



City of Prairie Village 2022 Budget

- April 22, 2021



Budget Approach

- ▣ Budget Goals and Objectives

- ▣ Insurance Cost Assumptions

 - Property & Causality

 - Worker's Compensation



Approved @ April 5th Council meeting

Overall increase 3.72% 2021-2022; estimated
10% 2022-2023

- ▣ Revenue Estimates

- ▣ Department Programs - Line Item Review

- ▣ The “All in Number”

- ▣ Meet with the Finance Committee



General Fund Budget Highlights

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- The “all in number” for expenditures in the 2022 General Fund represents a 3% increase in comparison to the 2021 Budget - \$25,143,729 versus \$ 24,349,734
- If the Mill Levy rate stays at 19.321 we exceed the 25% fund balance goal.
- We budget the General Fund balance at a 25% target fund balance (25% of revenues less transfers in and less the transfer to the Bond & Interest Fund)
- General Fund operations budget (without transfers):
 - Personnel Services 3% increase, represents 47% of total expenditures
 - Contract Services 10% increase, represents 21% of total expenditures
 - Commodities 6% increase, represents 3% of total expenditures
 - Capital Outlay 26% decrease, represents 1% of total expenditures
 - Contingency 0.0% increase, represents 2% of total expenditures
- General Fund Contingency: \$500,000 (same as 2021)



City Expenditure Categories

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- Personnel Services – wages and benefits
- Contract Services – contracts for auxiliary services
- Commodities – used to purchase goods
- Capital Outlay – used to acquire assets or improve the useful life of existing assets
- Contingency
- Transfers



City Revenue Categories

General Fund					
	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	7,631,066	7,480,651	6,615,787	7,764,923	7,747,125
Property Taxes	7,530,237	8,179,161	8,703,712	8,703,712	9,138,898
Sales Taxes	5,449,864	5,446,984	5,450,000	5,450,000	5,570,000
Use Tax	1,509,888	1,811,879	1,380,000	1,811,879	1,554,004
Motor Vehicle Tax	751,900	746,852	762,507	762,507	762,507
Liquor Tax	130,232	109,748	136,477	136,477	136,023
Franchise Fees	1,900,281	1,842,970	1,959,500	1,842,970	1,905,797
Licenses & Permits	1,002,391	728,297	652,883	902,883	854,383
Charges for Services	1,742,963	1,722,975	1,799,226	1,799,226	1,803,879
Fines & Fees	863,819	694,784	931,750	863,819	868,762
Recreational Fees	416,620	29,745	410,150	393,150	424,650
Interest on Investments	160,658	139,674	60,000	60,000	134,608
Miscellaneous	126,158	263,103	120,900	120,900	130,622
Transfer from Stormwater	565,000	565,000	600,000	600,000	600,000
Total Revenue	\$22,150,014	\$22,281,171	\$22,967,105	\$23,447,524	\$23,884,133

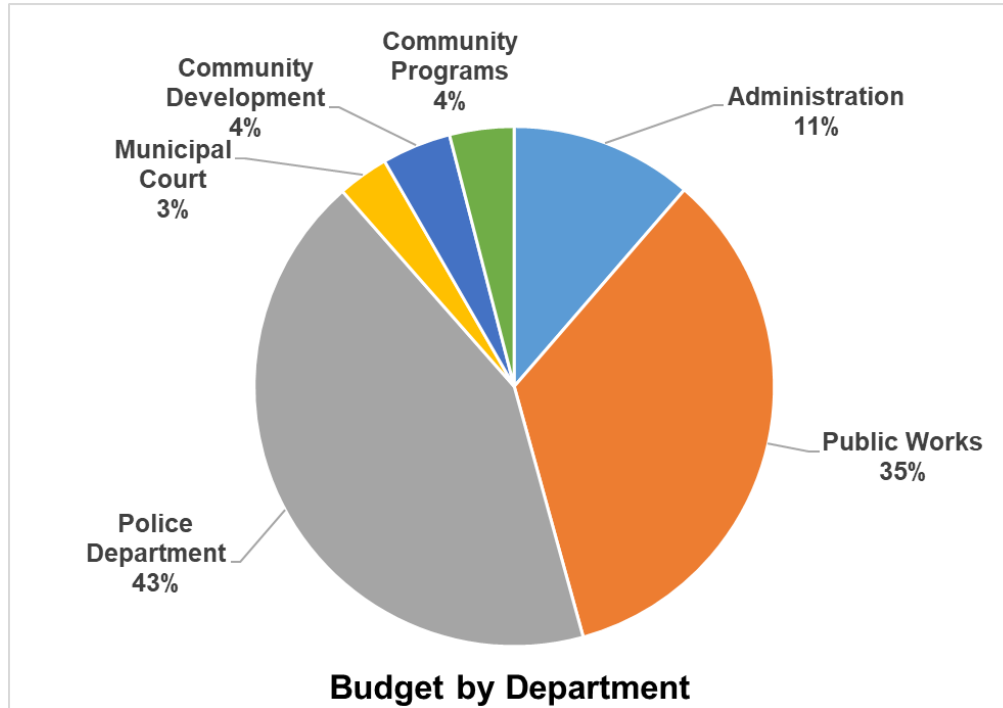


City Expenditure Categories

	General Fund				
	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Expenditures:					
Personnel Services	10,518,678	10,731,848	11,463,729	11,255,617	11,847,253
Contract Services	4,128,502	3,940,077	4,720,457	4,578,843	5,194,651
Commodities	686,658	644,964	792,400	768,628	840,850
Capital Outlay	238,746	243,643	363,814	352,900	270,450
Contingency			500,000		500,000
Total Expenditures	15,572,584	15,560,532	17,840,400	16,955,988	18,653,204
Transfers to Other Funds:					
Transfer to Capital Infrastructure Fund	5,155,116	4,653,109	4,523,800	4,523,800	4,971,000
Transfer to Bond and Interest Fund	1,074,975	1,301,229	1,319,534	1,319,534	1,050,725
Transfer to Risk Management Fund	35,000	35,000	-	-	-
Transfer to Economic Dev. Fund	-	65,000	136,000	136,000	136,000
Transfer to Equipment Reserve Fund	400,000	455,385	530,000	530,000	332,800
Total Transfers	6,665,091	6,509,723	6,509,334	6,509,334	6,490,525
Total Uses	22,237,675	22,070,255	24,349,734	23,465,322	25,143,729



Department Budgets





Department Budgets

General Fund: Summary by Department				
Department	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Administration	1,671,041	1,613,554	1,789,018	2,059,455
Public Works	5,250,855	5,368,596	5,883,444	6,241,508
Police Department	6,930,838	7,203,268	7,672,840	7,768,486
Municipal Court	499,208	456,013	578,826	575,977
Community Development	634,377	640,084	748,273	779,597
Community Programs	591,465	287,377	667,999	728,181
Total	15,577,784	15,568,892	17,340,400	18,153,204



Preliminary 2022 Budget at a Glance

Prairie Village 2022 Budget at a Glance

Property Tax Mill Levy Rate <i>(assuming capture of growth)</i>	19.321
Total Assessed Valuation	\$469,256,976
Stormwater Utility Fee per Square Foot of Impervious Area	\$0.04
Total Housing Units	10,298
Population (2019 Estimate)	22,295
Total General Fund Budget	\$25,143,729
Annual City Tax Liability - Avg.	\$845
Monthly City Tax Liability - Avg.	\$70
Outstanding Debt as of Dec. 31, 2022	\$20,505,000



Average Prairie Village Home

Year	Mill Levy Rate	Average Home Appraised Value	Prairie Village Annual Cost	Prairie Village Monthly Cost
2016 for 2017	19.471	\$274,082	\$614	\$51.00
2017 for 2018	19.311	\$303,463	\$674	\$56.00
2018 for 2019	19.314	\$334,382	\$743	\$62.00
2019 for 2020	19.320	\$359,987	\$800	\$67.00
2020 for 2021	19.321	\$377,986	\$840	\$70.00
2021 for 2022	19.321	\$380,419	\$845	\$70.42



Mill Levy

Johnson County Cities 2020 Mill Levies On each \$1,000 Tangible Assessed Valuation

City	Mill Levy					Total
	City	Fire	Bond & Interest	Stormwater	Other	
Roeland Park	26.632	11.201	1.916			39.749
Spring Hill C/F	24.762	12.387	2.214		0.298	39.661
Westwood Hills	22.828	11.201	4.705			38.734
Bonner Springs	24.530		9.321		4.477	38.328
Mission Hills	21.955	11.201	0.800			33.956
Westwood	20.812	11.201	0.500			32.513
Fairway	17.729	11.201	2.198			31.128
Prairie Village	19.321	11.201	-			30.522
Edgerton	30.381					30.381
Lenexa	22.946		6.296			29.242
Mission	17.048	11.201				28.249
Merriam	26.520		1.038			27.558
Shawnee	20.129	1.294	5.078			26.501
De Soto	14.108	5.809	5.233			25.150
Leawood	19.754		5.003			24.757
Olathe C/F	9.938	1.731	9.724		3.047	24.440
Gardner	14.622		6.043			20.665
Overland Park	12.619			0.963		13.582

S: 2020 Mill Levies on Each \$1,000 Tangible Assessed Valuation - Johnson County, Kansas worksheet found on the Johnson County Dept of Records & Tax Administration website.



Mill Levy (cont)

Johnson County Cities 2020 Mill Levies (Without Fire District) On each \$1,000 Tangible Assessed Valuation						
City	Mill Levy					Total
	City	Fire	Bond & Interest	Stormwater	Other	
Spring Hill C/F	24.762	12.387	2.214		0.298	39.661
Bonner Springs	24.530		9.321		4.477	38.328
Edgerton	30.381					30.381
Lenexa	22.946		6.296			29.242
Roeland Park	26.632	-	1.916			28.548
Merriam	26.520		1.038			27.558
Westwood Hills	22.828	-	4.705			27.533
Shawnee	20.129	1.294	5.078			26.501
De Soto	14.108	5.809	5.233			25.150
Leawood	19.754		5.003			24.757
Olathe C/F	9.938	1.731	9.724		3.047	24.440
Mission Hills	21.955	-	0.800			22.755
Westwood	20.812	-	0.500			21.312
Gardner	14.622		6.043			20.665
Prairie Village	19.321	-	-			19.321
Fairway	17.729	-	2.198			19.927
Mission	17.048	-				17.048
Overland Park	12.619			0.963		13.582

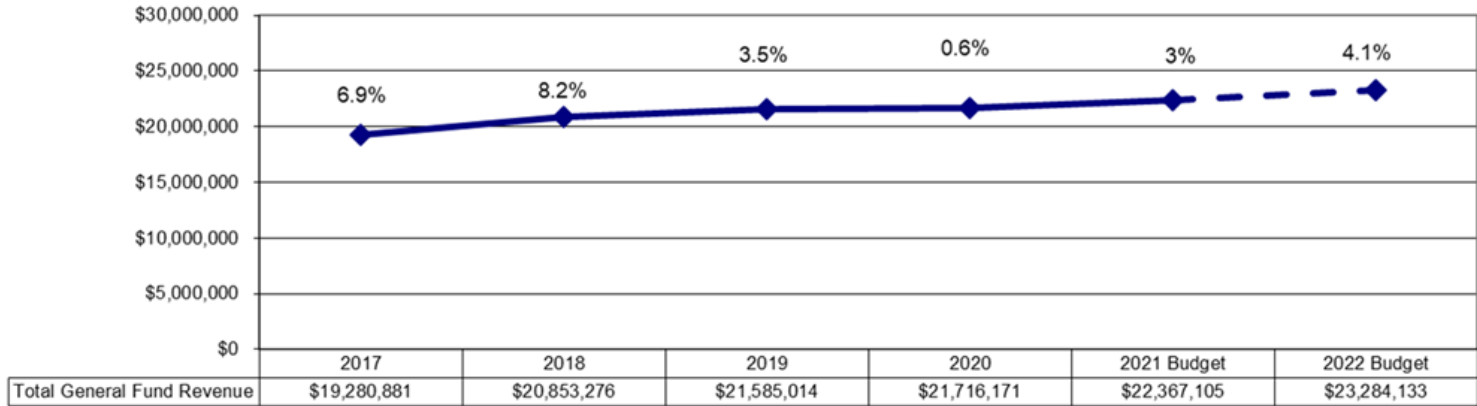
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Revenue Trends 2017 - 2022

Property Tax	39%	Franchise Fees	8%	Recreation Fees	2%
Sales Tax	24%	License and Permits	4%	Charges for Services	8%
Use Tax	7%	Fines and Fees	4%	Other	5%

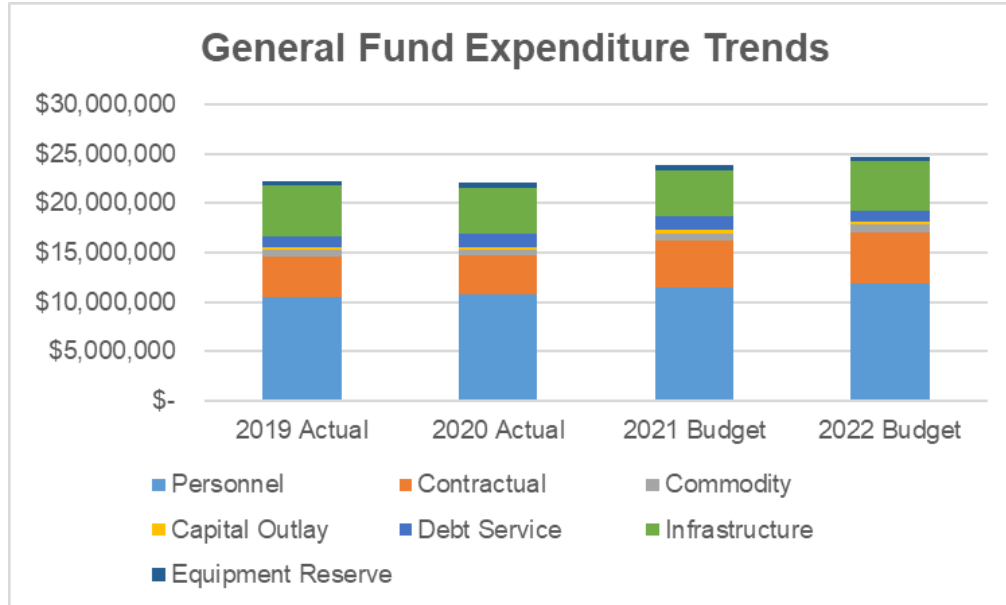
Total General Fund Revenue 2017 - 2022 Projected





Expenditure Trends 2019 - 2022

Personnel Services	48%	Capital Outlay	1%	Equipment Reserve	1%
Contract Services	21%	Debt Service	4%		
Commodities	3%	Infrastructure	21%		



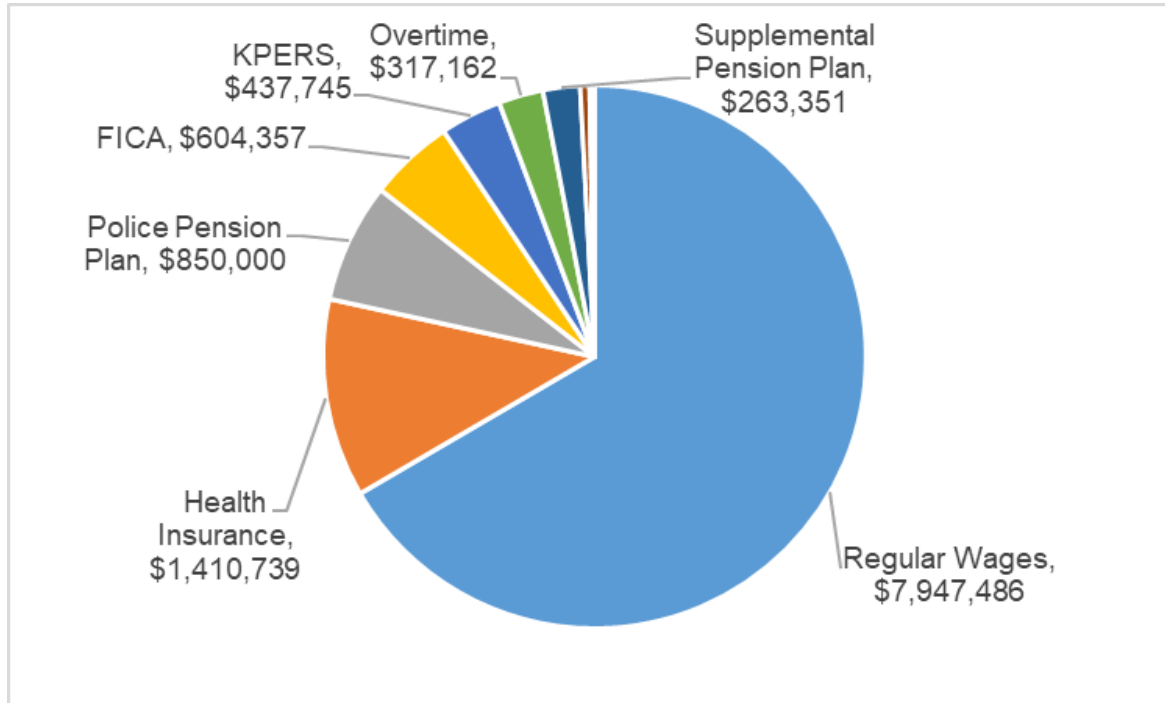


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PERSONNEL SERVICES



Personnel Services (all funds)





Personnel Services (all funds)

Personnel Services, All Funds				
	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Regular Wages	\$7,036,994	\$7,241,875	\$7,698,425	\$7,947,486
Health Insurance	\$1,158,085	\$1,154,162	\$1,360,906	\$1,410,739
Police Pension Plan	\$750,000	\$850,000	\$850,000	\$850,000
FICA	\$550,473	\$553,055	\$550,527	\$604,357
KPERS	\$381,693	\$405,567	\$408,535	\$437,745
Overtime	\$350,942	\$251,785	\$315,999	\$317,162
Supplemental Pension Plan	\$223,073	\$249,405	\$215,000	\$263,351
Dental/Vision/Life/LTD	\$78,470	\$77,936	\$84,005	\$89,406
State Unemployment Insurance	\$7,176	\$7,465	\$23,766	\$7,900
Employee Assistance Program	\$2,555	\$4,116	\$3,053	\$3,076
Identify Theft Insurance	\$1,471	\$1,177	\$1,816	\$1,295
Total	\$10,540,932	\$10,796,543	\$11,512,032	\$11,932,516



Personnel Services

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- Maintain Compensation & Retention Strategies Approved by the Council in 2017
 - A proposal to update the salary survey is included in the 2022 Decision Packages
 - Proficient employees would expect to reach the midpoint in their salary range after 7 years – equates to approx. 1% - 2%
 - Merit pool for 2022 is recommended at 3.5% as a placeholder (0.5% more than 2021)
 - Lori Messer (compensation consultant) was contacted – she projected salary movement in the KC public sector market at 3% currently
 - Projected 2022 merit increases in other cities are between 3-4% on average
 - Health Insurance budget assumes a 10% increase



Personnel Services

FTE by Department	
Administration	11
Public Works	30
Police	59
Information Technology	2
Municipal Court	5.25
Community Development	7
Community Programs	1.5
Governing Body (<i>Unpaid</i>)	13
Total	128.75

Does not include seasonal employees. The seasonal budget included in Community Programs is \$330,000.



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CONTRACT SERVICES



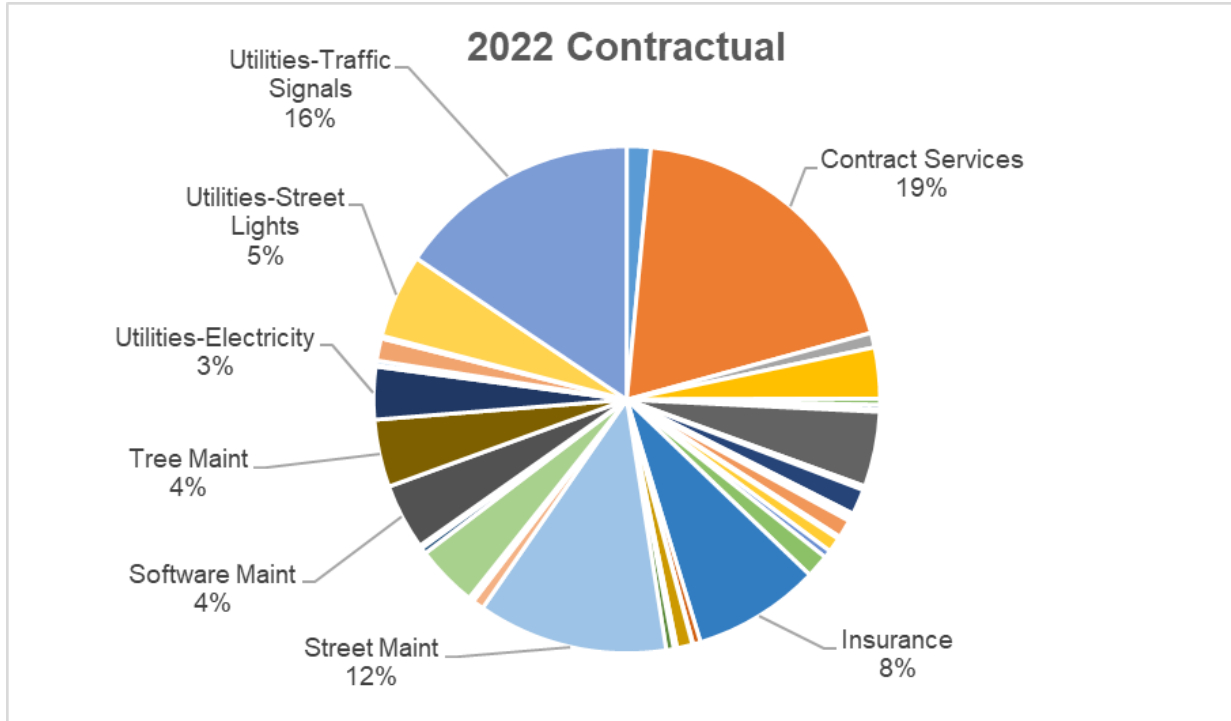
Contract Services

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- Contract Services
 - Accounts for 21% of the General Fund expenditure budget
 - Includes a 10% increase between 2021 and 2022
 - Contract Service includes:
 - Traffic Signals
 - Street Maintenance & Repair
 - Insurance – Property & Workers Compensation
 - Consulting services
 - Street Lights
 - Tree Maintenance
 - Building Maintenance
 - Legal
 - Utilities
 - Training
 - Software Maintenance Contracts
 - Lease Fee Payments (*Shifting from Equipment Reserve Capital Budget starting in 2022*)



Contract Services





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COMMODITIES



Commodities

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- Commodities
 - ▣ Accounts for 3% of the General Fund expenditure budget
 - ▣ Includes a 3% increase between 2021 and 2022
 - ▣ Commodities includes:
 - Office supplies
 - Postage
 - Fuel - \$2.75 per gallon (usage audit conducted)



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CAPITAL OUTLAY



Capital Outlay

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- Capital Outlay
 - ▣ Accounts for 1% of the General Fund expenditure budget
 - ▣ Includes a 26% decrease in expenditures over the 2021 budget
 - ▣ Capital Outlay includes:
 - Equipment with a useful life greater than one year
 - Non-Leased Vehicles (*Leased vehicles now reflected as a lease payment in Contractual Services*)
 - Field equipment



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EQUIPMENT RESERVE FUND



Equipment Reserve

	2022 Budget
IT Projects	
PD Laptop Replacement (2023 - 2024 project)	20,000
Server Replacement	10,000
PD Radio Replacement	50,000
PD In car video / BWC	20,000
Traffic Camera	15,000
Fixed Location License Plate Reader (\$30,000 total)	20,000
DATTO Recovery (Dual Redudancy Server)	45,000
Citywide Laptop/Computer Replacement	25,000
City Hall Camera Replacement	10,000
Total IT Projects	<u><u>215,000</u></u>
Equipment/Vehicle Replacement	
PW Bobcat (2021) @ \$35,000	35,000.00
New replacement mower (2022) @\$16,000	16,000.00
New Z Aerating Machine @\$20,000	20,000.00
Total Equipment/Vehicle Replacement	<u><u>71,000</u></u>
Total Expenditures	<u><u>286,000</u></u>



Equipment Replacement Schedule

LARGE VEHICLE Replacement Schedule For Equipment Reserve										
Asset #	Make	Description	Year	Year Replace	Est Replace Value	2022	2023	2024	2025	2026
5430	Internat'l	Dump Truck	2011	2022	\$ 200,000.00		\$ 200,000.00			
5447	Internat'l	Dump Truck	2012	2023	\$ 200,000.00			\$ 200,000.00		
5686	Internat'l	Dump Truck	2014	2024	\$ 200,000.00				\$ 200,000.00	
5692	Internat'l	Dump Truck	2015	2025	\$ 200,000.00					\$ 200,000.00
1472	Internat'l	Jet Truck	1998	2026	\$ 200,000.00					\$ 200,000.00
5044	Bobcat		2007	2022	\$ 70,000.00	\$ 35,000.00				
						\$ 35,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00



Contingency

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- Contingency - \$500,000
 - ▣ Accounts for 2% of the General Fund expenditure budget
 - ▣ There was no change from between the 2021 and 2022 budget
 - ▣ Contingency funds are budgeted for emergencies and unplanned major expenditures



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SOLID WASTE FUND



2022 Solid Waste Rates

	Residential Rate Per Household
Current Rates	\$18.12 per month/\$218 per year
2022 Proposed Rates	\$18.92 per month/\$227 per year

- 3.25% rate increase with Republic for 2022
- 1.5 month reserve amount needed for 2022 = \$260,395



Solid Waste Assessment History

Year	Annual Assessment
2013	\$158.52
2014	\$174.00
2015	\$174.00
2016	\$174.00
2017	\$192.00
2018	\$192.00
2019	\$207.00
2020	\$228.00
2021	\$218.00
2022	\$227.00

2022 Solid Waste Fund Budget

	2019 Actual	2020 Actual	2021 Budget	2021 Estimate	2022 Budget
Fund Balance 1/1	\$ 359,030	\$ 187,024	\$ 297,791	\$ 297,791	\$ 273,212
Revenues:					
Licenses & Permits	1,296	5,058	1,300	2,500	2,500
Charges for Services	1,745,067	1,911,831	1,835,908	1,835,908	1,918,150
Interest on Investments	39,973	45,941	40,000	40,000	40,000
Miscellaneous		-	-	-	-
Total Revenue	1,786,336	1,962,830	1,877,208	1,878,408	1,960,650
Total Sources	1,786,336	1,962,830	1,877,208	1,878,408	1,960,650
Expenditures:					
Personnel Services	33,900	34,818	36,896	36,896	41,941
Contract Services	1,924,442	1,817,246	1,865,166	1,865,091	1,930,026
Commodities	-	-	1,000	1,000	1,500
Contingency	-	-	269,146	-	260,395
Total Expenditures	1,958,342	1,852,064	2,172,208	1,902,987	2,233,862
Total Uses	1,958,342	1,852,064	2,172,208	1,902,987	2,233,862
Sources Over(Under) Uses	(172,006)	110,767	(295,000)	(24,579)	(273,212)
Fund Balance @ 12/31	\$ 187,024	\$ 297,791	\$ 2,791	\$ 273,212	\$ (0)



Outside Agency Funding

City of Prairie Village Outside Agency Funding				
	2020 Budget	2020 Actuals	2021 Budget	2022 Preliminary
Outside Agencies				
Alcohol Funds - dispersed to various agencies	40,000	40,000	40,000	44,000
United Community Services - Human Service Fund	8,300	8,300	8,300	10,000
National League of Cities	2,000	1,953	2,000	2,000
League of Kansas Municipalities	15,000	16,705	16,000	17,000
MARC	8,500	6,593	8,500	8,800
NE JO CO Chamber Membership	2,300	2,200	2,300	2,300
NE Jo CO Chamber for Events and Chamber dinner	1,950	750	1,950	1,950
SMEF (Shawnee Mission Educational Foundation)	1,500	500	1,500	1,500
Committees				
Village Fest (estimated revenue of \$9,000)	20,000	12,655	20,000	20,000
Arts Council	14,500	14,500	14,500	14,500
Environmental Committee	8,000	-	8,000	8,000
Jazz Fest	10,000	10,000	10,000	10,000
Diversity Committee	0	0	0	10,000



2022 BUDGET

Public Works CIP



2022 CIP Budget

PROJECT #	PROJECT DESCRIPTION	PREVIOUS BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	PROJECT TOTAL
PARK							
POOLRESV	Park Infrastructure Reserve	\$ 206,613.19	\$ 120,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 722,613.19
	Harmon Play Set + Park Updates	\$ 575,000.00	\$ 500,000.00				\$ 1,075,000.00
	Taliaferro Tennis Court Resurface		\$ 20,000.00				\$ 20,000.00
	Windsor Park Restrooms		\$ 450,000.00				\$ 450,000.00
	2023 Park Project		\$ 50,000.00	\$ 250,000.00			\$ 300,000.00
	2024 Park Project			\$ 50,000.00	\$ 250,000.00		\$ 300,000.00
	2025 Park Project				\$ 50,000.00	\$ 250,000.00	\$ 300,000.00
	2026 Park Project					\$ 50,000.00	\$ 50,000.00
	PARK TOTAL PER YEAR	\$ 781,613.19	\$ 1,140,000.00	\$ 432,000.00	\$ 432,000.00	\$ 432,000.00	\$ 3,217,613.19
			\$ -	\$ -	\$ -	\$ -	
DRAINAGE							
WDPRRESV	Water Discharge Program Reserve	\$ 1,639.13	\$ 30,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 91,639.13
DRAIN22x	Drainage Repair Program		\$ 900,000.00	\$ 900,000.00	\$ 900,000.00	\$ 900,000.00	\$ 3,600,000.00
	DRAINAGE TOTAL PER YEAR	\$ 1,639.13	\$ 930,000.00	\$ 920,000.00	\$ 920,000.00	\$ 920,000.00	\$ 3,691,639.13
			\$ -	\$ -	\$ -	\$ -	



2022 CIP Budget

PROJECT #	PROJECT DESCRIPTION	PREVIOUS BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	PROJECT TOTAL
STREETS							
TRAFRESV	Traffic Calming Program Reserve	\$ 18,279.95	\$ 20,000.00		\$ 20,000.00		\$ 58,279.95
PAVP2022	Residential Street Rehabilitation Program		\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00	\$ 12,000,000.00
UBAS2022	UBAS Overlay Program		\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 400,000.00	\$ 1,600,000.00
NAAV0004	Nall Ave - 79th St to 83rd St (CARS)	\$ 100,000.00	\$ 1,500,000.00				\$ 1,600,000.00
NAAV0005	Nall Ave - 67th St to 75th St (CARS & OP)	\$ 50,000.00	\$ 200,000.00	\$ 2,485,000.00			\$ 2,735,000.00
MIRD0009	Mission Rd - 63rd St to 67th Ter (CARS)			\$ 85,000.00	\$ 720,000.00		\$ 805,000.00
NAAV0007	Nall Ave - 75th St to 79th St (CARS)			\$ 110,000.00	\$ 760,000.00		\$ 870,000.00
ROAV0007	Roe Ave - N City Limit to 63rd St			\$ 5,000.00	\$ 16,000.00		\$ 21,000.00
SODR0005	Somerset Dr - State Line to Reinhardt UBAS (CARS)				\$ 20,000.00	\$ 688,000.00	\$ 708,000.00
NAAV0006	Nall Ave - 63rd St to 67th St UBAS (CARS)				\$ 20,000.00	\$ 295,000.00	\$ 315,000.00
75ST0002	75th St - State Line to Mission Rd (CARS)				\$ 20,000.00	\$ 762,000.00	\$ 782,000.00
83ST0003	83rd St - E City Limit to Nall Ave (CARS)					\$ 160,000.00	\$ 160,000.00
STREET TOTAL PER YEAR		\$ 168,279.95	\$ 5,120,000.00	\$ 6,085,000.00	\$ 4,976,000.00	\$ 5,305,000.00	\$ 21,654,279.95
			\$ -	\$ -	\$ -	\$ -	



2022 CIP Budget

PROJECT #	PROJECT DESCRIPTION	PREVIOUS BUDGET	2022 BUDGET	2023 BUDGET	2024 BUDGET	2025 BUDGET	PROJECT TOTAL
BUILDING							
BLDGResv	Building Reserve	\$ 165,431.24	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 365,431.24
	City Hall Remodel Preliminary Design		\$ 100,000.00				\$ 100,000.00
BUILDING TOTAL PER YEAR		\$ 165,431.24	\$ 150,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 465,431.24
			\$ -	\$ -	\$ -	\$ -	
OTHER							
ADARESVx	ADA Compliance Program Reserve	\$ 66,275.91	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 166,275.91
CONC2022	Concrete Repair Program		\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 600,000.00	\$ 2,400,000.00
	Ped Bridge @ Prairie School & Mission Hills		\$ 150,000.00				\$ 150,000.00
SIDEWALK & CURB TOTAL PER YEAR		\$ 66,275.91	\$ 775,000.00	\$ 625,000.00	\$ 625,000.00	\$ 625,000.00	\$ 2,716,275.91
			\$ -	\$ -	\$ -	\$ -	
CIP TOTAL		\$ 1,183,239.42	\$ 8,115,000.00	\$ 8,112,000.00	\$ 7,003,000.00	\$ 7,332,000.00	\$ 31,745,239.42



2022 CIP Budget

FUNDING DESCRIPTION		2022 FUNDING	2023 FUNDING	2024 FUNDING	2025 FUNDING	FUNDING TOTAL
CASH	CAPITAL RESERVE	\$ 610,000.00	\$ -	\$ -	\$ -	\$ 610,000.00
CASH	GENERAL FUND	\$ 4,971,000.00	\$ 4,594,250.00	\$ 4,391,086.00	\$ 4,570,940.00	\$ 18,527,276.00
BUILD	BUILDING BOND	\$ -	\$ -	\$ -	\$ -	\$ -
DRAIN	STORMWATER FUND	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 4,000,000.00
DRAIN	SMAC GRANT	\$ -	\$ -	\$ -	\$ -	\$ -
DRAIN	DRAIN BOND	\$ -	\$ -	\$ -	\$ -	\$ -
PARK	SPECIAL PARK	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 132,000.00	\$ 528,000.00
PARK	PARK SALES TAX	\$ -	\$ -	\$ -	\$ -	\$ -
STREET	CARS GRANT	\$ 705,000.00	\$ 1,225,000.00	\$ 745,914.00	\$ 872,310.00	\$ 3,548,224.00
STREET	SPECIAL HIGHWAY	\$ 597,000.00	\$ 597,000.00	\$ 597,000.00	\$ 597,000.00	\$ 2,388,000.00
STREET	STREET BOND	\$ -	\$ -	\$ -	\$ -	\$ -
MISC	FUNDING FROM OTHERS	\$ 100,000.00	\$ 563,750.00	\$ 137,000.00	\$ 159,750.00	\$ 960,500.00
ED	ECONOMIC DEVELOPMENT FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FUNDING BY YEAR		\$ 8,115,000.00	\$ 8,112,000.00	\$ 7,003,000.00	\$ 7,332,000.00	\$ 30,562,000.00



Decision Packages – 2022 Preliminary Budget

Decision Packages	Funding Source	Description	Estimated Amount
(not ranked)			
Public Works FTE (Staff)	General Fund	Funding for Maintenance Worker; would be an ongoing cost + Vehicle	\$64,000
Civic Center Feasibility Study (Mayor)	General Fund	Public Engagement & Site Design	\$75,000
Sustainability Grants (Council)	General Fund	Grants for qualifying home improvements. 2021 Funding is \$20,000.	\$20,000
Energy Efficiency Audit Implementations (Council)	General Fund	Lighting Retrofit Insulation Solar Panels	\$xxx
5-Year Salary Survey (Council/Staff)	General Fund	Update to 2017 salary study; will ensure full time salary ranges are not below \$15/hour	\$25,000
Police Department Canine Unit (Staff)	General Fund	Ongoing costs are estimated at \$5,000/year	\$5,000



Decision Packages – 2022 Preliminary Budget

Decision Packages (not ranked)	Funding Source	Description	Estimated Amount
Carbon Emissions Tracking Services (Environmental Committee)	General Fund	Ongoing costs for Dynamhex software, which tracks the City's, residents' and business owners' carbon footprints in real time	\$12,000
Annual Diversity Training (Council)	General Fund	To be determined training program for Council, committees and staff	\$10,000
Permit Software Maintenance (Staff)	General Fund	New building permit software maintenance agreement and ongoing expense	\$20,000
Property Tax Relief Grant (Councilmember J. Nelson)	General Fund	Property tax relief grant for income-qualifying residents	\$20,000

**Note – If approved, the Building Permit Software would be purchased with remaining Cares Funds at an estimated cost of \$30,000 and not impact the budget*

**Staff Decision Packages – Are specific to Department Operations in providing City Services. The requests have been vetted by the City Administrator and Finance Director for approval consideration.*

**Council Decision Packages – Are requests for consideration received by Councilmember(s) and/or the Mayor for approval consideration.*



Next Steps

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- May 3rd
 - Council Meeting
 - CIP Discussion and Annual Road Condition Report
- May 4th
 - Finance Committee Meeting (4pm to 6pm)
 - Continued Discussion of 2022 Budget and Decision Packages
- May 17th
 - Council Meeting
- June 7th
 - Council Meeting
- June 21st
 - Council Meeting Preliminary 2022 Budget to Council for 1st time
- July 6th
 - Council Meeting
- July 19th
 - Permission to Publish the 2022 Budget
 - *May need to send notice if exceeding the tax neutral rate to the County Clerk by July 20th (SB 13)*
- August 2nd
 - Budget Hearing/Adopt 2022 Budget (*Additional Hearings May Be Required by SB 13*)