

**COUNCIL MEETING AGENDA
CITY OF PRAIRIE VILLAGE
Council Chambers
Monday, September 16, 2019
6:00 PM**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF THE AGENDA**
- V. **INTRODUCTION OF STUDENTS & SCOUTS**
- VI. **PRESENTATIONS**

County update
Commissioner Becky Fast

SMAC Program update
Brian Pietig and Lee Kellenberger

- VII. **PUBLIC PARTICIPATION**

(5 minute time limit for items not otherwise listed on the agenda)

- VIII. **CONSENT AGENDA**

All items listed below are considered to be routine by the Governing Body and will be enacted by one motion (Roll Call Vote). There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the regular agenda.

By Staff

- 1. Approval of regular City Council meeting minutes - September 3, 2019

- IX. **COMMITTEE REPORTS**
- X. **MAYOR'S REPORT**
- XI. **STAFF REPORTS**
- XII. **OLD BUSINESS**

XIII. NEW BUSINESS

Legislative roundtable discussion
Mayor Eric Mikkelson

XIV. COUNCIL COMMITTEE OF THE WHOLE (Council President presiding)

Discuss website redesign
Adam Isern, Granicus

Discuss conceptual layout options and estimated costs for building reconstruction at the Public Works facility.
Keith Bredehoeft

XV. ANNOUNCEMENTS

XVI. ADJOURNMENT

If any individual requires special accommodations - for example, qualified interpreter, large print, reader, hearing assistance - in order to attend the meeting, please notify the City Clerk at 385-4616, no later than 48 hours prior to the beginning of the meeting. If you are unable to attend this meeting, comments may be received by e-mail at cityclerk@pvkansas.com

Johnson County Government

Becky Fast

District 1 Commissioner



CONTACT JOHNSON COUNTY

Contact Me

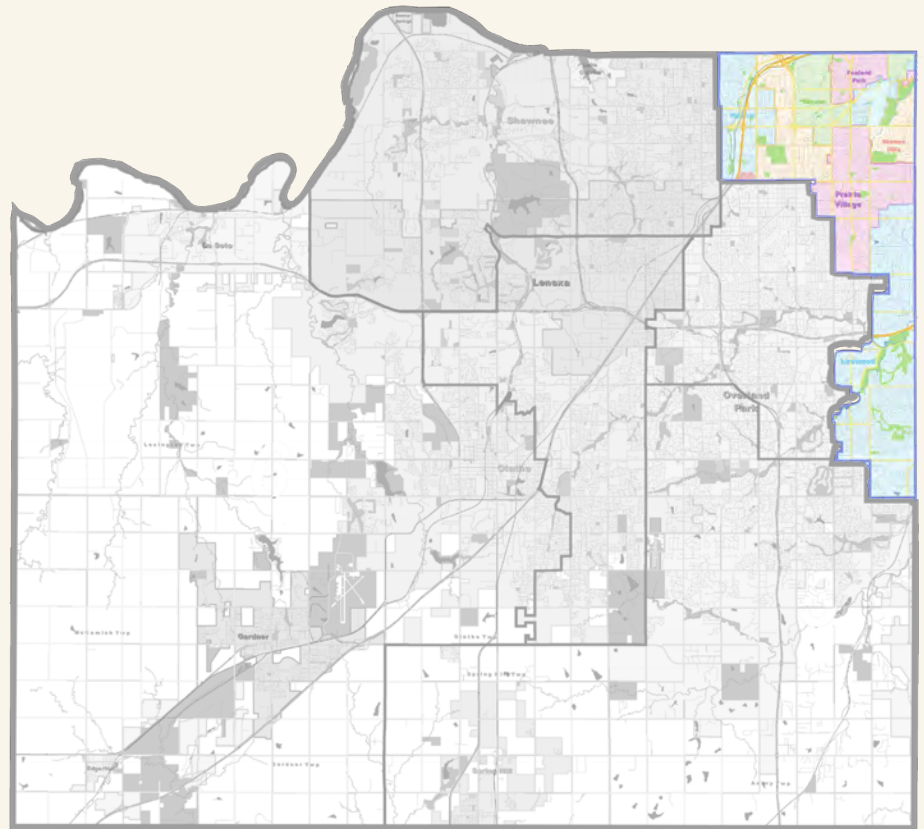
becky.fast@jocogov.org

913-715-0431

Contact Johnson County

www.jocogov.org

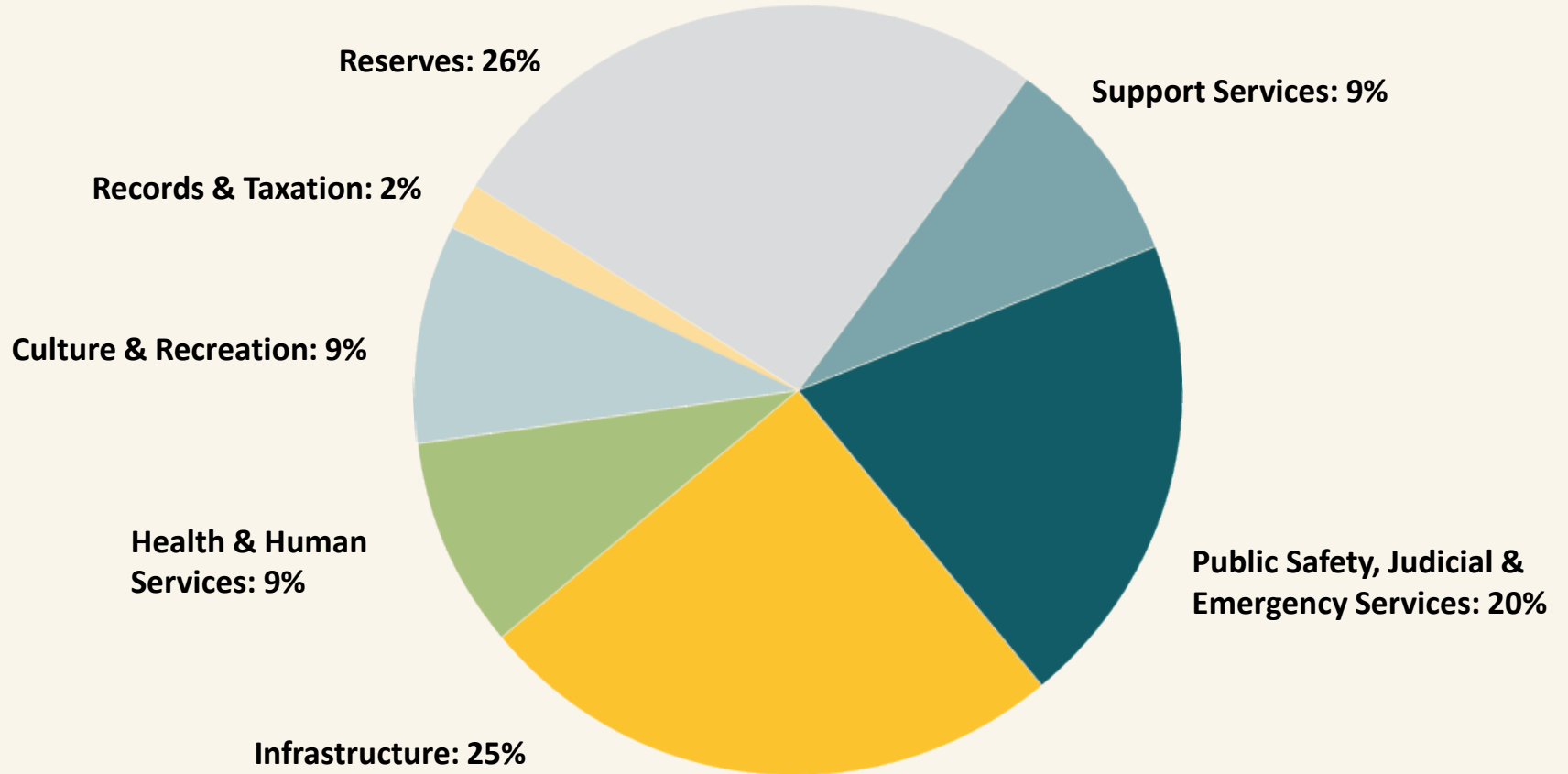
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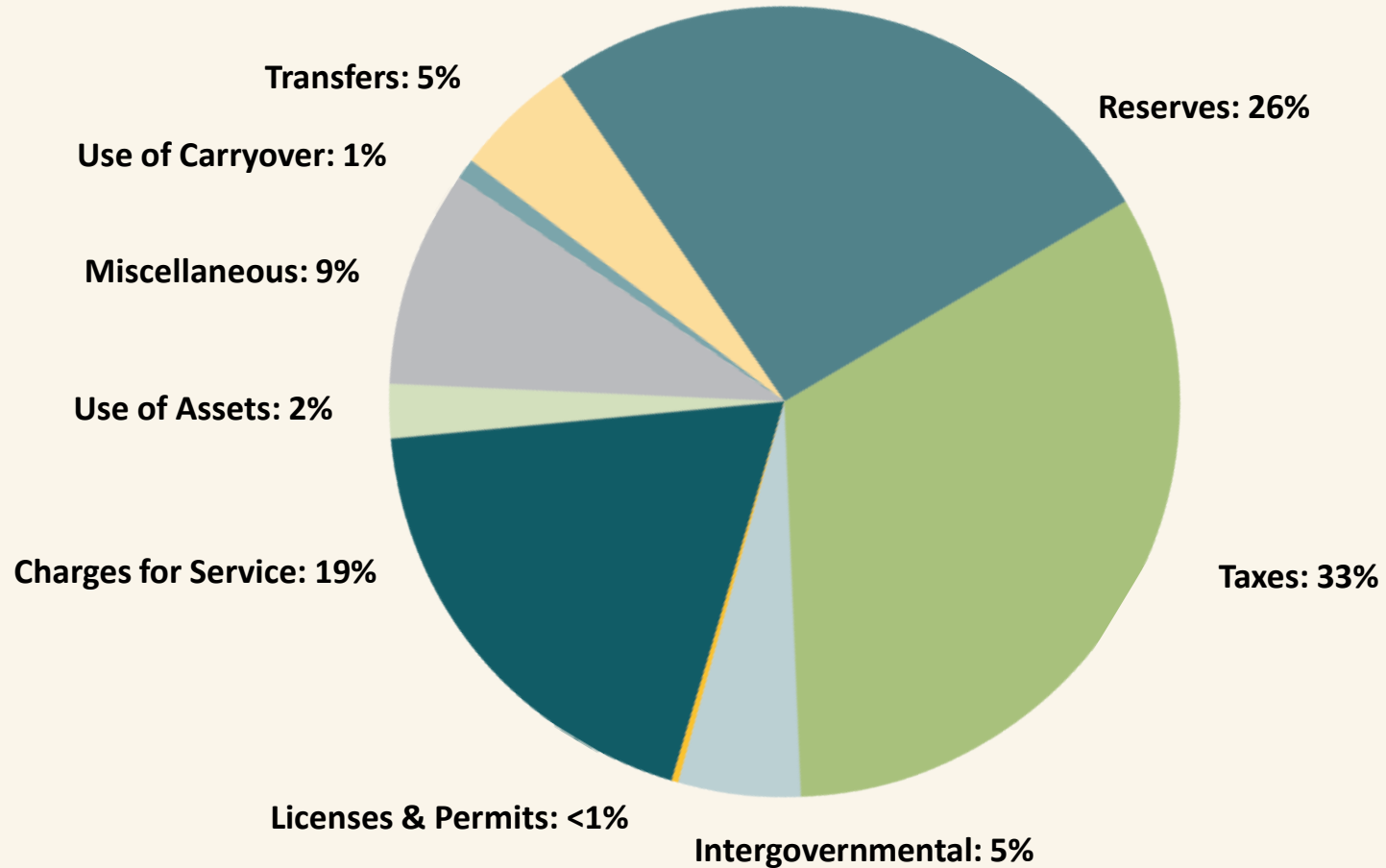
A close-up photograph of a person's hand holding a silver pen, poised to write on a document. The document features a bar chart with blue bars. The background is slightly blurred, showing a person in a purple shirt. A red banner with a white border is overlaid on the image, containing the text 'BUDGET & REVENUE'.

BUDGET & REVENUE

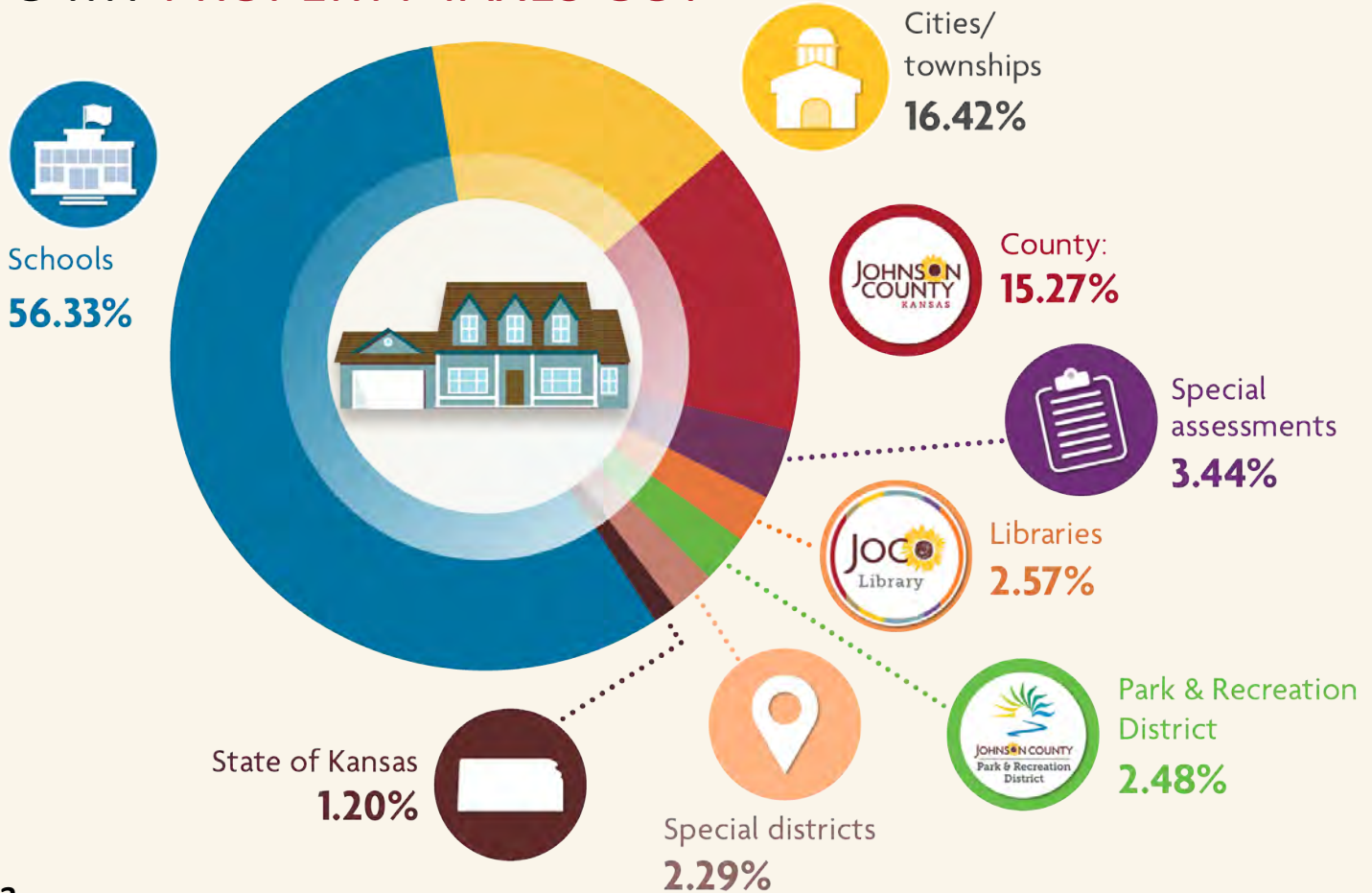
FY 2020 Approved Budget



FY 2020 Anticipated Revenues



WHERE DO MY PROPERTY TAXES GO?



BOCC TOP PRIORITIES

1. Complete/advance existing projects approved by voters and the Board of County Commissioners with efficiency and effectiveness.
2. Strengthen and finance the appropriate level of service to meet the needs of the county's vulnerable populations, pursuing innovative strategies.
3. Develop a creative and innovative vision for a transit plan that is financially sustainable.



MAJOR PROJECTS

COUNTY COURTHOUSE



Broke ground in summer
2018

Topping Out ceremony
August 2019

Completion expected
Spring 2021

MEADOWBROOK PARK & LENEXA CITY CENTER LIBRARY



Clubhouse, playground and other amenities opened **June 2019**



New branch at Lenexa City Center opened **June 2019**

CARS PROGRAM



CARS PROGRAM

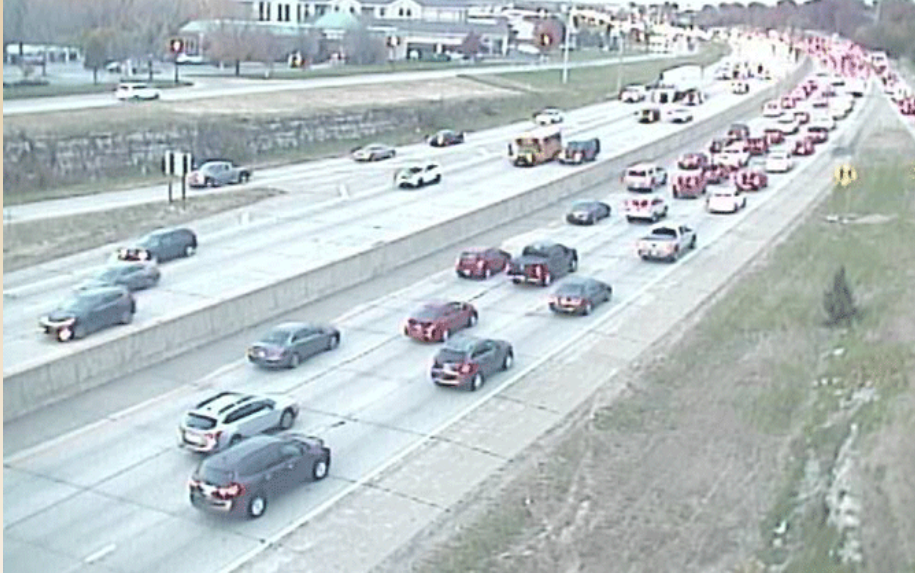
2019 Funding Sources

Funding Source	Amount
“Gas Tax” (SCCHF)	\$12,392,863
County Support (0.343 mills)	\$3,526,199
Use of CARS Reserves	\$140,938
Total	\$16,060,000

- Funds 50% of eligible construction costs
- Projects are funded on major and minor road network



I-35 EXCHANGE AT 75TH STREET



Widened by one lane in
each direction

\$1.65 million (10%)
funded by Johnson County

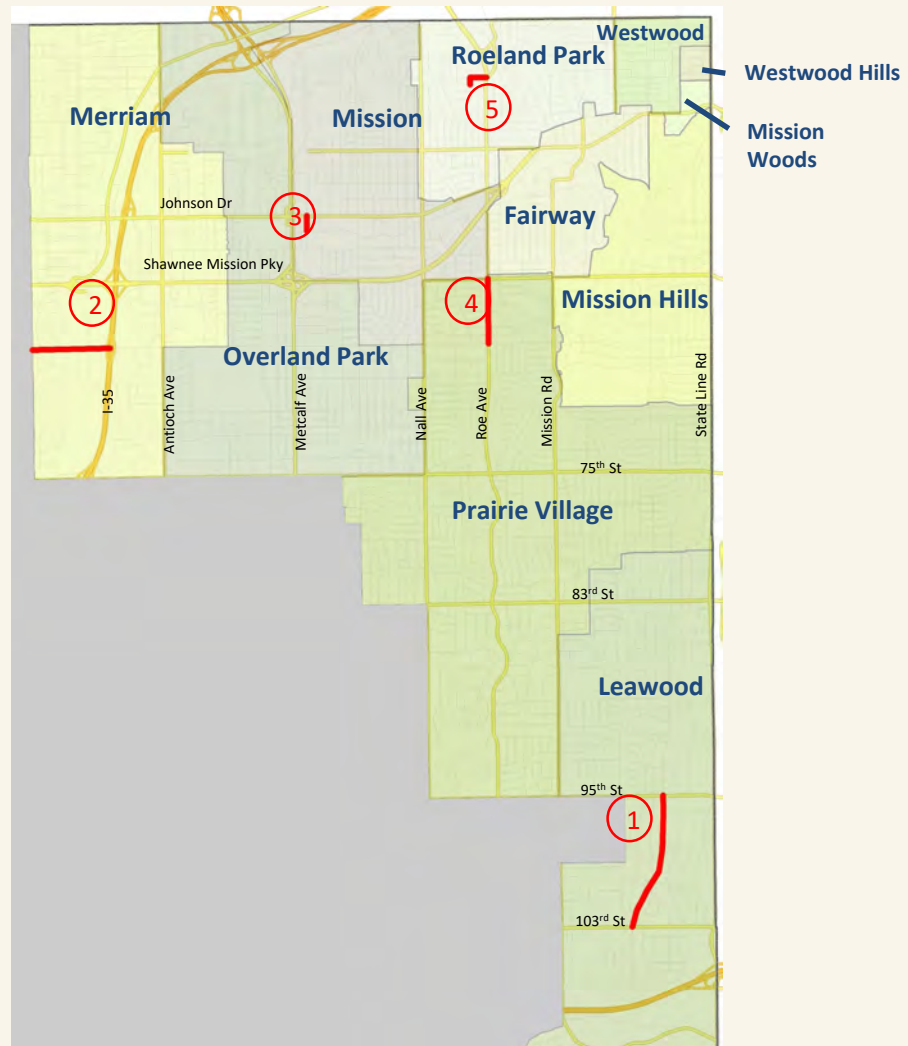
Construction starting
Spring 2020

CARS PROGRAM

2019 Projects		
Sponsor(s)	Project	Proposed Funding
Leawood	Lee Blvd: 95 th St to 103 rd St	\$888,000
Merriam	67 th St: Antioch Rd to West City Limits	\$996,000
Mission	Broadmoor Dr: Johnson Dr to Martway	\$453,000
Prairie Village	Roe Ave: 63 rd St to 67 th St	\$673,000
Roeland Park	50 th Ter: Roe Blvd to Cedar St; Cedar St: 50 th Ter to 51 st St	\$104,000

CARS PROGRAM

2019 CARS Projects in District 1





STORMWATER MANAGEMENT

STORMWATER MANAGEMENT

Stormwater Management Strategic Plan

- Change from emphasis on city needs to watershed needs
- Cities can continue to submit projects
- New asset management system
 - 2019 program will fund data collection
 - Future funding will be allocated to infrastructure replacement projects



STORMWATER MANAGEMENT

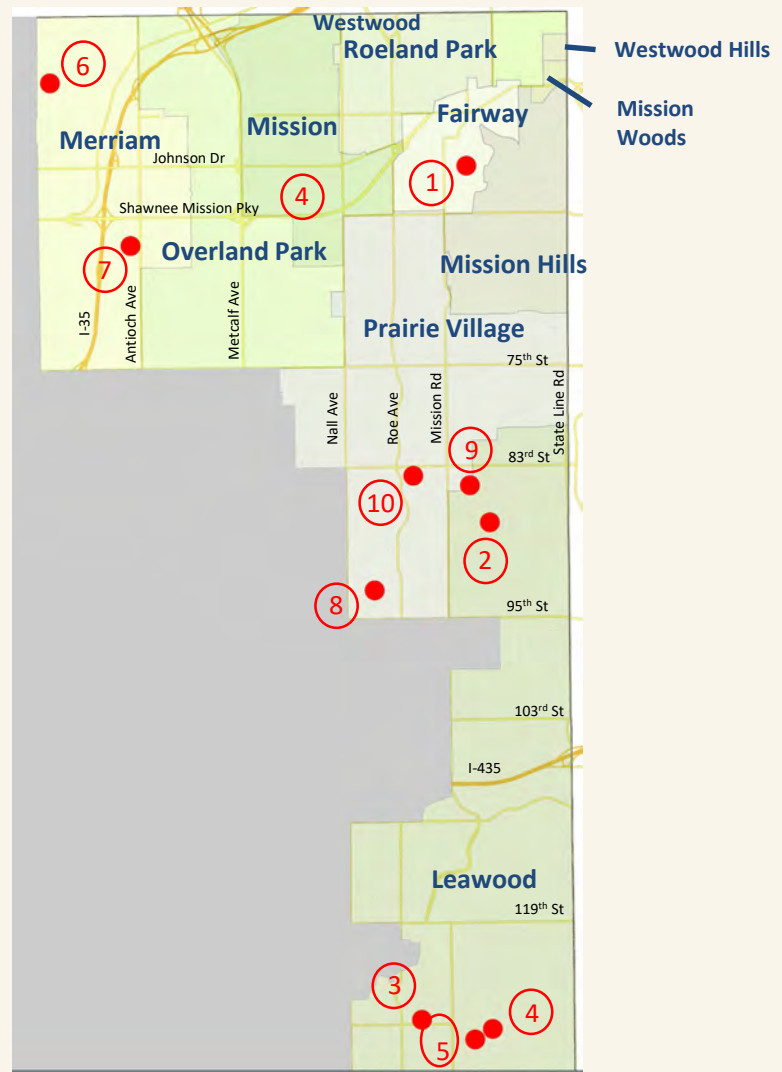
Program funding

- Stormwater Management Program is funded through a 1/10 of 1% sales tax
- Total planned expenditure for 2019: \$18,300,000
- Over 97% of 2019 funding is allocated to flood damage reduction design/construction projects and city support efforts

STORMWATER MANAGEMENT

2014- 2019 PROJECTS

In addition - BOCC recently approved storm water inspection service agreements with Merriam, Mission, Mission Hills, Westwood, and Westwood Hills to inspect their conveyance systems.



STORMWATER MANAGEMENT

2014 – 2019 SMP Funded projects

No.	City	Location	SMP Share
1	Fairway	Lockton Lane to Cherokee Drive Improvements	\$ 495,075
2	Leawood	Leawood Heritage Stormwater Improvements	\$ 1,881,375
3	Leawood	Patrician Woods Stormwater Improvements	\$ 1,317,350
4	Leawood	Leawood South Subdivision Stormwater Improvements	\$ 3,247,098
5	Leawood	Waterford Subdivision Stormwater Improvements	\$ 1,660,069
6	Merriam	Shawnee Creek - Switzer to Farley	\$ 1,687,500
7	Merriam	Antioch Park Creek Improvements	\$ 2,115,075
8	Prairie Village	95th Street and Roe Avenue Stormwater Improvements	\$ 2,888,768
9	Prairie Village	84th & Reinhardt Stormwater Improvements	\$ 1,732,605
10	Prairie Village	Delmar/Fontana Low Water Crossing Removal and Stormwater Improvements	\$ 3,579,083

WASTEWATER MANAGEMENT



TOMAHAWK CREEK



Construction began March
2018

\$280 million allocated

Treat wastewater by
October 2021

Innovative Sustainability Efforts -
Douglas L. Smith Middle Basin

WASTEWATER MANAGEMENT

Nelson Wastewater Treatment Plant Improvements

- Facility Plan expected to be complete by the end of 2019
- Currently have placeholders in Capital Improvement Plan for:
 - Design engineer selection – 2020
 - Public engagement 2020-2021
 - Alternative delivery contractor selection – 2021/22
 - Construction 2024 – 2029

A hand is shown dropping a clear plastic bottle into a dark blue recycling bin. The bin has a white recycling symbol on it. The bin is filled with other plastic bottles. The background is a blurred outdoor setting with green foliage and a building.

SOLID WASTE MANAGEMENT

SOLID WASTE MANAGEMENT

New Solid Waste Management Plan 2020-2025

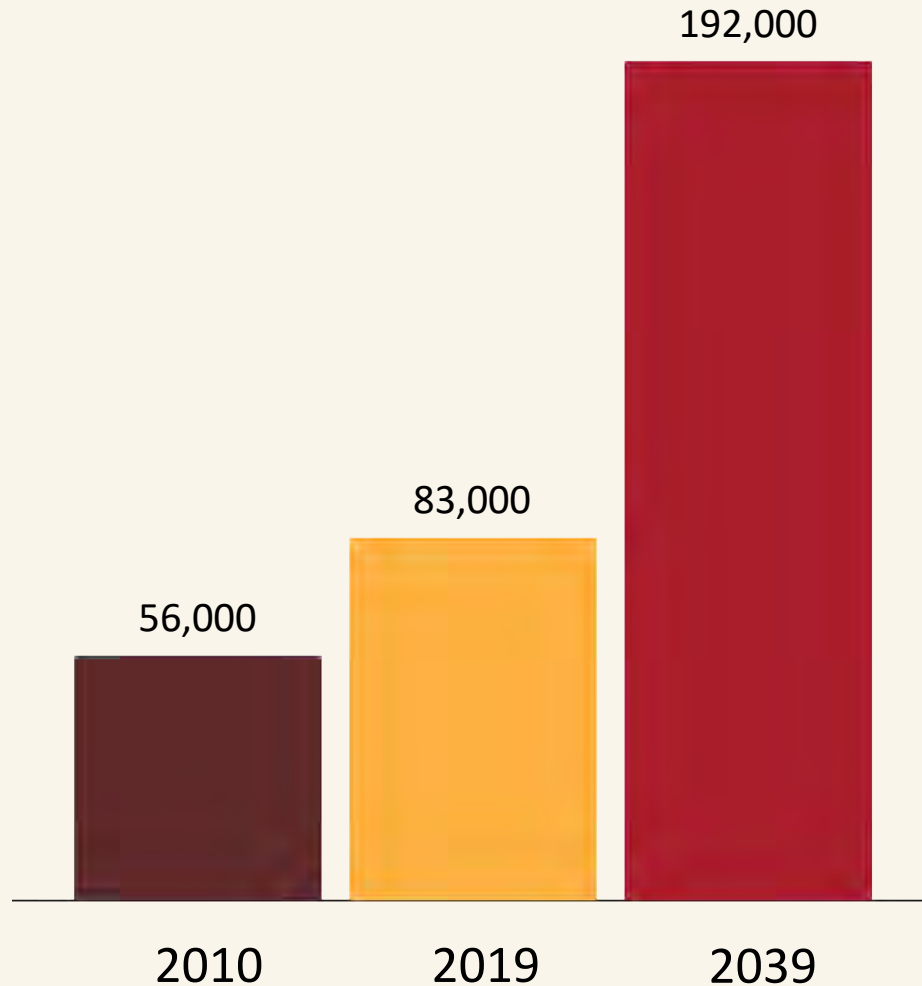
- License commercial hauling companies
- Evaluate organic management infrastructure in Johnson County and region
- Maximize and improve recycling effort
- Encourage food waste diversion at large generators



VULNERABLE POPULATIONS

AGING POPULATION

65+ population,
2010-2039



MENTAL HEALTH & AGING SERVICES

On the horizon

- United Community Services countywide housing study
 - UCS has contacted vendors
 - Idea, proposed scope and estimate shared with city managers
 - Working with UCS on RFP; UCS will issue
 - County will pay 50% of costs, cities will jointly fund the other 50%
- Aging Summit October 21

New Mental Health positions - 2020 Budget

- After hours clinician
- Mobile crisis response team clinician
- Case manager
- Deaf services clinician
- Case managers for Family Focus (2)

9,202
clients
served



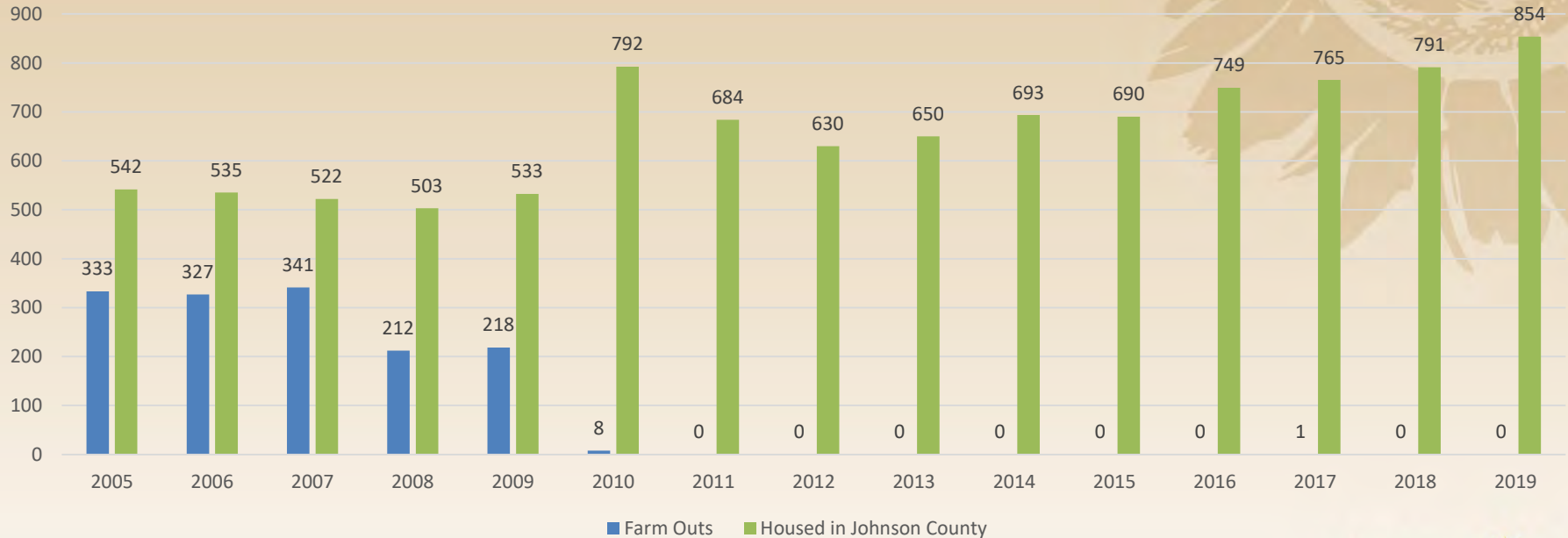
Stepping Up
INNOVATOR COUNTY



THE
STEPPING UP
I N I T I A T I V E

JAIL POPULATION

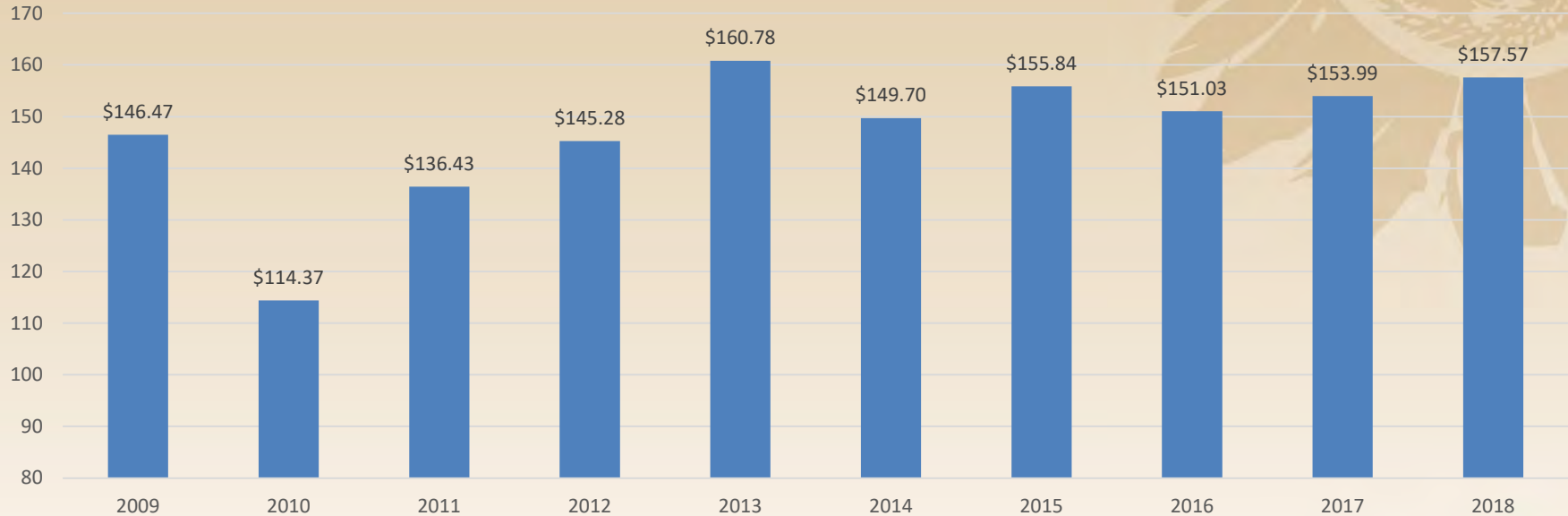
JCADC Average Daily Population



31

JAIL POPULATION

Average cost per day (including farmouts)



JAIL POPULATION

County jail fees across our region

- Johnson County: \$35/day (\$50/day in 2020)
- Miami County: \$40/day
- Jackson County: \$54/day
- Wyandotte County: \$85.75/day
- Douglas County: \$74/day

APPRAISAL CHALLENGES

APPRAISAL CHALLENGES

Recent challenges to the county's appraisal of "big box stores" have the potential to cost local taxing authorities millions in lost revenue. These companies argue that stores should be appraised based on the Dark Store Theory – the value of the building and property if it stood empty.

Board of Tax Appeals (BOTA)

- Best Buy 2016 and 2017
- Home Depot 2016 and 2017
- JC Penney
- Kohl's 2015 - 2017
- Scheel's 2016 and 2017
- Walmart/Sam's 2016 and 2017

Kansas Supreme Court

- Target 2015 and 2016

Kansas Court of Appeals

- Bass Pro 2017
- CVS 2015 and 2016
- Walgreen's 2015 and 2016

Cases stayed at BOTA

- Costco 2016 and 2017
- CVS 2017 and 2018
- Target 2017 and 2018
- Walgreen's 2017 and 2018

APPRAISAL CHALLENGES

BOTA potential revenue loss (2011-2019 appraisal years)

School districts	\$29 million
State	\$14.6 million
Cities	\$13.8 million
County General fund	\$13 million
JoCo Library	\$2.2 million
JoCo Parks	\$2.1 million
Total	\$82 million

SALES TAX UPDATE

Johnson County Countywide Sales Tax 2018 vs 2019 YTD				
County/City	Tax	Jan-Aug 2018	Jan-Aug 2019	% Change
JOCO Local/PS1/PS2	1.000%	\$35,476,571	\$34,601,668	-2.5%
Stormwater	0.100%	\$8,051,166	\$7,858,721	-2.4%
Research Triangle*	0.125%	\$10,063,809	\$9,823,257	-2.4%
JOCO Public Safety 3	0.250%	\$12,648,614	\$12,278,189	-2.9%
Sum	1.475%	\$ 66,240,160	\$ 64,561,835	-2.5%

*Pass through sales tax immediately distributed to the JOCO Education Research Triangle

How can we better work together?





Johnson County Stormwater Management Program

Strategic Plan Implementation



City of Prairie Village

SEPTEMBER 16, 2019

Stormwater Management Program (SMP) Timeline

Kansas legislature enables counties to adopt 1/10th of 1% sales tax to fund stormwater projects

1988

1990

Board of County Commissioners (BOCC) adopts resolution that creates the SMP, Stormwater Management Advisory Council (SMAC), and bylaws

BOCC adopts the SMP Business Plan with current policies and procedures

2002

BoCC adopts the strategic plan with a focus on watershed-based improvements

2016

Strategic Plan implementation begins via 5 sub-committees

2017



STRATEGIC PLAN STEERING COMMITTEE

NAME	AGENCY	TITLE
Jim Allen	Johnson County	County Commissioner
Mike Brungardt	City Administrator	City of De Soto
Celia Duran	City Engineer	City of Olathe
Aaron Otto	Former City Administrator	City of Roeland Park
Penny Postoak-Ferguson	Deputy County Manager	Johnson County
Brian Pietig	Public Works & Infrastructure Director	Johnson County
Fred Spears	Council Person	City of Overland Park
Bill Stogsdill	Public Works Director	City of Fairway

“Don’t let good be the enemy of great.”
- Jim Collins

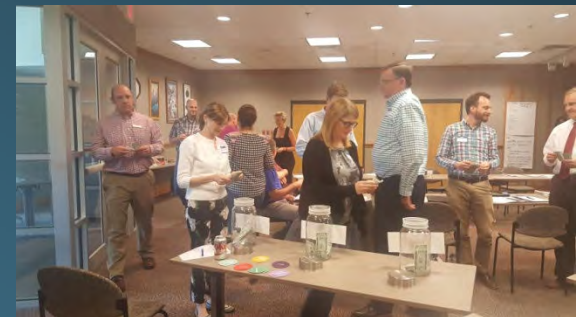
Stakeholder Engagement

28 meetings, avg. 12 stakeholders per meeting

DeSoto, KS
Fairway, KS
Gardner, KS
Kansas City, MO
Leawood, KS
Lenexa, KS
Merriam, KS
Mission, KS
Mission Hills, KS
Olathe, KS
Overland Park, KS
Prairie Village, KS
Roeland Park, KS
Shawnee, KS
Spring Hill, KS
Westwood, KS
Westwood Hills, KS

Other JoCo Department/Agency's
Mid-America Regional Council
The Conservation Fund
U.S. Geological Survey

GBA
Affinis
BHC Rhodes
HDR
CDM Smith
Olsson Associates
Walter P Moore
Benesch
Burns & McDonnell
PEI
Lamp Ryneason
AECOM
Trek



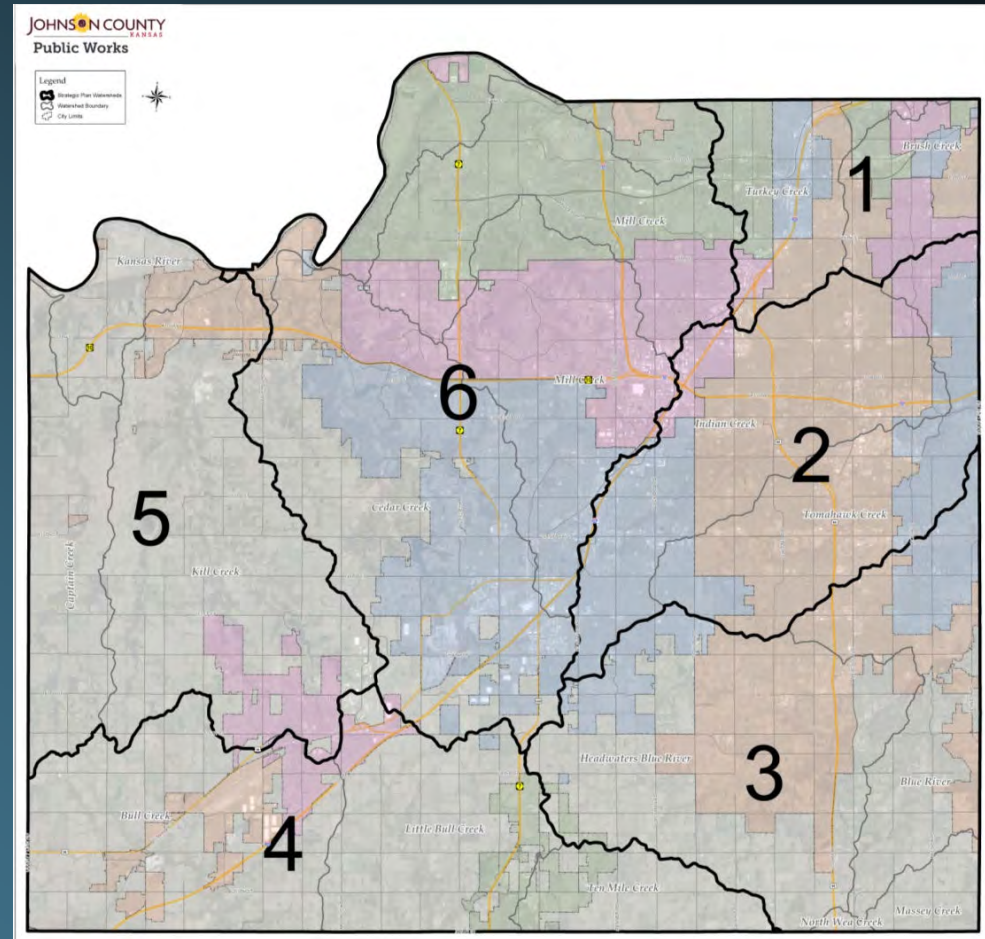
Implementation Process for Watershed-based Outcomes



NEW PROGRAM DIRECTION

Watershed Organizations

- Community characteristics
- Percent build out
- Potential types of projects
- Common receiving waters
- Other factors



Cities in the 6 Watershed Organizations as of Jan. 2019

1	2	3	4	5	6
Brush/Turkey Creek	Indian Creek	Upper Blue River	Marais Des Cygnes River	Captain/Kill Creek	Cedar/Mill Creek
Fairway	Leawood	Johnson County Uninc.	Edgerton	Gardner	Bonner Springs
Lenexa	Lenexa	Leawood	Gardner	De Soto	De Soto
Merriam	Olathe	Olathe	Johnson County Uninc.	Johnson County Uninc.	Johnson County Uninc.
Mission	Overland Park	Overland Park	Spring Hill		Lake Quivira
Mission Hills	Prairie Village				Lenexa
Mission Woods					Olathe
Overland Park					Shawnee
Prairie Village					
Roeland Park					
Shawnee					
Westwood					
Westwood Hills					

The Focus Ahead

- Habitable Buildings
- Streets
- Home Buyout Program
- Homeowners Technical Assistance Program

- Countywide inventory
- Condition assessment
- Replace failing infrastructure
- Natural and manmade

Flooding

Water Quality

System Management

Planning

- Restore Impaired Streams/Lakes
- Protect high quality areas
- Streambank Stabilization
- Retrofit existing infrastructure

- Watershed Masterplans
- Near term and long range improvement projects
- Increased level of coordination

Programmatic Changes

PAST	MOVING FORWARD
Local scope	Watershed scope
Year-to-year plan	5/10/15 Year Capital Improvement Plan (CIP)
0% County funding for system replacement projects	50% County funding for system replacement projects
75% County funding for flood damage reduction projects	100% County funding for significant watershed projects 50% County funding for local projects
0% County funding for water quality improvement projects	100% County funding for significant watershed projects 50% County funding for local projects
Alternate funding not emphasized	Alternative funding incentivized

Next Steps

Watershed organizations established

Watershed Master Planning

Policies and Procedures Updates

Revised Inter local Agreement





**CITY COUNCIL
CITY OF PRAIRIE VILLAGE
SEPTEMBER 3, 2019**

The City Council of Prairie Village, Kansas, met in regular session on Tuesday, September 3, 2019, at 6:00 p.m. in the Council Chambers at the Municipal Building, 7700 Mission Road, Prairie Village, Kansas. Mayor Mikkelson presided.

ROLL CALL

Roll was called by the City Clerk with the following Council Members in attendance: Chad Herring, Jori Nelson, Serena Schermoly, Ron Nelson, Tucker Poling, Andrew Wang, Sheila Myers, Brooke Morehead, Dan Runion, Courtney McFadden, Ted Odell and Terrence Gallagher. Staff present: Captain Ivan Washington, Prairie Village Police Department; Keith Bredehoeft, Public Works; City Attorney David Waters, attorney with Lathrop & Gage; Wes Jordan, City Administrator; Jamie Robichaud, Deputy City Administrator; Alley Porter, Assistant City Administrator; Lisa Santa Maria, Finance Director; Adam Geffert, City Clerk.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Mr. Gallagher made a motion to approve the agenda for September 3, 2019. Mrs. Myers seconded the motion, which passed unanimously.

INTRODUCTION OF STUDENTS & SCOUTS

No students or scouts were in attendance.

PRESENTATIONS

- Jamie Arnold, owner of Glass Bandits, provided a presentation on the company's curbside glass recycling program. The Environmental Committee recently proposed launching a pilot program for a small group of residents in the City.
- Meredith McAllister, owner of Compost Collective KC, provided information about the company's curbside composting services, and presented a similar plan for a pilot program.

Mayor Mikkelson suggested that further discussion about the programs take place at an upcoming Council Committee of the Whole meeting. Councilmembers asked that the pilot program be made available to residents in all wards.



PUBLIC PARTICIPATION

- George T. Daimler, 4529 W. 65th Street, shared his opposition to the proposed UAV Ordinance, stating that he did not believe the City had the authority to restrict usage as proposed.
- Inga Selders, 4600 Tomahawk Road, stated that she was in support of the UAV Ordinance in order to protect the safety and privacy of City residents.
- Whitney Wilson, 6737 Granada Lane, noted that she was a candidate for the Water District #1 Board, and supported recycling and composting efforts to address climate change.

CONSENT AGENDA

Mayor Mikkelson asked if there were any items to remove from the consent agenda for discussion:

1. Approval of regular City Council meeting minutes - August 19, 2019
2. Approval of Expenditure Ordinance #2981
3. Approval of sidewalk installation on Belinder Road from 73rd Street to 75th Street

Ms. Nelson made a motion to approve the consent agenda as presented.

A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Schermoly, R. Nelson, Poling, Wang, Myers, Morehead, Runion, McFadden, Odell, Gallagher.

COMMITTEE REPORTS

- Mrs. Myers stated that three proposals had been received for the civic center survey. The selection committee will interview two candidates by phone on Monday, September 9. She added that the Tree Board Fall Seminar would be held on October 2.
- Ms. Nelson shared that the Environmental Committee was continuing to research the use of single-use plastics as well as pesticides and herbicides in the City. She added that Teen Council applications were due September 13.
- Mrs. Schermoly stated that the 10th annual JazzFest event would be held on September 7.
- Mrs. Morehead noted that the second “Chamber in the Chambers” music series concert would take place on September 20.



MAYOR'S REPORT

Mayor Mikkelson reported the following:

- The Mayor attended an event regarding KC Rising, a regional economic and community development initiative.
- The Mayor attended a lecture by Bruce Stephenson, an urban planning expert originally from Prairie Village.
- Village Vision 2.0 community workshops will be held on September 9 and 12 at the Meadowbrook Park clubhouse.
- An informational meeting to discuss proposed zoning regulation updates will take place on September 17.
- A meeting to discuss the new skate park will be held on September 19.
- The Mayor attended a reception for Marcia Jacobs, who retired after 30 years on the Consolidated Fire District #2 Board. She was also a Prairie Village City Council member and Municipal Foundation member.
- Northeast Johnson County mayors will continue to discuss power outage concerns with KCP&L at upcoming meetings.
- The Mayor and City Administrator will meet with newly elected Mayor Quinton Lucas of Kansas City, Mo., to discuss shared concerns.
- The Mayor will meet with David Warm, Director of MARC, to discuss regional cooperation on housing, transit, environmental and other initiatives.

STAFF REPORTS

Public Safety

- Captain Ivan Washington reported that a 10-week Police Citizens Academy would begin on September 18. He added that the next Coffee with a Cop event would take place at the Village Starbucks on October 2.

Public Works

- Keith Bredehoeft stated that new asphalt had begun to be installed on Roe Avenue between 63rd Street and 67th Street. The project should be completed in the near future. He added that the Delmar-Fontana project would be nearly complete in the fall, with some minor restoration work finishing up in the spring of 2020.

Ms. Nelson asked when Wassmer Park would open to the public. Mr. Bredehoeft stated that there was not a target date set, but an opening date of middle to late October was expected. Mr. Herring added that preparations are underway to plan a dedication event at the park.

Administration

- Jamie Robichaud stated that an informational session to discuss proposed zoning regulation updates would be held on September 17. A public hearing will be held at the October 1 Planning Commission meeting; after that, the regulations will



come to City Council for final approval at its November 4th meeting, after a 14 day protest period ends.

- Wes Jordan shared that the September Plan of Action was included in the meeting packet, and noted that large number of projects during the month of September.

OLD BUSINESS

There was no old business to come before the Council.

NEW BUSINESS

COU2019-40 Approval of Resolution 2019-13 and Ordinance 2405, regarding updated terms of office for elected officials

Mr. Waters stated that the proposed Resolution and Ordinance were based on discussion at the Council Committee of the Whole meeting on August 19. At that meeting, the Committee voted to begin the 2020 term at the first meeting in January, and in subsequent years, the first meeting in December. Mr. Waters added that, by state statute, these dates must be set by Resolution, but by City Code, an Ordinance is required.

Mr. Gallagher moved the City Council approve Resolution 2019-13 as presented. Mr. Poling seconded the motion, which passed unanimously.

Mr. Gallagher moved the City Council approve Ordinance 2405 as presented. Mr. Nelson seconded the motion.

A roll call vote was taken with the following votes cast: “aye”: Herring, J. Nelson, Schermoly, R. Nelson, Poling, Wang, Myers, Morehead, Runion, McFadden, Odell, Gallagher.

COU2019-41 Approval of Ordinance 2406 regulating the use of Unmanned Aerial Vehicles (UAVs)

Mr. Waters stated that legal counsel had considered all previous case law on the use of UAVs, also known as drones, when developing the Ordinance. Prior rulings indicate that cities do have some authority to regulate recreational drone use, specifically in relation to health, safety and privacy concerns. Commercial drone use is regulated entirely by the Federal Aviation Administration (FAA). Mr. Waters added that, as federal laws change regarding the use of recreational drones, the Ordinance could be updated.



Mayor Mikkelson said that the proposed regulations are not as restrictive as those that were struck down in other cities, and that the Ordinance was tailored to meet FAA guidelines.

Robert Lambrechts, attorney with Lathrop and Gage, noted that the City of Chicago began restricting drone operations in 2015. The City's regulations prohibit flight over any person not involved in the operation of the drone, or over property the operator does not own. The law had not yet been challenged.

Mr. Wang, Mrs. Schermoly and Mr. Nelson shared their opposition to the Ordinance.

Mr. Poling moved the City Council approve the Ordinance as presented. The motion was seconded by Ms. Nelson.

A roll call vote was taken with the following votes cast: "aye": Herring, J. Nelson, Poling, Myers, Runion, Odell, Gallagher. The motion passed by a vote of 7-5.

Mrs. Morehead made a motion that the City Council move to the Council Committee of the Whole portion of the meeting in order to consider a new agenda item. The motion was seconded by Mr. Nelson and passed unanimously.

COUNCIL COMMITTEE OF THE WHOLE

Mrs. Morehead stated her concern regarding a residence that had numerous on-going code violations which was recently sold. She asked whether the new owner would be required to address the violations immediately because they had been an issue for a lengthy period of time.

Mrs. Robichaud stated the previous owner of the property had been tied up in Municipal Court for several years. The property was then in probate for over a year before it was recently sold at auction. She added that the City is required by law to provide a certain number of notices about code violations to a property owner before beginning abatement, and that it is generally more effective to work with owners rather than issuing citations, which can slow the process even further.

Mr. Waters said that there are nuisance abatement statutes in state law that can order a property to be abated. However, there are no references to how a change in ownership would affect the abatement timeline in the statutes. He added that this case might be part of a broader discussion of when the City should take steps for long-term code violations. Mr. Gallagher suggested that a more formal discussion be held at a future Committee meeting.

New Business

There was no new business to come before the Council Committee of the Whole.



Mr. Runion moved that the City Council end the Council Committee of the Whole portion of the meeting. Mr. Nelson seconded the motion, which passed unanimously.

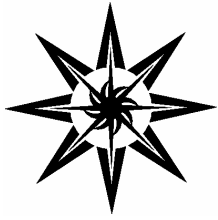
ANNOUNCEMENTS

Announcements were included in the Council packet.

ADJOURNMENT

With no further business to come before the City Council, Mayor Mikkelson declared the meeting adjourned at 7:54 p.m.

Adam Geffert
City Clerk



MAYOR

Council Meeting Date: September 16, 2019

Legislative Roundtable

BACKGROUND

Several state legislators have indicated they would welcome the idea of participating in a legislative roundtable, which would focus on issues facing the City of Prairie Village. Before moving forward with any planning, staff would like to gauge Council's interest in hosting such an event.

FUNDING

N/A

ATTACHMENTS

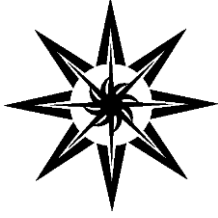
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PREPARED BY

Alley Porter

Assistant City Administrator

Date: September 12, 2019



ADMINISTRATION

Committee of the Whole Meeting Date: September 16, 2019

Discuss Website Redesign

RECOMMENDATION

Authorize staff to move forward with a contract with Granicus for website redesign services.

BACKGROUND

Granicus provides website management and hosting services for the City of Prairie Village. Content is created and edited by City staff utilizing Granicus's content management system. Every five years, the website qualifies for a redesign, which serves to give the site a facelift, improve functionality, and incorporate new technology. The City of Prairie Village website is due for such a redesign.

According to the scope of work provided by Granicus, the design of the new site will be data-driven, based on how visitors want to engage with the site and what information and services are most important to them. This information will be found through the use of heatmapping and site analytics. The site will be fully responsive so that it functions as well on a smartphone or tablet as it does on a desktop computer. Included features include UserWay Integration, which provides accessibility plugins; Service Finder, which uses plain language to guide site visitors to the content they are seeking; a custom mobile homepage, and a custom emergency homepage.

FUNDING

The total project cost for the website redesign is \$20,000. However, the City has an \$8,000 redesign credit with Granicus that lowers the project cost to \$12,000. Funds for the project are included in the 2020 budget.

ATTACHMENTS

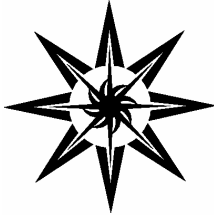
N/A

PREPARED BY

Ashley Freburg

Public Information Officer

Date: September 10, 2019



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: September 16, 2019

DISCUSS CONCEPTUAL LAYOUT OPTIONS AND ESTIMATED COSTS FOR BUILDING RECONSTRUCTION AT THE PUBLIC WORKS FACILITY

RECOMMENDATION

Authorize staff to move forward with implementing a new building project for the Public Works Facility.

BACKGROUND

Following the building condition assessment that Clark Enersen Partners developed for the Public Works Facility, City Council directed staff to develop conceptual layouts and cost estimates for the remodeling and/or reconstruction of the public works buildings. The Council Memo from the March 4, 2019 council meeting is attached.

The conceptual design process led to the 4 different plans (attached) for consideration that were studied in detail. Conceptual design plans 1-2 are directly comparable in square footage and function. Plan 1 would include a completely remodeled Building A and a separate new garage structure that would replace Building B. After these two plans were studied, we also considered Plan 3 as an option that would relocate the Builder Inspectors Office (5 staff members) from City Hall. Plan 4 is a scaled down version of Plan 3 with the significant difference being the removal of one garage bay. We believe that if we are approved to continue to move forward that the final design would likely include schematics in between plan 3 and 4.

Staff met with the Finance Committee on September 5, 2019. Staff discussed the conceptual plans and associated costs. It was determined at the juncture to plan for building costs, including sustainability elements, to be approximately 10 million dollars. The Finance Committee also reviewed financing options in relation to the current Outstanding General Obligation Debt (summary attached) as presented by Columbia Capital. It was the consensus to move the project forward to Council for consideration with the likelihood of financing the project for a 30-year term.

NEXT STEPS

If approved, Public Works will seek to hire an Owners Representative to help us navigate the building design and construction process. We would then work with an architect and a contractor to further develop plans and isolate costs. At the appropriate time, bonds would be sold and design and construction contracts would be executed with future approval from Council.

*The presentation also includes information related to how this project could affect future projects and bond issuances the City might pursue in the future.

ATTACHMENTS

- 1. Council Memo form March 4, 2019**
- 2. Presentation**

3. Outstanding General Obligation Debt Summary

PREPARED BY

Keith Bredehoeft, Public Works Director

September 12, 2019



PUBLIC WORKS DEPARTMENT

Council Committee Meeting Date: March 4, 2019

DISCUSS THE FINDINGS OF THE PUBLIC WORKS FACILITY ASSESSMENT AND OPTIONS FOR FUTURE BUILDING REHABILITATION/RENOVATIONS

RECOMMENDATION

Authorize staff to enter into a professional services agreement for a conceptual layout and construction costs with Clark Enersen for an amount not to exceed \$18,000.

BACKGROUND

In late 2017, Clark Enersen assisted in providing an existing building condition analysis for the structures that make up the Public Works Facility at 3535 Somerset. We were already aware that both buildings where staff is located, regardless of condition, have basic code and ADA issues to address in the support space (i.e. restrooms, storage, break room, need for storm shelter) in addition to routine maintenance needs. Some of these routine maintenance needs have been addressed with CIP projects or operations projects. While we have been realistic about necessary repairs, we also projected the possibility that long term replacement of the facilities may be necessary. This was introduced to the Council in the CIP last year as part of this assessment.

The final assessment presented a maintenance plan for all types of systems (electrical, mechanical, code related, structural) and included cost avoidance. Cost avoidance points to a piece of equipment, system or building that is no longer worth the investment of maintenance.

Six structures were reviewed:

- | | |
|---------------------------------|----------------|
| 1. A Building (office and shop) | Fair Condition |
| 2. B Building | Poor Condition |
| 3. Fuel Island | Good Condition |
| 4. Dirt Barn | Poor Condition |
| 5. G Building | Fair Condition |
| 6. Salt Barn | Good Condition |

Those in Good Condition require only minor or routine maintenance. For example, the Salt Barn in Good Condition, needs a new roof. That project is part of the CIP and is in progress for 2019.

Those in Fair Condition require routine or major maintenance and have no major structural issues. For example, the G Building in Fair Condition, needed siding and that project was part of the 2016 CIP.

Those listed in Poor Condition have been deemed not worthy of the major maintenance they need or any renovation. These have structural issues or have outlived their functionality. These structures do serve an important purpose and are needed to house staff, shop space and materials. B Building is in Poor Condition and only basic updates or repairs have been done for staffing needs such as adding a desk for a new employee, or garbage disposal repairs.

ASSESSMENT VS CONCEPTUAL LAYOUT

The assessment provided the information the staff needed to move forward with maintenance or long term replacement. Given the information presented regarding B Building's current condition, the long term replacement is now being moved into the CIP for 2022. The assessment provided a cost for planning that is high level and is only for very basic information.

A conceptual layout and construction cost based on the recommendations in the Facility Assessment would provide a constructible option with an opinion of construction cost. The layout delivers a site plan to integrate the functions of the staff buildings, construct a vehicle shop and address other infrastructure improvements mentioned in the assessment, i.e. security (lobby and parking gates), parking, and include more efficient use of the site incorporating sustainable energy solutions.

ATTACHMENTS

1. Public Works Facility Assessment - Dated February 4, 2019
2. Presentation

PREPARED BY

Melissa Prenger, Senior Project Manager

February 27, 2019



PRAIRIE VILLAGE PUBLIC WORKS

FACILITY DESIGN UPDATE

PW Facility Assessment



Totals from Assessment	2018 :	2020 (6%) :
	\$5,884,150	\$6,611,470
Building A	\$2,577,250	\$2,895,800
Building B	\$3,185,000	\$3,578,670
Dirt Barn	\$ 121,900	\$ 137,000

Existing Site

Currently have :

- 6,000 sq ft of office and crew space
- 7,400 sq ft of shop space

Assessment recommended consolidation of office and crew spaces (blue) and shop spaces (yellow).





PRAIRIE VILLAGE PUBLIC WORKS

FACILITY DESIGN UPDATE

Programming:

- efficiencies
- storage
- space requirements
- adjacencies
- tools
- technology



PLANS

\$

1

2

3

4

PLAN #1

19,550 total sq ft



PLAN #2

19,670 SQ FT



PLAN #3

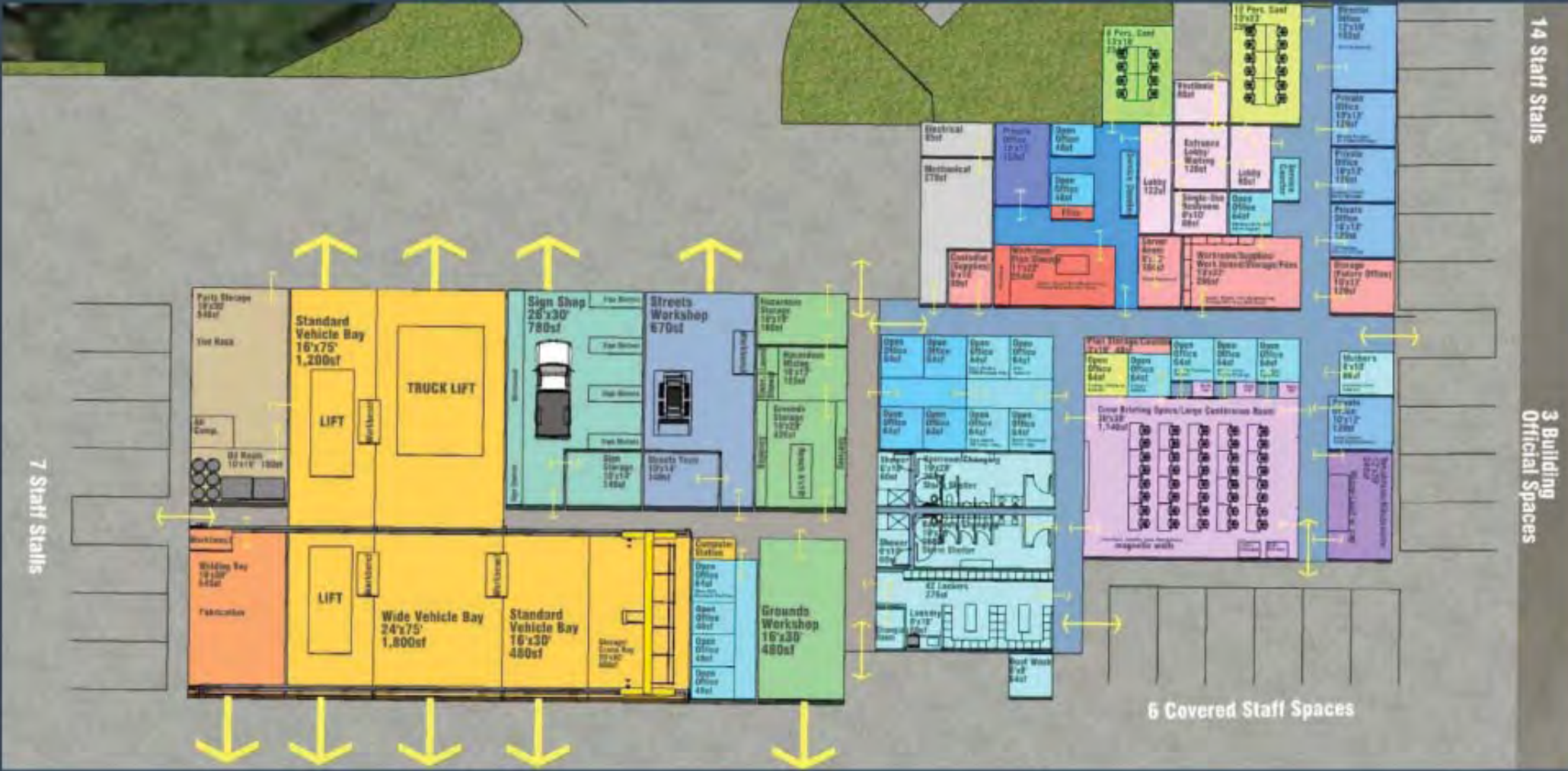
21,250 SQ FT



PLAN #4

18,000 SQ FT





7 Staff Stalls

14 Staff Stalls

3 Building Official Spaces

6 Covered Staff Spaces

PLAN 4: PROJECT COST

Classification of Work	SF Cost Range	Floor Area	Range of Costs
SUMMARY			
MAIN BUILDING AREA	\$200 - \$260 /SF	x 18,852 NSF	= \$3,770,400 - \$4,901,520
WASH BAY	\$300 - \$400 /SF	x 912 NSF	= \$273,600 - \$364,800
COVERED STORAGE STRUCTURES	\$60 - \$80 /SF	x 3,120 NSF	= \$187,200 - \$249,600
SITE COSTS - PAVEMENT REWORK	-	=	\$332,500 - \$400,000
SITE COSTS - FENCING/GATES	-	=	\$68,000 - \$80,000
ADDITIONAL PROJECT COSTS (Fees, FF&E, Conting.)	25 - 35 %		\$1,157,925 - \$2,098,572
ESCALATION TO MID-2020 START	8 - 8 %		\$463,170 - \$647,559

TOTAL ESTIMATE OF CONSTRUCTION COST

\$4,631,700

\$5,995,920

TOTAL ESTIMATE OF PROJECT COST

\$8,742,051

Estimated Project Costs project a Mid-2020 bid: Add 6% for escalation annually beyond this date

Assumes site utilities are readily available

Assumes reasonable soil bearing capacity, and minimal unsuitable soils and rock encountered

Assumes no phasing

Assumes competitive bid process

Assumes new paving at areas of major work and resurfacing in other areas

\$\$

COMPARISON OF COSTS

PLAN 1: Remodel and New Shop	19,550	\$5,990,000	\$8,630,000
PLAN 2: New Straight Building	19,670	\$6,480,000	\$9,060,000
PLAN 3: New with City Hall Staff	21,250	\$6,870,000	\$9,610,000
PLAN 4: Reduced footprint of #3	18,000	\$6,260,000	\$8,750,000

*Plan 1 and 2 do not include City Hall Staff



PRAIRIE VILLAGE PUBLIC WORKS

FACILITY DESIGN UPDATE





Prairie Village Public Works
Option D Reduced Building Concept





The
Clark
Enersen
Partners

Prairie Village Public Works
Option D Reduced Building Concept





Prairie Village Public Works
Option D Reduced Building Concept



Sustainability Options	Cost Impact Range Estimates		Major Elements Effecting Cost
	Minimum	High	
LEED Certified	+\$30,000	+\$40,000	LEED Submission Fees & Baseline Building Commissioning
LEED Silver	+\$80,000	+\$100,000	Additional Energy Metering and Controls & Enhanced Building Commissioning
LEED Gold	\$250,000	+\$400,000	Solar Array to Reduce Power Consumption, Higher Efficiency Building and Systems Design
LEED Platinum	+\$600,000	+\$800,000	Geothermal Heating/Cooling Solution, Green Energy Credits, Enhanced Sustainability Strategies

Note that cost estimates listed above are preliminary and based on conceptual documents. All costs should be verified as the design progresses.

Costs with LEED consideration

PLAN 1: Remodel and New Shop	19,550	\$9,030,000
PLAN 2: New Straight Building	19,670	\$9,460,000
PLAN 3: New with City Hall Staff	21,250	\$10,010,000
PLAN 4: Reduced footprint of #3	18,000	\$9,150,000



PRAIRIE VILLAGE PUBLIC WORKS

FACILITY DESIGN UPDATE

Capital Expenditures (Spending Power with 30 year Debt Service)

Capital Project Spending		Annual Debt Service	Impact to Budget	Potential Funding Source
CAPITAL IMP DOLLARS SPENT	CAPITAL IMP SPENDING POWER			
	\$22,100,000	Current Level (\$1,323,333)	\$0	Current Budget
\$10,000,000	\$12,100,000	\$1,323,333	\$0	Current Budget
\$10,000,000	\$20,000,000	\$1,785,000	+\$461,667	Current Budget (2020 unallocated funds)
\$10,000,000	\$30,000,000	\$2,378,000	+\$1,054,667	2020 unallocated + 0.25% Sales Tax
\$10,000,000	\$40,000,000	\$2,970,000	+\$1,646,667	combination includes Mill Levy Discussion

3 Potential Funding Options

2020 Budget = \$400,000

General Fund Reserves
in excess of 25% fund balance
and are unallocated funds

0.25% Sales Tax = \$625,000

estimate of increase
in funds to annual budget

Mill Levy

1 mill = \$437,000

2 mill = \$874,000

3 mill = \$1,311,000

4 mill = \$1,748,000

NEXT STEPS:

IF AUTHORIZED TO MOVE FORWARD, PW WILL SEEK THE FOLLOWING PROFESSIONAL SERVICES TO NAVIGATE THE BUILDING DESIGN AND CONSTRUCTION PROCESS:

- OWNERS REPRESENTATIVE
- ARCHITECT
- CONTRACTOR

CONTRACTS FOR THE SERVICES WILL BE BROUGHT TO THE GOVERNING BODY FOR EXECUTION.

BONDS WILL BE SOLD AT THE APPROPRIATE TIME.

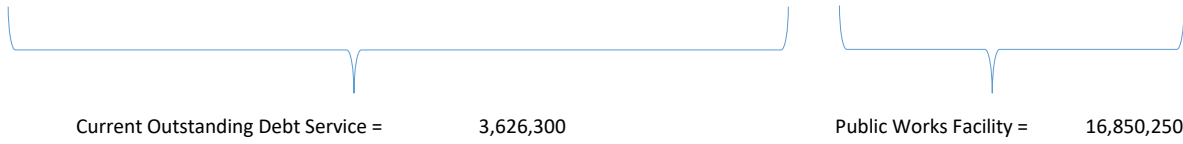


PRAIRIE VILLAGE PUBLIC WORKS

FACILITY DESIGN UPDATE

Outstanding General Obligation Debt Service

Dec. 31	Series 2011A (Public Building & Street Improvements)			Series 2016C (Streetlights)			Public Works Facility			Total Outstanding Debt Service		
	Principal	Interest	Total Debt Service	Principal	Interest	Total Debt Service	Principal	Interest	Total Debt Service	Principal	Interest	Total Debt Service
2020	800,000	31,100	831,100	435,000	54,750	489,750				1,235,000	85,850	1,320,850
2021	815,000	16,300	831,300	450,000	41,700	491,700				1,265,000	58,000	1,323,000
2022				465,000	28,200	493,200	140,000	440,000	580,000	605,000	468,200	1,073,200
2023				475,000	14,250	489,250	150,000	433,000	583,000	625,000	447,250	1,072,250
2024							155,000	425,500	580,500	155,000	425,500	580,500
2025							165,000	417,750	582,750	165,000	417,750	582,750
2026							170,000	409,500	579,500	170,000	409,500	579,500
2027							180,000	401,000	581,000	180,000	401,000	581,000
2028							190,000	392,000	582,000	190,000	392,000	582,000
2029							200,000	382,500	582,500	200,000	382,500	582,500
2030							210,000	372,500	582,500	210,000	372,500	582,500
2031							220,000	362,000	582,000	220,000	362,000	582,000
2032							230,000	351,000	581,000	230,000	351,000	581,000
2033							240,000	339,500	579,500	240,000	339,500	579,500
2034							255,000	327,500	582,500	255,000	327,500	582,500
2035							265,000	314,750	579,750	265,000	314,750	579,750
2036							280,000	301,500	581,500	280,000	301,500	581,500
2037							295,000	287,500	582,500	295,000	287,500	582,500
2038							310,000	272,750	582,750	310,000	272,750	582,750
2039							325,000	257,250	582,250	325,000	257,250	582,250
2040							340,000	241,000	581,000	340,000	241,000	581,000
2041							355,000	224,000	579,000	355,000	224,000	579,000
2042							375,000	206,250	581,250	375,000	206,250	581,250
2043							395,000	187,500	582,500	395,000	187,500	582,500
2044							410,000	167,750	577,750	410,000	167,750	577,750
2045							435,000	147,250	582,250	435,000	147,250	582,250
2046							455,000	125,500	580,500	455,000	125,500	580,500
2047							475,000	102,750	577,750	475,000	102,750	577,750
2048							500,000	79,000	579,000	500,000	79,000	579,000
2049							525,000	54,000	579,000	525,000	54,000	579,000
2050							555,000	27,750	582,750	555,000	27,750	582,750
Total	1,615,000	47,400	1,662,400	1,825,000	138,900	1,963,900	8,800,000	8,050,250	16,850,250	12,240,000	8,236,550	20,476,550



MAYOR'S ANNOUNCEMENTS

Monday, September 16, 2019

35 th Annual Peanut Butter Week	09/30/2019 - 10/04/2019	
Skate Park Public Meeting (Meadowbrook Clubhouse)	09/19/2019	6:30 p.m.
Chamber in the Chamber Music Series	09/20/2019	5:30 p.m.
Planning Commission Meeting	10/01/2019	7:00 p.m.
Tree Board Meeting	10/02/2019	6:00 p.m.
Tree Board Fall Seminar	10/02/2019	7:00 p.m.
City Council Meeting	10/07/2019	6:00 p.m.

=====

The Prairie Village Arts Council is pleased to feature the State of the Arts 2019 during the month of October. The artist reception will be held from 6:00 p.m. to 7:00 p.m. on Friday, October 11.

INFORMATIONAL ITEMS
September 16, 2019

1. 35th Annual Peanut Butter Week announcement and proclamation
2. National Arts and Humanities Month proclamation
3. Parks and Recreation Committee meeting minutes - July 10, 2019
4. Planning Commission meeting minutes - August 6, 2019
5. Arts Council meeting minutes - August 7, 2019

35th Annual Peanut Butter Week

September 30 – October 4, 2019



Please drop off your jar of Peanut Butter at the
reception desk at next Council meeting

Or

Collection Barrel will be available at the Municipal
Offices Lobby September 30 – October 4



C

CITY OF PRAIRIE VILLAGE

PROCLAMATION

WHEREAS, the citizens of Prairie Village take great civic pride in their community and the good deeds performed therein; and

WHEREAS, the citizens of Prairie Village strive to maintain the high quality of life now enjoyed by most citizens and also recognize there are less fortunate in the Greater Kansas City area; and

WHEREAS, Prairie Village has a unique opportunity to lend its support to Harvesters in their efforts to lessen some of the hunger of the people in the Greater Kansas City area (including Johnson and Wyandotte Counties) by supporting them in their goal of distributing the high protein food, peanut butter, to social and charitable agencies, serving over 66,000 households,

NOW, THEREFORE, BE IT RESOLVED, that I, Eric Mikkelson, Mayor of the City of Prairie Village, do hereby designate September 30th through October 4th, 2019 as

PEANUT BUTTER WEEK

in the City of Prairie Village, Kansas, and call upon all citizens to support this worthwhile cause by donating jars of peanut butter or by providing a cash donation for the purchase of peanut butter.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 16th day of September, 2019.

Mayor Eric Mikkelson

City Clerk

Date



C

CITY OF PRAIRIE VILLAGE

PROCLAMATION

Whereas, the nation's 95,000 nonprofit arts organizations, the National Endowment for the Arts, the National Endowment for the Humanities, the nation's 4,500 local arts agencies, and the arts and humanities councils of the 50 states and the six U.S. jurisdictions have regularly issued official proclamations on an annual basis designating October as National Arts and Humanities Month;

Whereas, the arts and humanities embody much of the accumulated wisdom, intellect, and imagination of humankind;

Whereas, the arts and humanities enhance and enrich the lives of every American;

Whereas, the arts and humanities play a unique role in the lives of our families, our communities, and our country;

Whereas, according to Arts KC, the arts and humanities account for a quarter billion dollars in economic impact in the Kansas City region and account for over 4% of the business share in the region;

Whereas, according to Arts KC, Johnson County constitutes the largest arts and humanities spending per capita of any county in the region as well as the second largest share of arts and culture non-profit organizations of any county in the region;

Whereas, the humanities help diverse communities across the United States explore their history and culture with the support and partnership of the National Endowment for the Humanities, the 55 state and territorial humanities councils, and local educational and cultural institutions;

Whereas, the arts and culture industry also strengthens our economy by generating \$166.3 billion in total economic activity annually, \$26 billion in government revenue, and by supporting the full-time equivalent of 5 million jobs;

Therefore, I, Eric Mikkelson, Mayor of the City of Prairie Village, Kansas, do hereby proclaim October as:

NATIONAL ARTS AND HUMANITIES MONTH

In Prairie Village, and call upon our citizens to celebrate and promote the arts and culture in our nation and to specifically encourage the greater participation by those said citizens in taking action for the arts and humanities in their towns and cities.

Mayor Eric Mikkelson

City Clerk

Date

PARKS AND RECREATION COMMITTEE

July 10, 2019

5:30 PM

City Hall & PV Pool

MINUTES

The Parks & Recreation Committee met at 5:30 PM in the Council Chambers at City Hall. In attendance: Vice Chair Courtney McFadden, Dianne Pallanich, Diane Mares, Matthew Geary, Jerry Lonergan, Lauren Wolf, and Matt Moeder. Staff: Alley Porter, James Carney, Suzanne McCullough, Jayne Dey.

I. Tour of PV Pool

- The Committee toured the Prairie Village Pool Complex to review the layout and discuss issues.

II. Public Participation

- Mike Callahan stated he was impressed by the Prairie Village staff and did not realize lap swimmers were upset with the current setup. He spoke to the benefits of water walking and said there could be as many as 20 walkers in the double lane. He suggested an attitude of sharing a lane of more than 2 swimmers.
- Beth Koelker stated it was impossible to share a lane unless swimmers are the same speed. She noted there were more "Masters" swimmers and high level swimmers than you have at smaller pools. She believed we had double the lap swimmers than usual.
- Janet Johnson stated she would like to have two lanes back for lap swimming because you can fit a lot of people in the double lane. She said in the regular lanes, a lot of people are only comfortable with only swimming 2 per lane.

III. New Business

a. Rules and Policy Infraction Form

- Ms. Porter reviewed a new form that pool staff could use for patrons that become combative with staff and do not follow the rules. The Committee was in support of using the form.

b. Pool Issues

- Ms. Pallanich began discussion that none of the lap swimmers were against walking, but that you could get 8 to 10 swimmers in the double lane and mature swimmers can't keep up with the Master swimmers. She

wondered if the walkers could be moved to the north lane and have the double wide lane back for slow swimmers. Mr. Geary said he believes that you can fit many people into a single lane and discussion ensued on how many could possibly fit. Mr. Geary said he believed the walking lane was well used and should be protected. There was a group discussion on the benefit of the current setup. Ms. Pallanich made a motion to return the south double lane to swimming and ask walkers to use lanes 8 or 7 and 8. No one seconded the motion. Ms. Porter responded that she took this direction from the Committee to mean there would be no changes to the current layout for this season. The Committee agreed but asked it be brought back for discussion at the end of the year.

IV. Information Items

- Ms. Mares noted that Yom Kippur is October 9 so she wasn't sure if people would want to change the meeting.

V. Adjournment – Meeting was adjourned at 7:00 PM.

PLANNING COMMISSION MINUTES
August 6, 2019

ROLL CALL

The Planning Commission of the City of Prairie Village met in regular session on Tuesday, August 6th, 2019 in the Council Chambers at 7700 Mission Road. Chair Nancy Wallerstein called the meeting to order at 7:00 p.m. with the following members present: Jonathan Birkel, James Breneman, Melissa Brown and Jeffrey Valentino.

The following individuals were present in their advisory capacity to the Planning Commission: Chris Brewster, Gould Evans; Jamie Robichaud, Deputy City Administrator; Ron Nelson, Council Liaison, and Adam Geffert, City Clerk/Planning Commission Secretary.

APPROVAL OF MINUTES

James Breneman moved for the approval of the minutes of the July 2nd regular Planning Commission meeting as presented. Jonathan Birkel seconded the motion, which passed 4-0, with Melissa Brown in abstention.

PUBLIC HEARINGS

No public hearings were scheduled.

NON-PUBLIC HEARINGS

PC2019-113 Site Plan Approval - Corinth South Retail Center

Chris Brewster stated that the site plan application was originally presented at the July 2nd meeting and had been continued. He noted that several changes were made by the applicant in response to Commission requests, specifically in regard to pedestrian circulation and landscape elements. Further, updates were made to building elevations, utilizing a simplified materials palette and a more unified, consistent design.

Mr. Brewster stated that staff recommended approval subject to the following conditions:

1. A drainage permit, or other similar permits associated with the work, be approved by Public Works, including a determination that no negative impacts on stormwater will result.
2. All future signs shall require a separate sign permit meeting the general sign standards for the City; or to the extent future signs include revisions to the sign standards applicable to this property or changes to the monument sign location, size or design, Planning Commission approval may be required.
3. The applicant submit appropriate paperwork prior to permits showing that the two parcels are joined as one lot of record, or alternatively that any building along the

parcel boundary shown in AIMS records has appropriate party wall / fire ratings to allow it to be sold as a separate entity.

Gregg Zike with First Washington Realty, owner of the property, stated that he was in agreement with the recommendation presented in the staff report, and introduced Kevin Berman from Hoefer Wysocki Architecture to provide a presentation of the plan. Mr. Berman shared that the updated elevations showed an increased commonality with the shops at Corinth North, due to the types of materials and colors used as well as building height. Pedestrian circulation was also taken into account, resulting in additional outdoor seating, improved public spaces and added bike racks.

Ms. Brown asked how pedestrians would connect to the area from 83rd Street. Mr. Zike noted that ADA access to cross 83rd Street from the north currently exists at Mission Road. Pedestrians would then enter the site by using a five-foot sidewalk adjacent to the First Watch building.

Mr. Valentino made a motion to approve the site plan, subject to the conditions recommended by staff. Mr. Breneman seconded the motion, which passed 4-1, with Ms. Brown in opposition.

OTHER BUSINESS

Mrs. Robichaud stated that community input sessions for Phase II of the Village Vision 2.0 update will be held on September 9th and 12th at the Meadowbrook Activity Center. Gould Evans will provide a presentation, followed by roundtable discussions.

Due to the Labor Day holiday, the next Planning Commission meeting will be held on Tuesday, September 10th.

ADJOURNMENT

With no further business to come before the Commission, Chair Nancy Wallerstein adjourned the meeting at 7:27 p.m.

Nancy Wallerstein
Chair

Prairie Village Arts Council
Wednesday, August 7th, 2019
5:40 P.M.
Prairie Village City Hall – 7700 Mission Road
Multi-Purpose Room

At 5:40 Ted O'Dell, co-chair, **brought the meeting to order**. In attendance were Betsy Holliday, Dan Andersen, Julie Flanagan, Kathy Clark, Paul Tosh, Sheila Evans, and Shelly Trewolla.

The agenda was approved, at which point Dan Andersen asked that items (c) Consider approval of Marketing website expense and (f) approval of 3D gallery display updates be removed from the consent agenda and added to ongoing business. Dan then moved and Shelly seconded **approval of the consent agenda**.

Ted then gave a **City Council Report**, including discussions with KCP&L regarding power outages and tree trimming and solicitation regulations.

Ted asked why there would be no **financial report** and Dan explained that Jamie Robichaud was giving reports every other month because there was very little change from month to month. Ted said he would clarify this with Jamie.

Under **ongoing business**, Dan commented that \$2,862 was left for the marketing website. Shelly moved and Dan seconded that \$600 more be authored for the marketing website. This was unanimously approved.

Next, Dan explained the work Regal Plastics was doing on the plexiglass covers for our 3D gallery display pedestals and that \$1,000 was due to them. Dan will also need some wood and paint to put on top of the pedestal. There was also a discussion of using a black cloth to drape over the pedestal to soften the look. Finally, Dan moved and Julie Flanagan seconded the allocation of \$1,177 from gallery maintenance to the 3D display project. This was approved by all.

Next, changes to the FOTA application were discussed. The application would not be on Café, but on our own website. It would not be as complicated as Café, and more user-friendly to the parents of the children. It could also be used for the upcoming May Special Olympics next year. Dan moved and Sheila seconded the authorization of \$1,000 for this programming expense. This was unanimously approved.

Discussion of the new storage structure for our 9 pedestals and our tables etc. was next on the agenda. Dan said a 10x8 storage container was out of our budget. He said he could build two 8' wide by 5' deep lean-tos for \$1,500. He is

working with James in public works on this and he recommended taking \$1,000 from merchandizing and \$500.00 from miscellaneous for spending on storage sheds. Paul moved, Julie seconded, and all approved this allocation.

Dan passed around several examples of Paul's suggested logos for the R.G. Endres Gallery logo. Paul will email examples of this logo to all Arts Council members seeking comments. Dan handed out Paul's "Art Happenings 2019" cards. Shelly observed that our address had been omitted from the card, and suggested using a sticker with our address on the card.

Under **New Business**, Second Friday Logo and branding of event, Paul suggested that he might include his students on this project. Dan moved and Shelly seconded that we table second Friday logo discussion. All approved. There being no further business, Ted adjourned the meeting at 6:55.

Planning Committee as a Whole

Julie Flanagan passed out an open letter to the PV Arts Council encouraging members to participate in the PVAC Children's Art Booth in the upcoming Irish Fest this Labor Day weekend. On a different subject: scholarship and gift certificates for FOTA, we need to re-think \$150 each. Is this too much? Dan suggests we look at a plan in the future.

Dan says PV Shops book readings are August 14th and 17th. 9:00 to 12:00. He will not be in town on 17th but Ricardo will be there to help. He is looking for people to be there and show an Arts Council presence under the clock tower to assist at the children's drawing tables.

Dan says this is the last meeting before Jazz Fest, Saturday September 7th. He would like to have people there from 2:00 for set-up until 10:30 for take-down. Shelly will send out a sign-up sheet.

Other **Event Reports**: Dan says State of Senior Arts went very well; many participants were delighted with this opportunity to show. August's Second Friday has been well prepared for by Ada, members are encouraged to attend and assist. State of the Arts is on Café. Dan added topic of "organization and bylaws." He expressed that the City keeps changing how we organize internally. We need to start looking as an organization. Sheila will make an outline for this. Finally, Sheila stated that the next Chamber in Chamber is Friday, September 20th. The group will be the Kansas City Reed Trio. Dan will arrange for the food catering. Details will be given Wednesday the 11th at our next meeting. Sheila expressed that she would like to establish a musician-seeking group...people familiar with the Kansas City music scene to help her find musicians for our Chamber in Chamber event. There being no further discussions, the group disbursed at 7:50.