|  |  |  |  |
| --- | --- | --- | --- |
| **DATE(S)** | **Times** | | **Field Name** |
|  | From: am/pm | To: am/pm |  |
|  | am/pm | am/pm |  |
|  | am/pm | am/pm |  |
|  | am/pm | am/pm |  |

**FIELD RESERVATION APPLICATION**

Please read and complete BOTH SIDES of application and return with payment to: City of Prairie Village, City Clerk’s Office, 7700 Mission Road, Prairie Village, KS 66208. Your Signature is required on back side of this form (Assurance Statement, Non-Discrimination Clause and Affidavit).

Group or Organization­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Individual Responsible \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone (H)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (W)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Purpose of Reservation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ No. Attending\_\_\_\_\_\_\_

FIELDS:

• Franklin Baseball (12 years & older)

• Franklin Soccer A, B & C

• Porter Soccer East & West

• Porter Baseball North & South (12 years & younger)

• Taliaferro Soccer/T-ball

• Windsor Baseball (12 years & older)

**Private Use Fee: $10/hour per field Commercial Use Fee: $20/hour per field**

**Private:** Total # of hours\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ @ $10/hour/field TOTAL DUE:$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Commercial:** Total # of hours\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ @$20/hour/field TOTAL Due:$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **Payment** | | |
| **Payment Type**: Cash Check # Credit Card - | | |
| **Name on Card:** | **Signature:** | |
| **Card Number:**  DO **NOT** send cc information via unencrypted email | **Expiration Date:** | **CVV:** |
| The issuer of the card indentified on this item is authorized to pay the amount shown as TOTAL upon proper presentation. I promise to pay such TOTAL (together with any other charges due thereon) subject to and in accordance with the agreement governing the use of such card. | | |
| **Office Use Only:**  Application Processed & Rules & Regulations Issued: \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ Payment Processed: \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_  Date By Date Amount Pd: Ck/Cash/Card By | | |

# Specific Items Prohibited by City Policies and Regulations

* Amplified sound is prohibited except by written permit from the City Clerk’s office.
* Alcoholic liquor is prohibited.
* Littering is prohibited.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## AGREEMENTS

(Individual, Group, or Organization) shall comply with all applicable state, federal, and local laws in carrying out this reservation.

In connection with the performance of this reservation the reserving party further agrees to comply with the applicable provisions of all state, federal, and local non-discrimination laws.

I further agree to not discriminate against any person because of race, religion, age, sexual orientation, gender identity, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities.

If the City determines that the reserving party has violated any of the applicable provisions of any state or federal law, or has discriminated against any person because of race, religion, color, sex, sexual orientation, gender identity, disability, age, national origin or ancestry in the admission or access to, or participation or employment in, its programs, services and activities, such violation and/or discrimination shall constitute a breach of contract and the City may cancel, terminate or suspend this reservation in whole or in part.

The parties do not intend this provision to subject any party to liability under state or federal law unless it applies.

In making the above reservation, I fully understand that I will be held responsible for any violation of State Laws and Rules and Regulations of the City of Prairie Village, Kansas, at the location and time specified on this permit. I assume the responsibility and will now pay for any damage or loss that may occur to the facility, equipment and grounds. I further understand that if a violation occurs, the activity can be canceled by the Prairie Village Police Department without prior notice and the parties and organization named herein may be subject to the prosecution for such violation.

In addition, the organization will be required to sign the following hold-harmless Affidavit:

I shall indemnify and hold the City of Prairie Village harmless from and against any loss, cost or damage of any nature arising out of any action or claim against Prairie Village, its agents or its employees, in connection with or around the reserved facility immediately prior to, immediately after and during the period for which the facility is reserved by the above named group or organization.

Printed name of individual, group or organization

Date Signature of Adult Sponsor