

**City of Prairie Village  
Residential Exterior Grant Program  
2024 Guidelines**

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### **Program Overview**

- The City will provide a 25% match for exterior improvements that enhance front curb appeal for one- and two-family dwellings with a minimum \$2,000 investment by the property owner. Reimbursement amounts from the City will be a minimum of \$500 and a maximum of \$2,500.
- The Residential Exterior Grant can be used in conjunction with the Sustainability Grant (but one project cannot be funded by both programs).

### **Program Eligibility**

- Eligible homes can be located anywhere within City boundaries and must have a Johnson County appraised value of \$400,000 or less for 2023.
- The project must be at a one- or two-family dwelling.
- Eligible improvements include but are not limited to: complete exterior house painting or siding, door/window repair and replacement, new roof, gutters, shutters, front-facing concrete work (driveways, sidewalks & stoop), and foundation repairs.
- In order to qualify, the property must be owner-occupied or have a current rental property license in place for the previous 365 days prior to approval.
- All improvements must conform to the City of Prairie Village municipal code.
- Contractors utilized to perform the improvements must have an active contractor's license through the City and Johnson County.
- Property owner must be current on all property taxes in Prairie Village and property free of code violations.
- There is a limit of one grant per property every ten years.

### **Process**

- The program is managed by the Community Development Department located in the Public Works Facility at 3535 Somerset Drive.
- The Community Development Department will begin accepting applications for the 2024 Exterior Grant Program on Wednesday, February 1, 2024. The property owner will submit an application to the City, and all applications will be reviewed in the order they are received until all grant funds are exhausted. Applications must include proof of current homeowner's insurance.
- Application approval must occur prior to the start of work, and applicants will only be approved after a code enforcement officer has confirmed that no code violations are present at the property. Code violations must be corrected within 10 working days of notification of the violation or the grant will be forfeited.
- The property owner is responsible for ensuring that all required permits have been obtained. All permits must be in place prior to any work taking place.
- Work must be completed within 120 days of application approval and no later than June 1. If funds allow, a second round of grants may be offered.

### **Reimbursement Process**

- Upon completion of the improvements the applicant must submit qualified project receipts, invoices and proof of payment (canceled check, credit card receipt, or cashier's check only – no cash) to the Community Development Department. Total project expenses must be at least \$2,000. Items on the receipt must be clearly marked and explained.
- Community Development staff will schedule a post-project inspection to verify project completion and confirm no exterior code violations are present.

- After staff review of receipts the City will issue a check to the applicant for 25% of the qualified expenses, reimbursement not to exceed \$2,500, within 2-3 weeks of receipt verification.