

CITY OF PRAIRIE VILLAGE

September 19, 2011

**City Council Meeting
7:00 p.m.**



COUNCIL COMMITTEE
September 19, 2011
7:00 p.m.
Council Chambers

AGENDA

DALE BECKERMAN, COUNCIL PRESIDENT

AGENDA ITEMS FOR DISCUSSION

- *COU2011-47 Consider approval of a resolution authorizing certain main trafficway improvements and providing for the manner of paying for the same
Lisa Santa Maria

*Council Action Requested the same night



ADMINISTRATION

Council Meeting Date: September 19, 2011
Committee Meeting Date: September 19, 2011

COU2011-47 - Consider approval of Resolution No. 2011-15 Related to the Upcoming Bond Issue for Public Improvements

RECOMMENDATION

Council approve Resolution No. 2011-15.

SUGGESTED MOTIONS

Motion #1: Move to adopt Resolution No. 2011-15 - A RESOLUTION ...

BACKGROUND

Staff continues to work with Bond Counsel and the Finance Advisor to prepare the bond issue documents. Attached is a resolution that needs to be adopted by Council in order to proceed with the bond issue. Listed below is a description of the purpose and how it relates to the bond issue.

Resolution No. 2011-15 - A RESOLUTION...

- This resolution lists the street projects that will be included in the bond issue.
- The streets listed in the resolution were designated as main traffic ways and main traffic way connections in Ordinance No. 2205 adopted by Council on September 8, 2009, and Ordinance No. 2242 adopted by Council on September 6, 2011.
- Should the City receive better bids than expected, the Council can adopt another resolution adding streets to the list of projects funded with bond proceeds.

Staff requests approval at the Council Meeting the same evening in order to continue the bond issue preparation work.

RELATION TO VILLAGE VISION

CFS3A - Ensure streets and sidewalks are in good condition by conduction maintenance and repairs as needed.

FINANCIAL IMPACT

Any bond issue-related costs incurred by the City's consultants are reimbursed by the bond proceeds.

ATTACHMENT: Resolution No. 2011-15

Prepared By:

Lisa Santa Maria

Finance Director

Date: 9/19/11

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF PRAIRIE VILLAGE, KANSAS
HELD ON SEPTEMBER 19, 2011**

The governing body met in regular session at the usual meeting place in the City, at 7:30 p.m., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

The matter of authorizing certain main trafficway improvements came on for consideration and was discussed.

Councilmember _____ presented and moved the adoption of a Resolution entitled:

A RESOLUTION AUTHORIZING CERTAIN MAIN TRAFFICWAY IMPROVEMENTS, AND PROVIDING FOR THE MANNER OF PAYING FOR THE SAME.

Councilmember _____ seconded the motion to adopt the Resolution. Thereupon, the Resolution was read and considered, and, the question being put to a roll call vote, the vote thereon was as follows:

Aye: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted; the Clerk designating the same Resolution No. 2011-15.

* * * * *

(Other Proceedings)

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CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Prairie Village, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. 2011-15

A RESOLUTION AUTHORIZING CERTAIN MAIN TRAFFICWAY IMPROVEMENTS, AND PROVIDING FOR THE MANNER OF PAYING FOR THE SAME.

WHEREAS, K.S.A. 12-685 *et seq.*, as amended (the "Act"), authorizes the governing body of the City of Prairie Village, Kansas (the "City"), to improve or reimprove any main trafficway or trafficway connection designated and established under the Act, and to issue general obligation bonds therefor; and

WHEREAS, by the adoption of Ordinance No. 2242 on September 6, 2011, the City has previously designated various streets as main trafficways or main trafficway connectors; and

WHEREAS, the City finds it necessary and desirable to authorize certain improvements, as more fully described herein.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS, AS FOLLOWS:

Section 1. Pursuant to the Act, the governing body hereby determines that it is necessary to make the following main trafficway improvements (collectively, the "Improvements"):

Street rehabilitation for the streets described on **Exhibit A** attached hereto, including asphalt pavement replacement, curb installation, sidewalk installation, accessibility ramps, storm sewers, turf restoration, design, engineering, surveying, material testing and other related costs.

Section 2. The City Administrator and other City staff are authorized to take all necessary actions to proceed with the Improvements.

Section 3. The estimated cost for the Improvements shall not exceed \$3,600,000, plus capitalized interest and costs of issuance, to be paid by the issuance of general obligation bonds and/or temporary notes as authorized by the Act.

Section 4. The City expects to make capital expenditures in connection with the Improvements after the date of this Resolution and intends to reimburse itself for such expenditures with the proceeds of general obligation bonds and/or temporary notes in an amount not to exceed \$3,600,000, plus capitalized interest and costs of issuance.

Section 5. This Resolution shall take effect and be in full force and effect from and after its passage and approval by the governing body of the City.

PASSED by the governing body on September 19th, 2011 and **APPROVED** by the Mayor.

(SEAL)

Mayor

ATTEST:

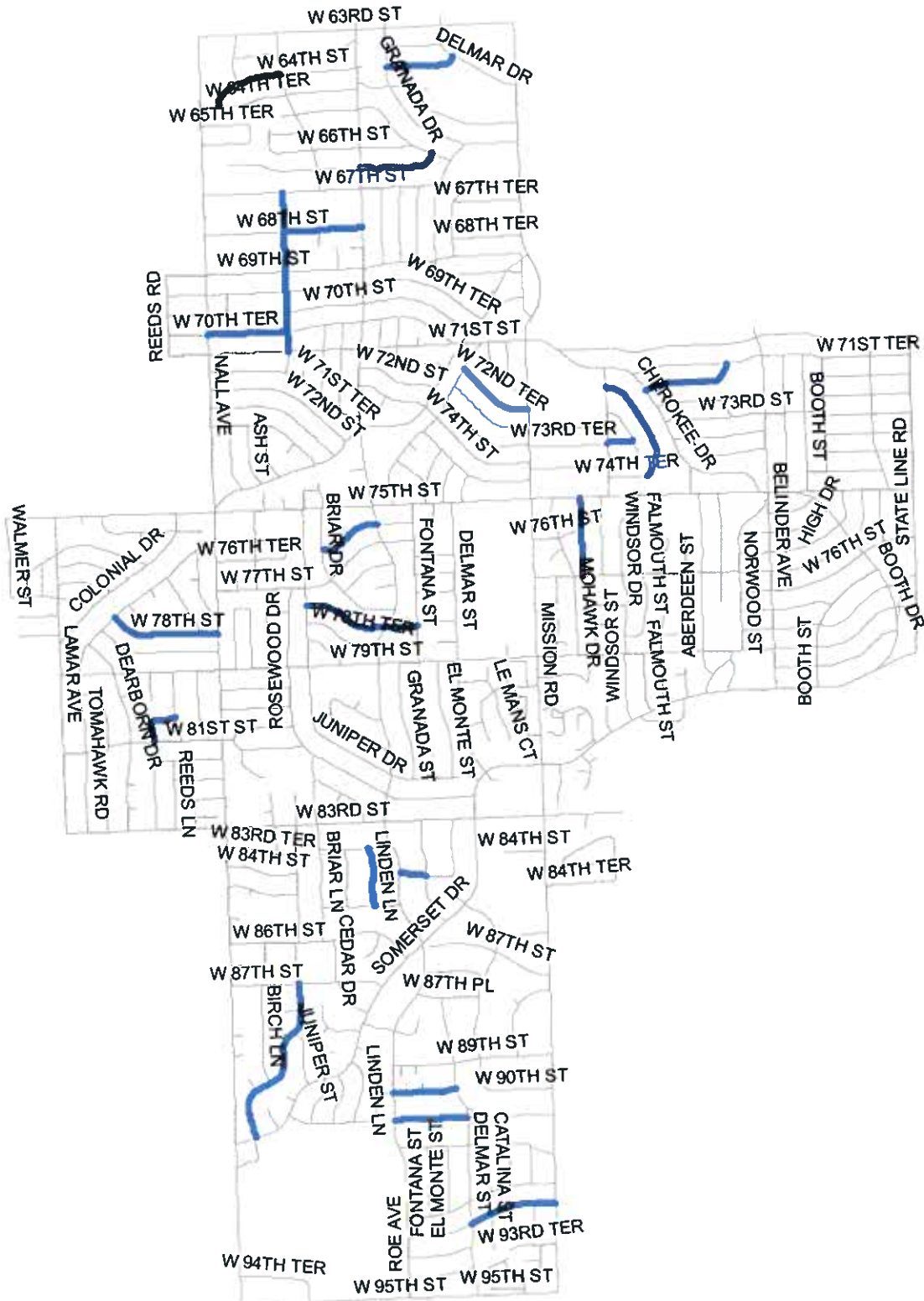
City Clerk

EXHIBIT A

**Main Trafficways or Main Trafficway Connectors
Street Improvements**

Name	FrSegment	ToSegment
FONTICELLO STREET	67TH STREET	71ST STREET
ROSEWOOD DRIVE	87TH STREET	SOMERSET DRIVE
LINDEN LANE	83RD TERRACE	85TH STREET
68TH STREET	ROE AVENUE	FONTICELLO STREET
64TH STREET	DELMAR DRIVE	GRANADA DRIVE
78TH STREET	NALL AVENUE	TOMAHAWK ROAD
OUTLOOK DRIVE	REEDS STREET	81ST STREET
64TH STREET	HODGES DRIVE	64TH TERRACE
72ND TERRACE	MISSION ROAD	VILLAGE DRIVE
76TH STREET	ROE AVENUE	BRIAR STREET
84TH STREET	FONTANA ROAD	ROE AVENUE
90TH TERRACE	DELMAR ROAD	ROE AVENUE
90TH STREET	DELMAR ROAD	ROE AVENUE
78TH STREET	ROE AVENUE	JUNIPER DRIVE
72ND STREET	71ST TERRACE	CHEROKEE DRIVE
73RD TERRACE	FALMOUTH DRIVE	WINDSOR STREET
66TH TERRACE	66TH STREET	ROE AVENUE
PAWNEE STREET	75TH STREET	77TH STREET
93RD STREET	MISSION ROAD	DELMAR ROAD
70TH TERRACE	FONTICELLO STREET	NALL AVENUE
78TH STREET	FONTANA ROAD	ROE AVENUE
CANTERBURY DRIVE	WINDSOR STREET	74TH TERRACE

2011 Bond Streets



**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
September 19, 2011
7:30 p.m.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC PARTICIPATION
- V. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Approve Regular Council Meeting Minutes - September 6, 2011
2. Approve Claims Ordinance 2887
3. Ratify the Mayor's appointment of Chris Herring to the Prairie Village Tree Board filling a vacant position that expires April, 2014

VI. MAYOR'S REPORT

VII. COMMITTEE REPORTS

COU2011-47 Consider approval of Resolution No. 2011-15 Related to the Upcoming Bond Issue for Public Improvements - Dale Beckerman

VIII. STAFF REPORTS

IX. OLD BUSINESS

X. NEW BUSINESS

XI. ANNOUNCEMENTS

XII. ADJOURNMENT

If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.

**If you are unable to attend this meeting, comments may be received by e-mail at
cityclerk@pvkansas.com**

CONSENT AGENDA

CITY OF PRAIRIE VILLAGE, KS

September 19, 2011

CITY OF PRAIRIE VILLAGE
September 6, 2011

The City Council of Prairie Village, Kansas, met in regular session on Tuesday, September 6, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building.

ROLL CALL

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Dale Warman, Ruth Hopkins, Steve Noll, Michael Kelly, Laura Wassmer, Dale Beckerman, Charles Clark, David Morrison, Diana Ewy Sharp and David Belz.

Also present were: Captain Wes Lovett; Bruce McNabb, Director of Public Works; Jason Peters, representing the City Attorney; Quinn Bennion, City Administrator; Lisa Santa Maria, Finance Director; Chris Engel, Assistant to the City Administrator and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

PUBLIC PARTICIPATION

Mayor Shaffer recognized Darlene Jones with Kumon Math & Reading Center at 7656 State Line Road. The Kumon Center recently opened for business in Prairie Village tutoring students from age three to high school. Mayor Shaffer welcomed Ms Jones and stated he hoped to be able to participate in a ribbon cutting ceremony for the new Prairie Village business.

No one else was present to address the Council and public participation was closed at 7:35 p.m.

CONSENT AGENDA

Dale Beckerman moved the approval of the Consent Agenda for Tuesday, September 6, 2011:

1. Approve Regular Council Meeting Minutes - August 15, 2011.
2. Authorize the Mayor to execute proclamations proclaiming September 17-23, 2011 as Constitution Week, proclaiming October 3-7 as Prairie Village Peanut Butter Week and proclaiming September, 2011 as Leukemia, Lymphoma & Myeloma Awareness Month.
3. Authorize the Mayor to execute an agreement with the Johnson County Board of County Commissioners for use of the New Century Airport for snowplow training by Public Works employees at a cost of \$100.
4. Approve the Second Amendment to the Cellular Tower Lease with New Cingular Wireless, PCS, LLC (AT&T) and authorize the Mayor to execute said amendment.
5. Approve the agreement with Mitel for the purchase and installation of a telephone and voicemail system for all city facilities, pending review by the City Attorney.
6. Adopt Ordinance 2242, an ordinance amending Ordinance No. 2205 and designating certain streets and avenues within the City of Prairie Village, Kansas as Main Trafficways and Trafficway Connections.

A roll call vote was taken with the following members voting "aye": Herrera, Warman, Hopkins, Noll, Kelly, Wassmer, Beckerman, Clark, Morrison, Ewy Sharp (nay on #6) and Belz.

MAYOR'S REPORT

Mayor Shaffer noted he attended several events during the past three weeks on behalf of the City including Lancer Day Parade, Weltner Park Groundbreaking, Ukrainian Independence Day, Regional Transportation Presentation at Union Station, MARC Board meeting, NE Johnson County Mayor's meeting, Mayor's lunch with Governor Brownbeck, Shawnee Indian Museum event in conjunction with the 150th anniversary of Kansas as well as retirements, ribbon-cuttings and the funeral service of a former Councilmember's spouse. He also noted he had several days without power after the recent storm.

COMMITTEE REPORTS

Council Committee of the Whole

COU2011-45 Consider Letter of Commitment with Mid-America Regional Council (MARC) related to a HUD Sustainable Communities Challenge Grant

On behalf of the Council Committee of the Whole, Dale Beckerman moved the Governing Body authorize the Mayor to execute a Letter of Commitment with Mid-America Regional Council (MARC) related to participation in a HUD Sustainable Communities Challenge Grant. The motion was seconded by Ruth Hopkins and passed unanimously.

COU2011-46 Consider Construction contract for Project 190880: Nall Avenue, 75th Street to 79th Street

On behalf of the Council Committee of the whole, Dale Beckerman moved the Governing Body approve the Construction Contract with Orr Wyatt Streetscapes in the amount of \$561,330.25 for the 2011 CARS Project 190880: Nall Avenue, 75th Street to 79th Street. The motion was seconded by David Belz and passed unanimously.

STAFF REPORTS

Mayor Shaffer noted staff reports were presented during the earlier Council Committee meeting.

OLD BUSINESS

There was no Old Business to come before the Governing Body.

NEW BUSINESS

Ruth Hopkins announced that she was seeking the support of the League of Kansas Municipalities in her campaign for a seat on the National League of Cities Board.

Steve Noll encouraged all Council members to attend the 2nd annual Jazz Festival on Saturday, September 10th from 2 p.m. to 10 p.m. He noted the weather forecast is good and the musical line-up is excellent.

ANNOUNCEMENTS

Committee meetings scheduled for the next two weeks include:

Planning Commission	09/06/2011	7:00 p.m.
JazzFest Committee	09/08/2011	7:00 p.m.
Sister City Committee	09/12/2011	7:00 p.m.
Communications Committee	09/13/2011	5:30 p.m.
Park and Recreation Committee	09/14/2011	7:00 p.m.
Council Committee of the Whole	09/19/2011	6:00 p.m.
City Council	09/19/2011	7:30 p.m.

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The Prairie Village Arts Council is pleased to announce a photography exhibit by Michael Doyle the R. G. Endres Gallery for the month of September. The artist reception will be held on September 9th from 6:30 to 7:30 p.m.

The State of the Arts exhibit will be on display during the month of October. The reception and awarding of the prizes will be held on Friday, October 14th.

JazzFest is September 10th from 2 - 10 p.m. at Harmon Park.

Flu shots will be available to city employees and council members on September 26th from 1 - 4 p.m. at City Hall and on September 30th from 7 - 9 a.m. at Public Works. The fee for Council Members is \$24.00.

The 50th Anniversary books, Prairie Village Our Story, are being sold to the public.

ADJOURNMENT

With no further business to come before the City Council, the meeting was adjourned at 8:14 p.m.

Joyce Hagen Mundy
City Clerk

CITY TREASURER'S WARRANT REGISTER

DATE WARRANTS ISSUED:

Warrant Register Page No. 1

September 19, 2011

**Copy of Ordinance
2887**

Ordinance Page No.

An Ordinance Making Appropriate for the Payment of Certain Claims.

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

NAME	WARRANT NUMBER	AMOUNT	TOTAL
EXPENDITURES:			
Accounts Payable			
426-427	8/2/2011	6,366.00	
428-527	8/5/2011	662,145.37	
528-529	8/11/2011	111.29	
530	8/16/2011	254.42	
531-611	8/19/2011	240,393.57	
612	8/22/2011	3,500.00	
613-621	8/26/2011	25,557.79	
Payroll Expenditures			
8/12/2011		289,398.48	
		275,957.42	
Electronic Payments			
Electronic Pmnts	8/5/2011	500.34	
Electronic Pmnts	8/11/2011	1,722.10	
Electronic Pmnts	8/15/2011	7,619.86	
Electronic Pmnts	8/28/2011	4,017.50	
	8/30/2011	1,895,225.18	
TOTAL EXPENDITURES:			\$ 3,412,769.32
Voided Checks			
UMB Bank	# 528	(2,511.38)	
TOTAL VOIDED CHECKS:			(2,511.38)
GRAND TOTAL CLAIMS ORDINANCE			3,410,257.94

Section 2. That this ordinance shall take effect and be in force from and after its passage.

Passed this 19th day of September 2011.

Signed or Approved this 19th day of September 2011.

(SEAL)

ATTEST: _____

City Treasurer

Mayor



MAYOR

**Council Meeting Date: September 19, 2011
CONSENT AGENDA**

Consider appointment to Prairie Village Tree Board

RECOMMENDATION

Mayor Shaffer requests Council ratification of the appointment of Chris Herring to the Prairie Village Tree Board filling a vacant position that expires April, 2014.

BACKGROUND

Chris Herring is an architect with BRR Architecture with background in sustainability and LEED accreditation. He has a strong interest in maintaining the mature trees that define Prairie Village. His volunteer application is attached.

ATTACHMENTS

Volunteer application

PREPARED BY

Joyce Hagen Mundy
City Clerk

Date: September 13, 2011



City of Prairie Village
APPLICATION TO VOLUNTEER

Please complete this form and return it to the City Clerk's Office, 7700 Mission Road, Prairie Village, Kansas 66208. If you have any questions, please contact the City Clerk's Office at 913-381-6464 or send an e-mail to cityclerk@pvkansas.com.

Name CHRIS HERRING Spouse's Name VANESSA

Address 4513 WEST 69TH STREET Zip 66208

Ward 1 Telephone: Home 913.689.8044 Work 913.236.3449

Fax 913.262.9044 Other Number(s): _____

Business Affiliation BRR ARCHITECTURE

Business Address 6700 ANTIOCH PLAZA, SUITE 300, MERRIAM KS 66204

What Committee(s) interest(s) you?

TREE BOARD

Please tell us about yourself, listing any special skills or experiences you have which would qualify you for a volunteer with the City of Prairie Village.

I HOLD A MASTERS DEGREE IN ARCHITECTURE AND A BACHELORS

DEGREE IN BUSINESS MANAGEMENT. AS AN ARCHITECT I FEEL I HAVE

BEEN TRAINED WITH UNIQUE SKILLS THAT CAN HELP SOLVE ISSUES IN MY

LOCAL COMMUNITY. I AM PARTICULARLY INTERESTED IN THE TREE BOARD

POSITION BECAUSE I KNOW THE IMPORTANCE TREES HAVE IN THE COMMUNITY -

THEY MAKE PV WHAT IT IS! I ALSO HAVE A BACKGROUND IN SUSTAINABILITY

AND AM A LEED ACCREDITED PROFESSIONAL.

Thank you for your interest in our community.

- CHRIS HERRING

MAYOR'S ANNOUNCEMENTS

September 19, 2011

Committee meetings scheduled for the next two weeks include:

Arts Council	09/21/2011	7:00 p.m.
Environmental Committee	09/28/2011	7:00 p.m.
Council Committee of the Whole	10/03/2011	6:00 p.m.
City Council	10/03/2011	7:30 p.m.

The Prairie Village Arts Council is pleased to announce a photography exhibit by Michael Doyle in the R. G. Endres Gallery for the month of September.

Flu shots will be available to city employees and council members on September 26th from 1 - 4 p.m. at City Hall and on September 30th from 7 - 9 a.m. at Public Works. The fee for Council Members is \$24.00.

Prairie Village Peanut Butter Week is October 3rd - 7th. Please bring some peanut butter to the October 3rd Council Meeting!

The October exhibit in the R. G. Endres Gallery will be the annual State of the Arts. The reception will be held on October 14th from 6:00 - 8:00 p.m. with the awards being announce at 7:30 p.m.

The 50th Anniversary books, **Prairie Village Our Story**, are being sold to the public.

INFORMATIONAL ITEMS
September 19, 2011

1. Council Committee of the Whole Minutes - September 6, 2011
2. Planning Commission Minutes - August 2, 2011
3. Tree Board Minutes - September 7, 2011
4. Peanut Butter Week
5. Mark Your Calendars

COUNCIL COMMITTEE OF THE WHOLE
September 6, 2011

The Council Committee of the Whole met on Tuesday, September 6, 2011 at 6:00 p.m. The meeting was called to order by Council President Dale Beckerman with the following members present: Al Herrera, Dale Warman, Ruth Hopkins, Steve Noll, Michael Kelly, Laura Wassmer, Charles Clark, Diana Ewy Sharp, David Belz and Mayor Shaffer. David Morrison arrived late. Staff Members present: Captain Wes Lovett; Bruce McNabb, Director of Public Works; David Waters, representing the City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Chris Engel, Assistant to the City Administrator; Lisa Santa Maria, Finance Director and Joyce Hagen Mundy, City Clerk.

Presentation of Corinth Square Proposed Modifications

Dennis Enslinger stated the Planning Commission would be taking action on proposed design changes for the Corinth Square Shopping Center. Since this area is under the Community Improvement District, staff wants to provide the City Council with the opportunity to review and comment on the proposed changes before they go before the Planning Commission. These comments will be forwarded to the Planning Commission during its review of the application.

The proposed changes include building modifications to the main building at Corinth north and particularly the areas on the four corners with additional landscaping and parking lot improvements.

Laura Wassmer advised that she had spoken with Owen Buckley of Lane4 and received assurances there will not be a windmill placed at one corner. Dennis Enslinger stressed that the plans presented for approval were conceptual in nature and exact construction as shown is unlikely.

Ms Wassmer confirmed the proposed monument sign would not be illuminated. Mr. Enslinger noted the staff have reviewed the proposed sign criteria and have recommended several conditions of approval. Ms Wassmer stated that overall she liked what has been proposed conceptually.

Al Herrera asked when the work would start. Mr. Enslinger responded that they have not indicated a starting date, but he does not expect any major work to be done until next spring.

Charles Clark asked the estimated cost of the enhancements. Mr. Enslinger responded five million dollars. He noted the CID funds are on target with projected revenue. Dale Beckerman confirmed these enhancements would be considered as their signature project under the terms of the CID agreement.

Dennis Enslinger reported that the Bank of America building and land has been sold. The Planning Commission would be taking action on the proposed platting of the center to reflect the sale. He stated that area would not be considered as part of the shopping

center and the proposed changes being reviewed for the center will not impact this property. The building will be occupied by a bank with some additional offices. Internal improvements will be made to the building, but very little exterior work is planned for the near future.

David Belz confirmed there will only be one entrance off Mission Road.

Michael Kelly confirmed the CID would transfer to the new bank owner. He asked why Lane4 sold the property. Mr. Enslinger stated he understood they were having a difficult time leasing the facility.

Dale Beckerman noted the CID agreement is with Lane4 and the new owner has no obligation under the agreement although they are part of the identified CID District. Dennis Enslinger stated as a bank and office facility they will not be collecting sales tax and it is a decision by Lane4 of how the CID funds are shared, if any.

Charles Clark noted that when the condition requiring Council review was placed in the agreement, he felt the Council would have more time to review plans prior to them going before the Planning Commission. Dennis Enslinger emphasized the site plan is conceptual in nature and not a final design submittal. He stated staff will seek to provide more time for review on final applications.

Michael Kelly asked how staff viewed the proposed site plan. Mr. Enslinger stated staff was relatively pleased with the proposed plans. He noted the CVS building will be larger than many anticipate, but noted the increase in building height and elevations for the main buildings will help the new building to better blend in with the entire center. He noted staff is asking for more landscaping and is pleased to finally have a sign standard submitted for the entire center.

Update on 84th St & Mission Rd Public Engagement Process

Dennis Enslinger distributed and reviewed a timeline for the 84th Street and Mission Road Comprehensive Plan Amendment process.

The first focus group meeting will be held on September 15th and will include Mission Valley parents. The second focus group meeting will be held on September 19th and include close-in property owners. He noted the area of amendment is larger than the Mission Valley School site. The next meeting will be September 20th and cover that 200' area surrounding the area. The final two focus groups will be consumer orientated and will be selected by RED. The focus group meetings will be closed. City Staff will attend and be able to report on the meetings. Focus Group reports will be available on September 30th.

City Staff will be meeting with representatives of Lane4 and Tower Properties.

There will be two open forums held at Village Presbyterian Church that anyone can attend. These will be Thursday, September 22nd from 6:30 to 8:00 p.m. and Saturday, September 24th from 9:00 a.m. to 10:30 a.m.

On Saturday, October 15th a public workshop will be conducted at Village Presbyterian Church from 9 a.m. to 12 noon. The City will maintain a project page on its website where individual's can follow the progress and get updates.

Laura Wassmer noted there are stakeholders throughout the City not just in the surrounding area. Mr. Enslinger responded the focus groups need to be small to be effective and noted there will be opportunities for the general public to become involved. He stated if any councilmember had an individual they felt should be involved in the process to let him know and he would pass that information on.

Michael Kelly asked the format of the focus groups. Mr. Enslinger stated they would not be presented any plans, but would be asked what they saw as issues for the area and how they would like to see the area developed. The focus will be on what the community wants to see in this area and again noted this is an area larger than the school site only.

Laura Wassmer stated she felt it was important in the focus groups for the individuals to be given direction and not spend a great deal of time discussing non-options.

Dale Beckerman asked if the results of the closed focus groups would be presented at the open forum. Mr. Enslinger responded the open forum is seen as a larger focus group with its purpose to gather more ideas. The workshops combine all the information gathered at the focus groups.

There will be a joint meeting of the City Council and Planning Commission on Monday, November 1st. The final presentation will be made to the City Council and Planning Commission on December 19th.

Dennis Enslinger encouraged council members to attend the open forums and workshops and to follow progress on the city's website.

***COU2011-45 Consider First Suburbs Sustainable Communities Challenge Grant**

Dennis Enslinger reported the Mid-America Regional Council (MARC) is applying for a HUD Sustainable Communities Challenge Grant with the endorsement of the First Suburbs Coalition. MARC will work with the First Suburbs Coalition, a coalition of inner ring suburbs in the Kansas City metro area, and local members of the coalition, in partnership with the Rocky Mountain Land Use Institute, the local chapter of the Urban Land Use Institute, and the Home Builders Association of Greater Kansas City, to evaluate local government codes and policies to make them more redevelopment-ready and sustainable-friendly.

The project will involve the following steps:

- 1) **Develop a Guide** - the First Suburbs Coalition, with assistance from the Rocky Mountain Land Use Institute, and in partnership with the Urban Land Institute and Home Builders Association, will develop a guide of options for redevelopment-ready, sustainable-development-friendly codes, policies and incentives. The guide will be built on work already done within the metro area, including work started by the First Suburbs Coalition and the Sustainable Communities Initiative, Creating Sustainable Places. The guide will also be based on national examples and

research provided by the project's partners. The guide will not be a single way to revamp codes and policies, but a selection of strategies and approaches to meet different needs.

The First Suburbs Coalition and MARC will work with its members and partners to develop, as a part of the guide, a section on how best the codes, policies, and incentives can be coordinated across the region in order to lessen code-competition and increase uniformity of standards and expectations.

- 2) **Code and Policy Audits** - once the guide has been developed, MARC, in partnership with individual local governments, will contract for services to audit the codes, policies, and incentives of individual first suburban communities and develop recommended revisions to their codes based on the Redevelopment-Ready, Sustainable-Development-Friendly Guide.
- 3) **Adoption of Codes, Policies and Incentives** - based on the individual professional audits, and in some cases self-audits, individual communities will adopt revisions to their codes, policies, and incentives that will make their communities more redevelopment-ready and sustainable-development-friendly.

The Sustainable Communities Challenge Grant requires a matching in-kind or cash match under the submission guidelines. If the City decides to participate the City will be committing to provide in-kind assistance over the 3-year grant period in the following amounts:

- Staff assistance in preparing code guide (25 hours x \$50/hour) \$1,250; and
- Staff support for code, policy, incentive audit (2 persons x 50 hours x \$50/hr) \$5,000

Mr. Enslinger noted the staff involvement would probably be that of Ron Williamson, himself or an intern. Over the three-year period of the grant, there is sufficient staff resources budgeted to meet the commitment as proposed by MARC. He also stated the City does not have to participate in all phases of the grant, but staff recommends participation in the first phase.

Diana Ewy Sharp asked if the city would be looking at form based codes. Mr. Enslinger responded it would and noted the focus would be on both environment sustainability as well as economic sustainability.

David Belz made the following motion, which was seconded by Ruth Hopkins and passed unanimously:

**MOVE THE GOVERNING BODY AUTHORIZE THE MAYOR TO EXECUTE
A LETTER OF COMMITMENT WITH THE MID-AMERICA REGIONAL
COUNCIL (MARC) RELATED TO PARTICIPATION IN THE HUD
SUSTAINABLE COMMUNITIES CHALLENGE GRANT
COUNCIL ACTION TAKEN
09/06/2011**

Council President Dale Beckerman noted that Mr. Enslinger would be leaving at 7 p.m. to attend the Planning Commission meeting and asked him to present his staff reports

STAFF REPORTS

Administration

- Smart Lights/Smart Cities grant program has begun the installation of new energy efficient street lights. Prairie Village will be receiving 250 lights under the grant.
- Bus Line 575 that runs along 75th Street has requested additional signage that would identify bus stop times. They will pay for the additional signage. Mr. Enslinger added that effective September 21st a later bus will be added to the route.
- The Prairie Village Arts Council September reception will be held on September 9th.
- The second annual Jazz Festival will be Saturday, September 10th from 2 to 10 p.m.
- Dennis Enslinger noted he would be out of town attending the ICMA conference September 17th to 21st.

***COU2011-46 Consider Construction Contract for Project 190880 - Nall Avenue, 75th Street to 79th Street**

Bruce McNabb reported that on August 5, 2011, the City Clerk opened bids for the 2011 CARS Project. The following eight bids were received:

Orr Wyatt Streetscapes	\$561,330.25
McAnany Construction	\$573,402.64
Miles Excavating	\$575,294.70
O'Donnell and Sons	\$598,553.05
Mega Industries	\$610,198.25
Freeman Concrete Const.	\$624,879.90
Amino Brothers	\$638,368.35
JM Fahey	\$772,823.20
Engineer's Estimate	\$712,631.00

The Engineer has reviewed all bids and verified references for Orr Wyatt Streetscapes. Given Prairie Village has not had any past experience with this contractor, staff held a meeting with them to discuss their company and the project. The bid for the combined project is \$151,300.75 or 21% below the engineer's estimate which reflects a continued very good bid environment.

Bruce McNabb noted this is basically a street rehabilitation project with new curb placed on the east side with some sidewalks being widened from four feet to five feet. The company has done this type of work before and is ready to begin once agreements are executed with a projected completion date of November 1st.

Quinn Bennion added that because this was a new contractor, staff checked multiple references and feels comfortable they can satisfactorily perform the work to the city's standards. This project is our 2011 CARS project so it will be funded at 50% by Johnson County. Funding is available under Project 190880- Nall Avenue, 75th Street to 79th Street.

David Morrison asked why the sidewalks were being widened. Mr. McNabb responded that five feet is the recommended width for sidewalks for ADA Compliance.

Diana Ewy Sharp made the following motion, which was seconded by David Belz and passed unanimously:

MOVE THE GOVERNING BODY AUTHORIZE THE MAYOR TO EXECUTE THE CONSTRUCTION CONTRACT WITH ORR WYATT STREETSCAPES IN THE AMOUNT OF \$561,330.25 FOR 2011 CARS PROJECT 190880: NALL AVAENUE, 75TH STREET TO 79TH STREET

**COUNCIL ACTION TAKEN
09/06/2011**

Discussion about scope of Council Chamber Audio Visual equipment replacement

Quinn Bennion noted the audio visual equipment in the Council Chambers is approximately 15 years old. There is money in the equipment reserve account to upgrade this equipment and staff is seeking direction from the Council on what the scope of that upgrade should include.

The proposed scope prepared by staff includes the following: replacement of the projector, upgrade of the sound system, new speakers and DVD player for use by municipal court, digital audio recording, speaker capabilities in the MPR to accommodate overflow during meetings in the chamber, making the podium movable and a wireless control station. Also being discussed is the possibility of a monitor on the dais for each ward for viewing of presentations projected on the screen. The estimated cost for these improvements is \$60,000 with that funding being available in the equipment reserve fund.

Mr. Bennion noted they have not gone out to bid yet and do not have costs for specific elements.

Ruth Hopkins stressed the need to ensure that whatever contractor is selected, they are held accountable for the performance of the equipment.

Michael Kelly feels there should be an inactive functionality that would allow Council members to project items onto the screen. He also asked if consideration had been given to replacing the screens with flat screen units that could be angled out to the audience. Mr. Bennion responded it had been discussed, but noted it would increase the cost significantly. He stated it could be added to the bid as an alternate.

David Morrison suggested the inclusion of a direct line into the chamber with a speaker phone that would allow Council to talk with experts without having them present and possibly for council members to participate in meetings while out of town.

Dale Beckerman suggested the possibility of moving the screens closer to the public. He also noted the congestion on the dais with both council laptops and a monitor and asked if it would be possible to broadcast the packet over the monitor. Mr. Bennion stated it had been discussed and could be looked into further.

STAFF REPORTS

Public Safety

- Captain Lovett stated he had nothing to report, when questioned stated the school traffic is going smoothly.

Public Works

- Bruce McNabb noted the City's weather service advised that the strongest winds (80 mph) from the recent storm were tracked just blocks from Prairie Village. His crews continue to do clean-up. To date 650 cubic yards of debris has been collected with approximately 1,000 labor hours.
- Staff is investigating changing the timing on the 75th Street traffic signals as studies have shown it would be beneficial to the flow of traffic. The initial test will be during the pm rush hours. If successful then adjustments will be made at noon and the a.m. rush hours.
- The 75th Street rehab project subcommittee met last week. The first public information meeting will be held next week

Administration

- Chris Engel reported the pool closed early due to public health concerns. Staff received several dozen calls and e-mails regarding the closure.
- The Weltner Park groundbreaking was held last Wednesday, the project is currently under construction with the road opening October 1st and the Park opening November 1st.
- The Community center committee met with the Parks District and the School District during the past week.
- The Geothermal project is progressing. Wells are installed and connection lines are being installed.
- Lisa Santa Maria reported staff is completing the 2012 budget book
- Staff is now exporting data from Springbrook for financial reports
- Short-term Interest rates will remain low through 2013
- Moody's bond rating call for the bond rating will take place on September 15th
- Quinn Bennion announced that he will be out of the office at the ICMA conference from September 17th through 21st.
- Countryside East Homes Association met last week to discuss KCP&L outages in Ward 1 during the recent storm. KCP&L has committed to look at tree trimming schedules to help the situation.

JazzFest Committee Report

Steve Noll reported the weather forecast for the second annual Jazz Festival on September 10th is very good. Mr. Noll distributed schedules and maps for the event to each councilmember and encouraged all to attend the event.

ADJOURNMENT

With no further business to come before the Council Committee of the Whole, Council President Dale Beckerman adjourned the meeting at 7:10 p.m.

Dale Beckerman
Council President

PLANNING COMMISSION MINUTES
August 2, 2011

ROLL CALL

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, August 2, 2011, in the Council Chamber of City Hall, 7700 Mission Road. Chairman Ken Vaughn called the meeting to order at 7:00 p.m. with the following members present: Bob Lindeblad, Dirk Schafer, Randy Kronblad, Nancy Wallerstein and Nancy Vennard.

The following persons were present in their advisory capacity to the Planning Commission: Ron Williamson, Planning Consultant; Dennis Enslinger, Assistant City Administrator; Al Herrera, Council Liaison; Jim Brown, City Building Official and Joyce Hagen Mundy, City Clerk/Planning Commission Secretary.

APPROVAL OF MINUTES

Bob Lindeblad moved for the approval of the minutes of July 5, 2011 as written. The motion was seconded by Nancy Vennard and passed by a vote of 3 to 0 with 3 abstentions (Kronblad, Wallerstein, and Schafer).

PUBLIC HEARINGS

Chairman Ken Vaughn stated there were no public hearings to come before the Commission.

NON-PUBLIC HEARINGS

PC2011-113 Request for Site Plan - Johnny's
 8262 Mission Road
 Zoning: C-2
 Applicant: Tom Proebstle with Generator Studio

Tom Proebstle, with Generator Studio representing the property owner Lane4 and Johnny's distributed a revised site plan to the Commission for the expansion on the northwest side of the building. The new proposed area for outside seating is under the canopy on the north side. The area consists of approximately 380 square feet and is located west of the entrance to the restaurant. This will add 36 seats to the restaurant.

Mr. Proebstle addressed the staff recommendation noting acceptance of items 1, 2, 3, 6 and 7. He noted the proposed outside seating area under the canopy located between the exterior building wall and the outside of the canopy columns is approximately 12 feet in width. In order to maintain ADA accessibility through this area staff has recommended an unobstructed walkway of 42-inches be maintained to allow one-way access. Two-way ADA access requires 60 inches. Mr. Proebstle stated the distance of this walkway as shown on the revised plans submitted provides an unobstructed 44-inch walkway in front of the canopy columns.

It was noted that sign standards have not been submitted for the entire center and the approval of the signage would be contingent upon the approval of those sign standards which are expected to be submitted for the September 6th meeting.

Condition #5 states that the existing batten board and plain wood siding be replaced with a material consistent with the Corinth Center upgrade. It also recommends that a second gable be added to the west end of the north elevation consistent with the design of the rest of the Center with revised drawings submitted to staff for approval prior to obtaining a building permit. Mr. Proebstle stated the tenant and the property owner want to keep the existing batten board siding. They feel the additional landscaping will provide a significantly improved appearance without replacing this siding.

The plan for the redesign of Corinth is that gables only be placed over an outside entrance. Two alternative designs were presented to break up the roof line. The first proposed enhanced clear cedar rafters and fascia at the midpoint of the building. The second option creates a larger opening with clear cedar rafters and fascia. Nancy Vennard noted there is an outside entrance to subway on the west end of the building.

Trip Ross noted the enhancements are being proposed for Johnny's as they have committed to making extensive improvements to their property and will be entering into a ten year lease for this building. Subway has not indicated the desire to make these improvements.

Dirk Schafer confirmed the new clay tile roof will be over the entire building, not just the Johnny's portion. Mr. Schafer stated he felt the gable should be added at the same time as the roof.

Ron Williamson noted the staff recommendation is to get consistency with the new Corinth standards submitted in conjunction with the CVS application. He noted the existing exterior of Johnny's is very dated and staff would like to see matching images on the two corners of the center. Mr. Ross stated that they will maintain and provide the necessary upkeep to the batten board.

Nancy Vennard stated she preferred option 2 with the substantial opening in the roofline. Mr. Vaughn agreed that the break needs to be significant to be effective.

Mrs. Vennard asked what timeline has been set for the project. Mr. Proebstle stated Johnny's would like to begin as soon as possible.

Pat Roberts with Johnny's stated they are making a ten-year commitment to Prairie Village and this location. They will be making a significant investment on the interior with a complete remodel, new fixtures and equipment. He noted there is not a great deal of aesthetic appeal to the existing batten board, but with the new roof, paint, signage and landscape they feel the exterior of their building and the entire center will create a more appealing and inviting appearance.

Nancy Vennard asked what was being proposed for the dumpster. Mr. Roberts replied there is no access to the rear of the building so it cannot be relocated. They would like to see it moved, but for the near future they will make improvements to the enclosure and gate. Tom Proebstle stated they are looking at different ways to handle trash dumpsters throughout the entire center.

Randy Kronblad stated he agreed with Mr. Schafer that another gable is needed noting there is an existing tenant at that location with an entrance. He feels the gable needs to be added at this point in time to make the building more finished.

Nancy Vennard stated she did not have a problem with the leaving the existing batten board noting the change from all stucco was not necessarily bad.

Ron Williamson noted Corinth Center has approximately 308,804 square feet of leasable area. The off-street parking requirement for mixed office/commercial center over 300,000 square feet is 3.5 spaces per 1,000 square feet. Therefore the required off-street parking is 1,082 spaces. LANE4 Property Group had a site survey prepared when the property was acquired and it indicates 1,238 spaces with 39 spaces designated as ADA accessible. The Center has exceeds the minimum number of required off-street spaces by 156. The additional square footage added by Johnny's BRGR and Urban Table for outdoor dining is approximately 1800 square feet and the CVS increase is 2,535 square feet for a total of 4,335 which would require an additional 15 parking spaces. The CVS plan along with the revised parking layout along Mission Road increased the number of spaces by two. The Center would still exceed the minimum by 143 spaces.

Chairman Ken Vaughn led the Commission in a review of the following site plan criteria:

A. The site is capable of accommodating the building, parking areas and drives with appropriate open space and landscape.

The proposed site plan indicates the outdoor sidewalk location can accommodate the additional square footage for the outdoor eating area and with the revised plan meets ADA requirements for pedestrians to circulate along the covered walkway. No new parking areas or drives are required for this use. Planters are proposed between the parking lot and the dining area. The applicant has proposed to install planter beds to break up the hard surfaces. No plants have been identified on the plan and the applicant will need to submit that information to Staff for approval.

B. Utilities are available with adequate capacity to serve the proposed development. Utilities are currently in place serving the Corinth Center and are adequate to serve this minor expansion for outdoor seating.

C. The plan provides for adequate management of stormwater runoff. There will be no increase in impervious surface so stormwater is not an issue.

D. The plan provides for safe and easy ingress, egress and internal traffic circulation.

The proposed site will utilize existing driveways and the general circulation of the Center will not be changed. Adequate pedestrian accessibility will need to be maintained between the seating area and the parking lot.

E. The plan is consistent with good land planning and good site engineering design principles.

The addition of outdoor seating will help create a more vibrant atmosphere for the center and is consistent with good land planning practices. The primary site design issue is met with the revision increasing walkway for ADA accessibility between the canopy columns and the parking lot curb 44-inches.

F. An appropriate degree of compatibility will prevail between the architectural quality of the proposed building and the surrounding neighborhood.

The proposed improvements to the building façade are a step in upgrading the center to the new design standards. The batten board and wood siding need to be replaced at this time also. A second gable should be added at the west end of the north facade. The sign standards for Corinth Center permit signs in the gable area subject to design guidelines that are contained in the standards. The proposed sign does not meet the standards and will need to be specifically approved. The applicant needs to submit a design detail for iron/wood railing delineating the outdoor dining area.

G. The plan represents an overall development pattern that is consistent with the comprehensive plan and other adopted planning policies.

One of the principles of the Village Vision was to focus on redevelopment and reinvestment in the community. These issues have become primary goals for the City and this project represents a step in that direction. This is the opportunity to enhance and intensify the use of the building that will generate additional revenues for the City.

Dirk Schafer moved the Planning Commission approve PC2011-113 the site plan and north elevation Version 2 as submitted August 2, 2011, for Johnny's outdoor dining area at 8262 Mission Road subject to the following conditions:

- 1) That all lighting used to illuminate the outdoor area be installed in such a way as to not create any glare off the site and be in conjunction with the outdoor lighting regulations.

- 2) That a minimum 42-inch wide accessible walkway be maintained between the canopy columns and the parking lot curb so as to not be obstructed by vehicle overhangs onto the sidewalk.
- 3) That any signs located in the sidewalk that conflict with ADA access shall be relocated.
- 4) That the signs are approved as submitted on the applicant's drawings which include the removal of the existing Johnny's wall sign subject to the approval of the revised sign standards for the Corinth Square Shopping Center.
- 5) That a second gable be added to the west end of the north elevation consistent with the design of the rest of the Center. That the drawings be revised, dimensioned and submitted to Staff for review and approval prior to obtaining a building permit.
- 6) That the applicant submit final landscape plan to Staff for review and approval.
- 7) That the applicant submit a design detail for the railing to Staff for review and approval.

The motion was seconded by Randy Kronblad.

Bob Lindeblad stated he does not want to add a gable where there is no door or entry. Nancy Vennard stated she did not feel a second gable was necessary on the west end of the building at this time.

Bob Lindeblad moved to amend the motion by deleting condition #5. The motion was seconded by Nancy Vennard.

Ken Vaughn stated he could understand why Commissioners would want to add a gable; however, he does not feel it needs to be done at this time.

Randy Kronblad noted there are several gables on the new CVS building that are not located over doors or entryways.

The amended was voted on and passed by a vote of 4 to 2 with Randy Kronblad and Dirk Schafer voting "nay".

The motion as amended with the removal of condition #5 was voted on and passed by a vote of 4 to 2 with Randy Kronblad and Dirk Schafer voting "nay".

PC2011-114 Request for Site Plan Approval
 Communication antenna
 7700 Mission Road
 Zoning: R-1a
 Applicant: Laurie Hatfield with Black & Veatch for AT&T

Laurie Hatfield with Black & Veatch addressed the Commission on behalf of AT&T who is proposing to add three additional antenna installations to the top platform on the tower behind City Hall. The purpose of these antennas is to enable AT&T to provide 4G

coverage which is faster mobile broadband speed. This is a part of the deployment of AT&T's LTE, Long Term Evolution network. AT&T is also requesting approval to install an emergency standby generator.

Each antenna will include two surge protectors and an antenna panel 96" in length and 12" in width. According to the plans submitted, each antenna installation will add approximately 150 pounds. The applicant has prepared a structural analysis of the tower and the structural engineers have confirmed that the tower and foundation are deemed sufficient for the proposed load cases.

The new coax cable will enter the shelter at the same port as other cables and a new ice bridge will be installed. All equipment cabinets and wiring must be contained within the walled area, with the exception of the AT&T equipment cabinet that is taller than the wall. This equipment cabinet was installed prior to requiring all improvements to not be visible above the wall.

The proposed emergency standby generator will be incorporated into the equipment compound on the east side of the AT&T equipment cabinet. The proposed pad is 4' x 11' and the generator will be approximately 91" long, 41" wide and 45" tall. It will have a sound enclosure that will have a noise level of 68db at 23 feet. This is an acceptable level. The noise level of an average automobile is 75db. The proposed generator will be fueled by natural gas. Other carriers already have standby emergency generators in this compound so shared use is not being required.

Ron Williamson noted that in October 2009, the Planning Commission approved the Special Use Permit Renewal for this tower and the approval was based on the new Wireless Communications Ordinance. Changes in the installation for carriers are required to be submitted to the Planning Commission for site plan review and approval.

Since no neighbors have appeared at previous neighborhood meetings and the changes were not major, the applicant was not required to hold a neighborhood meeting.

Chairman Ken Vaughn led the Commission in review of the following site plan criteria:

A. The site is capable of accommodating the building, parking areas and drives with appropriate open space and landscape.

The capability of the site to accommodate the equipment compound was addressed in the approval of the Special Use Permit. The proposed improvements will occur on the existing tower and within the existing equipment compound.

B. Utilities are available with adequate capacity to serve the proposed development. Adequate utilities are available to serve this location. Natural gas will need to be extended to serve the emergency standby generator.

C. The plan provides for adequate management of stormwater runoff The additional impervious area that will be created by the generator pad is only 44 square feet which will not have a measurable impact on stormwater runoff.

D. The plan provides for safe and easy ingress, egress and internal traffic circulation
The site utilizes the existing driveway and parking lot for circulation that currently serves it and no changes are proposed.

E. The plan is consistent with good land planning and good site engineering design principles.

The details of the overall design of the equipment compound were worked out on the approval of the Special Use Permit. That applicant has prepared a structural analysis and the tower is sufficient to carry the additional load.

F. An appropriate degree of compatibility will prevail between the architectural quality of the proposed installation and the surrounding neighborhood.

The tower has been at this location for approximately twenty years and the proposed external installation consists of three additional antennas that are minor in size compared to the size of the tower. The tower is located in the Municipal Complex and has very little impact on surrounding residential areas. All the equipment will be located within the equipment compound. The proposed ice bridge appears to be above the screening wall and it will need to be designed so that it will not be visible above the wall. The wiring will be inside the tower.

G. The plan represents an overall development pattern that is consistent with the comprehensive plan (Village Vision) and other adopted planning policies.

Wireless communications are not specifically addressed in Village Vision. Generally it falls into maintaining and improving infrastructure.

Dennis Enslinger commented that other emergency standby generators already exist in the compound and because of the heat, the generators should be up vented. Caroline Boyd agreed with Mr. Enslinger.

Randy Kronblad confirmed the location of the new antenna in the middle of the tower at the top. It was noted the new GPS antenna are at the same height as the others.

Randy Kronblad moved the Planning Commission approve PC2011-114 site plan approval for additional antenna by AT&T on the communications tower at 7700 Mission Road subject to the following conditions:

1. That the antennas be installed as shown on the proposed site plan.
2. That all wiring be contained inside the tower
3. That all equipment and wiring shall be below the screening wall.
4. That the permanent standby generator be approved subject to the following conditions:
 - a. The generator shall be connected to a natural gas line.
 - b. The generator shall be installed in accordance with NFPA 37 Standards for the installations and Use of Stationary Combustion Engines and Gas Turbines.

- c. The generator will provide sound attenuation that does not exceed 68db at 23 feet.
- d. The applicant shall submit a final drawing with dimensions for staff review and approval.

The motion was seconded by Bob Lindeblad and passed unanimously.

OTHER BUSINESS

Next Meeting

The submittal deadline for the September meeting is Friday, August 5th. Expected submittals are

- Request for Sign Standards Approval - Corinth Square
- Request for Site Plan Approval/Development Plan overall Corinth Square
- Request for Site Plan Approval - Tide Cleaners at Dragon Inn location
- Possible Platting of the Bank of America site in Corinth Square

Commission members were reminded that this meeting is the Tuesday following the Labor Day holiday and will be held in the Multi-Purpose Room.

Mr. Enslinger provided an update on staff meetings with RED regarding the development of the Mission Valley Middle School site. They will be working cooperatively with the City on securing public input for an amendment to the City's Comprehensive related to the school site and possibly some of the adjacent properties, i.e. Corinth South. The City Council authorized using the City's Planning Consultant for the comprehensive plan amendment. RED will be selecting a consultant to coordinate Stage 1 related to the possible development of the site.

Ken Vaughn noted that he had received acknowledgement and thanks for the Planning Commission's work over the past two and half years in securing the best possible site plan for the new CVS at Corinth Square from a City Council members. He thanked the commission members for their patience and persistence in securing what he believes is a very positive design.

Nancy Vennard asked what the status was of the JC Nichols apartment buildings. Dennis Enslinger responded that they had all been sold to a different property management firm.

ADJOURNMENT

With no further business to come before the Planning Commission, Chairman Ken Vaughn adjourned the meeting at 7:50 p.m.

Ken Vaughn
Chairman

TREE BOARD

City of Prairie Village, Kansas

MINUTES (DRAFT)

Wednesday September 7, 2011
Public Works Conference Room
3535 Somerset Drive

Board Members: Jack Lewis, Luci Mitchell, Cliff Wormcke, Greg VanBooven

Other Attendees: Bruce McNabb, Olivia English

Jack Lewis called the meeting to order at 6:05 p.m. with a quorum present.

1) Review and Approve Minutes of August 3, 2011- Motion by Greg Van Booven, second by Luci Mitchell; **Approved unanimously.**

2) Fall Seminar - Jack Lewis led the discussion of details re: the seminar scheduled for Wed., Oct. 5 at 7:00 p.m. at City Council Chambers. The Board discussed a couple of specific trees. Greg VanBooven and Jack will assemble necessary info about the trees and send pictures in electronic format to Luci Mitchell. They will include common and botanical names of each tree along with the street address. Jack is not sure if he will be able to attend the Seminar or present information that evening.

The presentation on Champion Trees at the Seminar will be limited to 12-15 trees. All of the presentations should be targeted for a total of about 45 minutes in order to leave 15 minutes for questions in the 1 hour program.

The Board members explained the purpose and background of the Fall Seminar to Olivia English.

The Board discussed the possibility of putting together a walking tour brochure for the Champion Trees in the City. After discussion it was decided to defer this project until the tree locations were identified and reviewed. The possibility of putting this information on the website was also discussed.

Olivia English asked about the process for getting dead trees removed from private and public property. The Board members explained who to contact in each case. Olivia mentioned some of her experiences in KCMO.

Luci Mitchell said that she would contact Deb Nixon about the length of her presentation about the Arboretum and whether she wants to incorporate slides into the Power Point presentation. She will also ask Deb to publicize the Seminar to the usual outlets.

The Board discussed the possibility of providing small “give away” items or a gift certificate drawing. It was decided that these items would probably not impact attendance or education, so they will not be implemented this year.

Greg Van Booven will invite Chuck Basher, a regional expert on Champion Trees, to attend the Seminar.

Olivia English had to leave the meeting at this point.

3) Review of Board Member Applicants-

a) Regular Board Member - The Board reviewed the application of Chris Herring. The Board discussed the importance of regular attendance at meetings. After further discussion, the Board **unanimously recommended to the Mayor that Mr. Herring be appointed as a member of the Tree Board.**

b) Student Board Member - The Board reviewed the application of Olivia English. Bruce McNabb relayed Olivia’s earlier statements that she had forgotten her complete application and this was the information that she could quickly recall.

After discussion, the Board decided to ask Olivia English to submit a copy of her complete application so that they would consider all relevant information.

4) Old Business - None.

5) New Business -

a) Bruce McNabb noted that the Board has been asked by the City Planning Commission to review the landscaping plan for the improvements to Corinth Square shopping center. The Board was anxious to provide this review and discussed the typical process and their recent experience. They were concerned about enforcement of their recommendations. They suggested that it might be beneficial to meet with the Landscape Architect before the final landscape plan is developed.

b) Cliff Wormcke asked about the location of the Champion Walnut tree near 79th St. and Roe Ave. Greg VanBooven explained that it is a short distance east of the intersection on the north side of 79th St. There is a small plaque.

The meeting adjourned at 6:50 p.m.

Minutes prepared by Bruce McNabb.

27th Annual Peanut Butter Week

October 3th - 7th



PLEASE BRING A JAR OF PEANUT BUTTER
TO THE COUNCIL MEETING ON
October 3rd

**Council Members
Mark Your Calendars
September 19, 2011**

September 2011	Michael Doyle photography exhibit in the R. G. Endres Gallery
October 2011	State of the Arts Exhibit in the R. G. Endres Gallery
October 3	City Council Meeting
October 14	Artist reception in the R. G. Endres Gallery 6:00 - 8:00 p.m.
October 17	City Council Meeting
November 2011	Greater KC Art Association mixed medium exhibit in the R. G. Endres Gallery
November 7	City Council Meeting
November 11	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
November 19	Northeast Johnson County Chamber Annual Dinner
November 21	City Council Meeting
November 24	City offices closed in observance of Thanksgiving
November 25	City offices closed in observance of Thanksgiving
December 2011	Richard Joslin watercolor exhibit in the R. G. Endres Gallery
December 5	City Council Meeting
December 9	Artist reception in the R. G. Endres Gallery 6:30 - 7:30 p.m.
December 19	City Council Meeting
December 26	City offices closed in observance of Christmas