

Application for Tennis Tournament Court Reservation Permit

Court reservations for tournaments must be made on the Application for Tennis Court Tournament Reservation Permit

To avoid the return of your application, please provide ALL required information and sign

IMPORTANT: This reservation form must be completed and signed and submitted to the City Clerk's office no less than two weeks prior to the event, per council policy. A signed application and payment must be on submitted BEFORE the tennis courts can be reserved and permit issued. PLEASE CAREFULLY REVIEW RESERVATION REGULATIONS AND PARK RULES .

APPLICANT/SPONSOR (RESPONSIBLE PARTY)	
Applicant Name*	
Address*	City, ST Zip*
Cell #*	Alternate Phone
Work Phone	Driver's Lic # & State*
Applicant E-mail*	
Group or Organization Name (if applicable)*	Phone (if different than above)
Address (if different than above), City, ST Zip	

EVENT RESERVATION DETAILS	
Tournament Type/Event Name*	
Date(s) of Use*	Time(s) of Use*
Tennis Courts Requested [Park Name & Court #(s)]*	
Anticipated # of participants/attendees*	Total Number of Courts Requested

*REQUIRED

RESERVATION FEES	
Tennis Tournament Fee	\$60/court/day (include rain dates you want to schedule)

SPECIAL ACCOMMODATIONS INCLUDED	
Tennis Shack: Sponsor, sign out key from City Clerk's Office during business hours shortly prior and return key after. Coordinating Reservation of (Santa Fe) Park Shelter if available Additional restroom facilities based on anticipated number, determined by Public Works	

Payment		
Submit Application and Fee to: City of Prairie Village Tennis Reservations 7700 Mission Road Prairie Village, KS 66208	If paying by check, make payable to: City of Prairie Village If paying by credit card: Do not e-mail card numbers	Fee:

Office Use Only			
To Be Completed By Public Works: Portable Toilet Facilities: Number Needed _____			App Rcvd Date:
Pd/iss date:	Permit#(s)	\$:	Pymnt type/Ref #:
			Processed by:

PRAIRIE VILLAGE PUBLIC PARK AND PAVILION RULES

- Amplified sound is prohibited except by issuance of a Permit from the City Clerk’s office.
- **Alcoholic liquor is prohibited.**
- Littering is prohibited.
- Parking or driving on the grass is prohibited.
- **No Refunds**

SPONSOR RESPONSIBILITIES

- The sponsor is responsible for the actions of the group members/attendees.
- The sponsor shall be on site during the entire reservation.
- Cleanup after use shall be done by the sponsor and trash materials deposited in the city dumpsters on site. Failure to do so shall result non-return for your deposit.
- A park reservation application shall be completed for the coordinating reservation of Santa Fe Park Shelter.

AFFIDAVIT, NON-DISCRIMINATION CLAUSE & ASSURANCE STATEMENT

(Group, Organization or Sponsor) _____ shall indemnify and hold the City of Prairie Village harmless from and against any loss, cost or damage of any nature arising out of any action or claim against Prairie Village, or its agents or employees, in connection with or relating to any alleged injury or damage occurring in or around _____ Tennis Courts immediately prior to, immediately after, and during the period for which the facility is reserved by the above named group or organization.

Responsible party listed above shall comply with all applicable state and federal laws in carrying out this reservation.

In connection with the performance of this reservation, the reserving party agrees to comply with the applicable provisions of all state and federal non-discrimination laws.

The above listed responsible party further agrees to not discriminate against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities.

If the City determines that the reserving party has violated any applicable provision of any state or federal law, or has discriminated against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities, such violation and/or discrimination shall constitute a breach of contract and the City may cancel, terminate or suspend this agreement in whole or in part.

The parties do not intend this provision to subject any party to liability under state or federal law unless it applies.

I have reviewed the Reservation Regulations and Rules outlined on Page 2 of this application. In making the above reservation, I fully understand that I will be held responsible for any violations of State laws and rules and regulations of the City of Prairie Village, Kansas at the location and time specified on this Permit. I assume responsibility and will pay for any damage or loss that may occur to the facility, equipment and grounds. In addition, the organization will be required to sign a hold-harmless Affidavit. I further understand that if a violation occurs, the activity can be canceled by the Prairie Village Police Department without prior notice and the parties and organization named herein may be subject to prosecution for such violation.

Print: Individual, Group or Organization

Date: _____

Signature By: Name, Title