

Members of the Governing Body will participate in a hybrid-meeting format. The public may attend the meeting in person or view it online at <https://www.facebook.com/CityofPrairieVillage>.

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Monday, April 4, 2022
5:00 PM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF THE AGENDA**
- V. **INTRODUCTION OF STUDENTS AND SCOUTS**
- VI. **PRESENTATIONS**

Introduction of “Blitz” the K-9

Teen Council presentations

SevenDays proclamation

Resolution in support of Ukrainian city leaders

- VII. **PUBLIC PARTICIPATION**

If you would like to speak live during the public participation portion of the meeting and would prefer to do so remotely, please notify City Clerk Adam Geffert at cityclerk@pvkansas.com, and provide your name and address prior to 3 p.m. on April 4. The City will provide you with a link to join the meeting and will call on those who signed up to speak for up to 3 minutes once public participation begins. Alternatively, you may speak in-person at the meeting without signing up beforehand.

To submit written comment to the Council, please email cityclerk@pvkansas.com prior to 3 p.m. on April 4 to be shared with Councilmembers prior to the meeting.

- VIII. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (roll call vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

- 1. Approval of regular City Council meeting minutes - March 21, 2022
- 2. Consider School Resource Officer agreement with the Shawnee Mission School District

3. Consider bid award for purchase of swimming pool chemicals
4. Consider bid award for purchase of highway rock salt
5. Consider purchase of a replacement wheel balancer

IX. COMMITTEE REPORTS

X. MAYOR'S REPORT

XI. STAFF REPORTS

XII. OLD BUSINESS

XIII. NEW BUSINESS

Consider 2023 budget requests:

- COU2022-24 VillageFest
- COU2022-25 JazzFest
- COU2022-26 Arts Council
- COU2022-27 Diversity Committee
- COU2022-28 Environmental Committee
- Nickie Lee/Wes Jordan

XIV. COUNCIL COMMITTEE OF THE WHOLE (Council President presiding)

COU2022-29 Consider amendment to the 2018 Internal Existing Building Code regarding storm shelter requirements for additions at educational facilities
Jamie Robichaud

COU2022-30 Discussion of 2023-2027 parks capital improvement program
Melissa Prenger

XV. ANNOUNCEMENTS

XVI. ADJOURNMENT

CITY OF PRAIRIE VILLAGE

Proclamation

SevenDays Week 2022
April 13 through April 24, 2022

Whereas, SevenDays Make a Ripple, Change the World overcomes hate by promoting kindness and understanding through education and dialogue;

Whereas, SevenDays provides opportunities to encourages all people to participate in activities that promote and practice kindness;

Whereas, SevenDays 2022 will begin its events on Wednesday, April 13th with the Kindness Kickoff Breakfast, a celebration of youth and announcement of the second annual Ripple of Kindness Award to Kansas City Royals President Dayton Moore and conclude with its Annual Kindness Walk on Sunday, April 24, at the World War One Museum and Memorial;

Whereas, SevenDays continues with themed days of Love, Discover, Others, Connect, You, Go and Onward as we bring all people together to overcome hate with acts of kindness based on these themes each day;

Whereas, the memories of three wonderful and unique people, Reat Underwood, Dr. William Corporon, and Terri LaManno, will be honored through kindness and understanding;

Whereas, The City of Prairie Village fully supports and encourages residents, businesses, organizations and visitors, to come together during the SevenDays to act more kindly and be more understanding of differences, thereby making the world a better place one ripple at a time;

Now, therefore, I, Eric Mikkelson, Mayor of the City of Prairie Village do hereby proclaim April 13 through April 24, 2022, as

SevenDays of Kindness

in Prairie Village, Kansas and urge all citizens to engage in acts of kindness throughout the week and remember the events of April 13, 2014, not only for the losses of that day but also for the significance of the powerful and enduring vow to overcome hate with kindness.

Mayor Eric Mikkelson

Adam Geffert, City Clerk

RESOLUTION NO. 2022-02

A RESOLUTION IN SUPPORT OF THE LEADERS AND PEOPLE OF UKRAINE AS THEY DEFEND AGAINST RUSSIA'S MASSIVE MILITARY ATTACK ON THEIR SOVEREIGN NATION

WHEREAS, on February 24, 2022, a massive military assault was launched by the Russian government on the sovereign democratic nation of Ukraine; and

WHEREAS, the continuing assault has been met by the strong resistance of the Ukrainian military joined by armed civilians; and

WHEREAS, Russian attacks on nonmilitary, residential areas of Ukraine's cities have forced the evacuation of millions of civilians to neighboring countries; and

WHEREAS, the United States and other nations around the globe have issued strong condemnations of the Russian government's hostile action and have responded to Ukraine's appeal for both military and humanitarian aid; and

WHEREAS, America's cities have long-established sister city relationships with cities in Russia that should be maintained and strengthened to empower Russia's citizens to speak out in the cause of democracy and peace; and

WHEREAS, the City of Prairie Village has a sister city relationship with Dolyna, Ukraine, and understands their passion and appreciation for democracy and religious freedom without persecution; and

WHEREAS, the City of Prairie Village will take every action necessary to ensure that people of Russian origin in our cities will not be ostracized or discriminated against in any way as a result of the violent assault on Ukraine by the Russian government; and

WHEREAS, the City of Prairie Village will continue to be inspired by the resolve demonstrated by Ukrainian citizens and their leaders and recognize that they also have a stake in the outcome of the crisis that the Russian government has created,

NOW, THEREFORE, BE IT RESOLVED that the City of Prairie Village stands with the Ukrainian people and with the mayors of Ukraine in the defense of their sovereign nation, its democratic values, and their very lives; and will take all possible actions to support the nation's leadership in bringing an end to the Russian government's violent assault on the people and the leadership of Ukraine.

ADOPTED by the Governing Body this 4th day of April, 2022.

City of Prairie Village, Kansas:

Mayor Eric Mikkelson

Attest:

Adam Geffert, City Clerk



**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
MARCH 21, 2022**

The City Council of Prairie Village, Kansas, met in regular session on Monday, March 21, 2022, at 6:00 p.m. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Councilmembers in attendance: Chad Herring, Cole Robinson, Inga Selders, Ron Nelson, Lauren Wolf, Bonnie Limbird, Dave Robinson, Piper Reimer, Greg Shelton, Courtney McFadden, Ian Graves, and Terrence Gallagher. Staff present: Byron Roberson, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney David Waters, attorney with Lathrop & Gage; Jamie Robichaud, Deputy City Administrator; Meghan Buom, Assistant City Administrator; Nickie Lee, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Nelson made a motion to approve the agenda for March 21, 2022. Mr. Herring seconded the motion, which passed unanimously.

INTRODUCTION OF STUDENTS AND SCOUTS

Teen Council members Emma Jones and Ayla Ozkan were in attendance.

PRESENTATIONS

None

PUBLIC PARTICIPATION

None

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion:

1. Approval of regular City Council meeting minutes - March 7, 2022
2. Approval of expenditure ordinance #3012



3. Approval of revised plan document and adoption agreement with Voya Financial for the City's 401(a) supplemental retirement plan

Mr. Nelson made a motion to approve the consent agenda as presented. A roll call vote was taken with the following votes cast: "aye": Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.

PUBLIC HEARING

COU2022-21 Consider approval of Ordinance 2469, approving the vacation and discontinuation of a public utility easement at 4415 W. 89th Street

Ms. Robichaud stated that the owners of the residence at 4415 W. 89th Street had requested that the public utility easement located on their property be vacated by the City. The City's subdivision regulations did not address the process by which a utility easement on a private property should be vacated. As a result, the City must complete the following steps based on state statute requirements:

- The Governing Body must adopt a resolution to set the date for a public hearing in consideration of the easement vacation (the resolution was passed at the February 22 council meeting).
- Staff must issue public notice to the Legal Record and notify all public utilities of the date of the public hearing at least 20 days in advance.
- The Governing Body must hold a public hearing and adopt an ordinance authorizing the vacation of the easement.
- Staff must publish the ordinance summary and send copies of the ordinance to the County for recording.

Ms. Robichaud said that a notice had been sent to all public utilities, and a notice of the public hearing had been published in the Legal Record. She also noted that staff had verified that there were no utilities located in the easement, and all utilities that responded indicated that they had no concerns with the vacation.

Mayor Mikkelson opened the public hearing at 6:05 p.m. With no one present to speak, the public hearing was closed at 6:06 p.m.

Mrs. McFadden made a motion to approve Ordinance 2469, to vacate and discontinue a public utility easement at 4415 W. 89th Street. Ms. Limbird seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, C. Robinson, Selders, Nelson, Wolf, Limbird, D. Robinson, Reimer, Shelton, McFadden, Graves, Gallagher. The motion passed unanimously.



COMMITTEE REPORTS

- **Finance Committee**

COU2022-20 Consider proposed 2022 Transient Guest Tax expenditures

Finance Committee Chair Mr. Nelson said that the committee met on March 8 to discuss how transient guest tax funds should be spent, and came up with the following recommendations:

Items to be funded in 2022:

- Funding additional VillageFest event expenses (\$15,000)
- Funding additional JazzFest event expenses to replace sponsorship dollars (\$25,000)
- Funding the holiday tree lighting event/other holiday expenses (\$3,000)
- Sponsoring Johnson County Park and Recreation's event at Meadowbrook Park (\$10,000)
- Funding an event near the Meadowbrook Inn to be determined in coordination with VanTrust (\$25,000)

Future funding considerations:

Ms. Lee said that the committee also discussed 2023 expenditures, which would be included in the proposed 2023 budget. She noted that additional items could be added during the budget process and/or throughout the year, and that recommended amounts could change:

- Funding the City's annual allocation to the Arts Council (current allocation: \$14,500)
- Funding the City's annual allocation to the VillageFest Committee (current allocation: \$20,000)
- Funding additional VillageFest event expenses (\$15,000)
- Funding the City's annual allocation to the JazzFest Committee (current allocation: \$10,000)
- Funding additional JazzFest event expenses to replace sponsorship dollars (\$25,000)
- Diversity Committee (current allocation: \$10,000)
- Funding the Holiday Tree Lighting/other holiday expenses (\$3,000)
- Transferring 2% of collections to the General Fund for administration of the program allowable by the Charter Ordinance (estimated \$5,600)
- Maintain a minimum fund balance of 10% due to fluctuations in collections (estimated \$28,000)



Ms. Lee added that the following items were not specifically recommended at the current time but could be considered through the decision package process or via another funding source:

- Funding potential partnerships for future events
- Diversity Committee interpretive panel project (\$5,000)
- Drone light show (\$25,000+) for VillageFest in lieu of or to supplement fireworks display
- Movies in the park or pool (\$10,000)
- New brand identity universal design and signage program (\$105,000+)
- Install polo club historical marker and play feature (\$25,000+)
- ADA inclusive play elements into park network (\$200,000+)
- Historical element at Weltner Park for Santa Fe Trail 9-mile marker (\$40,000+)
- Creating a public art fund (\$5,000)

Mrs. McFadden made a motion to approve the Finance Committee's recommendations to authorize specified expenditures out of the 2022 transient guest tax budget. Mr. Gallagher seconded the motion.

Ms. Selders asked whether general funds could be used for Diversity Committee events that were not funded through the transient guest tax. Mayor Mikkelson stated that requests such as those would be considered on a case-by-case basis as committees recommended them to Council.

After further discussion, the motion passed unanimously.

- Mr. Graves stated that the Ad-hoc Housing Committee met on March 10 to discuss priorities and develop zoning recommendations. The committee would next meet on April 7, and present their recommendations at a future Council meeting.

Mr. Graves also said that the first meeting of the recently reformed Ad-hoc Civic Center Committee would take place on March 30.

- Ms. Selders noted that the Diversity Committee would be holding a panel discussion on housing on April 3 at the Meadowbrook clubhouse. She also provided a recap of the National League of Cities conference that she attended in Washington, D.C. the prior week. Mr. Shelton and the Mayor also shared their thoughts on the conference.
- Ms. Limbird stated that an Arts Council arts reception was held on March 11 at City Hall. Additionally, the Corinth Adirondack chair design competition call for entry would remain open until April 1.



MAYOR'S REPORT

- The Mayor said that the City's fourth quarter financial report had been published. Expenditures came in at 93% of budget expectations, and revenues at 107%, resulting in a larger than anticipated fund balance.
- The Mayor noted that COVID numbers in Johnson County continued to drop dramatically, with a positivity rate of only 2.7%. Hospitalizations and deaths had also fallen significantly.
- The Mayor shared that staff had been looking for ways for residents to support Ukrainians during the on-going Russian invasion.
- The Mayor congratulated Ms. Limbird for her appointment as co-chair of the Mid-America Regional Council's First Suburbs Coalition.
- The Mayor hosted a Northeast Johnson County Mayors group meeting at Caffeteria in the Village Shops.
- The Mayor stated that the YMCA would hold a public community meeting at the Meadowbrook clubhouse on May 12 to discuss the future of the Paul Henson facility in Prairie Village.
- The Mayor thanked Councilmember Dave Robinson for joining the Prairie Village Foundation.
- The Mayor said that the Northeast Johnson County Chamber of Commerce's "State of the Cities" event had been rescheduled again due to poor weather, and would now be held on April 28.
- The Mayor said the social component of the Council work session would be scheduled within the next two months.
- The Mayor noted that he would speak at the Prairie Hills Home Association meeting on March 28.
- The Mayor stated that Johnson County Chairman Ed Eilert would deliver the State of the County address on March 29.
- The Mayor shared that an event honoring baseball legend Buck O'Neill would be held at the State Line Hy-Vee on March 29.

STAFF REPORTS

- Ms. Robichaud noted that the application period for several grant programs had opened earlier in the day. Thirty-five applications were received by 8:30 a.m., though a small number of openings were still available.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

COU2022-22

Consider approval of design agreement with Affinis Corporation for the design of the 2022 residential street program



Mr. Bredehoeft stated that the agreement was for the design of the 2022 residential street program, which would include seven street segments that currently had no sidewalk. These segments would require survey and design work upon completion of the sidewalk petition process. Mr. Bredehoeft noted that construction was anticipated to begin in the early summer of 2022.

The program scope also included the survey and structural design of two pedestrian bridge replacements. The bridges were recommended for replacement by the biennial bridge inspection due to the nature of degradation. Funds were reserved in the PAVP2021 program in anticipation of the additional design effort required in the 2022 program.

Ms. Limbird made a motion to approve the design agreement with Affinis Corporation for the design of the 2022 paving program in the amount of \$238,005. Mrs. McFadden seconded the motion, which passed unanimously.

COUNCIL COMMITTEE OF THE WHOLE

There was no business to come before the Council Committee of the Whole.

ANNOUNCEMENTS

Announcements were included in the Council meeting packet.

ADJOURNMENT

Mayor Mikkelson declared the meeting adjourned at 6:41p.m.

Adam Geffert
City Clerk



POLICE DEPARTMENT

Council Meeting Date: April 4, 2022

CONSENT AGENDA: Consider the School Resource Officer Agreement with the Shawnee Mission School District.

RECOMMENDATION

Staff recommends the approval of the contract with the Shawnee Mission School District for payment of School Resource Officer services.

COUNCIL ACTION REQUESTED ON: April 4, 2022

BACKGROUND

The Police Department currently assigns School Resource Officers (SROs) to Shawnee Mission East High School and Indian Hills Middle School. Since the inception of the SRO Program, the City and the District have entered into a contract regarding the relationship of the parties, costs, and responsibilities.

The proposed contract includes coverage from the first day of school in August 2022, through the last scheduled day of school in May of 2024. The only change made from the 2021 contract is that the duration is for two full school years ending on the last day of scheduled class 2024. The District agrees to pay the City for each hour the SRO works at the District. The payment rate is the same as the current school year at \$29.00 per hour.

The City Attorney has reviewed and approved the contract.

ATTACHMENTS

Proposed contract with the Shawnee Mission School District

PREPARED BY

Captain Brady Sullivan
Investigations Division Commander
March 25, 2022

SCHOOL RESOURCE OFFICER AGREEMENT

This Agreement is entered into this ____ day of _____ 2022, by and between the **City of Prairie Village, Kansas**, located at 7700 Mission Road, Prairie Village KS, 66208, a municipal corporation, hereinafter referred to as “**City**”, and the **Shawnee Mission Unified School District No. 512**, located at 8200 W. 71st Street, Shawnee Mission, Kansas 66204, a political subdivision of the State of Kansas, hereinafter referred to as “**District**”.

For and in consideration of the mutual promises, terms, covenants, and conditions set forth herein, the parties agree as follows:

1. **Purpose of Agreement.** The purpose of this Agreement is for the City to assign uniformed law enforcement officers (hereinafter referred to as “SROs”), vehicles, radios and all necessary equipment for the School Resource Officer Program. SROs will work with school personnel in providing alcohol and drug education, maintaining a safe campus environment, serving as a law enforcement problem-solving resource, and providing the appropriate response during on-campus or school related criminal activity.
2. **Term.** The term of this agreement shall be from the first day of school in August 2022 thru the last day of school in May 2024, but subject to a review in April 2022. Provided the term may be mutually extended by the parties as they deem necessary to satisfy attendance requirements that may have been affected by weather or other factors. During days that schools are not in session, the SRO shall perform regular police duties at a duty station as determined by the Chief of Police..
3. **Termination.** This Agreement may be terminated without cause by either party upon 30 days prior written notice.
4. **Relationship of Parties.** The City and SROs shall have the status of an independent contractor of the District for purposes of this Agreement. All SROs assigned to the District shall be considered employees of the City, subject to the City’s control and supervision. Assigned SROs will be subject to current procedures in effect for City police officers, including attendance at all mandated training and testing to maintain state law enforcement officer certification. The District agrees to cooperate with the City in any administrative investigation regarding violations of such procedures by SROs assigned to the District. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the parties, and the rights and obligations of the parties shall be only those expressly set forth in this Agreement. The parties agree that no person supplied by the District to accomplish the goals of this Agreement is a City employee and that no rights under City civil service, retirement, or personnel rules accrue to such person.
 - 4.1 The City will continue to maintain all records concerning the performance of services here listed, including SRO employment records and any reports required by the City’s Standards of Conduct or Standard Operating Procedure.

5. **Consideration.** In consideration of the assignment of SROs to District schools as provided herein, the District agrees to pay the City for each hour each SRO works at a District school at the rate of \$29.00 per hour. The District will not be responsible for payment of overtime, unless it is requested by the District. SROs' weekly District schedule will be mutually agreed upon in consultation with the Superintendent or his/her designee. SROs may be asked to attend afternoon or evening events in lieu of regular day duty. Each party will maintain a budget for expenditures under this Agreement. Payment from the District to the City will be made monthly or quarterly, at the discretion of the City.

6. **SRO Responsibilities.** SROs assigned to the District shall:
 - 6.1 Provide a program of law and education-related issues to the school community, including parents, on such topics as: tobacco, alcohol and drug issues, violence diffusion, violence prevention, and other safety issues in the school community.
 - 6.2 Act as a communication liaison with law enforcement agencies, providing basic information concerning students on campuses served by the SRO. SROs also will share information with an administrator or a District police officer about persons and conditions that pertain to campus safety concerns.
 - 6.3 Provide informational in-services and be a general resource for District staff on issues related to alcohol, drugs, violence prevention, gangs, safety, and security.
 - 6.4 Gather information regarding potential emerging issues such as criminal activity, gang activity and student unrest, as well as attempt to identify particular individuals who may be a disruptive influence to the school and/or students.
 - 6.5 Take the appropriate steps consistent with a Kansas law enforcement officer's duties when a crime occurs.
 - 6.6 Present educational programs to students and school staff on topics agreed upon by both parties.
 - 6.7 Refer students and/or their families to the appropriate agencies for assistance when a need is determined.
 - 6.8 Notify the building principal as soon as practicable of any significant enforcement event or public safety threat, including advising the building principal prior to taking legal action, subject to the SRO's duties under the law (unless, in the SRO's professional opinion, circumstances prevent prior notice).
 - 6.9 Refer violations of the District's discipline code to District administration. SROs shall not act as school disciplinarians, nor make recommendations regarding school discipline. District administrators are solely responsible for

school discipline and will not request the SROs assistance in such matters. SROs shall not be involved with the enforcement of school rules or disciplinary infractions that are not violations of law.

SROs are not to be used for regularly assigned lunchroom duties, as a regular hall monitor, bus duties or other monitoring duties. If there is an unusual/temporary problem in one of these areas, SROs may assist District employees until the problem is solved.

Provided further that nothing required herein is intended to nor will it constitute a relationship or duty for the assigned SROs or the City beyond the general duties that exist for law enforcement officers within the State.

- 6.10** Maintain the confidentiality of student records, as outlined in paragraph 11 below.
7. **Reports.** SROs also will be responsible for the preparation and submission of police department reports and documents, which will be maintained and disseminated by the police department Records Unit.
8. **Time and Place of Performance.** The City will make all reasonable efforts to have an SRO available for duty at his or her assigned school each day that school is in session during the regular school year. The City is not required to furnish a substitute SRO on days when the regular SRO is absent due to illness or police department requirements. SROs shall be and remain full-time uniformed law enforcement officers of and for the City, shall remain duly licensed and qualified to carry/use firearms and operate patrol cars, and shall otherwise be able to meet the physical demands of the services described herein. Notwithstanding anything herein to the contrary, in the event an officer should, for any reason, fail to remain so qualified, the City shall provide a substitute SRO to perform the services until such time as the unqualified SRO is able to resume his or her regular duties. SROs' activities will be restricted to their assigned school grounds except for:
- 8.1** Follow-up home visits when needed as a result of school related student problems.
- 8.2** School related off-campus activities when SRO participation is requested by the principal and approved by the City.
- 8.3** Responding to off-campus, but school related, criminal activity.
- 8.4** Responding to emergency police activities.
9. **District Responsibilities.**
- 9.1** The District will provide each SRO an on-site office and such supplies and equipment as are necessary at his or her assigned school. This equipment shall

include a telephone, filing space capable of being secured, and access to a computer.

- 9.2 The District will report crimes to law enforcement in accordance with the District's board policy JDDDB. The City will be the primary investigative agency of such crimes that are reported to them by the District.

10. **Search and Seizure; Interrogations.**

- 10.1 Any searches of students and any searches and/or seizures of property conducted by SROs for law enforcement purposes shall be limited to and performed in accordance the District's school board policies JCABB and JCAB.
- 10.2 Any interviews of students conducted by SROs for law enforcement purposes shall be limited to and performed in accordance with the District's school board policy JCAC.

11. **Student Records.** The release of student records is governed by Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99) ("FERPA"). For purposes of access to student records, SROs are considered a "school official" and may be provided students' personally identifiable information ("PII") on an as-needed basis to carry out SRO duties for legitimate educational purposes. In addition, SROs may only use PII for the purpose for which the disclosure was made and to promote school safety and the physical security of students.

SROs, acting as school officials, may request student records from a District administrator for legitimate educational purposes. SROs may not disclose PII obtained from student records, without prior written consent, to others, including other officers who are not acting in the capacity as school officials, unless the disclosure fits within one of the exceptions to consent in FERPA.

12. **Indemnity.** Indemnification for both parties will be governed by the Kansas Tort Claims Act.

13. **Miscellaneous.**

- 13.1 This Agreement is subject to the terms of Form DA146a (Rev. 07/19), which is attached to and made part of this Agreement as though fully set forth in this Agreement.
- 13.2 Neither the City nor the District may assign this Agreement without the prior written approval of both parties.
- 13.3 Nothing in this Agreement shall be construed as a limitation on the powers, rights, authority, duty and responsibilities conferred upon either Party under Kansas law.

- 13.4 In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.
- 13.5 The failure of either party to enforce one or more provisions of this Agreement with respect to any particular breach shall not be deemed or construed to constitute a waiver of any other breach of this Agreement.
- 13.6 This Agreement constitutes the entire understanding and agreement of the parties with respect to the subject matter contained herein and supersedes all prior agreements concerning the same subject matter, whether written or oral. This Agreement may be modified only by a writing signed by both parties.
- 13.7 The parties may execute this Agreement in counterparts. The parties represent and warrant that each respective signatory is fully authorized to enter into and to execute this Agreement on behalf of the named party.

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

SHAWNEE MISSION UNIFIED SCHOOL DISTRICT NO. 512

By: _____
President, Board of Education

Attested by: _____
Terry Wintering, Clerk, Board of Education

Approved as to Form: _____
Rachel England, General Counsel

CITY OF PRAIRIE VILLAGE, KANSAS

By: _____
Eric Mikkelson, Mayor

Attested by: _____
Adam Geffert, City Clerk

Approved as to Form: _____
David Waters, City Attorney

CONTRACTUAL PROVISIONS ATTACHMENT Shawnee Mission School District

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20_____.

1. **Terms Herein Controlling Provisions:** It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.
2. **Kansas Law and Venue:** This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in Johnson County, Kansas.
3. **Termination Due To Lack Of Funding Appropriation:** If sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, Shawnee Mission School District (SMSD) may terminate this agreement at the end of its current fiscal year. SMSD agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided SMSD under the contract. SMSD will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by SMSD, title to any such equipment shall revert to contractor at the end of SMSD's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to SMSD or the contractor.
4. **Disclaimer of Liability:** No provision of this contract will be given effect that attempts to require the State of Kansas or SMSD to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas and SMSD is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*).
5. **Anti-Discrimination Clause:** The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the agreement may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor has violated the

provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by SMSD or the Kansas Department of Administration.

6. **Acceptance of Contract:** This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given, including, but not limited to the signature of an authorized representative of SMSD, as defined in SMSD policy.
7. **Arbitration, Damages, Warranties:** Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or SMSD have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and SMSD do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or SMSD at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.
8. **Representative's Authority to Contract:** By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.
9. **Responsibility for Taxes:** The State of Kansas and SMSD shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.
10. **Insurance:** The State of Kansas and SMSD shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require it to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.
11. **Information:** No provision of this contract shall be construed as limiting the State of Kansas Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 *et seq.*
12. **The Eleventh Amendment:** The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State and SMSD to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment.
13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of SMSD or any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.
14. **Privacy of Student Records.** The contractor understands that SMSD is subject to the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g) (FERPA) and agrees to handle any student education records it receives pursuant to the contract in a manner that enables SMSD to be compliant with FERPA and its regulations. The contractor agrees to protect the privacy of student data and educational records in a commercially reasonable manner and shall not transmit, share, or disclose any data about a student without the parent's/guardian's written consent, except to other SMSD officials who seek the information within the context of their professionally assigned responsibilities and used within the context of official SMSD business. Contractor shall promptly report to SMSD any request for or improper disclosure of SMSD's student educational records.
15. **Confidentiality.** As a state agency, SMSD contracts are generally public records. Accordingly, no provision of this contract shall restrict SMSD's ability to produce this contract and/or any corresponding documents in response to a lawful request or from otherwise complying with the Kansas Open Records Act (K.S.A. 45-215 *et seq.*).

Attachment A: Definitions

JDDB

Whenever a student engages in conduct which constitutes the commission of any misdemeanor or felony, at school, on school property, or at a school supervised activity and/or has been found:

- in possession of a weapon,
- in possession of controlled substance or illegal drug; or
- to have engaged in behavior at school which has resulted in, or was substantially likely to have resulted in,
 - serious bodily injury to others, the principal shall report such act to the appropriate law enforcement agency if any of the behaviors noted above occur.

JCABB

Principals are authorized to search students if there is reasonable suspicion that district policies, rules or directives are being violated. Strip searches shall not be conducted by school authorities. All searches by the principal shall be carried out in the presence of another adult witness.

The student shall be told why a search is being conducted. The student shall be requested to empty items such as, but not limited to, pockets, purses, shoulder bags, book bags and briefcases. The principal shall attempt to call the student's parent/s and may call law enforcement. Items which the principal believes may be connected with illegal activity shall remain in the custody of the principal unless the items are turned over to law enforcement officials. If the student refuses to cooperate, the principal may take disciplinary action and/or seek assistance from law enforcement.

If law enforcement assistance is present, further search of the student shall be with cooperation and assistance of law enforcement officials. The principal shall remain with the student and be present during any search of the student made by law enforcement officials on school property. The principal shall receive and file a receipt for items turned over to law enforcement officials.

If the principal believes a student is in possession of an object which can jeopardize the health, welfare or safety of the student or others, the student shall be removed to a safe location. This determination may be based on any information received by the principal or any member of the faculty or staff.

JCAB

Principals, school resource officer and/or district resource officers are authorized to search property if there is reasonable suspicion that district policies, rules or directives are being

violated. In addition all lockers shall be subject to random searches without prior notice or reasonable suspicion. All searches shall be carried out in the presence of another adult witness.

Search of Lockers

Lockers in the district schools are district property. Students shall have no expectation of privacy in any school locker.

The combinations and/or keys to all locker locks shall be in the possession of the principal and stored in a place designed to guard against unauthorized access or use. The principal may search any locker at any time without notice. Students shall not place locks, other than those approved by the school, on any locker.

Searches of Property

Any person other than the principal who wishes to search a student's locker or property shall report to the principal before proceeding. In no event shall any person be permitted to search a student's locker or property without the principal's consent unless the person has a valid search warrant authorizing a search.

If a law enforcement officer desiring to search a student's locker or property has a search warrant, the principal shall permit the search which shall be made in the presence of the principal.

Prohibited items found during the search shall remain in the custody of either the building principal or the law enforcement officer. If any items are turned over to law enforcement officials the principal shall receive a receipt for the items.

JCAC

Building administrators, school district resource officers, and others designated by the superintendent may conduct investigations and question students about infractions of school rules or the student conduct code.

If there is reason to believe a violation of a criminal law has been committed, the principal or school district resource officer (no prior permission from the principal is required and is addressed in state law) shall notify the appropriate law enforcement agency as necessary and may request further investigation of the alleged violation.

Coordination with Law Enforcement

School administrators and/or district resource officers may meet periodically with local law enforcement officials to discuss the district's policies and rules regarding law enforcement contacts with the district.

Investigations Conducted by Law Enforcement Officers

When law enforcement officers question a student on a topic unrelated to a report of child abuse during school hours or school district resource officers question a student concerning an alleged violation of criminal law, the building principal shall make a reasonable attempt to contact a parent, guardian or representative of the student(s) prior to questioning. Notification or attempted

notification of parents, guardian or representative shall be documented by the administrator involved. If a student's parents, guardian or representative is not present during such questioning of a student, the principal may be present.

Child Abuse Investigations Conducted by Law Enforcement Officers

The administration shall cooperate with law enforcement officers who are conducting investigations of suspected child abuse. For any investigations concerning known or suspected child abuse, school staff shall follow the procedures outlined in board policy GAAD instead of the requirements of this policy.

Law Enforcement Initiated Investigations at School

In cases not involving the investigation of known or suspected child abuse, law enforcement officers shall not be permitted to initiate and conduct investigations involving the questioning of students during school hours unless the student's parent or guardian has given the school permission to allow the questioning, a valid warrant has been presented to the principal for such purpose, or in demonstrated emergency situations. If a demonstrated emergency is found, the principal shall require identification of law enforcement officials and reasons for the interrogation or investigation of a student. If the principal is not satisfied with either the identification or the reason, the request shall not be granted. The principal shall attempt to notify the associate superintendent and the officer's superiors of the reasons for the refusal.

Violations of Criminal Law

Information on criminal conduct shall be turned over to law enforcement officials.

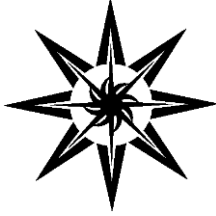
Taking Students Into Custody

Students shall not be voluntarily released by school officials to law enforcement authorities unless the student has been placed under arrest or taken into custody by law enforcement or Department for Children and Families ("DCF") authorities pursuant to a child abuse investigation. Except as otherwise specified in this policy, reasonable effort shall be made to notify the student's parents, guardian or representative when students are removed from school for any reason. Parents shall not be notified by school officials when their child is taken into custody by DCF and/or law enforcement as a result of allegations of abuse or neglect. If a student is taken into custody by a school district resource officer, school administrators shall also make a good-faith effort to contact parents. Notification efforts shall be documented.

When a student has been taken into custody or arrested on school premises without prior notification to the building principal, the school staff present shall ask the law enforcement officer to notify the principal of the circumstances as quickly as possible and shall themselves contact the principal with any information they have regarding the child being taken into custody.

Disturbance of School Environment

Law enforcement officers may be requested to assist in controlling disturbances at school and, if necessary, to take students or other persons into custody.



PUBLIC WORKS DEPARTMENT

Council Meeting Date: April 4, 2022
Consent Agenda

CONSIDER BID AWARD FOR PURCHASE OF SWIMMING POOL CHEMICALS

RECOMMENDATION

Staff recommends the City Council approve the bid award to Edwards Chemical for swimming pool chemicals.

BACKGROUND

On March 25, 2022 the City Clerk opened bids for swimming pool chemicals. Six swimming pool chemical bid packets were picked up and two bids were received. Edwards Chemical has provided this service in previous years.

The cost of pool chemicals has increased, especially chlorine which increased 37% from last year. Due to the current volatility of the chlorine markets Edwards Chemical is only able to hold the current bid price for chlorine through June 30, 2022 and the other contractor did not bid chlorine. Also, due to fuel costs the chemical companies are now charging delivery fees which will also increase the overall cost for pool chemicals. Following are the Bid unit pricing:

Description	Units	Edwards Chemical 2021 Bid	Edwards Chemical 2022 Bid	Brenntag Mid-South 2022 Bid
Calcium Chloride (50 pound bags)	Pounds	\$ 0.285	\$ 0.38	\$ 0.40
Chlorine	Gallons	\$ 1.300	\$ 2.06 *	No Bid
Soda Ash (50 pound bags)	Pounds	\$ 0.314	\$ 0.33	\$ 2.85
Sodium Bicarbonate (50 lb. bags)	Pounds	\$ 0.310	\$ 0.38	\$ 0.46
Sulfuric Acid (55 gallon drums)	Gallons	\$ 2.600	\$ 3.00	\$ 0.35
Sodium Thiosulfate (50 lb. bags)	Pounds	\$ 0.730	\$ 1.40	\$ 2.55
Delivery Charge	Each	\$ 0.00	\$ 40.00	\$50.00-\$100.00

* Price good through 6/30/2022

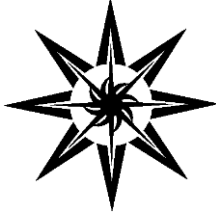
FUNDING SOURCE

Funds in the amount of \$30,000 are available in the Public Works Swimming Pool Operating Budget.

PREPARED BY

Keith Bredehoeft, Director of Public Works

Date March 29, 2022



PUBLIC WORKS DEPARTMENT

Council Meeting Date: April 4, 2022
Consent Agenda

CONSIDER BID AWARD FOR HIGHWAY ROCK SALT

RECOMMENDATION

Staff recommends the City Council approve the bid from Central Salt for Enhanced Salt at \$91.31 per ton delivered.

BACKGROUND

Advertised bids were opened on March 25, 2022 by the City Clerk. This is an annual bid for highway rock salt used for snow/ice control. Seven bid packets were requested and three bids were received:

<u>Company</u>	<u>Rock Salt</u>	<u>Enhanced Salt</u>
Central Salt	\$69.42 per ton	\$91.31 per ton
Envirotech	No Bid	\$230.00 per ton
Compass Minerals	No Bid	No Bid

The bid price for 2021 was \$87.49 per ton for Enhanced Salt.

Since 2013 we have exclusively used the Enhanced Salt product and plan to do the same for 2022. It has shown to be effective and it has many additional benefits.

It is anticipated that **only** Enhanced Salt will be purchased under this bid. The 2022 Budget includes \$90,000 for salt.

FUNDING SOURCE

Funding is available in the 2022 Public Works Operating Budget

ATTACHMENT

Enhanced Snow Slicer information sheet

PREPARED BY

Keith Bredehoeft, Director of Public Works

Date: March 29, 2022

SnowSlicer™

Bulk Pre-Wet Enhanced Deicer

SnowSlicer™ is a pre-wet ice melting product that contains a blend of naturally occurring crystal and liquid ice melt products plus a unique, purple coloring that makes it highly visible. The combination of a high-performance liquid deicer and a blend of fine and coarse crystal ice melters using Central Salt's "pre-wetting" technology results in a unique product that melts faster, lasts longer and performs better.



Why is SnowSlicer more Cost Effective?

- Fast-acting and effective in lower temperatures
- Pre-wet deicer means less material (up to 50%) and fewer applications are needed
- Flows freely even in sub-freezing conditions
- Vivid purple color is easy to see and will not track or stain
- Maintains a residual melting effect after storm event

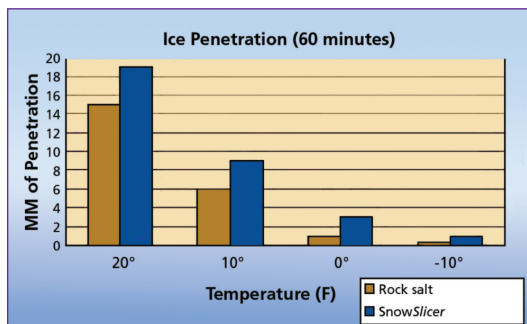


"It has given us the ability to use less material but receive the same results. Not only has it saved us money in material costs, it is less damaging to our equipment and doesn't cake as much as other salt products."

— Tim Washburn
Purchasing Manager
Acres Group, Illinois

SnowSlicer™

Bulk Pre-Wet Enhanced Deicer



Performance

SnowSlicer's melting capacity rivals that of calcium chloride and magnesium chloride, at a much lower cost. All deicers must liquefy in order to chemically perform. Through the pre-wetting technology, SnowSlicer performs to expectations almost immediately. When applied to a snow-covered surface, SnowSlicer quickly begins to dissolve and penetrate packed snow and ice. The bond between the ice and pavement is then broken, which allows loosened ice and snow to be easily removed.

Features	Benefits
30% to 50% material reduction over rock salt	Cost Savings: Materials applied. Equipment & manpower utilization. Transportation costs. Less risk of environmental impact due to less product being used.
Works at low temperatures	Effectively melts ice and snow at temperatures as low as -20 degrees F.
Starts melting on contact	Does not need traffic, sunlight or higher pavement temperatures to start melting snow and ice. Unlike most dry blends that have less than 10% calcium or magnesium chloride, every salt crystal is coated and accelerates the melting process.
Resists freezing or clumping in stockpile and in spreaders	Saves time and materials. Product remains free flowing.
Non-staining, odorless purple color	More visible on snow covered roads. Crews can track where product is placed minimizing overlap and reassures drivers and owners that treatment has occurred. No foul odor or color tracked into building.
Pre-wetted material	Better utilization of material by reduced bounce and scatter.
Residual Effect	Extended melting action.

From Central Salt—Where Service is Central

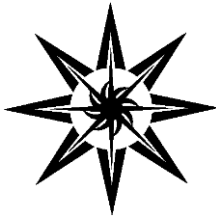
SnowSlicer is produced exclusively by Central Salt, a leader in liquid, dry and dry blend ice melting technologies used throughout the winter maintenance industry. We are at your service 24/7, ready to provide the highest level of service at the most affordable cost.



PRODUCED AND MARKETED BY



385 Airport Road, Suite 108
Elgin, Illinois 60123
(888) HWY SALT or (888) 499-7258
info@centralsalt.com www.centralsalt.com



PUBLIC WORKS DEPARTMENT

Council Meeting Date: April 4, 2022
Consent Agenda

CONSIDER PURCHASE OF A REPLACEMENT WHEEL BALANCER

RECOMMENDATION

Staff recommends the City Council approve the purchase of a John Bean Automated Wheel Balancer Model B1200P for \$20,098.62 from Snap-On Industries.

BACKGROUND

With the construction of the new public work facility some new shop equipment was included in the overall budget of the project. One of the new items is a replacement Automated Wheel Balancer with accessories. The new balancer will include a pneumatic lift to assist workers while loading the tire. This is a feature we did not have in the past and will help to eliminate lifting related injuries.

Public Works utilized the Kansas State Purchasing Agreement # 45232 for determining the cost of this item. Snap-On Industries is part of the National Association of State Procurement Officials (NASPO) which works with the State of Kansas on the Purchasing Agreement.

FUNDING SOURCE

Project BG70002, includes funding for the purchase of this item.

ATTACHMENTS

Product description sheet

PREPARED BY

Keith Bredehoeft, Public Works Director

March 30, 2022

WHEEL BALANCING SYSTEMS



THE ULTIMATE HIGH-PRODUCTIVITY SOLUTION TO VIBRATION.

Automatic data entry, rim profiling and diagnostic features.

INTRODUCING THE **B1200P** PREMIUM WHEEL
BALANCING SYSTEM

JohnBean

THE B1200P PREMIUM WHEEL BALANCER PATENTED VIRTUAL PLANE IMAGING



BALANCING SYSTEM. ADVANCING TECHNOLOGY.

ERROR PROOF RESULTS AND STATE-OF-THE-ART ANALYSIS PROVIDE CUSTOMER SATISFACTION

The B1200P wheel balancer with diagnostic functions for tire shops, garages and car dealerships with high tire service volume. With touchscreen monitor and automatic non-contact data entry. Unbalance measurement and run-out diagnosis are performed in a single fast measuring run.

KEY FEATURES

TOUCHSCREEN WITH ADVANCED USER INTERFACE

- Fast and easy selection of commonly used modes: spoke detection, match mount and manual mode
- Large easy to see measurement results and bright indicators for weight position

easyWEIGHT

- Pinpoint laser accurately indicates the positioning of adhesive weight on the wheel, avoiding misplacement
- Weight location is ergonomically indicated in the lower rim position

AUTOMATIC INPUTS

- Optical scanners automatically measure the wheel. The scanners recognize the wheel type/edge. Correct weight type and size shown to aid productivity

AUTOMATIC BALANCE MEASUREMENT

- In approximately eight seconds, the color display shows the location of any imbalance and identifies the optimal tape or clip-on weight location

AUTOMATIC BEHIND THE SPOKE WEIGHT PLACEMENT

- A laser indicates the exact weight location behind the spoke

PATENTED AUTOMATIC POWER CLAMP

- Electromechanically clamps the wheel accurately with a constant force reducing the opportunity for chasing weight

LED WHEEL LIGHTING

- The B1200P wheel balancing system comes with a bright LED lighting system that facilitates rim cleaning and aids in the weight positioning process



Touchscreen User Interface



easyWEIGHT



Smart Sonar



Match Mounting



Patented Automated Power Clamp

OPTIONAL ACCESSORIES



FLANGE PLATE KIT WITH COLLETS (EAK0309J32B)

- **150-400-111 - Collet**
 - » 52.5mm - 61mm
- **150-400-112 - Collet**
 - » 61.5mm - 70mm
- **150-400-113 - Collet**
 - » 67.5mm - 76mm
- **150-400-114 - Collet**
 - » 75mm - 83mm
- **150-400-115 - Collet**
 - » 82mm - 90.5mm
- **150-400-116 - Collet**
 - » 89mm - 97.5mm
- **150-400-117 - Collet**
 - » 94mm - 103mm
- **150-400-118 - Collet**
 - » 101mm - 111mm
- **150-400-119 - Collet**
 - » 112mm - 121mm
- **241E801-409 - Flange Plate #1**
 - » 4 x 95,25 (3,75")/98/100/101,6 (4")/108/114,3 (4,5")/170/7 x 150
- **251E801-409 - Flange Plate #2**
 - » 5 x 98/105/108/110/115/120,65 (4,75")/135/154,95
- **251E901-409 - Flange Plate #3**
 - » 5 x 100/112/114,3 (4,5")/120/127 (5")/130/139,7 (5,5")/150/165,1 (6,5")
- **231E111-409 - Flange Plate #4**
 - » 3 x 98/112/114,3 (4,5")/115/127 (5")/130/132/120/4 x 165,1 (6,5")/6 x 135/ 139,7 (5,5")
- **271-904-118 - (8 PCS)**
 - » Style - Wide Cone Stud Head Ø 24.5mm Length 80mm Total Length 99.5mm
- **271-994-121 - (8 PCS)**
 - » Style - Narrow Cone Stud Head Ø 22.5mm Length 95mm Total Length 114.5mm
- **271-904-119 - (6 PCS)**
 - » Style C - Ball Stud Head Ø 24.5mm Length 90mm Total Length 124.5mm
- **EAK0309J54A**
 - » Spacer Kit
- **EAS2081J30AB**
 - » Black Storage Stand
- **490-008-000**
 - » Measuring Tool
- **VID-20X-001**
 - » Application Guide

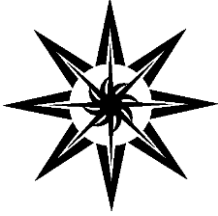
EQUIPMENT SPECIFICATIONS

- Max Wheel & Tire Assembly Weight: 154 lbs (69.9kg)
- Max Wheel & Tire Assembly Diameter: 42" (107cm)
- Max Wheel & Tire Assembly Width: 20" (50.8cm)
- Shaft Diameter: 40mm
- Shaft Length: 8.86" (22.5cm)
- Measuring Speed: 200 RPM
- Balancing Accuracy: 1g / 0.7
- Wheel Diameter Range: 8" - 32" (20.32cm - 81.3cm)
- Dimensions (D x W x H): 53.6" x 39.4" x 74.6" (136 x 100 x 189.5 cm)
- Shipping Weight: 287 lbs (130 kg)
- Power Requirements:
 - EEWB567AP230: 230V 1Ph 50/60Hz

For more information regarding the **B1200P Series** call **800.362.4618 (US)** or **800.362.4608 (Canada)**
www.johnbean.com

John Bean is committed to product innovation and improvement. Therefore specifications listed in this sell sheet may change without notice. © 2018 Snap-on Incorporated. John Bean is a trademark registered in the United States and other countries of Snap-on Incorporated. All rights reserved. All other marks are marks of their respective holders.

JohnBean



COU2022-24

VILLAGEFEST COMMITTEE

Council Meeting Date: April 4, 2022

Consider funding for VillageFest in the 2023 budget

BACKGROUND

VillageFest features a variety of family attractions, including a patriotic ceremony, live entertainment, bounce houses, mechanical rides, a petting zoo, pony rides, arts, crafts, and more. While the specific details of the event have varied through the years, one thing has remained constant: VillageFest has offered all entertainment and attractions at no cost to the community. VillageFest was conducted as a drive-through event in 2020 and 2021 due to public health concerns driven by the COVID pandemic. A live, in-person event is scheduled for 2022

Attendance at VillageFest has continued to grow through the years. We are expecting a larger than normal event in 2022 due to pent-up public demand. The VillageFest committee strives to plan a quality festival while maintaining fiscal prudence.

A detailed budget from 2017 - 2022, with estimates for 2023, is attached. The planning process for the 2022 VillageFest event is currently underway, and not all expenses are final. In 2022, to prepare for a transition to funding from the Transient Guest Tax, the existing Foundation balance will be spent and dissolved.

The committee respectfully requests a \$35,000 allocation for VillageFest in 2023. The 2023 income and expenses are projected to be similar to those incurred in previous years, with a goal to expand the event to accommodate increasing crowds.

ATTACHMENTS

VillageFest Budget 2017-2023 (showing costs for live, in-person events)

PREPARED BY

J.D Kinney
Special Events Coordinator

March 25, 2022

VillageFest Budget 2017 - 2023

VILLAGEFEST EXPENSES

2022

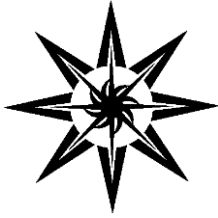
Item/Activity	2023 Proposed	In Progress	2019 Actual	2018 Actual	2017 Actual
Entertainment					
Mr. Stinky Feet	\$ 1,600	\$ 1,600	\$ 1,600	\$ 900	\$ 1,600
Janie Next Door	\$ 350	\$ 350	\$ 275	\$ 275	\$ 275
MultiPhonic/Generator/Sound	\$ 2,000	\$ 2,000	\$ 1,992	\$ 1,992	\$ 1,992
DJ Services	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Anthem Singer	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
Color Guard/JROTC					
Miller-Marley Dance					
Randy Falcon	\$ 400	\$ 400		\$ 400	\$ 400
Total Entertainment	\$ 5,250	\$ 5,250	\$ 4,767	\$ 4,467	\$ 5,167
Family Activities					
Petting Zoo	\$ 1,700	\$ 1,670	\$ 1,000	\$ 1,000	\$ 1,000
Clement McCrae Puppets	\$ -	\$ -	\$ 915	\$ 915	\$ 915
Scraps KC	\$ 750	\$ 650	\$ 686	\$ -	\$ 296
Face Painter - Sister Act	\$ 2,100	\$ 2,100	\$ 1,800	\$ 1,800	\$ 1,800
Pony Rides	\$ 2,000	\$ 1,670	\$ 1,000	\$ 1,000	\$ 1,000
Inflatables	\$ 2,200	\$ 2,140	\$ 2,080	\$ 2,060	\$ 2,060
Petting Zoo Cups & Sanitizer	\$ -	\$ -	\$ 20	\$ -	\$ -
Fun Services	\$ 6,000	\$ 3,200	\$ 5,170	\$ 5,895	\$ 3,945
Sister Act Wacky Hair	\$ 1,000	\$ 840	\$ 720	\$ 720	\$ 720
Sister Act Bubble Guy	\$ 700	\$ 700			
Giggles n Jiggles LLC	\$ 650	\$ -	\$ 650	\$ 650	\$ 650
Pie Contest	\$ 500	\$ 500	\$ 357	\$ 11	\$ 82
History Display	\$ 50	\$ 50	\$ 400	\$ 435	\$ 435
Mr. Bones	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
KC Wolf	\$ 450	\$ 450			
Slip & Slide	\$ 1,000	\$ 1,000	\$ 959	\$ 358	\$ 424
Euston's Project			\$ -	\$ -	\$ 575
Yard Games	\$ 200	\$ 250	\$ 209	\$ 499	
Amazing Alex Ballon Twister	\$ 400	\$ 400	\$ 320	\$ 320	
3 and Under Area	\$ 500	\$ 500	\$ 739		
Total Family Activities	\$ 21,000	\$ 16,920	\$ 17,825	\$ 15,644	\$ 14,703
Pancake Breakfast					
Chris Cakes	\$ 4,000	\$ 4,000	\$ 3,615	\$ 4,032	\$ 3,000
Starbucks	\$ 200	\$ 200	\$ 253	\$ 253	\$ 198
Total Pancake Breakfast	\$ 4,200	\$ 4,200	\$ 3,868	\$ 4,285	\$ 3,198
Advertising					
Banners/Printing	\$ 500	\$ 500	\$ 738	\$ 93	\$ 549
Total Advertising Budget	\$ 500	\$ 500	\$ 738	\$ 93	\$ 549
Supplies/Misc. Expenses					
Stage	\$ 1,027	\$ 1,027	\$ 1,027	\$ 1,027	\$ 1,027
Balloons and décor	\$ 850	\$ 850	\$ 813	\$ 618	\$ 618
Give-aways	\$ 50	\$ 50	\$ 68	\$ -	\$ -
Community Service Awards	\$ 200	\$ 200	\$ 150	\$ 250	\$ 200
VF Shirts	\$ -	\$ 200	\$ -	\$ -	\$ 618
Shirt Contest Prize	\$ -	\$ -	\$ -	\$ -	\$ -
Tents and Tables	\$ 200	\$ 200	\$ -	\$ 183	\$ -
Volunteer Hospitality	\$ 400	\$ 400	\$ 401	\$ 281	\$ 36
PayPal Fees-sponsor payments	\$ -	\$ 25	\$ -	\$ -	\$ -
Total Supplies	\$ 2,727	\$ 2,952	\$ 2,458	\$ 2,358	\$ 2,498
Event Expansion/"Wow Event"					
	TBD	TBD	None	Planes	None
	\$ 6,000	\$ -	\$ -	\$ 1,000	\$ -
Total Wow Event	\$ 6,000	\$ -	\$ -	\$ 1,000	\$ -
TOTAL	\$ 39,677	\$ 29,822	\$ 29,656	\$ 27,846	\$ 26,115

INCOME

VillageFest Budget 2017 - 2023

Funding Source

City Allocation	\$	35,000.00	\$	5,000.00	\$	20,000.00	\$	18,000.00	\$	18,000.00
Food Vendor Fee	\$	700.00	\$	700.00	\$	875.00	\$	-	\$	700.00
Foundation Funds	\$	-	\$	23,600.00	\$	9,500.00	\$	5,000.00	\$	7,000.00
"Friends of VillageFest"							\$	500.00	\$	670.00
Craft Vendor Fees	\$	-	\$	-	\$	400.00	\$	275.00	\$	350.00
Pancake Breakfast	\$	4,000.00	\$	4,500.00	\$	3,965.00	\$	4,420.00	\$	995.00
TOTAL:	\$	39,700.00	\$	33,800.00	\$	34,740.00	\$	28,195.00	\$	27,715.00



JAZZFEST COMMITTEE

City Council Meeting Date: April 4, 2022

COU2022-25

Consider funding for Jazz Fest in the 2023 budget

BACKGROUND

2022 will mark the 11th Prairie Village Jazz Festival on the Saturday following Labor Day. The Jazz Fest was canceled in 2020 and 2021 due to public health concerns driven by the COVID pandemic. The Jazz Fest Committee is planning for a live, in-person event in Harmon Park on September 10, 2022.

The Prairie Village Jazz Festival has created a favorable reputation throughout the area reflecting positively on the City for its support of quality jazz artists from the area musicians. The committee is committed to the Festival, and has developed a successful and consistent operations plan for the event staying within budget and building reserves to cover the ever present risks of bad weather causing the cancellation of the festival or having attendance severely impacted by weather.

The JazzFest Committee respectfully requests city budget funding in the amount of \$35,000 to supplement a consistent base on which the festival can operate and grow.

ATTACHMENTS

JazzFest Budget 2019 - 2023

PREPARED BY

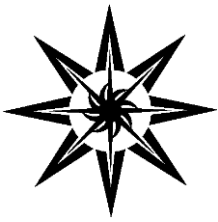
J.D. Kinney
Special Events Coordinator

March 25, 2022

JAZZFEST ANALYSIS

JazzFest Budget Proposal

	2023	2022	2019
	Proposed	Estimates	Actual
INCOME			
Budget allowance from PV	\$ 35,000	\$ 35,000	\$ 10,000
Opening Balance	\$ 20,000	\$ 21,673	\$ 11,742
Sponsorships and donations			\$ 24,388
Total Income before Event	\$ 55,000	\$ 56,673	\$ 46,130
Admission Fees	\$ 9,000	\$ 9,000	\$ 9,437
Food Truck Commissions	\$ 650	\$ 650	\$ 650
Merchandise Sales			\$ 839
Raffle			\$ 444
Tips	\$ 300	\$ 300	\$ 338
Pop/Water sales	\$ 750	\$ 750	\$ 800
Adult Beverage Sales	\$ 9,500	\$ 9,500	\$ 9,876
Misc Credit Card sales	\$ 400	\$ 400	\$ 455
Total Income Day of Event	\$ 20,600	\$ 20,600	\$ 22,838
Total Income	\$ 75,600	\$ 77,273	\$ 68,968
EXPENSES			
Talent	\$ 15,000	\$ 14,060	\$ 15,000
Stage/Audio Equipment	\$ 12,000	\$ 11,175	\$ 18,544
Tent/Furniture Rental	\$ 9,000	\$ 9,000	\$ 5,150
Advertising/marketing	\$ 5,000	\$ 4,575	\$ 2,340
Banners/Yard Signs	\$ 1,500	\$ 1,450	\$ 1,238
Catering & Food	\$ 2,500	\$ 2,500	\$ 2,483
Event Expenses	\$ 7,000	\$ 6,782	\$ 7,241
Merchandise Expenses	\$ 3,700	\$ 3,700	\$ 4,033
Total	\$ 55,700	\$ 53,242	\$ 56,028



COU2022-26

Consider Approval of 2023 Proposed Arts Council Funding

BUDGETARY CONSIDERATION

The City Council approved a budget of \$35,260 for the Arts Council in 2021. This amount included \$14,500 in funding from the City. The remainder of the funds come from cash reserves and the revenue the Arts Council brings in from entry fees, donations, and art and ticket sales each year. The Arts Council requested the same budget amount for 2022, with many continued unknowns due to the pandemic.

Due to cancelled events, the Arts Council ended 2021 with a balance of \$30,284. Based on this accumulating balance, The Arts Council would like to reduce its request for their 2023 budget from the \$14,500 to \$10,000. The 2023 budget has not yet been finalized, but they will bring the proposed 2023 budget to the City Council for approval once it is finalized. The City has budgeted \$14,500 for the Arts Council for the last several years.

2020 and 2021 presented challenges for the Arts Council in terms of programming; however, they were able to turn some events into virtual events and added new events including the Art Walk and partnership gallery openings with Johnson County Parks and Recreation at the Meadowbrook Park Clubhouse gallery. The Arts Council held its first monthly art exhibit opening for the RG Endres Gallery in City Hall on March 11, 2022 and is planning several events throughout 2022 as outlined on the attached calendar. The Arts Council continues to need funds to support their regular programs, which includes the following:

- State of the Arts
- Juried Photography Competition
- State of Senior Arts
- The Prairie Village Arts Fair
- Monthly Art Exhibits

ATTACHMENTS

- 2021 Year-End Financial Report
- 2022 Events Calendar

PREPARED BY

Nickie Lee
Finance Director
Date: March 28, 2022

PV Arts Council 2021 Budget - December Financial Report (Revised)

**Starting Balance as of 01/01/2021 =
\$20,857**

Revenues

Description	2021 Budget	2021 Actual	% Budget Collected	Budget Remaining
Donations	\$ 4,000	\$ 3,014	75%	\$ 986
City Contribution	14,500	14,500	100%	-
Entry Fees	9,000	12,880	143%	(3,880)
Art Sales	3,000	193	6%	2,807
Merchandising	200	105	53%	95
Ticket Sales	2,000	-	0%	2,000
Sponsorships	2,550	-	0%	2,550
FlipCause Sales	-	87	0%	(87)
Interest Income	10	6	63%	4
Total	\$ 35,260	\$ 30,785	87%	\$ 4,475

Expenditures

Description	2021 Budget	2021 Actual	% Budget Spent	Budget Remaining
State of the Arts	\$ 6,700	\$ 5,933	89%	\$ 767
Future of the Arts	2,500	-	0%	2,500
Grants	60	-	0%	60
Software	1,400	-	0%	1,400
Marketing	2,860	2,436	85%	424
Mr. Stinky Feet	-	200		\$(200)
My Patriotic Valentine		200		\$(200)
Website	4,140	1,268	31%	2,872
Jazz Fest Event	500		0%	500
Sales Tax/Artist Portion FC	-	1,669	0%	\$(1,669)
Monthly Receptions	3,000		0%	3,000
Art of Photography Event	3,000	3,952	132%	\$(952)
State of Senior Arts Event	3,500		0%	3,500
Special Olympics Arts Show	100		0%	100
Chamber Music Series	4,000		0%	4,000
Gallery Maintenance	1,000		0%	1,000
Shed	-	3,478	0%	\$(3,478)
Summer Events	500		0%	500
Art Walk	-	2,221	0%	\$(2,221)
PV Art Fair	2,000		0%	2,000
Total	\$ 35,260	\$ 21,358	61%	\$ 13,902

**12/31/2021 =
\$30,284.35**

PRAIRIE VILLAGE ARTS COUNCIL

2022 CALENDAR

ARTIST RECEPTIONS, EVENT KICK-OFFS, EXHIBITS & MORE!

FEBRUARY 2, 6-8PM

STRENGTH IN DIVERSITY

MEADOWBROOK PARK CLUBHOUSE GALLERY

EXHIBIT: 1/19 - 4/1

MARCH 11, 6-7PM

CURATED SHOW

RG ENDRES GALLERY, PV CITY HALL

EXHIBIT: 3/11 - 5/6

TBA: APRIL

PV ARTWALK KICKOFF &

HEART PARADE**

MEADOWBROOK PARK

EVENT DURATION: APR.-JULY

MAY 13, 6-8PM

ART OF PHOTOGRAPHY*-MAIN

RG ENDRES GALLERY, PV CITY HALL

JURIED EXHIBIT: 5/13 - 6/24

JUNE 1, 6-8PM

ART OF PHOTOGRAPHY-JOCO

MEADOWBROOK PARK CLUBHOUSE GALLERY

EXHIBIT: 4/6 - 6/24

JULY 8, 6-8PM (ENDRES)

SENIOR ARTS SHOW*

BOTH GALLERIES - ENDRES & MEADOWBROOK

EXHIBIT: 6/29 - 9/3 & 9/30

SEPTEMBER 9, 6-8PM

STATE OF THE ARTS 2022*

RG ENDRES GALLERY, PV CITY HALL

JURIED EXHIBIT: 9/9 - 11/4

SOTA WINNER SHOWCASE

MEADOWBROOK PARK CLUBHOUSE GALLERY

EXHIBIT: 10/5 - 10/28

NOVEMBER 2, 6-8PM

CURATED SHOW

MEADOWBROOK PARK CLUBHOUSE GALLERY

EXHIBIT: 11/2 - 12/30

APRIL 3, 4-5PM

SHOOTING STARS GALA**

JOHNSON COUNTY COMMUNITY COLLEGE

JUNE 10-12

PRAIRIE VILLAGE ART FAIR**

THE SHOPS AT THE VILLAGE

JUNE 3

JCPRD SCULPTURE RIBBONCUTTING**

MEADOWBROOK PARK

JULY 4, 7:30AM-1PM

VILLAGEFEST**

PV MUNICIPAL COMPLEX / HARMON PARK

SEPTEMBER

ADIRONDACK CHAIR AUCTION**

CORINTH SQUARE

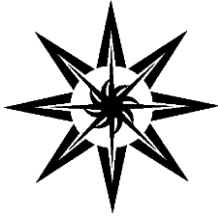
SEPTEMBER 10, 3-10PM

PRAIRIE VILLAGE JAZZFEST**

HARMON PARK

**ANNUAL JURIED COMPETITIONS*

***EVENT BY OTHER, PVAC WILL HAVE A ROLE TBD*



DIVERSITY COMMITTEE

City Council Meeting Date: April 4, 2022

Consider approval of the Diversity Committee budget request for 2023

BACKGROUND

On March 22, 2022, the Diversity Committee made a recommendation to request \$16,500.00 in the 2023 budget for Committee expenses. A detailed budget is attached.

The Diversity Committee respectfully requests city budget funding in the amount of \$16,500.00 in 2023.

ATTACHMENTS

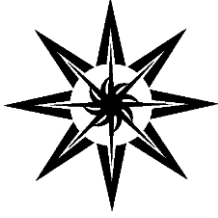
2023 Diversity Committee Budget

PREPARED BY

Tim Schwartzkopf
Assistant City Administrator
March 24, 2022

Diversity Committee Budget - 2023

	2023	2022	2021
Approved Budget		\$10,000.00	
Item/Activity	2023 Proposed	2022 Actuals	2021 Actuals
MLK Celebration	\$1,250.00	\$860.26	\$0.00
Quarterly BIPOC Playdates	\$1,400.00	\$0.00	\$0.00
Quarterly Town Halls	\$3,600.00	In progress	\$0.00
Juneteenth Celebration	\$1,250.00	\$0.00	\$1,283.65
JazzFest	\$1,500.00	\$0.00	\$0.00
PV Art Fair	\$1,500.00	\$0.00	\$0.00
VillageFest	\$1,500.00	\$0.00	\$0.00
"One and Done" Projects	\$2,500.00	\$0.00	\$0.00
Miscellaneous	\$2,000.00	\$0.00	\$0.00
Total	\$16,500.00		\$1,283.65



ADMINISTRATION

City Council Meeting Date: April 4, 2022

COU2022-28

Consider Approval of the Environmental Committee 2023 Budget Request

BACKGROUND

The Environmental Committee's primary objective is to educate and increase awareness among Prairie Village residents of the importance of preserving and protecting the environment and its natural resources, as well as guiding city practices that impact the environment. The Committee is committed to exemplary environmental stewardship of Prairie Village.

The Committee will advise and make recommendations to the City Council that will allow implementation of sustainable management practices. The goal is to provide a healthy and sustainable environment and enhance the quality of life for our residents. We will demonstrate our environmental dedication through the guidance, participation, and hosting of special events.

The Committee has begun work to shape initiatives to meet the Cities Race to Zero commitment established in 2021 and the recommitment to the Mayor's Monarch Pledge. The Cities Race to Zero commitment will guide Prairie Village in its efforts to do its part in addressing the urgent climate crisis by developing a pathway to become an emissions neutral city by 2050 at the latest, setting incremental interim (2030) mitigation targets and resilience goals along the way to facilitate the transition to being a sustainable city. The Mayor's Monarch Pledge compliments this commitment by improving the health of our local ecosystem by protecting pollinators which help 90% of the world's flowering trees and plants, including important food producers, reproduce.

In addition, the Committee is working toward offering an electronics recycling event, is providing sustainability support/guidance for city events such as VillageFest, JazzFest, and Arts Council events, and exploring possible collaboration with other committees, organizations and municipalities on joint environmental initiatives.

In 2022, the Committee has committed its \$8,000 budget to a mattress recycling program in coordination with the annual large item pickup. Budget funds from 2020 and 2021 were used to fund Dynamhex carbon emissions tracking software.

The Environmental Committee requests City Council maintain an \$8,000 budget for 2023, which is similar to requests from prior years. In addition to smaller expenditures, the Committee anticipates committing a majority of its 2023 budget to an electronics recycling event, which would require funds to pay the selected certified recycler to dispose of the electronics by attending to both secure data destruction and sustainable materials disposal.

Year	Expenses
2022 Adopted	\$8,000
2021 Actual	\$8,000
2020 Actual	\$0*
2019 Actual	\$ 331
2018 Actual	\$3,090
2017 Actual	\$5,535
2016 Actual	\$5,756

*The Environmental Committee's 2020 budget funds were carried over to 2021 to be used as payment for the Dynamhex system. Dynamhex uses spatial data, mathematical modeling and analytics to help cities track and reduce carbon emissions.

ATTACHMENTS

None

PREPARED BY

Ashley Freburg

Public Information Officer/Deputy City Clerk

Date: March 25, 2022



COU2022-29: Consider amendment to the 2018 International Existing Building Code regarding storm shelter requirements for additions at educational facilities

ACTION NEEDED

Make a motion to approve COU2022-29 to move forward with adopting Ordinance 2470 by amending the 2018 International Existing Building Code regarding storm shelter requirements for additions at educational facilities.

BACKGROUND

The Shawnee Mission School District is in the process of requesting a building permit for a building addition on the northern side of Shawnee Mission East. This addition includes a multi-purpose learning space, two classrooms, storage, and outdoor environmental learning space. This proposed addition was approved by the Planning Commission through site plan review at the February meeting and was approved to move forward with building permits.

City staff originally denied the permit after plan review due to a storm shelter not being added that would meet the requirements of the 2018 International Existing Building Code (IEBC) as adopted by the City. The IEBC requires additions at educational facilities that add an occupant load of 50 or more to construct a storm shelter in accordance with ICC 500. The IEBC exempts day care facilities and schools associated with places of worship from this requirement, but it does not exempt public schools.

In discussing this issue with the Shawnee Mission School District, they ran in to a similar issue in Overland Park. Adding a storm shelter on to the project would significantly increase the cost of the project and require it to be redesigned, creating an undue burden. To address this issue, Overland Park chose to amend their 2018 building code to only require the construction of a storm shelter on educational facilities when it is a major addition that includes a gymnasium or if it is a new building.

City staff is recommending that Prairie Village also amend our 2018 IEBC the same way Overland Park did, to only require the construction of a new storm shelter on major additions that include a gymnasium. This amendment would allow minor additions to take place without the construction of a new storm shelter; however, any major additions with gymnasiums and new buildings would still need to meet the storm shelter requirement per the 2018 code.

Staff discussed this with CFD2 and they had no concerns with this amendment, as the state fire marshal currently has no requirements in place for storm shelters. The school also has a comprehensive tornado action plan, and staff believes that the school district is best equipped and qualified to manage the storm plans for their facilities. Building Official Mitch Dringman and representatives from the school district will be present at the meeting if there are specific questions about the building code or the project.

ATTACHMENTS

Ordinance 2470

Letter from OP Building Official to Shawnee Mission School District regarding building code amendment

PREPARED BY

Jamie Robichaud

Deputy City Administrator

Date: March 30, 2022

ORDINANCE NO. 2470

AN ORDINANCE AMENDING CHAPTER IV OF THE PRAIRIE VILLAGE MUNICIPAL CODE ENTITLED “BUILDINGS AND CONSTRUCTION” BY AMENDING ARTICLE 9 ENTITLED “INTERNATIONAL EXISTING BUILDING CODE” BY ADDING NEW SECTION 4-904 – AMENDMENT TO SECTION 1106.1 – ADDITION TO A GROUP E OCCUPANCY

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF PRAIRIE VILLAGE, KANSAS:

Section I.

Article IX of Chapter IV of the Prairie Village Municipal Code is hereby amended to read as follows:

ARTICLE 9. INTERNATIONAL EXISTING BUILDING CODE

4-901 INTERNATIONAL EXISTING BUILDING CODE INCORPORATED

The *International Existing Building Code, 2018 edition*, published by the International Code Council, hereafter referred to as the 2018 IEBC, is hereby adopted by reference and made a part of this Chapter and Article save and except such parts or portions thereof as are specifically deleted, added, or changed in the City Code. At least one (1) copy of said *International Existing Building Code, 2018 edition*, will be kept on file in the office of the City Clerk, marked or stamped “Official Copy as Incorporated by Ordinance No. 2470,” with all sections or portions thereof intended to be deleted or changed clearly marked to show any deletions, additions, or changes.

4-902 AMENDMENT TO SECTION 101.1 – TITLE

Section 101.1 of the 2018 IEBC is hereby amended to read as follows:

101.1 Title. These provisions shall be known as the Existing Building Code of the City of Prairie Village, Kansas, hereinafter referred to as “the 2018 IEBC,” the “IEBC,” or “this code.”

4-903 AMENDMENT TO SECTION 103 – ADMINISTRATION

Section 103 of the 2018 IEBC is hereby amended to read as follows:

103.1 Administration. The administrative and enforcement provisions for this code shall be those provisions found in Section 103 through 116 of the *International Building Code, 2018 edition*.

4-904 AMENDMENT TO SECTION 1106.1 – ADDITION TO GROUP E OCCUPANCY

Section 1106.1 of the 2018 IEBC is hereby amended to read as follows:

1106.1 Addition to a Group E Occupancy. Where an addition is added to an existing Group E occupancy located in an area where the shelter design wind speed for tornados is 250 mph in accordance with Figure 304.2(1) of ICC 500 **and includes a gymnasium**, ~~and the occupant load in the addition is 50 or more~~, the addition shall have a storm shelter constructed in accordance with ICC 500.

Exceptions:

1. Group E day care facilities.
2. Group E occupancies accessory to places of religious worship.
3. Additions meeting the requirements for shelter design in ICC 500.

1106.1.1 Required occupant capacity. The required occupant capacity of the storm shelter shall include all buildings on the site, and shall be the greater of the following:

1. The total occupant load of the classrooms, vocational rooms, and offices in the Group E occupancy.
2. The occupant load of any indoor assembly space that is associated with the Group E occupancy.

Exceptions

1. Where approved by the code official, the required occupant capacity of the shelter shall be permitted to be reduced by the occupant capacity of any existing storm shelters on the site.

1106.1.2 Location. Storm shelters shall be located within the buildings they serve, or shall be located where the maximum distance of travel from not fewer than one exterior door of each building to a door of the shelter serving that building does not exceed 1,000 feet (305m).

Section II. Repeal of Prior Ordinances.

All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

Section III. Effective Date

This ordinance shall take effect and be in force upon and after its passage, approval, and publication as provided by law.

PASSED AND APPROVED THIS 18th day of April, 2022.

Eric Mikkelson, Mayor

ATTEST:

Adam Geffert
City Clerk

APPROVED AS TO FORM:

David E. Waters
City Attorney

November 12, 2019

Kyle Hayden
Chief Finance & Operations Officer
Blue Valley Schools
15020 Metcalf Avenue
Overland Park, Ks 66223

Bob Robinson
Executive Director of Facilities and Support Services
Shawnee Mission School District
8200 West 71st
Shawnee Mission, Kansas 66204

RE: Storm Shelter Requirements for School Buildings

I am writing this to summarize meetings and email correspondence between representatives from both the Shawnee Mission and Blue Valley School District offices and the Building Safety Division of the City of Overland Park regarding storm shelters in school buildings. I believe the following to be an accurate compilation of the consensus reached by the parties involved:

- Were the City to adopt the 2018 International Building Code, the City and School Districts agree that Storm Shelters required by the 2018 International Building Code to be ICC 500 compliant, are to be installed when new school buildings are constructed.
- The School Districts expressed concerns regarding the storm shelter requirements in the 2018 International Existing Building Code when additions are constructed on existing school buildings as follows:
 - Where only class room(s) or smaller additions are proposed, it does not make sense to require those rooms to be constructed to the storm shelter standard as the rooms would not be allowed to have any windows and could not house all of the occupants of the building.
 - Adding the sanitary facilities inside of the storm shelter addition on an existing building would create an undue burden.

REVISED
FEB 15 2022
BY

- To arrest these concerns, the City Staff and School District Staff developed proposed code language that will result in storm shelters being required as part of an addition to an existing school when the proposed addition contains a gymnasium. An exception to the sanitary facility requirement is also proposed.
- Information obtained from the State Fire Marshal's Office regarding storm shelter requirements was considered. The State Fire Marshal's Office is unaware of a State Law requiring a storm shelter to be constructed in a school building. When storm shelters are proposed they shall comply with the ICC-500 Standard for the Design and Construction of Storm Shelters or the FEMA P-361 Standard-Safe Rooms for Tornadoes and Hurricanes.

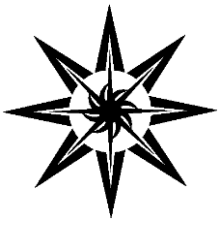
I appreciate the opportunity to work with your offices and collaborate on important issues. Please respond with confirmation that this summary accurately reflects our discussions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jim Brown".

Jim Brown

Code Administrator, City of Overland Park



PUBLIC WORKS DEPARTMENT
Committee Meeting: April 4, 2022

COU2022-30 DISCUSSION OF 2023-2027 PARKS CAPITAL IMPROVEMENT PROGRAM

RECOMMENDATION

Discuss and move the presented parks program forward for approval.

BACKGROUND

Parks and Recreation Committee members have met to discuss and prioritize the current park needs. These projects were reviewed with the following priorities in mind:

- 1) Inclusivity
- 2) Signage/Universal Theme throughout the City
- 3) Trails
- 4) Lighting
- 5) Maintenance

The park projects presented for the 2023-2027 are:

Project	2022	2023	2024	2025	2026	2027
Signage	\$ 15,000.00	\$ 90,000.00				
Lighting at Skate Park and Weltner Basketball	\$ 10,000.00	\$ 105,000.00				
Taliaferro (Play Elements)		\$ 165,000.00				
Lighting at Community Center Basketball	\$ 5,000.00		\$ 35,000.00			
Bennett (Shelter, Play)			\$ 170,000.00			
Franklin (Historical Marker, Surfacing)				\$ 340,000.00		
Windsor (Trail and Playset)					\$ 295,000.00	
Porter (Shelter and Playset)						\$ 375,000.00

The construction of the inclusive play at Harmon Park will further the need for improvements to be made to the existing restroom facility. The restroom and pavilion are currently connected and, depending on the restroom size and location, may need to be considered for improvements at the same time.

The estimated costs for these improvements, in 2022 dollars, are:

Harmon Restroom \$450,000
Harmon Pavilion(s) \$675,000
 \$1,125,000

This project is well over the annual project expectations for the Park CIP. The timing and funding are being brought before the Governing Body for determination.

ATTACHMENTS

1. Presentation

PREPARED BY

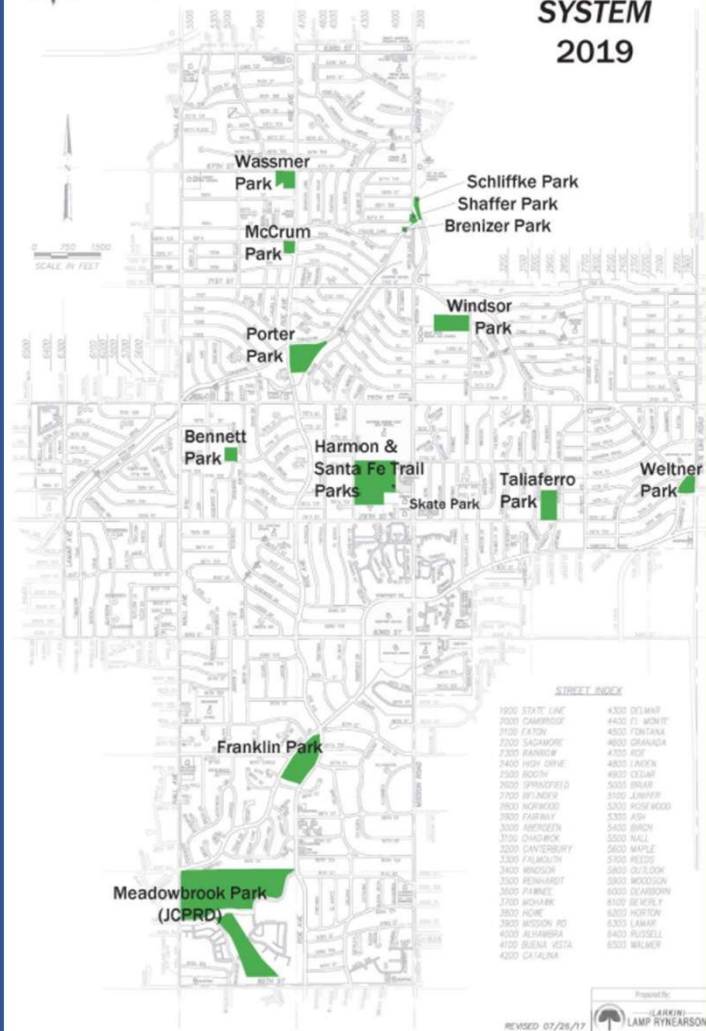
Melissa Prenger, Senior Project Manager

March 29, 2022



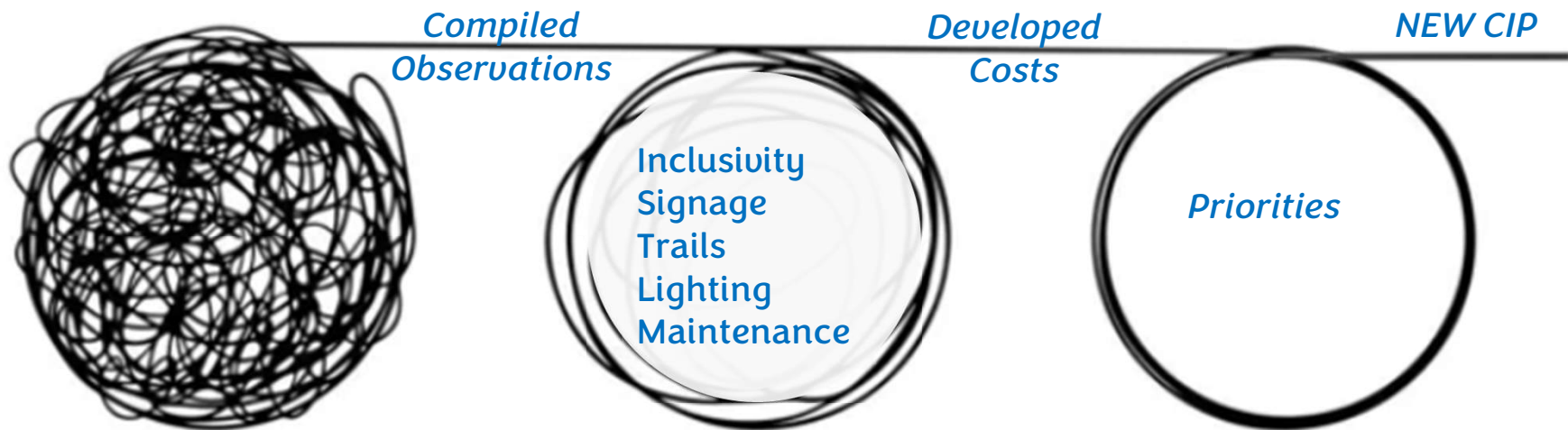
CITY OF PRAIRIE VILLAGE
Star of Kansas

PARK SYSTEM 2019



Parks Capital Improvement Planning

2023-2027



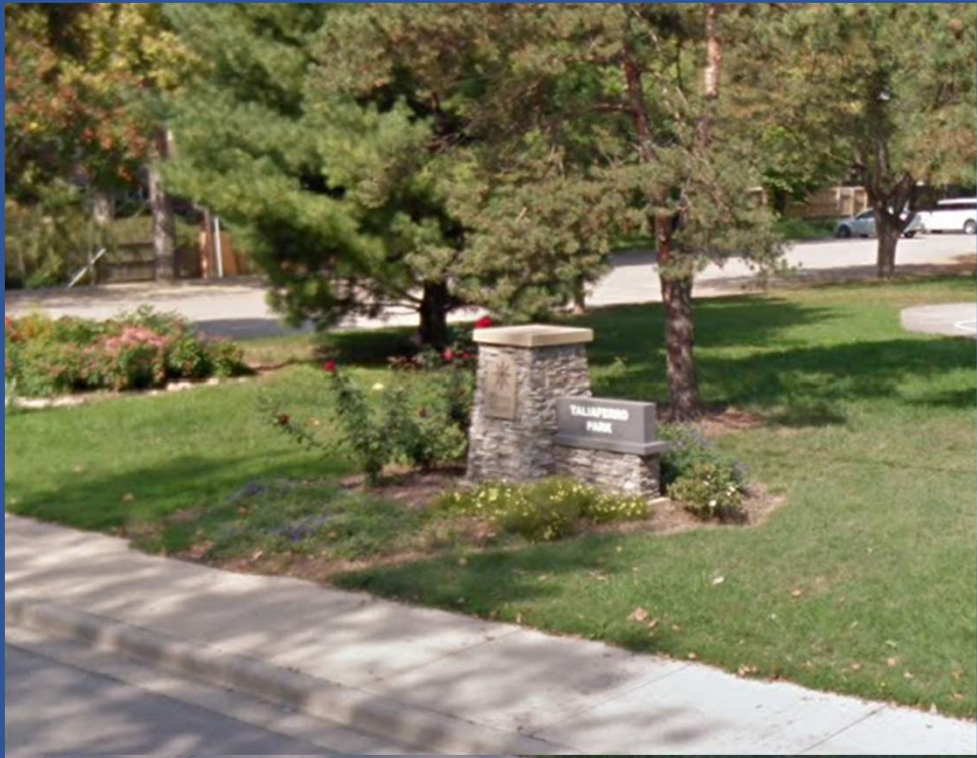
Process



Existing Conditions

TOTAL ANNUAL COST	\$ 30,000	\$ 360,000	\$ 205,000	\$ 340,000	\$ 295,000	\$ 375,000
	2022	2023	2024	2025	2026	2027
City-Wide Park Information Signage	\$ 15,000	\$ 90,000				
Harmon & Weltner Skate park & basketball lighting	\$ 10,000	\$ 105,000				
Taliaferro Inc. independent play, little village, add-on to large set		\$ 165,000				
Bennett Shelter/bottle filler, independent play, & inclusive play			\$ 170,000			
Community Center Basketball lighting	\$ 5,000		\$ 35,000			
Franklin Historical marker, unitary surfacing & nature play				\$ 340,000		
Windsor Trail improvements & playset					\$ 295,000	
Porter Shelter addition & playset						\$ 375,000
Harmon Restroom & Pavilion(s)					\$ 450,000	\$ 675,000

Signage-23



Lighting



Skate Park-23



Weltner-23



Municipal Campus - 24



**Little Village
For Littles**

**Inc. Individual Play
Add-on for Structure**

Taliaferro Park-23

Bennett Park-24

Update Individual
Play

Shelter &
Bottle Filler

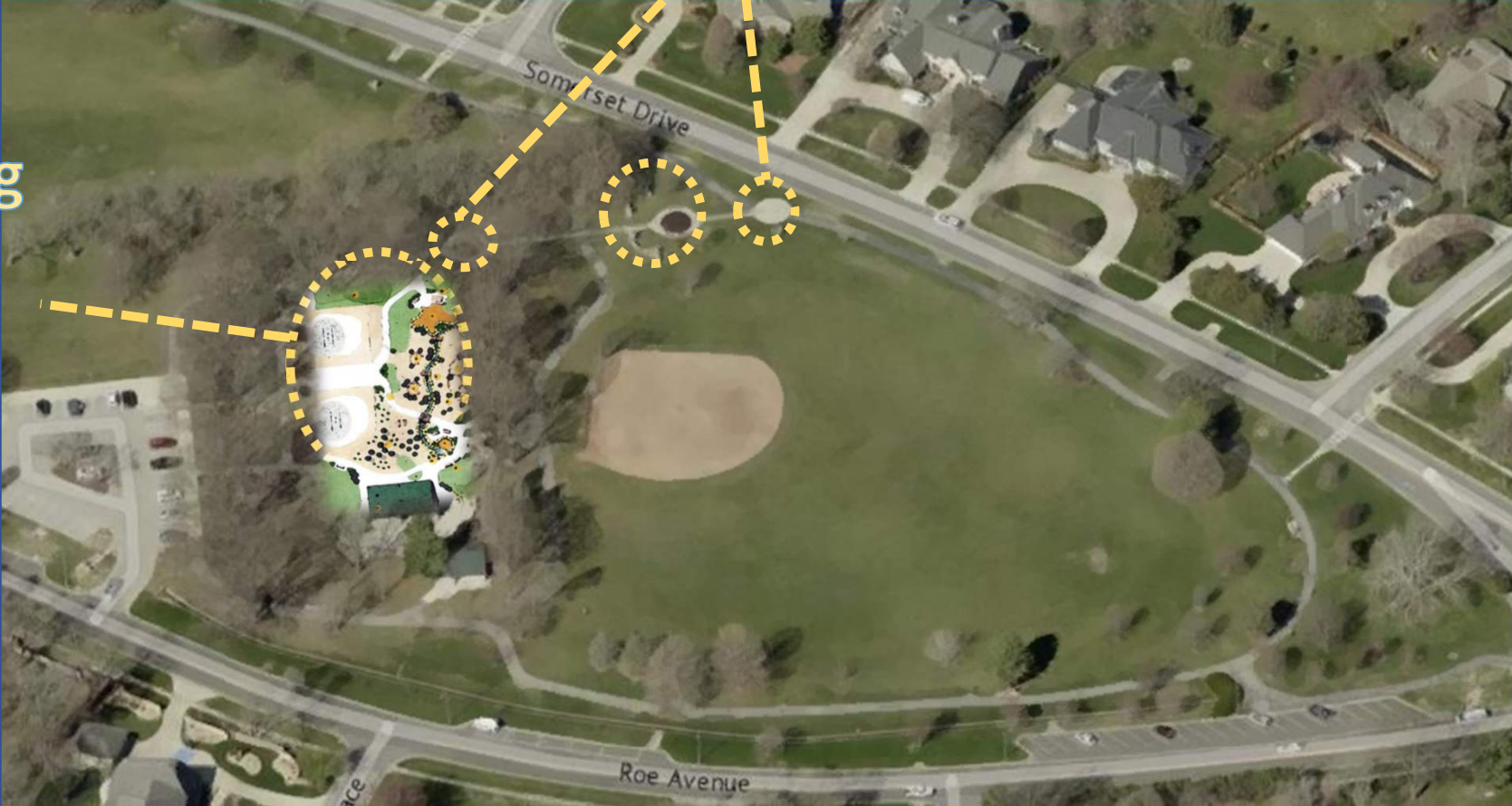
Inc. Play
Element

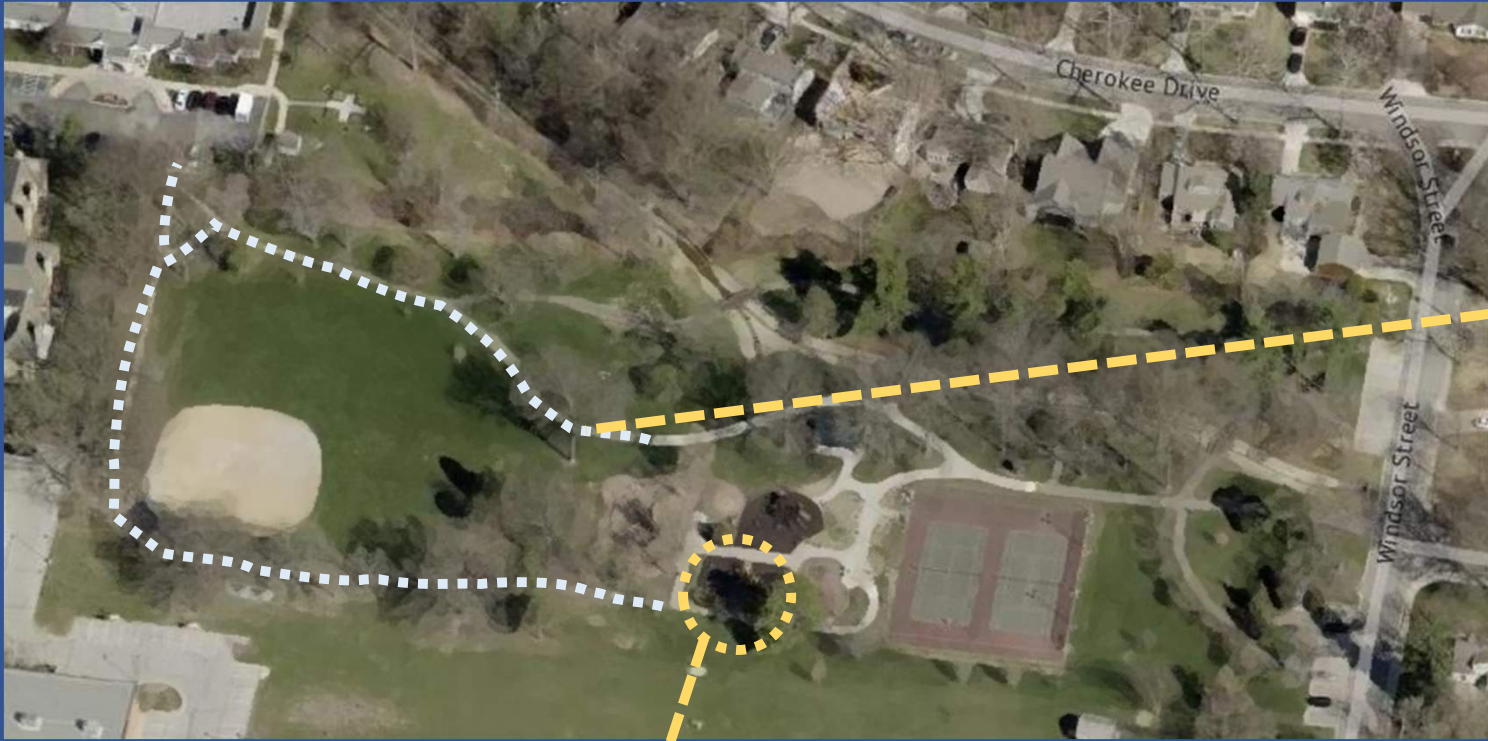


Franklin Park-25

Historical Marker

Surfacing
And
Nature
Play

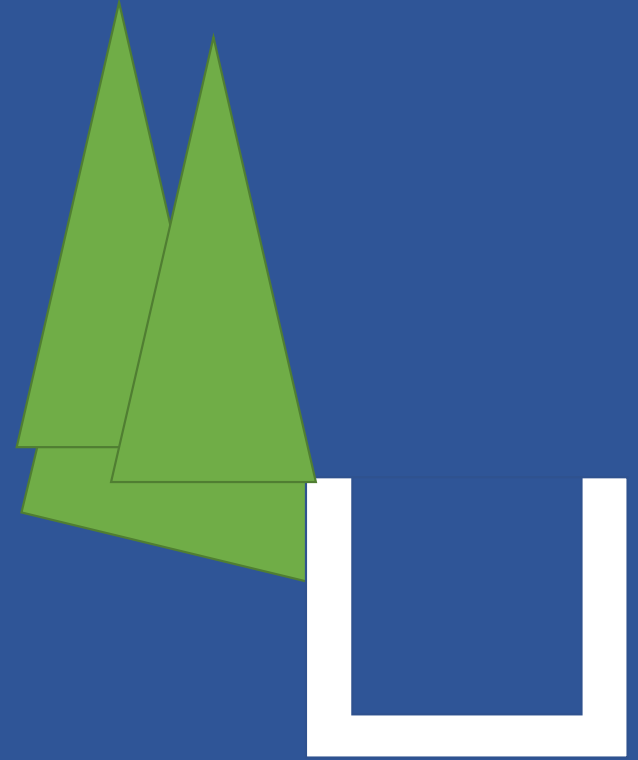
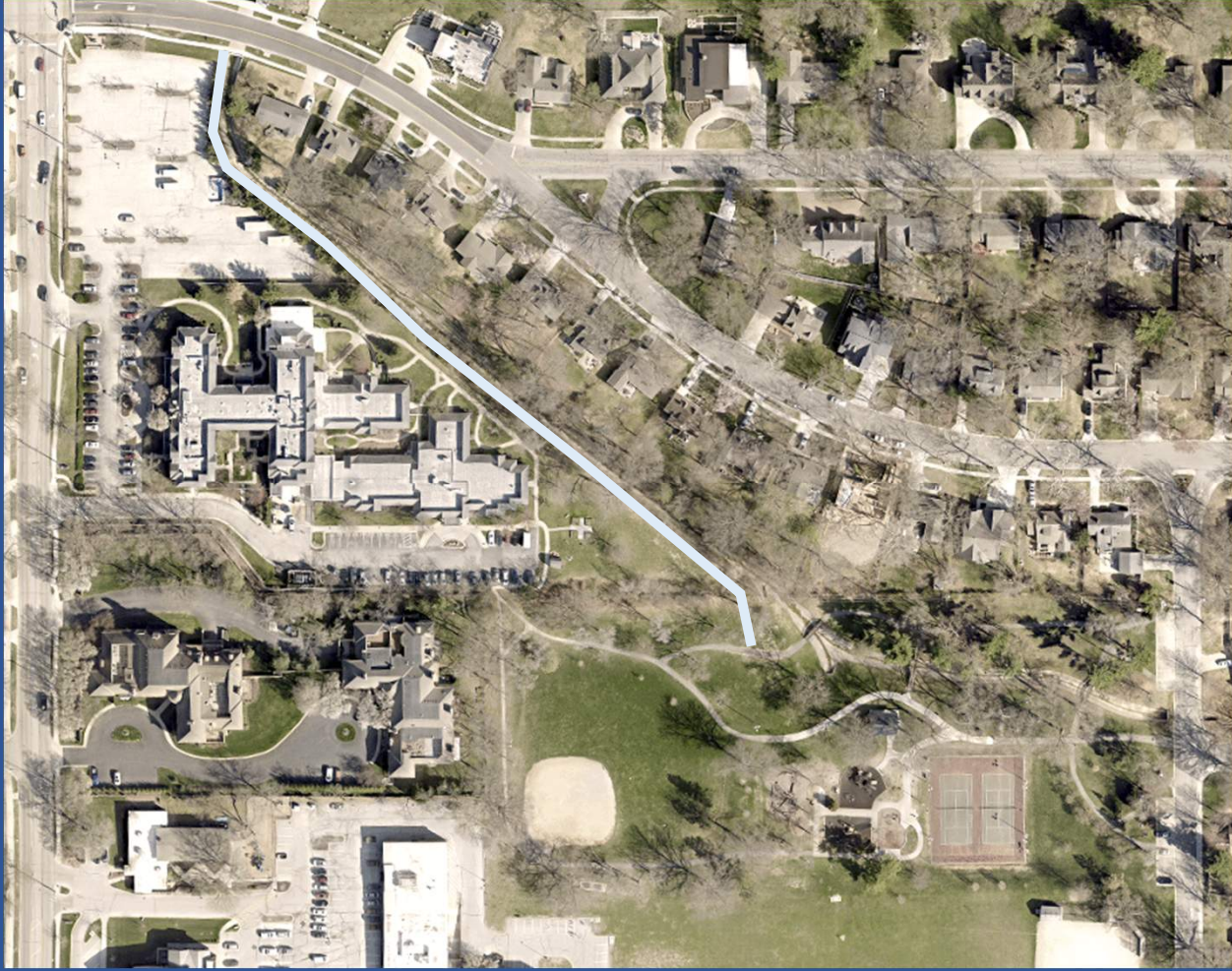




Trails

New playset
2-5

Windsor Park-26



Windsor



**Shelter
Extension**

**New playsets
2-5 and 5-12**

Porter Park-27



**Restroom
And
Pavilion
Renovation**

Harmon & Santa Fe - ??

TOTAL ANNUAL COST	\$ 30,000	\$ 360,000	\$ 205,000	\$ 340,000	\$ 295,000	\$ 375,000
	2022	2023	2024	2025	2026	2027
City-Wide Park Information Signage	\$ 15,000	\$ 90,000				
Harmon & Weltner Skate park & basketball lighting	\$ 10,000	\$ 105,000				
Taliaferro Inc. independent play, little village, add-on to large set		\$ 165,000				
Bennett Shelter/bottle filler, independent play, & inclusive play			\$ 170,000			
Community Center Basketball lighting	\$ 5,000		\$ 35,000			
Franklin Historical marker, unitary surfacing & nature play				\$ 340,000		
Windsor Trail improvements & playset					\$ 295,000	
Porter Shelter addition & playset						\$ 375,000
Harmon Restroom & Pavilion(s)					\$ 450,000	\$ 675,000

Due to COVID-19 restrictions, some meetings will be held virtually. Please continue to check <http://pvkansas.com> for access details.

MAYOR'S ANNOUNCEMENTS
Monday, April 4, 2022

Tree Board	04/06/2022	6:00 p.m.
Diversity Committee	04/12/2022	5:30 p.m.
Arts Council	04/13/2022	5:30 p.m.
City Council	04/18/2022	6:00 p.m.

INFORMATIONAL ITEMS
April 4, 2022

1. Prairie Village Foundation minutes – October 13, 2021
2. Arts Council minutes – February 9, 2022
3. Diversity Committee minutes – February 16, 2022
4. JazzFest meeting minutes – March 23, 2022
5. VillageFest minutes – March 24, 2022
6. April plan of action

Prairie Village Foundation
October 13, 2021 | 10:00 a.m.
Zoom Meeting

Marianne Noll, Marcia Jacobs, Laura Wassmer, Wes Jordan, Ann Lilak, Susan Bruce, Bonnie Limbird, Terrence Gallagher, Cathy Groves, Eric Mikkelson, Staff: Meghan Boom

1. Welcome

Marianne Noll welcomed the board to the Prairie Village Foundation meeting.

2. Approval of minutes of April Meeting

Marcia Jacobs moved to approve the meeting minutes. Laura Wassmer seconded the minutes and they passed unanimously.

3. Approval of Financial Report

Ms. Boom outlined the year's expenditures thus far for the Citizens Assistance Fund, including purchases of food, fuel, diapers, formula, and car seats for residents in crisis.

Ms. Wassmer asked about the substantial balance in the Parks & Recreation Fund. Mr. Gallagher stated that the Parks & Recreation Committee would consider options for disbursement.

Laura Wassmer moved to approve the financial report. Marcia Jacobs seconded the minutes and they passed unanimously.

4. Recommendations for fund disbursements

Ms. Noll outlined proposed options for support for fall giving:

- a. Friends of Johnson County Mental Health—\$1,000
- b. Citizens Assistance Program—\$1,000
- c. Johnson County Utility Assistance—\$1,000
- d. Codes Enforcement Fund—\$1000

Mayor Mikkelson moved to approve the slate of donations as outlined from the Mayors Holiday Tree Fund. Laura Wassmer seconded the minutes and they passed unanimously.

5. Event Reports and Budget Approval

- a. Tree Lighting, Marianne Noll – The event will be held on December 2 at Corinth Square. The budget was presented to the board for a total of \$1,870. Marcia Jacobs moved to approve the budget. Laura Wassmer seconded the motion and they passed unanimously.
- b. Gingerbread House Party, Terrence Gallagher – The event will be held at Briarwood on December 5. A back up plan is in place if the schools change the rental policy in light of COVID. Ms. Wassmer asked the committee to consider more environmentally friendly options for the event such as brown craft paper and compostable cups. Ann Lilak recommended adding \$500 additional dollars to the budget for miscellaneous expenses if the eco-friendly items are purchased. The event is self-funded. Laura Wassmer moved to approve the budget with the addition of \$500. Susan Bruce seconded the motion and they passed unanimously.
- c. Shop with a Cop, Marianne Noll—Jennifer Wright with the Police Department has the event planning underway. The event is self-funded. The budget was presented to the board for a total of \$4000. Marcia Jacobs moved to approve the budget. Bonnie Limbird seconded the motion and it passed unanimously.

Volunteers needed are for Tree Lighting and Gingerbread House Party. Ms. Noll asked everyone to mark their calendars.

6. Recap of past events

- a. Villagefest—The event was held in a drive through capacity again in 2021.
- b. Jazzfest—The event was canceled in 2021.
- c. Back to School with a Firefighter, Ann Lilak— The event had a last minute change due to a change in County policy for in-person events. Ms. Noll did the shopping for school supplies and back packs, which were supplemented with gift cards. 10 kids were helped in total.

7. By-Laws Change discussion

Ms. Noll led a discussion on a proposed change to the Prairie Village Foundation bylaws. The focus of the Prairie Village Foundation has changed since the by-laws were updated. We still have a significant relationship with the Parks and Recreation committee and Arts Council, but those committees are doing their own fundraising. The City Council and staff members who represent those committees already give a lot of time to the City and don't have time to fully participate in events and fundraising activities. Ms. Noll outlined several questions and areas of the bylaws that may need to be change.

Would the Foundation be better served by having residents as members who would assist with fundraising?

- a. Article 3.1 b
 - An individual who then is a duly acting member of the Prairie Village Parks and Recreation Committee (either the Chair of the committee or another member of the committee)
 - An individual who then is a duly acting member of the Prairie Village Arts Council. Both positions appointed by the Mayor.

Mr. Gallagher expressed his support of having more community support, with the Council Member At Large acting as liaison to the committees.

Mayor Mikkelson reminded the committee that the structure of the Foundation requires, by law, significant support of the City to exist. He suggested that a resident be appointed from those committees, versus the Council Member, which would not require a by-laws change. Ms. Wassmer stated the need for members with the time, energy, and passion to support the Foundation, and that may not happen as the committee volunteers are committed to their own committees. Ms. Limbird emphasized that point, stating that it would be difficult to find an Arts Council volunteer who has the time to support beyond their current commitment. Mr. Poling stated that the Parks & Recreation Committee would be more suited for a dual role on the Foundation Board. Mayor Mikkelson stated that the preference would be to maintain that connection to the committees, but was amenable to adding "or a member at large" in case a suitable volunteer couldn't be identified.

Ms. Noll stated that it is a priority to set expectations for board members in advance of the reappointment in the spring. Mayor Mikkelson added that a financial commitment should be considered as part of these expectations.

Mr. Mikkelson stated that he'd like to see the change start with the current vacant position. Ms. Wassmer stated that she'd like to compromise by saying "preference given to members of the Arts Council and Parks and Recreation Committee."

Do we want to leave the annual meeting at the 5:30 and 5:45 times?

- b. Article 3.2. and 4.3

- Annual Meeting of Members. (a) An annual meeting of the Members shall be held on the fourth Tuesday in March of each year, or on the next business day following such date if it is not a business day, at 5:30 o'clock P.M. at the principal office of the corporation.
- Board of Director Meetings. (a) The annual meeting of the Board of Directors shall be held on the fourth Tuesday in March of each year, or on the next business day following such date if it is not a business day, at 5:45 o'clock P.M. at the principal office of the corporation

The Board agreed to leave the annual meeting times as outlined.

We need to update our rules on electronic meeting policy

c. Article 3.5 and 4.7

- Meetings by Telecommunications Equipment. Unless otherwise provided in the Articles, Members may not participate in a meeting of the Members by means of conference telephone or similar communications equipment. A Member who nevertheless connects to a meeting in this manner shall not be deemed to be present in person at the meeting

Ms. Noll stated that her preference would be to continue to meet in person, however, it is apparent that we need to be flexible in extraordinary circumstances. Mr. Jordan stated that similar conversations are happening across all committees, and language can be developed to remain consistent.

Ms. Noll and city staff will work on these changes and circulate for an electronic vote prior to the next meeting.

8. Other business

There was no other business.

PRAIRIE VILLAGE ARTS COUNCIL | MEETING MINUTES
Zoom
Wednesday, February 9, 2022 5:30 PM

BUSINESS MEETING

Bonnie Limbird called the meeting to order at 5:33 after 15 minutes of social time to catch up with one another. Council members present were Trudy Williams, Nancy Kalikow Maxwell, Jessie Cartwright, Shelly Trewolla, Sherrod Taylor, Sheila Evans, Lisa Frey, Inga Selders, Bonnie Limbird, and Nicole Lee. Not in attendance: Kathy Clark, Maddie Kamphaus, and Karin Jones. *(Currently down two members.)*

Shelly Trewolla and Jessie Cartwright moved and seconded respectively to approve the **Agenda**. The agenda was approved unanimously with one change to correct the MLK event time.

Public Participation none.

Sherrod Taylor moved to approve the **Consent Agenda**. A second is not required for consent agenda. The Consent Agenda was unanimously approved.

Bonnie and Inga gave a **City Council Update**, including a reminder about the rescheduled MLK celebration which is now Feb. 26 from 4-5:30 both online and in person at Village Church. Continued with the mask mandate, fire chief update, and more.

Current Year Financial Update: Arts Council has about \$30,000 in carryover funds to begin 2022 with.

Old Business: none.

New Business: none.

Motion to adjourn the business meeting by Nancy and Trudy respectively was passed unanimously, and the meeting was adjourned at 5:41 PM.

PLANNING COMMITTEE AS A WHOLE

EVENT REPORT

Strength in Diversity Show at Meadowbrook Park - Bonnie reminded Council of the new artists' reception date.

PLANNING AHEAD

Shooting Stars (in lieu of FotA) - Bonnie shared to mark your calendars for Sunday, April 3rd at the Nerman at JCCC for the Gala to see our PVAC-sponsored Literature prize be awarded. Shelly volunteered on Audition day, and had a great time.

Adirondack Chair with First Washington Realty (Bonnie) - This has been approved, and just waiting to hear from FWR. Shelly suggested to ask OP Arboretum for connection for adirondack chair purchasing..

Art of Photography (Shelly & Kathy) - The call is live. Have had a few questions so far. Kathy found our juror, Angie Jennings. Will specifically invite local photographers for the JoCo show (already have two photographers).

2022 Getty Virtual Tours - No update.

Mar/Apr Show (Sal/Bello/Bennett) - Bonnie shared that Karin hasn't been responsive so she's been moving forward with the show. The hanging will be March 5th at R.G. Endres, and hopefully many can join us to help. The reception will be March 11th.

Mar-Jun ArtWalk 2022 (Jessie) - Jessie has a conflict on the Second Friday, so she asked about having it Saturday morning April 9th at Meadowbrook instead if people liked it. Several preferred it, so this change was approved. Need to finalize time and details. Will be adding new pieces to Otocast, including the temporary heart(s) pieces for Parade of Hearts and maybe Adirondack Chairs.

MARKETING - New blog coming from Sherrod on AoP and social media shares of AoP continuing.

ONGOING/FUTURE PLANNING

Lobby Monitor - has been installed.

New Members - Abby Margariel has been appointed by the Mayor so far, and Bonnie has interviewed a few other candidates that she'll share soon.

Rotating Sculptures at Meadowbrook Shopping Center - The selected piece 'Mac-n-Cheese' was no longer available, so the artist offered Mary Poppins in lieu and the developer accepted it. They are taking it from here and it should install in the Fall now.

Artist (Parade of) Hearts have been delivered to the American Royal Complex, and will be placed around the metro by mid-March! We should have at least one in Prairie Village, presumably

The Planning Committee as a Whole meeting ended around 6:15 PM.

END

Prairie Village Diversity Committee Agenda

February, 16th, 2022

5:30 p.m.

Via Zoom

Call to Order

Attendance: Dr. George Williams, Dr. Jameelah Lang, Council Member Cole Robinson, Tim Schwartzkopf, Council Member Inga Selders, Chi Nguyen, Karen Heath, Dr. John McKinney, Melissa Brown, Dennis Solis, Chief Bryon Roberson

Approval of Agenda

Opening Remarks/Welcome – Inga Selders

New Members Introduction – Karen Heath, Chi Nguyen, Cole Robinson

Approval of Meeting Minutes from 01/19/22

- Abstained: Melissa Brown

Liaison Updates

- * Ad Hoc Affordable Housing Committee Update:
 - * They plan on ending their meetings the end of March
- * Citizen Advisory Board:
 - * Looking at dates for looking at interviews of potential officers. More info to come.
- * Citizen Advisory Board
 - * Chief Roberson will send out an update soon.

Project Updates

- * BIPOC Playdate – Etienne Clatinoff Orozco & Jameelah Lang
 - * No update at this time
- * Interpretive Panel Update – David Magariel
 - * No update at this time
- * Town Hall Update – Inga Selders
 - * Potential candidates for speakers discussed. If there are additional suggestions and recommendations, particularly around involving members of the marginalized community, please let Inga know.
- * Date: Sunday, April 3rd from 2:30-4:30 p.m
- * Facebook/Social Media Planning
 - * Looking for volunteers to help setup and moderate a PV DEI Facebook page
 - * From Tim Schwartzkopf: PV's Public Information Officer offered the PV Facebook page. There is a template for content.
 - * Recommendation: Try this for 2-3 months to see if content generates any response before proceeding w/ a specific DEI Facebook page.
 - * Question: Would we be limited in the content we would be able to utilize/post?
 - * A: PV Diversity Committee would have full access to any Facebook options.
 - * We need to make sure that we recognize any relevant/significant DEI dates, events, etc.

* PV Village Voice: We did talk about utilizing this medium and we can have a section in this document. Would need to know the headway. Tim will confirm/send out the schedule.

Pros: No negative feedback

Con: Social Media allows more people to see and learn about the work that the PV DEI committee is doing. More views.

Bottom Line: Social Media will let more people know the PV DEI committee exists and what we're doing, topics that are important to us, etc.

- For our next meeting, let's bring together some ideas around what we would like to see posted.
- New PM MLK date – Saturday, February 26, 4pm to 5:30pm.
 - Streaming and In-Person options available
 - This is the first MLK celebration in PV

New Business

* City Proclamations Discussion

* Tim Schwartzkopf provided a "Proclamation List," much of which were deemed no longer applicable.

* The list needs to be vetted, updated, etc.

* The PV Diversity Committee recommends that every proclamation should reflect the Diversity of our community, it's values and efforts.

* From Mayor Mikkelson: This group should point out those proclamations the body recommends and also those we do not believe align with PV's values and mission.

* Committee Leadership Discussion

* Seeking those who might be interested in the role of PV Diversity Committee Leadership:

Responsibilities would include disseminating information about meetings, the agenda, etc. The position would serve as an "officer" of the committee and assist w/ the direction of the committee. Would frame agenda items, etc.

- From Mayor Mikkelson: Looking for more diverse, input, involvement, and representation

* Meeting Schedule Discussion – changing the day of the week

* There are some conflicts...

* Tim will send out another poll to see what works for the majority

Information Items or Announcements

- **Big Announcement! MLK Celebration on February 26th @ Village Church**

Adjournment

Prairie Village Jazz Fest 2022
Committee Meeting
Wednesday March 23, 5:30 p.m.
MultiPurpose Room – PV City Hall

Attendees

Dave Hassett	Food and Beverage Chair
Amanda Hassett	VIP Services Chair
Elissa Andre	Marketing Chair
Joyce Hagen Mundy	Volunteers Chair
Mike Polich	Infrastructure Chair
Brooke Morehead	Fundraising Chair
J.D. Kinney	Special Events Coordinator, Committee Chair
Dave Robinson	Prairie Village City Council, Council Liaison
Trudy Williams	Prairie Village Arts Council Liaison
John Wilinski	Backstage and Artist Hospitality Chair

Not attending

Jim Barnes	Stage and Technical Chair
Alex Toepfer	Talent Chair
Kyle Vanlanduyt	Master of Ceremonies

Committee Chair's Report

No update

Fundraising and Sponsorships

The Finance Committee of the Prairie Village City Council met on March 8 to discuss recommendations as to how the Transient Guest Tax generated by the Inn at MeadowBrook could be allocated. The Committee recommended that \$25,000 be allocated to Jazz Fest 2022 to replace corporate fundraising for which no tangible benefit was received. The \$10,000 budget allocation from the City for 2022 remains unchanged.

Dial Senior Living (Meadowbrook), Humana and Renewal by Andersen have been emailed asking if they are interested to secure a marketing tent for 2022. Humana and Renewal by Andersen have responded as interested.

If The Inn at Meadowbrook is interested in the back of the lineup fan 2022, as the generator of the Transient Guest Tax, it was proposed that they pay the actual cost of the lineup fans. Bid cost TBD

Talent

Alex Toepfer reported via a conversation with JD that SME Blue Knights and Back Alley Brass Band were confirmed. Eddie Moore: We the People and Adam Larson Band had been in contact but were not yet confirmed. A new act, Ray Keller Octet, was under consideration and updates would be forthcoming. For marketing purposes all acts should be under contract by mid May.

F&B

Dave Hassett confirmed he had the updated food vendor contract template for 2020

There was a question whether the beverage tent would have access to one or more terminals that would accept payments via phone (ApplePay, et. al). JD to investigate what is available through PV's banking/payments partner.

VIP Services

JD has purchased 12 stackable resin Adirondack chairs for use in the VIP tent. 6 small folding side tables will be ordered. It is proposed that in addition to the chairs and side tables, 4-6 "high top" cocktail tables be placed within the VIP tent for gathering of standees. Food available in the VIP tent will be limited to individually packaged snacks, including Butterfluff kettle corn. VIPs will receive adult and other beverages at a dedicated access point linking the VIP tent to the beverage tent.

It was discussed that each VIP (plus 1 guest) also receive a coupon worth \$20 (or other amount TBD) toward the purchase of food at one of the food trucks. Food truck coupons would be redeemed for cash by the food truck operator at the close of the event.

Stage, Lighting and Technical Services

JD Jim Barnes, and Shawn from SECT met at the skate park on March 2 to discuss the changes to the Jazz Fest stage and backstage areas. Changes regarding placement of the move-in, move-out truck, confirmation of a 20 x 24' stage with canopy, placement of the stays/stanchions to secure the canopy, location and access of electric power, backstage storage and access, sound and technical booth location, size and configuration of the artist ready "green room" were discussed and the layout was provisionally determined. Sean expressed an interest to measure the site more precisely on his own at another time to fine-tune his planning.

Rented Infrastructure

Bids from Marquee and AAA pending

Marketing

The lineup fans were discussed. It is proposed that the lineup fans be produced in time to be distributed at both VillageFest and at the KU Kickoff (Corinth Square) prior to Jazz Fest. The cost for fans for this proposed distribution was estimated to be \$2,000. A marketing sponsorship at that level is still available.

KC Studio has approached Jazz Fest offering a combo of print and digital advertising for \$1,100. It was discussed whether they might want a marketing tent at Jazz Fest to distribute their magazine and a barter arrangement reducing their fee by \$500 might be secured. Elissa to investigate and advise.

Backstage/Artist Hospitality

The Inn at Meadowbrook is proposed to be our official hotel for guest artists. Room rates pending.

Proposed to bring in a caterer to supply lunch and dinner for backstage crew, MC, Artist hospitality staff, Public Works and PV Police. Snacks and drinks for staff and artists from the same pool as VIP tent.

Diversity Committee

The American Jazz Museum with the PV Diversity Committee will participate as a content/exhibit provider.

Arts Council

Arts Council liaison Trudy Williams to advise what the PV Arts Council wishes to do at Jazz Fest. JD and Trudy met following the meeting to discuss what had been done in the past.

Prairie Village Foundation

Dave Robinson reported that at his most recent meeting with the PV Foundation it was proposed to have a tent at Jazz Fest to bring awareness to the Foundation and its activities. As the long-time organizational sponsor of Jazz Fest it was suggested that the Foundation might be able to fundraise by selling past year's merchandise items (blankets) or other items.

The next Jazz Fest Committee meeting was scheduled for Wednesday April 20, 2022, at 5:30 pm. In the Multipurpose Room

The meeting concluded at 6:35 p.m.

Respectfully submitted: JD Kinney

VillageFest Committee Meeting Minutes

Thursday March 24, 2022 5:30 p.m.

Multipurpose Room City Hall

Attendees: Amber Fletcher, Alex Fletcher, Courtney McFadden, Dale Warman, Joel Crown, JD Kinney, Steve, Ted Fritz, Toby Fritz, Corbin Trimble

- Pancake Breakfast
 - Working on contacting a boy scout troop
 - Suggested that we need more coffee than last time
- Spirit Awards
 - We have heard of some possible nominations for the awards, forms are due by May 15 so they can be voted on at the May meeting
- Historical Display
 - Will be about the development of Trains and Planes
 - We will want to have more signage to direct people inside the building, possibly with pictures of some of the items on display
 - There was interest in having the Native American demonstration again so we are going to go over the layout to make sure there is appropriate room for them, and people viewing.
- Vendors and Exhibitors
 - Funnel Cakes and Polar Oasis have been contracted. Still waiting to hear back from others food trucks and Hyvee
 - Water Wagon is not available for 2022
- Live Entertainment and Attractions
 - Multiphonics have been confirmed
 - KC Wolf will appear from 10:00-11:30
 - Mr. Bones contract was mailed
- Pie Contest
 - No update
- Activities and Attractions
 - Fun Services have been confirmed
 - Fire Department confirmed that we can have the mayor throw prizes from the bucket of the truck if he is interested in doing so
 - Children's Craft Area- We are still looking for someone to take over this area. It was suggested we look into the store Scraps and buy materials to have kids create their own things.
 - The Little Village- Suggested we buy our own small bounce house for this 3 and under area
 - Police Dog Demonstration will just happen 1 time, we will need to rope off an area and advertise this time and location.
- Next Meeting: Thursday April 28, 2022 at 5:30pm in person

THE CITY OF PRAIRIE VILLAGE

STAR OF KANSAS

DATE: March 31, 2022
TO: Mayor Mikkelson
City Council
FROM: Wes Jordan *WJ #17*
SUBJECT: APRIL PLAN OF ACTION

The following projects will be initiated during the month of April:

- ARPA Expenditure Report - Nickie (04/22)
- Meadowbrook Park Festival - Meghan (04/22)
- Teen Council Graduation - Meghan (04/22)
- Digital Signage in City Hall - Ashley (04/22)
- Council Photos - Ashley (04/22)
- Next Steps UCS Racial Equities - Tim (04/22)
- City Hall/PD Feasibility Study - Keith (04/22)
- School Resource Officer Contract - PD (04/22)
- Insurance Renewal Presentation - Nickie/Wes (04/22)
- Researching Plan Review Contracted Services to Improve Turnaround Times - Jamie (04/22)
- Review Contracted IS Service to Assist with IS Workload - Tim (04/22)
- Building Code Amendments for Storm Shelters at Schools - Jamie (04/22)
- Subdivision Regulations Amendments/Easement Vacation - Jamie/Chris (04/22)
- Special Use Permit Renewal/Phillips 66 at 95th & Mission - Jamie/Adam (04/22)
- Enhance Cyber Security - IS/Tim (04/22)
- Summer Tennis Programs & Registration - Meghan (04/22)
- 2023 Budget Process - Staff (04/22)
 - Department Budget Reviews by Line Item - Nickie/Wes
 - Equipment Reserve Fund - Staff
 - Healthcare/Benefit Costs - Cindy/Jamie
 - Merit Pool - Staff

In Progress

- Republic Services Survey - Adam (03/22)
- Teen Council Presentations - Meghan (03/22)
- Large Item Pickup Coordination/Promotion - Adam/Ashley (03/22)
 - Sleepyhead Bed Mattress Recycling

- 2021 Financial Audit - Nickie (03/22)
- Standard PW Contract Language Review - Keith (03/22)
- 2023 Budget Process - Staff (03/22)
 - Committee Funding Requests
 - Decision Packages
 - Insurance Cost Assumptions
 - Personnel Assumptions
 - Preliminary Revenue Estimates Report
- Civic Center Ad-Hoc Committee - Staff (03/22)
- Business Continuity Plan - Tim/Dan/Nickie (03/22)
- Disaster Recovery Plan - Dan/Tim (03/22)
- Pool Open Planning and Preparation - Staff (03/22)
- Special Event Planning - JD/Megan (03/22)
 - VillageFest
 - JazzFest
- 2021 Annual Report - Ashley/Staff (02/22)
- Debris Management Planning - Tim (02/22)
- Compensation and Benefits Study - Cindy/Jamie (02/22)
- Portable Storage Unit Ordinance Development - Jamie/Codes Staff (02/22)
- Opioid Settlement Process/Funds Allocation - Tim (02/22)
- 2022 NEJCC State of the Cities - Staff/Mayor (01/22)
- Diversity Recruitment Review - Cindy/Staff (01/22)
- Agenda Management Software Evaluation - Adam (12/21)
- New Permit & Licensing Software Implementation - Jamie/Staff (12/21)
- Receptionist Hiring Process - Meghan/Adam (12/21) [note receptionist was promoted to court clerk]
- Phone System Replacement - IS (11/21)
- Council of Mayors Meetings for 2021-22 - Meghan (10/21)
- Researching Department of Energy Solar App+ Program - Jamie (10/21)
- Ad Hoc Housing Committee Coordination - Jamie (09/21)
- PW New Building Open House/Social Media - Keith/Melissa/Ashley (07/21)
- Regional Benchmarking Initiative - Meghan (04/21)
- American Rescue Plan Act Fund Uses & Expiration - Staff (04/21)
- Pool Mural Project - Meghan (04/21)
- City Hall Conceptual Review - Staff (03/21)
- 2021 International Energy Conservation Code - Jamie/Mitch (03/21)
- E/V Charging Station Installation - PW (10/20)
- Historic Trail Signage - Keith (09/20)
- Memorial Plaques in Parks Criteria Review - Staff (08/19)
- Research Viability of Interior Rental Inspections - Jamie (06/19)

Completed

- New Committee Member Orientation - Staff/Committee Chairs (03/22)
 - Waiver Form
 - Code of Conduct Form
 - Video of CP - 001
 - Video of KORA Requirements
 - Website Update
- Hiring Seasonal Pool Staff - Suzanne/Meghan (01/22)
- Preparing Annual Statements for Police Pension Members - Cindy (01/22)
- Recruitment/Retention Policy & Plan Updates - Jamie/Cindy (02/22)
- 2022 Exterior Grant Applications - Jamie/Angela/Cindy (03/22)
- 2022 Sustainability Grant Applications - Jamie/Angela/Cindy (03/22)
- 2021 Audit Preparation - Nickie (02/22)
- Complete Insurance Renewal Reports - Nickie/Staff (02/22)
- UCS Racial Equities in Communities Program - Tim (06/21)
- Transient Guest Tax Expenditures - Finance/Nickie/Wes (03/22)
- Establish Insurance Claim Process - Wes/Dept. Managers (03/22)
- Severe Weather Preparedness - Tim (03/22)
- “SevenDays” Project Support - Meghan (03/22)
- PV Foundation Meeting - Meghan (03/22)
- 2023 Budget Process - Staff (03/22)
 - Council Goals & Objectives
 - Reappraisal Projections
 - Use of TGT Funds/Finance Committee
 - Meeting w/Appraiser

Tabled Initiatives

- Review & update the City Code/Ordinances
- Review & Update City Policies
- Review of Smoking Ordinance/e-cigs
- Single Use Plastic Bag Discussion - Staff (02/20) [[pending Council direction](#)]