

## Application for Tennis Court Reservation Permit

Court reservations for tournaments must be made on the Application for Tennis Court Tournament Reservation Permit

To avoid the return of your application, please provide ALL required information and sign

**IMPORTANT:** This two -sided reservation form must be completed and signed and submitted to the City Clerk's office. A signed application and payment must be on submitted *BEFORE* the tennis courts can be reserved and permit issued. PLEASE CAREFULLY REVIEW RESERVATION REGULATIONS AND PARK RULES .

APPLICANT/SPONSOR (RESPONSIBLE PARTY)	
Applicant Name*	
Address*	City, ST Zip*
Cell #*	Alternate Phone
Work Phone	Driver's Lic # & State*
Applicant E-mail*	
Group or Organization Name (if applicable)*	Phone (if different than above)
Address (if different than above), City, ST Zip	

EVENT RESERVATION DETAILS	
Reservation Type/Event Name*	
Date(s) of Use*	Time(s) of Use*
Tennis Courts Requested [Park Name & Court #(s)]*	
Anticipated # of participants/attendees*	Total Number of Courts Requested

\*REQUIRED FIELDS

RESERVATION FEES	
<b>Private Tennis Court Rental Fee</b>	<b>\$10/hour per court</b>
<b>Commercial** Tennis Court Rental Fee</b>	<b>\$20/hour per court</b>
**NEW IN 2022: Commercial rate is for any entity which collects fees for participation	

PAYMENT		
<b>Submit Application and Fee:</b> City of Prairie Village Tennis Reservations 7700 Mission Road Prairie Village, KS 66208	<b>If paying by check, make payable to:</b> City of Prairie Village  <b>If paying by credit card:</b> Do not submit card numbers via e-mail, for your security	<b>Fee Due:</b>

**Office Use Only:** \_\_\_\_\_ Permit Issued: \_\_\_\_\_  
 Date Rcvd                      Amount Ck/Cash/Card    By                      Date                      By

**RESERVATION REGULATIONS**

- All reservations for use of Prairie Village Tennis Courts must be made by completing an Application for Permit. A Permit number will be assigned and recognized by a copy of the Application. Applications can be requested either in person at the Municipal Building, by mail, e-mail or fax.
- The sponsor/applicant is responsible for the actions of the group members/attendees.
- Cleanup after use shall be done by the group using the courts.
- No refunds

**PRAIRIE VILLAGE PUBLIC PARK AND PAVILION RULES**

- Amplified sound is prohibited except by issuance of a Permit from the City Clerk's office.
- **Alcoholic liquor is prohibited.**
- Littering is prohibited.
- Parking or driving on the grass is prohibited.

**AFFIDAVIT, NON-DISCRIMINATION CLAUSE & ASSURANCE STATEMENT**

(Group, Organization or Sponsor) \_\_\_\_\_ shall indemnify and hold the City of Prairie Village harmless from and against any loss, cost or damage of any nature arising out of any action or claim against Prairie Village, or its agents or employees, in connection with or relating to any alleged injury or damage occurring in or around \_\_\_\_\_ Tennis Courts immediately prior to, immediately after, and during the period for which the facility is reserved by the above named group or organization.

Responsible party listed above shall comply with all applicable state and federal laws in carrying out this reservation.

In connection with the performance of this reservation, the reserving party agrees to comply with the applicable provisions of all state and federal non-discrimination laws.

The above listed responsible party further agrees to not discriminate against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities.

If the City determines that the reserving party has violated any applicable provision of any state or federal law, or has discriminated against any person because of race, religion, color, sex, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities, such violation and/or discrimination shall constitute a breach of contract and the City may cancel, terminate or suspend this agreement in whole or in part.

The parties do not intend this provision to subject any party to liability under state or federal law unless it applies.

*I have reviewed the Reservation Regulations and Rules outlined on Page 2 of this application. In making the above reservation, I fully understand that I will be held responsible for any violations of State laws and rules and regulations of the City of Prairie Village, Kansas at the location and time specified on this Permit. I assume responsibility and will pay for any damage or loss that may occur to the facility, equipment and grounds. In addition, the organization will be required to sign a hold-harmless Affidavit. I further understand that if a violation occurs, the activity can be canceled by the Prairie Village Police Department without prior notice and the parties and organization named herein may be subject to prosecution for such violation.*

\_\_\_\_\_  
Print: Individual, Group or Organization

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature By: Name, Title