

PARKS AND RECREATION COMMITTEE
5:30 p.m., March 8, 2023
City Hall

AGENDA

Public Participation

Reports

1. Chairperson's Report
2. Recreation Report
3. Public Works Report

Consent Agenda

1. Minutes from January 11, 2023

Old Business

New Business

1. Pool Rules Review
2. Council Policy and KOMA/KORA Review

Information Items

Meeting Schedule

- May 10, 2023 – Parks Tour
- September 13, 2023
- October 11, 2023
- November 8, 2023

Adjournment

PARKS AND RECREATION COMMITTEE
5:30 p.m., January 11, 2023
City Hall

MINUTES

In attendance: Chairperson Terrence Gallagher, Vice Chair Lauren Wolf, Carey Bickford, Matthew Geary, Randy Knight, Jayme Merklein, Caety Meyer, Matthew Moeder, Jay Moorman, Kevin Murphy, Lauren Ozburn; Staff: Meghan Buum, James Carney

Public Participation - None

Reports

1. Chairperson's Report – Mr. Gallagher welcomed the committee. He updated the Committee on the sign design process.
2. Recreation Report – Meghan Buum reported that interviews have been taking place for the aquatics supervisor position and hopes to make an offer soon. Seasonal positions have been posted and recruitment efforts have started. All other items would be covered in New Business.
3. Public Works Report
James Carney provided the following updates:
 - Crews continue to work on leaf removal in the parks and on islands. All decorative grasses were trimmed down for the winter over the course of November and early December.
 - The Carroll Plaza fountain is being repainted.
 - A new bike rack installed at Wassmer Park. Public Works also received the bike rack for Taliaferro Park; with installation planned later this week or next week.
 - Crews are resuming aerating and seeding parks, starting with Wassmer Park and Franklin Park.
 - Holiday tree chipping going on at three parks
 - Equipment maintenance is underway to prep for spring and summer.
 - The Grounds Crew has had three new employees added over the last year. Two have zero previous experience, so this crew is also spending a lot of time training on equipment and procedures.
 - The pipe replacement project for lap pool underway with ADA upgrades in pool restroom facilities planned before spring.

Ms. Buum reported on behalf of Melissa Prenger:

- Signage was approved at the December meeting however we only had one option for the map on the sign. Staff and BBN will engage a graphics designer to provide more options for the map and bring back to the committee.

- Windsor Park restroom is at 95% complete in design stage and plans are being tweaked based on recent experiences with the new restroom at Taliaferro Park.
- Taliaferro Park furniture continues to be delayed with delivery now expected to take place in February.
- Harmon Park Inclusive Play is still in design with the vendor with footing placement to be finalized.
- Staff anticipates the Windsor project to be bid later this month and Harmon to bid closer to March.

Consent Agenda

1. Minutes from December 14, 2022 – Jay Mooreman moved to approve the minutes. Lauren Ozburn seconded the motion and it passed unanimously.

Old Business

New Business

1. Summer Recreation Program Agreements – Ms. Buum presented the 2023 summer recreation program agreements.
 - a. JCPRD will return with day camp and tennis at Harmon Park. They are in the process of recruiting a tennis pro, and lessons availability will be based off that person's schedule. JCPRD is unable to provide adequate staff for swim lessons, which is the only anticipated change. Staff will consider other partners, or bringing lessons in house for future years. Randy Knight moved to approve agreements with JCPRD for day camp and tennis. Lauren Ozburn seconded the motion and it passed unanimously.
 - b. The Super Pass agreement has been updated to reflect new pricing and a new cost revenue sharing model based on the percentage of dates a pool is open during the "full time" portion of the swim season. Jay Moorman moved to approve the SuperPass Interlocal Agreement. The motion was seconded by Lauren Ozburn and passed unanimously.
 - c. The swim meet interlocal agreement, is largely the same, with visiting attendees to be tracked like Super Pass visitors. Lauren Ozburn moved to approve the Swim Meet Letter of Understanding. The motion was seconded by Randy Knight and passed unanimously.
2. Fee Schedule – Ms. Buum presented the proposed 2023 summer fee schedule. Staff reviews recreation fees annually to ensure they are reasonable and keep pace with any operational increases.

Fees were last increased in 2016 with a goal of evaluating every five years, however the committee chose not to implement a fee increase following the pandemic, and fees were meeting the City's cost recovery goals.

The City generally aims to recover 60% of costs at the swimming pool. In 2022, 50% of costs were recovered. Due to significantly increased operating costs, City Staff recommends a fee increase in 2023. Ms. Buum shared costs from surrounding cities. Prairie Village would be the highest priced facility, but also has a larger footprint with six bodies of water which leads to increased expenditures. Staffing costs have continued to rise with the approved rate increase for 2022. Even with a fee increase, it will be difficult to recover 60% of costs as was our previous goal.

The committee discussed a cap on the fees to assist large families, moving the required pass age from age two to age three or five, and making changes to the senior citizen age. Mr. Gallagher shared history on why the City moved away from a family pass system. It was asked if senior citizens who previously qualified could be “grandfathered” in to the new age range. Ms. Buum shared her opinion that the limitations of the recreation software would make that difficult, and it would be administratively burdensome.

Carey Bickford move to approve the proposed 2023 fee schedule with the required pass age moving from age two to age three. Jay Moorman seconded the motion.

Matthew Geary moved to amend the motion to include raising the qualifying senior citizen age from age 60 to age 65. Matthew Moder seconded the motion. The motion passed 7-2.

The final motion to approve the 2023 fee schedule with the required pass age moving from age two to age three, and raising the qualifying senior citizen age from age 60 to age 65, passed with a vote of 7- 0 with 2 abstentions.

3. Donation Policy – Ms. Buum provided information on the Prairie Village Foundation donation policy. In 2019, the Prairie Village Foundation discussed potential changes to the donation levels however the discussion was tabled in favor of other projects. The discussion is currently being revisited. Because of the impact to the city parks, the Parks and Recreation Committee is being asked to provide input on the process. Following consultation with the appropriate committees, the Prairie Village Foundation will review and approve the donation policies, with final approval by the City Council.

Currently, a donor can “purchase” a bench with a commemorative plaque in a city park. The placement of the bench is done in coordination with the Public Works department – for example, there are no longer any benches available at the skate park, so we don’t allow placement in that location. Six benches have been placed in the last 10 years, with two benches pending. A handful of inquiries come in each year. Staff is asking for feedback and Items for the Parks & Recreation committee to consider include:

- A sentiment has been expressed among previous Foundation/Parks and Recreation members that they don’t want to turn city parks into memorial grounds

- The bench cost, including freight, plaque, and concrete pad, totals \$2,145, leaving \$2,855 in revenue. TERRENCE asked about just plaque replacement, James talked about new memorial benches, not a lot of cost for plaque replacement
- Staff recommends the Parks & Recreation Committee evaluate potential expenditures from the fund annually in January and make recommendations to the Foundation at their annual meeting in March. The fund can accrue as needed if the committee desires to save for a more substantial purchase.
- Staff recommends leaving a fund balance of \$5,000 for maintenance.
- Staff recommends maintaining the \$5,000 donation level to receive commemoration.

The committee compared prices to Johnson County Parks and Recreation, and others on the market.

Matthew Geary moved to adopt the staff recommendations outlined above, with no changes. Carey Bickford seconded the motion and it passed unanimously.

Information Items

Meeting Schedule

- March 8, 2023
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Adjournment - 6:40 p.m.

Prairie Village Pool Rules

General Rules

The following rules apply to all areas of the Prairie Village Pool:

- Be courteous to staff and fellow visitors.
- Each patron over the age of ~~two (2)~~three (3) must have a pool membership ID card, a swim card, or pay a daily entrance fee for admission to the Prairie Village Pool.
- Membership ID cards must be presented by pool patrons each time they enter the pool complex.
- A responsible party must supervise patrons under the age of nine at all times. A responsible party is defined as a person fourteen years of age or older who has the ability to swim. Supervision is defined as having the child who is less than nine years old within arm's reach at all times while at the Prairie Village Pool. Patrons age nine and older are permitted in the Prairie Village Pool without supervision, but are subject to removal by the Pool Manager on duty if they create a health or safety risk.
- All swimmers are required to wear a swimsuit:
 - No bras, sports bras, or shorts that do not stay around the waist.
 - String and thong swimsuits are prohibited.
 - Swimwear that becomes see through when wet is not allowed and considered indecent.
 - Swimmers wanting to use a t-shirt in the pool must wear a clean t-shirt and proper swim wear underneath.
 - No street clothes will be allowed in the pool.
 - Swim diapers are required for children who are not bathroom trained and a swimsuit must be worn over swim diapers.
 - Guests with improper or indecent swim wear will be asked to change or leave the facility.
- Any patron in water deeper than the patron's armpits may be required to demonstrate to the lifeguard or ~~Pool M~~anager on duty that he or she is capable of swimming the width of the pool in that depth. If the patron is unable to do so, he or she must remain in water that is below his or her armpits.
- Distracting conversation with lifeguards or operations attendants on duty is not permitted.
- No alcohol allowed.
- No abusive, offensive or profane language shall be permitted.
- No smoking, including electronic cigarettes, within the pool complex.
- Small toys (small diving rings, sticks, or torpedoes, and small cloth covered Nerf balls) will be permitted in the Leisure Pool at the discretion of ~~the Pool Manager~~pool management. Management shall have the authority to restrict usage of permitted toys during crowded conditions or if they become a nuisance.
- The following items or activities are prohibited at the Prairie Village Pool:
 - Toys or play items not approved by management including: noodles, large beach balls, etc.

- Flotation devices are not permitted unless they are Coast Guard ~~Approved~~ approved Personal personal Flotation flotation Devices devices.
- Diving from pool decks.
- ~~Outside food or drink, except plastic bottles with water—~~
- ~~f~~Food from the concession is not allowed on the pool deck.
- Speakers (unless used with personal headphones)
- Animals, other than service animals.
- Skateboard riding is allowed in the pool complex.
- Any other item or activity that creates a hazard to patrons or to the maintenance and operation of the Prairie Village Pool.
- Horseplay (dunking, pushing, running, etc.)
- Distracting the lifeguards
- Persons wishing to take pictures inside the pool area must obtain permission from the Pool Manager. Go-Pro cameras are not allowed.
- Cell phones are allowed on the pool deck only, not within the pool.
- There will be a 10 minute adult swim (age 18+) hourly, ~~at the discretion of the Pool Manager.~~
- The City of Prairie Village assumes no liability for the loss or theft of a patron's personal belongings. Lockers are provided to secure personal belongings. Patrons may bring locks for use on lockers. All locks must be removed from the locker at the end of the day or they will be removed. Items left in lockers after the end of the day will be placed in the pool's lost and found area.
- The Pool Manager on duty may close the entire pool complex, or any portions of the pool complex, for any safety or maintenance reason.
- The Pool Manager on duty has the authority to enforce these rules and may remove from the Prairie Village Pool area any patron who violates these rules.

Water Slide/Plunge Pool Rules

- Swimmers must be at least 48 inches tall to use the water slide.
- One person will be allowed on the slide at a time.
- Swimmers must go down the slide only when instructed by the lifeguard in charge. Swimmers must wait until the previous swimmer has reached the exit of the plunge pool before going down the slide.
- Swimmers must go down the slide feet first on their backs only.
- Swimmers must immediately exit the plunge pool once they have exited the water slide.

Wading Pool

- The Wading Pool is for use by patrons six years of age and under. A responsible party, who is always within arm's reach of the child, must supervise such patrons.

Meter/Lap Pool

- ~~The Lap Pool is reserved between 4:30 p.m. and 7:00 p.m. for adult lap swimming, organized fitness programs, and scheduled lessons.~~
- Kick boards are permitted in the Lap Pool.

Adult Pool

- The Adult Pool is reserved for patrons 18 years of age and over.
- Kick boards, rafts, and noodles are permitted in the Adult Pool.

Diving Well

Any patron wishing to use the diving boards at the Prairie Village Pool must adhere to the following rules:

- Divers using the 3-meter high dive or slide must be at least 48 inches tall.
- Divers must wait for the person ahead of them to reach the pool ladder prior to diving off the board.
- Divers may not do sit-drop or inward dives.
- Divers may only make one approach and one bounce per dive.
- Divers may not wear eye wear or goggles when diving.