

**COUNCIL MEETING AGENDA  
CITY OF PRAIRIE VILLAGE  
February 7, 2011  
7:30 p.m.**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. PUBLIC PARTICIPATION
- V. PRESENTATION - CITIZEN RECOGNITION FOR INVOLVMENT - POLICE DEPARTMENT
- VI. CONSENT AGENDA

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

**By Staff:**

- 1. Approve Regular Council Meeting Minutes - January 18, 2011
- 2. Ratify the Mayor's appointments of Ian Arnold and Ryan Westhoff to serve on the Prairie Village Arts Council with terms expiring in April, 2013
- 3. Approve amendment to Records Retention Schedule
- 4. Approve the 2011 Aquatic Examiner Contract with American Red Cross
- 5. Approve a change in CP046 Reservation of Facilities and related fees

**By Committee:**

- 6. Approve UMB Bank for the City's banking services and authorize the Mayor to negotiate and sign all necessary agreements and documents (Council Committee of the Whole Minutes - January 18, 2011)
- 7. Approve an agreement by and among the City of Prairie Village, Kansas; The City of Merriam, Kansas; The City of Leawood, Kansas; The City of Mission, Kansas; The City of Fairway, Kansas; The City of Roeland Park, Kansas and Johnson County Parks and Recreation District for use of swimming pool facilities (Council Committee of the Whole Minutes - January 18, 2011)
- 8. Approve holding 2011 recreation fees at the 2010 level with the following exception: Non-Resident Family - \$250.00; Non-Resident Individual - \$150.00 (Council Committee of the Whole Minutes - January 18, 2011)

- VII. MAYOR'S REPORT
- VIII. COMMITTEE REPORT
- IX. STAFF REPORTS
- X. OLD BUSINESS
- XI. NEW BUSINESS
- XII. ANNOUNCEMENTS
- XIII. ADJOURNMENT

**If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 381-6464, Extension 4616, no later than 48 hours prior to the beginning of the meeting.**

**If you are unable to attend this meeting, comments may be received by e-mail at  
cityclerk@pvkansas.com**

**CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
February 7, 2011**

The City Council of Prairie Village, Kansas, met in regular session on Monday, February 7, 2011, at 7:30 p.m. in the Council Chambers of the Municipal Building.

**ROLL CALL**

Mayor Ron Shaffer called the meeting to order and roll call was taken with the following Council members present: Al Herrera, Dale Warman, Ruth Hopkins, Steve Noll, Andrew Wang, Dale Beckerman, Charles Clark and David Belz.

Also present were: Wes Jordan, Chief of Police; Capt. Tim Schwartzkopf; Bruce McNabb, Director of Public Works; Katie Logan, City Attorney; Quinn Bennion, City Administrator; Dennis Enslinger, Assistant City Administrator; Chris Engel, Assistant to the City Administrator ; Nic Sanders, Human Resources Specialist and Joyce Hagen Mundy, City Clerk.

Mayor Shaffer led all those present in the Pledge of Allegiance.

**PUBLIC PARTICIPATION**

Rayko Zlateff, 2230 West 79<sup>th</sup> Street, noted that he had spoken earlier with Public Works Director Bruce McNabb and with Keith Bredehoeft regarding his concerns with the proposed Cambridge Street and Weltner Park projects related to the realignment of streets and proposed trail for the park. He also expressed concern with the amount of money spent on Franklin Park improvements, questioned why police officers do not wear reflective vests or jackets in the evening and concern with bikers and walkers on Nall and other streets.

## **PRESENTATION**

Chief Wes Jordan called upon Devin Mundy and presented a certificate of recognition for reporting a residential burglary in process on November 23, 2010 and his assistance in the apprehension of the burglary suspects. David Belz expressed his appreciation and pride in Mr. Mundy's actions in looking out for his neighbors.

## **CONSENT AGENDA**

Charles Clark moved the approval of the Consent Agenda for February 7, 2011:

1. Approve Regular Council Meeting Minutes - January 18, 2011
2. Ratify the Mayor's appoints of Ian Arnold and Ryan Westhoff to serve on the Prairie Village Arts Council with terms expiring in April, 2013
3. Approve amendments to the Records Retention Schedule
4. Approve the 2011 Aquatic Examiner Contract with American Red Cross
5. Approve an amendment to CP046 "Reservation of Facilities" and related fees
6. Approve an agreement by and among the City of Prairie Village, Kansas; The City of Merriam, Kansas; The City of Fairway, Kansas; The City of Roeland Park, Kansas and Johnson County Parks and Recreation District for use of swimming pool facilities.
7. Approve holding 2011 recreation fees at the 2010 level with the following exception: Non-Resident Family - \$250.00 and Non-Resident Individual - \$150.00

A roll call vote was taken with the following members voting "aye": Herrera, Warman, Hopkins, Noll, Wang, Beckerman, Clark, and Belz.

## **MAYOR'S REPORT**

Mayor Shaffer reviewed the several activities and events he attended during the past weeks representing the City, including the inaugural meeting earlier this evening of the Johnson County Charter Commission, a 25 member task force charged with reviewing the Johnson County Charter. Other events included the Prairie Village Legislative breakfast and Council worksession, memorial service for Marge Franklin

(wife of former Mayor Bill Franklin), Shawnee Chamber Annual Dinner, several Northeast Johnson County Events including the State of the Cities and Leadership Northeast Program. He toured Raytown School District gathering information on their geothermal installation, visited with the consultant for the community center , attended Villagefest Committee meeting and MARC meetings.

## **STAFF REPORTS**

### **Public Safety**

- Chief Jordan reported on the successful Code Red message that was sent regarding the snow storm last week to 11,000 phone numbers within 15 minutes.
- Unfortunately, the City had a snow related death of an elderly resident from shoveling snow.
- Chief Jordan stated he had spoken with two homes associations regarding the City's crime prevention efforts and recent burglaries. He hopes to speak with more homes associations.
- The Citizens Police Academy will begin on Wednesday, February 9<sup>th</sup>.
- Chief Jordan thanked the Public Works Department for the use of PW trucks during the snow storm as they had difficulties travelling the roads in their vehicles.

Al Herrera noted the increase in crime statistics and asked if Chief needed more officers. Wes Jordan stated they are currently conducting a comparison study of staffing levels to crime levels and would address this issue with the Council when it is completed. Chief also addressed questions on the seizure of property and restitution report distributed to the Council.

### **Public Works**

- Bruce McNabb stated his department had received several positive comments on their snow removal efforts last week and stated the residents' response to the Code Red message in moving cars off the street had a positive impact in the crews' ability to remove snow quickly. The official snow total for Prairie Village was 12 inches with an estimated cost for removal of \$22,500.
- The Nall Avenue project being administered by Mission has received several bids lower than the engineer's estimate and will be awarding the contract soon.
- Bruce confirmed the City's salt supply is in good shape.

### **Administration**

- Dennis Enslinger distributed a letter from Johnson County Wastewater regarding their pilot project for infiltration within the City.
- The February Art exhibit opening reception will be Friday, February 11<sup>th</sup>.
- During the last snow event several complaints were received regarding sidewalks not shoveled. He is particularly concerned with sidewalks on commercial

properties and will be contacting commercial property owners regarding violations.

- City Hall Day will be Wednesday, February 9<sup>th</sup> in Topeka.
- Chris encouraged council members to attend the NE chamber legislative breakfast series noting Prairie Village representatives will be speaking on February 26<sup>th</sup>, March 12<sup>th</sup> and April 16<sup>th</sup>.
- Katie Logan reported the briefs have been filed on the lawsuit involving the charter ordinance and the challenge of the earlier ruling.
- Quinn Bennion provided an update on the Finance Director search, noting several qualified applications have been received and a selection committee formed.
- There will be follow-up information on the website and sent to the media regarding the Council worksession and the status of city infrastructure.

### **COMMITTEE REPORTS**

#### **COU2010-60 Consider Approving updates to the City's Information Technology Usage policies for Employees and Records Management policy**

Nic Sanders presented a revised amendment to the City's Information Technology Usage policy which consolidates and updates four (4) administrative policies and increases the standards and guidelines related to information technology. Telephone, internet, and e-mail and other technology usage guidelines for employees and appointed officials are clearly stated in the updated Policy along with appropriate standards for legal compliance. The Policy also includes disciplinary measures for employees who violate the policy and misuse City equipment and resources.

Mr. Sanders stated staff and the City Attorney have created a separate Information Technology User Agreement for all other users, including council members, of the City's systems or equipment, including the Governing Body, consultants, agents, and volunteers. The agreement will be signed at the time of use or checkout and is narrower in scope than the Personnel Policy.

Because of the proposed changes to the Policies, the City's Records Management Policy will need to be revised to include those related items as requested

by the City Attorney. Both Information Technology Usage Policies and the Records Management Policy have been reviewed by legal counsel.

Quinn Bennion stated the Council would take action on these revisions at the February 22<sup>nd</sup> City Council meeting.

### **OLD BUSINESS**

There was no Old Business to come before the Governing Body.

### **NEW BUSINESS**

Al Herrera asked for an update from the Community Center Committee. David Belz responded the committee is waiting for 360 Architects to bring back to the committee possible scenarios. These will be brought to the Council for consideration and action. Mr. Belz stated the committee would not be making a recommendation, but was formed to be an instrument for gathering information.

### **ANNOUNCEMENTS**

#### **Committee meetings scheduled for the next two weeks include:**

Communications Committee	02/08/2011	5:30 p.m.
Park & Recreation Committee	02/09//2011	7:00 p.m.
Sister City Committee	02/14/2011	7:00 p.m.
Prairie Village Arts Council	02/16/2011	7:00 p.m.
Council Committee of the Whole (Tuesday)	02/22/2011	6:00 p.m.
City Council (Tuesday)	02/22/2011	7:30 p.m.

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The Prairie Village Arts Council is pleased to announce a mixed media exhibit by Jon Freeman in the R.G. Endres Gallery for the month of February. The artist reception will be held on Friday, February 11<sup>th</sup> from 6:30 to 7:30 p.m.

The City offices will be closed Monday, February 21, 2011 in observance of Presidents' Day. Deffenbaugh does not observe this holiday so recycling and solid waste pick-up will be on the normal schedule.

The annual large item pick-up has been scheduled. Homes on 75<sup>th</sup> Street and north of 75<sup>th</sup> Street will be collected on Saturday, April 30<sup>th</sup>. Homes south of 75<sup>th</sup> Street will be collected on Saturday, May 7<sup>th</sup>.

The 50<sup>th</sup> Anniversary books, Prairie Village Our Story, are being sold to the public.

### **ADJOURNMENT**

With no further business to come before the City Council, the meeting was adjourned at 8:20 p.m.

Joyce Hagen Mundy  
City Clerk