



**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
APRIL 6, 2020**

The City Council of Prairie Village, Kansas, met in regular session on Monday, April 6, 2020, at 6:00 p.m. Due to the COVID-19 pandemic, Councilmembers attended a virtual meeting via the Zoom software platform. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Council Members in attendance remotely via Zoom: Chad Herring, Jori Nelson, Inga Selders, Ron Nelson, Tucker Poling, Bonnie Limbird, Sheila Myers, Piper Reimer, Dan Runion, Courtney McFadden, Ian Graves and Terrence Gallagher. Staff present via Zoom: Tim Schwartzkopf, Chief of Police; Keith Bredehoeft, Director of Public Works; City Attorney David Waters, attorney with Lathrop & Gage; Wes Jordan, City Administrator; Jamie Robichaud, Deputy City Administrator; Lisa Santa Maria, Finance Director; Meghan Boom, Assistant City Administrator; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mrs. Myers made a motion to approve the agenda for April 6, 2020. Mr. Herring seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

PUBLIC PARTICIPATION

One public comment, regarding the consideration of keeping and raising of chickens, was submitted to the City Clerk prior to the meeting. Ms. Nelson stated that she and two other Councilmembers were working on the issue, and would bring a presentation to the Council Committee of the Whole when the pandemic crisis subsides.

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion.

Mr. Nelson asked that item #4, regarding Ordinances for the Prairie Village Art Fair and Clocktower Concert Series, be removed for further discussion.

1. Approval of regular City Council meeting minutes - March 2, 2020
2. Approval of special City Council meeting minutes - March 18, 2020



3. Expenditure Ordinance #2988
4. Approve Ordinances for Prairie Village Art Fair and Clocktower Concert Series
5. Approve interlocal agreement with Johnson County for Project DELN0001: Delmar and Fontana low water crossing removal and drainage project reimbursement
6. Approve agreement with Integrity Locating Services for underground line location services related to the streetlight system
7. Approve Amendment #1 with McCownGordon for demolition of existing structures at the Public Works facility (Project BG700002)
8. Approve interlocal design agreement with the City of Leawood for Project REIST0001: Reinhardt and 84th Terrace drainage improvement project
9. Approve interlocal construction agreement with the City of Leawood for Project REIST0001: Reinhardt and 84th Terrace drainage improvement project
10. Approve Project REIST0001 - Reinhardt and 84th Terrace drainage improvement project - construction contract with Infrastructure Solutions, LLC

Mr. Herring made a motion to approve all items on the consent agenda with the exception of item #4. A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

Mr. Nelson shared concern about whether the events in item #4 could be held due to the possibility that the current stay-at-home order might still be in effect later in the year. Mayor Mikkelson stated that the Ordinances would be contingent on whether gatherings are allowed on the dates the events are scheduled.

Mr. Herring made a motion to approve item #4. The motion was seconded by Ms. Nelson. A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

COMMITTEE REPORTS

The Mayor noted that nearly all committee meetings scheduled since the previous Council meeting had been cancelled.

Mr. Gallagher asked whether the Finance Committee meeting scheduled for April 22 would be held via online meeting or cancelled. Mr. Jordan stated that staff intend to host a virtual meeting if it cannot be held in-person to continue working on the 2021 budget.

Mrs. Myers said that a meeting was held with the Johnson County Library on March 23 [later verified to have been held March 11] to discuss the proposed civic center. The Mayor added that library staff were planning to prepare a draft Memorandum of Understanding



for the City to review, but that those plans had been put on hold indefinitely due to the pandemic.

Ms. Nelson asked if the state had pushed back the budget deadline for cities due to the pandemic. The Mayor stated that he was unaware of any delays or extensions.

MAYOR'S REPORT

- Mayor Mikkelson shared thoughts about the pandemic and its effects on Prairie Village residents and businesses. He thanked Councilmembers and staff for their efforts, and noted that the City's early preparation in conjunction with other cities, the county and the state helped save lives. He also thanked residents for complying with the stay-at-home order and social distancing guidelines. The Mayor added that although city services had been scaled back, essential administrative staff, along with the Police and Public Works Departments continued to operate.
- The Mayor noted that Johnson County and Wyandotte County Mayors met in early March with Kansas Transportation Secretary Lorenz.
- The Mayor attended the reopening of the recently expanded Fitness 2020 facility.
- The Mayor, along with staff and four Councilmembers attended the National League of Cities annual conference in Washington D.C. in March.
- Ms. Nelson shared concerns she had received from residents in Ward 1 regarding groups of people playing sports at Indian Hills Middle School, in violation of social distancing guidelines.

STAFF REPORTS

Mr. Jordan noted that the April plan of action was included in the meeting packet. He added that a modified version of the Village Voice would be mailed to residents later in the week. The newsletter will include a message from the Mayor about the pandemic as well as the current status of summer programs.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

2021 Budget update

Mr. Jordan stated that the City was in good shape to withstand the financial uncertainty of the pandemic. He noted that sales tax revenue only comprised 26% of the budget, and that the top revenue sources were the three grocery stores in the City. Property taxes, which make up approximately 33% of the budget, also remained stable. He noted that staff was in the process of identifying areas in which money could be saved throughout the remainder of the 2020 budget year, and were planning conservatively for 2021.



Mayor Mikkelson added that in 2019, City revenue was 3% over budget and expenses were 5% under budget. Mrs. Santa Maria stated that the City maintained a robust fund balance specifically for unexpected events such as the pandemic.

COU2020-07 Consider 2020-2021 insurance renewals

Mr. Nelson, Chair of the Insurance Committee, stated that the committee had met twice to discuss insurance premiums. Overall, premiums were lower than expected, and members of the committee were in support of renewal.

Mr. Herring asked if the pandemic had affected rates, and Mrs. Santa Maria said it had not. Mr. Runion added that the majority of the increase was due to worker's compensation coverage.

Mrs. Myers made a motion to approve the insurance renewal policy and rates with Travelers and HDI Specialty at a renewal rate not to exceed \$366,966 for the upcoming coverage year. Mr. Nelson seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

Consider 2021 committee budgets

Mrs. Santa Maria said that staff decided to set 2021 committee budgets at the same amount as what was approved for 2020. She added that they could be reviewed and changed in the future, if necessary.

Consider 2021 VillageFest Committee budget and funding requests

Mr. Nelson made a motion to approve the proposed 2021 budget for the VillageFest Committee. Mrs. McFadden seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

Consider 2021 Arts Council budget and funding requests

Ms. Limbird made a motion to approve the proposed 2021 budget for the Arts Council. Mr. Nelson seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Reimer, Runion, McFadden, Graves. "Nay": Myers, Gallagher. The motion passed 10-2.



Consider 2021 Environmental Committee budget and funding requests

Ms. Nelson made a motion to approve the proposed 2021 budget for the Environmental Committee. Mrs. Myers seconded the motion. A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

Consider 2021 JazzFest Committee budget and funding requests

Mrs. Myers made a motion to approve the proposed 2021 budget for the JazzFest Committee. Ms. Nelson seconded the motion. A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

COVID-19 Status and recommendations report

Mr. Jordan shared a report indicating staff recommendations for city services and events that had been affected by the pandemic. Most notably, the proposed fireworks display at Meadowbrook on July 3 would be difficult to hold without adequate time to plan and prepare for the event. Since Council voted to proceed with the event at the March 2 meeting, a vote would need to be held to rescind that action. Mr. Jordan added that the next steps in the civic center project were on hold until it became more clear how long the pandemic would continue.

Mr. Herring noted that car seat installations had been suspended by the Police Department, and asked if it was still possible for officers to inspect seats or direct residents to instructional materials. Mr. Gallagher stated that Children’s Mercy Hospital had instructional videos for car seat installation on its website. Chief Schwartzkopf also explained the child seat installation process would be prohibitive while the COVID-19 order existed because it put officers in too close of proximity to each other as well as in contact with the interior of vehicles that were not sterilized. Chief Schwartzkopf said they had not received any requests recently, but would also follow up to see if there were any other resources for installation instruction available.

Mr. Jordan said that staff was developing deadline dates for specific programs and events to ensure enough time would be available for preparation and planning. By mid-May, it would likely be too late to prepare for VillageFest on July 4. Pool passes, which normally go on sale April 1, have been pushed back to May 1. Pool staff and lifeguards continue to be hired with the assumption that the pool will open for the season.

Mrs. Myers recommended that this information be included in the next issue of the Village Voice. Mayor Mikkelson stated that it would be included there, along with frequent updates on the City’s various social media accounts.



Consideration of event cancellation - fireworks at Meadowbrook

Mr. Waters stated that since the Council previously approved the fireworks display, a motion to rescind that previous action would be required, with a simple majority for approval.

Ms. Nelson made a motion to rescind the previous motion approving staff proceed with the planning of a fireworks display at Meadowbrook Park. Mr. Poling seconded the motion. A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Selders, R. Nelson, Poling, Limbird, Myers, Reimer, Runion, McFadden, Graves, Gallagher. The motion passed 12-0.

COUNCIL COMMITTEE OF THE WHOLE

There were no items to come before the Council Committee of the Whole.

ANNOUNCEMENTS

Announcements were included in the Council meeting packet.

ADJOURNMENT

With no further business to come before the City Council, Mayor Mikkelson declared the meeting adjourned at 7:19 p.m.

Adam Geffert
City Clerk