

**SISTER CITY COMMITTEE
AGENDA**

**Monday, 11 April 2011
7:00 P.M.
Multipurpose Room**

- I. Call to Order
- II. Minutes
- III. Budget Update
- IV. Priorities
 - A. Education
 - a. Exchange Student Update
 - B. Publicity
 - a. Flyer Update
 - b. Villagefest Booth
 - c. Facebook Update
 - d. Poster
 - e. Calendar
- V. Jazz Festival Update
- VI. Sister Cities International Report
- VII. Member Reappointments (Dick, Ivan, Yuliya)
- VIII. New Business
- IX. Adjourn

SISTER CITY COMMITTEE
14 March 2011
MINUTES

Call to Order

Chair Jim Hohensee called the meeting to order. Present: Carole Mosher, Vera Glywa, Cleo Simmonds, Bob McGowan, Dick Bills, Ivan Novikov and Phil Monnig. Staff: Chris Engel.

Minutes

Minutes from February 17, 2011 were approved.

Sister Cities International

Jim reported Cindy was back from Sister Cities International and would have a report at the next meeting she attends. He also shared she had some travel expenses she would like reimbursed.

Jim moved to reimburse Cindy up to \$200.00 for expenses incurred while attending the Sister Cities International Conference. Vera seconded and it carried.

Exchange Student Update

Carole reported we only have one homestay family to host a female student for three weeks this summer. Vera said there are still other students that could come and a second homestay host needs to be located so they could travel together.

Publicity

Jim shared his draft flyer with the committee. Everyone liked it and made a few suggested additions. Jim will be working with Chris to finalize and resubmit to the committee. Jim will also be working on a larger 'bulletin board' version for placement/display in public places.

Jim's calendar research has produced a cost between \$15 - \$20 which is cost-prohibitive. The committee believes a cost below \$10 is appropriate and the local merchants should be asked if they would also sell them.

Jazzfest

Bob reported that committee hasn't met but there is \$3,000 encumbered for the Dolyna Band. The Sister City Committee would need to arrange room and board and a separate fundraising event. Vera reported the band will be 5 members plus Mayor and Yuri.

Dolyna Days

The committee decided to reserve a patio at the Blue Moose on Aug. 24th to celebrate this year.

New Business

Jim suggested the committee track their "billable hours" spent volunteering for Sister City related items to better explain the return-on-investment within the budget.

Vera reported the sign board needed for the Dolyna City Museum was unavailable in the region.

It was announced this was Cleo's last meeting. The Committee expressed their gratitude to Cleo Simmonds for his 10 years with the Committee. The Mayor will be recognizing Cleo at the March 21st City Council Meeting.

The next meeting will be Monday, April 11, 2011.

Jim Hohensee
Chair

**PRAIRIE VILLAGE SISTER CITY COMMITTEE
2011 BUDGET WORKSHEET**

DESCRIPTION	2011 BUDGET	2011 ACTUAL
INCOME		
City Council Budget	\$ 4,000	\$ 4,000
Other Income	\$ -	\$ -
Prior Year Carryover	\$ -	\$ -
MF Transfer	\$ -	\$ -
Total Income	\$ 4,000	\$ 4,000

EXPENSES		
Bike Race	\$ -	\$ -
Delegate Visit from Dolyna	\$ 400	\$ -
Delegate Visit to Dolyna	\$ 400	\$ -
Jazzfest	\$ 1,000	\$ -
Miscellaneous	\$ 500	\$ -
Participation in PV Art Fair	\$ 100	\$ -
Printing	\$ 100	\$ -
Sister Cities Int'l Conference	\$ 1,000	\$ -
- Cindy airfare 3/4/11		\$ 294
Sister Cities Int'l dues	\$ 360	\$ -
SME Student Reception	\$ 140	\$ -
Ukrainian Art Show	\$ -	\$ -
VillageFest	\$ -	\$ -
Contingency	\$ -	\$ -
Total Expenses	\$ 4,000	\$ 294

PVMF Transfer		
Net Operating Expenses	\$ 4,000	\$ 294
Under (Over) Budget	\$ -	

MF Balance (3/31/11) \$ 2,437

Register Report - Last 12 months

4/8/2010 through 4/7/2011

4/7/2011

Page 1

Date	Account	Num	Description	Memo	Category	Cl	Amount
BALANCE 4/7/2010							3,457.88
4/12/2010	Sister City	DEP	Dick Bills	Friends of SC dinner	Donation		15.00
4/30/2010	Sister City	DEP	Interest Income		Interest Inc		-0.03
5/6/2010	Sister City	DEP	Peter R Jarosewycz TTEE	Dolyna	Donation		500.00
5/31/2010	Sister City	DEP	Interest Income		Interest Inc		0.01
6/25/2010	Sister City	Pymt	Roderick Atteberry	Reimbursement for Sister City Art S...	Misc		-483.38
6/30/2010	Sister City	DEP	Interest Income		Interest Inc		0.01
7/2/2010	Sister City	DEP	Cleo Simmonds	Lapel Pins Sold	Donation		57.50
7/31/2010	Sister City	DEP	Interest Income		Interest Inc		0.57
8/6/2010	Sister City	Pymt	Vera Glywa	Speaking Fee for April Art Show	Misc		-500.00
8/6/2010	Sister City	Pymt	Vera Glywa	Reimb for April Art Show purchases	Misc		-183.17
8/6/2010	Sister City	Pymt	Marta Del Gobbo	Speaking Fee for April Art Show	Misc		-500.00
8/31/2010	Sister City	DEP	Interest Income		Interest Inc		1.24
9/30/2010	Sister City	DEP	Interest Income		Interest Inc		1.35
10/31/2010	Sister City	DEP	Interest Income		Interest Inc		1.54
11/30/2010	Sister City	DEP	Interest Income		Interest Inc		1.52
12/20/2010	Sister City	DEP	Jim Hohensee		Donation		64.00
12/31/2010	Sister City	DEP	Interest Income		Interest Inc		1.69
1/31/2011	Sister City	DEP	Interest Income		Interest Inc		1.32
4/8/2010 - 4/7/2011							-1,020.83
BALANCE 4/7/2011							2,437.05
TOTAL INFLOWS							645.75
TOTAL OUTFLOWS							-1,666.58
NET TOTAL							-1,020.83