

## PARK PAVILION RULES & REGULATIONS

Failure to follow or abide by the following rules and regulations may result in cancellation of remaining reservations or denial of future reservations.

**NO REFUNDS ARE GIVEN FOR PARK PAVILION RENTALS!!**

**Hours-** 7am to 11 pm year round except for special hours approved by the Park and Recreation Committee.

**Six (6) Hours** maximum per permit.

**Responsibilities-** Renter is responsible for the actions of the group members.

**Cleaning-**Renter is responsible for cleanup. Those using Harmon Park and Santa Fe Pavilions are responsible for removing filled trash bags from the receptacles and placing them in the larger trash dumpsters.

**Alcohol is NOT** permitted in any park.

**Amplified sound** is not permitted without a special permit. There is no charge for this permit.

**Special Use Permit** may be required if group will be renting/bringing in additional equipment. The fee for this permit is \$25.00.

**Littering** is prohibited.

Please be sure to have your printed permit with you at the time of your reservation. In the event that someone else is occupying the pavilion space you have rented, show them your permit and ask them politely to leave. If they refuse to do so, please call the Prairie Village Police Department at 913-642-5151. If you are at Harmon Park Pavilion or Santa Fe Pavilion, the Police Department is down the hill by the skate park, east of the pavilions. The Police Department address is 7710 Mission Rd.

Permit applications are to be made at the receptionist desk at City Hall, Monday thru Friday 8:00 am to 5 pm.

**ELECTRICITY:** Electricity is available at the Harmon, Santa Fe, Weltner and Franklin Park Pavilions. Each outlet at the pavilion provides a 20 amp circuit which will accommodate most small to average electrical appliances such as crockpots and boomboxes. If you want to use large equipment such as appliances or equipment, you will need to provide a separate power source (generator).

**HARMON, SANTA FE -** If you want to use the electricity, you will need to take your permit and state issued photo identification to the Public Safety Center (7710 Mission Rd)- dispatch and they will hold your I.D. while you have the key to access electricity. Their offices are open 24 hours a day.

Please report all power outages promptly to 385-4647 ( Monday –Friday, 8am-5pm) or 642-5151 (evenings, weekends and holidays). If you do not report an outage, you may be denied approval for future reservations of a park pavilion.