of Dykes Branch. The FEMA Flood Insurance Rate Map dated August 3, 2009 designates this area as ZONE X (Future Base Flood). This is defined as "Areas of 1% annual chance of flood based on future conditions hydrology. No base flood elevations determined." A copy of the Map is attached. While a hydrology study has not been completed, significant issues include upstream flows and several undersized box culverts downstream. ***These issues will need to be addressed for any redevelopment or expansion of the existing uses on the site.***
6. **Parking.** There is a large parking lot on the site, however, a use such as a private school or church could require more parking to accommodate the use. Any parking expansion will create more impervious surface and more stormwater runoff which will need to be addressed.
7. **Access.** This is a large site which ***is not located at an intersection and*** only has ***mid-block*** access from Mission Road. Mission Road has high traffic in this area because of Corinth Square Center and Corinth Elementary School and therefore the traffic impact and internal site circulation will need to be addressed for any future development.
8. **Public Perception.** The floor area ratio (building area divided by site area) of this site is 0.13 which is very low. The neighbors living in this area have perceived this as an open space site ***and do not wish to see the open space significantly reduced.*** ~~This is privately owned now, however, and that low floor area ratio normally is not financially feasible.~~ It is likely that the floor area ratio will increase in the future, but it needs to occur in a manner that is compatible with the existing ***single-family and multi-family residential*** development.
9. **Zoning Regulations limit uses.** The site is currently zoned R-1A Single-Family Dwelling District which limits the type and intensity of uses that can be permitted on the site. The R-1A District primarily allows single-family dwellings, public uses and churches. However, the District also allows conditional and special permits subject to restrictions and conditions. Public hearings are required for conditional use permits and they must be approved by the Planning Commission while special use permits require a public hearing and recommendation of the Planning Commission and are finally approved by the Governing Body. As with the Meadowbrook Country Club property, the site could be redeveloped into a traditional single-family neighborhood ~~with little or no oversight by the City~~ under the current zoning ***and subdivision*** regulations. Another option available is planned residential districts (RP-1A) which allows residential development to have a different form such as condominiums, patio homes, apartments but the density and other standards are controlled by the district regulations. The creation of a Planned Zoning District would be specific to this site and would regulate the form of the development. This includes the relationship of the buildings to the street, the type of street improvements, the massing and height of buildings, lot coverage, etc. This process requires a zoning change. There are a variety of uses that can be accommodated in the R-1A District, however, some may require rezoning, conditional use permits or special use permits.

## Recommendations

### 1. Encourage developers to obtain community input.

Residents, the City, and the property owner all have a vested interest in the future development of the site. As such, Redevelopment Plans should address the needs of the community as a whole and consider a variety of potential re-

uses for the site. Any proposed plans for new uses or the expansion of existing uses-needs the input of the surrounding neighborhood. **De Due to the former school's prominent role in the City and surrounding neighborhood, the City and residents expect ample opportunity to provide input into future redevelopment plans for the site.** To address these expectations, developers will need to make significant efforts to solicit community input in redevelopment planning. An assessment of the existing building and site should take place to determine whether or not they can accommodate the proposal. If not, then a new development plan could be considered, which may give more flexibility to incorporating other uses (e.g. residential) on the site. The site may be large enough to allow for a compatible senior housing development. A mixed residential use concept on this site could serve to further reinforce and reconnect the neighborhood to public uses. The issues of open space, drainage, access, **traffic** and parking all need to be addressed in detail as a part of any proposed development or expansion of existing uses on this site. The developer needs to conduct an adequate public involvement process to obtain input from the neighborhood.

## **2. Limit the uses to those allowed in the R-1A Single-Family District.**

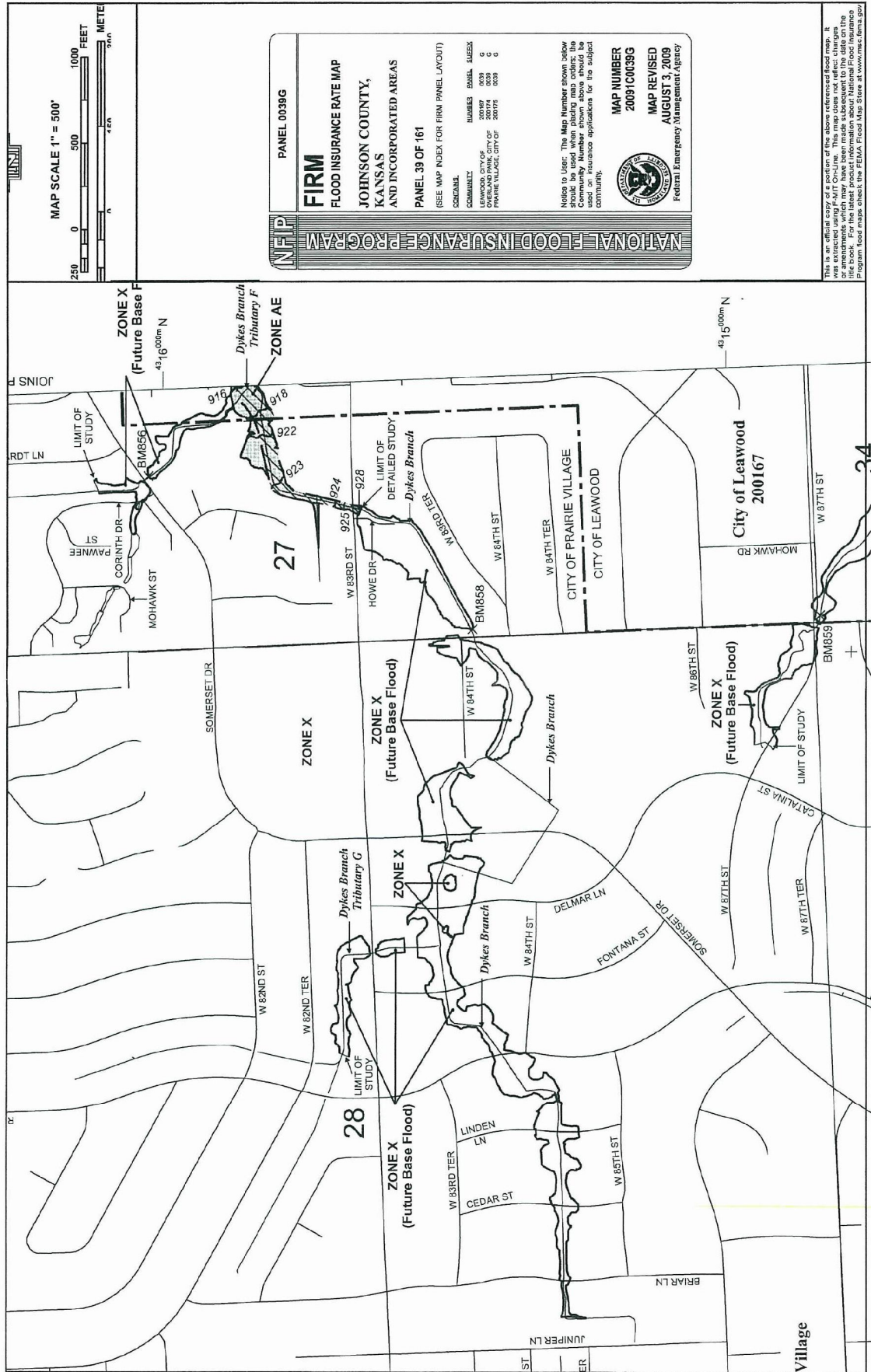
Uses for this proposed site are restricted to uses that are permitted in the R-1A District which also may include conditional use permits, special use permits and planned residential. The uses generally are residential, including senior housing, and possibly a mixture of housing types. In addition, schools (private require a special use permit), churches and other public uses are also permitted.

## **Economic Perspective**

**Issues:** Due to the scarcity of land and the size, location, and configuration of the site, the parcel would be considered highly desirable by the private real estate development community. Civic uses could be considered as a part of that mixed-use **residential** environment. The major issues regarding any future development of this site are the density or intensity of development, access, **traffic**, stormwater management and compatibility with the existing developed neighborhood. Because of the limited type of development that can occur on this site, the City needs to consider very carefully whether to approve any incentives.

**Recommendations:** As an attractive site for redevelopment, the City should carefully consider re-use of the former Mission Valley Middle School property. Through a joint effort between the City Council, citizens, the property owner, and potential developers, a variety of potential uses for the site should be explored and considered. This is an attractive site for redevelopment, but there is a very significant and updated building on the site that has limited opportunities for repurposing. Designation for the Mission Valley site for a mix of residential uses as described in the Village Vision Strategic Investment Plan could serve to provide tangible examples of how the Plan's implementation will adhere to the community's land use principles. Particular attention should be paid not only to the type of land uses, but also to the ultimate form of the development and its compatibility with low density single-family and high density multi-family use found in the mixture of residential densities in the surrounding neighborhood. The neighborhood is very concerned about the future of this site and will need to have significant input into any future change in use. If any change in use is considered, it is important that the site and the facility be designed compatible with the surrounding neighborhood. To successfully execute a project on this site, it will require creative and unique design talent and buy-in from the neighborhood and the community at large. Density levels, **access, traffic** and Storm water runoff are major issues and will need to be addressed as a part of any redevelopment plan.





**Flood Insurance Rate Map**

## STAFF REPORT

**TO:** Prairie Village Planning Commission  
**FROM:** Dennis Enslinger, Assistant City Manager, Ron Williamson, Lochner, Planning Consultant  
**SUBJECT:** **PC 2012-05 Former Mission Valley Middle School Site Proposed Comprehensive Plan Amendment**  
**DATE:** May 1, 2012

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### COMMENTS:

At its regular meeting on February 6, 2011, the City Council voted not to move forward with the Comprehensive Plan Amendment for 84<sup>th</sup> and Mission Road and directed staff to prepare a Comprehensive Plan Amendment for just the Mission Valley Middle School site based on the uses in the R-1A District in which it is currently zoned.

The attached proposed amendment would be incorporated into Chapter 8 Potential Redevelopment and follows the same format used for Somerset Elementary School.

Staff provided the residential neighbors and the property owner with a draft copy of the proposed Comprehensive Plan Amendment to obtain their input. Staff met with a delegation of the residential neighbors on April 16<sup>th</sup> to discuss their comments. The attached document includes their requested changes. New text is shown in ***bold italics*** and deleted text is ~~lined out~~. None of the requested changes significantly changes the intent of the proposed Comprehensive Plan Amendment and Staff recommends they be included.

The property owner has not submitted any comments to Staff at this time. If comments are received prior to the Planning Commission Meeting, they will be forwarded to the Commission and posted on the City web site.

### RECOMMENDATION:

It is the recommendation of Staff that the Planning Commission adopt the amendment as submitted; however, the Planning Commission may make revisions it deems appropriate after considering public input; adopt a resolution amending the Comprehensive Plan Amendment; and forward said resolution to the Governing Body for its approval.

### D. Mission Valley Middle School

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3. **Single-Family Residences to the South, Southwest and East.** There are high value residences abutting the south and southwest boundary of the site. The existing school building is located in the north half of the site and the athletic fields about the south and southwest property line. There also are high to mid value *residences* dwellings on the east side of Mission Road across from the school site. Any redevelopment of the site needs to address how it will **be compatible with or relate to residences** relate to the variety of adjacent residential development types adjacent to the site.
4. **Multi-Family Residences to the North and Northwest.** There are four multi-family residential developments to the north and northeast of the former school site. One of these sites is a condo structure with individual ownership of the units; the others represent traditional rental property units. These sites have the following density levels:

- 3917 W 84<sup>th</sup> – 52 units on 3.81 acres – 13.6 du/acre
- 8361 Somerset Dr. – 41 units on 1.70 acres – 24.1 du/ac
- 8401 Somerset Dr. – 31 units on 1.29 acres – 24 du/ac
- 8449-51 Somerset Dr. – 2 units on .54 acres – 3.7 du/ac

These multi-family residential units represent both high and low value residences abutting the north and northwest. Any redevelopment of the site needs to address how it will relate to the variety adjacent residential type developments adjacent to the site.



5. **Drainage and Flood Plain.** There is an open drainage ditch along the north property line that flows from west to east and is part of Dykes Branch. The FEMA Flood Insurance Rate Map dated August 3, 2009 designates this area as ZONE X (Future Base Flood). This is defined as "Areas of 1% annual chance of flood based on future conditions hydrology. No base flood elevations determined." A copy of the Map is attached. While a hydrology study has not been completed, significant issues include upstream flows and several undersized box culverts downstream. ***These issues will need to be addressed for any redevelopment or expansion of the existing uses on the site.***
6. **Parking.** There is a large parking lot on the site, however, a use such as a private school or church could require more parking to accommodate the use. Any parking expansion will create more impervious surface and more stormwater runoff which will need to be addressed.
7. **Access.** This is a large site which ***is not located at an intersection and*** only has ***mid-block*** access from Mission Road. Mission Road has high traffic in this area because of Corinth Square Center and Corinth Elementary School and therefore the traffic impact and internal site circulation will need to be addressed for any future development.
8. **Public Perception.** The floor area ratio (building area divided by site area) of this site is 0.13 which is very low. The neighbors living in this area have perceived this as an open space site ***and do not wish to see the open space significantly reduced.*** ~~This is privately owned now, however, and that low floor area ratio normally is not financially feasible.~~ It is likely that the floor area ratio will increase in the future, but it needs to occur in a manner that is compatible with the existing ***single-family and multi-family residential*** development.
9. **Zoning Regulations limit uses.** The site is currently zoned R-1A Single-Family Dwelling District which limits the type and intensity of uses that can be permitted on the site. The R-1A District primarily allows single-family dwellings, public uses and churches. However, the District also allows conditional and special permits subject to restrictions and conditions. Public hearings are required for conditional use permits and they must be approved by the Planning Commission while special use permits require a public hearing and recommendation of the Planning Commission and are finally approved by the Governing Body. As with the Meadowbrook Country Club property, the site could be redeveloped into a traditional single-family neighborhood ~~with little or no oversight by the City~~ under the current zoning ***and subdivision*** regulations. Another option available is planned residential districts (RP-1A) which allows residential development to have a different form such as condominiums, patio homes, apartments but the density and other standards are controlled by the district regulations. The creation of a Planned Zoning District would be specific to this site and would regulate the form of the development. This includes the relationship of the buildings to the street, the type of street improvements, the massing and height of buildings, lot coverage, etc. This process requires a zoning change. There are a variety of uses that can be accommodated in the R-1A District, however, some may require rezoning, conditional use permits or special use permits.

## Recommendations

### 1. Encourage developers to obtain community input.

Residents, the City, and property owner all have a vested interest in the future development of the site. As such, Redevelopment Plans should address the



needs of the community as a whole and consider a variety of potential re-uses for the site. Any proposed plans for new uses or the expansion of existing uses needs the input of the surrounding neighborhood. ***Do to the former school's prominent role in the City and surrounding neighborhood, the City and residents expect ample opportunity to provide input into future redevelopment plans for the site.*** To address these expectations, developers will need to make significant efforts to solicit community input in redevelopment planning. An assessment of the existing building and site should take place to determine whether or not they can accommodate the proposal. If not, then a new development plan could be considered, which may give more flexibility to incorporating other uses (e.g. residential) on the site. The site may be large enough to allow for compatible senior housing development. A mixed residential use concept on this site could serve to further reinforce and reconnect the neighborhood to public uses. The issues of open space, drainage, access, ***traffic*** and parking all need to be addressed in detail as a part of any proposed development or expansion of existing uses on this site. The developer needs to conduct an adequate public involvement process to obtain input from the neighborhood.

**2. Limit the uses to those allowed in the R-1A Single-Family District.** Uses for this proposed site are restricted to uses that are permitted in the R-1A District which also may include conditional use permits, special use permits and planned residential. The uses generally are residential, including senior housing, and possibly a mixture of housing types. In addition, schools, (private require a special use permit) churches and other public uses are also permitted.

### **Economic Perspective**

**Issues:** Due to the scarcity of land and the size, location, and configuration of the site, the parcel would be considered highly desirable by the private real estate development community. Civic uses could be considered as a part of that mixed-use ***residential*** environment. The major issues regarding any future development of this site are the density or intensity of development, access, ***traffic***, stormwater management and compatibility with the existing developed neighborhood. Because of the limited type of development that can occur on this site, the City needs to consider very carefully whether to approve any incentives.

**Recommendations:** As an attractive site for redevelopment, the City should carefully consider re-use of the former Mission Valley Middle School property. Through a joint effort between the City Council, citizens, property owner, and potential developers, a variety of potential uses for the site should be explored and considered. This is an attractive site for redevelopment, but there is a very significant and updated building on the site that has limited opportunities for repurposing. Designation for the Mission Valley site for a mix of residential uses as described in the Village Vision Strategic Investment Plan could serve to provide tangible examples of how the Plan's implementation will adhere to the community's land use principles. Particular attention should be paid not only to the type of land uses, but also to the ultimate form of the development and its compatibility with low density single-family and high density multi-family use found in the mixture of residential densities in the surrounding neighborhood. The neighborhood is very concerned about the future of this site and will need to have significant input into any future change in use. If any change in use is considered, it is important that the site and the facility be designed compatible with the surrounding neighborhood. To successfully execute a project on this site, it will require creative and unique design talent and buy-in from the neighborhood and the community at large. Density levels, ***access, traffic*** and Storm water runoff are major issues and will need to be addressed as a part of any redevelopment plan.



## PLANNING COMMISSION MINUTES MAY 1, 2012

### ROLL CALL

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, May 1, 2012, in the fellowship room at The Village Presbyterian Church, 6641 Mission Road. Chairman Ken Vaughn called the meeting to order at 7:00 p.m. with the following members present: Randy Kronblad, Dirk Schafer, Gregory Wolf, Nancy Wallerstein and Nancy Vennard.

The following persons were present in their advisory capacity to the Planning Commission: Ron Williamson, Planning Consultant; Dennis Enslinger, Assistant City Administrator and Joyce Hagen Mundy, City Clerk/Planning Commission Secretary.

### APPROVAL OF MINUTES

Nancy Vennard moved for the approval of the minutes of April 3, 2012, as presented. The motion was seconded by Randy Kronblad and passed by a vote of 5 to 0 with Greg Wolf abstaining.

Chairman Ken Vaughn welcomed new Planning Commission member Greg Wolf.

### PUBLIC HEARINGS

#### **PC2012-05 Consider Amendment to Chapter 8 "Potential Redevelopment of the Comprehensive Plan, Village Vision, to include the former Mission Valley Middle School site.**

Ron Williamson stated that on February 6, 2011, the City Council voted not to move forward with a proposed Comprehensive Plan Amendment for 84<sup>th</sup> and Mission Road and directed staff to prepare a Comprehensive Plan Amendment addressing only the Mission Valley Middle School site based on the uses allowed in the R-1a District in which it is currently zoned. Tonight's action is only the consideration of an amendment to the City's Comprehensive Plan - it is not a zoning action.

Staff prepared the amendment following the same format used in the existing Comprehensive Plan addressing the Somerset Elementary School site. On March 6<sup>th</sup>, the Planning Commission reviewed the draft amendment and suggested changes prior to the authorization of the Public Hearing.

Staff also met with representatives of the neighborhood on April 16<sup>th</sup> to obtain their input. Their requested changes were reviewed by Mr. Williamson and are reflected in bold print in the staff report that follows. Mr. Williamson noted that none of the proposed changes significantly change the intent of the proposed Comprehensive Plan.

#### **D. Mission Valley Middle School**

The 18.43 acres of the former Mission Valley Middle School site is located on the west side of Mission Road south of 83<sup>rd</sup> Street. There are single-family dwellings to the south, southwest and east and multiple-family dwellings to the northwest and north. The site is also in close proximity to the Corinth Shopping Center. Access is currently off Mission Road and the site is zoned R-1A Single-Family Residential District. Shawnee Mission School District closed the school at the end of the school year in 2011 and sold it to a private developer in the fall of 2011. When Village Vision was prepared in 2006, it was not anticipated that this facility would be closed.

The following outlines the critical issues related to the sites potential for redevelopment and offers some recommendations for future redevelopment.

## Issues

- 1. The school site functions as an integral part of the neighborhood.** The school site is an integral part of the neighborhood and provides an opportunity for active recreation. Use as a recreational area was limited by school usage but there was still a significant amount of time that the outdoor area was available to the general public. Schools frequently give a neighborhood identity and contribute to the social fabric of the area. Since this was a middle school, the geographic influence of the location was significant. Any reuse of the site should maintain the status as a center of the neighborhood.
- 2. Existing Structures.** The building was recently updated and expanded so it has been significantly modified from its original construction in 1958. The building is in good physical condition and could easily accommodate a use such as a private school or an educational wing for a church. There is also the possibility that it could be converted to a residential use.
- 3. Single-Family Residences to the South, Southwest and East.** There are high value residences abutting the south and southwest boundary of the site. The existing school building is located in the north half of the site and the athletic fields abut the south and southwest property line. There also are high to mid value *residences dwellings* on the east side of Mission Road across from the school site. Any redevelopment of the site needs to address how it will *be compatible with or relate to residences* ~~relate to the variety of adjacent residential development types~~ adjacent to the site.
- 4. Multi-Family Residences to the North and Northwest.** There are four multi-family residential developments to the north and northeast of the former school site. One of these sites is a condo structure with individual ownership of the units; the others represent traditional rental property units. These sites have the following density levels:

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These multi-family residential units represent both high and low value residences abutting the north and northwest. Any redevelopment of the site



needs to address how it will relate to the variety adjacent residential type developments adjacent to the site.

5. **Drainage and Flood Plain.** There is an open drainage ditch along the north property line that flows from west to east and is part of Dykes Branch. The FEMA Flood Insurance Rate Map dated August 3, 2009 designates this area as ZONE X (Future Base Flood). This is defined as “Areas of 1% annual chance of flood based on future conditions hydrology. No base flood elevations determined.” A copy of the Map is attached. While a hydrology study has not been completed, significant issues include upstream flows and several undersized box culverts downstream. *These issues will need to be addressed for any redevelopment or expansion of the existing uses on the site.*
6. **Parking.** There is a large parking lot on the site, however, a use such as a private school or church could require more parking to accommodate the use. Any parking expansion will create more impervious surface and more stormwater runoff which will need to be addressed.
7. **Access.** This is a large site which *is not located at an intersection and* only has *mid-block* access from Mission Road. Mission Road has high traffic in this area because of Corinth Square Center and Corinth Elementary School and therefore the traffic impact and internal site circulation will need to be addressed for any future development.
8. **Public Perception.** The floor area ratio (building area divided by site area) of this site is 0.13 which is very low. The neighbors living in this area have perceived this as an open space site *and do not wish to see the open space significantly reduced.* ~~This is privately owned now, however, and that low floor area ratio normally is not financially feasible.~~ It is likely that the floor area ratio will increase in the future, but it needs to occur in a manner that is compatible with the existing *single-family and multi-family residential* development.
9. **Zoning Regulations limit uses.** The site is currently zoned R-1A Single-Family Dwelling District which limits the type and intensity of uses that can be permitted on the site. The R-1A District primarily allows single-family dwellings, public uses and churches. However, the District also allows conditional and special permits subject to restrictions and conditions. Public hearings are required for conditional use permits and they must be approved by the Planning Commission while special use permits require a public hearing and recommendation of the Planning Commission and are finally approved by the Governing Body. As with the Meadowbrook Country Club property, the site could be redeveloped into a traditional single-family neighborhood ~~with little or no oversight by the City~~ under the current zoning *and subdivision* regulations. Another option available is planned residential districts (RP-1A) which allows residential development to have a different form such as condominiums, patio homes, apartments but the density and other standards are controlled by the district regulations. The creation of a Planned Zoning District would be specific to this site and would regulate the form of the development. This includes the relationship of the buildings to the street, the type of street improvements, the massing and height of buildings, lot coverage,

etc. This process requires a zoning change. There are a variety of uses that can be accommodated in the R-1A District, however, some may require rezoning, conditional use permits or special use permits.

## Recommendations

### **1. Encourage developers to obtain community input.**

Residents, the City, and property owner all have a vested interest in the future development of the site. As such, Redevelopment Plans should address the needs of the community as a whole and consider a variety of potential re-uses for the site. Any proposed plans for new uses or the expansion of existing uses-needs the input of the surrounding neighborhood. *Do to the former school's prominent role in the City and surrounding neighborhood, the City and residents expect ample opportunity to provide input into future redevelopment plans for the site.* To address these expectations, developers will need to make significant efforts to solicit community input in redevelopment planning. An assessment of the existing building and site should take place to determine whether or not they can accommodate the proposal. If not, then a new development plan could be considered, which may give more flexibility to incorporating other uses (e.g. residential) on the site. The site may be large enough to allow for compatible senior housing development. A mixed residential use concept on this site could serve to further reinforce and reconnect the neighborhood to public uses. The issues of open space, drainage, access, *traffic* and parking all need to be addressed in detail as a part of any proposed development or expansion of existing uses on this site. The developer needs to conduct an adequate public involvement process to obtain input from the neighborhood.

### **2. Limit the uses to those allowed in the R-1A Single-Family District.**

Uses for this proposed site are restricted to uses that are permitted in the R-1A District which also may include conditional use permits, special use permits and planned residential. The uses generally are residential, including senior housing, and possibly a mixture of housing types. In addition, schools, (private require a special use permit) churches and other public uses are also permitted.

## Economic Perspective

**Issues:** Due to the scarcity of land and the size, location, and configuration of the site, the parcel would be considered highly desirable by the private real estate development community. Civic uses could be considered as a part of that mixed-use *residential* environment. The major issues regarding any future development of this site are the density or intensity of development, access, *traffic*, stormwater management and compatibility with the existing developed neighborhood. Because of the limited type of development that can occur on this site, the City needs to consider very carefully whether to approve any incentives.

**Recommendations:** As an attractive site for redevelopment, the City should carefully consider re-use of the former Mission Valley Middle School property. Through a joint effort between the City Council, citizens, property owner, and potential developers, a variety of potential uses for the site should be explored and considered. This is an attractive site for redevelopment, but there is a very significant and updated building on the site that has limited opportunities for repurposing. Designation for the Mission

Valley site for a mix of residential uses as described in the Village Vision Strategic Investment Plan could serve to provide tangible examples of how the Plan's implementation will adhere to the community's land use principles. Particular attention should be paid not only to the type of land uses, but also to the ultimate form of the development and its compatibility with low density single-family and high density multi-family use found in the mixture of residential densities in the surrounding neighborhood. The neighborhood is very concerned about the future of this site and will need to have significant input into any future change in use. If any change in use is considered, it is important that the site and the facility be designed compatible with the surrounding neighborhood. To successfully execute a project on this site, it will require creative and unique design talent and buy-in from the neighborhood and the community at large. Density levels, *access*, *traffic* and Storm water runoff are major issues and will need to be addressed as a part of any redevelopment plan.

Ron Williamson noted comments were also received by MVS, LLC, the current owners of the property, after preparation of the staff report and copies have been distributed to the Commission. The letter requests that the Commission limit the uses of this property and that they be considered through a formal redevelopment proposal. They view the Comprehensive Plan as a broad planning tool. Staff felt that this request implies a broader inclusion of land uses than those permitted in R-1a and does not recommend this revision.

Chairman Ken Vaughn reviewed the procedures to be followed for the public hearings calling for presentation by staff, questions from the Commission followed by public input asking the public to identify themselves prior to speaking and not to repeat comments previously voiced. He asked that the audience refrain from applause and vocal outbursts.

Virginia Cooley, 8436 Somerset, asked whose idea it was to change this site. Dennis Enslinger responded the School District closed the school and sold the property to a private developer. The proposed amendment addresses how the city would like to see the property developed. Mrs. Cooley expressed concern that any change to this site would increase current water runoff problems that exist in the neighborhood. Mr. Williamson responded that if there was an application for development those issues would be addressed at that time by the property owner. Mrs. Cooley asked who was the new property owners and if they were local. Residents in the audience responded to Mrs. Cooley's question.

John Duggan, representing the Mission Valley Neighborhood Association, expressed the association's support of the proposed amendment. They feel it is consistent with the direction given the staff by the Governing Body on February 6, 2012. He agreed with staff's opposition to the broader language proposed by MVS, LLC. and urged the Planning Commission to approve the amendment as presented by staff.

Brian Doerr, 4000 West 86<sup>th</sup> Street, spoke on behalf of the Mission Valley Neighborhood Association, whose Mission Statement is to "preserve the former Mission Valley Middle School property as R-1 zoning, in support of the proposed amendment as written by staff. The amendment is consistent with the directive given by the City Council on February 6, 2012. Mr. Doerr presented the following reasons the association felt the amendment is appropriate:

- Redevelopment requires sensitivity to the character of existing neighborhoods.
- Village Vision requires the preservation of the identity and character of the City.
- Current open space in the City is woefully inadequate - converting Mission Valley to commercial development will exacerbate this problem.
- Revitalizing existing office/retail is emphasized as more important than creation of new office/retail.
- The effect of commercial development on the Mission Valley site will likely leave existing commercial/retail development blighted.
- Village Vision points out that the redevelopment of Corinth Square is primary. Allowing for more commercial development nearby is counter to this concept.
- Adding additional retail merely moves dollars from one store to another. Mr. Doerr noted the Corinth Square retailers are not in favor of commercial development of this property.

Mr. Doerr highlighted the issues raised by staff in the staff report including compatibility, drainage, traffic and public perception and closed asking the Planning Commission to support to amendment as proposed.

Craig Satterlee, 8600 Mission Road, stated that creation of a Mixed Use District at this location would be inconsistent with the City's Village Vision and felt the addition of new retail would negatively impact the merchants at Corinth Square as well as negatively impact the value of the surrounding residential properties. Mr. Satterlee urged the Planning Commission not to take business away from Corinth merchants by allowing retail development of this site, but to adopt the proposed amendment as presented.

Mr. Satterlee also read a letter from Steve Carman expressing appreciation for the amount of time the City has devoted to this issue. He feels the recommendation of staff reflects a thoughtful and measured approach that is entirely consistent with Village Vision and provides a broad base of uses for this property.

Whitney Kerr, 4020 West 86<sup>th</sup> Street, stated as a planning body, planning should not be based on what is most economically feasible for the developer.

Jamie Guild, 3717 West 84<sup>th</sup> Street, expressed concern for his two young children who would be walking to Corinth Elementary if this site was developed with mixed use bringing even greater traffic to Mission Road. He feels strongly that the site should remain residential in use.

Sheila Myers, 4505 West 82<sup>nd</sup> Street, noted she lives one block from Corinth Square and had no problem when it was identified in Village Vision as one of the prime retail developments and possible expansion to a mixed use district was suggested. However, she feels that allowing mixed use development on this site would cannibalize Corinth merchants and noted the large number of office spaces already available in the city.

Charles Miller, attorney representing the property owner, addressed the Commission. Mr. Miller clarified the ownership of this property is solely Dan Lowe and Joe Tutera, both of whom reside locally. RED was hired to develop the property and RED is also

a local company. He noted Dan Lowe did talk with staff regarding the proposed amendment. He stated he was not present to discuss redevelopment or to oppose the comprehensive plan amendment, but to highlight the points expressed in their letter.

“In light of the tremendous time and effort put forth by elected officials, city staff, residents and other stakeholders in creating and adopting the Village Vision Strategic Investment Plan, it seems that any amendment to that plan should encourage the City to consider uses of the MVS site that are consistent with the broadly stated goals of that plan. Specifically, portions of the Action Agenda in Section F. of the Village Vision Strategic Investment Plan’s Executive Summary statement that top priorities of the City include (1) consider revising the zoning ordinance to allow more residential, commercial and office development, particularly in walkable, mixed-use areas of greater intensity, (2) permit higher residential densities and mixed uses near existing commercial areas and along arterial roadways and (3) allow for a greater variety of housing types throughout Prairie Village.”

Mr. Miller proposed that the Planning Commission not recommend uses be limited until they consider uses as part of a formal redevelopment proposal.

With no one else wishing to address the Commission, Chairman Ken Vaughn thanked the residents for their comments and closed the public hearing at 7:35 p.m.

Mr. Vaughn asked if staff had any additional comments.

Ron Williamson stated that staff feels adding the language suggested by the owner broadens land use outside of R-1a and they feel uses should stay within R-1a District.

Nancy Vennard suggested the language in the last sentence of #3 under Issues should be changed to read “be compatible with or relate to **surrounding** residences” to include those residents across Mission Road from this site.

Ms Vennard also pointed out a typo in the last sentence under #4 “relate to the variety ~~adjacent~~ of residential type developments adjacent to the site.” Nancy Wallerstein pointed out a typo in #1 of recommendations on the top of page 4 - “Do to the former . . . should read **Due** to the former . . .

Nancy Vennard questioned the use of R-1a and RP-1a in the recommendations. Mr. Williamson clarified that the uses were the same, but that RP-1a is a planned district and the use could taken a different form. Mr. Williamson also noted that the word “adjacent” would include properties across the street and is not limited to immediately adjoining properties.

Nancy Wallerstein confirmed the flood plain map designations of “Zone X” were currently unrated classifications.

Randy Kronblad moved the Planning Commission adopt by Resolution 2012-01 the proposed amendment to Chapter 8 of the Comprehensive Plan as written including the two typographical corrections and forward said resolution to the Governing Body for its approval. The motion was seconded by Dirk Schafer and passed unanimously.

Dirk Schafer expressed the Planning Commission's appreciation for those in attendance at the meeting and thanked them for being involved in their community. Their input and passion is welcome.

DRAFT

## NON-PUBLIC HEARINGS

### PC2012-105            **Site Plan Approval for fence 8526 Fontana**

David and Janet Byars, 8526 Fontana, presented their request for a waiver from Section 19.44.025 C which requires a five (5) foot setback from the right-of-way adjacent to Somerset because the subject property is located on a corner lot. There is eighty (80) feet of right-of-way along this section of Somerset which would place the fence forty-five (45) feet from the center line of the street.

They want to construct a new fence in the same location of the original fence which was approximately forty-one feet from the centerline of Somerset. The proposed fence is six (6) foot in height and is a standard privacy fence design.

They believe it is a hardship to have to take existing vegetation on the backyard side of the fence and replace it under the strict interpretation of the zoning code. Secondly, they would like to maintain as much rear yard space as possible and do not believe that the fence in the current location affects the rights of adjacent property owners.

Staff reviewed the following criteria for a modification to the required setback under the approval of a site plan.

**A. The site is capable of accommodating the building(s), parking areas and drives with appropriate open space and landscape;**

The applicant is not proposing to significantly alter the existing building, parking or drive configuration. The open space will remain relatively the same since the proposed fence design is similar the previous fence and in the same location.

**B. Utilities are available with adequate capacity to serve the proposed development;**

The site has existing utilities.

**C. The plan provides for adequate management of stormwater runoff;**

The proposed modifications to the site will not have any impact on stormwater runoff.

**D. The plan provides for safe and easy ingress, egress and internal traffic circulation;**

The Planning Commission has given the placement of fences a great deal of consideration related to safe ingress and egress circulation. In developing setback standards for fences, the Planning Commission has considered impacts on adjacent properties. In this case, the property to the west could be adversely impacted by the construction of a standard six (6) foot privacy fence along the property line; however, both properties front on Fontana and in this situation would not be impacted. There would be little impact to the adjacent property given site placement of the existing fence and the lack of a driveway curb-cut along Somerset.

**E. The plan is consistent with good land planning and site engineering design principles;**

The plan is consistent with good land planning and site engineering design principles.

**F. An appropriate degree of compatibility will prevail between the architectural quality of the proposed building(s) and the surrounding neighborhood;**

The proposed fence is compatible with the residential structure and the surrounding neighborhood.

**G. The plan represents an overall development pattern that is consistent with the Comprehensive Plan and other adopted planning policies.**

The plan is consistent with overall development patterns represented in the neighborhood and with the policies adopted in the Comprehensive Plan.

Dirk Schafer moved the Planning Commission find the PC2012-105 meets the required criteria and grant the requested waiver from Section 19.44.025C. The motion was seconded by Greg Wolf and passed unanimously.

**PC2011-116                      Sign Approval - Monument Sign  
83<sup>rd</sup> & Mission Road**

Jeff Berg, representing Lane4, presented revised monument signs for Corinth Square Shopping Center. He noted the sign to be located on the southeast corner has been lowered to five feet in height but is approximately 36 feet in length.

Ron Williamson stated staff feels the new design and materials are better than the original design originally approved by the Planning Commission. The only concern is that the monument be set back far enough so it does not adversely affect the site distance at the intersection.

Nancy Wallerstein asked what the surface would be in the open areas. Scott Schultz replied the open areas are designed to hold shopping center and community related announcements and it was anticipated that it would never be open. The back will be a solid finish selected by Lane4 with on-going interchangeable lettering for the announcements.

Randy Kronblad asked what would be in the blank squares on the ends of the monument sign. These would be signs identifying Lane4 with leasing contact information. Mr. Kronblad questioned the need for two such signs. Dennis Enslinger noted that one sign was approved in the original submittal. Jeff Berg stated they would be willing to have only one sign as originally proposed.

Nancy Vennard confirmed the location of the monument signs to be at the southeast corner of 83<sup>rd</sup> & Mission and two signs, one on each side of the new main entrance to the center off Mission Road. Randy Kronblad confirmed there are no monument signs planned along 83<sup>rd</sup> Street and confirmed that signs would be backlit.

Nancy Wallerstein noted with the backlighting it was essential that there be text in the changeable section at all times. Mr. Schultz assured her with the promotion of community events as well as center events, the sign area would be filled at all times.

Ron Williamson noted the proposed signs would eliminate the need for the numerous temporary signs now found around the center.

Nancy Vennard asked how long the community sign face was on the corner monument sign. Mr. Berg responded it was approximately eight feet in width. He noted there would be no tenant specific signage in this location.



Staff noted the change to the monument sign would also need to be addressed in revised sign standards for the center. These changes could be made and approved by staff. Staff also noted that approval should be conditioned upon meeting the appropriate site distances at the intersection. Mr. Berg stated the conditions of approval were acceptable.

Nancy Vennard moved the Planning Commission approve the revised monument sign for the Corinth Square Shopping Center as presented subject to the sign location meets the appropriate site distances at the intersection and the sign standards for the center be revised and presented to staff for approval to reflect the changes to the monument sign. The motion was seconded by Dirk Schafer and passed unanimously.

## **OTHER BUSINESS**

### **Next Meeting**

The June 5th Planning Commission agenda at this time includes a lot split on 72<sup>nd</sup> Street, sign standard revisions on 75<sup>th</sup> Street, a possible Special Use Permit for a daycare at 7501 Belinder and a BZA (rear yard setback) and Site Plan approval for 3704 West 71<sup>st</sup> Street. The filing deadline is Friday.

## **ADJOURNMENT**

With no further business to come before the Planning Commission, Chairman Ken Vaughn adjourned the meeting at 8:15 p.m.

Ken Vaughn  
Chairman

**MVS, LLC**  
**4717 Central**  
**Kansas City, Missouri 64112**

April 27, 2012

Mr. Dennis Enslinger and  
Members of the Prairie Village Planning Commission  
City of Prairie Village  
7700 Mission Road  
Prairie Village, Kansas 66208

Subject: Mission Valley School Site – Comprehensive Plan Amendment

Mr. Enslinger and Members of the Prairie Village Planning Commission:

As you know, MVS, LLC is the owner of the vacant former Mission Valley School site. MVS has reviewed a draft of the proposed Village Vision Strategic Plan Amendment. We appreciate and respect the efforts of the City staff and members of the Planning Commission in the preparation and consideration of the amendment, as well as the efforts of those who previously worked to prepare the entire Village Vision Strategic Investment Plan. Although MVS, and probably many of the other interested parties, disagree with some of the statements in the proposed amendment, it seems that the Village Vision Strategic Investment Plan was intended to be a broad planning tool and MVS would prefer to focus on that aspect of it.

In light of the tremendous time and effort put forth by elected officials, city staff, residents and other stakeholders in creating and adopting the Village Vision Strategic Investment Plan, it seems that any amendment to that plan should encourage the City to consider uses of the MVS site that are consistent with the broadly stated goals of that plan. Specifically, portions of the Action Agenda in Section F of the Village Vision Strategic Investment Plan's Executive Summary state that top priorities of the City include (1) consider revising the zoning ordinance to allow more residential, commercial and office development, particularly in walkable, mixed-use areas of greater intensity, (2) permit higher residential densities and mixed uses near existing commercial areas and along arterial roadways and (3) allow for a greater variety of housing types throughout Prairie Village.

MVS is not proposing that you take any of the actions listed in 1, 2 and 3 above or that you change the plan to endorse a particular use; however, MVS is proposing that you do not recommend that uses be limited until you consider uses as part of a formal redevelopment proposal. MVS requests that you take into consideration all of these factors and the possibility of future benefits to the City and revise Item 2 in "Recommendations" in the draft of the amendment as follows:

2. Consider any proposed uses taking into account (i) the impact on surrounding uses, (ii) the goals and recommendations of the Village Vision Strategic Investment Plan, and (iii) any other relevant factors. Under the current R-1A zoning uses for this proposed site are restricted to uses that are permitted in the R-1A District which also may include conditional use permits, special use permits and planned residential. The uses generally are, residential, including senior housing, and possibly a mixture of housing types. In addition, schools, (private require a special use permit) churches and other public uses are also permitted.

Please contact me with any questions or comments. Thank you for your consideration of these issues.

Very truly yours,

MVS, LLC

A handwritten signature in black ink, appearing to be the initials 'DL' with a stylized flourish.

Dan Lowe

A handwritten signature in blue ink, appearing to be 'JT' with a stylized flourish.

Joe Tutera



## ADMINISTRATION

City Council Meeting Date: May 21, 2012

**COU-2012-28: Consider Approving Ordinance No. 2258 Repealing Ordinance No. 2245 which established a temporary moratorium on all rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School.**

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### **RECOMMENDATION:**

Staff recommends the City Council approve Ordinance No. 2258 Repealing Ordinance No. 2245 which established a temporary moratorium on all rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School.

### **Suggested Motion:**

I move the Governing Body approve Ordinance No. 2258 Repealing Ordinance No. 2245 and authorize the Mayor to execute the effectuating ordinance.

### **BACKGROUND:**

With the closure of the former Mission Valley Middle School, the City determined that a revision to the comprehensive plan, Village Vision, was necessary to plan for the future use of the school site. The Governing Body approved Ordinance No. 2245 establishing a temporary moratorium on all rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School on November 7, 2011 to allow for adequate time to prepare the comprehensive plan amendment.

The City Council has under consideration in a Planning Commission agenda item, the adoption of the Comprehensive Plan Amendment for the former Mission Valley School site. If the City Council adopts the proposed plan amendment, the City Council should repeal the moratorium ordinance on the subject property.

### **ATTACHMENT:**

Draft Ordinance No. 2258

### **PREPARED BY:**

Dennis J. Enslinger  
Assistant City Administrator  
Date: May 17, 2012

**CITY OF PRAIRIE VILLAGE, KANSAS**

**ORDINANCE NO. 2258**

**AN ORDINANCE OF THE CITY OF PRAIRIE VILLAGE, KANSAS, REPEALING ORDINANCE NO. 2245 ESTABLISHING A TEMPORARY MORATORIUM ON ALL REZONINGS AND SPECIAL USE PERMITS IN THE AREA IN AND AROUND THE FORMER SITE OF THE MISSION VALLEY MIDDLE SCHOOL.**

**WHEREAS**, Ordinance No. 2245 was adopted on November 7, 2011 and became effective upon publication, November 15, 2011; and

**WHEREAS**, Ordinance No. 2245 created a moratorium on applications for rezoning and special use permits in the area in and around the former site of the Mission Valley Middle School to allow for the development of a comprehensive plan amendment; and

**WHEREAS**, the Governing Body has adopted a Comprehensive Plan amendment for the former site of the Mission Valley School on May 21, 2012.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:**

**Section 1.** Ordinance No. 2245 is hereby repealed for the reasons set forth herein.

**Section 2.** This ordinance shall take effect after May 21, 2012 and after publication as provided by law.

**Passed by the Governing Body this 21<sup>st</sup> day of May, 2011.**

**Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2011.**

\_\_\_\_\_  
Ron Shaffer, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Joyce Hagen Mundy, City Clerk

\_\_\_\_\_  
Catherine P. Logan, City Attorney

## MAYOR'S ANNOUNCEMENTS

May 21, 2012

**Committee meetings scheduled for the next two weeks include:**

Environmental/Recycle Committee	05/23/2012	7:00 p.m.
VillageFest Committee	05/24/2012	7:00 p.m.
Council Committee of the Whole	06/04/2012	6:00 p.m.
City Council	06/04/2012	7:30 p.m.

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The Prairie Village Arts Council is pleased to announce a photography exhibit by Julie Fallone in the R. G. Endres Gallery for the month of May.

Recreation memberships are for sale in the City Clerk's Office. The pool opens May 26<sup>th</sup> at 11:00 a.m.

The City offices will be closed Monday, May 28<sup>th</sup> in observance of the Memorial Day Holiday. Deffenbaugh also observes this holiday so pick-up will be delayed.



**INFORMATIONAL ITEMS**  
**May 21, 2012**

1. Planning Commission Agenda - June 5, 2012
2. Park and Recreation Committee Minutes - February 8, 2012
3. Park and Recreation Committee Minutes - April 11, 2012
4. VillageFest Committee Minutes - February 23, 2012
5. VillageFest Committee Minutes - March 22, 2012
6. Environmental Committee Minutes - March 28, 2012
7. Prairie Village Arts Council Minutes - March 21, 2012
8. Prairie Village Arts Council Minutes - April 18, 2012
9. Sister City Committee Minutes - April 9, 2012
10. Mark Your Calendars



**PLANNING COMMISSION AGENDA  
CITY OF PRAIRIE VILLAGE  
MUNICIPAL BUILDING - 7700 MISSION ROAD  
TUESDAY, JUNE 5, 2012  
COUNCIL CHAMBERS  
7:00 P.M.**

**I. ROLL CALL**

**II. APPROVAL OF PC MINUTES - May 1, 2012**

**III. PUBLIC HEARINGS**

**PC2012-06 Request for Special Use Permit for Daycare Program at  
7501 Belinder Avenue  
Zoning: R-1a  
Applicant: Alison Erzen; Little Owlly's Nest for  
Knowledge**

**IV. NON-PUBLIC HEARINGS**

**PC2012-106 Request for Preliminary & Final Plat Approval  
2110 West 72<sup>nd</sup> Street  
Zoning: R-1a  
Applicant: Martin Rutiaga**

**PC2012-107 Request for Site Plan approval - Bldg Height Elevation &  
Retaining Wall  
3704 West 71<sup>st</sup> Street  
Zoning: R-1a  
Applicant: Lauren Hickman, Archetype Design Group**

**PC2012-108 Request for Site Plan Approval - Hen House Renovation  
4050 West 83<sup>rd</sup> Street  
Zoning: C-2  
Applicant: Generator Studio**

**PC2012-109 Request for Sign Approval & Revised Sign Standards-  
2200 West 75<sup>th</sup> Street  
Zoning: C-2  
Applicant: Stephanie Warden DDS &  
Home Renovations, ALH**

**PC2012-110 Request for Replat of 75 Mission Office Condominiums  
3864 West 75<sup>th</sup> Street  
Zoning: C-0  
Applicant: Paul Wrablica, III**

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

## **PARK AND RECREATION COMMITTEE**

**February 8, 2012**

**Council Chambers**

The Park and Recreation Committee met at 7.00pm. Presiding: Diana Ewy Sharp, Chair, Diane Mares, Joe Nolke, Peggy Couch, Tim O'Toole, Dan Searles, Clarence Munsch, Maggie Swartz, Eric Blevins and Kevin Letourneau were in attendance. Staff: Bruce McNabb, Mike Helms and Chris Engel. Also present: Kathy Thompsen

The Committee welcomed Maggie Swartz. Maggie heard about the vacancy on the committee from Tim and felt it would be a good way to get involved in civic events.

### **PUBLIC PARTICIPATION**

Kathy Thompsen, 7524 Falmouth, was at the recent Planning Commission Public Hearing on the proposed trail route change from Roe to Nall. She reported there were several residents there opposed to the changes and felt they were uninformed of any of the trail discussions.

Diana shared she has been hearing from Nall residents that they are fearful there is going to soon be a large trail in their front yard.

Diane wants to make sure the City maintains the trails and clears the snow.

### **CONSENT AGENDA**

Diane moved for approval of the consent agenda. Dan seconded the motion. Mike requested the inclement weather clause in the JCPRD Day Camp contract be expanded to allow access to City Hall in the case of dangerous weather. The motion carried.

### **REPORTS**

#### **Public Works Report**

Mike reported the water tower was down and the top 4' of the concrete pillars would be removed and seed/sod over. The vaults will remain and the power will be moved underground. Bruce will look into when the play area will be reopened to the public.

Bruce reported he was pleased with the numbers on the Infrastructure Report and did not see much cause for concern. The report will be used in the future while establishing CIP projects during the budget process. Bruce reported the Tomahawk Trail fence will be replaced with round rail fence with black chain-link hung behind. Diana asked if the additional work will prevent getting Windsor Trail fixed. Bruce does not believe it will impact that project. Bruce reported the Somerset Trail meeting is being postponed until the City Council has a discussion about their commitment to the Trail System. Diana shared she would be recommending to Council that the greater trail plan not be pursued at this time and only in-park loops be completed. Her recommendation to the Council will not be as Parks and Recreation Chair, but as a Councilmember.

#### **Recreation Report**

Chris reported offer letters had been sent to all returning employees and only a few new employees would need to be hired. The Recreation Guide has been sent to the printers and should hit mailboxes during the first week of March. Chris reported that Jeanne and Penny in the Clerk's Office have been working to make the website and recreation portal more user-friendly and attractive. There should be a measurable increase in online memberships sold this year thanks to their hard work. Chris shared an

email from Cathy Jones, Dive Coach, requesting an assistant coach to help manage the team. She said it was getting difficult to manage the kids while on deck waiting to use the board and still individually coach kids after they use the board. Clarence confirmed the aquatics program continues to cover its costs with registration fees. After discussion, **Peggy moved to add a half-time assistant diving coach. Clarence seconded and the motion carried.**

### **Community Center Report**

Chris reported the committee will be meeting this month to discuss some of the numbers the consultant has presented. Diana shared Kathy Peterson had resigned from the committee and there was now an opening.

### **Events Update**

Dan and Diane presented a draft budget for the Weltner Park Rededication scheduled for Saturday, May 12. While speaking with Jim Cosgrove about providing the talent for the event, it was mentioned the Hy-Vee people had asked about sponsoring an event. Dan will be investigating and looking into getting Hy-Vee and the other local merchants to help sponsor the event. He is still in the early planning phases and looking for volunteers to work the 9.00a – 11.00a and 11.00a - 1.00p shifts that day. There is concern that people will park over at Hy-Vee and cross the street so a crossing guard may be needed. Diane reported she is looking for a local artist to create a drawing of the new play area in the park to make a coloring sheet for the kids that will be in attendance. Diane also asked if a pool pass could be donated similar to the Franklin rededication. Chris will coordinate with Mayor on this item.

### **Chairperson's Report**

Diana reported she had spoken with former Mayor Roe Taliaferro's wife recently and she shared she will no longer be able to maintain his Sculpture Garden in Harmon Park. Diana suggested to Mayor Shaffer that one of the remaining parks not named for a Mayor be rededicated in his name. There is a city policy on renaming parks for former mayors and Mayor Taliaferro is the only former mayor that meets the criteria and doesn't have a park in his honor. After looking at the options, Mayor Taliaferro selected Meadowlake Park as the most appropriate option. There was discussion on the history of the park, any associated costs with the rededication and why it took twelve years for the change. **Clarence moved to recommend to City Council that Meadowlake Park be renamed Taliaferro Park. Peggy seconded the motion and it carried.**

### **OLD BUSINESS**

Diana reported the trail discussion on the agenda will be held over until the City Council has discussed their commitment to the trail plan at the February 21<sup>st</sup> meeting.

As part of the sales tax discussion, prioritization of parks projects needs to be discussed to better inform the Council and public what they would be funding. Diana shared the sales tax item would be discussed at the March 19<sup>th</sup> City Council meeting. Staff is putting together information to include in the packet for that meeting to share parks priorities regardless of cost. Dan asked that potential parkland around 63<sup>rd</sup> and Nall be considered.

The next meeting will be Wednesday, March 14 at 7.00pm in City Hall.

### **Adjournment**

## **PARK AND RECREATION COMMITTEE**

**April 11, 2012**

**Council Chambers**

The Park and Recreation Committee met at 7.00pm. Presiding: Diana Ewy Sharp, Chair, Laura Wassmer, Vice-Chair, Diane Mares, Joe Nolke, Peggy Couch, Tim O'Toole, Clarence Munsch, Maggie Swartz, Max Rieper, Jim Bernard Jr. and Kevin Letourneau were in attendance. Staff: Bruce McNabb and Chris Engel. Also present: Nancy Vennard and John Joyce.

### **PUBLIC PARTICIPATION**

Nancy Vennard, 7921 Bristol Ct, spoke on behalf of the community garden group. They have received a \$4700 grant and would like to make some improvements to the site. They will be returning at a later date for the majority of the improvements but would like to install a 24" fence immediately to keep out the rabbits. There was discussion on the need for maintenance inside and outside the fence and ADA accessibility of the garden. Nancy shared they would maintain in the fence line and the fence was easily moveable for ADA access. Peggy recommended the community garden group proceed with installing a fence around the plot. Laura seconded and the motion carried.

John Joyce, 4201 Delmar, believes the Community Center Committee needs to be looking at some type of facility sharing with the City of Mission. Mr. Joyce also asked about the Parks Funding Summary that was in the packet and how those numbers were calculated. Mr. Joyce also has concerns about costs contained in the Parks Master Plan and how those costs and the costs reflected in the Funding Summary correlate with what's being asked for in the potential parks sales tax.

### **CONSENT AGENDA**

The minutes from February 8, 2012 were approved.

### **REPORTS**

#### **Public Works Report**

Bruce reported that work in McCrum Park was finishing up and the plan to underground the utility lines has been postponed. Crews have started their normal spring operations of park and fountain maintenance. The fountain in Carroll Plaza and stream in Franklin Park are not working. However, they should be operational this spring.

#### **Recreation Report**

Chris reported he is still in need of a few key staff positions the most critical being a Synchro Coach. It was recommended to expand the search into the dance community. Registrants are being informed that if a coach is not found the season will be cancelled. In response to the Crypto outbreak last summer, area recreation managers have created a crypto response plan that will be utilized at area pools. Similar to last year, there will be a Skate Park event on June 21<sup>st</sup> from 3.00 – 5.00pm that focuses on safety with free helmets given away. The Parks & Recreation Committee is being recognized by the Tree Board on Arbor Day with a planting in Franklin Park on Saturday, April 28 at 10.00am.

#### **Events Update**

The Weltner Park rededication is May 12<sup>th</sup> from 10:00 – noon. The contractor has donated \$1,000 for the event and Dan and Diane have engaged the shops on State Line and many have kindly donated items for the event. There will be kids games, chalk, Frisbees, and Jim Cosgrove will play at 11:00. Diane is still exploring the option of hosting a movie in one of the parks with the remaining park dedication funds.

## **NEW BUSINESS**

### **JTL Changes**

Chris shared that JTL unilaterally decided to change their structure and the new age divisions will require different types of balls and additional court markings. The purchase of additional balls will put the tennis budget over this year. Chris will look into grant opportunities to offset the costs of marking the courts. Our displeasure with the change has been voiced to the League but there is little that can be done short of leaving the league. Chris will investigate other opportunities for the future.

## **OLD BUSINESS**

### **Sales Tax Discussion**

As a follow-up to the sales tax discussions of January, staff has completed some additional research on the current cost of maintaining the parks and recreation elements of the system. Chris reviewed the Parks Funding Summary in the packet. Those numbers are based on the following elements: the cost of wages + benefits for all staff time wage-coded to parks or recreation activities in 2011; the 2012 budgeted amounts for all utilities, commodities and contractual services in the various parks related programs; 2012 Parks CIP Projects; and debt service for the bonds issued in 2000 for the swimming pool improvements. Also included in the summary is the corresponding revenues generated for parks and recreation related offerings. Bruce added that he has tried many methods to arrive at an acceptable number to keep the parks current. The standard Best Practice for determining annual maintenance costs is to take 5% of the total replacement value of all park assets. Based on that formula his best estimation is \$500,000 annually.

The Committee discussed the desire to fund new upgrades related to the Parks Master Plan vs. funding current operations and capital improvements within the parks. It was pointed out that if “maintenance” was included in the wording of the ballot language then future Councils could direct the sales tax revenue completely toward maintaining the parks. Also mentioned was the fact that Parks Master Plan upgrades will lead to an increased cost of maintenance so the two are linked. The Committee agreed that a mechanism was needed to ensure that Parks Master Plan upgrades were appropriately funded as that was the original intent of a sales tax. It was agreed to modify the language of January 11, 2012 to better direct the funds to specific purposes.

**Jim Bernard Jr. made a motion to recommend the City Council approve the following ballot language for placement on the November 6, 2012 ballot:**

**Shall the City of Prairie Village, Kansas, be authorized to impose a new  $\frac{3}{8}$  percent (0.375%) city-wide retailers' sales tax with two-thirds of the revenue from such a tax (0.25%) used for park improvements contained within the Parks Master Plan with the remaining one-third of the revenue from such a tax (0.125%) used to pay the costs to maintain, acquire, construct, improve and operate City parks, public green space, municipal pools and city-owned statuary (“Park Projects”), and be authorized to pledge such sales tax for the payment of the principal and interest on bonds issued to pay the cost of such Park Projects, with collection to commence on April 1, 2013 all pursuant to K.S.A. 12-187 et seq. and other applicable state statutory provisions?**

**Diane Mares seconded the motion and it passed unanimously.**

### **Parks Prioritization**

To further detail what a potential sales tax would be used for, the Committee prioritized the following parks (in order): McCrum; Windsor; Porter; Meadowlake; and Bennett. Diana said the Committee should be mindful that many of the parks were north of 75<sup>th</sup> Street.

### **Somerset Trail**

Bruce said the public meeting on the proposed trail segment on Somerset had decent attendance and the majority of attendees that lived both adjacent to and in the surrounding neighborhood were in favor of the trail. He directed the committee to the comments included in the packet. He indicated that the addition of the trail on Somerset as opposed to repairing the existing sidewalk would add ~\$125,000 to the total project cost. Diana asked if the Committee would like to make a motion to recommend to Council on the trail. Laura reported an 8' trail wouldn't work on most streets and could negatively impact the trees. She shared that she lives on Roe and doesn't want an 8' trail located there. Diane shared that she lives on Roe and likes trails. There was open discussion of the PVPost survey that indicates that most respondents like trails and the only people that show up in protest are angry neighbors. Diana reported that the individuals she hears from believe sidewalks are sufficient and residents adjacent to existing sidewalks don't see the volumes of people to necessitate the improvement. Clarence questioned if the decision to not follow through on the Parks Master Plan would affect its legitimacy. Laura reported she is not supportive of 8' trails in front yards and would be sharing that opinion with Council. Diana asked if the Committee would like to make a motion to recommend to Council. No motion was made.

### **Chairpersons Report**

Diana shared her gratitude with the Committee for their support and years of commitment. She tasked them with continuing their good work into the future.

The next meeting will be Wednesday, May 9<sup>th</sup> at a city park.

### **Adjournment**

## VILLAGEFEST COMMITTEE

### February 23, 2012 Minutes

The VillageFest Committee met February 23, 2012 at 7:00 pm. Present and presiding, Marianne Noll. Members present: Diana Ewy Sharp, Toby Fritz, Ted Fritz, Kathy Peters, Beth Cavanaugh, Ed Roberts, Susan Forrest, Dale Warman, Quinn Bennion, Sgt. Byron Roberson, Mike Helms and Jeanne Koontz.

#### Minutes

Ed Roberts moved approval of the minutes of the January 26, 2012 meeting. Dale Warman seconded the motion which passed unanimously.

#### Staff Reports

##### A. Administration

The committee decided to contract with the following acts for 2012: Jim Cosgrove, Funky Mama and the sound system; Petting Zoo & Pony Rides, Games 2 U Van, Human Hamster Balls, Photo Booth, Face Painters, and Wacky Hair.

The committee reviewed the quote from Inflatabilities and expressed concern with going with an unknown company, whether the inflatables were comparable and insurance coverage. Jeanne Koontz said she would follow up regarding the insurance issue and the type of inflatables.

##### B. Public Works

Public Works feels that the stage will work and it will be less expensive going forward. Electrical outlets will need to be put in. Quinn Bennion expressed concern with people looking uphill at the stage.

##### C. Police Department

Byron Roberson reported that there will not be a dunk tank for Special Olympics this year.

##### D. Fire Department

No report. Marianne Noll asked the committee to consider how we choose who gets to go up in the bucket with the Mayor.

#### Budget Report

Marianne Noll reported that \$750 has been received from Friends of VillageFest. Toby Fritz asked if Google had been explored as a sponsor.

#### Activity Reports

##### A. Entertainment - Quinn Bennion

Quinn Bennion reported that he has a list of 44 bands in the \$600 to \$1,000 price range. The committee requested a high energy band. Quinn said he would narrow down that list and let the committee make the final decision.

Marianne Noll suggested an act to replace Uncle Sam on Stilts. Laughing Matters is a mime/juggling duo that can move crowds. Marianne will follow up with them and get more information.

##### B. Sponsorship - Marianne Noll

Sponsorship letters were sent to previous sponsors. Capitol Federal and O'Neill's have committed to sponsorships again this year. Sponsor letters will be sent to potential new

sponsors within the next month. Friends of VillageFest letters were sent to committee members and small businesses. \$750 has been received so far.

- C. Marketing - Marianne Noll & Jeanne Koontz  
Marianne Noll reported that the VillageFest url now directs traffic to the City's homepage but she would like it to go directly to the VillageFest webpage or have a website created.
- D. Children's Craft Center - Patty Jordan  
No report.
- E. Crafts - Patty Jordan  
Quinn Bennion gave Patty a sample application. Marianne Noll suggested the crafters be put by the grilling contest.
- F. Patriotic Service  
Marianne Noll asked if a singer was needed. The committee said they would like to have a singer.
- G. Food Vendors - Susan Forrest  
The committee agreed to follow-up with the previous vendors.
- H. Grilling Contest - Deke Rohrbach  
Marianne Noll reported the Grilling Contest will take place at 10:30 am with the awards announced at 1:30 pm. The contest will take place at the Harmon Park Pavilion and will include 24 contestants. The entry fee is \$20. The judging will take place at the Santa Fe Park Pavilion.
- I. History Display - Ted Fritz  
Ted Fritz said he still needs a few more pictures and the display from the EPA. He asked if someone could do an educational piece on the City's Geothermal Project.
- J. Hospitality - Doug Sharp  
No report.
- K. Volunteers - Beth Cavanaugh  
No report.
- L. Children's Parade - Andrea Bentz  
No report.
- M. Information Booth - Beth Cavanaugh  
No report.
- N. Student Contest  
Marianne Noll suggested contacting after-school programs.
- O. Community Spirit Award - Diana Ewy Sharp and Toby Fritz  
No report.
- P. Bike Rodeo - Adam Taylor  
No report.
- Q. Children's Fingerprinting - Ed Roberts  
No report.



R. Committee Shirts - Marianne Noll  
No report.

S. Committee Booths - Jeanne Koontz & Marianne Noll  
Toby Fritz reported that the Environmental Committee would like a booth in the same location.

**Other**

Quinn Bennion suggested having a tethered hot air balloon. Two balloons would be approximately \$2,000 for about 2 hours.

Quinn Bennion suggested having a Brass Band at the pancake breakfast.

Marianne Noll asked Dale Warman to request the National Guard Equipment for the event.

The meeting adjourned at 8:30 pm.

Marianne Noll  
Chair

## VILLAGEFEST COMMITTEE

### March 22, 2012 Minutes

The VillageFest Committee met March 22, 2012 at 7:00 pm. Present and presiding, Marianne Noll. Members present: Diana Ewy Sharp, Toby Fritz, Ted Fritz, Beth Cavanaugh, Ed Roberts, Susan Forrest, Cindy Clark, Patty Jordan, Deke Rohrbach, Dale Warman, Quinn Bennion, and Jeanne Koontz.

#### Minutes

Ed Roberts moved approval of the minutes of the February 23, 2012 meeting. Toby Fritz seconded the motion which passed unanimously.

#### Staff Reports

##### A. Administration

The committee decided to contact Forever Young Clowns and Ararat Shrine Clowns to determine pricing and availability for July 4<sup>th</sup>. The committee also suggested having the clowns spread out.

The committee discussed whether to contract with Wacky Banana again or go with a new vendor Inflatibilities. Wacky Banana had not yet responded to a request to match prices. Marianne Noll noted that there was a problem with timeliness last year. Diana Ewy Sharp stated she supports Wacky Banana but the committee can move on if they would like. Dale Warman stated we should be treated like a customer. The committee decided to move forward with Inflatibilities for this year.

The committee reviewed the preliminary schedule. The DJ at Harmon Park Pavilion will finish at 11:30 am. The majority of the events will take place from 9:30 am - 1:30 pm.

B. Public Works - No report

C. Police Department - No report

D. Fire Department - No report

#### Budget Report

Marianne Noll reported that \$1825 has been received from Friends of VillageFest.

Laughing Matters, mime/juggling duo, will be on site from 9:30 - 11:30 to teach people how to juggle and can lead the children's parade for \$500. The committee decided to wait and see if there is money in the budget. The committee decided to ask Jim Cosgrove to lead the parade.

The committee also suggested inviting actors from the Renaissance Festival. Marianne Noll will follow-up.

#### Activity Reports

##### A. Entertainment - Quinn Bennion

Quinn Bennion said the headliner band typically plays a 90 minute set. A survey was sent out to all committee members and five responses were received. The committee decided to follow-up with Four Fried Chickens & a Coke, The Brew, Valentine & the Knights and Jake McVey.

- B. Sponsorship - Marianne Noll  
Renewal by Andersen has committed to be a Silver Sponsor again this year. Marianne Noll will begin follow-up with sponsors.
- C. Marketing - Marianne Noll & Jeanne Koontz  
Marianne Noll sent written thank you notes to all the Friends of VillageFest sponsors and window clings.
- Marianne Noll asked for input on next steps in creating our own website. She noted that [www.prairievillagefest.com](http://www.prairievillagefest.com) now goes directly to the VillageFest webpage.
- D. Children's Craft Center - Patty Jordan  
Patty Jordan said there will be three crafts and she will bring examples to the next meeting.
- E. Crafts - Patty Jordan  
Patty Jordan said she obtained a sample application from the Turkey Creek Festival. They will email our application to their list of crafters. A location needs to be determined for the crafters. The committee agreed to move forward with the idea. Patty and Cindy will coordinate.
- F. Patriotic Service  
Quinn Bennion said there is a high school boys group who may be available to sing at the Patriotic Service. Marianne Noll said she will contact the boy scouts about presenting the colors.
- G. Food Vendors - Susan Forrest  
Hy-Vee, Trent Carter and Del Sawyer have all agreed to return. Del Sawyer would like to bring a second trailer with sweet corn, turkey legs and baked corn dogs. The committee recommended checking with Hy-Vee regarding the menu items first. Diana Ewy Sharp will ask Mely if she will be a vendor this year.
- Quinn Bennion will look into having an ATM on-site.
- H. Grilling Contest - Deke Rohrbach  
Deke Rohrbach is refining the rules. She has received a commitment for 30 party size EZ grills and EQ grill aprons.
- I. History Display - Ted Fritz  
No report.
- J. Hospitality - Doug Sharp  
No report.
- K. Volunteers - Beth Cavanaugh  
No report.
- L. Children's Parade - Andrea Bentz  
No report.
- M. Information Booth - Beth Cavanaugh  
No report.
- N. Student Contest

Marianne Noll will contact the Y after-school program.

- O. Community Spirit Award - Diana Ewy Sharp and Toby Fritz  
The committee discussed the awards plaque. An email will be sent to committee members closer to the event.
- P. Bike Rodeo - Adam Taylor  
No report.
- Q. Children's Fingerprinting - Ed Roberts  
No report.
- R. Committee Shirts - Marianne Noll  
No report.
- S. Committee Booths - Jeanne Koontz & Marianne Noll  
Quinn Bennion will look into having a display on the Geothermal project.

The meeting adjourned at 8:30 pm.

Marianne Noll  
Chair

## PRAIRIE VILLAGE ENVIRONMENT AND RECYCLE COMMITTEE

Minutes, March 28, 2012

Pete Jarchow, for the steering committee, called the meeting to order at 7:05 p.m. Attending were Penny Mahon, Karin McAdams, Dennis Enslinger, Thomas O'Brien, Pete Jarchow, Margaret Goldstein, Ruth Hopkins, Shannon Tuttle, Deborah English, Polly Swafford, Bob Pierson, Ashley Weaver, Al Pugsley, Anne-Marie Hedge and Linda Smith.

The minutes from February were approved.

**Guest Speaker** – Kristin Riott, from Bridging the Gap. BTG has many active projects, including, among others:

- Water conservation packs distributed in low-income neighborhoods
- Downspout disconnect education
- Rebates for installing low-flow toilets
- Model rain gardens
- Tree planting in Joplin in conjunction with Cargill (sic!)
- Updated website and opportunity for others to post to it
- Proposed periodic social nights for people from all environmental groups
- Upcoming major gala to celebrate 20 years

### **Reports and business**

- **Community Gardens**
  - Opening day will be April 2; wood chip paths are expected to be in place
  - Working with the city to get a small fence around the garden
  - They have applied for a grant; if they don't get it, funding will be an issue
- **Earth Fair**
  - A sign-up sheet for volunteers was passed around. There were still positions available.
  - The librarian at SME will accept books for the book sale at the school; call Kathi Knop at 993-6617 to get someone to carry the books in.
- **Community Forum:**
  - KNRC will continue to cosponsor the event with us.
  - A speaker is still needed; someone who can address the fracking issue would be very timely.
- **Other business:**
  - Chuck Dehner has raised the issue of herbicides in city parks; we need to revisit this issue, providing information on alternatives to Snapshot and proper ways to apply it and other products. Checking back with Bruce McNabb would be advisable.

The meeting adjourned at 8:30

The next meeting will be held on April 25 at 7:00 p.m.

Respectfully submitted,

Karin McAdams

Prairie Village Arts Council  
Wednesday, March 21, 2012  
7:00 p.m.  
City Hall Council Chambers

Minutes

The Prairie Village Arts Council met at 7:00 p.m. in the City Council Chambers at City Hall. Members present: Randy Kronblad, Chair, Shelly Trewolla, Dan Anderson, Pam Marshall, Lindsey Rosemann, and Clara Martin. Staff: Dennis Enslinger.

**Minutes**

Minutes from the February 15, 2011 were approved as presented.

**Financial Reports**

Dennis Enslinger presented the financial reports.

**City Council Report**

Laura Wassmer was not present to provide a City Council Report.

**Exhibit/Receptions**

March Exhibition/Reception – Fred Mullet – Print Making, March 9, 2012, 6:30-7:30 p.m.  
There was a light attendance at the event due to KU game and beginning of spring break.

April Exhibition/Reception - SM School Art Teachers, April 13, 2012, 6:30-7:30 p.m.  
All of the art will be hung Tuesday the 3<sup>rd</sup>.  
Volunteers for the reception: Shelley, Pam and Randy

**Old Business**

Shooting Stars is April 1<sup>st</sup>, the event starts at 3:30 p.m. and the awards are at 5:15 p.m.  
Names are due by Friday, March 23<sup>rd</sup>, if any Council members would like to attend please let Dennis know as soon as possible.

**New Business**

Possible Event with Prairie Village Bank – Jack Shearer was not present to discuss this item.

**Discussion of Corinth Square CID 1% for Arts Process**

Arts Council requested that Lane 4 share the RFP with Arts Council and then Arts Council can share it Arts Council artists list. Arts Council also requested to be involved as much as they can.

The Arts Council reviewed the following applications for exhibition:

Julia C. Walker – Digital Photography – not accepted.

Julie Fallone - Food Photographer – accepted

Meeting was adjourned at 7:50 p.m.

Prairie Village Arts Council  
Wednesday, April 18, 2012  
7:00 p.m.  
City Hall Council Chambers

Minutes

The Prairie Village Arts Council met at 7:00 p.m. in the City Council Chambers at City Hall. Members present: Shelly Trewolla, Ian Arnold, Pam Marshall, Lindsey Rosemann, and Clara Martin, Laura Wassmer Council Representative, Staff: Dennis Enslinger.

**Minutes**

Minutes from the March 21, 2012 were approved as presented.

**Financial Reports**

Dennis Enslinger presented the financial reports.

**City Council Report**

Laura Wassmer provided a City Council Report. Council Wassmer noted that the City Council will have three new council members based on the recent elections. She also noted the approval of the log rail fence was approved without the chain link fence. Council member Wassmer noted that the trail from Franklin Park to Nall was not approved by the City Council. In addition, the intersection at Nall and Somerset/91<sup>st</sup> will be realigned with the Somerset Street project.

**Exhibit/Receptions**

April Exhibition/Reception - SM School Art Teachers, April 13, 2012, 6:30-7:30 p.m.  
It was noted that there was good attendance at the reception.

May Exhibition/Reception – Julie Fallone – Photography, May 11, 2012 6:30-7:30 p.m.  
Volunteers for the reception: Shelley Trewolla.

**Old Business**

PV Arts Show, June 1-3<sup>rd</sup>

Donna Potts was present to discuss the Prairie Village Arts Show June 1-3<sup>rd</sup>. She indicated that they had about 400 applications and selected 104 artists this year. Pam Marshall and Shelly Trewolla indicated they can help with setup. (9:30 – Noon).

Arts Council agreed to provide wine on Friday, June 1<sup>st</sup>, dinner on Saturday, June 2<sup>nd</sup>, and the breakfast on June 3<sup>rd</sup>. Donna will place the order for the dinners on Saturday night. There was some discussion about having a misting tent if the heat was too much for the artists. Shelley noted that SME has a water mister. Donna indicated that she would contact SME and see if it could be borrowed.

Donna noted that a new band for Saturday Jazz, Michael Beers Band will play on Friday night.

**New Business**

Possible Event with Prairie Village Bank – Jack Shearer was not present to discuss this item.



The Arts Council reviewed the following applications for exhibition:  
Ted Denton – Digital Photography – approved.

Pam Marshal noted that we need to start planning for the STOA.

Meeting was adjourned at 7:40 p.m.

**SISTER CITY COMMITTEE**  
**9 April 2012**  
**MINUTES**

**Call to Order**

Chair Jim Hohensee called the meeting to order. Present: Bob Glywa, Vera Glywa, Bob McGowan, Ivan Novikov, and Phil Monnig. Also Present: Sally Hohensee. Staff: Chris Engel and Emily Kotay

**Minutes**

Minutes from March 12, 2012 were approved.

**Helen S. Boylan Grant**

Jim submitted the grant to fund a folk music concert with the band from Dolyna for \$5,000. If the Committee receives the grant, the funds will be put into the Municipal Foundation subaccount, and will be disbursed for the costs connected with the folk concert including travel. Chris will find out what documentation is needed for the funds to be released to the Committee.

**Folk Concert**

Sister City International encourages Sister Cities to put on free concerts in September in memorial of September 11. The Committee could connect the folk concert to this event; however, we would not be able to charge admission to the concert. A contribution may still be suggested, however.

If the concert is held at the Jazzfest venue, it would be difficult to charge admission. A sound system would already be set up, but the Committee would need to ensure that a piano and bass fiddle would be available for the band to use. Using the church for a venue, the Committee would need to inquire about a sound system. The church is a better venue option if there is inclement weather.

**Jazzfest**

Jim will notify Dan Anderson that an invitation is needed from Jack Shearer. Chris will get the Mayor's invitation to Vera.

**Photo Exchange**

The Arts Council needs Sister City to display artwork in September. **A motion was passed for the Committee to display a photography exhibit this September.** Jim suggested using photos from the photo exchange with the Photography Club in Dolyna. The photos will be exchanged electronically; possibly through GoogleDocs as Jim already has a Google account. Prints will be made, matted and framed from the electronic copies. Rod may still have frames from Yuri's photography exhibit. If so, those frames will be used. The Committee should plan to display 20-30 photos, 17 is the minimum amount.

For the Committee's art show in 2013, the photography theme will be Ukraine.

**Exchange Student Update**

Vira continues to do well. She is getting out and about, and has attended a few concerts.

**Speakers**

Vera has not heard back from the returned Peace Corps Volunteer about speaking to the Committee.

### **Chair**

Bob Glywa motioned that **Jim Hohensee conduct a second term as Chair. Vera seconded and the motion passed.**

For Vice-Chair, Vera motioned for **Carole Mosher to conduct a second term (subject to her approval as she was not at the meeting). Bob McGowan seconded and the motion passed.**

### **Membership Term**

Phil was approved for another three-year term by City Council. Phil, however, cannot commit to another three-year term.

### **Sister City International Conference**

Jim volunteered to attend as registration has already been paid. Chris will change the name on the registration.

### **Spring Social**

Sister City and the Ukrainian Club of Kansas City are hosting a spring social at Prairie Village's Community Center on May 6. **A motion passed to serve barbeque brisket at \$6.00 per person.**

### **Banner**

Jill made a flag image for the banner. It needs to be in high resolution, and rather than using the Prairie Village Star logo, the Sister City International Star should be used.

### **FLEX Students**

Robin, the Peace Corps Volunteer in Dolyana, contacted Vera about hosting FLEX students from Dolyana on exchanges this coming school year. Carole will be contacted to see if she can find host families for the students.

The next meeting will be Monday, May 14, 2012

Jim Hohensee  
Chair

**Council Members  
Mark Your Calendars  
May 21, 2012**

<b>May 2012</b>	Julie Fallone photography exhibit in the R. G. Endres Gallery
May 26	Pool opens for the season
May 28	City offices closed in observance of Memorial Day
<b>June 2012</b>	Senior Arts Council exhibit in the R. G. Endres Gallery
June 4	City Council Meeting
June 8	Artist reception in the R. G. Endres Gallery 6:30 - 8:00 p.m.
June 15	Moonlight swim - pool open until 10:00 p.m.
June 18	City Council Meeting
<b>July 2012</b>	Anna Dorrance / Mark Higgins / Anna Nye photography exhibit in the R. G. Endres Gallery
July 2	City Council Meeting
July 4	VillageFest
July 4	City offices closed in observance of Independence Day
July 6	Moonlight swim - pool open until 10:00 p.m.
July 13	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
July 16	City Council Meeting
July 20	Moonlight swim - pool open until 10:00 p.m.
<b>August 2012</b>	
August 3	Moonlight swim - pool open until 10:00 p.m.
August 6	City Council Meeting
August 10	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
August 13	Reduced hours begin at the pool
August 20	City Council Meeting
<b>September 2012</b>	Ukrainian - Sister City exhibit in the R. G. Endres Gallery
September 3	City offices closed in observance of Labor Day
September 3	Pool closes for the season at 6:00 p.m.
September 4(Tues.)	City Council Meeting
September 14	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
<b>October 2012</b>	State of the Arts Exhibit in the R. G. Endres Gallery
October 1	City Council Meeting
October 12	Artist reception in the R. G. Endres Gallery 6:30 - 8:30 p.m.
October 15	City Council Meeting
<b>November 2012</b>	Greater Kansas City Art Association
November 5	City Council Meeting
November 9	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
November 19	City Council Meeting
November 22	City offices closed in observance of Thanksgiving
November 23	City offices closed in observance of Thanksgiving
<b>December 2012</b>	Eileen McCoy oils exhibit in the R. G. Endres Gallery
December 3	City Council Meeting
December 14	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
December 17	City Council Meeting
December 25	City offices closed in observance of Christmas