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<http://pvkansas.com/livestreaming>

**COUNCIL MEETING AGENDA  
CITY OF PRAIRIE VILLAGE  
Council Chambers  
Monday, July 15, 2024  
6:00 PM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF THE AGENDA**
- V. **INTRODUCTION OF STUDENTS AND SCOUTS**
- VI. **PRESENTATIONS**
- VII. **PUBLIC PARTICIPATION**

Participants may speak for up to three minutes. To submit written comment to the Council regarding current agenda items, please email [cityclerk@pvkansas.com](mailto:cityclerk@pvkansas.com) prior to 3 p.m. on July 15. Comments will be shared with Councilmembers prior to the meeting.

VIII. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (roll call vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff:

1. Consider approval of regular City Council meeting minutes – July 1, 2024
2. Consider approval of expenditure ordinance #3040
3. Consider amendment to cooperative agreement with Johnson County for participation in the Johnson County Community Development Block Grant (CDBG) and Home Investment Partnership (HOME)
4. Consider approval of short-term special use permit for the KU Kickoff event at Corinth Square

IX. **COMMITTEE REPORTS**

X. **MAYOR'S REPORT**

XI. **STAFF REPORTS**

XII. **OLD BUSINESS**

Consider final changes to the pickleball court configuration at Windsor Park  
Keith Bredehoeft

XIII. **NEW BUSINESS**

COU2024-41 Consider Resolution 2024-03 of the City's intent to exceed the revenue neutral rate and establishing the date and time of a public hearing for the 2025 budget  
Jason Hannaman

XIV. **COUNCIL COMMITTEE OF THE WHOLE (Council President presiding)**

COU2024-42 Consider approval of storm siren license agreement with Kansas City Christian School and purchase of a new outdoor warning siren  
Tim Schwartzkopf

Revisit Council work session items  
Dave Robinson

XV. **ANNOUNCEMENTS**

XVI. **ADJOURNMENT**

**If any individual requires special accommodations – for example, qualified interpreter, large print, reader, hearing assistance – in order to attend the meeting, please notify the City Clerk at 913-385-4616, no later than 48 hours prior to the beginning of the meeting. If you are unable to attend this meeting, comments may be received by e-mail at [cityclerk@pvkansas.com](mailto:cityclerk@pvkansas.com).**



**CITY COUNCIL  
CITY OF PRAIRIE VILLAGE  
JULY 1, 2024**

The City Council of Prairie Village, Kansas, met in regular session on Monday, July 1, at 6:00 p.m. Mayor Mikkelson presided.

**ROLL CALL**

Roll was called by the City Clerk with the following councilmembers in attendance: Cole Robinson, Terry O’Toole, Inga Selders, Ron Nelson, Lori Sharp, Chi Nguyen, Dave Robinson, Tyler Agniel, Greg Shelton, Nick Reddell, Ian Graves, and Terrence Gallagher. Staff present: Byron Roberson, Chief of Police; Keith Bredehoeft, Director of Public Works; Attorney Jeff Deane, Lauber Municipal Law; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Meghan Boom, Assistant City Administrator, Jason Hannaman, Finance Director; Planning Consultant Chris Brewster, MultiStudio; Adam Geffert, City Clerk.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

Mr. Nelson made a motion to approve the agenda as presented. The motion was seconded by Mr. Graves.

Ms. Selders made a motion to amend the agenda by moving the consideration of an agreement with KERAMIDA to develop a community climate action plan from New Business to the Consent Agenda. The motion was seconded by Ms. Sharp and passed 9-3, with Mr. O’Toole, Mr. Agniel and Mr. Gallagher in opposition.

The original motion as amended passed 11-1, with Mr. Gallagher in opposition.

**INTRODUCTION OF STUDENTS AND SCOUTS**

There were no students or scouts present at the meeting.

**PRESENTATIONS**

Stuart Little of Little Government Relations provided a summary of the recently completed legislative session.

**PUBLIC PARTICIPATION**



## PRAIRIE VILLAGE KANSAS

- The following individuals spoke in opposition to the proposed changes to the City's zoning regulations:
  - Tom Ward, 22 Coventry Court
  - Jerry Hughes, 3800 W. 79<sup>th</sup> Terrace
  - Edward Boersma, 4611 W. 72<sup>nd</sup> Terrace
  - Christine Adams, 4910 W. 69<sup>th</sup> Street
  - Jim McGrath, 7178 Buena Vista Street
  - Leon Patton, Ward 5
  - Tim Swanson, Cherokee Drive
  - Steve Snitz, 4310 W. 70<sup>th</sup> Terrace
  - Lindsey Stewart, 3400 W. 71<sup>st</sup> Street
  - David Winkler, 2906 W. 72<sup>nd</sup> Terrace
- Pam Justus, Ward 6, shared thoughts about the proposed City budget.
- Dr. George Williams, 7801 Colonial Drive, expressed gratitude toward the Mayor, Councilmembers and residents of Prairie Village.
- Ruth Hopkins, 7410 Birch Street, shared concern about the lack of civility shown by some residents towards the Mayor and Councilmembers.
- Wandra Minor, no address given, stated her support of the Mayor.
- Sarah Enger, Normandy Square, noted her opposition to the community climate action plan and the proposed construction of new city hall and community center buildings.

### CONSENT AGENDA

Mayor Mikkelson asked if there were any items to be removed from the consent agenda for discussion:

1. Consider approval of regular City Council meeting minutes - June 17, 2024
2. Consider approval of expenditure ordinance #3039
3. Consider adoption of Resolution 2024-02 establishing amended 2024 employee compensation rangers for police officers
4. Consider school crossing guard contract renewal with All City Management Services (ACMS) Inc.
5. Consider approval of an agreement with KERAMIDA to develop a community climate action plan

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: "aye": C. Robinson, O'Toole, Selders, Nelson, Sharp, Nguyen, D. Robinson, Agniel, Shelton, Reddell, Graves; "nay": Gallagher. The motion passed 11-1.

### COMMITTEE REPORTS

Planning Commission



- PC2024-107: Proposed amendments to the PV Zoning Regulations in the R-2, R-3, R-4, C-0, C-1, C-2 and MXD districts, planning applications and other associated changes

Mr. Brewster provided background on the project to update the City's zoning regulations, noting that it had begun with the adoption of the Village Vision 2.0 comprehensive plan in 2021. Since that time, the City Council considered and discussed proposed plans, two public forums had been held, online and in-person surveys had been completed by residents, and the Planning Commission held multiple work sessions and a public hearing to develop final plans. He noted that the comprehensive plan focused on diversifying housing options, maintaining the integrity of neighborhoods, reinforcing existing neighborhood patterns, and strengthening neighborhood design.

Mr. Brewster said that the Planning Commission had developed four key strategies and recommendations:

1. Hold the status quo in R-2, R-3, and R-4 districts
  - Adjust R-3 lot area per unit (from 2,250 to 1,750 square feet per unit matching existing conditions in R-3 districts)
  - Clear up conflicts and interpretation issues
  - Add impervious surface limits: R-2 (40%), R-3 (50%), R-4 (50%)
2. Allow residential uses in C- districts
  - Permit commercial building to have residential (C-0)
  - Limit to mixed-use residential (upper floors or behind ground-level in C-1 and C-2)
  - Allow subject to current commercial building development standards
3. Improve MXD districts (planned districts)
  - Default building type standards promote broader range of small and moderate scale buildings
  - Add mixed-use and mixed-density neighborhood design standards
  - Use improved planned development process for any MXD rezoning applications
4. Revise current planned development standards and procedures
  - Improve planning inputs: community plan (context and transitions) and project plan (specific details and design)
  - Criteria for plan approval and/or deviations from base district or default standards
  - Identify comparable and appropriate MXD building types for each base district (i.e., RP-2, CP-1, etc.)

Mr. Brewster shared the following information about the proposed changes:

- Elements that would change immediately:



**PRAIRIE VILLAGE**  
KANSAS

- R-3 lot area would be reduced from 2,250 to 1,750 square feet per unit (matching existing conditions in R-3 districts)
- Impervious coverage standards would be added to R-2 (40%), R-3 (50%) and R-4 districts (50%)
- Residential uses would be allowed in mixed-use buildings in C-1 and C-2 (no development standard changes)
- Other elements that would change (all would require Planning Commission and City Council decision based on a specific proposal):
  - MXD and P- District procedures and criteria coordinated
    - New specifications for plans (community plans and project plans)
    - Improved criteria - approval of plans and/or deviation from base or default standards
    - Mixed-use and mixed-density neighborhood design guidelines
  - Added “default” building type standards for MXD districts
  - Added recommended corresponding building types from MXD for application in small projects as P- district rezoning

Mr. Brewster reiterated that deviations from district standards would still require neighborhood notification, a public hearing, and approval by the City Council, as mandated by state statute.

Public feedback about the amendments had generally proposed the following changes:

- Three-story / 40’ maximum building height
- Minimum 30% green space
- Minimum 30’ setback
- Continuation of property owners’ right in the rezoning process
- Remove residential from commercial districts

Mr. Brewster addressed each point:

- The draft regulations would maintain the 2.5 story / 35’ height limit in all base zoning districts. Only medium and large mixed-use buildings could be built to the proposed four-story / 50’ maximum, which could only be approved through a planned rezoning process requiring neighborhood notification, a public hearing, and Council approval.
- Impervious surface standards were being added to three districts that also had no existing standards. Some mixed-use districts had 20% green space requirements, but only at the project plan scale.



- The ordinance contained no proposed changes to setbacks in any base district. The current MXD district standards had no required setback, and would default to whatever was proposed and approved in a plan. Only a planned rezoning could deviate from setback requirements. Standards would allow reduced front setbacks of 15' to 30' for some building types based on a plan for improved neighborhood streetscapes, to account for building and lot types that should be rear- or alley-loaded that preserve quality streetscapes. Standards would also allow for reduced front setbacks of 0' to 15' for other building types based on a plan for improved pedestrian streetscapes to account for walkable development patterns.
- The current code did not allow residential uses in C-1 or C-2 zoning districts, but did allow residential uses in C-O subject to either R-1, R-2, or R-3 standards, meaning:
  - A mixed-use building was not allowed, even in the C-O district despite allowing a mix of uses
  - Residential projects in the C-O district would follow residential development patterns and building formats (i.e., not necessarily walkable commercial or mixed-use formats)
  - If mixed-use was to occur in existing C- districts, it would require rezoning to a P- district or MXD

Mr. Brewster added that the draft regulations would add residential uses as a permitted use in C- districts, provided they were limited to mixed-use buildings (upper story or behind ground level commercial) and there were no changes to the physical development standards in these districts (setbacks, heights, etc.), resulting in the following:

- A residential use could be located in an existing building subject to meeting all applicable building permits and all other zoning ordinance requirements
- An existing building could be modified, or a new building constructed with a residential use if it met all current standards (i.e. setbacks, 2.5 story / 35' height, etc.) This would require a neighborhood meeting, Planning Commission decision, and appeal option to the City Council.
- Any proposal for a new mixed-use building beyond the existing development standards or for residential-only buildings in C-districts would require rezoning to a P- district or MXD, as was currently the case.
- No proposed changes to rezoning procedures had been considered in the process. The Planning Commission's resident participation policy, which had been in place for over 20 years, went beyond state statutes and required neighborhood meetings for many applications, including rezonings and site plans.

Mr. Cole Robinson asked where R-3 zoning districts were located in the City. Mr. Brewster said that eight properties were zoned R-3, and located near the Corinth



Shops, along 75<sup>th</sup> Street, and at 95<sup>th</sup> Street and Mission Road. Mr. Robinson also asked where C-2 districts were located. Mr. Brewster said the Village Shops, Corinth Shops, State Line shopping center and a few properties near 90<sup>th</sup> and Roe were zoned C-2.

**Mr. O'Toole made a motion to approve Ordinance 2494 as recommended by the Planning Commission, with an amendment to "Table 19.23A: Mixed Building Type Standards" reducing the maximum building height from four stories and 50 feet to three stories and 40 feet. Mr. Graves seconded the motion.**

Mr. Gallagher asked why impervious surface coverage standards had been increased to 50% in R-3 and R-4 districts. Mr. Brewster stated there were currently no impervious surface standards in those districts, adding that some existing properties already had nearly 50% coverage. Mr. Gallagher said that he favored increasing minimum green space coverages from 20% to 30% in MXD districts.

Mr. Dave Robinson stated that he also preferred that the minimum green space coverage be increased from 20% to 30%, and asked Mr. O'Toole if he would support adjusting his motion to include the change. Mr. O'Toole stated that he would support changing the motion to the following:

**Approve Ordinance 2494 as recommended by the Planning Commission, with amendments to "Table 19.23A: Mixed Building Type Standards" reducing the maximum building height from four stories and 50 feet to three stories and 40 feet, and minimum green space standards from 20% to 30% in districts in which 20% is listed as the minimum. Mr. Graves seconded the motion.**

After further discussion, Ms. Selders made a motion to amend the motion, by removing the proposal to add residential uses in C-2 zoning districts. Ms. Sharp seconded the motion. A roll call vote was taken with the following votes cast: "aye": C. Robinson, Selders, Sharp, D. Robinson, Reddell, Gallagher; "nay": O'Toole, Nelson, Nguyen, Agniel, Shelton, Graves, Mikkelson. The motion failed 7-6.

A roll call vote on the original motion was taken with the following votes cast: "aye": C. Robinson, O'Toole, Nelson, Sharp, Nguyen, D. Robinson, Agniel, Shelton, Reddell, Graves, Gallagher, Mikkelson; "nay": Selders. The motion passed 12-1.

### **MAYOR'S REPORT**

- The Mayor shared information about events that had taken place since the prior Council meeting:
  - A meeting with residents surrounding Windsor Park to discuss potential changes to pickleball courts.
  - The Prairie Village community gardeners' summer solstice party.





- A visit to city hall by 16 exchange students from Nepal to learn about local government.
- The Mayor said that the annual VillageFest event would be held on July 4.
- The Mayor also noted the following:
  - The recently reconstructed area of Mission Road near Brush Creek had successfully contained water during a flood event earlier in the day.
  - The City's first quarter financial statement had been published, and showed that revenues were higher than expected and expenses lower than expected.

### **STAFF REPORTS**

- Mr. Jordan shared information about a debris monitoring contract that would be presented to the Council for approval at an upcoming meeting. He noted that the agreement was required by the federal government in order for the City to be reimbursed by FEMA for storm debris collection that reached a certain threshold.
- Chief Roberson provided details of a recent call for service by the police department in response to a complaint made by a resident at the prior City Council meeting.

### **OLD BUSINESS**

There was no old business to come before the Council.

### **NEW BUSINESS**

There was no new business to come before the Council.

### **COUNCIL COMMITTEE OF THE WHOLE**

There was no business to come before the Council Committee of the Whole.

### **ANNOUNCEMENTS**

Announcements were included in the Council meeting packet.

### **ADJOURNMENT**

Mayor Mikkelson declared the meeting adjourned at 9:47 p.m.

Adam Geffert  
City Clerk

## CITY TREASURER'S WARRANT REGISTER

DATE WARRANTS ISSUED:

Warrant Register Page No. 1

July 15, 2024

**Copy of Ordinance**  
3040

Ordinance Page No. \_\_\_\_\_

An Ordinance Making Appropriate for the Payment of Certain Claims.

Be it ordained by the governing body of the City of Prairie Village, Kansas.

Section 1. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of funds in the City treasury the sum required for each claim.

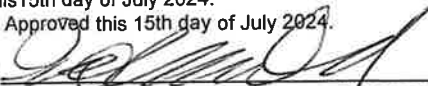
NAME	DATE	AMOUNT	TOTAL
<b>EXPENDITURES:</b>			
Accounts Payable			
30870	6/3/2024	268.40	
30871-30872	6/4/2024	441.71	
30873-30968	6/7/2024	2,031,178.10	
30969-30983	6/14/2024	580,941.16	
30984-31050	6/21/2024	157,698.37	
31051-31060	6/28/2024	6,876.69	
Payroll Expenditures			
6/14/2024		521,468.92	
6/28/2024		535,310.35	
Electronic Payments			
Electronic Pmnts	6/1/2024	3,138.44	
	6/4/2024	10,416.83	
	6/5/2024	7,085.11	
	6/7/2024	7,115.00	
	6/10/2024	61.90	
	6/17/2024	106.75	
	6/18/2024	286.32	
	6/27/2024	15,235.96	
	6/29/2024	24.48	
<b>TOTAL EXPENDITURES:</b>			<b>3,877,654.49</b>
Voided Checks			
	Check #	( Amount )	
HUB International Midwest	30912	(505,758.50)	
<b>TOTAL VOIDED CHECKS:</b>			<b>(505,758.50)</b>
<b>GRAND TOTAL CLAIMS ORDINANCE</b>			<b>3,371,895.99</b>

Section 2. That this ordinance shall take effect and be in force from and after its passage.

Passed this 15th day of July 2024.

Signed or Approved this 15th day of July 2024.

ATTEST:

  
City Treasurer

ATTEST:

  
Finance Director

Payroll Date:	6/14/2024
Total Amount ADP Debited From PV Accounts	\$ 434,888.46
M,N-(K) KPERS Employer	\$ 23,388.39
(K) KPERS Employee	\$ 13,677.31
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	\$ 172.59
M,N-(L) 457ER Employer	\$ 20,630.59
(L) DC457 Employee Contribution	\$ 14,177.46
(LI) CITYPD Employer Contribution	\$ 1,412.74
(457) Roth Employee Contribution	\$ 7,738.89
(P) POLPEN Police Pension Employee	\$ 5,382.49
	<u>\$ 521,468.92</u>

Payroll Date:	6/28/2024
Total Amount ADP Debited From PV Accounts	\$ 445,318.01
M,N-(K) KPERS Employer	\$ 22,805.40
(K) KPERS Employee	\$ 13,336.44
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	\$ 172.59
M,N-(L) 457ER Employer	\$ 24,626.87
(L) DC457 Employee Contribution	\$ 13,984.71
(LI) CITYPD Employer Contribution	\$ 1,412.74
(457) Roth Employee Contribution	\$ 8,271.10
(P) POLPEN Police Pension Employee	\$ 5,382.49
	<u>\$ 535,310.35</u>

Payroll Date:	
Total Amount ADP Debited From PV Accounts	
M,N-(K) KPERS Employer	
(K) KPERS Employee	
(G) KPERS Employee Buy Back	
(34) KPERSL Employee Life Insurance	
N-(L) 457ER Employer	
(L) DC457 Employee Contribution	
(I) (LI) CITYPD Employer Contribution	
(457) Roth Employee Contribution	
(P) POLPEN Police Pension Employee	
	<u>\$ -</u>

# Accounts Payable

## Checks by Date - Summary by Check Date



**PRAIRIE VILLAGE**  
THE STAR OF KANSAS

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	1153	Merchant Services/Elavon/ETS Corp-Court	06/01/2024	0.00	1,838.96
ACH	841	Elavon	06/01/2024	0.00	1,299.48
Total for 6/1/2024:				0.00	3,138.44
30870	3821	Brendan McAlister	06/03/2024	0.00	268.40
Total for 6/3/2024:				0.00	268.40
ACH	9	Evergry - KCPL - ACH	06/04/2024	0.00	10,416.83
30871	3824	Isabelle Anderson	06/04/2024	0.00	89.47
30872	3825	Julian Gochenour	06/04/2024	0.00	352.24
Total for 6/4/2024:				0.00	10,858.54
ACH	9	Evergry - KCPL - ACH	06/05/2024	0.00	7,085.11
Total for 6/5/2024:				0.00	7,085.11
ACH	311	ADP Electronic Debit	06/07/2024	0.00	7,115.00
30873	3717	ADA Enterprises Inc	06/07/2024	0.00	44,239.00
30874	3817	Aerial Metrics Inc	06/07/2024	0.00	9,500.00
30875	78	Affinis Corp	06/07/2024	0.00	21,086.39
30876	2265	All City Management Services Inc	06/07/2024	0.00	4,520.88
30877	3380	All Copy Products Inc	06/07/2024	0.00	150.00
30878	2392	Allegiant Networks LLC	06/07/2024	0.00	2,198.63
30879	3205	American Messaging Services LLC	06/07/2024	0.00	18.87
30880	3822	Amusement Restoration Companies	06/07/2024	0.00	3,800.00
30881	490	Aqua Products KC	06/07/2024	0.00	286.98
30882	534	Arbor Masters Tree & Landscape	06/07/2024	0.00	210.00
30883	1618	Arrowhead Scientific Inc	06/07/2024	0.00	606.68
30884	3494	AT&T	06/07/2024	0.00	1,085.08
30885	2326	Paul L Benson	06/07/2024	0.00	2,958.10
30886	242	Bledsoe's Rental Inc	06/07/2024	0.00	526.58
30887	156	Blue Cross Blue Shield of Kansas City	06/07/2024	0.00	125,453.92
30888	3089	Bob Allen Ford Inc	06/07/2024	0.00	600.82
30889	101	C&R Johnson County Key Service	06/07/2024	0.00	20.00
30890	3102	Callyo 2009 Corp	06/07/2024	0.00	4,920.00
30891	1457	Elizabeth Cavanaugh	06/07/2024	0.00	2,500.00
30892	3110	City Wide Maintenance Company Inc	06/07/2024	0.00	10,860.00
30893	2512	Clark Enersen Partners Inc	06/07/2024	0.00	66,155.00
30894	3370	Combes Construction LLC	06/07/2024	0.00	29,996.95
30895	367	Croft Trailer Supply Inc	06/07/2024	0.00	27.80
30896	3719	CuraLinc LLC	06/07/2024	0.00	1,930.00
30897	158	Delta Dental of Kansas	06/07/2024	0.00	6,015.63
30898	2603	Mark T Duffy	06/07/2024	0.00	654.10

Check No	Vendor No	Vendor Name	Check Date		Void Checks	Check Amount
30899	245	Easy Ice LLC	06/07/2024		0.00	750.74
30900	119	EE Reimbursement	06/07/2024		0.00	286.50
30901	1401	EE Reimbursement	06/07/2024		0.00	286.50
30902	3816	EE Reimbursement	06/07/2024		0.00	16.00
30903	256	Electronic Technology Inc	06/07/2024		0.00	26,083.05
30904	2898	Evergy - KCPL	06/07/2024		0.00	328.17
30905	2666	Fiber Platform LLC	06/07/2024		0.00	700.00
30906	227	FP Mailing Solutions	06/07/2024		0.00	420.00
30907	3314	GJO Holdings INC	06/07/2024		0.00	480.00
30908	1381	Great Plains Soc Prevention of Cruelty Anni	06/07/2024		0.00	125.00
30909	3677	Greater Kansas City Community Foundatio	06/07/2024		0.00	200.00
30910	384	GT Distributors	06/07/2024		0.00	4,959.80
30911	2359	Heartland Results	06/07/2024		0.00	185.00
30912	2899	HUB International Midwest Limited	06/07/2024	VOID	505,758.50	0.00
30913	3823	Anita Ihuwan	06/07/2024		0.00	100.00
30914	2723	Insight Public Sector Inc	06/07/2024		0.00	2,469.62
30915	2316	Integrity Locating Services LLC	06/07/2024		0.00	7,300.70
30916	272	J & A Traffic Products	06/07/2024		0.00	172.50
30917	3472	J Webb Inc	06/07/2024		0.00	47.50
30918	1230	J&J Printing Inc	06/07/2024		0.00	96.50
30919	262	Johnson County Government	06/07/2024		0.00	44,470.52
30920	3732	K&M Office Products Inc	06/07/2024		0.00	1,048.40
30921	41	Kansas Gas Service	06/07/2024		0.00	39.06
30922	2335	Kansas One-Call System Inc	06/07/2024		0.00	609.60
30923	1168	Kaw Valley Engineering Inc	06/07/2024		0.00	7,882.50
30924	3126	KC Stone Works LLC	06/07/2024		0.00	700.00
30925	205	Lawson Products	06/07/2024		0.00	2,875.74
30926	375	League of Kansas Municipalities	06/07/2024		0.00	132.00
30927	213	Legal Record	06/07/2024		0.00	31.06
30928	92	Lexington Plumbing and Heating Company	06/07/2024		0.00	975.00
30929	1071	Ann Lilak	06/07/2024		0.00	2,500.00
30930	561	Lincoln Commercial Pool Equipment	06/07/2024		0.00	740.99
30931	3302	Linde Gas & Equipment inc	06/07/2024		0.00	79.49
30932	3812	Marcus Lewis Music LLC	06/07/2024		0.00	2,500.00
30933	3796	Connie Mattoon	06/07/2024		0.00	2,500.00
30934	2958	Midwest Shredding Service LLC	06/07/2024		0.00	100.00
30935	340	Mill Creek Rifle Club Inc	06/07/2024		0.00	350.00
30936	1816	Morpho USA Inc	06/07/2024		0.00	4,489.00
30937	814	NGLIC National Guardian Life Insurance C	06/07/2024		0.00	836.42
30938	3818	Brian Nowotny	06/07/2024		0.00	871.19
30939	100	O'Dell Service Company Inc	06/07/2024		0.00	4,524.56
30940	369	Overland Park Garden Center Inc	06/07/2024		0.00	5,207.24
30941	3068	Overland park Racquet Club	06/07/2024		0.00	250.00
30942	2025	Prairie Village Foundation	06/07/2024		0.00	55,000.00
30943	2141	Pre-Paid Legal Services Inc	06/07/2024		0.00	417.65
30944	3545	Quality Plumbing Inc	06/07/2024		0.00	1,963.80
30945	1993	Rainbow Tree Company	06/07/2024		0.00	434.74
30946	3655	Camille Scavone	06/07/2024		0.00	2,500.00
30947	71	Shawnee Mission Ford	06/07/2024		0.00	141,275.00
30948	498	Shawnee Mission School District	06/07/2024		0.00	1,378.00
30949	2667	SiteOne Landscape Supply Holding LLC	06/07/2024		0.00	991.71
30950	3404	Sleepyhead Beds	06/07/2024		0.00	1,800.00
30951	160	Standard Insurance Company-Div 0001 Lis	06/07/2024		0.00	9,987.50
30952	3798	Standard Insurance Company-Div 0003	06/07/2024		0.00	3,574.59
30953	72	Staples Business Advantage	06/07/2024		0.00	231.31
30954	374	Suburban Lawn & Garden Inc	06/07/2024		0.00	848.26
30955	172	Sumner One	06/07/2024		0.00	1,475.32

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
30956	279	Sunflower Equipment LLC	06/07/2024	0.00	66.71
30957	2246	Superior Bowen Asphalt Company LLC	06/07/2024	0.00	699,297.24
30958	439	Sysco of Kansas City	06/07/2024	0.00	5,809.48
30959	438	Thomas M Finholm Jr	06/07/2024	0.00	772.80
30960	1740	Time Warner Cable	06/07/2024	0.00	287.32
30961	3512	TLDB Inc	06/07/2024	0.00	231.00
30962	2820	V F Anderson Builders LLC	06/07/2024	0.00	109,565.19
30963	1042	Verizon Wireless	06/07/2024	0.00	3,478.84
30964	111	WaterOne	06/07/2024	0.00	2,712.79
30965	368	WEI H2O Kansas LLC	06/07/2024	0.00	11,619.10
30966	3378	Trudy Williams	06/07/2024	0.00	49.99
30967	99	Work Zone Inc	06/07/2024	0.00	359.50
30968	3819	Larry Yocum	06/07/2024	0.00	250.00
Total for 6/7/2024:				505,758.50	1,532,534.60
ACH	1248	Bluefin Payment Systems	06/10/2024	0.00	61.90
Total for 6/10/2024:				0.00	61.90
30969	2330	Allied Services LLC	06/14/2024	0.00	40,163.40
30970	3833	Michael Blount	06/14/2024	0.00	48.48
30971	3830	Destiny Costley	06/14/2024	0.00	100.00
30972	245	Easy Ice LLC	06/14/2024	0.00	75.21
30973	256	Electronic Technology Inc	06/14/2024	0.00	202.50
30974	2980	Enterprise FM Trust	06/14/2024	0.00	16,407.67
30975	2899	HUB International Midwest Limited	06/14/2024	0.00	503,742.50
30976	84	Johnson County Wastewater	06/14/2024	0.00	16.64
30977	41	Kansas Gas Service	06/14/2024	0.00	359.08
30978	213	Legal Record	06/14/2024	0.00	31.06
30979	2042	Print Shop of Johnson County	06/14/2024	0.00	397.50
30980	446	Sister Cities International	06/14/2024	0.00	440.00
30981	3435	Spencer Fane LLP	06/14/2024	0.00	177.00
30982	111	WaterOne	06/14/2024	0.00	17,772.12
30983	2899	HUB International Midwest Limited	06/14/2024	0.00	1,008.00
Total for 6/14/2024:				0.00	580,941.16
ACH	841	Elavon	06/17/2024	0.00	106.75
Total for 6/17/2024:				0.00	106.75
ACH	310	Kansas Department of Revenue - "online pa	06/18/2024	0.00	286.32
Total for 6/18/2024:				0.00	286.32
30984	2265	All City Management Services Inc	06/21/2024	0.00	2,608.20
30985	2392	Allegiant Networks LLC	06/21/2024	0.00	2,878.95
30986	1556	Almighty Tow LLC	06/21/2024	0.00	107.00
30987	3834	Luke Amos	06/21/2024	0.00	286.22
30988	534	Arbor Masters Tree & Landscape	06/21/2024	0.00	6,736.80
30989	3645	Benson Method	06/21/2024	0.00	2,543.75
30990	2834	Bledsoe's Equipment Inc	06/21/2024	0.00	275.25
30991	595	Creative Product Sourcing Inc	06/21/2024	0.00	5,323.69
30992	2024	Custom Lighting Services LLC	06/21/2024	0.00	6,420.00
30993	3829	Lee Denny	06/21/2024	0.00	1,533.86

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
30994	3832	Sean Dougherty	06/21/2024	0.00	2,500.00
30995	3594	Kevin Dunn	06/21/2024	0.00	76.28
30996	245	Easy Ice LLC	06/21/2024	0.00	245.25
30997	491	EE Reimbursement	06/21/2024	0.00	340.50
30998	3601	Engle Motors Inc	06/21/2024	0.00	260.45
30999	88	First Call	06/21/2024	0.00	28.27
31000	3826	Eli Forester	06/21/2024	0.00	735.36
31001	388	Fun Services of Kansas City	06/21/2024	0.00	5,277.50
31002	3695	GHA Technologies Inc	06/21/2024	0.00	520.00
31003	86	Goodyear Auto Service Center	06/21/2024	0.00	1,013.00
31004	1886	GPS Insight LLC	06/21/2024	0.00	239.70
31005	384	GT Distributors	06/21/2024	0.00	1,630.48
31006	2422	Mark Hamblin	06/21/2024	0.00	3,389.00
31007	3831	Jared David Harrisen	06/21/2024	0.00	2,600.00
31008	2624	Alex Haskett	06/21/2024	0.00	320.00
31009	2	Hiccup Productions, Inc.	06/21/2024	0.00	1,600.00
31010	3763	Hunter Law Group, P.A.	06/21/2024	0.00	21,040.00
31011	3828	Gina Hyatt	06/21/2024	0.00	2,500.00
31012	2129	Imaging Office Systems Inc	06/21/2024	0.00	6,944.75
31013	2726	Infrastructure Solutions LLC	06/21/2024	0.00	15,000.00
31014	1392	Intoximeters Inc	06/21/2024	0.00	35.00
31015	3106	IP Pathways, LLC	06/21/2024	0.00	2,953.32
31016	3732	K&M Office Products Inc	06/21/2024	0.00	46.95
31017	2321	Kansas Golf and Turf Inc	06/21/2024	0.00	175.32
31018	3006	KC Gunite, Inc	06/21/2024	0.00	15,000.00
31019	1805	JD Kinney	06/21/2024	0.00	400.00
31020	97	Lawrence Pest Control Company Inc	06/21/2024	0.00	1,250.00
31021	213	Legal Record	06/21/2024	0.00	15.53
31022	92	Lexington Plumbing and Heating Company	06/21/2024	0.00	2,554.50
31023	1605	Daniel R Mapes	06/21/2024	0.00	412.50
31024	340	Mill Creek Rifle Club Inc	06/21/2024	0.00	2,800.00
31025	676	Mission Hills City Of	06/21/2024	0.00	128.41
31026	2039	MJV-A LLC	06/21/2024	0.00	87.00
31027	369	Overland Park Garden Center Inc	06/21/2024	0.00	3,196.90
31028	3835	Cheryl Payne	06/21/2024	0.00	150.00
31029	2744	Pro Circuit Inc	06/21/2024	0.00	684.01
31030	3545	Quality Plumbing Inc	06/21/2024	0.00	1,605.41
31031	3789	Cory Reider	06/21/2024	0.00	857.50
31032	102	Safety-Kleen Systems Inc	06/21/2024	0.00	1,306.50
31033	777	Rodney Sanders	06/21/2024	0.00	412.50
31034	73	SBCO	06/21/2024	0.00	947.25
31035	2003	Timothy H Seeber	06/21/2024	0.00	900.00
31036	2667	SiteOne Landscape Supply Holding LLC	06/21/2024	0.00	2,645.00
31037	2945	Smith Brothers Tree Service LLC	06/21/2024	0.00	3,520.00
31038	279	Sunflower Equipment LLC	06/21/2024	0.00	120.79
31039	439	Sysco of Kansas City	06/21/2024	0.00	5,380.05
31040	438	Thomas M Finholm Jr	06/21/2024	0.00	662.40
31041	3605	Top Flight Bounce House LLC	06/21/2024	0.00	2,102.50
31042	3836	Royal Tosh	06/21/2024	0.00	134.47
31043	3103	TWAS Topco LP	06/21/2024	0.00	248.00
31044	2047	United Rentals (North America) Inc	06/21/2024	0.00	412.00
31045	3625	Vietnam Veterans of America Chapter 243	06/21/2024	0.00	500.00
31046	111	WaterOne	06/21/2024	0.00	87.13
31047	368	WEI H2O Kansas LLC	06/21/2024	0.00	9,811.60
31048	2418	Sterling B Williams III	06/21/2024	0.00	900.00
31049	99	Work Zone Inc	06/21/2024	0.00	251.90
31050	269	WW Grainger Inc	06/21/2024	0.00	29.67

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
			Total for 6/21/2024:	0.00	157,698.37
ACH	9	Evergy - KCPL - ACH	06/27/2024	0.00	15,235.96
			Total for 6/27/2024:	0.00	15,235.96
31051	3380	All Copy Products Inc	06/28/2024	0.00	28.33
31052	3089	Bob Allen Ford Inc	06/28/2024	0.00	29.00
31053	3837	Robert Boyle	06/28/2024	0.00	654.62
31054	3559	EE Reimbursement	06/28/2024	0.00	118.50
31055	384	GT Distributors	06/28/2024	0.00	742.78
31056	1230	J&J Printing Inc	06/28/2024	0.00	323.91
31057	84	Johnson County Wastewater	06/28/2024	0.00	1,783.31
31058	1007	Rejis Commission	06/28/2024	0.00	1,398.07
31059	172	Sumner One	06/28/2024	0.00	1,463.17
31060	3138	Traffic Control Services Inc	06/28/2024	0.00	335.00
			Total for 6/28/2024:	0.00	6,876.69
ACH	945	UMB Bank ACH	06/29/2024	0.00	24.48
			Total for 6/29/2024:	0.00	24.48
			Report Total (201 checks):	505,758.50	2,315,116.72





## CITY CLERK DEPARTMENT

City Council Meeting Date: July 15, 2024  
CONSENT AGENDA

Consider Amendment to Cooperation Agreement with Johnson County for Participation in the Johnson County Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs

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### **RECOMMENDATION:**

Authorize the Mayor to execute a Cooperation Agreement with Johnson County for renewing participation in the Johnson County Urban County for participation in the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) program for the Federal Fiscal Years 2025-2027.

### **BACKGROUND:**

Every three years Johnson County asks the City to join with the County to request CDBG funds. If the City joins with the County, the County will have the authority to allocate funding based on applications from those parties who have executed the Cooperation Agreement with the County. This standard and routine agreement has been reviewed by the City Attorney and will be included on the Consent Agenda for Council approval.

### **ATTACHMENTS:**

- Cover letter from Johnson County
- Amendment #2 to Cooperation Agreement
- Prairie Village Cooperative Agreement 2004-2006

### **PREPARED BY:**

Nickie Lee  
Deputy City Administrator  
Date: June 27, 2024

June 27, 2024

Mayor Erik Mikkelson  
City of Prairie Village  
7700 Mission Road  
Prairie Village, KS 66208

Dear Mayor Mikkelson:

The Cooperation Agreement between the City and Johnson County for Fiscal Years 2004-2006 contained a provision that both the County and City agreed to “to adopt any amendment(s) to this Agreement incorporating changes that are necessary to meet HUD requirements for cooperation agreements set forth in any future Urban County Qualification Notice(s) that apply to a subsequent three-year urban county qualification period”.

The County must incorporate additional language to provisions V (B) and VII in the Cooperation Agreement detailing specific instructions for if the City or County wish to terminate the agreement the “terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD’s Urban County Qualification Notice.” The County must also add references to the implementing Code of Federal Regulations citations, as well incorporate the following: Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1974, the Age Discrimination Act of 1975, Section 3 of the Housing and Urban Development Act of 1968.

Due to a timeline established by HUD, we are requesting that the City take action on the amendment as soon as practicable. For the county to satisfy HUD’s requirements for requalification, we must receive the executed amendment and a certified copy of the Council Minutes no later than **July 25, 2024**. If you have any questions related to this matter, I can be reached at 913-715-2245 or by email at [leslie.davis@jocogov.org](mailto:leslie.davis@jocogov.org).

Thank you for your attention to this matter.

Sincerely,



Leslie Davis  
Community Development Coordinator

**AMENDMENT #2 TO CDBG AND HOME COOPERATION AGREEMENT –  
PARTICIPATION IN THE JOHNSON COUNTY URBAN COUNTY AND THE  
COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT  
PARTNERSHIPS PROGRAMS DATED JUNE 5, 2003**

THIS SECOND AMENDMENT to the Cooperation Agreement – Participation in the Johnson County Urban County and Community Development Block Grant (“CDBG”) and HOME Investment Partnerships (“HOME”) dated June 5, 2003 for Federal Fiscal Years 2004-2006, as amended on June 25, 2015 (the “Agreement”), is entered the date of last signature below (the “Effective Date”) by and between the Board of County Commissioners of Johnson County, Kansas, by and through the Planning, Housing, and Community Development Department, a body corporate and political subdivision of the State of Kansas (“County”) and the City of Prairie Village (“City”) (collectively, the “Parties”).

**RECITALS**

- A.** Johnson County, as Lead Entity for the Johnson County Urban County, has entered into a Cooperation Agreement with the City’s for participation in the CDBG and HOME programs.
- B.** On May 6, 2024, the U.S. Department of Housing and Urban Development (“HUD”) issued CPD Notice 24-02 Instructions for Urban County Qualifications for Participation in the Community Development Block Grant (CDBG) Program for Fiscal Years (FYs) 2025-27 (the “Urban County Notice”).
- C.** The Urban County Notice requires that subrecipient agreements comply with the federal laws and regulations specified in HUD’s Urban County Notice.
- D.** The Urban County Notice also recommends including a provision that if a party elects to terminate the Agreement at a new qualification period, the terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD’s Urban County Qualification Notice.
- E.** The Parties wish to amend their Agreement to address these two points.

In consideration of the above, the Parties agree to amend the Cooperation Agreement as follows:

1.0 Section V(B) of the Cooperation Agreement is amended to add additional language. The new language is in *italics*. Amended Section V(B) shall be and read as follows:

By the date specified in HUD's Urban County Qualification Notice for the next qualification period, the urban county will notify the participating unit of general local government in writing of its right not to participate. *The terminating party shall send a copy of the notice of termination to the HUD field office by the date specified in HUD's Urban County Qualification Notice.*

2.0 Section VII of the Cooperation Agreement is amended to add additional language. The Cooperation Agreement is amended to add additional language to VII. Language to be deleted is ~~struck out~~. New language is in *italics*. Amended Section VII shall be and read as follows:

The COUNTY and CITY agree to take all required actions necessary to assure compliance with the COUNTY's urban county certification ~~required~~ *by and:*

- Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, ~~including~~
- Title VI of the Civil Rights Act of 1964, as amended, *(and the implementing regulations at 24 CFR Part 1);*
- the Fair Housing Act, *(Title VIII of the Civil Rights Act of 1968), and the implementing regulations at 24 CFR Part 100 and the duty to affirmatively further fair housing;*
- Section 109 of Title I of the Housing and Community Development Act of 1974 *and the implementing regulations at 24 CFR Part 6, which incorporates:*
  - *Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8;*
  - *Title II of the Americans with Disabilities Act of 1974, and the implementing regulations at 28 CFR Part 35;*
  - *the Age Discrimination Act of 1975, and the implementing regulations at 24 CFR Part 146; and*

○ *Section 3 of the Housing and Urban Development Act of 1968,*  
and

- All other applicable laws.

3.0 All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

The Parties have caused their duly authorized representatives to execute the above and foregoing Amendment to the Agreement on the date of last signature below.

**BOARD OF COUNTY COMMISSIONERS OF  
JOHNSON COUNTY KANSAS THROUGH  
THE DEPARTMENT OF PLANNING,  
HOUSING, AND COMMUNITY  
DEVELOPMENT**

**CITY OF PRAIRIE VILLAGE**

\_\_\_\_\_  
Printed Name: Eric Mikkelson  
Title: Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Jay C. Leipzig, Director of Planning,  
Housing, and Community Development

Date: \_\_\_\_\_

ATTEST:

ATTEST:

\_\_\_\_\_  
Lynda Sader, Deputy County Clerk

\_\_\_\_\_  
Adam Geffert, City Clerk

APPROVED AS TO FORM

APPROVED AS TO FORM

  
\_\_\_\_\_  
Betsey Lasister, Ass't County Counselor

\_\_\_\_\_  
Alex Aggen, City Attorney

## COOPERATION AGREEMENT

**A COOPERATION AGREEMENT BETWEEN THE CITY OF PRAIRIE VILLAGE, KANSAS AND THE BOARD OF COUNTY COMMISSIONERS OF JOHNSON COUNTY, KANSAS, FOR THE PURPOSE OF RENEWING PARTICIPATION IN THE JOHNSON COUNTY URBAN COUNTY FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS BEGINNING WITH FEDERAL FISCAL YEARS 2004, 2005, 2006.**

THIS AGREEMENT is made and entered into by and between the **BOARD OF COUNTY COMMISSIONERS OF JOHNSON COUNTY, KANSAS**, hereinafter referred to as "COUNTY" and the **CITY OF PRAIRIE VILLAGE, KANSAS**, hereinafter referred to as "CITY", each party having been duly organized and now existing under the laws of the State of Kansas.

### WITNESSETH:

WHEREAS, the parties hereto have determined that it is in the best interests of the public health, safety and welfare to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing; and

WHEREAS, the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD", has determined that the COUNTY is eligible to conduct essential community development and housing assistance activities and qualify for an entitlement Community Development Block Grant as an urban county beginning with Federal Fiscal Years 2004, 2005, 2006; and

WHEREAS, the CITY is a unit of general local government located within the COUNTY and desires to be eligible for participation in the COUNTY's Community Development Block Grant, hereinafter referred to as "CDBG Program" and HOME Investment Partnerships Program,

hereinafter referred to as "HOME Program", during the COUNTY's urban county qualification period; and

WHEREAS, K.S.A. 12-2908, and amendments thereto, authorizes the parties hereto to cooperate in such governmental undertaking; and

WHEREAS, the governing bodies of each of the parties hereto have determined to enter into this Agreement for the aforesaid public purpose and undertaking as authorized and provided for by K.S.A. 12-2908, and amendments thereto; and

WHEREAS, the governing body of the CITY did approve and authorize its mayor to execute this agreement by official action of said governing body on the 21 of April, 2003; and

WHEREAS, the governing body of the COUNTY did approve and authorize its chairman to execute this Agreement by official action of said governing body on the 5 of JUNE, 2003.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the mutual covenants and agreements herein contained, and for the other good and valuable considerations, the parties hereto agree as follows:

#### I. PURPOSE

The COUNTY and CITY hereby expressly agree that the purpose of this Agreement is to cooperate to undertake, or assist in undertaking, essential community revitalization and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, funded from annual CDBG Program and HOME Program appropriations for the federal fiscal years for which the COUNTY qualifies for entitlement as an urban county and from any program income generated from the expenditure of such funds.

## **II. URBAN COUNTY QUALIFICATION**

The COUNTY and CITY acknowledge that HUD has notified the COUNTY that:

- A. The COUNTY may qualify for "urban county status" under the CDBG Program of the Housing and Community Development Act of 1974 (ACT), as amended, and the HOME Program authorized by Title II of the Cranston-Gonzales National Affordable Housing Act (ACT) of 1990 (42 U.S.C. 12701 et seq.); and
- B. That such qualification would make the COUNTY eligible to receive a CDBG Program and HOME Program entitlement under these ACTS for the triennial federal fiscal period beginning Federal Fiscal Years 2004, 2005, 2006.

## **III. NOTIFICATION OF ELIGIBILITY**

The CITY represents that the COUNTY has notified the CITY, in writing, of its intention to seek qualification for CDBG Program and HOME Program entitlement funding as an urban county; and that such notification advised the City:

- A. That the CITY was eligible to elect to have its population excluded from that of the urban county for the purposes of the CDBG Program and HOME Program; and
- B. That the CITY's election or failure to make an election shall be effective for the full three year period for which the COUNTY qualifies to receive a CDBG Program and HOME Program entitlement as an urban county under the ACTS; and
- C. That the CITY, in becoming part of the urban county, would not be eligible to apply for grants under the HUD-Administered Small Cities or State CDBG programs while the CITY is a part of the urban county; and
- D. That the CITY, in becoming a part of the urban county, automatically participates in the HOME Program if the urban county receives HOME Program funding, although this



does not preclude the urban county or a unit of local government within the urban county from applying for State HOME funds.

#### IV. PERIOD OF QUALIFICATION

- A. The COUNTY and CITY acknowledge that the COUNTY's qualification by HUD as an urban county shall remain effective for three (3) consecutive Federal Fiscal years, 2004, 2005, 2006, regardless of changes in its population or boundary or population changes in any communities contained within the urban county during that period, except as otherwise provided by 24 C.F.R. Part 570.307(f).
- B. The COUNTY and CITY acknowledge that, for grant calculation purposes, during the period of urban county qualification, the CITY, as an included unit of general local government, may not withdraw from the urban county unless the COUNTY does not receive a grant for any year during such period of qualification.
- C. The COUNTY and CITY acknowledge that any unincorporated portion of the county that incorporates during the urban county qualification period will remain part of the urban county through the end of the three-year qualification period.
- D. The CITY further understands and acknowledges that it is ineligible to apply for grants under the HUD-Administered Small Cities or State CDBG Programs during the period in which it is participating with the COUNTY under the CDBG Program of the ACT.
- E. The CITY also understands that it will be a participant in the COUNTY's HOME Program and may not participate in a HOME consortium except through the urban county, regardless of whether the urban county receives a HOME Program formula allocation. This does not preclude the urban county or a unit of local government participating with the urban county from applying for State HOME Program funds.

- F. The CITY understands and acknowledges that it will continue to be included in the urban county for the urban count's qualification period, even if its population surpasses 50,000 during that period and that it cannot become eligible for an entitlement grant as a metropolitan city while participating in the COUNTY's triennial period of qualification as an urban county under the ACT.

V. AUTOMATIC RENEWAL PROVISION

- A. The COUNTY and CITY agree that this agreement will renew automatically at the end of each three-year qualification period, unless the county or the participating unit of general local government provides written notice it elects not to participate in a new qualification period.
- B. By the date specified in HUD's Urban County Qualification Notice for the next qualification period, the urban county will notify the participating unit of general local government in writing of its right not to participate.
- C. The COUNTY and CITY agree:
1. To adopt any amendment(s) to this Agreement incorporating changes that are necessary to meet HUD requirements for cooperation agreements set forth in any future Urban County Qualification Notice(s) that apply to a subsequent three-year urban county qualification period; and
  2. To submit such amendment(s) to HUD as provided in the applicable Urban County Qualification Notice; and
  3. That failure to comply with these requirements shall void the automatic renewal for such qualification period.

## **VI. RESPONSIBILITIES**

For the duration of this Agreement the COUNTY and CITY agree:

- A. That the COUNTY is authorized to carry out any and all activities which shall receive federal funding from the annual CDBG Program and HOME Program for Federal Fiscal Years 2004, 2005 and 2006, and during each triennial period thereafter, and
- B. That the COUNTY has ultimate responsibility for selecting activities under the CDBG Program and HOME Program, and
- C. That the COUNTY is responsible for annually submitting the Johnson County Consolidated Plan or Annual Action Plan, and all other reports as required by HUD; and
- D. That the COUNTY, as the CDBG grant recipient for the urban county, has full responsibility for the execution of the community development program, for following its Consolidated Plan, and for meeting the requirements of other applicable laws.

## **VII. REQUIRED ACTIONS**

The COUNTY and CITY agree to take all required actions necessary to assure compliance with the COUNTY's urban county certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, as amended, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, as amended, and all other applicable laws.

## **VIII. FAIR HOUSING ACTIVITIES**

- A. The COUNTY and CITY acknowledge and agree that the COUNTY and CITY are required to take steps to affirmatively further fair housing.
- B. The COUNTY and CITY acknowledge and agree that urban county CDBG Program and HOME Program funding shall not be permitted or made available for activities in or in

support of the CITY if it is determined that the CITY does not affirmatively further fair housing within its own jurisdiction or impedes the COUNTY's actions to comply with its fair housing certification.

#### **IX. CIVIL RIGHTS POLICIES**

The COUNTY and CITY acknowledge and represent to the other that they have adopted and are enforcing the following policies:

- A. A policy prohibiting the use of excessive force by law enforcement agencies within their respective jurisdictions against any individuals engaged in non-violent civil rights demonstrations; and
- B. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within the jurisdiction.

#### **X. REQUIREMENTS APPLICABLE TO SUBRECIPIENTS**

The COUNTY and CITY acknowledge and agree that, pursuant to 24 C.F.R. 570.501(b), the CITY shall be subject to the same requirements applicable to subrecipients, including the requirement for a written agreement as set forth in 24 CFR 570.503.

#### **XI. CONSOLIDATED PLAN**

- A. The COUNTY and CITY acknowledge and understand that a Consolidated Plan including a comprehensive affordable housing strategy is required of the COUNTY, as an urban county, and that the Consolidated Plan must be submitted to and approved by HUD.

- B. The COUNTY and CITY agree that neither party, during the period covered by this Agreement, shall obstruct the implementation of the Consolidated Plan as approved by HUD.

## **XII. DURATION OF AGREEMENT**

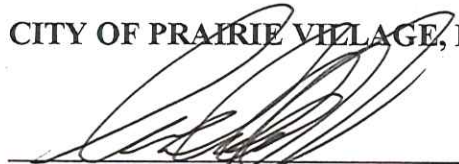
- A. The COUNTY and CITY acknowledge that this Agreement shall remain in full force and effect for the period beginning with Federal Fiscal Year 2004 until CDBG Program and HOME Program funds and program income received with respect to activities carried out during the three-year qualification period, and any successive periods thereafter, are expended and the funded activities are completed.
- B. The COUNTY and CITY agree that for the duration of each urban county qualification period covered by this Agreement, neither party may terminate, cancel, withdraw from, or, in any way, impair this Agreement.

## **XIII. LEGAL AUTHORITY**


The COUNTY represents that counsel for the COUNTY has reviewed the terms and provisions of this Agreement, and amendments thereto, and that said counsel has determined that the terms and provisions of this Agreement are fully authorized under State law, as provided by K.S.A. 12-2908, as well as local law, and that the Agreement provides full legal authority for the COUNTY to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing, consistent with the CDBG Program and HOME Program.

**IN WITNESS WHEREOF**, the parties hereto have caused the above and foregoing Cooperation Agreement to be executed in triplicate by their respective and duly authorized officers.


CITY OF PRAIRIE VILLAGE, KANSAS

  
Mayor Ronald L. Shaffer

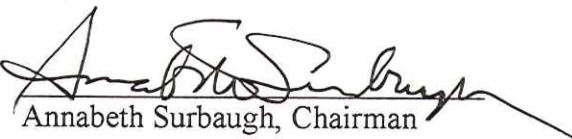
ATTEST

  
City Clerk Joyce Hagen Mundy

APPROVED AS TO FORM:


  
City Attorney Charles E. Wetzler

BOARD OF COUNTY COMMISSIONERS  
OF JOHNSON COUNTY, KANSAS


  
Annabeth Surbaugh, Chairman

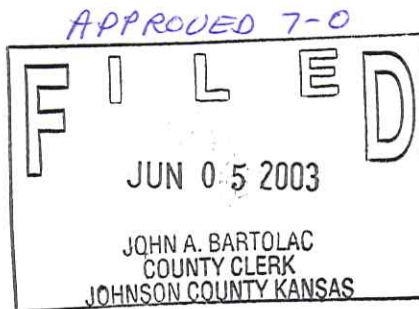
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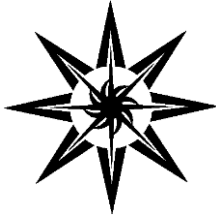


  
John A. Bartolac  
County Clerk

APPROVED AS TO FORM:

  
Nicholas Saldan  
Deputy County Counselor





## **ADMINISTRATION**

**City Council Date: July 15, 2024  
CONSENT AGENDA**

### **Consider approval of short-term special use permit for the KU Kickoff Event at Corinth Square**

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#### **BACKGROUND**

The Corinth Square Shopping Center hosts the KU Kickoff event annually to celebrate the start of the University of Kansas football season. Alcohol will be served in a barricaded area during the event. Per the Kansas Alcoholic Beverage Control Division, a City ordinance is not required for the extension because the event will be held entirely on private property. Tenants that wish to serve alcohol outside of their normal facilities will still be required to get a temporary premise extension from the State. The Prairie Village Police Department is aware of the event and will coordinate with the shopping center as needed. The event will be held on Friday, August 16, from 6:00 p.m. to 9:00 p.m.

#### **RECOMMENDED MOTION**

Staff recommends that the City Council approve a short-term special use permit approving the KU Kickoff Event at Corinth Square.

#### **ATTACHMENTS:**

Short-Term Special Use Permit application  
Site Map

#### **PREPARED BY:**

Adam Geffert  
City Clerk  
July 9, 2024



SHORT-TERM SPECIAL USE PERMIT APPLICATION City of Prairie Village, Kansas

Application Date: 10/24/24 \$25 Application fee

Name LAURIE MORRISSEY

Email address LAURIE@LMCONNECTIVE (circle one) Mail copy OR Email copy to me

Organization CORINTH KU KICKOFF Phone 913 484 0070

Address 83rd & Mission Rd City / State / Zip PV KS 66207

Is the organization (check all that apply): Non-profit Civic Incorporated Authorized to do business in the State of Kansas

USE: Sale / activity Trade show Street Fair Exposition Promotional venture / entertainment

Please give a complete description of proposed use: KU KICKOFF COMMUNITY event

Location: South side of parking lot on north side

Attach any descriptive materials such as plans, maps or size dimensions, etc. to better illustrate the proposed use.

Please indicate what types of signs, flags or other devices will be used to attract attention: INFLATABLE Jayhawk 3pm-8pm

Date(s) of Event Fri. 8/10

Hours of Operation: 10-9 pm

Estimated accumulation of automobiles 300+ and persons 1000+

Other characteristics and effects on neighborhood:

Submitted by: [Signature] (Signature of applicant)

See reverse for conditions of approval



**Amount received** \_\_\_\_\_ **Date** \_\_\_\_\_ **Rec'd by** \_\_\_\_\_

As outlined in Chapter 19.34 of the Prairie Village Municipal Code, the City Council may, upon application by the proponent, issue a short-term temporary use permit for a period of no more than thirty days for the use of a specific parcel of land for such temporary uses as charitable, civic, or sales and activities, trade shows, street fairs, expositions, promotional ventures and entertainment, without publication or posted notice, provided the following conditions are met:

1. The applicant shall submit in written form a complete description of the proposed use, including drawings of proposed physical improvements, estimated accumulation of automobiles and persons, hours of operation, length of time requested, and other characteristics and effects on the neighborhood;
2. If approved, a specific time period shall be determined and the short-term permit shall not be operated longer than the period stipulated in the permit;
3. Upon the cessation of the short-term permit, all materials and equipment shall be promptly removed and the property restored to its normal condition. If, after giving full consideration to the effect of the requested short-term permit on the neighborhood and the community, the Mayor or his/her designee deems the request is reasonable, the permit for the short-term use may be approved. Conditions of operation, provision for surety bond, and other reasonable safeguards may be written into the permit. **In addition, the Chief of Police and/or the Fire Chief may impose requirements or restrictions when public safety or the general welfare of the public is a matter of concern based on the venue or expected volume of participants.** Such permit may be approved in any zoning district.
4. A fee of twenty-five dollars shall be charged for the applicant for each short-term special use permit.
5. If the applicant is not the property owner, a letter shall be supplied to the City from the Owner, and the tenant, if applicable; stating that the activity meets their approval.

If you plan on having a large tent or open flames, contact Consolidated Fire District No. 2 at 913-432-1105.

If you are serving food, contact the Kansas Department of Agriculture, Food Safety & Lodging at 785-296-5600.

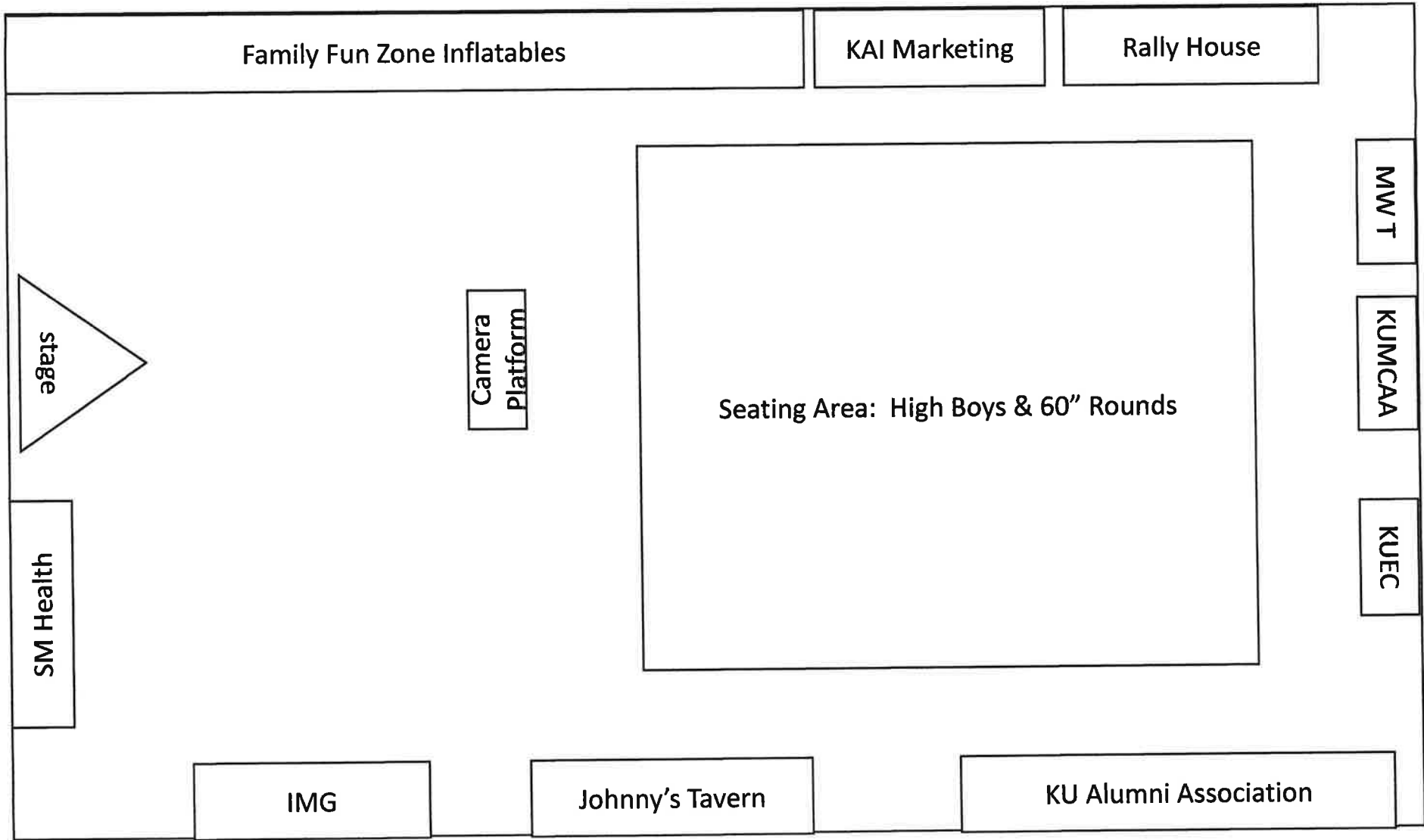
**Date application approved:** \_\_\_\_\_

**Conditions of approval:**

\_\_\_\_\_  
**Mayor Eric Mikkelson**

83rd Street

Corinth Square Tenants



Family Fun Zone Inflatables

KAI Marketing

Rally House

MW T

KUMCAA

KU EC

stage

Camera Platform

Seating Area: High Boys & 60" Rounds

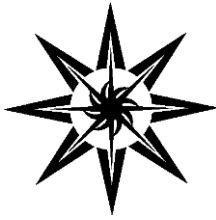
SM Health

IMG

Johnny's Tavern

KU Alumni Association





## PUBLIC WORKS DEPARTMENT

Council Date: July 15, 2024

### CONSIDER FINAL CHANGES TO THE PICKLEBALL COURT CONFIGURATION AT WINDSOR PARK

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#### RECOMMENDATION

Based on resident feedback there are two options for the final pickleball court configuration.

- 1- Return to two tennis courts with pickle ball lines added.
- 2- Leave two pickleball only courts and add back the one tennis court with pickle ball lines added.

#### BACKGROUND

With the installation of the six pickleball only courts noise and parking quickly became an issue. At the February 20, 2024 council meeting it was recommended by city council to test the two pickle ball court option. That test has ended and resident feedback about this change was requested, and a resident meeting was held on June 18, 2024. The letter sent to residents and the comments received are attached. It is safe to say that based on the comments that the reduction to two courts has eliminated the parking issues. For the most part it seems residents feel the reduction to two courts has helped from a noise perspective. While some feel this is a good compromise some residents adjacent to the park would prefer the courts to be returned to two tennis courts with pickle ball markings added.

Below are the approximate costs of Option 1 and Option 2. Option 1 is more simply due to the fact that the entire court would have to be resurfaced.

Option 1- \$43,000

Option 2- \$29,000



#### PREPARED BY

Keith Bredehoeft, Public Works Director

July 10, 2024

Comments from residents mostly state that they do not want to return to more than the two pickleball courts. Public Works agrees with this as more courts does create the parking concerns and we do not have a good way to solve that issue.

**Additional issues for discussion-**

Sound Mitigation Fencing- Public Works does not recommend adding sound fencing at this time. If deemed necessary in the future it can be considered at that time.

Hours for Pickleball- The current hours are shown below. The 8PM stopping time during the summer has proven to be problematic and is not followed. Public Works feels this is not reasonable and is setup to fail. These hours have resulted in significant calls to the police department. The current hours were determined when there were six courts. Public Works recommends the following- Pickleball hours are from 8:00AM to dusk or when the lights go off at 8PM. This will allow for play until dusk in the summer but will stop all play at 8:00PM the rest of the year. If the 8:00AM start time becomes problematic, then Public Works will install automatic locks to manage.

**Current Pickleball Hours-**

Summer Hours (May 15 - Sept 15)  
Monday-Friday 7AM -8PM  
Saturday and Sunday 8AM to 8PM  
Federal Holidays- 8AM to 8PM  
Non-Summer Hours (Sept 16 - May14)  
Monday-Sunday 8AM -8PM

**ATTACHMENTS**

Letter to residents and comments

**PREPARED BY**

Keith Bredehoeft, Public Works Director

July 10, 2024

THE CITY OF PRAIRIE VILLAGE  
STAR OF KANSAS

June 7, 2024

Re: Pickleball at Windsor Park

Dear Property Owner/Resident:

As you are probably aware that the city recently made modifications at Windsor Park, adding six pickleball courts. After these courts were added there were concerns from residents that pickleball created too much noise and also caused parking issues along Windsor Drive. Based on this feedback City Council decided to reduce the number of pickleball courts to two as a test to see if less courts would help the situation. That test will continue until the middle of June and then City Council will consider a path forward in July.

This letter is being sent to you as a resident who lives directly next to Windsor Park. We want to get your specific feedback on how you feel the reduction to two courts is working. Let us know how you feel about the noise as well as the parking on Windsor Drive.

I will be available to discuss this issue and want to get your comments on **Tuesday, June 18 at 6:00PM** at the north side of the new restroom facility recently completed at the park. You are also welcome to call me or email me with your thoughts. The information we gather will help City Council decide the best path forward. Please submit your comments by Monday, June 24th.

If you have any questions, please email at [kbredhoeft@pvkansas.com](mailto:kbredhoeft@pvkansas.com) or call at 913-385-4642.

Sincerely,



Keith Bredehoeft, P. E.  
Public Works Director

*Public Works working for you...*

Providing the right service, at the right time, at the right cost.

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3535 SOMERSET DRIVE \* PRAIRIE VILLAGE, KANSAS 66208 \* [www.pvkansas.com](http://www.pvkansas.com) \* [publicworks@pvkansas.com](mailto:publicworks@pvkansas.com)  
PUBLIC WORKS: 913/381-6464 \* FAX: 913/642-0117 \* SERVICE REQUEST LINE: 913/385-4647



Dear Keith Bredehoeft,

We have emailed Mayor Mikkelson and Prairie Village City Council members multiple times, however we wanted to make sure that you received our most recent email as well. We received your letter in the mail regarding the timeline for upcoming pickleball decisions at Windsor Park. If we don't have conflict with our kid's activities on June 18<sup>th</sup> then we will make every effort to have the opportunity to speak with you during your feedback time at Windsor Park.

We have lived directly across the street from Windsor Park (7205 Windsor) for over eight years raising our three young boys. We wanted to thank you for the ongoing effort to improve our community and specifically Windsor Park. The addition of the new bathrooms, water bottle filling station, and picnic tables are so helpful to all of the park visitors. We have appreciated being given the opportunity to provide input regarding those decisions. We are reaching out again to find a solution to a decision we did not feel like our community was a part of-which is the decision to implement six pickleball courts at Windsor Park without what we feel was an appropriate effort for public outreach prior to the decision being made. We value the work that you've done to weigh the concerns from neighbors regarding pickleball noise, parking, and use. We appreciate your effort to close four of the Windsor Park pickleball courts while providing two courts for use. We would like to never go back to six pickleball courts at Windsor Park. We would favor allowing only two pickleball courts to remain open and return those four closed pickle ball courts to tennis courts permanently.

**Parking:** If the pickleball courts continue having two courts open we feel that parking, traffic, and safety will not be an issue. As a reminder, when pickleball was at six courts we experienced the following: We experienced difficulty for trucks and vehicles related to: lawn mowing services, mail and package delivery, local donation pickups, remodeling/home construction vehicles, school buses and traffic from St. Ann's Catholic School, Belinder and Prairie Elementary, and Shawnee Mission East, etc. finding themselves unable to navigate Windsor efficiently. When there were six courts we often found vehicles parked the wrong direction on Windsor and even at times blocking the fire hydrant in front of the St. Ann's baseball field. We had safety concerns that it will cause more car accidents or injure an adult/child/or their pet trying to cross the street



which we reported to the non-emergency dispatch police. Instead, at two courts we feel that this has been resolved and we can see that people beyond pickleball players are able to find a parking space to enjoy the park.

**Sound & Use:** We believe that noise has been reduced by going from six courts to two. That being said we continue to experience noise in our home, if we want to enjoy time in our yard, and especially while visiting the park that we never experienced when it was only tennis courts. We feel it is important to note that since we live directly across from the Windsor Park parking lot we can verify that the majority of the people utilizing the pickleball courts are Missouri residents and not primarily Kansas residents. Additionally, we continue to find bike and scooter riding on the court (including while others are playing), bringing lawn chairs and strollers on the court. Pickleball participants also utilize the sidewalk for their chairs, bikes, etc. blocking the walking trail for hours at a time.

The warmer weather has brought more afterhours pickleball use (even though the hours are clearly posted). Per City Council's request we have made phone calls (in addition to other neighbors) to the Prairie Village Police Non-Emergency number for pickleball playing that continues well after 8pm. We feel that there is absolutely no regard to being in a quiet neighborhood or the posted park and pickleball hours. We value the work of our local Police Department and would like to not have them take time away from their other more important responsibilities to help with noise control on a regular basis.

We want to reiterate that over the last eight plus years even during the busiest times at Windsor Park where special events or sports are being played we have never voiced complaints about noise. We understood when moving across the street from a neighborhood park the expected noise and we found the sounds of kids playing, people walking their dogs, and recreational sports idyllic. In fact, our boys meeting with their fellow cub scouts for a den meeting or practicing with their soccer or baseball team are often a part of it. What we are advocating for is moving towards some of the peaceful atmosphere that our scenic shared park offered prior to six pickleball courts being installed.

Our family values the contribution that each of you has made to find a solution to pickleball concerns including those expressed by neighbors who have our home life impacted daily by the decision to install six pickleball courts at Windsor Park. We would like to never go back to six pickleball courts at Windsor Park. We would favor allowing only two pickleball courts to remain open and return those four closed pickle ball courts to tennis courts permanently.

Sincerely,

Dear Prairie Village City Council, Mayor Mikkelson and Keith Bradenhoeft,

Recently there has been a concerted effort by some pickle ball enthusiasts to have all pickle ball courts return to Windsor Park. Numerous signs were posted all over the park this week encouraging players to contact the Prairie Village City Council to "Help bring back the Windsor Park pickle ball courts." The signs state that one of the benefits of pickle ball is that it boosts mental health. However, the mental health of all the neighbors is negatively impacted by all the disturbing noise from the pickle ball courts. I hope that the City Council will continue to seriously listen to the concerns of all the neighbors residing in close proximity to Windsor Park. Reducing the six courts to two has greatly reduced the noise and traffic concerns. The majority of pickle ball players drive to the park and many do not even live in Prairie Village. The constant loud noise and blatant disregard of the posted rules disturbs neighbors who live near the courts. It is impossible for neighbors to enjoy quiet, relaxing time in their backyards and park activities with the continual annoying noise from pickle ball play. Neighbors have had to resort to calling the Prairie Village Police non emergency number to report after hours play almost nightly as there is no personnel designated to monitor the posted rules. Police call logs will support this situation. Installing a lock with timer on the two gates would alleviate many of the after-hours play noise violations.

The June meeting neighbors held with Public Works Director Keith Bradnhoeft, Mayor Eric Mikkelson and City Council member Terrence Gallagher, clearly substantiated that 100% percent of nearby neighbors want the six pickle ball courts returned to two tennis courts with the allowance of pickle ball lines painted on the courts in order to allow both pickle ball and tennis play. Dual purpose courts would be a win-win situation for our park and neighborhood.

Please consider our request to return the six pickle ball courts to tennis courts with the option of pickle ball lines painted on the courts. Pickle ball courts could be installed at Harmon Park or another park and potentially solve the problem of noise, traffic and parking issues in Windsor Park. It was a mistake to install the six pickle ball courts in Windsor Park, without neighborhood input. Windsor Park is not the appropriate park for six pickle ball courts and the noise and traffic problems associated with them.

Respectfully,

Dear Council Members,

We are so hopeful you'll vote to bring back some tennis courts, we miss having them and so do a few of our neighbors. Originally we were told there would be 2 tennis courts and the rest pickle ball courts . We were all stunned and disappointed when all of a sudden it's all pickle ball . In our 40 years in Prairie Village we had never seen any dishonesty until then.

Every evening when we walk in Windsor Park from 8 PM to 8:30 or 9:00 people are still playing pickleball. It's so much louder than tennis and it's irritating because they are supposed to end at 8 PM.

We know many neighbors share our feelings.

Please please, bring back 2 tennis courts !

Thank you ,

I reside at 7410 Cherokee Drive PV. My back fence runs up to the park. Been here since last year. What a joy this park and the people who frequent it, bring to my family and to my dogs. It is a real community. My child Bella plays soccer on the St Ann's field. We all enjoy the park! Last year, it was such a great experience to see the pickleball courts filled with people being healthy, getting exercising and participating in the community. It was a shame when I heard the news that it bothered some. The noise of the racket and ball are merely background. Occasionally one might hear a yell or grunt from the athleticism.

To take the extreme measure to limit the use of brand new courts bothers me. Tennis courts were there for years with no apparent complaints. It is just when popularity of the sport fills the pickleball courts has it become an issue?

Complaints about congestion on Windsor for parking? Did Central Park NYC close because the high rise dwelling neighbors complained about the noise?? Heck no... and why should it. Yes, if noise went beyond "quiet" hours of after 9 pm or before 7 am I would understand!

Now people are so bummed about partial closure, the sense of community in the courts is gone, many times leaving them empty. What a shame.

At the end of the day I do realize that it is all about consensus.

I have a suggestion and would glad to be on record for this:

I propose that the courts be fully reopened, with signs stating "please limit vocal noise due to proximity of residents" I believe that players can be reminded and will tend to respect that and not be overly loud. And I believe that if any neighbor objects to noise on any given instance, they should call PV police and complain that the excessive noise is above local ordinance threshold, the same standard that would be used for residential noise. Not to place extra burden on police, its just that its easy to write a council to

complain frivolously but more difficult to call police and have a 1 on 1 conversation about an active noise violation!

Bring back the Pickle Courts!!!

Oh and BTW I have only played once, so I am not partial.

Thanks for reading!

Good afternoon Keith,

My name is Lucas Bixler, I live across from the park at 7171 Windsor St. I appreciate you all asking our opinions on the noise and parking at the park since the reduction from 6 to 2 courts. From my perspective, I never had an issue with the noise level even when all 6 courts were being used. That certainly hasn't changed since going down to two. We love having the pickleball courts there and use them frequently.

The parking is the biggest difference I've seen. Being right across the street from the north parking spots, we would constantly see people coming and going who we're using the courts. Since reducing to two courts the parking seems to be much more available.

Another positive in my opinion since going to two courts, it appears most the people we see/talk to that are playing seem to be from the neighborhood. Previously with 6 courts it seemed that most of the people playing didn't live in the area.

I won't be able to make it next week on the 18<sup>th</sup> but would strongly be in favor of keeping two pickleball courts at the park going forward.

Hope this helps, please feel free to reach out if there is anything else I can do to help.

Thanks!

Thank you for the reply, Keith.

While we are not directly adjacent to the park, if you measure between our house and the courts, we are actually closer than some of the homes surrounding the park. We can hear pickleball at our home, as well as the baseball and soccer games, picnics and playground fun that take place at the park. We consider all these activities to be good things to hear. We like to know that the park is being used for our community to gather outside, have fun and exercise together. We hope that all 6 pickleball courts are brought back into use again so that more residents can enjoy playing. As long as pickleball (and the other park activities) are enjoyed during reasonable hours, as posted, we think this is a positive activity and something we should all be grateful to have access to in our beautiful city.

Please include our thoughts with those involved in considering this issue.

Thanks so much and thank you for your service to our city!

Dear sirs/madams:

This is intended as my final written analysis of the pickleball facility at Windsor Park, including the trial reduction of courts from six down to two. I am appreciative of the privilege of having the opportunity to share my conclusions regarding this facility -- as well as for past opportunities to share my observations, both in person and in writing.

First and foremost, thank you for the attempt at seeking a solution through the closure of four courts for the trial period. The result of this has been to greatly reduce the traffic congestion and parking issues on Windsor street. It has also had a positive effect on limiting the impact of the courts to an extent. Has it eliminated all issues for residents in the immediate neighborhood? Sadly no, it has not. While the total number of paddle-on-ball impacts has been reduced, it has become clear that even one loud paddle is enough to be disturbing to those whose entire day is spent in the immediate vicinity as one is exposed to seemingly endless hours of the "plonk, plonk, plonk" of pickleball (potentially for twelve hours or even thirteen each day, now that "summer hours" are in effect).

The unavoidable issue which no modification can adequately address is distance. Since the six courts appeared (somewhat surprisingly to those in the surrounding environs) there has been no discussion of how the decision was made (and by whom, initially) to place such an attractive nuisance in such a narrow park space. Any significant search of the literature on the subject will eventually lead an interested reader to the realization that distance from courts to residences is a key cautionary directive, with most recommendations requiring 500 feet between the two. How was this missed in the project planning? I've heard no apologies from anyone for the distress this misplacement has caused the neighborhood. No acknowledgement that the word "mistake" needs to be affixed to the location chosen for this "racket" club has been offered. To demonstrate the importance of distance, all one has to do is visit the park when the two courts are in use and experience the sound from a neighboring backyard or the park bench just over my back fence, followed by a casual stroll to the west end of the park. What you will experience is such a significant reduction in noise (remember, it's the pitch of 1.2 kHz more than the volume) such that it essentially fades to inaudibility at that distance.

Well-meaning city officials and council members have voiced commentary that pickleball is very popular, as if that is a sufficient explanation for our neighborhood discomfort. One can certainly imagine many types of facilities which may be popular, but not appropriate for a quiet residential community and park. How about a driving range? Motocross course? Recycling facility? Surely these would be appreciated by a great number of people in the extended community, but that would not justify their placement in Windsor Park. Nor does pickleball's popularity make it suitable, either.

It has also been suggested that, with the correct modifications and regulations, the courts may still prove to be a workable facility. Except that, despite investing a considerable sum in the infrastructure, no investment in supervisory personnel has been included in the considerations. All the

regulations in the world make no difference without enforcement. Despite the efforts of city employees in other roles attempting to help, it has proven somewhat futile, especially since most undesirable behaviors occur during the busiest times of the day -- notably in late afternoon and evening. In other words, when city employees' work days have ended. At these times, the neighbors have been told to call the police to solve issues. Where are the lines drawn as to what is a police matter and what is not? Loud music playing, open containers of alcohol, furniture and pets on the courts, people playing outside of the hours of operation? All of these have occurred with some frequency. Is it really appropriate that the onus of responsibility for maintaining order in the park should fall to the local residents? One hopes you would agree that it is not.

It is clear that not wanting to waste city funds is a strong motivation (as it indeed should be) for some who resist the notion of returning the Windsor Park courts to their original purpose. However, it is with regret that I must conclude that that is the only long term solution to maintain the neighborhood that the "locals" bought into and have supported through the years. I fear that going to great lengths and further expense (sound abatement curtains to the tune of \$23K to \$32k every four to five years?) would only exacerbate the waste of city funds in the long term. Unless the city is willing to go to considerable lengths beyond what has been done thus far (hire supervisory personnel for all open hours of the facility for example), I see no hope of a satisfactory outcome.

Again, I am thankful for the opportunity to "vent". I wish I could report that the "experiment" reducing the courts to two had solved all the problems of Windsor Park, but I cannot. Every time I walk out in the yard, or try to enjoy having windows open, or have a conversation with a neighbor, the sound is always there. Plonk, plonk, plonk. Thanksgiving day, Christmas day, Easter Sunday while trying to enjoy our granddaughter's first egg hunt. Plonk, plonk, plonk. And with warm weather it's only getting worse. Whether it's two courts or more (a promise which I hope is only a rumor), I see any continuation of pickleball in the park as becoming increasingly acrimonious. I have heard discussions of litigation, of people who would not have bought their houses had they known this was in the offing. Unless you experience the "ambience" all day, by living close by, you can have no concept of the level of chronic irritation and stress this facility has engendered. And, unless you've spent the hours to fully immerse yourself in the experience, you have no standing to judge those who are objecting (as some players on the courts are wont to do when they know a resident is within earshot -- another benefit that pickleball has brought to those of us who enjoy the park for other activities). In the last election, some council members ran campaigns promising concern for retaining neighborhood integrity. To support this facility would be counter to that promise. It would say a misplaced recreational facility is acceptable as a community disruption and property value reducer. And for what? Solely to provide a recreational opportunity, often for people who don't even reside in the community?

So once again, thank you for your consideration. Here's hoping that resolution is possible without any lasting hostility or need to consider further action. Your forbearance on behalf of the old guy on the corner is much appreciated.

Keith,

This email is in response to your June 7<sup>th</sup> letter requesting comments on the pickleball courts at Windsor Park. My wife and I live on West 73<sup>rd</sup> Street such that our backyard overlooks the St. Ann playing fields and Windsor Park (due south of the pickleball courts). We are unable to attend your meeting at the park tonight, but we wanted to give you our feedback and thoughts.

Reducing the number of pickleball courts to two has: 1) reduced the noise coming from the courts, 2) reduced the parking congestion (especially now that summer baseball/softball practices are in full swing), and 3) appears to have changed the players on the courts to more family and leisure players versus the competitive players observed when all six courts were active. I feel the overall change has been a positive and I am in favor of keeping the pickleball courts limited to two. I also would be in favor of converting the remaining area back to a tennis court. When the remodeling in Windsor Park was first announced we didn't appreciate that we would not have any tennis courts after the remodeling.

Let us know if you have any follow up questions for us. Thank you taking the time and effort to consider the impact on the neighbors.

Hello,

I live near Windsor park and noticed today that 4 of the 6 pickleball courts are "temporarily closed". After asking another couple if they knew why, they were under the impression that this was the City's doing because local residents have been complaining of the noise. Please tell me this isn't true and that those courts will truly be opened back up soon. I enjoy using that park frequently and would hate to think that the city is not allowing recreation within a park during open park hours. Not to mention the city just spent a bunch of money changing those from tennis courts to pickleball courts (which why the city couldn't have left a single tennis court is beyond me because I and many others used it) the fact that 2/3 of them are potentially arbitrarily closed is asinine.

Thanks,

Hello Kieth

Noise was not a big issue for me. It was the parking situation obstructing traffic along Windsor. Things have improved.

I would be fine with 4 pickleball courts or 2 pickleball courts and 1 tennis court.

Thanks for the invitation to comment



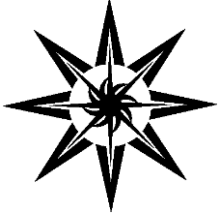
I've heard rumors of the never-approved pickle ball courts being half/changed back to a tennis court. Walked down to the park last week and imagine my surprise to see that half the court is closed period - not for tennis not for pickleball.

When will this court be switched back to tennis for those of us taxpayers who actually used this as a tennis court with no disruption to the neighborhood?

I realize that I am late in responding to your letter about the pickleball courts in Windsor Park. My mother Ruth lives on West 73rd street across the field from the park so she received the letter. I spend a lot of time at her house and wanted to let you know that the traffic on Windsor has greatly improved with reducing the number of courts to two. I hope the city continues with only two courts. I don't know if it is possible, but perhaps restore one tennis court?

As far as the noise level it is also much improved, however I will defer to the opinion of the residents on Cherokee whose back yards back up to the park.

Thank you,



## ADMINISTRATION

Council Meeting Date: July 15, 2024

### COU2024-41 Consider Resolution 2024-03 of the City's Intent to Exceed the Revenue Neutral Rate and Establishing the Date and Time of a Public Hearing for the 2025 Budget

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#### SUGGESTED MOTION

Move to approve a Resolution of the City's intent to exceed its "Revenue Neutral Rate," establishing the date and time of a public hearing on such matter, and providing for the giving of notice of such public hearing.

#### BACKGROUND

Over the last several months the Council and staff have worked to develop the 2025 budget. The Governing Body approved the preliminary budget on June 17. The budget maintains the same level of services as the 2024 Budget. The 2025 proposed budget has a total mill rate of 18.325, which is the same as 2024's rate of 18.325. The final mill rate may vary slightly based on the results of any ongoing appraisal appeals.

Per Senate Bill 13, the proposed budget will require a Revenue Neutral Rate hearing to exceed the revenue neutral rate provided by the County Clerk. During the 2021 legislative session, the tax lid was removed and the legislature enacted SB13 and HB2104, establishing new notice and public hearing requirements if the proposed budget will exceed the property tax levy's revenue neutral rate.

The revenue neutral rate is the tax rate in mills that will generate the same property tax in dollars as the previous tax year using the current tax year's total assessed valuation. In Prairie Village, the revenue neutral rate would be 17.365 mills. Since the proposed budget requires 18.325 mills, a public hearing is required. Notice of intent to exceed the revenue neutral rate must be provided to the County Clerk before July 20<sup>th</sup>. The hearing must occur between August 20<sup>th</sup> and September 20<sup>th</sup>.

The public hearing is proposed for the City Council's regular meeting on Tuesday, September 3, 2024. The budget public hearing and adoption of the 2025 budget will follow the revenue neutral rate hearing. Approval of this item will authorize the publishing of both the budget and revenue neutral rate public hearings.

In addition to the General Fund, the budget document includes budget authority for all other funds, including the Solid Waste Fund proposed assessment of \$248.

Documents related to the budget process can be found on the [City's website](#).

#### PUBLIC NOTICE

The Intent to Exceed Revenue Neutral Rate and the Budget Summary will be published in The Legal Record on Tuesday, July 23, 2024.

**ATTACHMENTS:**

- Revenue Neutral Rate Resolution
  - Johnson County's "Notice of Revenue Neutral Rate Intent" form
  - Johnson County Clerk Budget Information Sheet
  - State Budget Forms
  - 2025 Budget Document
- 

**Prepared By:**

Jason Hannaman

Finance Director

Date: 7/9/2024

## RESOLUTION NO. 2024-03

### A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS, OF THE CITY'S INTENT TO EXCEED ITS "REVENUE NEUTRAL RATE", ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING.

**WHEREAS**, pursuant to K.S.A. 79-2988 (the "Act"), the Clerk of Johnson County, Kansas, has calculated and notified the City of Prairie Village, Kansas (the "City") that, for the City's 2025 budget year, the City's "revenue neutral rate" (as such term is defined by the Act) is 17.365 mills (for informational purposes only, one mill is equal to 1/1000th of a Dollar of assessed value);

**WHEREAS**, the Act further provides that no tax rate in excess of the revenue neutral rate shall be levied by the Governing Body of the City except in accordance with procedures established under the Act; and

**WHEREAS**, it is the intent of the Governing Body to exceed the revenue neutral rate, and the City desires to call and conduct a public hearing under the provisions of the Act and to provide notice of the City's proposed tax rate.

### **NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:**

**Section 1. Intent to Exceed Revenue Neutral Rate; Proposed Tax Rate.** Pursuant to K.S.A. 79-2988(b), the City, by and through its Governing Body, hereby declares its intent to exceed the revenue neutral rate. The City's proposed tax/mill levy rate for the 2025 budget year is 18.325 mills.

**Section 2. Public Hearing.** Notice is hereby given that a public hearing will be held by the Governing Body to consider exceeding the revenue neutral rate on September 3, 2024, at Prairie Village City Hall, 7700 Mission Road, Prairie Village, Kansas, 66208, the public hearing to commence at 6:00 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body shall provide interested taxpayers desiring to be heard an opportunity to present oral testimony within reasonable time limits and without unreasonable restriction on the number of individuals allowed to make public comment.

**Section 3. Notice of Public Hearing—County.** The City Clerk is hereby authorized and directed to notify the Johnson County Clerk, on or before July 20, 2024, of the City's proposed intent to exceed the revenue neutral rate and to provide the date, time, and location of the public hearing. The Johnson County Clerk shall transmit such notice in accordance with the procedures set forth in the Act.

**Section 4. Notice of Public Hearing—City.** The City Clerk is further hereby authorized and directed to publish notice of the City's proposed intent to exceed the revenue neutral rate by publishing notice at least ten (10) days in advance of the public hearing:

(A) on the website of the City; and

(B) in a weekly or daily newspaper of Johnson County, Kansas, having a general circulation therein.

Such notice published by the City Clerk shall include, but not be limited to, the City's proposed tax rate (as set forth in this Resolution), its revenue neutral rate, and the date, time, and location of the

public hearing.

**Section 5. Further Action.** The Mayor, City Administrator, Finance Director, City Clerk and other officials and employees of the City, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

**Section 6. Effective Date.** This resolution shall be effective upon its adoption by the Governing Body of the City of Prairie Village, Kansas.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Eric Mikkelson, Mayor

**ATTEST:**

\_\_\_\_\_  
Adam Geffert, City Clerk

**Notice of Revenue Neutral Rate Intent**

**THE GOVERNING BODY OF PRAIRIE VILLAGE, KANSAS, HEREBY NOTIFIES THE JOHNSON COUNTY CLERK OF INTENT TO EXCEED THE REVENUE NEUTRAL RATE.**

Yes, we intend to exceed the Revenue Neutral Rate and our proposed mill levy rate is **18.325**.

Our proposed mill levy for General fund is **18.325**.

Our proposed mill levy for Other fund is \_\_\_\_\_.

Our proposed mill levy for Capital Outlay is \_\_\_\_\_.

Our proposed mill levy for Recreation Commission fund is \_\_\_\_\_.

The date of our hearing is **September 3, 2024** at **6:00 PM** and will be held at **7700 Mission Road in Prairie Village, Kansas.**

No, we do not plan to exceed the Revenue Neutral Rate and will submit our budget to the County Clerk on or before August 25, 2024.

WITNESS my hand and official seal on \_\_\_\_\_, 20\_\_.

(Seal)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**County Clerk's Budget Information for the 2025 Budget**

**PRAIRIE VILLAGE**

1. Valuation Information as of June 1, 2024:

	<b>Estimated Assessed Valuation</b>	<b>Territory Added</b>	<b>Property with changed use</b>
Real Estate	666,961,809	0	<u>1,066,642</u>
Personal Property excludes penalties	672,305	0	
State Assessed	7,524,887	0	
<b>Total</b>	<b>675,159,001</b>	<b>0</b>	
New Improvements	<u>5,947,657</u>		

2. Personal Property excluding oil, gas, mobile homes & penalties 672,305

	<b>Current Yr Estimated Assessed Value used for RNR Calc</b>	<b>Prior Yr Ad Valorem Tax used for RNR Calc</b>
3. <b>Revenue Neutral Rate</b>	<u>17.365</u>	675,159,001
		<u>11,724,407.75</u>

4. Actual Tax Rates Levied for the 2024 Budget:

<b>Fund</b>	<b>Rate</b>
GENERAL	18.325
<b>Total</b>	<b>18.325</b>

5. Final Assessed Valuation from the November 01, 2023 abstract 639,791,155

6. Personal Property excluding oil, gas, mobile homes & penalties for 2023 765,722

7. Neighborhood Revitalization District:  
Valuation Subject to Rebates 0

June 15, 2024  
Date

Provided by: Amy Meeker-Berg

Name of County: Johnson County

**NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING**

The governing body of  
**City of Prairie Village**  
will meet on September 3, 2024 at 6:00 p.m. at 7700 Mission Road for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds, the amount of ad valorem tax, and the Revenue Neutral Rate. Detailed budget information is available at Prairie Village Municipal Office, 7700 Mission Road and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2025 Expenditures and Amount of 2024 Ad Valorem Tax establish the maximum limits of the 2025 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2023		Current Year Estimate for 2024		Proposed Budget for 2025		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	27,851,685	18.309	30,802,720	18.325	39,111,599	12,372,289	18.325
Debt Service	1,048,000		1,160,525		1,762,451		
Library							
Special Highway	619,880		603,260		902,168		
Solid Waste Management	2,036,937		2,138,632		2,463,924		
Stormwater Utility	1,600,000		1,650,000		2,156,220		
Special Parks	157,091		276,913		297,623		
Special Alcohol	207,567		213,696		375,453		
CID-Corinth	696,043		781,020		810,462		
CID-PV Shops	730,365		900,000		638,713		
Transient Guest Tax	499,457		354,100		599,809		
Non-Budgeted Funds-A	13,767,807						
Non-Budgeted Funds-B	4,324,445						
<b>Totals</b>	<b>53,539,277</b>	<b>18.309</b>	<b>38,880,874</b>	<b>18.325</b>	<b>49,118,424</b>	<b>12,372,289</b>	<b>18.325</b>
						<i>Revenue Neutral Rate**</i>	<i>17.365</i>

Less: Transfers	10,160,200	11,431,228	10,821,179
Net Expenditure	43,379,077	27,449,646	38,297,245
Total Tax Levied	10,190,200	11,724,183	xxxxxxxxxxxxxxxxxxxxxx
Assessed Valuation	552,760,385	639,791,155	675,159,000
Outstanding Indebtedness, January 1,			
	<u>2022</u>	<u>2023</u>	<u>2024</u>
G.O. Bonds	10,830,000	10,170,000	9,490,000
Revenue Bonds	21,753,244	0	0
Other	18,040,000	16,545,000	14,345,000
Lease Purchase Principal	0	0	0
Total	50,623,244	26,715,000	23,835,000

\*Tax rates are expressed in mills  
\*\* Revenue Neutral Rate as defined by KSA 79-2988

**City of Prairie Village**  
Official Title: The governing body of



**CERTIFICATE**  
To the Clerk of Johnson County, State of Kansas

We, the undersigned, officers of  
**City of Prairie Village**

- certify that: (1) the hearing mentioned in the attached publication was held;  
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditures for the various funds for the year 2025; and  
(3) the Amount(s) of 2024 Ad Valorem Tax are within statutory limitations.

			2025 Adopted Budget		
			Budget Authority for Expenditures	Amount of 2024 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
<b>Table of Contents:</b>			Page No.		
Allocation of MVT, RVT, and 16/20M Vehicle Tax			2		
Schedule of Transfers			3		
Statement of Indebtedness			4		
Statement of Lease-Purchases			5		
<b>Fund</b>					
<b>K.S.A.</b>					
General	12-101a	6	39,111,599	12,372,289	
Debt Service	10-113		1,762,451		
Library	12-1220				
Special Highway			902,168		
Solid Waste Management			2,463,924		
Stormwater Utility			2,156,220		
Special Parks			297,623		
Special Alcohol			375,453		
CID-Corinth			810,462		
CID-PV Shops			638,713		
Transient Guest Tax			599,809		
Non-Budgeted Funds-A					
Non-Budgeted Funds-B					
<b>Totals</b>		xxxxxxx	49,118,421	12,372,289	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice					
RNR Hearing Notice					
Neighborhood Revitalization					Nov 1, 2024 Total Assessed Valuation

Revenue Neutral Rate 17.365

Assisted by: \_\_\_\_\_  
 \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Email: \_\_\_\_\_  
 \_\_\_\_\_  
 Attest: \_\_\_\_\_, 2024  
 \_\_\_\_\_  
 County Clerk

\_\_\_\_\_

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\_\_\_\_\_

Governing Body

<b>CPA Summary</b>
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**Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates**

Budgeted Funds for 2024	Ad Valorem Levy Tax Year 2023	Allocation for Year 2025				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	11,724,185	827,807	2,103	370	1,306	0
Debt Service						
Library						
<b>TOTAL</b>	<b>11,724,185</b>	<b>827,807</b>	<b>2,103</b>	<b>370</b>	<b>1,306</b>	<b>0</b>

County Treas Motor Vehicle Estimate 827,807  
 County Treas Recreational Vehicle Estimate 2,103  
 County Treas 16/20M Vehicle Estimate 370  
 County Treas Commercial Vehicle Tax Estimate 1,306  
 County Treas Watercraft Tax Estimate 0

Motor Vehicle Factor 0.07061  
 Recreational Vehicle Factor 0.00018  
 16/20M Vehicle Factor 0.00003  
 Commercial Vehicle Factor 0.00011  
 Watercraft Factor 0.00000

**Schedule of Transfers**

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2023	Current Amount for 2024	Proposed Amount for 2025	Transfers Authorized by Statute
General	Capital Projects	5,284,229	6,684,530	5,455,000	12-1,118
General	Equipment Reserve	600,000	600,000	550,000	12-1,117
General	Bond & Interest	1,048,000	1,160,525	1,709,850	12-101
General	Economic Development	266,000	266,000	266,000	12-1,117
Special Highway	Capital Projects	619,880	603,260	600,000	12-1,118
Stormwater Utility	General	600,000	600,000	600,000	Charter Ord. 23
Stormwater Utility	Capital Projects	1,000,000	1,050,000	1,050,000	Charter Ord. 23
Economic Development	Capital Projects	220,000	0	0	12-1,118
Special Parks	Capital Projects	157,091	276,913	290,329	12-1,118
Transient Guest Tax	Capital Projects	365,000	190,000	300,000	Charter Ord. 27
	<b>Totals</b>	10,160,200	11,431,228	10,821,179	
	<b>Adjustments*</b>				
	<b>Adjusted Totals</b>	10,160,200	11,431,228	10,821,179	

\*Note: Adjustments are required only if the transfer is being made in 2024 and/or 2025 from a non-budgeted fund.

**STATEMENT OF INDEBTEDNESS**

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amount Outstanding Jan 1, 2024	Date Due		Amount Due 2024		Amount Due 2025	
						Interest	Principal	Interest	Principal	Interest	Principal
<b>General Obligation:</b>											
Series 2019 Public Works Facility	12/19/2019	9/1/2049	3% -4.5%	9,890,000	9,490,000	March & Sep	Sept	344,525	215,000	334,850	225,000
<b>Total G.O. Bonds</b>					<b>9,490,000</b>			<b>344,525</b>	<b>215,000</b>	<b>334,850</b>	<b>225,000</b>
<b>Revenue Bonds:</b>											
<b>Total Revenue Bonds</b>					<b>0</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other:</b>											
Series 2021 Bonds (TIF)	12/9/2021	1/1/2036	875%-3.125	18,040,000	14,345,000						
Note: The Series 2021 Bonds are special, limited obligations of the City payable solely out of incremental tax revenues pursuant to the Bond Trust Indenture dated as of November 2021, relating to the Series 2021 Bonds. The City is under no obligation to levy any form of taxation or make any appropriation for the payment of the Series 2021 Bonds.											
<b>Total Other</b>					<b>14,345,000</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Indebtedness</b>					<b>23,835,000</b>			<b>344,525</b>	<b>215,000</b>	<b>334,850</b>	<b>225,000</b>

**STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION\***

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2024	Payments Due 2024	Payments Due 2025
<b>Totals</b>					<b>0</b>	<b>0</b>	<b>0</b>

**\*\*\*If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**





City of Prairie Village

2025

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget <b>Debt Service</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	35,836	40,385	50,385
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Transfer from General Fund	1,048,000	1,160,525	1,709,850
Interest on Idle Funds	4,549	10,000	2,216
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>1,052,549</b>	<b>1,170,525</b>	<b>1,712,066</b>
<b>Resources Available:</b>	<b>1,088,385</b>	<b>1,210,910</b>	<b>1,762,451</b>
Expenditures:			
Principal & Interest	1,048,000	559,525	1,709,850
Infrastructure		601,000	0
Cash Basis Reserve (2025 column)			52,601
Miscellaneous			
Does miscellanous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>1,048,000</b>	<b>1,160,525</b>	<b>1,762,451</b>
Unencumbered Cash Balance Dec 31	40,385	50,385	XXXXXXXXXXXXXXXXXXXX
2023/2024/2025 Budget Authority Amount:	1,084,318	1,749,147	1,762,451
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,762,451
		Tax Required	0
Delinquent Comp Rate:		0.0%	0
		Amount of 2024 Ad Valorem Tax	0

Adopted Budget <b>Library</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXXXX
Delinquent Tax			
Motor Vehicle Tax			
Recreational Vehicle Tax			
16/20M Vehicle Tax			
Commercial Vehicle Tax			
Watercraft Tax			
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Miscellaneous			
Does miscellaneous exceed 10% of Total Exp			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXXXX
2023/2024/2025 Budget Authority Amount:	0	0	0
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	0
		Tax Required	0
Delinquent Comp Rate:		0.0%	0
		Amount of 2024 Ad Valorem Tax	0

CPA Summary



City of Prairie Village

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Special Highway</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	236,856	263,166	283,676
Receipts:			
State of Kansas Gas Tax	613,192	603,770	603,260
County Transfers Gas		0	0
Interest on Idle Funds	32,998	20,000	15,232
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>646,190</b>	<b>623,770</b>	<b>618,492</b>
<b>Resources Available:</b>	<b>883,046</b>	<b>886,936</b>	<b>902,168</b>
Expenditures:			
Transfer to Capital Projects Fund	619,880	603,260	600,000
Cash Forward (2025 column)			302,168
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>619,880</b>	<b>603,260</b>	<b>902,168</b>
Unencumbered Cash Balance Dec 31	263,166	283,676	0
2023/2024/2025 Budget Authority Amount:	814,830	847,897	902,168

Adopted Budget

<b>Solid Waste Management</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	226,138	313,075	302,861
Receipts:			
Licenses & Permits	2,725	2,000	2,000
Charges for Services	2,072,731	2,073,852	2,113,063
Misc.	0	0	1,000
Interest on Idle Funds	48,418	52,566	45,000
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>2,123,874</b>	<b>2,128,418</b>	<b>2,161,063</b>
<b>Resources Available:</b>	<b>2,350,012</b>	<b>2,441,493</b>	<b>2,463,924</b>
Expenditures:			
Solid Waste & Recycle Collection	1,991,224	2,095,840	2,137,497
Personnel Services	45,713	41,792	51,658
Commodities		1,000	1,000
Cash Forward (2025 column)			273,769
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>2,036,937</b>	<b>2,138,632</b>	<b>2,463,924</b>
Unencumbered Cash Balance Dec 31	313,075	302,861	0
2023/2024/2025 Budget Authority Amount:	2,318,803	2,374,838	2,463,924

**CPA Summary**

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City of Prairie Village

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Stormwater Utility</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	341,180	451,875	489,187
Receipts:			
Licenses & Permits	9,393	10,000	5,000
Charges for Services	1,634,451	1,637,312	1,637,312
Interest on Idle Funds	66,851	40,000	24,721
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>1,710,695</b>	<b>1,687,312</b>	<b>1,667,033</b>
<b>Resources Available:</b>	<b>2,051,875</b>	<b>2,139,187</b>	<b>2,156,220</b>
Expenditures:			
Transfer to General Fund	600,000	600,000	600,000
Transfer to Capital Projects Fund	1,000,000	1,050,000	1,050,000
Transfer to Bond & Interest Fund			
Cash Forward (2025 column)			506,220
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>1,600,000</b>	<b>1,650,000</b>	<b>2,156,220</b>
Unencumbered Cash Balance Dec 31	451,875	489,187	0
2023/2024/2025 Budget Authority Amount:	2,012,543	2,073,877	2,156,220

Adopted Budget

Adopted Budget <b>Special Parks</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	71,393	130,128	76,067
Receipts:			
Liquor Tax	208,944	217,852	219,262
Interest on Idle Funds	6,882	5,000	2,294
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>215,826</b>	<b>222,852</b>	<b>221,556</b>
<b>Resources Available:</b>	<b>287,219</b>	<b>352,980</b>	<b>297,623</b>
Expenditures:			
Transfer to Capital Projects Fund	157,091	276,913	290,329
Cash Forward (2025 column)			7,294
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>157,091</b>	<b>276,913</b>	<b>297,623</b>
Unencumbered Cash Balance Dec 31	130,128	76,067	0
2023/2024/2025 Budget Authority Amount:	157,091	276,913	297,623

**CPA Summary**

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City of Prairie Village

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>Special Alcohol</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	23,988	94,447	128,603
Receipts:			
Liquor Tax	208,944	217,852	219,262
Revenue Contingency	62,285	25,000	25,000
Interest on Idle Funds	6,797	5,000	2,588
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>278,026</b>	<b>247,852</b>	<b>246,850</b>
<b>Resources Available:</b>	<b>302,014</b>	<b>342,299</b>	<b>375,453</b>
Expenditures:			
Public Safety	126,840	138,798	163,079
Alcohol Programs	80,727	74,898	115,618
Cash Forward (2025 column)			96,756
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>207,567</b>	<b>213,696</b>	<b>375,453</b>
Unencumbered Cash Balance Dec 31	94,447	128,603	0
2023/2024/2025 Budget Authority Amount:	225,587	308,662	375,453

Adopted Budget

	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
<b>CID-Corinth</b>			
Unencumbered Cash Balance Jan 1	231,024	237,741	123,717
Receipts:			
Sales Tax	686,934	660,000	680,000
Interest on Idle Funds	15,826	6,996	6,745
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>702,760</b>	<b>666,996</b>	<b>686,745</b>
<b>Resources Available:</b>	<b>933,784</b>	<b>904,737</b>	<b>810,462</b>
Expenditures:			
Urban Planning & Management	696,043	781,020	810,462
Cash Forward (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>696,043</b>	<b>781,020</b>	<b>810,462</b>
Unencumbered Cash Balance Dec 31	237,741	123,717	0
2023/2024/2025 Budget Authority Amount:	825,866	781,020	810,462

**CPA Summary**

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City of Prairie Village

2025

**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget <b>CID-PV Shops</b>	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
Unencumbered Cash Balance Jan 1	450,261	351,682	42,027
Receipts:			
Sales Tax	604,809	575,000	585,000
Interest on Idle Funds	26,977	15,345	11,686
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>631,786</b>	<b>590,345</b>	<b>596,686</b>
<b>Resources Available:</b>	<b>1,082,047</b>	<b>942,027</b>	<b>638,713</b>
Expenditures:			
Urban Planning & Management	730,365	900,000	638,713
Cash Forward (2025 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>730,365</b>	<b>900,000</b>	<b>638,713</b>
Unencumbered Cash Balance Dec 31	351,682	42,027	0
2023/2024/2025 Budget Authority Amount:	857,259	940,606	638,713

Adopted Budget

	Prior Year Actual for 2023	Current Year Estimate for 2024	Proposed Budget Year for 2025
<b>Transient Guest Tax</b>			
Unencumbered Cash Balance Jan 1	372,438	233,368	239,268
Receipts:			
Transient Guest Tax	336,999	350,000	350,000
Interest on Idle Funds	23,388	10,000	10,541
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
<b>Total Receipts</b>	<b>360,387</b>	<b>360,000</b>	<b>360,541</b>
<b>Resources Available:</b>	<b>732,825</b>	<b>593,368</b>	<b>599,809</b>
Expenditures:			
Urban Planning & Management	134,457	164,100	171,500
Transfer to Capital Projects	365,000	190,000	300,000
Cash Forward (2025 column)			128,309
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
<b>Total Expenditures</b>	<b>499,457</b>	<b>354,100</b>	<b>599,809</b>
Unencumbered Cash Balance Dec 31	233,368	239,268	0
2023/2024/2025 Budget Authority Amount:	559,301	416,394	599,809

**CPA Summary**

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**NON-BUDGETED FUNDS (A)**  
*(Only the actual budget year for 2023 is reported)*

2025

Non-Budgeted Funds-A

(1) Fund Name:                      (2) Fund Name:                      (3) Fund Name:                      (4) Fund Name:                      (5) Fund Name:

<b>Capital Projects</b>		<b>Risk Management Reserve</b>		<b>Economic Development</b>		<b>Equipment Reserve</b>		<b>Grants</b>		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		<b>Total</b>
Cash Balance Jan 1	8,543,239	Cash Balance Jan 1	248,377	Cash Balance Jan 1	222,208	Cash Balance Jan 1	564,818	Cash Balance Jan 1	544,542	10,123,184
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Intergovernmental	851,187	Transfer from General Fund		Interest on Idle Funds	10,245	Trans fr General Fund	600,000	Intergovernmental		
Trans fr General Fund	5,284,229	Interest on Idle	11,968	Transfer from General Fu	266,000	Interest on Idle Funds	47,782			
Trans fr Spec Highway	619,880	Miscellaneous	7,640							
Trans fr Spec Park	157,091									
Trans fr Stormwater	1,000,000									
Trans fr Eco Devo	220,000									
Trans fr TGT	365,000									
Interest / Misc	61,556									
<b>Total Receipts</b>	<b>8,558,943</b>	<b>Total Receipts</b>	<b>19608</b>	<b>Total Receipts</b>	<b>276245</b>	<b>Total Receipts</b>	<b>647782</b>	<b>Total Receipts</b>	<b>0</b>	<b>9,502,578</b>
<b>Resources Available:</b>	<b>17,102,182</b>	<b>Resources Available:</b>	<b>267,985</b>	<b>Resources Available:</b>	<b>498,453</b>	<b>Resources Available:</b>	<b>1,212,600</b>	<b>Resources Available:</b>	<b>544,542</b>	<b>19,625,762</b>
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Infrastructure	13,129,083	Insurance Deductibles	6,674	Community Develop	163,727	Equipment Purchases	248,323	Community Develop		
				Trans to Cap Proj	220,000					
<b>Total Expenditures</b>	<b>13,129,083</b>	<b>Total Expenditures</b>	<b>6,674</b>	<b>Total Expenditures</b>	<b>383,727</b>	<b>Total Expenditures</b>	<b>248,323</b>	<b>Total Expenditures</b>	<b>0</b>	<b>13,767,807</b>
<b>Cash Balance Dec 31</b>	<b>3,973,099</b>	<b>Cash Balance Dec 31</b>	<b>261,311</b>	<b>Cash Balance Dec 31</b>	<b>114,726</b>	<b>Cash Balance Dec 31</b>	<b>964,277</b>	<b>Cash Balance Dec 31</b>	<b>544,542</b>	<b>5,857,955</b> **
										<b>5,857,955</b> **

\*\*Note: These two block figures should agree.

**CPA Summary**

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**NON-BUDGETED FUNDS (B)**  
(Only the actual budget year for 2023 is reported)

2025

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
<b>Meadowbrook TIF</b>		<b>ARPA</b>		<b>0</b>		<b>0</b>		<b>0</b>		
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		<b>Total</b>
Cash Balance Dec 31	71,468	Cash Balance Dec 31	3,372,940	Cash Balance Dec 31		Cash Balance Dec 31		Cash Balance Dec 31		3,444,408
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Incr Property Tax	2,532,771	Federal Funds	0							
Interest on Idle Funds	8,896	Interest on Idle Funds	78,314							
Miscellaneous										
<b>Total Receipts</b>	<b>2,541,667</b>	<b>Total Receipts</b>	<b>78,314</b>	<b>Total Receipts</b>	<b>0</b>	<b>Total Receipts</b>	<b>0</b>	<b>Total Receipts</b>	<b>0</b>	<b>2,619,981</b>
<b>Resources Available:</b>	<b>2,613,135</b>	<b>Resources Available:</b>	<b>3,451,254</b>	<b>Resources Available:</b>	<b>0</b>	<b>Resources Available:</b>	<b>0</b>	<b>Resources Available:</b>	<b>0</b>	<b>6,064,389</b>
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Urban mgmt & planning	10,000	Urban mgmt & planning	144,352							
Debt Service	2,454,733	Infrastructure	1,715,360							
		Capital Outlay	0							
<b>Total Expenditures</b>	<b>2,464,733</b>	<b>Total Expenditures</b>	<b>1,859,712</b>	<b>Total Expenditures</b>	<b>0</b>	<b>Total Expenditures</b>	<b>0</b>	<b>Total Expenditures</b>	<b>0</b>	<b>4,324,445</b>
Cash Balance Dec 31	148,402	Cash Balance Dec 31	1,591,542	Cash Balance Dec 31	0	Cash Balance Dec 31	0	Cash Balance Dec 31	0	<b>1,739,944</b> **
										<b>1,739,944</b> **

\*\* Note: These two block figures should agree.

<b>CPA Summary</b>
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# 2025 BUDGET

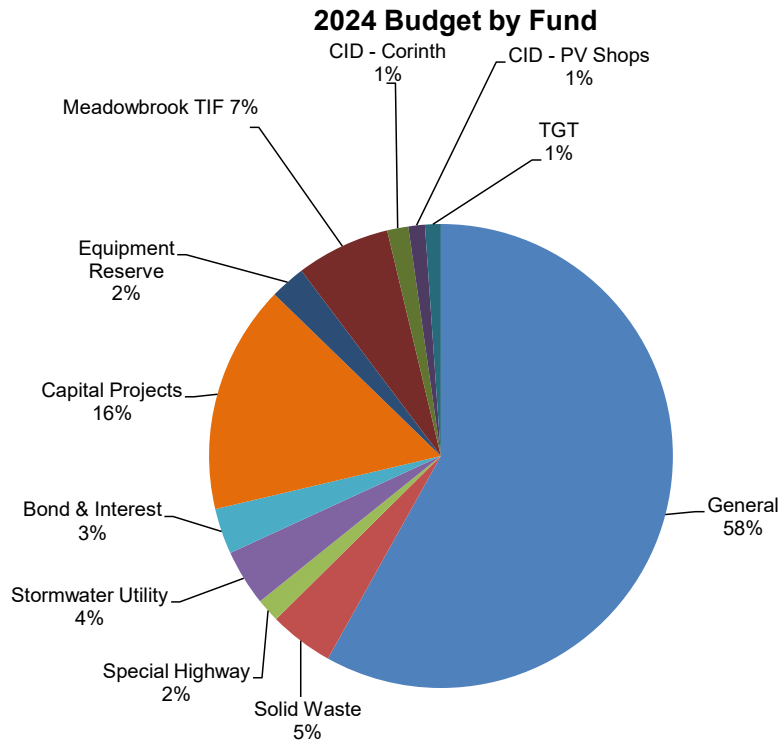
City of Prairie Village, Kansas

Preliminary  
budget as of  
July 15, 2024



## 2025 Budget by Fund

Fund	2022 Actual	2023 Actual	2024 Budget	2025 Budget
General	\$ 25,103,960	\$ 27,851,685	\$ 31,586,176	\$ 32,005,383
Solid Waste	1,958,968	2,036,937	2,374,838	2,463,924
Special Highway	597,000	619,880	847,897	902,168
Stormwater Utility	1,600,000	1,600,000	2,073,877	2,156,220
Special Parks & Rec	105,000	157,091	276,913	297,623
Special Alcohol	172,552	207,567	308,662	375,453
Bond & Interest	1,050,725	1,048,000	1,749,147	1,762,451
Capital Projects	5,444,437	13,129,083	8,933,000	8,774,000
Risk Management Reserve	(14,000)	6,674	221,356	260,012
Economic Development	89,710	383,727	266,695	420,035
Equipment Reserve	566,844	248,323	1,148,499	1,359,484
Meadowbrook TIF	1,983,361	2,464,733	2,932,272	3,609,441
CID - Corinth	560,000	696,043	781,020	810,462
CID - PV Shops	420,000	730,365	940,606	638,713
ARPA	64,801	1,859,712	1,422,939	-
Transient Guest Tax	36,881	499,457	416,394	599,809
<b>Total</b>	<b>\$ 39,740,239</b>	<b>\$ 53,539,277</b>	<b>\$ 56,280,291</b>	<b>\$ 56,435,178</b>



Note: The following funds are not included in the graph because they account for less than 1% of the total budgeted expenditures - Special Parks & Recreation, Special Alcohol, Risk Management, Economic Development, and ARPA.



## General Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
Fund Balance 1/1	\$ 9,565,635	\$ 11,079,472	\$ 10,407,990	\$ 11,317,714	\$ 9,699,708
Revenues:					
Property Taxes	9,138,008	9,532,181	11,026,962	11,020,000	11,592,854
Sales Taxes	6,746,703	6,872,250	6,430,000	6,615,000	6,660,000
Use Tax	2,795,524	2,854,934	2,510,000	2,680,000	2,785,000
Motor Vehicle Tax	790,061	827,826	794,356	803,000	831,586
Liquor Tax	176,393	208,944	187,611	217,852	219,262
Franchise Fees	2,034,826	1,993,683	1,795,500	1,922,250	1,897,250
Licenses & Permits	1,197,762	961,735	945,258	911,025	920,025
Intergovernmental	-	-	-	492,000	-
Charges for Services	1,811,122	2,061,196	2,219,434	2,223,100	2,350,100
Fines & Fees	600,977	684,269	608,700	694,400	683,700
Recreational Fees	479,401	501,225	464,800	464,800	480,500
Interest on Investments	60,866	736,540	118,192	375,000	239,679
Miscellaneous	186,162	255,145	149,835	166,293	151,935
<b>Total Revenue</b>	<b>26,017,803</b>	<b>27,489,927</b>	<b>27,250,648</b>	<b>28,584,720</b>	<b>28,811,891</b>
Transfers from Other funds:					
Transfer from Stormwater Utility Fund	600,000	600,000	600,000	600,000	600,000
<b>Total</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>
<b>Total Sources</b>	<b>26,617,803</b>	<b>28,089,927</b>	<b>27,850,648</b>	<b>29,184,720</b>	<b>29,411,891</b>
Expenditures:					
Personnel Services	12,146,549	13,817,500	15,134,217	14,995,585	16,106,447
Contract Services	5,031,868	5,772,754	5,925,554	5,807,043	6,090,536
Commodities	859,457	759,257	1,010,150	989,947	1,044,850
Capital Outlay	227,561	303,945	305,200	299,096	282,700
Contingency	-	-	500,000	-	500,000
<b>Total Expenditures</b>	<b>18,265,435</b>	<b>20,653,456</b>	<b>22,875,121</b>	<b>22,091,670</b>	<b>24,024,533</b>
Transfers to Other Funds:					
Transfer to Capital Infrastructure Fund	5,319,000	5,284,229	6,135,530	6,684,530	5,455,000
Transfer to Bond & Interest Fund	1,050,725	1,048,000	559,525	559,525	559,850
Add'l Transfer-Municipal Complex Plannin	-	-	1,150,000	601,000	1,150,000
Transfer to Economic Development Fund	136,000	266,000	266,000	266,000	266,000
Transfer to Equipment Reserve Fund	332,800	600,000	600,000	600,000	550,000
<b>Total</b>	<b>6,838,525</b>	<b>7,198,229</b>	<b>8,711,055</b>	<b>8,711,055</b>	<b>7,980,850</b>
<b>Total Uses</b>	<b>25,103,960</b>	<b>27,851,685</b>	<b>31,586,176</b>	<b>30,802,725</b>	<b>32,005,383</b>
Sources Over(Under) Uses	1,513,843	238,242	(3,735,528)	(1,618,005)	(2,593,492)
Fund Balance @ 12/31	<b>\$ 11,079,472</b>	<b>\$ 11,317,714</b>	<b>\$ 6,672,462</b>	<b>\$ 9,699,708</b>	<b>\$ 7,106,216</b>

**Funding Sources:** Property tax, sales tax, franchise fees, grants from other governments, user fees and charges.

**Expenditures:** General operating expenditures and a portion of infrastructure improvement expenditures.

## Solid Waste Management Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 240,393	\$ 226,138	\$ 267,986	\$ 313,075	\$ 302,861
<b>Revenues:</b>					
Licenses & Permits	1,825	2,725	2,000	2,000	2,000
Charges for Services	1,924,353	2,072,731	2,073,852	2,073,852	2,113,063
Interest on Investments	17,556	48,418	30,000	52,566	45,000
Miscellaneous	979	-	1,000	-	1,000
Total Revenue	1,944,713	2,123,874	2,106,852	2,128,418	2,161,063
Total Sources	1,944,713	2,123,874	2,106,852	2,128,418	2,161,063
<b>Expenditures:</b>					
Personnel Services	43,673	45,713	41,792	41,792	51,658
Contract Services	1,915,295	1,991,224	2,068,175	2,095,840	2,137,497
Commodities	-	-	1,000	1,000	1,000
Contingency	-	-	263,871	-	273,769
Total Expenditures	1,958,968	2,036,937	2,374,838	2,138,632	2,463,924
Total Uses	1,958,968	2,036,937	2,374,838	2,138,632	2,463,924
<b>Sources Over(Under) Uses</b>	(14,255)	86,937	(267,986)	(10,214)	(302,861)
<b>Fund Balance @ 12/31</b>	\$ 226,138	\$ 313,075	\$ -	\$ 302,861	\$ -

**Funding Sources:** Special assessments on property tax bills.

**Expenditures:** In 2017 the City contracted with Republic Trash Services for solid waste collection, recycling, composting services and large item pick up as well as a portion of the City's administrative costs including personal services and supplies. The 2024 budget includes a 3.25% contractual increase and the inclusion of \$2 annually to fund annual mattress recycling.

2020 Assessment: \$228.00  
 2021 Assessment: \$218.00  
 2022 Assessment: \$227.00  
 2023 Assessment: \$245.00  
 2024 Assessment: \$244.00  
 2025 Assessment: \$248.00

## Special Highway Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 204,012	\$ 236,856	\$ 235,548	\$ 263,166	\$ 283,676
<b>Revenues:</b>					
Intergovernmental	618,182	613,192	603,260	603,770	603,260
Interest on Investments	11,662	32,998	9,089	20,000	15,232
<b>Total Revenue</b>	<b>629,844</b>	<b>646,190</b>	<b>612,349</b>	<b>623,770</b>	<b>618,492</b>
<b>Total Sources</b>	<b>629,844</b>	<b>646,190</b>	<b>612,349</b>	<b>623,770</b>	<b>618,492</b>
<b>Expenditures:</b>					
Personnel Services	-	-	-	-	-
Contract Services	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Debt Service	-	-	-	-	-
Infrastructure	-	-	-	-	-
Contingency	-	-	244,637	-	302,168
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>244,637</b>	<b>-</b>	<b>302,168</b>
<b>Transfers to Other Funds:</b>					
Transfer to Capital Infrastructure Fund	597,000	619,880	603,260	603,260	600,000
<b>Total</b>	<b>597,000</b>	<b>619,880</b>	<b>603,260</b>	<b>603,260</b>	<b>600,000</b>
<b>Total Uses</b>	<b>597,000</b>	<b>619,880</b>	<b>847,897</b>	<b>603,260</b>	<b>902,168</b>
<b>Sources Over(Under) Uses</b>	<b>32,844</b>	<b>26,310</b>	<b>(235,548)</b>	<b>20,510</b>	<b>(283,676)</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 236,856</b>	<b>\$ 263,166</b>	<b>\$ -</b>	<b>\$ 283,676</b>	<b>\$ -</b>

**Funding Sources:** State gasoline tax (per gallon)

**Expenditures:** Transfer to the Capital Infrastructure Fund for street improvements.

## Stormwater Utility Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 271,231	\$ 341,180	\$ 406,844	\$ 451,875	\$ 489,187
<b>Revenues:</b>					
Licenses & Permits	12,880	9,393	5,000	10,000	5,000
Charges for Services	1,641,036	1,634,451	1,637,312	1,637,312	1,637,312
Interest on Investments	16,033	66,851	24,721	40,000	24,721
<b>Total Revenue</b>	<b>1,669,949</b>	<b>1,710,695</b>	<b>1,667,033</b>	<b>1,687,312</b>	<b>1,667,033</b>
<b>Total Sources</b>	<b>1,669,949</b>	<b>1,710,695</b>	<b>1,667,033</b>	<b>1,687,312</b>	<b>1,667,033</b>
<b>Expenditures:</b>					
Contingency	-	-	423,877	-	506,220
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>423,877</b>	<b>-</b>	<b>506,220</b>
Transfers to Other Funds:					
Transfer to General Fund	600,000	600,000	600,000	600,000	600,000
Transfer to Bond & Interest Fund	-	-	-	-	-
Transfer to Capital Infrastructure Fund	1,000,000	1,000,000	1,050,000	1,050,000	1,050,000
<b>Total</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>1,650,000</b>	<b>1,650,000</b>	<b>1,650,000</b>
<b>Total Uses</b>	<b>1,600,000</b>	<b>1,600,000</b>	<b>2,073,877</b>	<b>1,650,000</b>	<b>2,156,220</b>
<b>Sources Over(Under) Uses</b>	<b>69,949</b>	<b>110,695</b>	<b>(406,844)</b>	<b>37,312</b>	<b>(489,187)</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 341,180</b>	<b>\$ 451,875</b>	<b>\$ -</b>	<b>\$ 489,187</b>	<b>\$ -</b>

**Funding Sources:** Special assessments on the property tax bills - fee per square foot of impervious area (\$0.040/sq. ft.)

**Expenditures:** Operation and maintenance of the City's stormwater system in accordance with NPDES guidelines.

**Notes:** The stormwater utility fee was a new revenue source in 2009. The fee is dedicated to funding the City's stormwater program and compliance with NPDES guidelines.

## Special Park & Recreation Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ -	\$ 71,393	\$ 89,302	\$ 130,128	\$ 76,067
<b>Revenues:</b>					
Liquor Tax	176,393	208,944	187,611	217,852	219,262
Interest on Investments	-	6,882	-	5,000	2,294
<b>Total Revenue</b>	<b>176,393</b>	<b>215,826</b>	<b>187,611</b>	<b>222,852</b>	<b>221,556</b>
<b>Total Sources</b>	<b>176,393</b>	<b>215,826</b>	<b>187,611</b>	<b>222,852</b>	<b>221,556</b>
<b>Expenditures:</b>					
Contingency	-	-	-	-	7,294
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,294</b>
<b>Transfers to Other Funds:</b>					
Transfer to Capital Infrastructure Fund	105,000	157,091	276,913	276,913	290,329
<b>Total</b>	<b>105,000</b>	<b>157,091</b>	<b>276,913</b>	<b>276,913</b>	<b>290,329</b>
<b>Total Uses</b>	<b>105,000</b>	<b>157,091</b>	<b>276,913</b>	<b>276,913</b>	<b>297,623</b>
<b>Sources Over(Under) Uses</b>	<b>71,393</b>	<b>58,735</b>	<b>(89,302)</b>	<b>(54,061)</b>	<b>(76,067)</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 71,393</b>	<b>\$ 130,128</b>	<b>\$ -</b>	<b>\$ 76,067</b>	<b>\$ -</b>

**Funding Sources:** Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

**Expenditures:** Park and pool improvements.

## Special Alcohol Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 13,673	\$ 23,988	\$ 70,249	\$ 94,447	\$ 128,603
<b>Revenues:</b>					
Liquor Tax	176,393	208,944	187,611	217,852	219,262
Interest on Investments	890	6,797	802	5,000	2,588
Miscellaneous	5,584	62,285	50,000	25,000	25,000
<b>Total Revenue</b>	<b>182,867</b>	<b>278,026</b>	<b>238,413</b>	<b>247,852</b>	<b>246,850</b>
<b>Total Sources</b>	<b>182,867</b>	<b>278,026</b>	<b>238,413</b>	<b>247,852</b>	<b>246,850</b>
<b>Expenditures:</b>					
Personnel Services	89,616	115,543	121,798	121,798	146,079
Contract Services	75,757	80,727	74,898	74,898	115,618
Commodities	7,179	11,297	17,000	17,000	17,000
Capital Outlay	-	-	-	-	-
Contingency	-	-	94,966	-	96,756
<b>Total Expenditures</b>	<b>172,552</b>	<b>207,567</b>	<b>308,662</b>	<b>213,696</b>	<b>375,453</b>
<b>Total Uses</b>	<b>172,552</b>	<b>207,567</b>	<b>308,662</b>	<b>213,696</b>	<b>375,453</b>
<b>Sources Over(Under) Uses</b>	10,315	70,459	(70,249)	34,156	(128,603)
<b>Fund Balance @ 12/31</b>	<b>\$ 23,988</b>	<b>\$ 94,447</b>	<b>\$ -</b>	<b>\$ 128,603</b>	<b>\$ -</b>

**Funding Sources:** Special alcohol tax per K.S.A. 79-41a04 (1/3 of total alcohol tax received by the City)

**Expenditures:** Alcohol rehabilitation, including grants to local agencies through United Community Services and partial funding of the City's D.A.R.E. Program and mental health co-responder contract.

## Bond & Interest Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 33,990	\$ 35,836	\$ 38,097	\$ 40,385	\$ 50,385
<b>Revenues:</b>					
Property Taxes	-	-	-	-	-
Motor Vehicle Tax	-	-	-	-	-
Interest on Investments	1,846	4,549	1,525	10,000	2,216
<b>Total Revenue</b>	<b>1,846</b>	<b>4,549</b>	<b>1,525</b>	<b>10,000</b>	<b>2,216</b>
Transfers from Other funds:					
Transfer from General Fund	1,050,725	1,048,000	1,709,525	1,160,525	1,709,850
Transfer from Stormwater Fund	-	-	-	-	-
<b>Total</b>	<b>1,050,725</b>	<b>1,048,000</b>	<b>1,709,525</b>	<b>1,160,525</b>	<b>1,709,850</b>
<b>Total Sources</b>	<b>1,052,571</b>	<b>1,052,549</b>	<b>1,711,050</b>	<b>1,170,525</b>	<b>1,712,066</b>
<b>Expenditures:</b>					
Debt Service	1,050,725	1,048,000	559,525	559,525	1,709,850
Infrastructure	-	-	1,150,000	601,000	-
Contingency	-	-	39,622	-	52,601
<b>Total Expenditures</b>	<b>1,050,725</b>	<b>1,048,000</b>	<b>1,749,147</b>	<b>1,160,525</b>	<b>1,762,451</b>
<b>Total Uses</b>	<b>1,050,725</b>	<b>1,048,000</b>	<b>1,749,147</b>	<b>1,160,525</b>	<b>1,762,451</b>
<b>Sources Over(Under) Uses</b>	1,846	4,549	(38,097)	10,000	(50,385)
<b>Fund Balance @ 12/31</b>	<b>\$ 35,836</b>	<b>\$ 40,385</b>	<b>\$ -</b>	<b>\$ 50,385</b>	<b>\$ -</b>

**Funding Sources:** Property tax, motor vehicle tax, transfers from General Fund

**Expenditures:** Debt service payments on the City's outstanding General Obligation bonds.

**Notes:** The City's outstanding bonds will be paid off in 2049.

## Capital Infrastructure Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 6,212,265	\$ 8,543,239	\$ 8,544,719	\$ 3,973,099	\$ 7,253,542
<b>Revenues:</b>					
Intergovernmental	720,584	851,187	807,470	3,900,000	689,000
Bond Proceeds	-	-	-	-	-
Interest on Investments	16,218	49,805	87,447	60,000	32,127
Miscellaneous	3,337	11,751	1,000	1,000	1,000
Net Inc/Decr in Fair Value	14,272	-	-	-	-
Total Revenue	754,411	912,743	895,917	3,961,000	722,127
Transfers from Other funds:					
Transfer from General Fund	5,319,000	5,284,229	6,135,530	6,684,530	5,455,000
Transfer from Special Highway Fund	597,000	619,880	603,260	600,000	600,000
Transfer from Stormwater Utility Fund	1,000,000	1,000,000	1,050,000	1,050,000	1,050,000
Transfer from Special Parks & Rec Fund	105,000	157,091	276,913	276,913	290,329
Transfer from Transient Guest Tax Fund	-	365,000	190,000	190,000	300,000
Transfer from Economic Development Fund	-	220,000	-	-	-
Total	7,021,000	7,646,200	8,255,703	8,801,443	7,695,329
Total Sources	7,775,411	8,558,943	9,151,620	12,762,443	8,417,456
<b>Expenditures:</b>					
Infrastructure	5,444,437	13,129,083	8,933,000	9,482,000	8,774,000
Total Expenditures	5,444,437	13,129,083	8,933,000	9,482,000	8,774,000
Total Uses	5,444,437	13,129,083	8,933,000	9,482,000	8,774,000
<b>Sources Over(Under) Uses</b>	2,330,974	(4,570,140)	218,620	3,280,443	(356,544)
<b>Fund Balance @ 12/31</b>	\$ 8,543,239	\$ 3,973,099	\$ 8,763,339	\$ 7,253,542	\$ 6,896,998

**Funding Sources:** Transfers from the General Fund, Stormwater Utility Fund, Special Parks & Recreation Fund, Economic Development Fund, Transient Guest Tax Fund, and grants from other governments

**Expenditures:** Capital Infrastructure Program - Please see the CIP Section of this document for the detailed plan including projects and programs.



## Capital Infrastructure Fund

CIP Expenditure Total = \$8,774,000

2025 PROJECT DESCRIPTION	2025 EXPENDITURES
Park Infrastructure Reserve	\$105,000
Franklin Park Historical Marker & Surfacing	\$390,000
Windsor Trail & Playset	\$40,000
Shaffer Park Fountain Lights Replace & LED	\$25,000
<b>PARK TOTAL PER YEAR</b>	<b>\$560,000</b>
Water Discharge Program Reserve	\$0
Mission Road	\$20,000
Drainage Repair Program	\$1,300,000
<b>DRAINAGE TOTAL PER YEAR</b>	<b>\$1,320,000</b>
Traffic Calming Program Reserve	\$20,000
Residential Street Rehabilitation Program	\$3,500,000
UBAS Overlay Program	\$400,000
Somerset Dr - State Line to Reinhardt UBAS (Leawood)	\$550,000
63rd St - Roe Ave to Nall Ave (Mission Admin) (CARS)	\$173,000
75th St - State Line to Mission Rd (CARS)	\$711,000
Nall Ave - 67th St to 75th St (CARS)	\$645,000
Roe Ave - 63rd St to 83rd St (CARS)	\$50,000
<b>STREET TOTAL PER YEAR</b>	<b>\$6,049,000</b>
Building Reserve	\$50,000
PW Salt Barn Repair Siding	\$70,000
<b>BUILDINGS TOTAL PER YEAR</b>	<b>\$120,000</b>
ADA Compliance Program Reserve	\$25,000
Concrete Repair Program	\$600,000
Electric Charging for Wassmer Park	\$100,000
<b>OTHER TOTAL PER YEAR</b>	<b>\$725,000</b>
<b>CIP TOTAL</b>	<b>\$8,774,000</b>

## Risk Management Reserve Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 215,579	\$ 248,377	\$ 217,356	\$ 261,311	\$ 254,311
<b>Revenues:</b>					
Interest on Investments	4,114	11,968	4,000	8,000	5,701
Miscellaneous	14,684	7,640	-	-	-
<b>Total Revenue</b>	<b>18,798</b>	<b>19,608</b>	<b>4,000</b>	<b>8,000</b>	<b>5,701</b>
Transfers from Other funds:					
Transfer from General Fund	-	-	-	-	-
Transfer from Special Alcohol Fund	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Sources</b>	<b>18,798</b>	<b>19,608</b>	<b>4,000</b>	<b>8,000</b>	<b>5,701</b>
<b>Expenditures:</b>					
Contract Services	(14,000)	6,674	40,000	15,000	40,000
Risk Management Reserve	-	-	181,356	-	220,012
<b>Total Expenditures</b>	<b>(14,000)</b>	<b>6,674</b>	<b>221,356</b>	<b>15,000</b>	<b>260,012</b>
<b>Total Uses</b>	<b>(14,000)</b>	<b>6,674</b>	<b>221,356</b>	<b>15,000</b>	<b>260,012</b>
<b>Sources Over(Under) Uses</b>	<b>32,798</b>	<b>12,934</b>	<b>(217,356)</b>	<b>(7,000)</b>	<b>(254,311)</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 248,377</b>	<b>\$ 261,311</b>	<b>\$ -</b>	<b>\$ 254,311</b>	<b>\$ -</b>

**Funding Sources:** Transfers from the General Fund, insurance claim reimbursements, interest on idle funds

**Expenditures:** Risk management related expenditures, such as insurance deductibles

## Economic Development Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 170,819	\$ 222,208	\$ -	\$ 114,726	\$ 148,726
<b>Revenues:</b>					
Interest on Investments	5,099	10,245	695	7,000	5,309
Total Revenue	5,099	10,245	695	7,000	5,309
Transfers from Other funds:					
Transfer from General Fund	136,000	266,000	266,000	266,000	266,000
Total	136,000	266,000	266,000	266,000	266,000
Total Sources	<b>141,099</b>	<b>276,245</b>	<b>266,695</b>	<b>273,000</b>	<b>271,309</b>
<b>Expenditures:</b>					
Contract Services: <i>Exterior and Sustainability Grant Programs</i>	89,710	96,028	104,000	104,000	104,000
Contract Services: <i>Property Tax Rebate</i>	-	26,772	25,000	35,000	50,000
Contract Services: <i>Community Center Site Design and Owner's Rep</i>	-	40,927	-	100,000	-
Contract Services: <i>Mail-in Ballot</i>	-	-	54,000	-	54,000
Capital Outlay (Parks)	-	220,000	-	-	-
Contingency	-	-	83,695	-	212,035
Total Expenditures	89,710	383,727	266,695	239,000	420,035
Total Uses	<b>89,710</b>	<b>383,727</b>	<b>266,695</b>	<b>239,000</b>	<b>420,035</b>
<b>Sources Over(Under) Uses</b>	51,389	(107,482)	-	34,000	(148,726)
<b>Fund Balance @ 12/31</b>	<b>\$ 222,208</b>	<b>\$ 114,726</b>	<b>\$ -</b>	<b>\$ 148,726</b>	<b>\$ -</b>

**Funding Sources:** Transfers from the General Fund, interest on idle funds

**Expenditures:** Used for activities that foster and promote economic development within the City per Ordinance No. 2153.

Economic Development Fund Allocation	2024 Bud	2024 Est	2025 Bud
Beginning balance	\$0	\$114,726	\$148,726
Interest	695	7,000	5,309
Transfer from General Fund (Public Safety Sales Tax & Minor Home Repair)	266,000	266,000	266,000
Community Center Site Design and Owner's Rep	-	(100,000)	-
Mail-in Ballot - Community Center	(54,000)	-	(54,000)
Exterior Grant Program	(74,000)	(74,000)	(74,000)
Sustainability Grant Program	(30,000)	(30,000)	(30,000)
Property tax rebate program	(25,000)	(35,000)	(50,000)
Capital Outlay (Parks)	-	-	-
Contingency	(83,695)	-	(212,035)
Total	\$0	\$148,726	\$0

## Equipment Reserve Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	<b>\$ 782,500</b>	<b>\$ 564,818</b>	<b>\$ 545,047</b>	<b>\$ 964,277</b>	<b>\$ 787,277</b>
<b>Revenues:</b>					
Interest on Investments	16,362	47,782	3,452	30,000	22,207
Total Revenue	16,362	47,782	3,452	30,000	22,207
Transfers from Other funds:					
Transfer from General Fund	332,800	600,000	600,000	600,000	550,000
Total	332,800	600,000	600,000	600,000	550,000
Total Sources	<b>349,162</b>	<b>647,782</b>	<b>603,452</b>	<b>630,000</b>	<b>572,207</b>
<b>Expenditures:</b>					
Capital Outlay	566,844	248,323	611,000	807,000	752,000
Contingency	-	-	537,499	-	607,484
Total Expenditures	566,844	248,323	1,148,499	807,000	1,359,484
Total Uses	<b>566,844</b>	<b>248,323</b>	<b>1,148,499</b>	<b>807,000</b>	<b>1,359,484</b>
<b>Sources Over(Under) Uses</b>	(217,682)	399,459	(545,047)	(177,000)	(787,277)
<b>Fund Balance @ 12/31</b>	<b>\$ 564,818</b>	<b>\$ 964,277</b>	<b>\$ -</b>	<b>\$ 787,277</b>	<b>\$ -</b>

**Funding Sources:** Transfers from the General Fund, interest on idle funds

**Expenditures:** Acquisition of equipment, vehicles and technology projects.

## Equipment Reserve Fund Plan

**Equipment Reserve Expenditure Total = \$752,000**

2024 PROJECT DESCRIPTION	2025 EXPENDITURES
PD Laptop Replacement (2028 - 2029 project)	\$25,000
Server Replacement	\$10,000
PD Radio Replacement (2027 project)	\$50,000
PD In car video / BWC (2025 project)	\$150,000
Traffic Camera/Fixed Location License Plate Reader	\$80,000
Switches (Network)	\$10,000
Network Back Up	\$10,000
Citywide Laptop/Computer Replacement	\$30,000
City Facility Camera Replacement	\$8,000
<b>TOTAL</b>	<b>\$373,000</b>
<b>Public Works Equipment</b>	
PW Mower (Annual)	\$25,000
PW Internat'l Dump Truck (Annual)	\$250,000
Drainage Pole Camera, Drainage Rover wheels/controller	\$47,000
Material Transport Buggy	\$15,000
Outdoor Warning Siren	\$42,000
<b>TOTAL</b>	<b>\$379,000</b>
<b>EQUIPMENT RESERVE TOTAL</b>	<b>\$752,000</b>

## Meadowbrook TIF Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 26	\$ 71,468	\$ 174,328	\$ 148,402	\$ 212,402
<b>Revenues:</b>					
Incremental Property Taxes	2,053,194	2,532,771	2,752,600	3,140,933	3,393,323
Interest on Investments	1,609	8,896	5,344	5,000	3,716
<b>Total Revenue</b>	<b>2,054,803</b>	<b>2,541,667</b>	<b>2,757,944</b>	<b>3,145,933</b>	<b>3,397,039</b>
<b>Expenditures:</b>					
Contract Services	10,000	10,000	10,000	10,000	10,000
Debt Service (Payment to Trustee)	1,973,361	2,454,733	2,683,600	3,071,933	3,324,323
Contingency (TIF Commercial Balance)	-	-	238,672	-	275,118
<b>Total Expenditures</b>	<b>1,983,361</b>	<b>2,464,733</b>	<b>2,932,272</b>	<b>3,081,933</b>	<b>3,609,441</b>
<b>Total Uses</b>	<b>1,983,361</b>	<b>2,464,733</b>	<b>2,932,272</b>	<b>3,081,933</b>	<b>3,609,441</b>
<b>Sources Over(Under) Uses</b>	<b>71,442</b>	<b>76,934</b>	<b>(174,328)</b>	<b>64,000</b>	<b>(212,402)</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 71,468</b>	<b>\$ 148,402</b>	<b>\$ -</b>	<b>\$ 212,402</b>	<b>\$ -</b>

**Funding Sources:** Incremental Property Tax

**Expenditures:** TIF contractual payment.

**Notes:** The Tax Increment Financing (TIF) fund accounts for public revenues and expenditures related to the Tax Increment Fund districts. Tax Increment Financing is used to capture future gains in taxes to finance improvements in the districts. TIF is designed to fund improvements in areas where redevelopment may not occur without it. When a TIF district is developed, or redeveloped, there is an increase in the value of the property. The increased value of the property increases tax revenue. The increased tax revenues are the "incremental property tax". TIF's use the future increased revenue for repayment of eligible costs in the districts.

There are two TIF districts in Prairie Village:

- (1) Commercial district (95th and Nall Avenue)
- (2) Park and Village district (Meadowbrook Park)

## CID - Corinth Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 145,256	\$ 231,024	\$ 156,020	\$ 237,741	\$ 123,717
<b>Revenues:</b>					
Sales Taxes	641,726	686,934	620,000	660,000	680,000
Interest on Investments	4,042	15,826	5,000	6,996	6,745
Total Revenue	645,768	702,760	625,000	666,996	686,745
<b>Expenditures:</b>					
Contract Services	560,000	696,043	781,020	781,020	810,462
Total Expenditures	560,000	696,043	781,020	781,020	810,462
Total Uses	<b>560,000</b>	<b>696,043</b>	<b>781,020</b>	<b>781,020</b>	<b>810,462</b>
<b>Sources Over(Under) Uses</b>	85,768	6,717	(156,020)	(114,024)	(123,717)
<b>Fund Balance @ 12/31</b>	<b>\$ 231,024</b>	<b>\$ 237,741</b>	<b>\$ -</b>	<b>\$ 123,717</b>	<b>\$ -</b>

**Funding Sources:** Monies received from the Community Improvement District additional 1% sales tax

**Expenditures:** Development within Corinth Square per Developer Agreement

## CID - PV Shops Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 248,046	\$ 450,261	\$ 343,606	\$ 351,682	\$ 42,027
<b>Revenues:</b>					
Sales Taxes	614,593	604,809	585,000	575,000	585,000
Interest on Investments	7,622	26,977	12,000	15,345	11,686
Total Revenue	622,215	631,786	597,000	590,345	596,686
Total Sources	<b>622,215</b>	<b>631,786</b>	<b>597,000</b>	<b>590,345</b>	<b>596,686</b>
<b>Expenditures:</b>					
Contract Services	420,000	730,365	940,606	900,000	638,713
Total Expenditures	420,000	730,365	940,606	900,000	638,713
Total Uses	<b>420,000</b>	<b>730,365</b>	<b>940,606</b>	<b>900,000</b>	<b>638,713</b>
<b>Sources Over(Under) Uses</b>	202,215	(98,579)	(343,606)	(309,655)	(42,027)
<b>Fund Balance @ 12/31</b>	<b>\$ 450,261</b>	<b>\$ 351,682</b>	<b>\$ -</b>	<b>\$ 42,027</b>	<b>\$ -</b>

**Funding Sources:** Monies received from the Community Improvement District additional 1% sales tax

**Expenditures:** Development within PV Shops per Developer Agreement



## Transient Guest Tax

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	\$ 112,831	\$ 372,438	\$ 136,126	\$ 233,368	\$ 239,268
<b>Revenues:</b>					
Transient Guest Tax	288,557	336,999	280,000	350,000	350,000
Interest on Investments	7,931	23,388	268	10,000	10,541
Total Revenue	296,488	360,387	280,268	360,000	360,541
Total Sources	<b>296,488</b>	<b>360,387</b>	<b>280,268</b>	<b>360,000</b>	<b>360,541</b>
<b>Expenditures:</b>					
Contract Services	36,881	134,457	163,100	164,100	171,500
Capital Outlay (Parks)	-	365,000	190,000	190,000	300,000
Reserves	-	-	63,294	-	128,309
Total Expenditures	36,881	499,457	416,394	354,100	599,809
Total Uses	<b>36,881</b>	<b>499,457</b>	<b>416,394</b>	<b>354,100</b>	<b>599,809</b>
<b>Sources Over(Under) Uses</b>	259,607	(139,070)	(136,126)	5,900	(239,268)
<b>Fund Balance @ 12/31</b>	<b>\$ 372,438</b>	<b>\$ 233,368</b>	<b>\$ -</b>	<b>\$ 239,268</b>	<b>\$ -</b>

**Funding Sources:** Monies received from transient guest tax (TGT) levied upon gross rental receipts paid by guests for lodging in the city.

**Expenditures:** To be used on expenses in compliance with State Statute.

Details	2022	2023	2024	2024	2025
Arts Council Annual Allocation	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
VillageFest	598	35,000	37,000	37,000	39,000
JazzFest	25,000	35,000	35,000	35,000	35,000
Diversity Committee	-	16,500	12,500	12,500	12,500
Juneteenth Festival	-	15,000	15,000	15,000	15,000
Holiday	1,283	2,957	3,000	3,000	3,000
Meadowbrook JCPRD Festival	10,000	10,000	10,000	10,000	15,000
Meadowbrook/VT Partnership	-	-	25,000	25,000	25,000
Public Art Fund	-	10,000	10,000	10,000	10,000
Capital Outlay (Harmon Park)	-	365,000	-	-	-
Capital Outlay (Other Parks)	-	-	190,000	190,000	300,000
Contractual Payment to Trustee	-	-	-	-	-
City Admin Fee (2%)	-	-	5,600	7,000	7,000
Reserves (10% plus misc.)	-	-	63,294	-	128,309
	<b>\$ 36,881</b>	<b>\$ 499,457</b>	<b>\$ 416,394</b>	<b>\$ 354,500</b>	<b>\$ 599,809</b>

## ARPA Fund

	2022 Actual	2023 Actual	2024 Budget	2024 Estimate	2025 Budget
<b>Fund Balance 1/1</b>	<b>\$ 1,701,226</b>	<b>\$ 3,372,940</b>	<b>\$ 1,372,939</b>	<b>\$ 1,591,542</b>	<b>\$ -</b>
<b>Revenues:</b>					
Intergovernmental (Federal Funds)	1,701,211	-	-	-	-
Interest on Investments	35,304	78,314	50,000	58,458	-
Miscellaneous	-	-	-	-	-
<b>Total Revenue</b>	<b>1,736,515</b>	<b>78,314</b>	<b>50,000</b>	<b>58,458</b>	<b>-</b>
<b>Total Sources</b>	<b>1,736,515</b>	<b>78,314</b>	<b>50,000</b>	<b>58,458</b>	<b>-</b>
<b>Expenditures:</b>					
Personnel Services	-	-	-	-	-
Contract Services	1,861	144,352	-	-	-
Commodities	4,811	-	-	150,000	-
Capital Outlay	58,129	-	1,400,000	1,500,000	-
Infrastructure	-	1,715,360	-	-	-
Contingency	-	-	22,939	-	-
<b>Total Expenditures</b>	<b>64,801</b>	<b>1,859,712</b>	<b>1,422,939</b>	<b>1,650,000</b>	<b>-</b>
<b>Total Uses</b>	<b>64,801</b>	<b>1,859,712</b>	<b>1,422,939</b>	<b>1,650,000</b>	<b>-</b>
<b>Sources Over(Under) Uses</b>	<b>1,671,714</b>	<b>(1,781,398)</b>	<b>(1,372,939)</b>	<b>(1,591,542)</b>	<b>-</b>
<b>Fund Balance @ 12/31</b>	<b>\$ 3,372,940</b>	<b>\$ 1,591,542</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

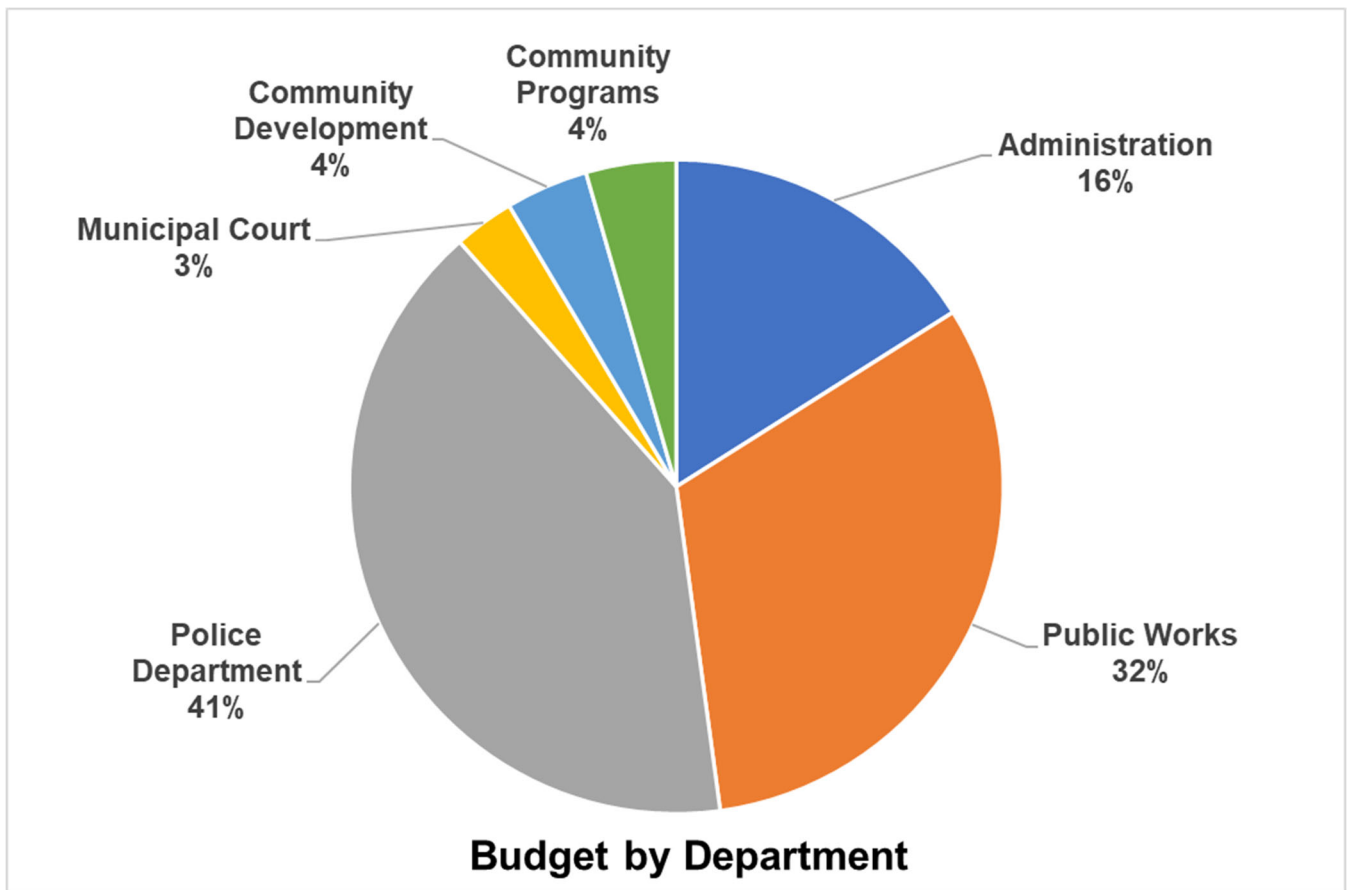
**Funding Sources:** Monies received from the Federal Government American Rescue Plan Act (ARPA) in response to the COVID-19 pandemic. Total allocation is \$3,402,421.

**Expenditures:** Must be spent on qualified expenditure categories including public health, revenue replacement, premium pay, or infrastructure. Must be obligated by December 31, 2024 and expended by December 31, 2026.

Details	2022	2023	2024	2024	2025
Public Health Expenditures	\$ 6,147	\$ -	\$ -	\$ -	\$ -
Pool Improvement Project	58,129	1,715,360	-	-	-
IT/Phone System Improvements	-	48,508	-	148,500	-
Infrastructure/Capital Projects	-	95,406	1,400,000	1,500,000	-
Miscellaneous	525	438	22,939	1,500	-
	<b>\$ 64,801</b>	<b>\$ 1,859,712</b>	<b>\$ 1,422,939</b>	<b>\$ 1,650,000</b>	<b>\$ -</b>

General Fund: Summary by Department					
Department	2022 Actual	2023 Actual	2024 Budget	2025 Budget	2025 % Change
Administration	2,014,730	2,902,700	3,657,408	3,774,942	3.2%
Public Works	6,465,072	7,148,538	7,316,626	7,482,346	2.3%
Police Department	7,654,696	8,280,817	8,841,205	9,555,263	8.1%
Municipal Court	536,634	606,012	679,314	702,496	3.4%
Community Development	801,925	833,923	941,098	960,610	2.1%
Community Programs	792,383	881,465	939,470	1,048,876	11.6%
<b>Total</b>	<b>18,265,442</b>	<b>20,653,455</b>	<b>22,375,121</b>	<b>23,524,533</b>	

Note: in 2023, the IT department budget moved from PD to Admin, and oversight shifted to the Assistant City Administrator. The 2025 IT department budget makes up \$982k of the Admin line above.



## 2025 Budget

### FTE Summary by Department

Department	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Administration	10.55	10.55	10.55	10.55
Information Technology	2.00	3.00	3.00	3.00
Public Works	31.00	31.00	31.00	31.00
Police Department	59.00	59.50	59.50	59.50
Municipal Court	5.25	5.25	5.25	5.25
Community Development	7.45	7.45	7.45	7.45
Community Programs ( <i>Inc. Seasonal</i> )	21.30	21.30	21.30	21.30
Total FTE	136.55	138.05	138.05	138.05
City Governance ( <i>unpaid positions</i> )	13.00	13.00	13.00	13.00

### FTE Summary by Program

Program	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Management & Planning	3.85	3.85	4.00	4.00
Information Technology	-	3.00	3.00	3.00
Public Works Mgmt., Engineering & Admin	8.00	8.00	8.00	8.00
Drainage Operation & Maintenance	6.00	6.00	6.00	6.00
Vehicle Maintenance	3.00	3.00	3.00	3.00
Street Operation & Maintenance	5.00	5.00	5.00	5.00
Parks and Grounds Maintenance	9.00	9.00	9.00	9.00
Police Department Administration	2.00	2.00	2.00	2.00
Staff Services	10.00	10.00	10.00	10.00
Community Services	2.00	2.00	2.00	2.00
Crime Prevention	1.00	1.00	1.00	1.00
Patrol	29.00	29.50	29.50	29.50
Investigations	6.00	6.00	6.00	6.00
Special Investigations	3.00	3.00	3.00	3.00
D.A.R.E.	1.00	1.00	1.00	1.00
Professional Standards	1.00	1.00	1.00	1.00
Traffic	4.00	4.00	4.00	4.00
Information Technology	2.00	-	-	-
Bailiff	0.25	0.25	0.25	0.25
Court Clerk	5.00	5.00	5.00	5.00
Human Resources	1.00	1.00	1.00	1.00
Finance	2.00	2.00	2.00	2.00
Codes Administration	7.00	7.00	7.00	7.00
Solid Waste Management	0.45	0.45	0.45	0.45
City Clerk	3.70	3.70	3.55	3.55
Community Programs	1.50	1.50	1.50	1.50
Swimming Pool	16.60	16.60	16.60	16.60
Concession Stand	3.00	3.00	3.00	3.00
Tennis	0.20	0.20	0.20	0.20
Total FTE	136.55	138.05	138.05	138.05
Mayor & Council ( <i>unpaid positions</i> )	13.00	13.00	13.00	13.00

## 2025 Budget

### FTE Summary by Department

Department	2022 Actual	2023 Actual	2024 Budget	2025 Budget
Administration	10.55	10.55	10.55	10.55
Information Technology	2.00	3.00	3.00	3.00
Public Works	31.00	31.00	31.00	31.00
Police Department	59.00	59.50	59.50	59.50
Municipal Court	5.25	5.25	5.25	5.25
Community Development	7.45	7.45	7.45	7.45
Community Programs <i>(Inc. Seasonal)</i>	21.30	21.30	21.30	21.30
Total FTE	136.55	138.05	138.05	138.05
City Governance <i>(unpaid positions)</i>	13.00	13.00	13.00	13.00

### FTE Summary by Position

Department/Position	2022 Actual	2023 Actual	2024 Budget	2025 Budget
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#### Administration

City Administrator	1.00	1.00	1.00	1.00
Deputy City Administrator	0.85	0.85	0.85	1.00
Assistant City Administrator	1.00	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	1.00	1.00	1.00
Receptionist	0.70	0.70	0.70	-
Administrative Support Specialist	2.00	2.00	2.00	2.70
City Clerk	1.00	1.00	1.00	0.85
Information Technology	-	3.00	3.00	3.00
Total	10.55	13.55	13.55	13.55

#### Public Works

Public Works Director	1.00	1.00	1.00	1.00
City Engineer	-	-	-	1.00
Senior Project Manager	1.00	1.00	1.00	-
Project Inspector	1.00	1.00	1.00	1.00
Manager of Engineering Services	-	-	-	-
Office Manager	1.00	1.00	1.00	1.00
Field Superintendent	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Administrative Support Specialist	1.00	1.00	1.00	1.00
Stormwater Engineer	1.00	1.00	1.00	1.00
Forestry Specialist	1.00	1.00	1.00	1.00
Crew Leader	5.00	5.00	5.00	5.00
Maintenance Workers	15.00	15.00	15.00	15.00
Mechanic	1.00	1.00	1.00	1.00
Total	31.00	31.00	31.00	31.00

#### Police Department

Police Chief	1.00	1.00	1.00	1.00
Police Captain	3.00	3.00	3.00	3.00
Police Sergeant	5.00	5.00	5.00	5.00
Police Corporal	4.00	4.00	4.00	4.00
Police Officer	34.00	34.00	34.00	34.00
Executive Assistant	1.00	1.00	1.00	1.00
Dispatcher	6.00	6.00	6.00	6.00
Records Clerk	2.00	2.00	2.00	2.00
Property Room Clerk	1.00	1.00	1.00	1.00
Crime Analyst	-	0.50	0.50	0.50
Community Service Officer	2.00	2.00	2.00	2.00
Information Technology	2.00	-	-	-
Total	61.00	59.50	59.50	59.50

## 2025 Budget

### FTE Summary by Position

Department/Position	2022 Actual	2023 Actual	2024 Budget	2025 Budget
<b>Municipal Justice</b>				
Court Bailiff	0.25	0.25	0.25	0.25
Court Administrator	1.00	1.00	1.00	1.00
Court Clerk	4.00	4.00	4.00	4.00
Total	5.25	5.25	5.25	5.25
<b>Community Development</b>				
Deputy City Administrator	0.15	0.15	0.15	-
City Clerk	-	-	-	0.15
Receptionist	0.30	0.30	0.30	-
Codes Support Specialist	2.00	2.00	2.00	2.30
Building Official	1.00	1.00	1.00	1.00
Code Enforcement Officer	2.00	2.00	2.00	2.00
Building Inspector	2.00	2.00	2.00	2.00
Total	7.45	7.45	7.45	7.45
<b>Community Programs</b>				
Assistant City Administrator	1.00	1.00	1.00	1.00
Special Events Coordinator	0.50	0.50	0.50	0.50
Pool Manager	0.35	0.35	0.35	0.35
Assistant Pool Manager	0.50	0.50	0.50	0.50
Guards	14.75	14.75	14.75	14.75
Coaches	1.00	1.00	1.00	1.00
Concession Worker	3.00	3.00	3.00	3.00
Tennis Instructor	0.20	0.20	0.20	0.20
Total	21.30	21.30	21.30	21.30
<b>Grand Total</b>	<b>136.55</b>	<b>138.05</b>	<b>138.05</b>	<b>138.05</b>
<b>Unpaid Positions</b>				
Mayor	1.00	1.00	1.00	1.00
Council Member	12.00	12.00	12.00	12.00
Total	13.00	13.00	13.00	13.00
<b>Appointed/Contracted Officials</b>				
City Attorney/Assistant City Attorney	0.05	0.05	0.05	0.05
City Planner	0.05	0.05	0.05	0.05
City Treasurer	0.05	0.05	0.05	0.05
City Prosecutor	0.50	0.50	0.50	0.50
Municipal Judge	0.50	0.50	0.50	0.50
Public Defender	0.25	0.25	0.25	0.25
Total	1.40	1.40	1.40	1.40

**City of Prairie Village  
2025 Budget Calendar**

Month	Date	Action Item
February	2/20/24	<b>Council Meeting</b> - Handout 2025 Budget Calendar Outline
March	3/4/24	<b>Council Meeting</b> - (1) 2025 Budget Goals and Objectives (2) Mill Rate Handout (3) Decision Packages ( <i>send to Jason by 4/4/2024</i> )
	3/7/24	Meet with Johnson County Appraiser - Beau Boisvert
	3/18/24	Council Meeting - 4th Quarter 2023 Financial Report
April	4/1/24	<b>Council Meeting</b> - (1) Worker's Compensation and Insurance Cost Assumptions
	4/4/24	Department budget requests due
	4/8 - 4/12/24	Budget review process with individual departments
	4/15/24	<b>Council Meeting</b> - (1) Decision Package Discussion (2) Preliminary Revenue Discussion (3) Committee 2025 Budget and Funding requests (Village Fest, Arts Council, Environmental, Diversity and Jazz Fest)
May	5/6/24	<b>Council Meeting</b> - (1) CIP Discussion and Annual Road Condition Report
	5/14/24	<b>Finance Committee Meeting</b> - Preliminary 2025 Budget Established and Decision Packages
	5/20/24	<b>Council Meeting</b>
	5/23/24	<b>Finance Committee Meeting</b> - Preliminary 2025 Budget Established and Decision Packages (Continued)
	5/27/24	<b>HOLIDAY</b>
June	6/3/24	<b>Council Meeting</b>
	6/15/24	SB 13: County Clerk will calculate and notify taxing entities of revenue neutral rate
	6/17/24	<b>Council Meeting</b> - 2025 Budget Discussion and Approval of Preliminary Budget
July	7/1/24	<b>Council Meeting</b> - 2025 Budget Discussion and Approval of Preliminary Budget (if needed)
	7/4/24	<b>HOLIDAY</b>
	7/15/24	<b>Council Meeting</b> - SB 13 Resolution Stating Intent to Exceed Revenue Neutral Rate, Request Permission to Publish 2025 Budget & Set Budget Adoption and Revenue Neutral Rate Public Hearing Date
	7/20/24	SB 13: Governing Bodies notify County Clerk of intent to exceed revenue neutral rate w/ date, time and location of hearing
August	8/5/24	<b>Council Meeting</b>
	8/10/24	Notification sent to taxpayers by the county, if exceeding revenue neutral rate
	8/19/24	<b>Council Meeting</b>
	8/20/24	Latest date for notice to be published in the Legal Record for RNR and Budget Hearing
	8/25/24	Submit budget forms to County Clerk (due August 25th) <i>If not exceeding revenue neutral rate</i>
September	9/3/24	<b>Council Meeting</b> - SB 13 Public Hearing (Must be no later than September 20) and Budget Hearing/Adoption
October	10/1/24	Submit budget forms to County Clerk if Exceeding Revenue Neutral Rate (due October 1st)
	10/1-10/31/24	Finalize Budget Book; Submit to GFOA Award Program

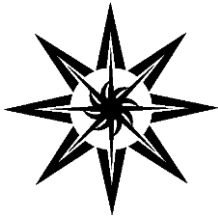


Additional 2025 Budget information can  
be found on the City's website at

[www.pvkansas.com](http://www.pvkansas.com).

2025 Proposed Budget as of 7/15/2024





## ADMINISTRATION

**Council Committee of the Whole Meeting Date:** July 15, 2024

COU2024-42

Consider approval of storm siren license agreement with Kansas City Christian School and purchase of a new outdoor warning siren

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### RECOMMENDATION

Staff recommends approval of the agreement with Kansas City Christian School and purchase of a new outdoor warning siren.

**COUNCIL ACTION REQUESTED ON:** August 5, 2024

### BACKGROUND

On/about April 16, the City's outdoor warning siren contractor, Blue Valley Public Safety (BVPS) was on site at Kansas City Christian School (KCCS), 4801 W. 79<sup>th</sup> Street, performing routine maintenance on the warning siren. Due to a new turf field being installed, KCCS notified BVPS that access to the siren with their heavy equipment would not be permitted after the completion of the work. The siren is located in a utility easement near the SW corner of the property. The school has allowed access to the siren across their grass field for at least 30 years.

In collaboration with KCCS, BVPS, and City Staff, a new location has been located on the SE corner of the school property. Staff and BVPS researched other locations on city owned right of way, however based on overhead lines, access to power, and elevation, the chosen site provides the best coverage to provide the proper warning to residents.

The plan would be to install the new siren, confirm operational readiness with BVPS and Johnson County Emergency Management, and then decommission the existing siren. The existing siren was reaching end of life as it was installed in December, 1999.

The cost for the new siren and installation would be no more than \$39,000.00 (this includes a 5% contingency) and be funded from the General Fund in Building & Ground Operations and Maintenance.

The City Attorney has reviewed the agreement with KCCS.

## **ATTACHMENTS**

Quote from Federal Signal  
Agreement with KCCS  
Exhibit A - Site map

## **PREPARED BY**

Tim Schwartzkopf  
Assistant City Administrator  
July 8, 2024

**Contact Name:** Capt. Ivan Washington  
**Customer:** City of Prairie Village, KS  
**Address:** 7710 Mission Rd  
**City:** Prairie Village  
**State:** KS  
**Zip:** 66208  
**Phone:** 913-385-4603  
**Cell:** 816-509-6124  
**Fax:** \*  
**Email:** iwashington@pvkansas.com

**Quotation No.: ANS  
426241049**  
**Please reference quote  
no. on your order**  
**Date Quoted:** 4/26/24

**Notes:** Upon receipt of your order and acceptance by Federal Signal Corporation, the equipment herein will be supplied at the quoted prices below. Delivery schedule cannot be established until radio information is supplied, if applicable.

Item No.	Qty.	Model/Part No.	Description	Unit Price	Total
<b>Electro-Mechanical Siren Equipment</b>					
1	1	2001-130	ELECTRO-MECHANICAL ROTATING SIREN, 130 DB(C) 800HZ	\$ 10,760.00	\$ 10,760.00
2	1	DCFCTBDH	DIGITAL CONTROLLER, HIGH BAND	\$ 9,474.00	\$ 9,474.00
3	1	2001TRBP	TRANSFORMER RECTIFIER PLUS	\$ 3,456.00	\$ 3,456.00
4	1	AMB-P	ANTENNA MOUNTING BRACKET, POLE	\$ 159.00	\$ 159.00
<b>Total Equipment</b>					<b>\$ 23,849.00</b>

<b>Shipping</b>					
5	1	ES-FREIGHT - Z2	Shipping Fees		\$ 1,192.45
<b>Services</b>					
6	1	TK-I-2001ACDC	2001 / Equinox / 508 / Eclipse-8 DC or AC-DC Standard Installation 4 Standard Batteries 50' Class 2 Wood Pole	\$ 9,400.00	\$ 9,400.00
7	1	OMNI-4	ANTENNA, 152-156MHZ VHF, 35 FT CABLE	\$ 457.00	\$ 457.00
8	1	BV-ELECTRICAL	ESTIMATED COST FOR OVERHEAD ELECTRICAL SERVICE This does NOT include trenching, boring, or underground electrical service.	\$ 2,250.00	\$ 2,250.00
<b>Total Services</b>					<b>\$ 12,107.00</b>

**Total of Project \$ 37,148.45**

<b>Options</b>					
9	1	BV-TRAFFIC	Traffic Control, if required	\$ 1,500.00	\$ 1,500.00
10	1	BV-Permit	Cost associated with electrical inspections/permits, if required. This does NOT include costs for getting the electrical service to the pole.	\$ 1,850.00	\$ 1,850.00

Prices are firm for 90 days from the date of quotation unless shown otherwise. Upon acceptance, prices are firm for 6 months. This quotation is expressly subject to acceptance by Buyer of all Terms stated in the attached Terms document, and any exception to or modification of such Terms shall not be binding on Seller unless expressly accepted in writing by an authorized agent or Officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of the Terms. Any such order shall be subject to acceptance by Seller in its discretion. If the total price for the items set forth above exceeds \$50,000 then this quotation IS ONLY VALID if countersigned below by a Regional Manager of the Safety & Security Systems Group, Federal Signal Corporation. Installation is not included unless specifically quoted as a line item above. Adverse Site Conditions, including rock, caving soil conditions, contaminated soil, poor site access availability, and other circumstances which result in more than 2 hours to install a pole, will result in a \$385.00 per hour fee, plus equipment. Trenching is additional. Power Clause, bringing power to the equipment is the responsibility of the purchaser. Permit Clause, any special permits, licenses or fees will be additional. See attached Terms sheet.

**Site Restoration** is not included in this quote unless specifically called out above. As the site has typically not been determined at the time of quoting we cannot forecast what landscaping, seeding or backfilling will be required to restore a site. It is recommended to keep sites within 15' of a paved surface so as to avoid damage to landscaping at the time of installation and for future service.

**Adverse Site Conditions**, including rock, caving soil conditions, contaminated soil, poor site access availability, and other circumstances which result in more than 2 hours to install a pole, will result in a \$385.00 per hour fee, plus equipment.

**Power Clause:** Bringing power to the siren equipment is the responsibility of the purchaser. Trenching is additional.

**Traffic Control Clause:** Traffic control, if required, will be an additional \$250.00 per site.

**Permit Clause:** Any special permits, licenses or fees will be additional.

**FCC Licensing Clause:** The buyer is responsible for maintaining any FCC licensing requirements associated with the use of this equipment.

**Classified Location Clause:** No equipment or services are designed or installed to meet the requirements of a classified location installation unless noted.

**Sales Tax:** Sales Tax will be additional unless an Exemption Certificate is provided.

**Proposed By:** Jeff E  
**Company:** Blue Valley Public Safety Inc.  
**Address:** P.O. Box 363 - 509 James Rollo Dr.  
**City,State, Zip:** Grain Valley, MO 64029  
**Country:** USA  
**Work Phone:** 1-800-288-5120  
**Fax:** 816-847-7513  
**Approved By:** Brian Cates  
**Title:** General Manager

**Delivery:** 12-16 weeks  
**Freight Terms:** FOB University Park  
**Terms:**  
Equipment, Net 30 Days upon receipt  
Services, Net 30 Days as completed,  
billed monthly. Net 30 will not be held  
for installations.

**\*\*\* Purchase Order MUST be made out to: \*\*\***  
Federal Signal Corporation, 2645 Federal Signal Drive, University Park, IL 60484  
**Purchase Order MUST be e-mailed, mailed or faxed to:**  
Blue Valley Public Safety, Inc., PO Box 363, Grain Valley, MO 64029 Fax: 816-847-7513  
[dee@bvpsonline.com](mailto:dee@bvpsonline.com)

**Contact Name:** Capt. Ivan Washington  
**Customer:** City of Prairie Village, KS  
**Address:** 7710 Mission Rd  
**City:** Prairie Village  
**State:** KS  
**Zip:** 66208  
**Phone:** 913-385-4603  
**Cell:** 816-509-6124  
**Fax:** \*  
**Email:** iwashington@pvkansas.com  
**Notes:** Delivery schedule cannot be established until radio information is supplied, if applicable.

<b>Quotation No.: FWS</b> <b>426241049</b> <b>Please reference quote</b> <b>no. on your order</b> <b>Date Quoted:</b> 4/26/24
---

*I hereby agree to the Terms stated on this quotation and in the attached Terms document on behalf of the above mentioned Company or Government Entity.*

\_\_\_\_\_  
*Signature:*

\_\_\_\_\_  
*Title:*

Quotation No.: FWS  
426241049

Sales Agreement

- (1) Agreement.** This agreement (the "Agreement") between Federal Signal Corporation ("FSC") and Buyer for the sale of the products and services described in FSC's quotation and any subsequent purchase order shall consist of the terms herein. This Agreement constitutes the entire agreement between FSC and Buyer regarding such sale and supersedes all prior oral or written representations and agreements. This Agreement may only be modified by a written amendment signed by authorized representatives of FSC and Buyer and attached hereto except that stenographic and clerical errors are subject to correction by FSC or upon FSC's written consent. FSC objects to and shall not be bound by any additional or different terms, whether printed or otherwise, in Buyer's purchase order or in any other communication from Buyer to FSC unless specifically agreed to by FSC in writing. Prior courses of dealing between the parties or trade usage, to the extent they add to, detract from, supplant or explain this Agreement, shall not be binding on FSC. This Agreement shall be for the benefit of FSC and Buyer only and not for the benefit of any other person.
- (2) Termination.** This Agreement may be terminated only upon FSC's written consent. If FSC shall declare or consent to a termination of the Agreement, in whole or in part, Buyer, in the absence of a contrary written agreement signed by FSC, shall pay termination charges based upon expenses and costs incurred in the assembly of its products or in the performance of the services to the date such termination is accepted by FSC including, but not limited to, expenses of disposing of materials on hand or on order from suppliers and the losses resulting from such disposition, plus a reasonable profit. In addition, any products substantially completed or services performed on or prior to any termination of this Agreement shall be accepted and paid for in full by Buyer. In the event of a material breach of this Agreement by Buyer, the insolvency of Buyer, or the initiation of any solvency or bankruptcy proceedings by or against Buyer, FSC shall have the right to immediately terminate this Agreement, and Buyer shall be liable for termination charges as set forth herein.
- (3) Price/Shipping/Payment.** Prices are F.O.B. FSC's Factory. Buyer shall be responsible for all shipping charges. If this Agreement is for more than one unit of product, the products may be shipped in a single lot or in several lots at the discretion of FSC, and Buyer shall pay for each such shipment separately. FSC may require full or partial payment or payment guarantee in advance of shipment whenever, in its opinion, the financial condition of Buyer so warrants. FSC will invoice for product upon shipment to Buyer and for services monthly as completed. Amounts invoiced by FSC are due 30 days from date of invoice, except that payment terms for turn-key sales of product and services are 10% of total contract mobilization fee due with Buyer's order. Invoice deductions will not be honored unless covered by a credit memorandum. Minimum billing per order is \$75.00.
- (4) Risk of Loss.** The risk of loss of the products or any part thereof shall pass to the Buyer upon delivery thereof by FSC to the carrier. Buyer shall have sole responsibility for processing and collection of any claim of loss against the carrier.
- (5) Taxes.** Price quotes by FSC do not include taxes. Buyer shall pay FSC, in addition to the price of the products or services, any applicable tax (however designated) imposed upon the sale, production, delivery or use of the products or services to the extent required or not forbidden by law to be collected by FSC from Buyer, whether or not so collected at the time of the sale, unless valid exemption certificates acceptable to the taxing authorities are furnished to FSC before the date of invoice.
- (6) Delivery.** Although FSC shall in good faith endeavor to meet estimated delivery dates, delivery dates are not guaranteed but are estimated on the basis of immediate receipt by FSC of all information required from Buyer and the absence of delays, direct or indirect, as set forth in paragraph 29 herein.
- (7) Returns.** Buyer may return shipped product to FSC only upon FSC's prior written consent (such consent to be in the sole discretion of FSC) and upon terms specified by FSC, including prevailing restocking and handling charges. Buyer assumes all risk of loss for such returned product until actual receipt thereof by FSC. Agents of FSC are not authorized to accept returned product or to grant allowances or adjustments with respect to Buyer's account.
- (8) Inspection.** Buyer shall inspect the product immediately upon receipt. All claims for any alleged defect in FSC's product or deficiency in the performance of its services under this Agreement, capable of discovery upon reasonable inspection, must be fully set forth in writing and received by FSC within 30 days of Buyer's receipt of the product or FSC's performance of the services. Failure to make any such claim within said 30 day period shall constitute a waiver of such claim and an irrevocable acceptance of the product and services by Buyer.
- (9) Limited Warranty.** FSC warrants each new product to be free from defects in material and workmanship, under normal use and service, for a period of two years from delivery to Buyer (one-year for Informers and all software products, five years on 2001 & ECLIPSE Series siren head). During this warranty period, FSC will provide warranty service for any unit which is delivered, shipping prepaid by the Buyer, to a designated warranty service center for examination and such examination reveals a defect in material and/or workmanship. FSC will then, at its option, repair or replace the product or any defective part(s), or remit the purchase price of the product to Buyer. This warranty does not cover travel expenses, the cost of specialized equipment for gaining access to the product, or labor charges for removal and re-installation of the product for warranty service at any location other than FSC's designated warranty service center. This warranty shall not apply to components or accessories that have a separate warranty by the original manufacturer, such as, but not limited to, radios and batteries, and does not extend to any unit which has been subjected to abuse, misuse, improper installation or which has been inadequately maintained, nor to units with problems due to service or modification by other than an FSC warranty service center. FSC will provide on-site warranty service during the first 60 days after the completion of the installation when FSC has provided a turn-key installation including optimization and/or commissioning services. THERE ARE NO OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- (10) Remedies and Limitations of Liability.** Buyer's sole remedy for breach of warranty shall be as set forth above. IN NO EVENT SHALL FSC BE LIABLE FOR ANY LOSS OF USE OF ANY PRODUCT, LOST PROFITS OR ANY INDIRECT, CONSEQUENTIAL OR PUNITIVE DAMAGES, NOR SHALL FSC'S LIABILITY FOR ANY OTHER DAMAGES WHATSOEVER ARISING OUT OF OR CONNECTED WITH THIS AGREEMENT OR THE MANUFACTURE, SALE, DELIVERY OR USE OF THE PRODUCTS OR SERVICES EXCEED THE PURCHASE PRICE OF THE PRODUCTS OR SERVICES.
- (11) PATENTS.** FSC shall hold Buyer harmless, to the extent herein provided, against any valid claim by any third person of infringement of any United States Patent by product manufactured by FSC, but if Buyer furnished product or system design specifications to FSC, Buyer shall hold FSC harmless against any infringement claim consisting of the use of product manufactured by FSC in accordance with Buyer's product or system design or in combination with product manufactured by Buyer or others. In the event that any product manufactured by FSC is held to infringe any patent and its use is enjoined by any competent court of law, FSC, if unable within a reasonable time to secure for Buyer the right to continue using such product, either by suspension of the injunction, by securing for Buyer a license, or otherwise, shall, at its own expense, either replace such product with non-infringing product or modify such product so that it becomes non-infringing, or accept the return of the enjoined product and refund the purchase price paid by Buyer less allowance for any period of actual use thereof. FSC makes no warranty that its product will be delivered free of a valid claim by a third person of infringement or the like and Buyer's remedies for such a claim will be limited to those provided in this paragraph.
- (12) Assignment and Delegation.** Buyer shall not assign any right or interest in this Agreement, nor delegate the performance of any obligation, without FSC's prior written consent. Any attempted assignment or delegation shall be void and ineffective for all purposes unless made in conformity with this paragraph.

- (13) Severability.** If any term, clause or provision contained in this Agreement is declared or held invalid by a court of competent jurisdiction, such declaration or holding shall not affect the validity of any other term, clause or provision herein contained.
- (14) Installation.** Installation shall be by Buyer unless otherwise specifically agreed to in writing by FSC.
- (15) Governing Law and Limitations.** This Agreement shall be governed by the laws of the State of Illinois. Venue for any proceeding initiated as the result of any dispute between the parties that arises under this Agreement shall be either the state or federal courts in Cook or DuPage County, Illinois. Whenever a term defined by the Uniform Commercial Code as adopted in Illinois is used in this Agreement, the definition contained in said Uniform Commercial Code is to control. Any action for breach of this Agreement or any covenant or warranty contained herein must be commenced within one year after the cause of action has accrued.
- (16) Receiving Product and Staging Location.** Buyer is responsible to receive, store and protect all products intended for installation purposes, including, but not exclusively, siren equipment, poles, batteries, and installation materials. Materials received in cardboard containers must be protected from all forms of precipitation. Additionally, Buyer is to provide a staging area of an appropriate size for installation contractors to work from and to store equipment overnight.
- (17) Installation Methods & Materials.** Installation is based on methods and specifications designed and intended by FSC to meet or exceed all national, state & local safety and installation codes and regulations. Design changes required by Buyer may result in additional charges.
- (18) Radio Frequency Interference.** FSC is not responsible for RF transmission and reception affected by system interference beyond its control.
- (19) Installation Site Approval.** Buyer must provide signed documentation to FSC, such as the "WARNING SITE SURVEY FORM" or a document with the equivalent information, that FSC is authorized to commence installation at the site designated by Buyer before FSC will commence installation. Once installation has started at an approved site, Buyer is responsible for all additional costs incurred by FSC for redeployment of resources if the work is stopped by Buyer or its agents, property owners, or as the result of any governmental authority or court order, or if it is determined that installation is not possible at the intended location, or the site is changed for any reason by the Buyer.
- (20) AC Power Hookup.** Buyer is responsible to coordinate and pay for all costs to bring proper AC power to the electrical service disconnect installed adjacent to the controller cabinet, unless these services are quoted by FSC. All indoor installations assume AC power is available within 10 feet of the installation location.
- (21) Permits & Easements.** FSC will obtain and pay for electrical and right-of-way work permits as necessary for installations. Buyer is responsible for obtaining and payment of all other required easements, permits, or other fees required for installation, unless specifically quoted.
- (22) Soil Conditions Clause.** In the event of poor site conditions including, but not limited to rock, cave-ins, high water levels, or inability of soil to provide stable installation to meet specifications, FSC will direct installation contractors to attempt pole installation for a maximum of 2 hours. Buyer approval will be sought when pole installation exceeds 2 hours and abandoned if FSC cannot obtain approval in a timely manner.
- (23) Contaminated Sites.** FSC is not responsible for cleanup and restoration of any installation sites or installer equipment where contaminated soil is encountered. FSC will not knowingly approve installation at any site containing contaminants. Buyer must inform FSC when known or suspected soil contaminants exist at any intended installation site.
- (24) Site Cleanup.** Basic installation site cleanup includes installation debris removal, general site cleanup, and general leveling of affected soil within 30' of the pole. Additional Site Restoration quotes are available.
- (25) Waste Disposal.** Buyer is responsible for providing disposal of all packing materials including shipping skids and containers.
- (26) Work Hours.** All installation quotes are based on the ability to work outdoors during daylight hours and indoors from 7 AM to 7 PM Monday through Saturday. Work restrictions or limitations imposed by Buyer or its agents may result in additional charges being assessed to Buyer for services.
- (27) Project Reporting.** Installation & Service Progress Reports will be provided on a regular basis, normally every week during active installation, unless prearranged otherwise by mutual agreement.
- (28) Safety Requirements & Compliance.** FSC requires that all subcontractors and their employees follow applicable laws and regulations pertaining to all work performed, equipment utilized and personal protective gear common to electrical and construction site work performed in the installation of FSC equipment. Additional safety compliance requirements by Buyer may result in additional charges assessed to Buyer for the time and expenses required to comply with the additional requirements.
- (29) Project Delays.** FSC shall not be liable in any regard for delivery or installation delays or any failure to perform its obligations under this Agreement resulting directly or indirectly from change order processing, acts or failure to act by Buyer, unresponsive inspectors, utility companies and any other causes beyond the direct control of FSC, including acts of God, weather, local disasters of any type, civil or military authority, fires, war, riot, delays in transportation, lack of or inability to obtain raw materials, components, labor, fuel or supplies, or other circumstances beyond FSC's reasonable control, whether similar or dissimilar to the foregoing.

## **STORM SIREN LICENSE AGREEMENT**

THIS STORM SIREN LICENSE AGREEMENT (the "Agreement") is effective the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between Kansas City Christian School, (the "School") and the City of Prairie Village, Kansas, a Kansas Municipal Corporation (the "City").

WHEREAS, the School is the owner of certain real property located at 4801 W. 79<sup>th</sup> Street in the City, more particularly described on Exhibit "A" which is attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, the City desires to place a pole and storm siren (the "Siren") in the southeastern portion of the Property at the general location indicated with a star on the attached Exhibit A,

WHEREAS, the City has contracted with an independent contractor (the "Contractor") to install and maintain the Siren.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties to this Agreement agree as follows:

1. For the term of this Agreement, the School hereby grants to the City permission to install and maintain, at the City's sole cost and expense, the Siren at the location generally described on the attached Exhibit A. The School also hereby grants to the City authorization for the purposes of access, ingress, and egress, upon the Property for the purpose of installing, maintaining, and repairing the Siren. The City shall, where possible, conduct such install, maintenance, and repair during business hours; the School specifically recognizes and acknowledges that due to the vital nature of the Siren, emergency repair outside of business hours may be required.

2. The City shall maintain the Siren and shall keep the Siren in good order and repair during the term of this Agreement. The City, its agents, employees, contractors, assigns and successors, after construction and installation of the Siren and all subsequent alterations and repairs thereto, shall restore the Property and all property of the School to as near its original condition as practical. The rights granted herein shall not be construed to interfere with or restrict the School, its administrators, successors, and assigns from the use of the Property so long as the same does not interfere with the installation, use, and maintenance of the Siren, except as otherwise provided herein.

3. The School may, at any time, notify the City in writing of its election to terminate this Agreement or its desire that the Siren be relocated within the Property. Due to the impact to public safety and planning required for relocating a Siren, the City shall remove or relocate the Siren within one hundred twenty (180) days of receipt of such written notice. Such removal or relocation shall be performed by the City at the City's sole cost and expense. After removal or relocation, the City shall restore the Property and all property of the School to as near its original condition as practical.

4. Contractor shall maintain policies of general liability, automobile liability, personal injury, and workers' compensation insurance in amounts acceptable to the School, and shall provide the School with a certificate(s) of insurance reflecting such policies upon request of the School. All such insurance policies shall name the School as an "additional" or "named" insured.

5. The School shall not be responsible or liable for any loss, damages, costs, or expenses arising out of or related to the Siren or the City's obligations or rights hereunder, except for intentional acts or due to gross negligence. By acceptance granted herein, the City agrees, to the extent permitted by law, to defend, indemnify, and hold harmless the School, its officers, agents, servants and employees, from and against any and all costs (including attorneys' fees), expenses, damages, liabilities, claims, suits, and judgments arising out of or related to the Siren, including but not limited to those for injury or death to persons or damage to property arising out of or in any way resulting from the City's activities or other exercise of its rights granted hereunder.

6. Any notice given under this Agreement shall be provided by USPS certified mail. Notice sent to the City shall be addressed to the City Clerk of the City of Prairie Village at 7700 Mission Rd, Prairie Village, KS 66208. Notice sent to the School shall be addressed Kansas City Christian School at 4801 W 79th St, Prairie Village, KS 66208.

7. Each party represents that the undersigned are the individuals authorized to enter into and execute this Agreement and to bind and obligate such party with respect to the provision contained herein.

IN WITNESS WHEREOF, the undersigned have entered into this Agreement effective as of the day and year first above written.

**Kansas City Christian School**

**City of Prairie Village**

\_\_\_\_\_  
Jared Barker, Head of School

\_\_\_\_\_  
Eric Mikkelson, Mayor

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Adam Geffert, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Alex Aggen, City Attorney





## 2024 Council Workshop Topics

	Category	Description	Submitted By
1	Budget	Discuss ways to reduce 2025 budget by 5%.	Sharp
2	Infrastructure	Discuss the legacy and impact of “deferred maintenance”.	Shelton
3	Process Improvement	Discuss if Council should continue to comment after public speaking.	D. Robinson/ Selders
4	Process Improvement	Discuss changes to improve online Council meeting recording.	D. Robinson
5	Process Improvement	Discuss guidelines or policy for Council participation in social media, email, texting, and Council meetings.	D. Robinson/ Selders
6	Process Improvement	Discuss ways to be more efficient at meetings to reduce meeting length.	Sharp/ Agniel
7	Process Improvement	Consider reducing the current size of Council.	Sharp
8	Process Improvement	Consider changing the current form of government.	Sharp
9	Process Improvement	Discuss ways to improve public communications.	Agniel
10	Programs	Discuss policies/actions to deliver meaningful and sustainable tax relief to residents.	Shelton
11	Programs	Discuss investments to actively sustain and manage our City’s tree canopy.	Shelton
12	Programs	Discuss next solid waste collection contract and costs.	Shelton
13	Programs	Discuss acquisition of Renewable Energy Certificates (RECs).	Shelton
14	Programs	Discuss Village Vision 2.0 and rezoning.	Agniel

**MAYOR'S ANNOUNCEMENTS**  
**Monday, July 15, 2024**

Diversity Committee	07/16/2024	4:00 p.m.
City Council	08/05/2024	6:00 p.m.
Planning Commission	08/06/2024	7:00 p.m.
Diversity Committee	08/13/2024	4:00 p.m.
City Council	08/19/2024	6:00 p.m.

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**INFORMATIONAL ITEMS**  
**July 15, 2024**

1. Environmental Committee meeting minutes – May 22, 2024
2. Planning Commission meeting minutes – June 4, 2024
3. VillageFest meeting minutes – June 27, 2024

**The Prairie Village Environmental Committee met at 5:30 p.m. Wednesday, May 22, 2024, 5:30 in the Prairie Village City Hall Multipurpose Room.**

The meeting was called to order at 5:32 pm.

**Members in attendance:** Greg Shelton (Chair), Chi Nguyen (Co-chair), Rick Wohlfarth, Johanna Comes, Dave Huyett, Travis Carson, Magda Born, Penny Mahon, Travis Wymore, Nathan Kovac, Piper Reimer, and Brynn Bettenhausen (youth member).

**Approval of the agenda:** Piper moved to approve the agenda. Magda seconded the motion. All in favor.

**Approval of April 2024 meeting minutes:** Rick moved to approve the minutes. Penny seconded the motion. All in favor.

## **New Business**

### **Introductions**

Greg introduced new youth committee member, Brynn Bettenhausen. Also introduced were Tree Board Chair Lindsay Voitik, Tree Board member Rob Schmitz and City Special Events coordinator JD Kinney (also serving as staff representative) who were in attendance to participate in the discussion regarding VillageFest planning.

## **Old Business**

### **VillageFest**

Greg gave a status report on the current number of volunteers and how many more are needed for VillageFest. He shared the planned layout of tents/tables/stations on the basketball court, and took suggestions from last year into consideration.

- The committee needs two new poster displays: JD explained how he made them last year, Travis C. volunteered to make four more, two will be used by Tree Board
- Piper will follow up on possible person to provide solar energy/panel display/education
- Piper will find out if JOCO Master Naturalists are able to attend again this year
- The Committee designated individuals to be in charge of each station
- Johanna will arrive early and coordinate the Seed Balls/Butterfly stations

- Piper will make laminated Monarch Waystation information sheet to have at EC table to accompany sign up for Monarch Waystation drawing and collect waystation supplies
- Brynn will communicate the need for VillageFest volunteers to SME volunteer group

Greg told members that he will be sharing member contact info with the committee membership unless anyone communicates to him that they would like their contact info excluded.

### **Announcements**

Lindsay Voitik will likely speak on behalf of Tree Board at the next EC meeting.

The next Environmental Committee meeting will be June 26 at 5:30 p.m.

**Adjourn:** Nathan made a motion to adjourn the meeting. Travis W. seconded the motion. All in favor. The meeting was adjourned at 6:40 p.m.

**PLANNING COMMISSION MINUTES  
JUNE 4, 2024**

**ROLL CALL**

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, June 4 at 7:00 p.m. in the Council Chambers at 7700 Mission Road. Chair Greg Wolf called the meeting to order at 7:00 p.m. with the following members present: Jonathan Birkel, James Breneman, James Kersten, Melissa Brown, Melissa Temple, and Jeffrey Valentino.

The following individuals were present in their advisory capacity to the Planning Commission: Chris Brewster, Multistudio; Wes Jordan, City Administrator; Nickie Lee, Deputy City Administrator; Mitch Dringman, Building Official; Terry O’Toole, Council Liaison; Adam Geffert, City Clerk/ Planning Commission Secretary.

**APPROVAL OF MINUTES**

Mr. Breneman moved for the approval of the minutes of the May 7, 2024, regular Planning Commission meeting. Mr. Birkel seconded the motion, which passed 5-0, with Mr. Wolf and Mr. Valentino in abstention.

**OLD BUSINESS**

None.

**PUBLIC HEARINGS**

None.

**NON-PUBLIC HEARINGS**

PC2024-107	Proposed amendments to the PV Zoning Regulations in the R-2, R-3, R-4, C-0, C-1, C-2, and MXD districts, planning applications, and other associated changes
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Mr. Brewster stated that consideration of the amendments to the City’s zoning regulations had been continued from the previous meeting to give commission members the opportunity to review resident feedback. He provided a summary of the changes that were being proposed:

- Elements that would change right now:
  - R-3 lot area would be reduced from 2,250 to 1,750 square feet per unit (matching existing projects in R-3 districts)
  - Impervious coverage standards would be added to R-2 (40%), R-3 (50%) and R-4 districts (50%)
  - Residential uses would be allowed in mixed-use buildings in C-1 and C-2 (no development standard changes)
  
- Other elements that would change (all would require Planning Commission and City Council decision based on a specific proposal):
  - MXD and P- District procedures and criteria coordinated:
    - New specifications for plans (community plans and project plans)
    - Improved criteria - approval of plans and/or deviation from base or default standards
    - Mixed-use and mixed-density neighborhood design guidelines
  - Added “default” building type standards for MXD districts
  - Added recommended corresponding building types from MXD for application in small projects as P- district rezoning

Deviations from district standards would still require neighborhood notification, a public hearing, and approval by the City Council.

Public feedback about the amendments had generally proposed the following changes:

- Three-story / 40’ maximum building height
- Minimum 30% green space
- Minimum 30’ setback
- Remove residential from commercial districts
- Continuation of property owners’ right in the rezoning process

Mr. Brewster addressed each point:

- The draft regulations maintain the 2.5 story / 35’ height limit in all base zoning districts. Only medium and large mixed-use buildings could be built to the proposed four-story / 50’ maximum, which could only be approved through a planned rezoning process requiring neighborhood notification, a public hearing, and Council approval.
- Impervious surface standards were being added to three districts that also have no existing standards. Two mixed-use districts have 20% green space requirements, but only at the project plan scale. As an example, existing properties in the Meadowbrook development have less than a lot-specific 30% green space because they are situated adjacent to a park.
- There are no proposed changes to setbacks in any base district. The current MXD district standards have no required setback, and default to whatever is proposed and approved in a plan. Only a planned rezoning could deviate from setback



requirements. Standards would allow reduced front setbacks of 15' to 30' for some building types based on a plan for improved neighborhood streetscapes, to account for building and lot types that should be rear- or alley-loaded that preserve quality streetscapes. Standards would also allow for reduced front setbacks of 0' to 15' for other building types based on a plan for improved pedestrian streetscapes to account for walkable development patterns.

- The current code does not allow residential uses in C-1 or C-2 zoning districts, but does allow residential uses in C-O subject to either R-1, R-2, or R-3 standards, meaning:
  - A mixed-use building is not allowed, even in the C-O district despite allowing a mix of uses
  - Residential projects in the C-O district will follow residential development patterns and building formats (i.e., not necessarily walkable commercial or mixed-use formats)
  - If mixed-use is to occur in existing C- districts it would require rezoning to a P- district or MXD

The draft regulations add residential uses as a permitted use in C- districts, provided (1) it is limited to mixed-use buildings (upper story or behind ground level commercial); and (2) there are no changes to the physical development standards in these districts (setbacks, heights, etc.) This results in the following:

- A residential use could be located in an existing building subject to meeting all applicable building permits and all other zoning ordinance requirements
  - An existing building could be modified, or a new building constructed with a residential use if it meets all current standards (i.e. setbacks, 2.5 story / 35' height, etc.) This would require a neighborhood meeting, Planning Commission decision, and appeal option to City Council.
  - Any proposal for a new mixed-use building beyond the existing development standards or for residential-only buildings in C-districts would require rezoning to a P- district or MXD, as is currently the case.
- There have never been any proposed changes to rezoning procedures in this process, which are set by state statute. The Planning Commission's resident participation policy, which has been in place for over 20 years, goes beyond those statutes and requires neighborhood meetings for many applications, including rezonings and site plans.

Mr. Kersten asked how the process for a project such as the Meadowbrook development would change if the zoning amendments were passed. Mr. Brewster said the updated regulations would provide better guidance for projects than the existing code.

Mr. Breneman proposed the following additional changes to more specifically define building sizes:

- 19.12 - R3 Apartment District

- 19.12.030 - refers to “the following moderate- or large-scale building types” and the list of buildings below that calls out “...small, medium and large-scale building...s”. However, Table 19.23.A lists small, medium and large apartment buildings. Propose to delete the phrase “...moderate- or large-scale...” in the third line.
- 19.14 - R-4 Dwelling District
  - 19.14.030 - refers to “...the following small-and moderate-scale building types from Section 19.23.15...” and the list below that calls out detached houses, attached houses, townhouses and small apartments. Propose to delete the phrase “...small-and moderate-scale...” in the third line.
- 19.16 - District C-0 Office Buildings
  - 19.16.035 - references “...the following small- and moderate-scale building types...”. Propose to delete the phrase “...small- and moderate-scale...” in the third line.
- 19.23 - MXD Planned Mixed Use District
  - 19.23.015 - in the third line there is a phrase “...based on the following building types in Table 19.23.A...”, but there are no building types listed. Propose to delete the word “following” in the third line.
- 19.22.040 - Add “impervious area requirements” to the sentence “Any residential building constructed or located in District C-3 shall comply with height, yard and area regulations”.

Planning Commission members agreed to include Mr. Breneman’s edits in the draft document.

Mr. Valentino asked for clarification about what type of residential uses would be allowed in commercial districts. Mr. Brewster said residential uses could be above or behind commercial structures in C-1 and C-2 districts, with the exception of planned districts. Mr. Valentino also noted that any project requiring rezoning a commercial district to a planned or mixed-use district would need to be evaluated on its own merits through a complete review and evaluation regardless of the number of stories or building height. Because of this, he did not believe it was necessary to reduce the maximum height to three stories / 40’.

Mr. Breneman added that there were already two four-story apartment buildings in the Meadowbrook development.

Mr. Kersten said that he agreed with Mr. Valentino, and was comfortable with the proposed changes to building setback requirements because of the process that would have to be followed in order to obtain approval.

After further discussion, Mr. Breneman made a motion to recommend approval of the proposed amendments to the City's zoning regulations, with his additional edits. The motion was seconded by Ms. Brown and passed unanimously.

#### **OTHER BUSINESS**

None.

#### **ADJOURNMENT**

With no further business to come before the Commission, Mr. Wolf adjourned the meeting at 7:39 p.m.

Adam Geffert  
City Clerk/Planning Commission Secretary

## VillageFest 2024

Meeting Information	
Location	Multipurpose Room - PV City Hall
Date & Time	Thursday June 27, 2024 5:30PM - 6:15PM
Attendees	<ul style="list-style-type: none"><li>● Amber Fletcher</li><li>● JD Kinney</li><li>● Alaina Wilby</li><li>● Toby Fritz</li><li>● Steve Meyer</li></ul>

Discussion Notes	
Pancake Breakfast	<ul style="list-style-type: none"><li>● Harmon Park Pavilion construction is completed.</li><li>● The permanent picnic tables under the pavilion were removed during construction and only half of them were brought back for YMCA day camp. The new tables will not be delivered before July 4 so tables and chairs have been ordered from AAA Rental. They will be delivered on Wednesday.</li><li>● We may need some help at 7am on the 4th to set up chairs.</li></ul>
Patriotic Program	<ul style="list-style-type: none"><li>● Mike Kelley, Ethan Corson, Becky Fast, and Stephanie Clayton have accepted. Other local politicians and City Council Members TBD.</li></ul>
Spirit Awards	<ul style="list-style-type: none"><li>● Claridge Court will receive Spirit Award - Business. Rob Salierno, Executive Director, will accept. A number of Claridge Court residents will also attend.</li></ul>

History Display	<ul style="list-style-type: none"> <li>● Steve Noll will pull something together similar to last year, if he is able.</li> </ul>
Vendors and Exhibitors	<ul style="list-style-type: none"> <li>● Renewal by Anderson has paid for a booth.</li> </ul>
Live Entertainment	<ul style="list-style-type: none"> <li>● Mr. Stinky Feet is confirmed.</li> <li>● Multiphonics is confirmed.</li> <li>● American Waste Systems (Stage) is confirmed.</li> <li>● Amazing Alex Balloon Twisting confirmed</li> <li>● Sterling Silver Sound confirmed.</li> <li>● Sister Act - confirmed and adding an additional face painter to reduce wait times. <ul style="list-style-type: none"> <li>○ 2 hair painters, 6 face painters, 1 bubble guy</li> </ul> </li> <li>● Slip n Slide - Terrance Gallager confirmed his scouts will staff it again.</li> <li>● Bike Parade - Sgt. Gray</li> <li>● Blitz Police Dog Demo - scheduled for 9:45am</li> </ul>
Pie Contest	<ul style="list-style-type: none"> <li>● 24 online submissions received as of 6/27.</li> </ul>
Activities	<ul style="list-style-type: none"> <li>● Fun Services- working on site map to see where to put the rides that require electricity in relation to the DJ tent and Polar Oasis.</li> <li>● Petting Zoo and Pony Rides - Contract Signed and deposit issued.</li> <li>● Police and MED-ACT - Sgt Gray</li> <li>● Military Vehicles - Chuck Rau of Vietnam Veterans of America #243 will find out at their next meeting what vehicles are available in addition to the Huey.</li> <li>● Children's Craft Area - The Environmental Committee is coordinating the children's craft area. They will make coffee filter butterflies and</li> </ul>

	<p>seed balls for the crafts. The committee will also have an information booth and be giving away recycling guidance stickers. The PV Tree Board will also have an information booth adjacent to the craft area and help with volunteering. An interactive butterfly exhibit, sample Monarch butterfly “way station,” and an oversized Monarch wings photo op will also be available.</p>
Giveaways	<ul style="list-style-type: none"> <li>● Candy for Mayor to throw has been received</li> </ul>
Infrastructure	<ul style="list-style-type: none"> <li>● Shawnee Mission East, Mission Bible Road Church and Community of Christ Church have given permission to use their parking lots for VillageFest attendees.</li> </ul>
Info Tent/Lost & Found/First Aid	<ul style="list-style-type: none"> <li>● Lori Sharp our new City Council Liaison will be at the info tent.</li> </ul>
Marketing	<ul style="list-style-type: none"> <li>● Sign Gypsies will put up a yard sign on the hill (near the info booth) that says “Happy 4th of July - VillageFest 2024.”</li> <li>● Mission Road Banners, Park Vinyls, and 75th banner are up</li> <li>● Park Vinyls need to be replaced with banners that will fit the pvc frames used for all other events in the parks and at City Hall.</li> </ul>
Next Meeting	<ul style="list-style-type: none"> <li>● July 25, 2024 at 5:30pm</li> </ul>