



City of Prairie Village  
Codes Department  
913-385-4604  
[permits@pvkansas.com](mailto:permits@pvkansas.com)

## Pergola Permits

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### CODE REQUIREMENTS

A building permit is required to install a pergola. The structure must comply with the City of Prairie Village Zoning Regulations, including the 30% building coverage limit as defined by Chapter 19.02 of the Zoning Regulations.

### PLAN SUBMISSION REQUIREMENTS – SMALL PERGOLAS

Apply for all permits at <https://prairievillageks.viewpointcloud.com>.

Pergolas will be defined as a minor accessory structure if they are not exceeding 120 square feet for lots under 10,000 square feet and 200 square feet for lots over 10,000 square feet.

- A plot plan must be submitted of the property showing the location and dimensions of the proposed structure, including framing and foundation details and side elevation drawings with dimensional heights.

### PLAN SUBMISSION REQUIREMENTS – LARGE PERGOLAS

Pergolas that exceed 120 square feet for lots under 10,000 square feet and 200 square feet for lots over 10,000 square feet must submit the following:

Apply for all permits at <https://prairievillageks.viewpointcloud.com>.

- Plans must be sealed by a Kansas Registered Design professional per Chapter 4 of the municipal code.
- A site plan that is created to scale must be submitted that depicts existing structures, patios, all impervious surfaces, decks, sidewalks, driveways, property lines, utility easements, and the new proposed structure with distances shown to the property line and the location of existing trees in the front yard.
- A boundary survey must be included in the submission.
- If the pergola addition is resulting in increased impervious surface on the lot, a drainage permit from the Public Works Department will be required before the building permit will be issued.

### BUILDING PERMIT FEE

The building permit fee is based on the value of the work and square footage of the work being completed and will be calculated and assessed by the City when the building permit is approved.

### QUESTIONS

For questions regarding the building permit process, please email [permits@pvkansas.com](mailto:permits@pvkansas.com) or call (913) 385-4604.