

**SISTER CITY COMMITTEE  
AGENDA**

**Monday, 9 April 2012  
7:00 P.M.  
Multipurpose Room**

- I. Call to Order
- II. Minutes
- III. Goals for 2012
  - a. Jazz Fest and concert - update on grant application
  - b. Vira update
  - c. Library displays
  - d. Speaker series
  - e. Photo exchanges
- IV. Old Matters
  - a. Master contact list
  - b. Sunflowers
  - c. Going to Ukraine
  - d. Sister City International
- V. New Matters
  - a. Nomination of chair
- VI. Adjourn

**SISTER CITY COMMITTEE**  
**12 March 2012**  
**MINUTES**

**Call to Order**

Chair Jim Hohensee called the meeting to order. Present: Bob Glywa, Vera Glywa, Yulia Matskevych, Bob McGowan, Ivan Novikov, Cindy Dwigans, Phil Monnig. Also Present: Dan Anderson and Jack Shearer (JazzFest Committee), and Sally Hohensee. Staff: Chris Engel and Emily Kotay

**Minutes**

Minutes from February 13, 2012 were approved.

**JazzFest**

Jack Shearer and Dan Anderson discussed including Sister City in JazzFest, which is September 8 this year. Dan Anderson suggested applying for the Helen S. Boylan Foundation grant to assist in paying for travel costs for the Ukrainian Jazz band from Dolyna. This band will perform at JazzFest, and also in their own separate concert focusing on ethnic Ukrainian music, which is to be highlighted in the Boylan grant application. Currently, the JazzFest Committee does not know if they will have any funds to help contribute to assist the Ukrainian Jazz band with their travel expenses.

Sister City would like to pay for half of the travel expenses for each of the five band members. Airfare is about \$1800, so that would be \$900 per person, totaling \$4500.

To apply for the grant, Sister City would need to use the Municipal Foundation as their 501(c)3 organization. The grant funds would then be placed in Sister City's Municipal Foundation subaccount. Previously, there have been limits on how this money could be used, but Dan assured Sister City that withdrawing money from this account would be permissible for assisting with travel expenses for the Ukrainian Jazz band. Chris will get approval from the Municipal Foundation prior to applying for the grant. The grant is due March 31.

The band needs to be officially invited. Jack Shearer will draft a letter and e-mail it to Vera, who will then send it by mail. Vera also needs an official letter from the Mayor, which Chris will obtain.

In addition, Dan and Jack agreed the band may perform at the JazzFest location the Friday before JazzFest as the stage will already be set up. Dan will take care of the sound. At this concert, Sister City may conduct fundraising activities. Security may be a concern; Sister City may ask the Citizens' Police to volunteer.

**Exchange Student Update**

Vira's currently in Los Angeles. She is doing well. She plans to return to Ukraine at the end of May. The Committee would like to have a farewell party or a dinner for Vira, perhaps the first week in May, and give her a few gifts to remind her of her time in Prairie Village such as a Prairie Village holiday ornament or a t-shirt.

**Library Display**

The glass case at the Corinth Library has been removed, and replaced by a table displaying books and movies. Jim will talk with the Library about displaying movies and books about Ukraine.

**Speakers**

Vera e-mailed a recently Returned Peace Corps Volunteer about speaking to the Committee about his experience in Ukraine. He has not responded to her e-mail yet. The Committee plans to start inviting speakers to meetings in autumn.

**Photo Exchange**

Vera contacted Tanya about exchanging photos to display in the museum in Dolyna. Tanya is busy getting the museum recognized by Ukraine's National Register of Historic Places, so she has not been able to work on the photo exchange.

**Sister City Contact List**

Bob Glywa gave the contact list to everyone present at the meeting. The list contains the contact information of all members and "friends" of the Committee who are interested in assisting the Committee and learning more about Dolyna.

**Facebook Page**

Cindy mentioned that Facebook changed its group settings, so everyone will need to rejoin the Prairie Village Dolyna Sister City Group.

**Banner**

Vera mentioned the firm creating the banner can remove the image of the flags from its original background and put that image onto a background matching the banner.

**VillageFest**

Sister City would like to have a booth at VillageFest this year. Yulia suggested having balloons and brochures again. Volunteers are needed to staff the booth. The banner should be finished by July 4<sup>th</sup> to display at the booth.

The next meeting will be Monday, April 9, 2012.

Jim Hohensee  
Chair

**PRAIRIE VILLAGE SISTER CITY COMMITTEE  
2012 BUDGET WORKSHEET**

<b>DESCRIPTION</b>	<b>2012 BUDGET</b>	<b>2012 ACTUAL</b>	<b>Notes</b>
<b>INCOME</b>			
City Council Budget	\$ 4,000	\$ 4,000	
Other Income	\$ -	\$ -	
Prior Year Carryover	\$ -	\$ -	
MF Transfer	\$ -	\$ -	
<b>Total Income</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	
<b>EXPENSES</b>			
Bike Race			
Delegate Visit from Dolya			
Delegate Visit to Dolya			
Jazzfest			
Miscellaneous			
Participation in PV Art Fair			
Printing			
Sister Cities Int'l Conference			
Sister Cities Int'l dues			
SME Student Reception			
Ukrainian Art Show			
VillageFest			
Contingency			
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>PVMF Transfer</b>			
<b>Net Operating Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Under (Over) Budget</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	This balance goes away on 12/31

MF Balance (12/30/11) \$ 2,512

This balance carries over annually