

CITY OF PRAIRIE VILLAGE

October 3, 2011

**City Council Meeting
6:00 p.m.**



COUNCIL COMMITTEE

October 3, 2011

6:00 P.M.

Council Chambers

AGENDA

DALE BECKERMAN, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

*COU2011-48 Consider Project 190890: 2010 Bond Project - Construction Change Order #8 adding the Mill and Overlay of Village Drive from 71st Street to 75th Street and Windsor Street from Cherokee Drive to 75th Street as part of the 2011 Paving Program
Keith Bredehoeft

*COU2011-49 Consider Project 190894: Cambridge Street Improvements and Project 190661: Weltner Park Improvements - Construction Change Order #1 adding Project 190662: Trail Project from Porter Park to 71st Street
Keith Bredehoeft

EXECUTIVE SESSION

Discussion regarding 84th & Mission Road Comprehensive Plan
Process
Dennis Enslinger



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: October 3, 2011

Council Meeting Date: October 3, 2011

***COU2011-48 - CONSIDER PROJECT 190890: 2010 BOND PROJECT-
CONSTRUCTION CHANGE ORDER #8 ADDING THE MILL AND OVERLAY OF
VILLAGE DRIVE FROM 71ST STREET TO 75TH STREET AND WINDSOR
STREET FROM CHEROKEE DRIVE TO 75TH STREET AS PART OF THE 2011
PAVING PROGRAM**

RECOMMENDATION

Staff recommends the City Council approve construction change order #8 to Project 190890: 2010 Bond Project, for \$156,310.00 with O'Donnell and Sons Construction for adding the mill and overlay of Village Drive from 71st Street to 75th Street and Windsor Street from Cherokee Drive to 75th Street as part of the 2011 Paving Program.

BACKGROUND

This Change Order will add the mill and overlay of Village Drive from 71st Street to 75th Street and Windsor Street from Cherokee Drive to 75th Street as part of the 2011 Paving Program. These streets are in need of a new asphalt surface. The curbs and sidewalk on Village Drive were repaired this summer with the 2011 Concrete Program.

FUNDING SOURCE

Funding is available in the 2011 Paving Program.

ATTACHMENTS

1. Construction Change Order #8 with O'Donnell and Sons Construction

PREPARED BY

Keith Bredehoeft, Project Manager

September 29, 2011



**CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 8**

City's Project: 2010 Street Bond Project 190890

Date Requested: October 3, 2011

Contract Date: December 21, 2009

Consultant's Name: N/A

Contractor's Name: O'Donnell and Sons Construction Co., Inc.

REQUIRED CHANGES TO PRESENT CONTRACT

Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
4,380	\$103,587.00	SY	Full Depth Pavement Repair	4,880	\$23.65	\$115,412.00
58,174	\$107,621.90	SY	2" Cold Milling	73,974	\$1.85	\$136,851.90
3,500	\$218,050.00	TON	SuperPave (ILC 35% FRAP)	5,350	\$62.30	\$333,305.00

TOTAL **\$429,258.90**

TOTAL **\$585,568.90**
NET Increase **\$156,310.00**

EXPLANATION OF CHANGE - This change order is to cover the following items:

This Change Order is for the addition of asphalt overlays on Windsor Street from Cherokee Drive to 75th Street and Village Drive from 71st Street to 75th Street. Funding for this work will come from the 2011 Paving Program.

The Consultant does not anticipate a related Engineering Change Order.

	Contract Value	Contract Days
Original Contract	\$6,550,000.00	
Current Contract including previous Change Orders	\$8,523,005.21	
NET This Change Order	\$156,310.00	
New Contract Price	\$8,679,315.21	

Contractor

Date

Keith Bredehoeft, Project Manager
City of Prairie Village, KS

Date

Ronald L. Shaffer, Mayor
City of Prairie Village, KS

Date



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: October 3, 2011
Council Meeting Date: October 3, 2011

***COU2011-49 - CONSIDER PROJECT 190894 CAMBRIDGE STREET IMPROVEMENTS AND PROJECT 190661 WELTNER PARK IMPROVEMENTS- CONSTRUCTION CHANGE ORDER #1 ADDING PROJECT 190662- TRAIL PROJECT FROM PORTER PARK TO 71ST STREET.**

RECOMMENDATION

Staff recommends the City Council approve construction change order #1, for \$117,790.00 with Linaweaver Construction Inc. for adding Project 190662- Trail Project Porter Park to 71st Street.

BACKGROUND

This Change Order will add the trail project from Porter Park to 71st Street. The work will include a new 8 foot wide asphalt trail, new concrete ADA Ramps, and a fence in locations where the trail gets closer to the creek. Bid prices for the trail, all concrete work, and seeding are from the Cambridge Street and Weltner Park project.

FUNDING SOURCE

CIP Project 190662 has \$200,000 budgeted for this project.

ATTACHMENTS

1. Construction Change Order #1 with Linaweaver Construction Inc.
2. Trail Location Map

PREPARED BY

Keith Bredehoeft, Project Manager

September 29, 2011



CITY OF PRAIRIE VILLAGE
PUBLIC WORKS DEPARTMENT
CONSTRUCTION CHANGE ORDER NO. 1

City's Project: 190894 2011 Cambridge Street Improvements and 190661 Weltner Park Improvements

Date Requested: October 3, 2011

Contract Date: August 1, 2011

Consultant's Name: N/A

Contractor's Name: Linaweaver Construction, Inc.

REQUIRED CHANGES TO PRESENT CONTRACT

Contract Quantity	Previous Amount	Unit	Item Description	Adj. Quant.	Unit Price	Adjusted Amount
0	\$0.00	LS	Mobilization- 190662	1	\$4,000.00	\$4,000.00
0	\$0.00	LS	Demolition- 190662	1	\$11,500.00	\$11,500.00
0	\$0.00	LS	Earthwork- 190662	1	\$8,000.00	\$8,000.00
0	\$0.00	LS	Grading- 190662	1	\$7,000.00	\$7,000.00
0	\$0.00	LS	Pavement Markings- 190662	1	\$600.00	\$600.00
0	\$0.00	LS	Staking- 190662	1	\$1,500.00	\$1,500.00
0	\$0.00	LF	Chain Link Fence- 190662	510	\$24.00	\$12,240.00
0	\$0.00	LS	Traffic Control- 190662	1	\$1,200.00	\$1,200.00
874	\$26,525.90	LF	8' Asphalt Trail	2,710	\$30.35	\$82,248.50
2,658	\$34,554.00	LF	Type B Curb and Gutter	2,678	\$13.00	\$34,814.00
871	\$32,227.00	SY	Concrete Sidewalk 4"	901	\$37.00	\$33,337.00
47	\$5,264.00	SY	Concrete Sidewalk - ADA Ramp	147	\$112.00	\$16,464.00
211	\$4,642.00	SF	Truncated Dome Panel	261	\$22.00	\$5,742.00
1	\$3,000.00	TON	Seeding	2	\$3,000.00	\$6,000.00

TOTAL \$106,212.90

TOTAL \$224,645.50
 NET Increase \$118,432.60

EXPLANATION OF CHANGE - This change order is to cover the following items:

This change order will add Project 190662- Trail Project- Porter Park to 71st Street to Project 190894 2011 Cambridge Street Improvements and 190661 Weltner Park Improvements. Funds for the project will come from CIP Project 190662- Trail Project- Porter Park to 71st Street.

This additional work will be completed by December 1, 2011.

The Consultant does not anticipate a related Engineering Change Order.

	Contract Value	Contract Days
Original Contract	\$820,211.00	
Current Contract including previous Change Orders	\$820,211.00	
NET This Change Order	\$118,432.60	
New Contract Price	\$938,643.60	

 Contractor

 Date

 Keith Bredehoeft, Project Manager
 City of Prairie Village, KS

 Date

 Ronald L. Shaffer, Mayor
 City of Prairie Village, KS

 Date

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
October 3, 2011
7:30 p.m.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC PARTICIPATION

County Commissioner Ed Peterson

V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes - September 19, 2011
2. Ratify the Mayor's appointment of Clara Martin and Taylor Hawes to the Prairie Village Arts Council as student representatives with terms expiring in April, 2012

By Committee:

3. Consider Final Plat for Corinth Square North (Planning Commission)

VI. MAYOR'S REPORT

VII. COMMITTEE REPORTS

COU2011-48 Consider Project 190890: 2010 Bond Project - Construction Change Order #8 adding the Mill and Overlay of Village Drive from 71st Street to 75th Street and Windsor Street from Cherokee Drive to 75th Street as part of the 2011 Paving Program - Dale Beckerman

COU2011-49 Consider Project 190894: Cambridge Street Improvements and Project 190661: Weltner Park Improvements - Change Order #1 adding Project 190662: Trail Project from Porter Park to 71st Street - Dale Beckerman

VIII. STAFF REPORTS

IX. OLD BUSINESS

X. NEW BUSINESS

Consider Items to Finalize Issuance of Series 2011-A Bonds

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

October 3, 2011

CITY OF PRAIRIE VILLAGE
September 19, 2011

The City Council of Prairie Village, Kansas, met in regular session on Monday, September 19, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Dale Warman, Ruth Hopkins, Steve Noll, Michael Kelly, Andrew Wang, Laura Wassmer, Dale Beckerman, Charles Clark, David Morrison and David Belz.

Also present were: Wes Jordan, Chief of Police; Keith Bredehoeft, Project Manager with Public Works; Katie Logan, City Attorney; Lisa Santa Maria, Finance Director; Chris Engel, Assistant to the City Administrator and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

PUBLIC PARTICIPATION

Jon Christensen, 4711 West 69th Street, stated he lives next to the McCrum water tower and is pleased to learn that the tower is going to be removed. His son, Samuel Christensen, was recognized as a Boy Scout with Troop 199 present to earn his communications badge.

No one else was present to address the Council and public participation was closed at 7:35 p.m.

CONSENT AGENDA

Dale Beckerman moved the approval of the Consent Agenda for Monday, September 19, 2011:

1. Approve Regular Council Meeting Minutes - September 6, 2011.
2. Approve Claims Ordinance 2887
3. Ratify the Mayor's appointment of Chris Herring to the Prairie Village Tree Board filling a vacant position expiring in April, 2014

A roll call vote was taken with the following members voting "aye": Herrera, Warman, Hopkins, Noll, Kelly, Wang, Wassmer, Beckerman, Clark, Morrison and Belz.

MAYOR'S REPORT

Mayor Shaffer noted events he attended during the past two weeks on behalf of the City including Johnson/Wyandotte County Council of Mayors where he was elected Chairman for the second year, Mission Hills Police Appreciation Luncheon, Kansas City Chamber on September 13, Prairie Village Jazz Festival.

Laura Wassmer asked for an update on the Festival. Steve Noll reported the event was shortened due to heavy winds and rain damaging the backline equipment. The first two performers were excellent. All the performers were paid and it appears the committee will have some funds remaining to be carried over for the 2012 event. Mayor Shaffer noted there was less than five minutes to clear the area before the rain began.

Mayor Shaffer also attended the September 13th meeting of the Johnson County Charter Commission. He strongly urged the Council to attend the public hearing next Tuesday evening, September 27th at the Sylvester Powell Center in Mission on the Charter Commission recommendations. Mayor Shaffer noted he does not support any of the Commission's recommendations.

COMMITTEE REPORTS

Council Committee of the Whole

COU2011-47 Consider approval of Resolution 2011-15 authorizing certain main trafficway improvements and providing for the manner of pay for the same

On behalf of the Council Committee of the Whole, Dale Beckerman moved the Governing Body approve Resolution 2011-15 authorizing certain main trafficway improvements and providing for the manner of paying for the same. The motion was seconded by Ruth Hopkins.

A roll call vote was taken with the following members voting "aye": Herrera, Warman, Hopkins, Noll, Kelly, Wang, Wassmer, Beckerman, Clark and Belz; voting "nay" Morrison.

STAFF REPORTS

Mayor Shaffer noted staff reports were presented during the earlier Council Committee meeting.

OLD BUSINESS

There was no Old Business to come before the Governing Body.

NEW BUSINESS

There was no New Business to come before the Governing Body.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Arts Council	09/21/2011	7:00 p.m.
Environmental Committee	09/28/2011	7:00 p.m.
Council Committee of the Whole	10/03/2011	6:00 p.m.
City Council	10/03/2011	7:30 p.m.

The Prairie Village Arts Council is pleased to announce a photography exhibit by Michael Doyle in the R. G. Endres Gallery for the month of September.

The Prairie Village Arts Council is sponsoring a free concert by the United States Air Force Heartland of America Band - "Brass in Blue" on Monday, September 26th at 7 p.m. at Colonial Church, 7039 Mission Road.

Flu shots will be available to city employees and council members on September 26th from 1 - 4 p.m. at City Hall and on September 30th from 7 - 9 a.m. at Public Works. The fee for Council Members is \$24.00.

Prairie Village Peanut Butter Week is October 3rd - 7th. Please bring some peanut butter to the October 3rd Council Meeting!

The October exhibit in the R. G. Endres Gallery will be the annual State of the Arts. The reception will be held on October 14th from 6:00 - 8:00 p.m. with the awards being announced at 7:30 p.m.

The 50th Anniversary books, Prairie Village Our Story, are being sold to the public.

ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 7:45 p.m.

Joyce Hagen Mundy
City Clerk



MAYOR

**Council Meeting Date: October 3, 2011
CONSENT AGENDA**

Consider appointment to Prairie Village Arts Council

RECOMMENDATION

Mayor Shaffer requests Council ratification of the appointment of Clara Martin and Taylor Hawes to the Prairie Village Arts Council as student representatives with terms expiring in April, 2012.

BACKGROUND

Both students are actively involved in the art program at Shawnee Mission East as well as other activities. Their volunteer applications are attached.

ATTACHMENTS

Volunteer applications

PREPARED BY

Joyce Hagen Mundy
City Clerk

Date: September 28, 2011



City of Prairie Village

STUDENT APPLICATION TO VOLUNTEER

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208.

Name Clara Martin Ward 1
Address : 40th St., Prairie Village, KS Zip 66208
Home Phone Other Number(s):
What school do you attend? Shawnee Mission East Grade Level 9th
What Committee(s) interests you? Prairie Village Arts Council

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a student volunteer with the City of Prairie Village.

I believe I would be a good addition to the Prairie Village Arts Council for several reasons. First of all, I love art. I'm currently taking an art class at East, and I'm enrolled in another for second semester, (which I'm really looking forward to.) As a Freshman at Shawnee Mission East, I'm really looking for ways to get involved, both in my school, and in my community. Obviously, these things should interest me, and I've found that the art program is a perfect start. I am a new member of NATHS (National Art Honors Society), and I plan to continue with the program for all four years of high school. I also hope to be able to be a bigger part of my community by serving on the Art Council for my high school years. I hope that both NATHS & participation in the Art Council will help me improve, both as an artist, and as a student. Another reason I believe I will make a good addition to the Art Council is that I'm good at getting things done. I'm well organized as well, so I will stay up to date with events, communications, etc. I'd really love to be a part of the Art Council, and I hope you'll consider me as a future youth volunteer for

Thank you for your interest in serving our community.
Prairie Village,
- Clara Martin



City of Prairie Village

STUDENT APPLICATION TO VOLUNTEER

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208.

Name Taylor Hawes Ward _____
Address 66th Terrace PV, KS Zip 66208
Home Phone _____ Other Number(s): _____
What school do you attend? SM East Highschool! Grade Level 9
What Committee(s) interests you? Art Council

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a student volunteer with the City of Prairie Village.

Well I am very organized. I love Art. I've won several competitions with my art. I get good grades in school. I'm active in my community with 4-H, Girl Scouts, and Student Council. I am also in National Art Honors Society. I've also done Yes Club which help in your community. I've donated Art, Pillows, Blankets all made by hand towards Charities + hospitals. I've also volunteered weekly at Pet Connection. I'm also participating in Cross Country + Swim Team at SMF. I feel I've great experene and I'd love another chance to serve in my community more!

Thank you for your interest in serving our community.



PLANNING COMMISSION

Council Meeting Date: October 3, 2011
Consent Agenda

Consider Final Plat for Corinth Square North

RECOMMENDATION

Authorize the Mayor to execute the Final Plat for Corinth Square North to accept easements and rights-of-way subject to the following conditions:

- 1) Add the street names and access control to the face of the Preliminary Plat and submit three copies of the revised plat to the City.
- 2) Add the words "Final Plat" to the title of the final plat.
- 3) Add the street names to the face of the final plat.
- 4) Add the access control to the face of the plat and include the language in the Dedication text.
- 5) Add language to the text granting access from the 35' Access Easement to Lot 2.
- 6) Show sidewalks/trail easements on the face of the plat.
- 7) Resolve whether the easements are U/E Utility Easements or S/E Sanitary Sewer Easements.
- 8) Revise the Final Plat as approved and submit three copies to the City for their records.
- 9) That the applicant submit proof of ownership.
- 10) That the applicant submit the final plat to the Johnson County surveyor for a review.
- 11) That the applicant submit a certificate showing that all taxes and special assessments due and payable have been paid.
- 12) That the applicant submit to the City a copy of the maintenance agreement between the two property owners and a copy of any covenants to be recorded with the Plat; and
- 13) The Planning Commission shall reconfirm the approval of the plat with the associated rights-of-way.

BACKGROUND

On September 6, 2011, the Planning Commission reviewed and approved the preliminary and final plats subject to the following conditions:

- 1) Add the street names and access control to the face of the Preliminary Plat and submit three copies of the revised plat to the City.
- 2) Add the words "Final Plat" to the title of the final plat.
- 3) Add the street names to the face of the final plat.
- 4) Add the access control to the face of the plat and include the language in the Dedication text.

- 5) Add language to the text granting access from the 35' Access Easement to Lot 2.
- 6) Show sidewalks/trail easements on the face of the plat.
- 7) Resolve whether the easements are U/E Utility Easements or S/E Sanitary Sewer Easements.
- 8) Revise the Final Plat as approved and submit three copies to the City for their records.
- 9) That the applicant submit proof of ownership.
- 10) That the applicant submit the final plat to the Johnson County surveyor for a review.
- 11) That the applicant submit a certificate showing that all taxes and special assessments due and payable have been paid.
- 12) That the applicant submit to the City a copy of the maintenance agreement between the two property owners and a copy of any covenants to be recorded with the Plat

As part of the review by the County Surveyor, it has been determined that there may not be the necessary documents to show the dedication of adjacent rights-of-way, in particular, Somerset. Therefore, staff has requested that the adjacent rights-of-way be shown on the final plat. Because these were not originally approved by the Planning Commission and additional condition of approval needs to be added.

The additional condition needs to be added as follows:

“The Planning Commission shall reconfirm approval of the final plat with the associated rights-of-way.”

The Planning Commission will consider the item at the October 4th meeting.

RELATED TO VILLAGE VISION

LR3 Enhance key corridors by encouraging more diverse, pedestrian friendly development along commercial corridors

ATTACHMENTS

Planning Commission Minutes of September 6, 2011 (Draft)
Proposed Plat

PREPARED BY

Dennis J. Enslinger
Assistant City Administrator

Date: September 29, 2011

- 3) Add the words "and in no event shall such area exceed fifty (50) square feet" to the end of the sentence in the fourth paragraph of the In-Line Tenant Spaces section.
- 4) Revise the sign area computation as follows: "Signage area shall be computed as the smallest rectangular figure that can encompass all of the letters, words, logos or symbols."
- 5) Add the word "under canopy" to blade signs.
- 6) Add the word "under canopy" to pedestrian signs.
- 7) Further define window signs.
- 8) Create a separate section for temporary/promotional signs and define the use.
- 9) Create a new section for monument signs and provide a drawing showing the location and design.
- 10) Create a new section on Semi-Permanent Leasing signs.
- 11) Add a section that addresses directional signage.
- 12) Revise the sign standards (text and graphics) with conditions approved by the Planning Commission and submit to staff for review and approval.
- 13) The brick columns on the monument sign be expanded to provide more depth to the sign profile.

The motion was seconded by Marlene Nagel and passed unanimously.

PC2011-117 Request for Preliminary & Final Plat Approval
 Corinth Square North
 7700 Mission Road
 Zoning: C-2
 Applicant: Rod Zinn, Landplan Engineering

Jeff Berg, Lane4, expressed his appreciation for the prompt consideration by the Commission of the new plat and stated that Lane4 was in agreement with all of the conditions recommended by staff.

Ron Williamson reviewed the application. Corinth Square is an unplatted tract of land that is bounded by 83rd Street on the South, Mission Road on the East and Somerset Drive on the North and West. The applicant intends to sell the property on the northeast corner of 83rd Street and Somerset Drive which is occupied by a vacant bank building. In order to sell the tract the property must be platted. The plat will be a two lot plat—one lot for the bank and the remainder for the rest of the Center.

Since this is a two lot plat that is not complicated, Staff has agreed to allow the applicant to submit both the Preliminary and Final Plats for consideration at the same time.

Preliminary Plat

The preliminary Plat contains most all the information required by the subdivision regulations. As can be seen there are a number of water, storm water and sanitary sewer lines on the property. Some of the lines are in easements and other lines are

service lines to specific businesses. Since the applicant is submitting site plans for the redevelopment of the center in several phases, many items normally addressed in platting will be addressed through site plan approval.

One minor note is that the street names need to be added to the plat.

In reviewing the plat, Staff would like access control dedicated on the plat at the intersection of 83rd and Somerset for all the frontage of Lot 2; at the intersection of 83rd and Mission Road for a distance of 180 feet along 83rd Street and at the intersection of Mission Road and Somerset Drive for a distance of 200 feet along Somerset Drive. Access central should be limited to one driveway on Mission Road between Somerset Drive and 83rd Street since that is what has been approved on the site plan in Phase I.

Final Plat

The final plat essentially has all the information on it that is required by the subdivision regulations, as a minor note the words "Final Plat" need to be added to the title of the document.

Access control needs to be shown on the plat as previously discussed and granting of access control needs to be included in the text of the Dedication Section of the plat.

Specific language also needs to be included granting access from the access easements on the north and east sides of the Lot 2 to Lot 2.

The text of the plat dedicates sidewalk/trail easements, but none are shown on the face of the plat. These easements should be shown on the face of the plat.

The street names also need to be added to the face of the plat.

The easements on the face of the plat are designated U/E Utility Easement while the text of the plat refers to S/E. This conflict needs to be resolved.

Randy Kronblad confirmed the new entrance off Mission Road is shown on the Final Plat.

Dennis Enslinger stated he would like to have the applicant submit to the City a copy of the maintenance agreement between the two property owners.

Ron Williamson asked if there were any covenants. Jeff Berg responded there will be covenants. Mr. Williamson stated the City should receive a copy of any covenants and they must also be filed with the plat.

Dirk Schafer moved the Planning Commission approve the Preliminary and Final Plats of Corinth Square North and forward the Final Plat to the City Council for acceptance of easements and rights-of-way subject to the following conditions.

- 1) Add the street names and access control to the face of the Preliminary Plat and submit three copies of the revised plat to the City.
- 2) Add the words "Final Plat" to the title of the final plat.
- 3) Add the street names to the face of the final plat.
- 4) Add the access control to the face of the plat and include the language in the Dedication text.
- 5) Add language to the text granting access from the 35' Access Easement to Lot 2.
- 6) Show sidewalks/trail easements on the face of the plat.
- 7) Resolve whether the easements are U/E Utility Easements or S/E Sanitary Sewer Easements.
- 8) Revise the Final Plat as approved and submit three copies to the City for their records.
- 9) That the applicant submit proof of ownership.
- 10) That the applicant submit the final plat to the Johnson County surveyor for a review.
- 11) That the applicant submit a certificate showing that all taxes and special assessments due and payable have been paid.
- 12) That the applicant submit to the City a copy of the maintenance agreement between the two property owners and a copy of any covenants to be recorded with the Plat

The motion was seconded by Bob Lindeblad.

Nancy Wallerstein asked if the property was sold if it would still be eligible for CID funding. Dennis Enslinger responded it would still be eligible because it is in the District and the City cannot restructure the CID agreement; however, he noted Lane4 has the ability to transfer the agreement.

The motion was voted on and passed unanimously.

OTHER BUSINESS

Next Meeting

The submittal for the October meeting are as follows:



ADMINISTRATION

Council Meeting Date: October 3, 2011

New Business - Consider Items to Finalize Issuance of Series 2011-A Bonds

RECOMMENDATION

Council accept the winning bid, adopt Ordinance No. 2243 and Resolution No. 2011-16 related to the issuance of the Series 2011-A General Obligation bonds.

SUGGESTED MOTIONS

Motion #1: Move to accept the best bid and to authorize and direct the Mayor and the Clerk to execute the bid form selling the bonds to the best bidder on the basis of said bid and the terms specified in the Notice of Bond Sale.

Motion #2: Move to adopt Ordinance No. 2243 - AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$4,575,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2011-A, OF THE CITY OF PRAIRIE VILLAGE, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

Motion #3: Move to adopt Resolution No. 2011-16 - A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF \$4,575,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2011-A, OF THE CITY OF PRAIRIE VILLAGE, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. 2243 OF THE ISSUER; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEROF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

BACKGROUND

Over the past several months staff has been working with the City's Bond Counsel and Financial Advisor on a bond issue to take advantage of the current market and accelerate projects in the CIP. The bonds are being sold on Monday, October 3, 2011. At the Council Meeting that night there are several items which

need to be considered by the Council in order to finalize the sale. Each item is described below.

Accepting the Winning Bid - The City will have to formally accept the winning bid as presented in documents to be received after the sale on Monday, October 3, 2011. This is done via a regular vote of the Council, not via ordinance or resolution.

Ordinance No. 2243 - AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF \$4,575,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2011-A, OF THE CITY OF PRAIRIE VILLAGE, KANSAS; PROVIDING FOR THE LEVY AND COLLECTION OF AN ANNUAL TAX FOR THE PURPOSE OF PAYING THE PRINCIPAL OF AND INTEREST ON SAID BONDS AS THEY BECOME DUE; AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH; AND MAKING CERTAIN COVENANTS WITH RESPECT THERETO.

- This ordinance authorizes the issuance of the bonds and authorizes payment of the bonds from the City's property tax revenue.
- It also authorizes the City to make the principal and interest payments as they become due during the life of the bonds.
- Finally, it authorizes City representatives to execute the various documents required as part of the issuance of the bonds.

Resolution No. 2011-16 - A RESOLUTION PRESCRIBING THE FORM AND DETAILS OF AND AUTHORIZING AND DIRECTING THE SALE AND DELIVERY OF \$4,575,000 PRINCIPAL AMOUNT OF GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2011-A, OF THE CITY OF PRAIRIE VILLAGE, KANSAS, PREVIOUSLY AUTHORIZED BY ORDINANCE NO. 2243 OF THE ISSUER; MAKING CERTAIN COVENANTS AND AGREEMENTS TO PROVIDE FOR THE PAYMENT AND SECURITY THEROF; AND AUTHORIZING CERTAIN OTHER DOCUMENTS AND ACTIONS CONNECTED THEREWITH.

- This resolution covers all aspects and requirements related to the bonds and will govern the bonds until they have matured or have been redeemed by the City. This resolution contains all the details regarding the bonds, including items such as who the bond paying agent and registrar is, redemption of the bonds, security of the bonds, how the bond proceeds are to be accounted for and invested, disclosure requirements, etc.

Ms. Kelsi Powell and Mr. Jeff White, Columbia Capital Management, will be at the meeting to discuss the sale and bids received and answer questions about that process.

Mr. Gary Anderson, Gilmore & Bell, will be at the meeting to discuss the ordinance and resolution, and answer questions.

RELATION TO VILLAGE VISION

CFS3A - Ensure streets and sidewalks are in good condition by conduction maintenance and repairs as needed.

FINANCIAL IMPACT

Any bond issue-related costs incurred by the City's consultants are reimbursed by the bond proceeds.

ATTACHMENTS: Ordinance No. 2243, Resolution No. 2011-16. These documents contain several blanks which cannot be completed until after the sale of the bond on the morning of October 3, 2011. At the Council meeting on November 3, 2011, completed documents will be furnished to the Council along with documents related to the bid results.

Prepared By:

Lisa Santa Maria

Finance Director

Date: 9/28/11

City of Prairie Village
 Pro Forma Refunding of General Obligation Bonds
 August 2, 2011

	Scenario 1: Existing Debt Structure			Scenario 2: Debt After Pro Forma Refunding and Energy Project Financing				Scenario 3: Debt After Pro Forma \$3.6M New Money/Partial Refunding and Energy Project Financing*					
	Bond Debt Service	Cash-Financed Capital	Total Capital Investment	Refunding Bond Debt Service	Energy Bond Debt Service	Cash-Financed Capital	Total Capital Investment	Remaining 2009 Debt Service	Refunding Bond Debt Service	Energy Bond Debt Service	\$3.6M New Money Debt Service	Cash-Financed Capital	Total Capital Investment
2012	\$ 1,970,475	\$ 1,100	\$ 1,971,575	\$ 775,907	\$ 57,519	\$ 1,195,535	\$ 2,029,094	\$ 1,858,675	\$ 40,047	\$ 57,519	\$ 67,359	\$ 5,494	\$ 2,029,094
2013	1,968,875	2,700	1,971,575	779,031	57,379	1,192,411	2,028,954	1,849,175	40,726	57,379	77,722	3,953	2,028,954
2014	1,971,575	-	1,971,575	775,858	57,144	1,195,583	2,028,719	1,849,175	40,562	57,144	77,722	4,117	2,028,719
2015	228,475	1,743,100	1,971,575	775,863	56,774	1,195,578	2,028,349	228,475	40,303	56,774	517,722	1,185,076	2,028,349
2016	223,975	1,747,600	1,971,575	778,859	56,259	1,192,582	2,027,834	223,975	39,939	56,259	518,146	1,189,516	2,027,834
2017	228,975	1,742,600	1,971,575	780,234	55,634	1,191,207	2,027,209	228,975	39,470	55,634	517,183	1,185,948	2,027,209
2018	228,200	1,743,375	1,971,575	778,964	54,829	1,192,477	2,026,404	228,200	38,864	54,829	514,398	1,190,114	2,026,404
2019	231,750	1,739,825	1,971,575	780,119	53,854	1,191,322	2,025,429	231,750	43,136	53,854	514,934	1,181,756	2,025,429
2020	-	1,971,575	1,971,575	778,734	52,724	1,192,707	2,024,299	-	42,176	52,724	743,774	1,185,626	2,024,299
2021	-	1,971,575	1,971,575	775,234	56,474	1,191,207	2,028,049	-	41,124	56,474	740,232	1,190,219	2,028,049
Totals	\$ 7,052,300	\$ 12,663,450	\$ 19,715,750	\$ 7,778,802	\$ 558,590	\$ 11,930,608	\$ 20,274,340	\$ 6,698,400	\$ 406,345	\$ 558,590	\$ 4,289,188	\$ 8,321,817	\$ 20,274,340

*This scenario provides \$3.6 million of funds to expend in FY2012 in addition to the cash financed capital.

MAYOR'S ANNOUNCEMENTS
October 3, 2011

Committee meetings scheduled for the next two weeks include:

Planning Commission	10/04/2011	7:00 p.m.
JazzFest Committee	10/13/2011	7:00 p.m.
Sister City Committee	10/10/2011	7:00 p.m.
Communications Committee	10/11/2011	5:30 p.m.
Council Committee of the Whole	10/17/2011	6:00 p.m.
City Council	10/17/2011	7:30 p.m.

=====

The Prairie Village Arts Council is pleased to announce the State of the Arts exhibit in the R. G. Endres Gallery for the month of October. The artist reception will be held on October 14th from 6:00 to 8:00 p.m.

Prairie Village Peanut Butter Week is October 3rd - 7th. Please bring some peanut butter to the October 3rd Council Meeting!

The 50th Anniversary books, **Prairie Village Our Story**, are being sold to the public.

INFORMATIONAL ITEMS
October 3, 2011

1. Planning Commission Agenda - October 4, 2011
2. Council Committee of the Whole Minutes - September 19, 2011
3. Park and Recreation Committee Minutes - May 11, 2011
4. Tree Board Minutes - September 7, 2011
5. Sister City Committee Minutes - July 11, 2011
6. Sister City Committee Minutes - August 8, 2011
7. JazzFest Committee Minutes - September 1, 2011
8. JazzFest Committee Minutes - September 8, 2011
9. Environment and Recycle Committee Minutes - July 27, 2011
10. Environment and Recycle Committee Minutes - August 24, 2011
11. Arts Council Minutes - July 20, 2011
12. Letter from Jan Schall
13. Mark Your Calendars

PLANNING COMMISSION AGENDA
CITY OF PRAIRIE VILLAGE
MUNICIPAL BUILDING - 7700 MISSION ROAD
TUESDAY, OCTOBER 4, 2011
Council Chambers
7:00 P.M.

I. ROLL CALL

II. APPROVAL OF PC MINUTES - SEPTEMBER 6, 2011

III. PUBLIC HEARINGS

PC2011-06 Request for Conditional Use Permit for a
Drive Thru Service Lane at
3975 West 83rd Street
Zoning: C-2
Applicant: Jeff Horstmeier, Consentino

PC2011-07 Request for Special Use Permit for operation of
An Adult Senior Dwelling at
2700 Somerset
Zoning: R-1a
Applicant: Hunt Midwest Real Estate Development, Inc.

IV. NON-PUBLIC HEARINGS

PC2011-118 Request for Site Plan Approval
2700 Somerset
Zoning: R-1a
Applicant: Hunt Midwest Real Estate Development, Inc.

PC2011-119 Request for Sign Approval
7400 State Line Road
Zoning: C-0
Applicant: Chris Erdley, Tower Properties

V. OTHER BUSINESS

PC2011-117 Preliminary & Final Plat Approval
Corinth Square North

VI. ADJOURNMENT

Plans available at City Hall if applicable
If you cannot be present, comments can be made by e-mail to
Cityclerk@Pvkansas.com

COUNCIL COMMITTEE OF THE WHOLE
September 19, 2011

The Council Committee of the Whole met on Monday, September 19, 2011 at 7:00 p.m. The meeting was called to order by Council President Dale Beckerman with the following members present: Al Herrera, Dale Warman, Ruth Hopkins, Steve Noll, Michael Kelly, Andrew Wang, Laura Wassmer, Charles Clark, David Morrison, David Belz and Mayor Shaffer. Staff Members present: Wes Jordan, Chief of Police; Keith Bredehoeft, Project Manager for Public Works; Katie Logan, City Attorney; Chris Engel, Assistant to the City Administrator; Lisa Santa Maria, Finance Director and Joyce Hagen Mundy, City Clerk.

***COU2011-47 Consider approval of a resolution authorizing certain main trafficway improvements and providing for the manner of paying for the same**

Lisa Santa Maria stated that staff continues to work with bond counsel and the City's Financial Advisor on the upcoming issuance of bonds. Resolution 2011-15 authorizes the streets to be improved and the funding of such improvements by bonds. The streets listed in the resolution were designated as main trafficways and connectors in Ordinance 2205 adopted on September 8, 2009 and Ordinance No. 2242 adopted by the Council on September 6, 2011.

Ms Santa Maria noted that should the City receive better bids than expected, the Council can adopt another resolution adding streets to the list of projects to be funded with bond proceeds. Any bond issue-related costs incurred by the City's consultants are reimbursed by the bond proceeds.

Charles Clark made the following motion, which was seconded by Al Herrera and passed 10 to 1 with David Morrison voting in opposition:

**MOVE THE GOVERNING BODY ADOPT RESOLUTION 2011-15
AUTHORIZING CERTAIN MAIN TRAFFICWAY IMPROVEMENTS,
AND PROVIDING FOR THE MANNER OF PAYING FOR THE SAME.
COUNCIL ACTION TAKEN
9/19/2011**

STAFF REPORTS

Public Safety

- Chief Jordan reported the upcoming events - Prairie Elementary 5K on 9/24; Shawnee Mission East will have a bon fire with fireworks on 9/23. He noted the fireworks will be restricted as to the sound and height of the display. Both PD and Fire District staff will be present at the event.
- A suspect has been arrested for the two recent residential burglaries on 71st Street.

- The tire thefts occurring in Mission Hills will be coming to an end. The investigative staff has put in several hours investigating the resale of the stolen merchandise on e-bay.

Public Works

- Keith Bredehoeft reported on new traffic sign regulations from the US Department of Transportation.
- A pre-construction meeting was held with Johnson County Wastewater on their upcoming project in Prairie Village in the area of Roe & Delmar.
- The City did not receive grant funds due to the large number of applications submitted from the recent hail damage throughout the area.
- There will be a public meeting next Thursday on the 76th Street Project - State Line to Mission Road.

Laura Wassmer asked if door hangers would be distributed prior to work beginning. Mr. Bredehoeft responded the City has mailed all property owners within the area. Ms Wassmer felt it would be beneficial to have another communication going out advising that the work being done is not related to any land use change. Mr. Bredehoeft said he would check on the door hangers and felt he would have a better idea after Thursday's meeting.

Administration

- Lisa Santa Maria reported City staff had a telephone conference meeting last week with Moody's regarding the city's bond rating. Staff felt the meeting went well. The City will receive notification the end of this week.
- Chris Engel reported the Environmental Community Forum will be held on October 5th.
- The Sister City Committee will be hosting a reception for the Shawnee Mission East foreign exchange students on November 7th.

Update on RED Development Meeting

Dale Beckerman reported that he, Mayor Shaffer, Quinn Bennion and Dennis Enslinger met with representatives of RED last week regarding the status of the funding agreement for the development of a comprehensive plan amendment. RED closed on their purchase of the Mission Valley School site on September 12th.

Dan Lowe indicated at the meeting that RED was concerned that their hiring and paying a consultant to conduct the study would be perceived as conflict of interest. The issue was discussed and Mr. Lowe was going to bring it back to RED. Mr. Beckerman stated that he received an e-mail today from Mr. Lowe restating that RED does not want to hire the consultant for the study. With that information staff will continue to work on the creation of an RFP for consultant services as directed by the Council several months ago.

Ruth Hopkins asked why the change noting that earlier RED was requiring that they be able to select the consultant and coordinate the information gathering process. Mr. Beckerman state he does not know what prompted the change. Mayor Shaffer added that initially they wanted to proceed as quickly as possible; however, they have indicated

now that they are not in a great rush to begin development. Mr. Beckerman stated he still felt RED wants to collaborate with the City on the process.

Andrew Wang questioned RED's earlier opposition to the proposed moratorium on zoning changes

Dale Warman noted the residents were aware of the proposed process and meetings were scheduled. This change in process will raise questions as to what is going on. Mr. Beckerman responded that RED now views their hiring of a consultant for the possible amendment to the City's comprehensive Plan for an area including property they now own as presenting a conflict of interest based on an e-mail sent to city staff.

ADJOURNMENT

With no further business to come before the Council Committee of the Whole, Council President Dale Beckerman adjourned the meeting at 7:30 p.m.

Dale Beckerman
Council President

PARK AND RECREATION COMMITTEE

May 11, 2011

Franklin Park

The Park and Recreation Committee met at 5.30pm. Present and presiding: Diana Ewy Sharp, Chair, Vice Chair Laura Wassmer, Kathy Peterson, Diane Mares, Peggy Couch, Max Rieper, Ann Bontrager and Tim O'Toole. Staff: Bruce McNabb, Mike Helms, Dennis Enslinger and Chris Engel.

Ann Bontrager announced that she will be leaving the Committee effective immediately due to family commitments. The Committee thanked her for her contributions over the years.

CONSENT AGENDA

Ann moved for the approval of April 13, 2011 minutes. Kathy seconded and the motion carried.

REPORTS

Recreation Program Report

Chris reported the pool was fully staffed and registrations were on par with past years. The new Warm-Up for Tennis class has good registration and is being held in Windsor Park. Cardio-Tennis had to be cancelled due to lack of registrations. The class will be offered again in the fall with expanded adult lessons.

Parks Master Plan Report

Diane reported the Franklin Park rededication planned for May 21st was coming along. She will be unable to attend due to a family commitment out of town but Dan will be there to guarantee a great event. Donations have been secured from Indigo Design and Vanum. Shirts have been ordered for the committee as well as Frisbees, balloons, stickers, and a banner. Funky Mama will be providing the entertainment and a family pool pass will be given away. The event starts at 10.00am and volunteers are still needed.

Chairperson's Report

Diana reported the Parks Master Plan Executive Committee had met to discuss priorities for the next round of park improvements. The priorities, in order, are Porter Park, McCrum Park (assuming the water tower comes down), and Brush Creek Trail from Porter Park to Nall Avenue.

INFORMATIONAL ITEMS

The next meeting will be September 14, 2011.

Diana Ewy Sharp
Chairperson

TREE BOARD

City of Prairie Village, Kansas

MINUTES (DRAFT)

Wednesday September 7, 2011
Public Works Conference Room
3535 Somerset Drive

Board Members: Jack Lewis, Luci Mitchell, Cliff Wormcke, Greg VanBooven

Other Attendees: Bruce McNabb, Olivia English

Jack Lewis called the meeting to order at 6:05 p.m. with a quorum present.

1) Review and Approve Minutes of August 3, 2011- Motion by Greg Van Booven, second by Luci Mitchell; **Approved unanimously.**

2) Fall Seminar - Jack Lewis led the discussion of details re: the seminar scheduled for Wed., Oct. 5 at 7:00 p.m. at City Council Chambers. The Board discussed a couple of specific trees. Greg VanBooven and Jack will assemble necessary info about the trees and send pictures in electronic format to Luci Mitchell. They will include common and botanical names of each tree along with the street address. Jack is not sure if he will be able to attend the Seminar or present information that evening.

The presentation on Champion Trees at the Seminar will be limited to 12-15 trees. All of the presentations should be targeted for a total of about 45 minutes in order to leave 15 minutes for questions in the 1 hour program.

The Board members explained the purpose and background of the Fall Seminar to Olivia English.

The Board discussed the possibility of putting together a walking tour brochure for the Champion Trees in the City. After discussion it was decided to defer this project until the tree locations were identified and reviewed. The possibility of putting this information on the website was also discussed.

Olivia English asked about the process for getting dead trees removed from private and public property. The Board members explained who to contact in each case. Olivia mentioned some of her experiences in KCMO.

Luci Mitchell said that she would contact Deb Nixon about the length of her presentation about the Arboretum and whether she wants to incorporate slides into the Power Point presentation. She will also ask Deb to publicize the Seminar to the usual outlets.

The Board discussed the possibility of providing small “give away” items or a gift certificate drawing. It was decided that these items would probably not impact attendance or education, so they will not be implemented this year.

Greg Van Booven will invite Chuck Basher, a regional expert on Champion Trees, to attend the Seminar.

Olivia English had to leave the meeting at this point.

3) Review of Board Member Applicants-

a) Regular Board Member - The Board reviewed the application of Chris Herring. The Board discussed the importance of regular attendance at meetings. After further discussion, the Board **unanimously recommended to the Mayor that Mr. Herring be appointed as a member of the Tree Board.**

b) Student Board Member - The Board reviewed the application of Olivia English. Bruce McNabb relayed Olivia’s earlier statements that she had forgotten her complete application and this was the information that she could quickly recall.

After discussion, the Board decided to ask Olivia English to submit a copy of her complete application so that they would consider all relevant information.

4) Old Business - None.

5) New Business -

a) Bruce McNabb noted that the Board has been asked by the City Planning Commission to review the landscaping plan for the improvements to Corinth Square shopping center. The Board was anxious to provide this review and discussed the typical process and their recent experience. They were concerned about enforcement of their recommendations. They suggested that it might be beneficial to meet with the Landscape Architect before the final landscape plan is developed.

b) Cliff Wormcke asked about the location of the Champion Walnut tree near 79th St. and Roe Ave. Greg VanBooven explained that it is a short distance east of the intersection on the north side of 79th St. There is a small plaque.

The meeting adjourned at 6:50 p.m.

Minutes prepared by Bruce McNabb.

SISTER CITY COMMITTEE
11 July 2011
MINUTES

Call to Order

Chair Jim Hohensee called the meeting to order. Present: Vice Chair Carole Mosher, Vera Glywa, Bob McGowan, Bob Glywa, Ivan Novikov and Yulia Matskevych. Also present: Ron Shaffer and Chris Engel

Minutes

Minutes from June 13, 2011 were approved.

Exchange Student Update

Carole read a letter from Vira, the Ukrainian exchange student arriving August 10. The Committee discussed hosting a welcoming event for her at Johnny's on August 12. Carole will look into reserving a table for 15.

Publicity

Jim reported he will take over the banner project from Rod and will work on getting a design together and circulated among the membership.

Update on Fr. Taras

Bob Glywa gave an update on the trials of shipping Taras home and his fundraising efforts. Bob also shared pictures of Taras' funeral. Mayor Shaffer wanted to acknowledge Bob and Vera's tireless efforts to get Taras home.

Jazzfest

Bob McGowan reported the efforts of the Jazzfest Committee were moving forward. Vera reported the Ukrainians would be here for a week probably arriving September 7th and still needed home stays. She requested ½ the \$3,000 be sent to Ukraine now to assist with travel arrangements and ½ upon arrival in town. The fundraising concert is projected to occur on Monday September 12th at possibly Village Presbyterian or Asbury. Carole will follow up with Village and Vera will check with Asbury. Mayor volunteered to host a welcome picnic co-sponsored by the Ukrainian Club and Sister City Committee on Sunday the 11th.

Villagefest

Committee agreed this was the best Villagefest yet. The balloons and flyers were all given out and visible all over campus. Carole and Vera presented receipts from the event for reimbursement.

Fundraising Account

Bob Glywa reported Cindy has been removed from the Commerce Bank account. However, Cleo cannot be removed because the account is a d/b/a business account in his name. The account will need to be closed and a new one opened. This will require articles, bylaws and elected officers.

Other Business

Jim will look into reserving the side patio at the Blue Moose for the afternoon of August 24.

Ukrainian Vira was voted an honorary member of the Committee while living in Prairie Village.

The next meeting will be Monday, August 8, 2011.

Jim Hohensee
Chair

SISTER CITY COMMITTEE
08 August 2011
MINUTES

Call to Order

Chair Jim Hohensee called the meeting to order. Present: Vice Chair Carole Mosher, Vera Glywa, Bob McGowan, Bob Glywa, Ivan Novikov, Dick Bills, Cindy Dwigans, Phil Monnig and Yulia Matskevych. Also present: Ron Shaffer, AJ Hoyt, Emily Kotay and Chris Engel

Bob McGowan noted the great attendance.

Emily Kotay was introduced to the committee. Emily is a student and intern in City Hall. Previously, she was a Peace Corp volunteer in Ukraine for two years.

Minutes

Minutes from July 11, 2011 were approved.

Exchange Student Update

Carole reported Vira will be arriving Wednesday morning. She and Yulia will be picking her up at the airport. On Friday evening (8/12) the patio at Johnny's has been reserved for a welcome gathering.

Jazzfest

Bob reported Oleg was denied a visa because he was young and has no assets and there is a fear he will not return to Ukraine. Since he is vital to the band if he is unable to obtain a visa no one will be coming. There was further discussion about the visit including the fundraising concert at Asbury Church and the dinner event at Mayor Shaffer's.

Dolyna Days

Ukrainian Independence Day will be celebrated at the Blue Moose on August 24 at 5.30pm. **Bob McGowan made a motion to approve the purchase of up to 25 small tabletop Ukrainian flags for the event. Phil seconded and the motion carried. Vera will purchase the flags.**

Committee Vacancy

Jim asked members to brainstorm new potential members for discussion next month.

The next meeting will be Monday, September 12, 2011.

Jim Hohensee
Chair

**Prairie Village JazzFest
Committee Minutes
September 1, 2011**

Attending: Kathy Peterson, Bob McGowan, Larry Kopitnik, Marilyn York, Donelea Hespe, Karen Ecton, Mary Ann Watkins, Erin Chappas, Randy Kronblad, Steve Noll, and Joyce Hagen Mundy

Emcee

Steve Irwin, Emcee for the event, was present and met the committee.

Site Visit

Committee members went on a site visit for the event reviewing where vendors would be located, tickets sold, parking, restrooms, etc.

Volunteer Update

Marilyn York reported she currently has 48 volunteers assigned. Volunteer meetings will be held on Tuesday, September 6th and Wednesday, September 7th at 6 p.m. Volunteer lanyards would be distributed at the meetings. Approximately 100 volunteers will be needed for the event to cover three shifts from 1 pm to 4:15; 4:00 to 7:15; and 7:00 to 10 p.m. Volunteers will also be needed for setup the morning of the event and the evening prior to the event. Committee members can sign up for spots they want to fill. The Scout Volunteers and volunteers for the Green Room are filled.

Kathy Peterson noted the merchants association would be sending out an e-mail for the event and volunteers. The SACS group is meeting this evening and will get their volunteers to us. Kathy urged committee members to contact individuals they knew. Bob McGowan suggested contacting the homes associations. It was decided there was not enough time to do so for this year, but to make a note to contact them next year.

Event Update:

Set-up for the event will begin a 7 a.m. on Saturday. Public Works will install the fence and put up the tents prior to Saturday. The piano will arrive at 8 a.m. Sound/stage tests will begin at 10 a.m. and complete by 1 o'clock. Vendors will begin setting up at 10 a.m. Signs/banners will need to be posted, VIP tent set up.

Sales

Joyce Hagen Mundy reviewed the ticket sale process and money handling. There will be \$20, \$25 and \$40 pre-packaged envelopes with tickets to assist in the ease of selling tickets. Committee members worked on preparing envelopes during the meeting. It was suggested to get cash boxes instead of cash drawers. Suggested were made for the handling of money between cash pick-ups. The City will have three credit card machines for use. It was suggested that one volunteer handle all credit card transactions.

Vendors

Menus have been received from most of the vendors. These menus will be published and placed on signs throughout the area. Vendors will collect tickets for payment with the tickets counted and a check cut by the City for payment. Bob McGowan has agreed to serve as the vendor coordinator/liaison to work with the vendors. A dumpster will be available for the recycling of boxes by the vendors.

Hospitality

Donelea Hesper will be coordinating the hospitality area all volunteer positions have been filled. Brian Peters will hear from Hy-Vee tomorrow regarding hosting the hospitality room.

Signage

All but two yard signs have been picked up for placement. Banners are being ordered tomorrow. Kathy stated that lineup cards with Dolyna listed should not be distributed. She has ones with stickers listing Shay Estes available.

T-Shirts

May not be available for volunteer meetings, but will be in by Thursday as well as the committee shirts.

Publicity/Advertising Update

Kathy announced the interview with Deborah Brown and Joel Nichols went very well and will be shown early Saturday morning. Joel will promote the event all week. The event will be featured in the newspaper next Thursday and was noted in last Sunday's entertainment section. She reminded committee the top four artists from the event will be on Steve Kraski's show at 11:00 on the Friday before the Festival. The KPR radio ads are running. There are three pages of the Prairie Village Voice dedicated to the Jazz Festival.

Next Meeting

The next meeting will be Thursday, September 8th at 7 p.m.

Adjournment

The meeting was adjourned at 8:15 p.m.

**Prairie Village JazzFest
Committee Minutes
September 8, 2011**

Attending: Kathy Peterson, Bob McGowan, Larry Kopitnik, Marilyn York, Donelea Hespe, Walt Vernon, Mary Ann Watkins, Brian Peters, Erin Chappas, Randy Kronblad, Steve Noll, Steve Irwin and Joyce Hagen Mundy

Emcee

Steve Irwin, Emcee for the event, was present and met the committee.

Site Plan

There had been some minor revisions to the site plan which were reviewed. The site map for the event was distributed and reviewed. Randy Kronblad was thanked for his work in creating the map. The map is also available on the web site.

Set-up Schedule

Kathy Peterson reviewed the set-up schedule for Saturday. She noted the stage would be set up on Friday morning as well as the tents. The piano will arrive at 8 a.m. with the backline arriving at 9 a.m. The beer truck will arrive at 10:30. Vendors have been told they can start setting up after 10 a.m. Joyce advised that she and Bob McGowan will meet with all the vendors at 1 o'clock. The primary set-up on Saturday morning will be the placement of signage and banners by volunteers.

Banners/Signage

Several permanent banners are being made that can be used at later festivals, including a stage banner, directional banners, vendor banners, etc. Programs have also been printed for this year's event giving information on the performers as well as acknowledging all sponsors of the festival. These will be distributed at the entries.

Misc.

Joyce Hagen Mundy reviewed the cash and ticket handling procedures. There will be donation containers at both entry areas and the vendor ticket sales area. T-shirts will be available Saturday morning for the volunteers. The volunteer shirts are green with the JazzFest logo on the front and Volunteer and sponsor logos and date on the back. The Festival T-Shirts are charcoal with the JazzFest Logo on the front with the date of the event and sponsors on the back. Committee polos will be available tomorrow.

Brian Peters asked if there were any extra yard signs available. Kathy Peterson noted that several yard signs have been removed. She asked committee members to remember to take down signs after the event. Committee members were asked to bring coolers for ice for volunteers and vendors.

Publicity

Recent coverage in the Kansas City Star was noted along with on-going radio announcements and announcements by Joel Nichols on Channel 9. MaryAnn Watkins

advised the committee the interview between Joel Nichols and Deborah can be viewed on the KMBC website. Kathy Peterson reminded the committee of the live interview with Steve Kraskie and the musicians on Friday morning.

Volunteer Update

Marilyn York reported on the volunteer training meetings. She has sufficient volunteers for the event. The evening shifts could use more if they become available. The volunteer meetings went very well. Special thanks were given to Elise Haas who signed up 19 high school students to work. There will also be a boy scout troop that will be picking up trash during and after the event.

General Discussion

Steve Irwin asked about the history of the Festival and goals. Committee members provided him background information. He was pleased at the success of the festival and is optimistic that it will continue to be a recognized and popular event.

There will be a follow-up meeting after the event to review what happened and discuss what went well and what could be improved.

Adjournment

The meeting was adjourned at 8:15 p.m.

PRAIRIE VILLAGE ENVIRONMENT AND RECYCLE COMMITTEE

Minutes, July 27, 2011

Linda Smith, for the steering committee, called the meeting to order at 7:05 p.m. Attending were Margaret Goldstein, Karin McAdams, Linda Smith, Polly Swafford, Dennis Enslinger, Thomas O'Brien, Ruth Hopkins, Penny Mahon, Pete Jarchow, Anne-Marie Hedge, Barbara Brown and Ashley Weaver.

The minutes were approved. We will investigate the story behind the statement that the school district doesn't use herbicides and discuss at the next meeting.

New business:

- As material for a forthcoming article for the *Village Voice*, Karin asked all those present to jot down lists of their usual environmental practices. She will compile these into a list to help inspire local people, who can thus see what some of their neighbors are doing.
- Ruth reporting getting a request from Julie Coons, who told about a contest idea begun by Mid-America Regional Council (MARC). Since the Ripple Glass collection site at Corinth is consistently #1, they suggested that we ask our city council to issue a city-wide challenge for the most glass collected at a Ripple site in November of this year. The committee approved this idea enthusiastically, and Ruth will take it to the city council.
- Prairie School's garden needs volunteers to help during the summer, when there are no students. Several people offered to help.

Old business:

• **Community Garden:**

- Tom reported on two meetings that took place recently.
 - On Friday, July 22, the committee met with Bev Jaderborg, director of the Overland Park Community Garden. She was very helpful and gave us some really useful material, including a questionnaire. The O.P. garden is a 501-C3 organization that partners with the city and the county library system.
 - On Monday, July 25, the committee had a productive meeting with several people who had signed up to be involved in a Prairie Village community garden. They are all enthusiastic. They took the questionnaire, revised by Linda from Bev's model, and all were motivated to raise healthy food for themselves and for the needy. Most assumed that we would rent plots to those who wished to garden, but they were open to the idea of a demonstration garden or a children's garden. There will be another meeting in September, with notification going out in the *Village Voice* if possible.

• **VillageFest:**

- Deb felt that the booth went well, with excellent attendance. With minor safety changes (shorted poles, bigger pool, for example), our fishing for recycling activity should be good for another year. Several people signed up for the community garden at that event as well.

• **Herbicides in the parks:**

- Linda has created a summary/handout from information discussed at the last meeting. She will share this with Bruce McNabb and ask what he's learned so far about the current practices. Ashley has a list of chemicals that can be shared as well.
- Dennis Patton, who is interested in the sociology of weeds and decorative garden maintenance, has agreed to speak at our September meeting.

- o Ruth knows the woman who initiated the chemical-free policy at Bennett Park. We agreed to invite her to a future meeting.

The meeting adjourned at 8:15.

The next meeting will be on August 24, 2011 7:00 p.m.

Respectfully submitted,

Karin McAdams

PRAIRIE VILLAGE ENVIRONMENT AND RECYCLE COMMITTEE

Minutes, August 24, 2011

Linda Smith, for the steering committee, called the meeting to order at 7:00 p.m. Attending were Margaret Goldstein, Karin McAdams, Linda Smith, Polly Swafford, Dennis Enslinger, Thomas O'Brien, Ruth Hopkins, Penny Mahon, Pete Jarchow, Barbara Brown, Ashley Weaver, Kathy Riordan and Al Pugsley. Lindsay Mohn was our guest speaker.

Guest Speaker: Lindsay Mohn, the Prairie Village resident who was responsible for Bennett Park being chemical-free

- Many years ago Lindsay moved here and was shocked to observe profligate pesticide use, including in city parks where children played. Her children were very young then, and she was concerned for them.
- Lindsay contacted Ruth Hopkins and her husband, who was knowledgeable about chemicals.
- She approached the city council, which was less than supportive, but they did finally designate Bennett Park to be chemical-free.
- Lindsay believes that now there are many in the community who would support our effort to make the parks chemical free or at least free of toxic chemicals.
- Linda will find out which chemicals the schools use, which are reportedly few and safe, and will share these with Bruce McNabb.
- We thanked Lindsay and invited her and her husband to attend the forum as our guests.

Bruce McNabb was scheduled to be our second speaker, but he was unable to come due to illness. He expects to come in September.

Reports:

- **Jazz Fest**
 - Dennis is arranging with Troop 007 of the Boy Scouts to help with recycling at Jazz Fest. He is expecting two adults and three scouts per shift to empty bins and generally do what's needed to direct recyclables appropriately.
 - Dennis suggested a donation of \$300 to the troop; this was approved. Members were grateful to Dennis for making these arrangements.
 - Several volunteers are needed to oversee this effort. We also need to clarify arrangements with Ripple Glass, pick up and take back the bins for collecting glass bottles, offered by Stacia Stelk, and to arrange a shuttle to take glass to Corinth.
 - Urban Table, one of the vendors, customarily recycles everything; Tom will contact them to make sure we understand what they're doing.
- **Community Forum:**
 - Kathy, Polly and Mary Helen Korbelik have addressed the invitations to the Forum; Kathy offered more for us to send to others. Polly urged us to have the Forum mentioned in church and other institutional newsletters that we know. We should remind people we talk to that there is a student price of \$10.
 - Two door prizes seem sufficient, given the press for time, but they are useful for gathering email addresses. Linda will solicit donated prizes.

- **New Business:**

- Dennis showed the new PVERC website for the *Village Voice*. It can be changed/updated/improved. For contact information, it was decided to have one email address that will go to the whole committee, so we can be aware of enquiries.
- Discussion of the website led to discussion of the committee's name; over the years we have used a host of variations on *environment* and *recycle*. After spirited discussion we decided it should be the Prairie Village Environmental/Recycling Committee.

The meeting adjourned at 8:30.

The next meeting will be on September 28, 2011, 7:00 p.m.

Respectfully submitted,

Karin McAdams

Prairie Village Arts Council
Wednesday, July 20, 2011
7:00 pm
City Hall Council Chambers

Minutes

The Prairie Village Arts Council met at 7:00 pm in the City Council Chambers at City Hall. Members present: Randy Kronblad, Chair, Ryan Westhoff, Jack Shearer, Ian Arnold, Shelly Trewolla, and Pam Marshall, Staff: Dennis Enslinger.

Randy Kronblad made a motion to approve the meeting minutes from the May and June meetings. The motion was seconded by Shelly Trewolla and unanimously approved.

Financial Reports

Dennis Enslinger presented the financial reports.

City Council Report

Dennis Enslinger indicated that the published budget included the same funding level for the Arts Council as in 2011. The City Council will be approving the budget at the August 1, 2011 Council Meeting.

Exhibit/Receptions

July Exhibition/Reception – Senior Arts Council, mixed media. The reception had moderate turn out.

August Exhibition /Reception – Courtney Christiansen, Photography. August 12, 2011 from 6:30-7:30 p.m. Randy, Shelly and Ian have volunteered.

Review of Artist Application

The Arts Council reviewed the following artist applications and approved all of the exhibition requests for exhibition.

Dr. William Herre Co-Exhibitor. Approved for 2011

Senior Arts Council. Approved for 2012

Anna Dorrance, Mark Higgins and Anne Nye. Approved for 2012

Old Business

Possible Public Art Piece

Randy Kronblad provided an update and indicated that this issue would be discussed at a later date. Randy will be following up with Council Member, Laura Wassmer on this issue. Shelley Trewolla brought up that the SMSE Fund allows for grant applications for items which are related to SME. There is a minimum of \$2000 and maximum of \$3500. Shelley will look at the grant requirements and get back to the Arts Council with the information.

State of the Arts

Randy Kronblad noted that the subcommittee has met and Arts Council discussed entertainment (Jazz Ensemble), center piece, etc. Randy noted that the subcommittee would be presenting more information and a formal budget at the August Arts Council meeting.

Dennis Enslinger noted that there were a few applications submitted for the event. Randy also noted that he placed an ad on Artshow.com website to generate show application interest. He requested reimbursement for the cost of \$19.00. Shelly Trewolla made a motion to approve the reimbursement request. The motion was seconded by Pam Marshall and unanimously approved.

Old Business

Randy Kronblad noted that he will get with Paul Dorrell to try and get a better idea of the costs involved and how the process would work in the development of a public sculpture by SME students. Involving students from SME would be very beneficial to help build community support for this process.

New Business

Dennis Enslinger indicated that the Air Force Band will be performing in the City of Prairie Village on September 26th. It would be the Brass Band rather than the Jazz Band. The place for the concert was confirmed with Lutheran Church of the Resurrection 92nd and Mission Road.

Shelly Trewolla showed a graphic for possible shirts for Arts Council members. Black polo shirts were discussed as the option. The Council directed Shelly to move forward with the production of the shirts.

Meeting was adjourned at 8:10 p.m.

Schall
2600 W. 785th.
PV KS 66208

PV Municipal Office
7700 Mission Rd
PV, KS 66208

Dear City Council & Friends:
Most sincere congratulations on
your implementation of
geothermal heating & cooling!!
Cost of energy efficiency —
What a wonderful WIN/WIN
solution.

BRavo!
Jan Schall

**Council Members
Mark Your Calendars
October 3, 2011**

October 2011	State of the Arts Exhibit in the R. G. Endres Gallery
October 14	Artist reception in the R. G. Endres Gallery 6:00 - 8:00 p.m.
October 17	City Council Meeting
November 2011	Greater KC Art Association mixed medium exhibit in the R. G. Endres Gallery
November 7	City Council Meeting
November 11	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
November 19	Northeast Johnson County Chamber Annual Dinner
November 21	City Council Meeting
November 24	City offices closed in observance of Thanksgiving
November 25	City offices closed in observance of Thanksgiving
December 2011	Richard Joslin watercolor exhibit in the R. G. Endres Gallery
December 1	Holiday Tree Lighting 6:00 p.m.
December 5	City Council Meeting
December 9	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
December 16	Mayor's Holiday Gala
December 19	City Council Meeting
December 26	City offices closed in observance of Christmas