

PRAIRIE VILLAGE

2019 Annual Report





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LETTER FROM THE CITY ADMINISTRATOR

Thank you for picking up a copy of the 2019 Annual Report. At the City of Prairie Village, we use a growing number of tools to communicate with those we serve, including this newly revamped annual report.



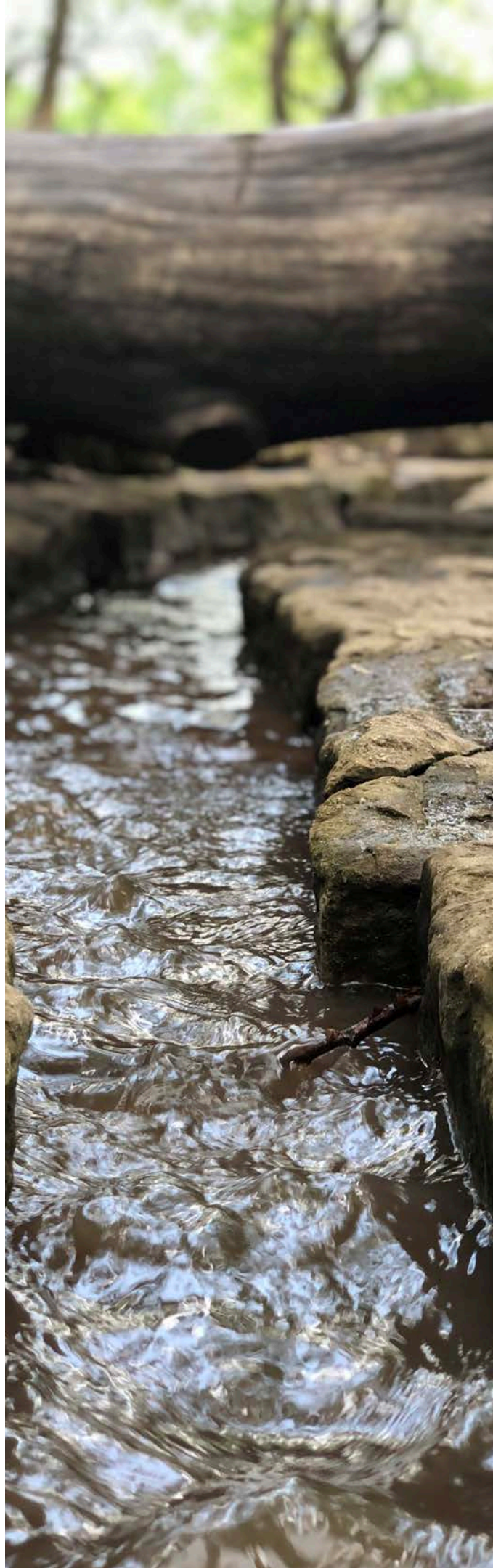
In the summer of 2018, the Prairie Village City Council approved the 2019 annual budget of \$29,962,902. The framework of the 2019 budget represents the Governing Body's vision for the community by deciding how public funds will be spent in order to achieve policy objectives.

This annual report can be viewed as a companion piece to the annual budget and is designed to help tell the story behind our budget numbers. In addition to the 2019 Annual report, we have also published the Comprehensive Annual Financial Report, the Popular Annual Financial Report, and the Police Department Annual Report on our website. While those reports are much more in-depth, this one gives you a quick snapshot of how employee time is spent and how the tax dollars you pay are put to use in Prairie Village.

I invite you to take a look at your tax dollars at work and hope you find this report to be a valuable resource. We are certainly proud of the services we provide to our community. Don't hesitate to reach out if you have any questions regarding the contents of this document.

Sincerely,

Wes Jordan
City Administrator



LOCAL GOVERNMENT

Prairie Village operates under the mayor-council form of government with an appointed professional city administrator. The city is divided into six wards; two council members elected from each ward serve staggered four-year terms on the city council. The mayor is elected from the city at large for a four-year term. The mayor and 12 elected council members serve as the legislative and policy-making body of the city. The mayor and council provide leadership, vision and direction for the staff and city resources. Council meetings are held on the first and third Monday of each month at 6:00 p.m. at the Municipal Building.

The city administrator has responsibility for management of all city programs and departments in accordance with policies and annual budgets adopted by the council. The City provides service in the areas of administration, community development, public works, police, municipal justice, and community programs, parks and recreation. In addition, the City of Prairie Village has several volunteer advisory committees.

MISSION

Formulate and implement public policies which provide responsive, effective, and fiscally responsible services to the City's property owners.



Pictured is the 2019 Prairie Village Governing Body. Center: Mayor Eric Mikkelson. Second Row (left to right): Andrew Wang, Ron Nelson, Jori Nelson, Sheila Myers and Terrence Gallagher. Back Row (left to right): Serena Schermoly, Brooke Morehead, Tucker Poling, Courtney McFadden, Dan Runion, Ted Odell and Chad Herring.



CITY SERVICES

Throughout the year, the City of Prairie Village employs 114 full-time staff along with part-time and seasonal staff members who carry out the day-to-day operations that make Prairie Village a safe, enjoyable place to live, work, and visit.

These employees work in a variety of departments that focus on carrying out the policies and programs that the City Council sets forth.

You may encounter some of these employees regularly. They include police officers who make Prairie Village a safe place to live and work, as well as public works crews who are responsible for the maintenance of streets, trails, and parks.

You may not see other City employees as often, including community development personnel who are responsible for maintaining the structural standards of the community through the planning and enforcement of the city's building codes and comprehensive plan. The administration department is responsible for the Mayor and Council, management planning, information technology, legal services, human resources, finance, and City Clerk.

CITY EMPLOYEES

- 114 Full-time
- 2 Part-time
- 96 Seasonal

COMMUNITY VISION STATEMENT

The City of Prairie Village preserves the ambiance of a village with the livability of a neighborhood. The "village" lifestyle is enhanced by quality education and a variety of housing, recreation and local commerce in pedestrian-friendly centers.





ADMINISTRATION

The Administration Department provides support to the city council in formulating and implementing public policies that provide responsive, effective and fiscally responsible services to the city's property owners. In addition, the administration department provides oversight and other support services for the City in an appropriate, effective and economical manner.

FINANCE

The Finance Department is responsible for all aspects of the City's finances including accounting, accounts payable, banking and investments, budget and payroll.

The City's fiscal year runs from January 1 through December 31. The City adopts the budget by August 25 of the year prior to the budgeted year. The City is audited each year by an independent accounting firm.

Each year, the finance department develops a Comprehensive Annual Financial Report (CAFR) as well as a Popular Annual Financial Report (PAFR). Those reports can be found in their entirety online at www.pvkansas.com. On the following pages are a few highlights from the Finance Department, particularly as they relate to the City budget.

AAA BOND RATING

Prairie Village has earned an Aaa bond rating, the highest rating awarded by Moody's bond rating agency. By granting the Aaa rating, bond rating agencies signal that they have as much faith as possible in an entity to honor the terms of the bond.

BUDGET

In the summer of 2018, the City Council passed the 2019 budget. The annual budget serves as a financial plan, provides guidance to City staff, and communicates the City's financial condition. Most importantly, it presents the Governing Body's vision for the community by describing how public funds are spent in order to achieve policy objectives. A full version of the budget is located at www.pvkansas.com.

2019 BUDGET GOALS & OBJECTIVES

Maintain high quality services and programs

Maintain quality streets, parks and infrastructure

Continue strong financial condition

Maintain Aaa bond rating

Increase financial transparency

Increase citizen participation in budget issues

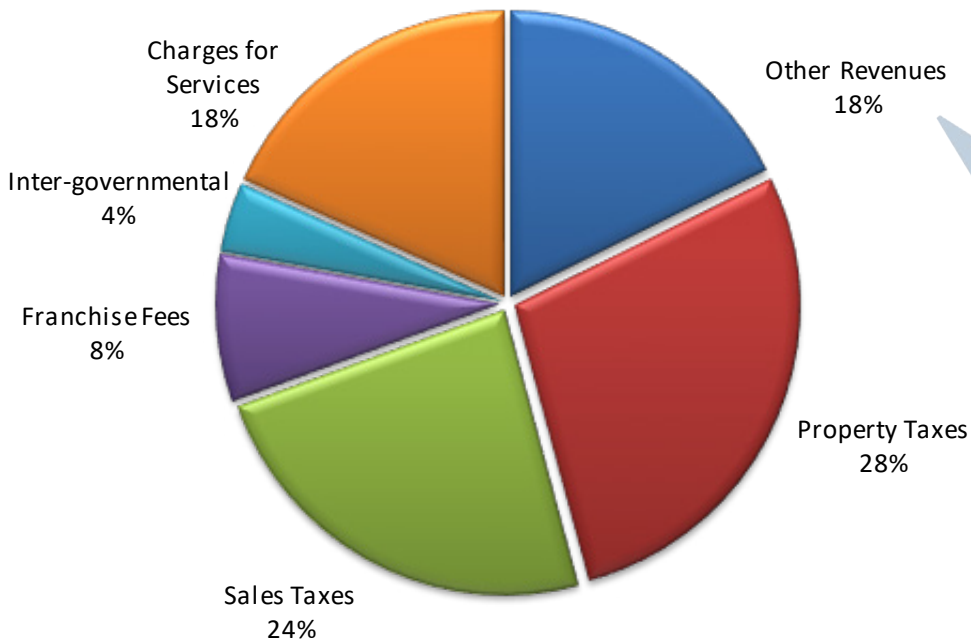
Be mindful of the tax burden



BUDGET

WHERE THE MONEY COMES FROM

2019 Revenue Sources - All Funds



Property Tax

Tax on real estate and personal property. It is computed by applying the City's mill rate to the County's assessed valuation

Sales Tax

Tax comes from two sources: Local Sales Tax and County Sales Tax

Franchise Fees

Franchise fees are charged on major utilities within the City. The fee is 5% of gross receipts as defined and permitted by state statutes

Charges for Services

Includes revenue, which is a charge for contract services and special assessments to recipients of certain services

Inter-governmental

Includes revenues provided by other jurisdictions, primarily the State and Federal governments

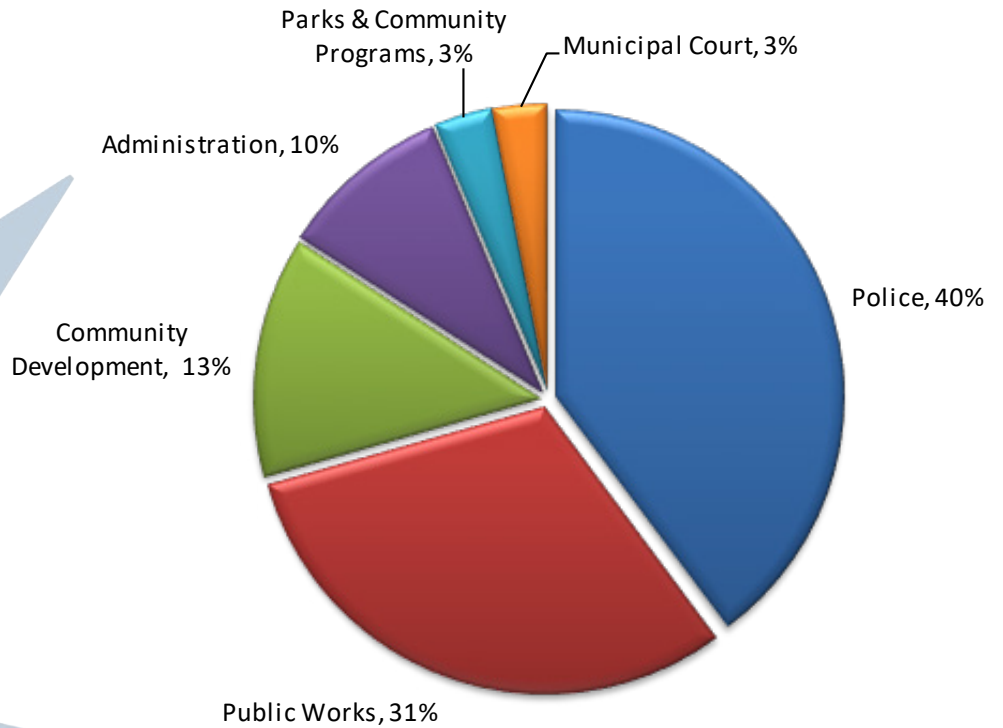
Other Revenues

Includes use tax, motor vehicle tax, liquor tax, license and permits, recreation fees, fines, interest income and miscellaneous revenue

BUDGET

WHERE THE MONEY GOES

2019 Budget by Department



Police	Animal Control, Crime Prevention, Patrol, Investigations, DARE, Emergency Services, and Information Technology
Public Works	Operation and maintenance of drainage system, streets, buildings and grounds, swimming pool, tennis courts, parks, and vehicles
Community Development	Building Permits, Code Enforcement, and Solid Waste Management
Administration	Mayor and Council support, Management and Planning, Financial Management, Human Resources, Business Licensing, and Animal Licensing
Parks & Community Programs	Arts Council, VillageFest, JazzFest, swimming pool, aquatic teams, and tennis program
Court	Municipal Judges, Prosecutor Services, and Court Services

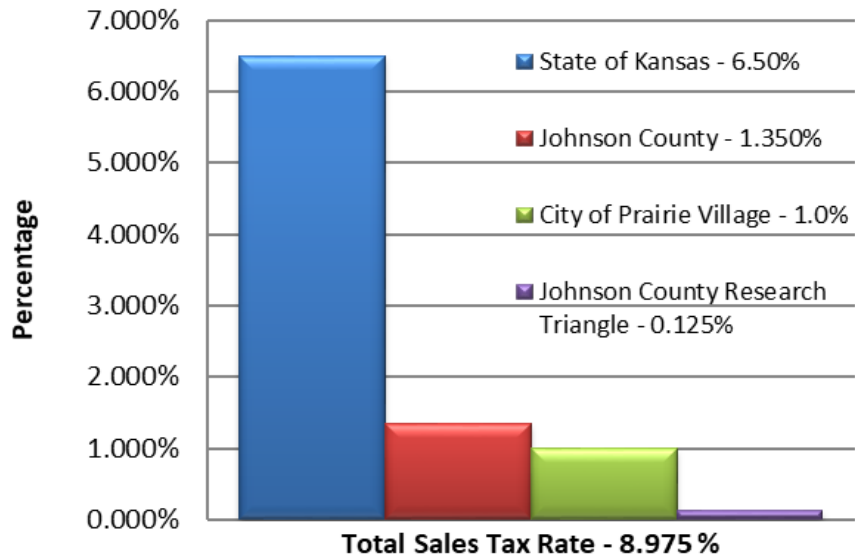


TAXES

SALES TAX

In Prairie Village, sales tax is collected by four entities - the State of Kansas, Johnson County, the City of Prairie Village, and the Johnson County Research Triangle. The total sales tax in Prairie Village is 8.975%. An additional 1% is applied to purchases made at Corinth Square and the Prairie Village Shops due to the Community Improvement Districts (CID) established at those locations. The total sales tax rate at those locations is 9.975%.

Sales Tax Rate by Entity



PROPERTY TAX

For Prairie Village residents, the property tax bill is divided among several entities. The City collects 16%. The other taxing entities are: Johnson County, Shawnee Mission School District, Consolidated Fire District #2 (CFD2), Johnson County Community College (JCCC), and the State of Kansas.

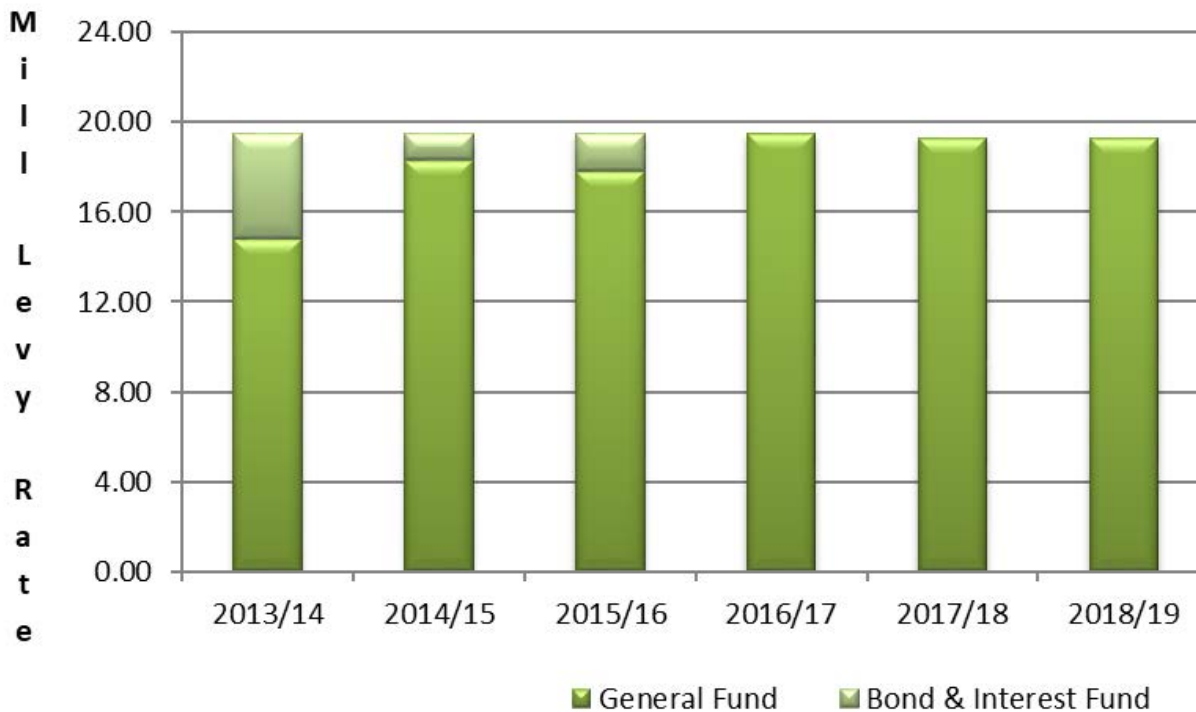


TAXES

MILL LEVY

The mill levy rate is applied to property's assessed valuation. The 2019 budget did not include a mill levy rate increase. The mill levy rate was last increased in 2012 by 0.6 mills.

Mill Levy Rate 2013 - 2019



MONTHLY PROPERTY TAX BILL

In 2018, the average market value of a Prairie Village home was \$303,463. In 2019, on average, a homeowner paid \$56.16 each month for City services. The breakdown below illustrates how this amount is divided among various City programs.

Program	Monthly Cost
Police	\$22.37
Public Works	\$17.30
Community Development	\$7.55
Administration	\$5.43
Parks & Recreation	\$1.84
Municipal Court	\$1.67

Average Homeowner City of Prairie Village	7555
	DATE: <u>May 15, 2019</u>
PAY TO: <u>City of Prairie Village</u>	\$ 56.16
<u>Fifty six and 16/100***** DOLLARS</u>	
MEMO <u>Monthly property tax for City services</u>	<u>TAXPAYER</u>

SPECIAL ASSESSMENTS

Property taxes also include special assessments or fees for trash and recycling services and stormwater system maintenance.

- Trash Fee: **\$207/ year or \$16/month**
- Stormwater Fee: **\$0.04/sq ft of impervious area**



CITY CLERK

The City Clerk's department is responsible for maintaining all records of the City. City Clerk staff provides support services to elected officials, city committees and other departments. City Clerk staff issues business and animal licenses; registers individuals and families for recreation programs; and coordinates the reservation of meeting rooms, ball fields, tennis courts and park pavilions.

LICENSES & PERMITS ISSUED IN 2019

419	Administrative/retail licenses
2,724	Animal licenses
58	Arborist/pesticide licenses
6	Cereal malt beverage licenses
151	Community Center permits
11	Drinking establishment licenses
9	Home daycare licenses
295	Home occupation business licenses
1	Liquor store license
64	Massage therapy/business licenses
738	Rental property licenses
9	Rental/apt property licenses
7	Solid waste licenses
3	Security police company licenses
9	Security police agent licenses
52	Solicitation permits
11	Tow company licenses

MUNICIPAL COURT

The Municipal Court is the judicial branch of city government. Traffic violations and violations of city ordinances are tried in municipal court, such as trespassing, driving under the influence, and speeding tickets.

2019 BY THE NUMBERS

8,016	Total violations filed
6,252	Total violations closed
910	Warrants issued
2	Appeals
25	Expungements
3	Potentially Dangerous Animal Hearings

TOP FIVE CHARGES FILED

2,637	Speeding
1,357	No proof of insurance
876	Expired tags (less than four months)
411	Expired tags (more than four months)
325	Driving while suspended

PAYMENTS RECEIVED ONLINE

\$161,127, or 17% of payments





COMMUNITY DEVELOPMENT

The Community Development Department is charged with enforcing building codes, zoning codes, and property maintenance codes to ensure the health, safety and welfare of the community. The Community Development Department is also responsible for administering the Exterior Grant Program.

2019 BY THE NUMBERS

- 56** New single-family homes built, \$31,359,915 total investment
- 105** Commercial permits issued, \$13,618,854 total investment
- 1,871** Total building permits issued, \$131,303,263 total investment
- 876** Total number of plans reviewed
- 2.5 days** Average plan review time
- 4,520** Number of inspections completed
- 1,075** Number of contractor's licenses issued

EXTERIOR GRANT

This grant is provided by Prairie Village through the City's Economic Development Fund to encourage homeowners in designated areas of Prairie Village to invest in their properties by making attractive improvements on building exteriors.

- 29** Grants awarded
- \$48,526** Total grant dollars awarded
- \$287,966** Dollars invested by homeowners

CODE ENFORCEMENT

Prairie Village is a great place to live because residents take pride in their homes and neighborhoods. To keep Prairie Village looking great, the City has adopted ordinances regulating property maintenance in both residential and commercial areas.

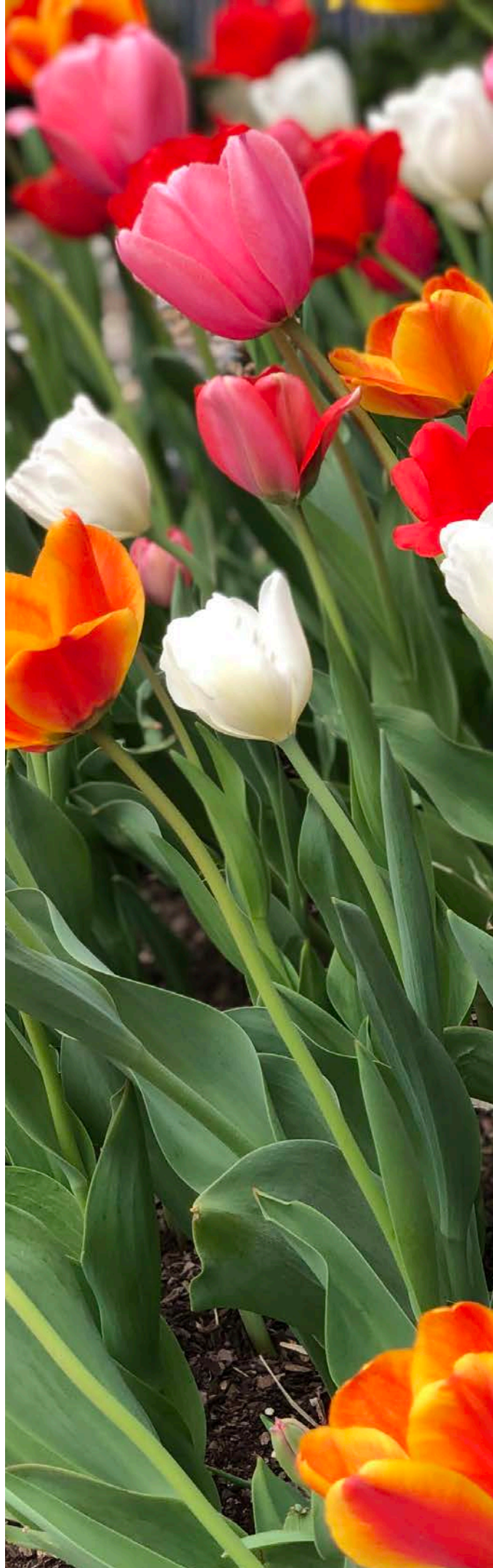
The City's Code Enforcement Officers respond to complaints regarding property maintenance and regularly patrols the City to identify violations. When property maintenance violations are identified, enforcement action is taken. This can include warnings and notices to appear in municipal court.

2019 BY THE NUMBERS

- 1,801** Code enforcement cases opened
- 2,281** Total code enforcement violations
- 51** Average number of days to close a case
- 892** Total number of rental inspections completed
- 291** Number of violations found during rental inspections

MOST COMMON CODE VIOLATIONS

- Storage of trash containers
- Trash and refuse
- Tall weeds and grass
- Nuisance
- Storage of useful items





PUBLIC WORKS

The Prairie Village Public Works Department is organized into six major programs. They include: administration and engineering, including the capital improvement program; streets operations and maintenance; drainage operations and maintenance; parks and grounds maintenance, buildings maintenance; and vehicle maintenance. The public works department also maintains the aquatic complex at Harmon Park.

2019 BY THE NUMBERS

0	ADA complaints received
68	Playground inspections
1,228	Acres of lawn mowed
1,382	Number of potholes filled
5.6	Miles of streets repaved
219	Citizen requests received
1,067	Feet of drainage pipes cleaned
623	Catch basins cleaned
1,620	Curb miles swept
4,927	Feet of drainage channels cleaned
27,383	Linear feet of curb & gutter replaced
436	Work orders completed
14	Public information meetings held
124	Preventive maintenance tasks
37	Sidewalk areas repaired
5,367	Square yards of sidewalk replaced
122,947	Square yards of streets micro-surfaced
194,245	Square yards of streets crack-filled
73	Trees removed
299	Trees planted
2,011	Educational hours completed

POLICE DEPARTMENT

The Police Department is comprised of 47 sworn officers and 13 civilian employees who provide 24-hour law enforcement services for the communities of Prairie Village and Mission Hills. Police Department staff understands the importance of maintaining high standards and professionalism, and strives to live up to the department motto, "A Tradition of Service," every day. The department's complete 2019 annual report can be found online at www.pvkansas.com/pvpd.

2019 ACCIDENT REPORTS

430	Total
0	Fatal
61	Street – injury
251	Street – property damage > \$1,000
56	Street – property damage < \$1,000
4	Private – injury
41	Private – property
17	Walk-In – property

2019 CRIME SUMMARY

0	Homicide
1	Rape
3	Robbery
73	Assault
55	Burglary
271	Theft
42	Auto theft
0	Arson
7	Forgery
1	Fraud
33	Criminal damage
7	Sex offenses





SUMMER RECREATION

City staff coordinates summer recreation activities including swim team, dive team, pool memberships, tennis lessons and junior tennis league. In addition, the Public Works Department coordinates the up-keep and renovation of City Parks.

2019 BY THE NUMBERS

47,389	Total number of visits to the pool
4,595	Visits by non-resident superpass users
65	Lifeguards
19,465	Total hours worked by lifeguards
3,782	Pool memberships and passes sold
98	Swim team participants
20	Dive team participants
178	Canine participants in dog swim
80	Junior Tennis League enrollments
41	Skateboarding 101 enrollments
164	Total skateboarding lessons
13	Parks maintained by the City
141	Ball field permits
615	Park shelter permits
2	Soccer camp permits
43	Tennis court permits

VOLUNTEERS

The City of Prairie Village could not operate without volunteers. The city has more than a dozen volunteer advisory committees. To find out more about any of these committees, contact the City Clerk's Office at 913-381-6464.

The Committee of the Whole meets during each City Council Meeting to consider City business.

The Park & Recreation Committee recommends policies and guidelines to the City Council on issues related to the Prairie Village park system and the Prairie Village Swimming Pool Complex. The Park and Recreation Committee also prepares an annual park improvement and maintenance program.

The Planning Commission reviews issues related to land use in the City, including requests for re-zoning, development proposals for new or expanded commercial construction, Conditional Use Permits, and Special Use Permits. The Planning Commission also reviews the City's Comprehensive Land Use Plan.

The Board of Zoning Appeals hears requests for variances to the City's zoning regulations and appeals of zoning interpretations made by City staff.

The Prairie Village Civil Service Commission assists in determining qualifications of applicants for the position of commissioned police officer, and for promotion of officers.

The Prairie Village Arts Council provides recommendations to the Governing Body regarding policies and guidelines on matters pertaining to: promotion and development of the arts in Prairie Village, acquisition of art for the city, and development of cultural activities for the City.

The Environmental Committee's primary objective is to increase awareness among Prairie Village residents of the importance of preserving the environment and natural resources. The Environmental Committee sponsors a variety of programs and initiatives.





VOLUNTEERS

The VillageFest Committee sponsors and coordinates the City's annual VillageFest 4th of July celebration.

The JazzFest Committee sponsors and coordinates the City's annual jazz festival.

The Tree Board studies and provides recommendations regarding trees, shrubs and other plantings on City-owned property. The Tree Board also works to promote and preserve trees, shrubs, and plantings throughout the City.

The Prairie Village Foundation's mission is to provide assistance to persons in need, foster and promote acquisition and/or development of parks and recreation facilities, make available cultural arts opportunities and engage in activities incidental to accomplishing such purposes within the City of Prairie Village.

The Insurance Committee monitors and discusses insurance issues relating to the City, and recommends insurance bid awards, when applicable.

The Prairie Village Volunteers in Police Service (VIPS) is a high-visibility, non-confrontational volunteer group formed to help reduce and prevent crime in the City of Prairie Village. The primary task of the VIPS is to provide crime deterrence through high-visibility patrols, report on in-progress crimes, document suspicious persons or activities and/or unsafe conditions within an assigned patrol area.

Ad Hoc Committees are established by the Mayor to discuss a particular subject and make recommendations to the Mayor and Council. These committees meet as long as necessary, but are not considered permanent committees.

For more information on any of these committees, please visit www.pvkansas.com or contact the City Clerk's Office.

CONTACT US

City Hall and Municipal Court
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City Administrator

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Public Information Officer

Ashley Freburg
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Finance Director

Lisa Santa Maria
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Court Administrator

Deana Scott
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Building Official

Mitch Dringman
mdringman@pvkansas.com

POLICE DEPARTMENT

7710 Mission Road

Chief of Police

Tim Schwartzkopf
tschwartzkopf@pvkansas.com

PUBLIC WORKS

3535 Somerset Drive

Public Works Director

Keith Bredehoeft
kbredehoeft@pvkansas.com



2019 IN REVIEW

The following pages feature highlights from Prairie Village in 2019. For more information on any of these highlights, please contact City staff.



Approximately 90 acres of new parkland were added to Prairie Village in 2019 with the additions of Johnson County's Meadowbrook Park and Prairie Village's Wassmer Park. Wassmer Park was named after former longtime Council Member and Mayor Laura Wassmer.

Existing parks also saw upgrades. New playground equipment was installed at Franklin Park, and a permanent restroom facility was designed and constructed in Porter Park. Prairie Park was renamed Shaffer park in honor of former Council Member and longtime Mayor Ron Shaffer.

The City also launched initiatives to improve climate resiliency. Those included loosening zoning restrictions to encourage residential solar and wind energy; installing solar panels at Wassmer Park; committing to wind energy as part of the City's electric power; budgeting for hybrid electric police vehicles; adding LEED features to plans for the new Public Works facility; implementing the bike/pedestrian plan, and approving a curbside glass and food compost pickup pilot program. The first electric vehicle charging stations were installed in Prairie Village in 2019.





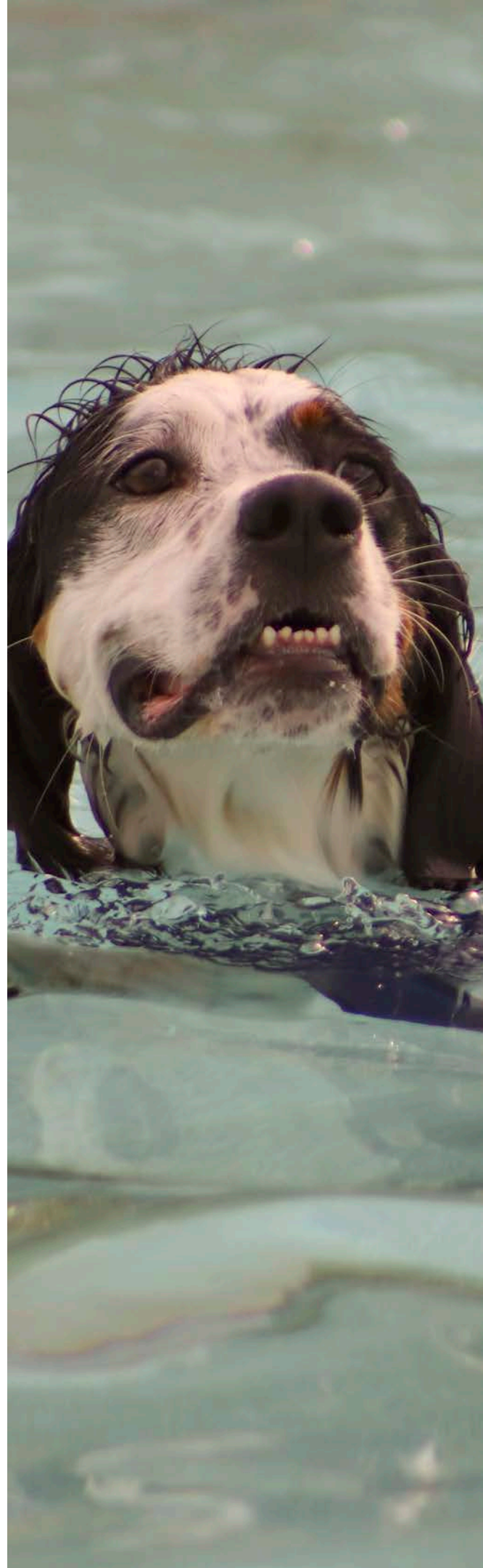
Consolidated Fire District No. 2 opened a new station near the Prairie Village Municipal Campus. Station 23 is located at 7810 Mission Road.

The Public Works Department spent much of the late winter and early spring cleaning up debris after a winter storm knocked down tree limbs throughout the city.

Roe Avenue was reconstructed from 63rd to 67th Streets.

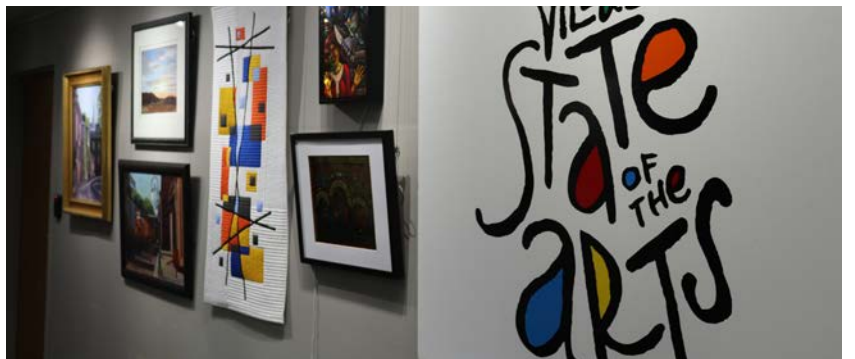
HomeServe and WaterOne installed a water line at Highland Cemetery in Prairie Village.





The Prairie Village community was active with local government in 2019. Community members of all ages turned out for public meetings regarding the future of the Skate Park at Harmon Park and the City's comprehensive plan - Village Vision 2.0.

Residents also attended several annual community events including the National Peace Officers Memorial Day Ceremony, Touch-A-Truck, Puppy Poolooza, and other events not pictured including Coffee with a Cop, JazzFest and VillageFest.





Prairie Village Committees and Volunteers remained active in 2019.

The Prairie Village Tree Board developed and published an Arboretum, or map of all the trees in City parks as well as Prairie Village's State Champion Trees.

The Tree Board recognized Kristin Riott and Marilyn Uppman as the 2019 Arbor Day Honorees.

Local students Sophie Rice, Mary Kate Gallagher, Jackson Bibb, and Wenhan Sun graduated from the Teen Council Program.

Local business owner Mely Ballard, longtime City Clerk Joyce Hagen Mundy, and former Mayor Laura Wassmer received Community Spirit Awards during VillageFest on July 4.

The Arts Council continued its monthly shows and artists receptions in 2019. The Council also debuted a new concert series called Chamber in the Chamber.

The Prairie Village Foundation awarded \$10,100 to local organizations to help Prairie Village Community members in need. The Foundation also awarded 32 summer recreation scholarships, aided 10 children through the Shop with a Cop program, and aided 6 children with the Back to School with a Firefighter program. The community turned out in force for the Mayor's Holiday Tree Lighting, which is one of the Foundation's annual fundraisers.

A FEW HIGHLIGHTS NOT PICTURED:

Throughout 2019 the Planning Commission and City staff worked to update Village Vision – the City's comprehensive plan. Village Vision 2.0 will contain recommendations on issues ranging from redevelopment, to land use, to parks over the next twenty years. The City held public meetings to gather input during fall 2019 then began working on implementation strategies.

The Public Works Department received a grant from the Kansas Department of Health and Environment's Waste Tire Grant Program for accessible hard surfaces at Weltner and Franklin Parks.

Work began to replace the aging Public Works facility on Somerset Drive. The new building will aim for the highest level of energy efficiency certification.





PRAIRIE VILLAGE, KANSAS

City of Prairie Village

Facebook: @CityofPrairieVillage

Twitter: @PrairieVillage

Instagram: @CityofPrairieVillage

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