



City Council Policy: CP006 - Prairie Village Foundation Donation Policy

Effective Date: May 1, 2023

Amends:

Approved By: City Council

I. **SCOPE**

II. **PURPOSE**

A. To establish donation levels for commemoration through the Prairie Village Foundation.

III. **RESPONSIBILITY**

A. Governing Body, Prairie Village Foundation Board, and City Staff

IV. **DEFINITIONS**

V. **POLICY**

A. To be eligible for a memorial commemoration, a donation must be made to the Prairie Village Foundation in the amount of \$15,000.

B. Available memorial commemorations include a plaque placed on a bench or in front of a tree. Locations are determined in partnership with the donor and City Staff.

C. The expected placement of the plaque is 10 years.

D. Commemorations are available in memory of a deceased person only.

E. Exceptions are to be approved by the City Council.

VI. **PROCEDURES**