

PRAIRIE VILLAGE
JULY 4TH 2011
VILLAGE FEST
 15 YEARS OF JULY 4TH CELEBRATIONS

July 28, 2011
 7:00 pm
 Multi-Purpose Room

Agenda

- I. Review and approval of June 23, 2011 Minutes
- II. Budget Report
- III. Staff Reports
 - a. Administration
 - b. Public Works
 - c. Police
 - d. Fire
- IV. Recap this year's VillageFest:
 - A. Entertainment

Jim Cosgrove, Funky Mama & sound system	\$2,300
Neon Blue	\$2,123
DJ	\$ 400
Singer	\$ 100
Emcee	\$ 100
Skydivers	\$2,115
 - B. Family Activities

Petting Zoo	\$ 937.50
Stilt Walker – Uncle Sam	\$ 300.
Clement McCrae Puppets	\$ 875.
Face Painters (5 for 3 hours)	\$1,200
Pigment Pie Hair	\$ 570
Pony Rides	\$ 937.50
Wacky Banana	\$1,750
Forever Young Clowns (3 clowns for 3 hours)	\$ 450
Greg Keller Balloon Artist	\$ 300
Photo Booth	\$ 400
Video Game Van	\$ 400
Human Hamster Balls	\$ 600
Rock Wall & Spin the Apple	\$ 882.76
Deposit for Rock Wall and Trackless Train	\$ 600
Creativity Center	\$ 508.50
 - C. Other Expenses

Give-a-ways	\$1,622.39
Golf Cart Rental	\$ 130
- V. Ideas for next year
- VI. Volunteers
- VII. Web site
- VIII. Yard Signs

VILLAGEFEST COMMITTEE

June 23, 2011 Minutes

The VillageFest Committee met June 23, 2011. Present and presiding, Marianne Noll. Members present: Diana Ewy Sharp, Doug Sharp, Bob Pisciotta, Toby Fritz, Ted Fritz, Art Dick, Joel Crown, Ed Roberts, Julie Weiss, Deke Rohrbach, Patty Jordan, Tony Lopez, Sgt. Byron Roberson, Bruce McNabb and Jeanne Koontz.

Minutes

Joel Crown moved approval of the minutes of the June 23, 2011 meeting. Toby Fritz seconded the motion which passed unanimously.

Budget Report

Marianne Noll reported that there is \$30,000 is revenue.

Staff Reports

A. Administration

Jeanne Koontz reported that Ryan King (Public Works) has a connection with the Richard Petty Driving Experience and can get a car for VillageFest. The committee agreed to move forward.

The Police Department will have two interop radios for the event.

B. Public Works

No report.

C. Police Department

Byron Roberson reported that staff participated in a walk through with the skydivers who will be landing at 9:45 am. The Police Department will have an additional two volunteers. Chris & Mark with Med-Act attended the meeting. Med-Act will have 3 people on site. The first aid station will be located at the Information Booth.

D. Fire Department

Tony Lopez said the props are secured and the Mayor will be rescued at 11:30 a.m.

Sub-Committee Chairperson Assignments

A. Decorations

The committee will set-up flags on Sunday night at 6 p.m.

B. Stage

No report.

C. Entertainment

Tim Schwartzkopf secured Karen Fuller with KCTV5 to be the emcee.

D. Sponsorship

No report.

E. Marketing, advertising and material design

The remaining 12 yard signs were distributed. More signs will be purchased for next year.

F. Creativity Center

Patty Jordan showcased the crafts.

- G. Patriotic Service
The patriotic service schedule is ready and trivia questions are done. The boy scouts will do the presentation of the colors.
- H. Food
Latte Land will be the coffee vendor for \$240.
- I. Hospitality
No report.
- J. Volunteers
The volunteer sign-up sheet was passed around. There are only a few slots still open.
- K. Children's Parade
No report.
- L. Information Booth
No report.
- M. Student Contest
The committee judged the posters and picked three winners. Joel Crown will contact the winners.
- N. Community Spirit Award
Diana Ewy Sharp reported that the judging panel met and selected 2 residents and 1 business.
- O. Bike Rodeo
No report.
- P. Children's Fingerprinting
No report.
- Q. Committee Shirts
The committee shirts should arrive any day. An email will be sent out when they arrive.
- R. Committee Booths
No report.

Other

Jeanne Koontz reported that she has not heard from Wacky Banana. Diana Ewy Sharp said she would try to contact them as well.

YMCA will have some hoops as well as play mats.

Joel Crown said the gator will be needed to transport people to the pancake breakfast.

The meeting adjourned at 7:35 pm.

Marianne Noll
Chair

Final VillageFest Budget

Revenues	Received	Expenditures	
		Total Entertainment	\$ 7,138.00
		Total Family Activities	\$ 10,129.13
City Allocation	\$ 15,000.00	Total Pancake Breakfast	\$ 640.00
Food Vendor Fee	\$ 525.00	Total Advertising Budget	\$ 700.00
Capital Federal	\$ 1,000.00	Total Supplies	\$ 5,282.51
Commerce Bank	\$ 1,000.00	TOTAL	\$ 23,889.64
Taylor Made Team	\$ 1,000.00		
Renewal	\$ 750.00		
Highwoods			
Lane4 Properties	\$ 1,000.00		
Old Mission Masonic Lodge	\$ 600.00		
O'Neill's Restaurant	\$ 500.00		
Mission Road Animal Clinic	\$ 500.00		
Prairie Village Arts Council	\$ 350.00		
60th Anniversary	\$ 5,000.00		
Pancake Breakfast	\$ 1,293.80		
Shirts	\$ 210.00		
	SUBTOTAL		
	<u>\$ 28,728.80</u>		
Friends of VillageFest	\$ 1,925.00		
	TOTAL		
	<u><u>\$ 30,653.80</u></u>		