



APPLICATION FOR PARADE PERMIT
City of Prairie Village, Kansas

Date and Time Application Filed _____
Date _____ Time _____

Applicant's Name _____

Home Address _____

Home Phone _____ Business Phone _____

Email _____

State purpose of organization _____

When was organization formed? _____

Is the named organization a non-profit and charitable organization? _____ Yes _____ No

Is the organization incorporated? _____ Yes _____ No

Is the organization authorized and registered to do business in the State of Kansas?

_____ Yes _____ No

Please list officers and directors of the organization _____

Purpose/need of conducting this parade _____

Authorized individual of organization requesting application filing:

Name _____ Title/Position _____

Home Phone _____ Business Phone _____

Parade Chairperson _____ Address _____

City _____ State _____ Home Phone _____

Date of Parade _____ Starting Time _____ a.m. p.m. Completion Time _____ a.m. p.m.

Assembly Location _____ Time _____ a.m. p.m.

Starting Location/enter City Limits _____

Terminating Location/exit City Limits _____

Number of Persons _____ Animals _____ Type(s) of Animals _____

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Number of Vehicles _____ Type(s) of Vehicles _____

Route of Parade (If applicable, please note check/rest locations in your route description) _____

Portion of roadway parade will occupy _____ (number of lanes)

Length of parade units in miles or fraction thereof _____

Does applicant and/or organization have liability insurance to cover parade activity?

_____ Yes _____ No

If above question is answered yes, state details of insurance coverage, including:

Carrier _____

Policy Number _____

Amount of Coverage _____

Events Insured _____

If applicant or organization does not have appropriate liability insurance, City may require posting of suitable bond.

NOTICE TO APPLICANT: Parade permits will not be issued where it appears applicant will be serving food or drink as part of parade. Sale of food or drink will be prohibited. Applicant must demonstrate on application that participants will be properly supervised and disciplined. Loud and excessive noise will be regulated and restricted. City ordinance prohibits littering. Chief of Police and/or City may make additional requirements or restrictions. The violation of any requirement or restriction may result in prosecution in the Prairie Village Municipal Court, the stoppage of the parade and a decision that no future parade permit shall be issued to the offending organization.

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I, _____, having the authority, do hereby authorize in
(name)
the name of _____ a parade application be submitted for the
(organization/group/etc.)
issuance of a parade permit.

Signature

Additional information and/or recommendations: _____

Approved _____ Date _____ Time _____ a.m.
p.m.

PARADE PERMIT

This permit entitles _____ to conduct a parade for
(named applicant)

_____ as requested in parade application approved by
(organization/group/event/etc.)

the governing body of the City of Prairie Village, Kansas, on _____
(date/year)

Date of Parade _____ Starting Time _____ Completion Time _____

Minimum Speed _____ Maximum Speed _____

Maximum space to be maintained between units _____

Number of people _____ Number of vehicles _____

Maximum length of parade (in miles) _____

Route _____

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Additional Requirements _____

This permit shall be retained by the person having immediate responsibility for parade. The permit shall be null and void if said parade does not conform with, or is changed from the approved application and/or requirements approved by the governing body.

Authorized Person

City Clerk